

# Dexter Community Schools

## Athletic Teams Practice Space Request Form

### **Important Notes:**

- Team space requests must be made in writing and submitted to the Athletic Department no later than the deadlines listed below.
- Team requests must be coordinated with other teams that use the same space and approved by the Athletic Director **before** being submitted to Community Education for facility booking.
- The Middle School and High School Athletic Directors will coordinate to share space as appropriate.
- In the event of weather delays to start of season, every effort will be made to fairly accommodate team practices indoors.
- Any schedule changes must be approved by the athletic department and communicated to Community Education.

### **Request Deadlines by Season:**

- **July 15:** September through November
- **October 15:** December through February
- **January 15:** March through May
- **April 15:** June through August – INCLUDING SUMMER SPORTS CAMPS

**Team:** \_\_\_\_\_ **Season:** \_\_\_\_\_

**Coach:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Coach phone:** \_\_\_\_\_

**Practice Season Start Date:** \_\_\_\_\_ **Season End Date:** \_\_\_\_\_

**Space(s) requested:** \_\_\_\_\_

### **Regular Practice Schedule:**

**Day of the week:** \_\_\_\_\_ **Start/Stop Time:** \_\_\_\_\_

**Day of the week:** \_\_\_\_\_ **Start/Stop Time:** \_\_\_\_\_

**Day of the week:** \_\_\_\_\_ **Start/Stop Time:** \_\_\_\_\_

**Day of the week:** \_\_\_\_\_ **Start/Stop Time:** \_\_\_\_\_

**Day of the week:** \_\_\_\_\_ **Start/Stop Time:** \_\_\_\_\_

**Set-up Needs, if any:** \_\_\_\_\_

**Approved by Athletic Director:** \_\_\_\_\_ (signed/dated)