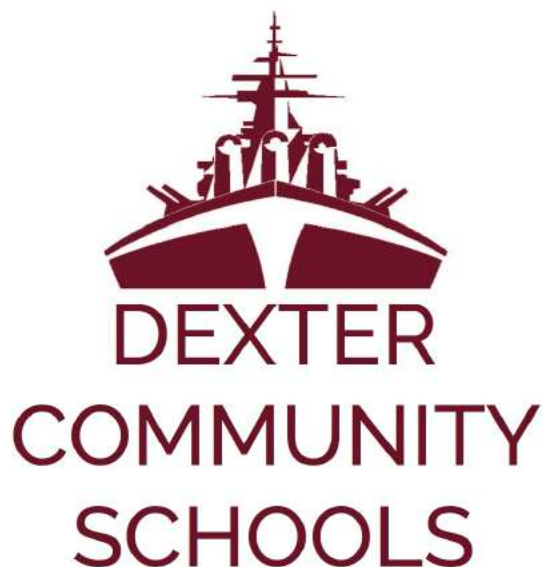


BOARD MEETING PACKET

MAY 4, 2020

Virtual Meeting

Meeting link will be posted at dexterschools.org by 4pm 5/4/20



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).

BOARD MEETING AGENDA

A. CALL TO ORDER

1. Roll Call
2. Virtual Meeting Process

B. MINUTES (4/20/2020)

C. APPROVAL OF AGENDA

D. SCHOOL PRESENTATIONS

1. School Lunch Hero Proclamation

E. ADMINISTRATION & BOARD UPDATES

1. Superintendent Update
2. Board President Update
3. Student Representatives Update

F. PUBLIC PARTICIPATION (up to 30 minutes/max 5 per person)

Per Temporary Policy 0167.3: At this point in the virtual meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

G. CONSENT ITEMS – none planned

H. ACTION ITEMS

1. Bid Package 25 Approval – DHS Special Needs Toilet

I. DISCUSSION ITEMS

1. Committee Meetings
2. WISD Budget
3. DCS 2020-2021 Budget Projections

J. COMMITTEE UPDATES

1. Finance Committee
2. Facilities Committee

K. PUBLIC PARTICIPATION (up to 15 minutes/max 3 per person) *See above.*

L. BOARD COMMENTS

M. INFORMATION ITEMS

1. Finance Committee Minutes 4/22/2020
2. Facilities Committee Minutes 4/22/2020, 5/1/2020

N. CLOSED SESSION – none planned

O. ADJOURNMENT

CALENDAR

- *Monday, May 18 – 7:00pm
Board Meeting – Virtual
- *Monday, June 15 – 6:00pm
Community Chat (tentative)
- *Monday, June 15 – 7:00pm
Board Meeting – TBD

BOARD NOTES
MAY 4, 2020 – VIRTUAL MEETING

A. CALL TO ORDER

1. Roll Call.
2. Virtual Meeting Process. Because virtual meetings are new for the Dexter Board of Education, it is appropriate to outline those procedures which will vary from typical meeting procedures for the benefit of all attendees.
 - a. Board members will be asked to state their name when making motions and seconds for the benefit of the audience.
 - b. All votes will be roll call votes for clarity.
 - c. The chair will strive to recognize board members by name before they speak. In the event that this doesn't happen, trustees are encouraged to announce their own names or may be reminded to do so.
 - d. Audience members will be muted until recognized by the chair during the public participation periods.
 - e. People who speak during public participation will be asked to state their name, address, and topic before speaking.
 - f. The closed session will take place in a separate Zoom meeting. The regular meeting will remain open until the board returns from closed session.
 - g. Board members should refrain from using email, texting, instant messaging and other electronic forms to communicate with each other or members of the public during the meeting, and specifically refrain from using the chat box unless tech assistance is needed.
 - h. Board members should conduct themselves in a manner consistent with in-person school board meetings.

B. MEETING MINUTES

- * An appropriate motion might be, "I, _____, move that the Board of Education approve the meeting minutes from 4/20/2020 as presented / amended."

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I, _____, move that the Board of Education approve the agenda as presented / amended."

