

Steering Committee Meeting Report

Date: January 22, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 4:00 p.m.

Attendees:

Dick Lundy
Rob Glass
Mary Marshall
Sharon Raschke
Matt Maciag
Dave LaFerle
Bob Poor
Jerry Brand
Ben Schneider
Gabe Alvey
Bob McGraw

Representing:

DCS/Board Member
DCS/Superintendent
DCS/Ass't. Superintendent
DCS/Finance Director
DCS/Technology Director
DCS/Director of Building & Grounds
DCS/Transportation
Granger Construction
Granger Construction
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: The Purpose of the Steering Committee Meeting was to provide an update of the High School and Creekside Project Reviews held earlier in the day.

Item No. 1: High School

Kingscott provided a brief summary of the key discussion/changes made during the High School Project Review Meeting:

- Lighting Fixture Upgrade in the Gym for improved energy efficiency and better lighting operation is desired. This was not in the original scope of the bond project, so it will be bid as an alternate.
- A "safety net" at the end of the soccer field to keep balls from going into the parking lot was added to the project; top-dressing of the Baseball and Softball Fields is not required and has been removed from the scope of the project (only upgrade the warning tracks) which will offset the added cost.
- An Ultraviolet System to improve water purity will be installed at the Pool; the Pool finish will be replaced with ceramic tile – prep of the surface will be quite dusty and Kingscott encourages the contractor to consider "tenting" the Pool for easier/quicker cleanup; a 4-week construction schedule from mid-July to mid-

August is tentatively planned to minimize disruption to Pool users; DCS will conduct testing of the water and air before and after construction to confirm improvement.

- The process/schedule for the Security System portion of the project has been developed so that work can be included in the Phase 1 project bidding.

Item No. 2: Creekside

Kingscott provided a brief summary of the key discussion/changes made during the Creekside Project Review Meeting:

- In an effort to be environmentally responsible the District would like to find someone to salvage & re-use the wood from the wood bleachers; the removal needs to be completed prior to construction starting; DCS will identify possible entities.
- Lighting Upgrades for energy efficiency were not included in the scope of the bond project and will be bid as an alternate.
- DCS has requested a generator be added to the project as back-up for the District-wide Technology Hub; Kingscott will investigate re-using the existing generator at the HS that is being replaced with a larger unit.
- The walls of the Existing Training Room in the Lower Level Locker Room and the mop sink will remain and the room will be used for secure storage; interior walls in the remaining Office and Equipment Rooms will be removed to create a single, large Storage Room.

Item No. 3: Fieldhouse/Stadium

Kingscott provided a brief summary of the key discussion/changes made during the Fieldhouse Project Review Meeting:

- The Coaches' Office in both Locker Rooms will include an alternate for plumbing stubbed for future installation of a Toilet Room.

Item No. 4: Transportation

Very "rough" Concepts for adding the Transportation Facility to the south end of Mill Creek were provided to DCS for review; adequate space exists to accommodate the addition and required parking; copies will be provided to Granger so they can develop a preliminary estimate; DCS can then decide if the concept is worth considering in greater detail.

Other Items: Next Meeting is scheduled for February 12, 2009 at 3:00 at Copeland to review updated Cost Estimates for the Phase 1 projects.

Respectfully Submitted,

KINGSCOTT



Bob McGraw, AIA, LEED AP
Principal