

Steering Committee Meeting Report

Date: April 23, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 3:00 p.m.

Attendees:

Larry Cobler
Ron Darr
Rob Glass
Mary Marshall
Dave LaFerle
Sharon Raschke
Matt Maciag
Kit Moran
Geri Nasser
Ben Schneider
Jerry Brand
Gabe Alvey
Bob McGraw

Representing:

DCS/Board Member
DCS/Board Member
DCS/Superintendent
DCS/Ass't. Superintendent
DCS/Director of Building & Grounds
DCS/Finance Director
DCS/Technology Director
DCS/High School Principal
Nascom
Granger Construction
Granger Construction
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: The Purpose of the Steering Committee Meeting was to review the status of Phase 1 Project bidding and other items.

Item No. 1: Phase 1 Bid Review

Granger Construction will be recommending Contract Award to remaining Trade Contractors, with the exception of: Painting, Security, Athletic Field Restoration, and HS Pool Tile. Previously awarded contractors have been notified and directed to proceed with developing shop drawings, submittals, etc.

Item No. 2: Team Building Pricing

Granger has obtained pricing for the Toilet Rooms as a Post-Bid Addendum, prior to the award of the Contract. The cost to add the additional space to provide Coaches' Toilet Rooms (1 Toilet Room for each Coaches' Office) separate from the Coaches' Office is approximately \$12,300+/- . The additional space will make the Coaches' Offices & Toilet Rooms much more functional. The cost to provide plumbing fixtures, lighting, etc. to finish

out both Coaches' Toilet Rooms would be an additional \$11,000+/- . Note, rough-in plumbing is already provided in the original Base Bids.

The Committee decided to proceed with providing the additional space to create separate Coaches' Offices and Coaches' Toilet Rooms. The Committee decided NOT to proceed with finishing out the Coaches' Toilet Rooms at this time.

Additionally, the Alternate for Athletic Lockers will not be accepted/awarded at this time. Both finishing out the Toilet Rooms and the Lockers could be purchased and installed later if contingency funds allow, or by the Boosters.

Item No. 3: Team Building Location

The boosters asked Kingscott to locate the Team Building an additional 20' farther from the Track to accommodate more spectators using the Concessions and Toilet Rooms. The Boosters will need to provide additional Brick Pavers for this space. The Team Building is not scheduled to be completed for this Football Season, so the Boosters should have adequate time to raise the funds for the additional brick pavers. If not, a temporary asphalt surface can be provided to make sure there is a safe walking surface. Any costs for additional fencing or longer utility runs should be incidental and could be covered by the Contingency Fund.

Kingscott supported this suggestion and the Committee approved it.

Kingscott will e-mail a copy of the revised Site Plan to Mary Marshall to forward on to the Boosters.

Item No. 4: Agency Review/Approval Status

Kingscott has received State Review comments on the buildings with the exception of mechanical review. Kingscott is expecting to receive the mechanical review within the next week or so.

Local Site Sign-off is in process. Kingscott has received initial review comments on Creekside from the Village's Engineering Consultant, OHM Inc. The Consultant initially requested on-site storm management be provided for a 100-year storm. Upon further discussion, the Village's Engineering Consultant has withdrawn this requirement, but has requested storm calculations be submitted. The calculations have been provided and Kingscott is waiting for a response.

A building permit won't be issued until the State has received the Local Site Approval.

If OHM does not respond within the next week, Kingscott will ask the District to contact the Village to try to expedite the review process.

Item No. 5: Security System

There was a recent break-in at the HS and some vandalism occurred. The break-in exposed some weaknesses in the current Security System. Although it is believed that the New Security System will adequately address the current shortcomings, the New System

Design will be reviewed. Commtech will schedule a meeting with the HS Principal and the District's new Sheriff's Liaison Officer as soon as possible.

Item No. 6: Security System Pricing for Remaining Buildings

It would be very beneficial for the District to have the same Security System throughout the District. To accomplish this, a Post-Bid Addendum was issued to the Security Bidders requesting unit pricing for the various components of the Security System. This will allow the District to "extend" the Contract with the Awarded Contractor to obtain a single system, yet be able to "lock-in" on favorable pricing now. Pricing should be back within the next couple weeks for the Building Principals and Commtech to review.

Granger anticipates bringing an Award Recommendation for the Security Contract to the Board at the June meeting.

Item No. 7: Technology

There was discussion regarding the Technology Budget in relation to the funding for Technology. The funding is occurring over a number of years under 3 separate Series of Bonds. It is advantageous to purchase as much Technology as possible now due to the current favorable pricing climate. However, the Technology Items that the District desires to purchase now with Series 1 Funds is slightly more than the Series 1 Funding Budget. The Committee believes there are adequate timing differences and other contingencies available to cover the possibility of temporarily exceeding the Series 1 Budget.

Item No. 8: Baker Road Crossing

Granger and Kingscott reminded the Committee that the Baker Road Pedestrian Crossing is not a currently funded Bond Project. The project was included in the initial "Master Plan" for the Campus Connector, but was not included in the final Bond Scope. Granger and Kingscott recommend the District include the design of this crossing in the Phase 2 Projects so that the crossing can be coordinated with any driveway/drop-off improvements at Bates and Wylie. The District is not committing to any Funding of Construction at this time, only some additional design work.

There may be some Safe Routes to School Grants available to fund some of the construction cost.

The Committee agreed to do the design work now and asked Kingscott to submit a proposal to have their Consultant, Midwestern Consulting, do this work.

Item No. 9: Shield Road Crossing

Midwestern Consulting provided an update on the Shield Crossing Design. The neighbors adjacent to the new pedestrian bridge are supportive, but concerned about the specific impact to their property. They have also requested a single person be designated as the contact person for the project; Rick Bibik from Granger will be the contact.

There was a lot of discussion about making the crossing as safe for pedestrians as possible and a number of ideas were suggested, including flashing lights, short islands of refuge, night lighting, changing the surface of the crossing, etc.

There was also discussion about obtaining input from the County Road Commission prior to finalizing the design.

The Committee asked Midwestern Consulting to revise the design based on this input and bring back their recommendations for the best design of the crossing. Midwestern was asked to use their professional judgement to determine when to review the design with the Road Commission.

The Village is seeking grants to make improvements to the “canoe launch” on Mill Creek at the Shield Road Bridge. Rob Glass will provide information to the Design Team for coordination.

Other Items:

- **Next Steering Committee Meeting – May 14, 3:00 pm at Copeland**

Tentative agenda items will include: Pool Locker Room Addition Estimates; Security System Review Update, and Update on remaining Phase 1 Trade Contracts.

Respectfully Submitted,
KINGSCOTT

A handwritten signature in black ink, appearing to read "Bob McGraw". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Bob McGraw, AIA, LEED AP
Principal