D. SCHOOL PRESENTATIONS

1. School Lunch Hero Proclamation. May 1st is School Lunch Hero Day, a national day to honor food and nutrition employees. Enclosed in this packet is a draft proclamation to express appreciation for all they do for Dexter Students.

- * An appropriate motion might be: "I move that the Board of Education approve the attached proclamation recognizing the hard work and dedication of Food and Nutrition staff."

BOARD NOTES
MAY 4, 2020 – VIRTUAL MEETING

E. ADMINISTRATION & BOARD UPDATES

1. Superintendent Update.
2. Board President Update.
3. Student Representatives Update.

F. PUBLIC PARTICIPATION

Each speaker is allotted a maximum of 5 minutes for a total of 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

G. CONSENT ITEMS – none planned

H. ACTION ITEMS

1. Bid Package 25 – DHS Special Needs Toilet. The Facilities Committee will be meeting on May 1* to discuss a bid package for a special needs toilet room at DHS. If the committee has a recommendation for the Board, it will be emailed on Friday and included as an action item on this agenda.

* An appropriate motion might be, “I move that the Board of Education award contracts for Bid Package 25 – DHS Special Needs Toilet Room – to _____ and assign them to Granger Construction for management as shown in the attached recommendation letter dated April 30, 2020.”

I. DISCUSSION ITEMS

1. Committee Meetings. Two committee meetings held virtually on April 22 and one on May 1 were not open to the public. The only person not on the committee who asked for access to the meeting was Barbara Read. Ms. Read has asserted publicly that this is a violation of Board bylaw 0155. This item is presented for discussion tonight. The relevant policies are included in this packet.
2. WISD Budget. Your packet includes 2020-21 budget documents from the WISD. The Board must consider a resolution of support or indicate specific recommendations for changes before June 1, 2020. This item will return for action May 18, 2020.
3. DCS 2020-2021 Budget Projections. On April 22nd, the Finance Committee met virtually to review preliminary budget parameters. The impact of the statewide shutdown is undetermined at this time, especially in terms of foundation allowance, categorical funding, and student count. Three scenarios are included in your packet along with the meeting minutes.

The Finance Committee is requesting Board direction on the parameters to be used to prepare the 2020-21 budget. The Committee also requests that the Board provide a target range for expense over revenue. This item is presented for discussion this evening.

BOARD NOTES
MAY 4, 2020 – VIRTUAL MEETING

J. COMMITTEE UPDATES

1. Finance Committee
2. Facilities Committee

K. PUBLIC PARTICIPATION (up to 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.

L. BOARD COMMENTS

M. INFORMATION ITEMS

1. Finance Committee Draft Minutes – 4/22/2020
2. Facilities Committee Minutes – 4/22/2020; Draft Minutes May 1, 2020

N. CLOSED SESSION – none planned

O. ADJOURNMENT

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – April 20, 2020
Virtual Meeting via Zoom, Webinar ID 943 4982 3349

The meeting was called to order at approximately 7:05pm by Board President Julie Schumaker.

A. ROLL CALL

Members Present: Ron Darr, Jason Gold, Mara Greatorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker, Student Representatives Chad Robards, Annalisa Shehab

Administrative & Supervisory Staff: Rick Munir, Sharon Raschke, Barba Santo, Mollie Sharrar, Christopher Timmis, Hope Vestergaard

DEA Representative: Jessica Baese

DESPA Representative: D’Ann Dunn

Guests: Melanie McIntyre, Robert Bowden, Eric Delaporte

Press: Lonnie Huhman (The Sun Times News)

Julie Schumaker outlined the Virtual Meeting Process to highlight procedural differences from the ways that in-person meetings are typically conducted.

B. MEETING MINUTES

Jason Gold made a motion to approve the regular meeting minutes from April 13, 2020 as presented. Dick Lundy seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Dick Lundy made a motion to approve the agenda as presented. Jason Gold seconded the motion. **Roll Call Vote. Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Bond Work Report. Superintendent Chris Timmis shared with the Board a summary report that outlined the extensive work that has been completed during the first phase of the 2017 Construction Bond. Granger prepared the report, which the District will be sharing with the community later this week.

