

Steering Committee Meeting Report

Date: December 2, 2009
Project: 2008 Dexter Community Schools Bond, Phase 1 & 2 Projects
Owner: Dexter Community Schools
A/E#: 2466.39 PF
Location: Copeland Administration Bldg. **Time:** 3:00 p.m.

Attendees:

Larry Cobler
Ron Darr
Rob Glass
Dave LaFerle
Matt Maciag
Paula Thomas
Sharon Raschke
Barb Bell
Jennifer Maisch
Greg Brand
Gabe Alvey
Bob McGraw

Representing:

DCS/Board Member
DCS/Board Member
DCS/Superintendent
DCS/Director of Building & Grounds
DCS/Technology Director
DCS/Wylie Principal
DCS/Finance
DCS/Community Education Director
Dexter Little League
Granger Construction
Kingscott
Kingscott

Discussion:

The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.

Purpose: Review the Phase 2 Projects and other topics.

Item No. 1: Shield Road Crossing

Midwestern Consulting provided an update on the Shield Road Crossing. The plans have been revised and submitted to the County Road Commission for approval. The neighbors approved the pedestrian activated "hooded" flashing amber lights at the crosswalk.

Bridge abutment documents are being finalized. DEQ approval for the bridge is in process and a permit is expected by the end of the year. Additional information was requested and provided to DEQ. The construction permit is likely to be received prior to DEQ approval, so construction can start as soon as DEQ approval is received.

A landscape buffer to the neighbor's adjoining property has been designed, Granger will review the design with the neighbor for their approval.

Midwestern asked whether a wetland permit was needed from Scio Township – whether they had any jurisdiction for the project. Kingscott will research and get back to Midwestern.

Item No. 2: Mill Creek Toilet Building/Pavilion

Kingscott reviewed the updated plans based on the direction provided at the previous meeting. There will be a fenced area between the dugouts and the pavilion. The fenced area will allow for team benches and scoring tables and provide access to the field. There will not be gates in the fenced area to discourage access to these areas by spectators.

The Little League Concessions trailer will be removed by the Little League prior to the start of construction. Granger will coordinate the construction schedule and process with the Little League. Depending on weather, it may be possible to complete the construction prior to the start of the season on April 15.

The design for the pavilion was reviewed and approved. Rain from the pavilion roof will drain from the four corners onto the ground between each pair of fields. Kingscott is evaluating whether yard drains or other measures will be needed to supplement ground percolation.

Item No. 3: Freshman Baseball Field

The Little League sometimes uses the Freshman Baseball Field, but would make more use of it if some minor improvements were made. At some point the field was modified and it makes play on the field a bit awkward. Little League would like to partner with DCS to make some modifications: remove, replace & relocate the backstop; reposition the foul-poles; clear some of the trees that have overgrown around the bleachers; replace the bleachers, remove scoreboards and provide a new scoreboard. DCS will meet with L.L. reps to review the scope in greater detail as a starting point for consideration.

Item No. 4: Phase 1 Construction Update

Granger provided a brief overview of the Phase 1 Construction status.

High School work is progressing well: Science Rooms have been turned over (Granger and HS Principal to review furniture); HS Toilet Building is complete; Temporary Security Cameras being installed. District will investigate whether the new security system will be able to "communicate" with the camera security system that will be installed on the buses; whiteboard and projector mount installation mock-up was approved and whiteboard installation has started.

A meeting with Granger and DCS to coordinate the projector installation and "switchover" needs to be scheduled.

Adjustments are in process for the sensors for the lighting controls at both the HS and Creekside.

Creekside work is progressing well. Team Building expected to be complete in mid-January – final painting may have to wait until Spring for adequate temperature; footings for the grandstands and press box are almost done; press box will be installed in next 2 weeks; Athletic Field upgrades have been done with the exception of irrigation at Mill Creek Soccer Fields.

Item No. 5: HS Pool Locker Room Addition

Fire Marshal Plan review has been received and approved without any comments.

Item No. 6: Budget

Granger will provide a Phase 1 Budget update to DCS in the next few weeks. It will be updated when Phase 2 Bids are received. DCS indicates that earned interest is less than estimated and adjustments may be needed in other project cost line items. The Budget Update will be reviewed at the January Steering Committee Meeting.

Item No. 7: Phase 2 Project Review

Kingscott reported on the Project Design Review meetings with the Principals and other building representatives. All projects were approved with "sign-off".

There was a request at Bates Elementary to construct an addition at the Main Office Area to better accommodate the improvements that are needed to provide a secured entrance. This was not part of the original Bond Scope and the cost of this additional area does not fit within the budget.

Kingscott will develop a couple of Preliminary Design Concepts for a more functional layout of the Main Office. These concepts will be reviewed with the Bates Principal to determine if there is benefit in bidding the work as an alternate.

Item No. 8: Varsity Football and Soccer Field Improvements

The Athletic Director has asked if money for equipment purchase could be re-allocated to aeration, top-dressing, and seeding of the Varsity Football and Soccer Fields. Granger will develop a cost estimate for this work to DCS to assist in the decision.

Next Steering Committee Meetings:

January 13 at 3:00 pm at Copeland

February 10 at 3:00 pm at Copeland

Respectfully Submitted,
KINGSCOTT



Bob McGraw, AIA, LEED AP
Principal