

Steering Committee Meeting Report

Date: July 7, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 & 2 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 3:00 p.m.

Attendees:

Dick Lundy
Rob Glass
Mary Marshall
Sharon Raschke
Kit Moran
Mike Merriman
Rick Bibik
Greg Brand
Jim Valenta
Gabe Alvey
Bob McGraw

Representing:

DCS/Board member
DCS/Superintendent
DCS/Ass't. Superintendent
DCS/Finance Director
DCS/High School Principal
Community Member
Granger Construction
Granger Construction
Midwestern Consulting (partial)
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: The Purpose of the Steering Committee Meeting was to review the status of Phase 1 & 2 Projects.

Item No. 1: Baker Road Crossing

Midwestern Consulting provided information on the traffic data and crosswalk traffic analysis of Baker Road. During the school arrival and departure times (greatest use of the crossing), the traffic was very steady and the gap in traffic was never long enough for safe crossing of both lanes of traffic and the center turn lane.

There was identification and discussion of the potential options available for a crossing at this location. Possibilities that were discussed include: installation of a traffic signal at that location, and an "island of refuge" approach in conjunction with a flashing/"strobe" light similar to that proposed for Shield Road Crossing. Midwestern Consulting feels that the Village is unlikely to accept a traffic signal so close to the signal at Dan Hoey.

Midwestern Consulting will bring these study options, and any others they might develop, to the next meeting for review.

Item No. 2: Shield Road Crossing

Midwestern Consulting has submitted the drawings to the County Road Commission for Review and Approval. Footings for the bridge over Mill Creek are being installed.

Kingscott will send copies of the planned Pedestrian Pathway and Shield Crossing to Allison Bishop at the Village.

Item No. 2: Pedestrian Pathway

A question has been raised about the slope of the Pathway where it meets the HS Staff Parking Lot. While the slope meets Federal Accessibility Standards for Outdoor Pathways as required, the slope is steeper than Accessibility Standards for an Accessible Route to an Entrance and therefore challenging for someone in a wheelchair. It is possible to flatten the slope of the Pathway, but that will require bringing in fill. It may be possible to bring excess fill from Creekside for very minimal additional cost. Another option is to change the location of Pathway slightly so that it terminates closer to the school near the North end of the bus loop. This location won't require fill, but will require additional paving length.

The Committee felt the Revised Pathway location may actually be a more “natural path for students”. The Committee directed the Pathway be modified to make the Pathway more accessible using whichever solution is the most economical. If Granger receives pricing info greater than \$5,000 from the contractors, then they will contact Rob Glass for further direction.

Item No. 3: HS Pool Locker Room Addition

Kingscott and Granger discussed with the Committee and representative from the Pool Community how to address the significant variance in cost of the HS Pool Locker Room Addition from the original estimate. Pool Boosters felt the variance was too great for them to cover the shortfall with fundraising.

Kingscott and Granger will meet with the Pool Boosters/Pool Community to reduce the scope/cost of the project. The meeting is set for July 16 at 4:00 pm.

Item No. 4: Fieldhouse Plumbing Appeal

The Appeal Hearing will be July 22 at 9:00 am in Escanaba, Michigan. The proposed arguments are that the Toilet Rooms in Creekside are available as they are currently, and secondarily, we could modify the Visitor's Locker Room to make the Toilet Fixtures available to the public.

Item No. 5: Design Development Review Meeting Schedule

Kingscott needs to meet with Principals and Staff Representatives to review the Design Development Documents either July 29 & 30 or August 5 & 6. A Steering Committee Meeting would be scheduled immediately following to review any critical issues.

Kingscott will contact the Principals to coordinate the best meeting times for them and their Staff representatives. The Steering Committee Meeting will be Wednesday, August 5 at 3:00 pm.

A meeting with Pool Representatives for the Design Development Review of Wylie Pool is scheduled for July 29 at 4:00 pm.

Item No. 6 Wylie Principal's Office

Kingscott reviewed the proposed idea for designing the Principals' Office as two separate Alternates. After reviewing with the Wylie Principal, Paula Thomas, she felt that would not be workable. The entire Office Area would need to be constructed in a single phase for her and her staff to operate effectively.

Kingscott will design the Principal's Office Area as a single Alternate.

Next Steering Committee Meeting – August 5 at 3:00 pm.

Respectfully Submitted,
KINGSCOTT

A handwritten signature in black ink, appearing to read 'Bob McGraw', written in a cursive style.

Bob McGraw, AIA, LEED AP
Principal