E. ADMINISTRATION & BOARD UPDATE

1. Superintendent Update. Dr. Timmis discussed the progress of K-12 distance learning planning and shared screenshots of the Y5-2 buildings’ remote learning modules; the state budget will be severely impacted by the COVID-19 crisis with large projected deficits in the school aid fund. Universities and K-12 districts are preparing for significant funding drops. Projections for school aid funding deficits are in the \$1.5 billion range. This equates to \$975 per student. While it is not projected to be that large of a cut, it will be significant going into 2020-2021 budgets.
2. Board President Update. None.
3. Student Representatives Update:
 - Chadley Robards noted the Al Ritt lights “salute” to seniors.
 - Annalisa Shehab noted that teachers are putting participation grades in PowerSchool so parents can see what their students are doing.

F. PUBLIC PARTICIPATION – none

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – April 20, 2020
Virtual Meeting via Zoom, Webinar ID 943 4982 3349

G. CONSENT ITEMS – none

H. ACTION ITEMS – none

I. DISCUSSION ITEMS

1. Bond Work Report. There were no questions about the Bond Work Report presented earlier in the meeting.
2. Commencement Update. Dr. Timmis shared the DHS administrators' progress regarding possible commencement ceremonies. It is difficult to plan without knowing what the COVID-19 precautions/orders are likely to be from week to week, but several options are being considered. Board members were tentatively asked to reserve July 12th and August 9th for some kind of a ceremony, as yet to be determined. We are also looking at options for alternative ceremonies, including a virtual ceremony.
3. Budget Narratives. Chief Financial Officer Sharon Raschke described some of the budget challenges the District is facing and will continue to face due to the COVID-19 crisis. Spring athletics fees, Jenkins tuition, aftercare tuition, and Community Education class fees have been or will be refunded. Dr. Raschke answered questions from the Board regarding the budget documents that were shared.

J. COMMITTEE UPDATES – none

K. PUBLIC PARTICIPATION – none

L. BOARD COMMENTS

1. Barbara Read. Barbara noted that she has an NEA resource on diversity to share; she also mentioned several positive goings-on for DHS students adapting to the closure.
2. Dick Lundy. Dick praised the teaching staff's remote learning work.
3. Julie Schumaker. Noted the Board's previous plans for a parliamentary procedure workshop will be postponed until the board can meet in person.
4. Barbara Read asked if the District could order individual reference copies of the Board's chosen parliamentary procedure reference book; board members agreed; anyone interested in a copy should let Hope know to order one.

At approximately 8:04pm, President Julie Schumaker adjourned the meeting.

MINUTES/hlv

Mara Greatorex
Secretary
Board of Education

SCHOOL LUNCH HERO DAY

SCHOOL LUNCH HERO DAY

OFFICIAL PROCLAMATION

- WHEREAS nutritious meals at school are an essential part of the school day; and
- WHEREAS the staff of the District's school meals and nutrition department are committed to providing healthful, nutritious meals to the District's children; and
- WHEREAS the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and
- WHEREAS the food and nutrition staff have worked tirelessly to ensure the delivery of more than 125,000 healthful meals to district students during the COVID-19 closure; and
- WHEREAS the day of Friday, May 1, 2020 is School Lunch Hero Day

NOW THEREFORE, be it resolved that the Dexter Community Schools District expresses its deep appreciation to these valuable employees and commends their good work on behalf of children.

April 30, 2020

Dr. Chris Timmis
Superintendent of Schools
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2017 Bond Project
Contract Recommendation
Bid Package 25 DHS Special Needs Toilet Room

Dear Dr. Timmis:

Bids for the Bid Package 25 work were received on behalf of Dexter Community Schools (DCS) on April 23, 2020. A tabulation of the bids received is attached for your reference.

We have reviewed proposals, interviewed the low bidder, and are recommending the lowest responsive bidder as the best value to DCS.

Pending final review of financial and other qualification criteria, Granger recommends that DCS award the subcontract indicated below and assign it to Granger for management.

There are no alternates being recommended for this scope of work.

Note that the below contract recommendation does not include any construction contingency. We recommend 10% contingency for this type of renovation work.

