



Please Print

Dexter Community Schools Volunteer Placement Information

If you are not a permanent employee of the Dexter Community Schools, but are in our buildings or working with our students on a regular basis, we are required to keep the following information on file. Please complete this form and return it to the secretary of the applicable building or department. This information will be held in a confidential manner within our Human Resources Department.

Name _____ E-mail _____

Address _____ Cell Phone _____

_____ Home Phone _____

Date of Birth: ___/___/___ Michigan Drivers License # _____

Volunteer Assignment _____

Dexter Contact Person or Supervisor _____

Department: (Please circle) Athletics / Community Education / Classroom-School _____

Other _____ (Please indicate)

Beginning Date of Placement _____ Ending Date _____

Will your volunteer assignment require the possibility of transporting students or staff at any time? Y or N

In case of illness or emergency, please notify the following person(s):

<u>Name</u>	<u>Relationship</u>	<u>Phone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

I understand my services to the Dexter Community Schools are strictly on a volunteer and as needed basis. I acknowledge that my volunteer services can be discontinued or terminated by the Dexter Community Schools at any time. I agree to handle my volunteer services in good faith and represent the Dexter Community Schools in a positive manner by acting professionally and appropriately at all times. I agree to abide by all rules and policies of the Dexter Community Schools and acknowledge that Dexter Community Schools does not provide insurance coverage for the volunteer for any loss, injuries, illness or death resulting from the volunteers unpaid service to the School District. By signing this form I waive any claims and release the District of any obligation should I become ill or receive an injury as a result of my volunteer services. In addition, by signing this form I hereby give consent and acknowledge that the Dexter Community Schools may conduct a criminal history check at any time through the Criminal Records Division of the Michigan Department of State Police and the FBI or any other resource in regards to my volunteer assignment with the district.

Signature

Date