

Steering Committee Meeting Report

Date: August 5, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 & 2 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 3:00 p.m.

Attendees:

Larry Cobler
Ron Dahr
Rob Glass
Barb Bell
Kit Moran
Dave LaFerle
Rick Bibik
Greg Brand
Jerry Brand
Gabe Alvey
Bob McGraw

Representing:

DCS/Board member
DCS/Board Member
DCS/Superintendent
DCS/Community Ed Director
DCS/High School Principal
DCS/Building & Grounds Director
Granger Construction
Granger Construction
Granger Construction
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: The Purpose of the Steering Committee Meeting was to review the status of Phase 1 & 2 Projects.

Item No. 1: Wylie Pool and HS Pool Chlorination System

After review and discussion the District has decided NOT to install a “salt system” at each Pool. The District was concerned about the added cost – approximately \$40,000 at each pool – and being the “guinea pig” for using the system in a competition pool. The District will continue to use the “traditional” chlorination system and add the UV filtration system. The “salt system” can be added anytime in the future if funds are available.

Item No. 2: Phase 2 DD Staff Review Meetings

All of the Phase 2 projects have been reviewed by Building Principals and Staff representatives. There were a number of requests from Staff that are not included within the Scope of the Bond. Some of the more expensive items include: Roofing at Bates (not originally an item of concern 4 years ago when the Bond Scope was developed), Windows at Mill Creek and Bates, replacing Mechanical Units in Classrooms at Bates (bond scope is to modify them to make them quieter). Kingscott has not incorporated these items into

the project at this time; awaiting the results of the DD Cost Estimates. Kingscott suggested to have the window manufacturer review the windows to see if there are “adjustments” they might be willing to make as a goodwill gesture. Otherwise, we might consider whether the window manufacturer should be removed from the specifications for bidding.

Kingscott will provide DD Documents to Granger for estimating by August 20.

Item No. 2: Mill Creek Toilet Building

Three options are being considered for the Mill Creek Toilet Building:

Option #1: Create secured access to Toilets inside Mill Creek & Eliminate an Exterior Toilet Building

Option #2: Locate the Toilet Building adjacent to the Tennis Courts

Option #3: Locate the Toilet Building between the 4 ball diamonds and extend safety netting from the building to protect spectators from foul balls

Concept drawings are being developed for these options and will be presented at a future meeting.

Item No. 3: HS Pool Locker Room Addition

Kingscott presented the Revised Plan for the HS Pool Locker Room Addition based on the meeting with Boosters/User Groups – “Option A”. The Plan reduces the size of the addition to get the project closer to the original estimate of \$300,000+/- . Kingscott also recommended an alternate Plan – “Option B” for consideration. This option provides more room in the Hallway/Vestibule to reduce congestion.

Booster/User Groups indicated they would rather have the added space in the Dressing Area than in the Hallway/Vestibule.

After discussion the Committee decided to proceed with a Revised Alternate Plan – “Option B - Revised” that provides some of the additional space in the Hallway/Vestibule and some of the additional space in the Dressing Area. Kingscott will proceed with Construction Documents based on the Option B-Revised Plan.

Item No. 4: Fieldhouse Plumbing Appeal

Kingscott reviewed the decision from the previous Steering Committee Meeting to add 4 more fixtures to the New Fieldhouse/Concessions/Toilet Building and avoid the Plumbing Appeal. This is the most economical and timely solution.

Item No. 5: Shield Road Crossing

Kingscott reported that the Review Comments came back from the County Road Commission regarding the Shield Road Crossing. One item of note is they want to meet with Midwestern Consulting to obtain more information on the flashing “strobe”-type warning light.

Item No. 6 CM Report

Granger provided a Draft of the first CM Construction Report for the Committee to review. At first glance the Committee likes the format of the report, but they will review in more detail and provide feedback to Granger.

Once the format is finalized these reports will be prepared monthly for presentation to the Steering Committee and Board.

**Next Steering Committee Meeting – August 19 at 3:00 pm OR August 25 at 2:00 pm;
Kingscott will contact Midwestern Consulting and confirm the date/time.**

Respectfully Submitted,

KINGSCOTT

A handwritten signature in black ink, appearing to read "Bob McGraw", written in a cursive style.

Bob McGraw, AIA, LEED AP
Principal