Bid Category	Bidder	Base Bid	Recommended Contract
25-06-01 General Contract	The Spieker Company	\$114,600	\$114,600
Total Recommendation			\$114,600

All work will be contracted and performed per the contract documents developed by TMP and Granger.

We request that the Board of Education consider and take action on the contract recommendation above at the meeting scheduled for May 4, 2020.

Please feel free to contact me if you have any questions or require additional information.

Sincerely,
GRANGER CONSTRUCTION COMPANY

Taylor Scripps
Project Engineer

att: Bid Tabulation

cc: S. Raschke, DCS
E. Geiser, TMP
M. Nowosad, GCC



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

248.724.2950 P
248.489.5753 F

Book	Policy Manual
Section	0000 Bylaws
Title	COMMITTEES
Code	po0155
Status	Active
Adopted	March 17, 2003
Last Revised	February 10, 2020

0155 - **COMMITTEES**

The Board of Education may elect to divide the labor of governing and form Board committees to delve into governing matters in greater detail than is possible at the full Board level. Standing Board committees may include Policy, Finance, Contracts and Negotiations, Superintendent Evaluation, and Facilities. New Board committees may be created as needed.

Committees of Board members shall perform the duties as assigned by the Board, which may include deliberating, making decisions/recommendations or taking other actions specifically authorized by the Board.

All committees shall comply with the Open Meetings Act in accordance with the applicable requirements set forth in 0160 Bylaws. A committee may meet in closed session to review the specific contents of an employment application provided when the applicant for employment requests that the information remains confidential. It may not, however, meet in closed session to protect an applicant's identity.

Ad Hoc Committees may be created and charged by the President, or by a majority vote of the Board, and shall continue to operate until the committee is discharged by the President or by a majority vote of the Board.

Annually, the Board President shall appoint Board members to serve on committees, and appoint a Chair of each committee. The Superintendent shall serve as an ex-officio member of all Board committees.

Committee members may include community members and/or District staff. These committee members shall sign a Declaration of Commitment to participate in a manner representing the best interests of the District and District stakeholders and not for their personal agenda, unless specifically appointed to represent a Special Interest Group.

All committees shall work collaboratively with the Superintendent and appropriate staff. Per negotiated agreements, the Superintendent shall be the primary point of contact to relay information to and from committees and staff. Committees are authorized to recommend policies related to their area of responsibility to the full Board.

To avoid deliberating with a quorum present, Board members who are not appointed members of a particular committee should refrain from speaking with committee members before, during, or after the committee meeting, including the public participation portions of that meeting, on business matters discussed by the committee.

STANDING BOARD COMMITTEES

Policy Committee

The responsibilities of the Policy Committee include: reviewing and updating existing policies and bylaws on a regular schedule; reviewing potential new policies; and making recommendations to the Board on all policy issues regarding their revision and adoption. The Committee may use outside policy consultants and shall make recommendations necessary to be in full compliance with all State and Federal laws.

Finance Committee

The responsibilities of the Finance Committee include: oversight of the annual budget preparation; reviewing and recommending the annual budget and budget amendments to the Board; reviewing District financial performance and reporting; reviewing and recommending appropriate financial policies; recommending selection of the District's auditor; working with the District's auditor on the annual audit including meeting with the auditor prior to the audit and reviewing the final Auditor's Report; and any other issues related to the financial activities and health of the District.

Contracts and Negotiations Committee

The responsibilities of the Contracts and Negotiations Committee include developing Board priorities for the negotiating process with collectively bargained contracts. The Committee shall ensure that the full Board is informed and has the opportunity for input into determining appropriate priorities for each labor contract. Committee members may participate in negotiations as appropriate and when desirable for

successful results. the Superintendent may request that the Committee review and recommend other employee or non-labor contracts when it is deemed appropriate. The Superintendent or his/her designee shall serve as the Committee Chair.

Superintendent Evaluation Committee

The responsibilities of the Superintendent Evaluation Committee include facilitating the evaluation of the Superintendent by the Board in accordance with the Superintendent's contract, Board policies, and State law, and include meeting specified timelines.

