

Steering Committee Meeting Report

Date: October 28, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 & 2 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 3:00 p.m.

Attendees:

Dick Lundy
Ron Darr
Rob Glass
Dave LaFerie
Mary Marshall
Matt Maciag
Kit Moran
Molie Sharrar
Sharon Raschke
Jennifer Maisch
Greg Brand
Ben Schneider
Gabe Alvey
Bob McGraw

Representing:

DCS/Board Member
DCS/Board Member
DCS/Superintendent
DCS/Director of Building & Grounds
DCS/Asst. Superintendent
DCS/Technology Director
DCS/High School Principal
DCS/Creekside Principal
DCS/Finance
Dexter Little League
Granger Construction
Granger Construction
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: Review the Phase 2 DD Estimates and other topics.

Item No. 1: Shield Road Crossing

Midwestern Consulting provided an update on the approval of the Shield Road Crossing. The County Road Commission will not accept the rapid flash signal until it has been adopted at the Federal level, and installed and evaluated in Michigan. This will take a number of years to accomplish. The Road Commission will support an overhead illuminated pedestrian crossing sign – a photo of a nearby installation was presented - and/or traditional amber flashing lights. It's possible the overhead light could be pedestrian activated in the evening so that it is not on continuously. The Overhead System is estimated to cost about \$25,000+/- to install. The District believes the Overhead Light System will be a nuisance to neighbors

The Road Commission is accepting of a painted crosswalk and pedestrian crossing sign – no additional measures are required from their perspective. The District would like to make the crossing as safe as possible and believe additional measures would be prudent.

After discussion the Committee directed Midwestern Consulting to design the crosswalk with “hooded” amber flashing lights that are solar powered, with provisions for the crosswalk to be upgraded for the rapid flash system once adopted and approved by the County Road Commission, or another technology.

DEQ approval for the bridge is in process and a permit is expected within about 8 weeks – by the end of the year. **The height of the safety railing on the bridge was reviewed. After Discussion it was decided to set it at 48”.**

The pathway is completed except for the portions near the bridge in the wetlands, and the bridge itself. Once DEQ approval is received those elements can be constructed. **Granger was directed to install the gravel base this winter to be used as a temporary pathway surface until the final paved surface can be installed in the Spring.**

Item No. 2: Baker Road Crossing

Midwestern Consulting and DCS Superintendent presented an overview of the joint meeting between the Village Council and the School Board. The Village has concerns about the installation of a light on Baker to provide the safe crossing the District seeks. More discussion will need to take place before determining if there is support for the signal.

The Committee directed Midwestern Consulting to hold off on any additional work on the Baker Crossing at this time.

Item No. 3: Mill Creek Toilet Building/Pavilion

Kingscott reviewed the Conceptual Design solution that was developed at the previous meeting. The Concept is to provide a Toilet/Storage Building located just north of the tennis courts near the existing “ring pathway”. The building will have two (2) Toilet Rooms (ADA-compliant) with a water closet and lavatory in each.

The Concept also includes providing a covered pavilion between the four (4) ball diamonds. The purpose of the pavilion is to provide protection from foul balls and a covered gathering place for team and parent activities.

The proposed design for the pavilion was reviewed and discussed. A number of modifications were discussed, trying to balance the needs of the users with the budgeted funds available. It was decided the pavilion should be held back from the backstops to prevent people from climbing on the pavilion roof. To keep spectators protected under the pavilion from foul balls, a gated fence will be provided between the backstops and the pavilion. The pavilion will be pole construction with wood trusses and shingle roof. A gutter system needs to be large enough to collect both

balls and storm-water. Attention needs to be given as to where the storm-water discharges to avoid drainage problems at the backstops or ball-fields.

Item No. 4: Phase 2 Cost Estimates

Granger Construction provided cost estimates for each of the Phase 2 Projects, and they were reviewed and discussed at length. Some suggestions were made to the formatting to make it easier to identify the "base" scope of work from the "alternates". Both Wylie and Wylie Pool were under budget, and the remaining projects were "on budget" or slightly over budget. Granger indicated the estimates were within an acceptable variance range and recommended proceeding with the Construction Documents; Kingscott agreed. **The Committee approved proceeding with the Construction Documents Phase for the Projects.**

Item No. 5: Phase 1 Construction Update

Granger provided a brief overview of the Phase 1 Construction status. Toilet Building at the HS should be done in 1 week (it can be "winterized" at that time); Team Building at Creekside has started roof installation; Al Ritt Field will start next week – the Bleachers won't be completed until Spring and will require coordination with the Track Schedule, Security work will be starting soon, Creekside Gym Bleachers will be done over Holiday Break – need to coordinate with various sports; **Kingscott needs to check the bleacher color.**

There needs to be a Technology Meeting with Granger, Nascom, and DCS to coordinate the switchover from the overhead projectors to the smartboard technology.

There needs to be a Security Coordination Meeting with Granger, Commtech, and DCS prior to the Security system switchover that is currently scheduled for late-February.

Creekside Cafeteria Floor – contractor believes repairs to the floor have been completed; Granger will confirm. Once confirmed by Granger there will be a final review of the floor by Granger, DCS (Food Service & Creekside Principal), the Flooring Contractor, the Flooring Manufacturer, and Kingscott to make sure the floor installation meets the warranty requirements and DCS' satisfaction.

Item No: 6: HS Pool Locker Room Addition

Plans are out for Bid and Bids are due mid-November.

Item No. 7: Wylie Pool

Bidding for the Wylie Pool will be with the other Phase 2 projects in January 2010. The Construction Timeline will be approximately 9 months and start immediately after the Spring Swim season is over. **It is planned that the Pool will be out of operation for one full swim season for both Girls and Boys teams. Granger will develop a more detailed schedule and review with DCS Athletics, Coaches, and Swim Boosters.**

Item No. 8: Phase 2 Project Review

Kingscott will meet with DCS Principals (and Staff) to review the Construction Documents the week after Thanksgiving. Kingscott will also review the Project Scope at each building with the Steering Committee – this meeting will take approximately 3 hours to cover all the buildings.

The review of the design for Wylie Pool will be December 1 at 4:00 pm (unless Pool Boosters modify the time).

Next Steering Committee Meeting: December 2 from 3:00 pm – 6:00 pm at Copeland.

Respectfully Submitted,
KINGSCOTT

A handwritten signature in black ink, appearing to read 'Bob McGraw', with a long horizontal flourish extending to the right.

Bob McGraw, AIA, LEED AP
Principal