Facilities Committee

The responsibilities of the Facilities Committee include review and oversight of all District facilities including buildings and property. The Committee shall oversee bond proposal preparation and implementation related to construction projects, including working with architects and construction managers as appropriate. The Committee shall monitor projects, including budgets, and will oversee planning for future District needs when appropriate. The Committee will report to the Board when appropriate and make recommendations related to facilities.

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Book	Policy Manual
Section	0000 Bylaws
Title	PUBLIC PARTICIPATION AT BOARD MEETINGS
Code	po0167.3
Status	Active
Adopted	March 17, 2003
Last Revised	February 10, 2020

0167.3 - **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide two periods for public participation at public meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted at a time as indicated on the meeting agenda and as determined by the presiding officer.
- B. Anyone with concerns related to the operation of the schools or to matters within the authority of the Board may participate during the public portion of a meeting.
- C. Participants shall direct all comments to the Board and not to staff or other participants.
- D. The presiding officer may:
 - 1. prohibit public comments which are frivolous, repetitive, or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting.

General Rules for Public Participation

- A. Individuals will be recognized by the Board President or presiding chair when it is their opportunity to address the Board.
- B. Each speaker will be asked to announce his/her name and affiliation before beginning to speak.
- C. One speaker may not yield his/her time to another. No person may speak more than once at either commentary opportunity. No person may speak more than once on the same subject during a single meeting.
- D. If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf.
- E. Persons who wish to address the Board at board meetings should complete a Public Comment Card. Cards are available on the District website, from the Superintendent's office, and at all meeting locations. This form should be presented to the Board President or presiding chair at the beginning of the meeting.
- F. Members of the Board and district employees will not answer questions or comments during public participation. Persons requesting an individual response shall note the request on the Public Comment Card and include appropriate contact information.
- G. Citizens with concerns or complaints about school employees should use the protocol outlined in board policy 9130: Citizen Complaints. Citizens are encouraged to utilize established channels before bringing the matter to the School Board. Employees have contractual and legal rights and may request a closed meeting if complaints reach the Board level.

H. Speakers addressing the board shall take into consideration rules of common courtesy. Speakers who make attacks of a personal nature and/or who do not abide by rules of common courtesy will be reminded of such rules by the Board President or presiding chair. Such individuals may be asked to leave the meeting if their behavior is disruptive or interferes with the orderly progress of the meeting.

I. Audio or video recordings are permitted subject to the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recording device should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

First Public Commentary

The first public commentary, scheduled near the beginning of all Board meetings, workshops, and committee meetings, shall be limited to an accumulated time of thirty (30) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Individual speakers will be allotted a maximum of five (5) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the thirty (30)-minute time limit. For example, if ten (10) persons wish to address the Board, each individual will be given three (3) minutes.

Second Public Commentary

The second opportunity for public commentary, scheduled near the end of all Board meetings, shall be limited to an accumulated time of fifteen (15) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Persons who wish to address the Board during the second opportunity for public participation shall form a line at a location to be designated and will be recognized by the Board President or presiding chair in the order of assembly.

Individuals will be allotted a maximum of three (3) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the fifteen (15)-minute time limit. For example, if fifteen (15) persons wish to address the Board, each individual will be given one minute.

Revised 10/20/03

Revised 3/7/05

Revised 7/6/10

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Legal

M.C.L. 15.263(4)(5)(6), 380.1808

Book	Policy Manual
Section	0000 Bylaws
Title	COMMITTEE MEETINGS
Code	po0168.3
Status	Active
Adopted	February 20, 2007
Last Revised	July 6, 2010

0168.3 - **COMMITTEE MEETINGS**

Any Board Committee, whether standing or appointed ad hoc, which exercises governmental or proprietary authority must comply with the Open Meetings provisions in 0168.1 and 0168.2, and Public Participation provisions in 0167.3. Committees that are empowered to take action, make recommendations or otherwise deliberate in place of the Board are subject to this requirement.

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Book	Policy Manual
Section	0000 Bylaws
Title	COMMITTEE MEETINGS
Code	po0168.3
Status	Active
Adopted	February 20, 2007
Last Revised	July 6, 2010

0168.3 - **COMMITTEE MEETINGS**

Any Board Committee, whether standing or appointed ad hoc, which exercises governmental or proprietary authority must comply with the Open Meetings provisions in 0168.1 and 0168.2, and Public Participation provisions in 0167.3. Committees that are empowered to take action, make recommendations or otherwise deliberate in place of the Board are subject to this requirement.

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WISD Budget Review Timeline/Deadlines

Date/Deadline	ISD Budget Review
January 14, 2020	WISD Board of Education 2019-20 Budget Amendments Board Meeting, 5:00 p.m.
April 14, 2020	WISD Board of Education Annual Budget Review @ Board Meeting; 5:00 p.m.
April 23, 2020	WASB Annual Budget Review Meeting, 6:30 p.m.
May 1, 2020	WISD general fund budget submitted to local districts.
June 1, 2020	Deadline for local district response to WISD general fund budget. Local district Boards must consider a resolution of support or may indicate specific recommendations for changes.
June 23, 2020	WISD Board adopts general fund budget.

Local District Responsibility
WISD Responsibility

WISD Programs and Budgets Review

including

Local School District Services
2020-21

presented
April 2020

Our Goal

- Explain the mandated budget review process.
- Review your role in this process.
- Give you the information you need to carry out your role.
- Support you in your efforts.

Mandated Budget Review (new)

Section 624 of the Revised School Code, as amended, requires an ISD Board to have its proposed **General Fund** budget reviewed by its constituent districts each year.

ISD Board

By May 1 of each year:

The intermediate school board shall submit its proposed **General Fund** budget for the next school fiscal year to the board of each constituent district for review.

Local Board

By June 1 of each year:

- The local board will review the proposed ISD budget.
- Adopt a resolution expressing its support for or disapproval of the proposed ISD budget.
- Submit any **specific** budget objections and/or proposed changes to the ISD board.

ISD Board

If an intermediate school board receives any specific objections or proposed changes, the intermediate school board shall consider the proposed budget changes.

Role of WASB Director

- ***Now***
 - Serve as an ambassador.
 - Learn about ISD budget process.
 - Ask clarifying questions.
- ***After May 1 (with superintendent)***
 - Present information to your board.
 - Ask for help, if needed.
 - Answer questions from your board.
 - Submit resolution to WISD by June 1.
- ***Throughout the year***
 - Remain involved, stay informed.



What is an ISD?

- Regional education service agency
- Created by legislature in 1962
- Designed to be an intermediary between the Michigan Department of Education and local schools
- Composed of innovative professionals who focus on teaching and learning
- An organization that leads through service

Role of WISD

- Operates cooperative programs/delivers services for students in Ann Arbor, Chelsea, Dexter, Lincoln, Manchester, Milan, Saline, Whitmore Lake, Ypsilanti Community
 - Secures educational resources and shares them equitably
 - Builds local capacity to improve student achievement
 - Provides services to assure that each child learns
 - Leadership role in building a Cradle to Career collaborative in Washtenaw County
-

General Education Services

**Technology &
Data Support**

**Instructional
Support**

**School &
Community
Partnerships**

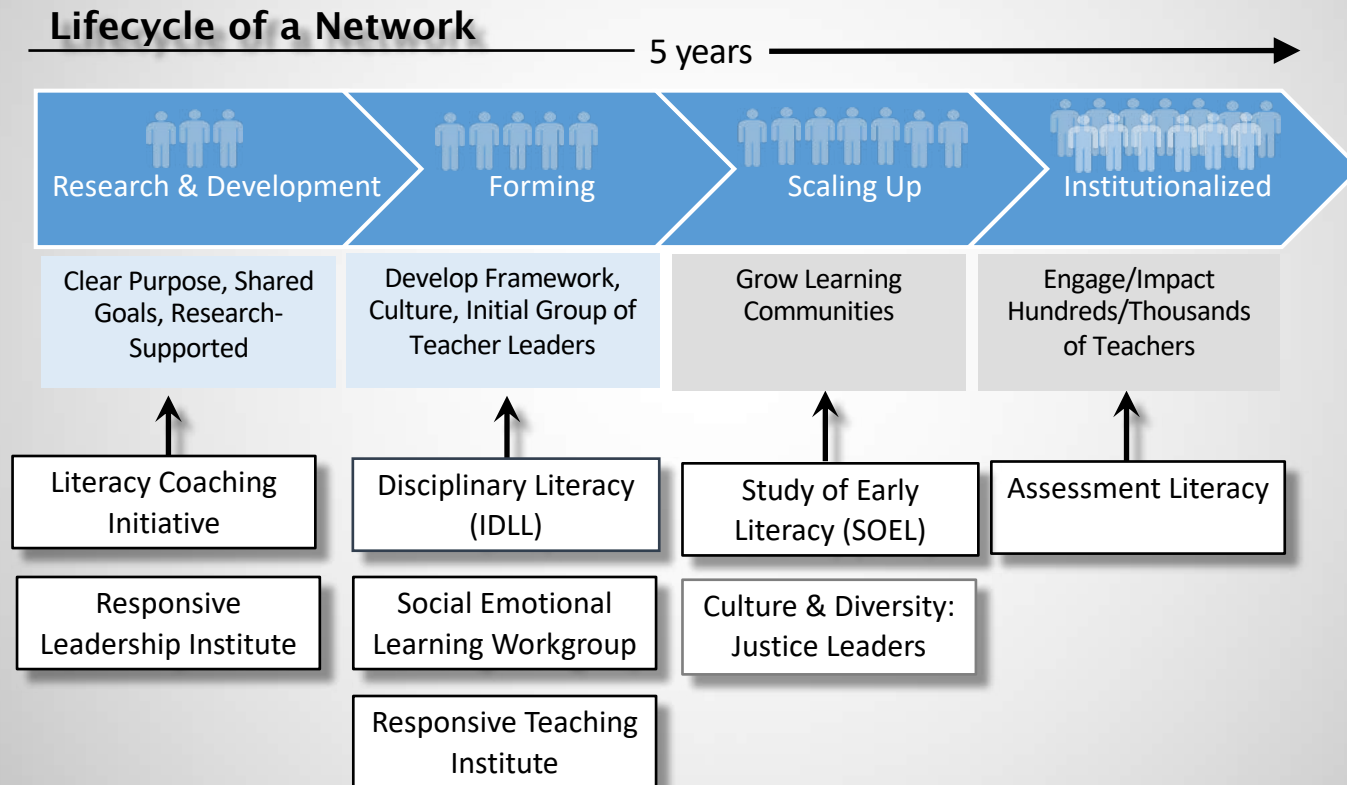
Technology & Data Management



- Provides discounted internet access for local districts via a managed fiber network.
- Maintains connectivity to the Michigan State Education Network Connection
- Hosts PowerSchool Student management System for most districts. Provide application and data Management to several districts.
- Hosts and supports PowerSchool Special Ed System
- Maintains Data connectors for hosted applications
- Supports for the Michigan Data Hub
- Hosts and supports Moodle e-learning platform
- Hosts and supports Destiny Library Service
- Provides coop purchasing savings for various products including GENNET and MVU courses

County Achievement Initiatives: Teacher & Leader Networks

Multi-year approach to teacher and system learning focused on student outcomes



Additional Instruction Supports

Technical Support

- School Improvement
- Custom professional development
- Teacher evaluation
- Health Education

Special Projects

- Senior Exit Survey
- Early literacy coach grant
- MiSTEM Regional network
- Early Math Essentials



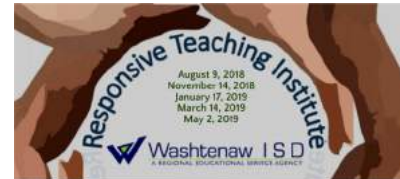
Equity, Inclusion and Social Justice: Focused Efforts

Justice Leaders



Professional learning series for educators

Responsive Teaching Institute



Professional learning series for educators

Ten80 Grant



Youth engineering program culminating in regional and national competitions

Youth & Adult Diversity Forum

High school youth-led and youth-focused forum focused on issues of diversity



Equity, Inclusion and Social Justice: Special Populations

Justice Involved Youth



Education services to youth involved in the juvenile justice system

Education Project for Homeless Youth



Leadership with district liaisons & resource coordination

Chronic Absenteeism



Case management with Washtenaw County Juvenile Court & district allies

Trusted Parent Advisors

Empowering parents to organize in their communities



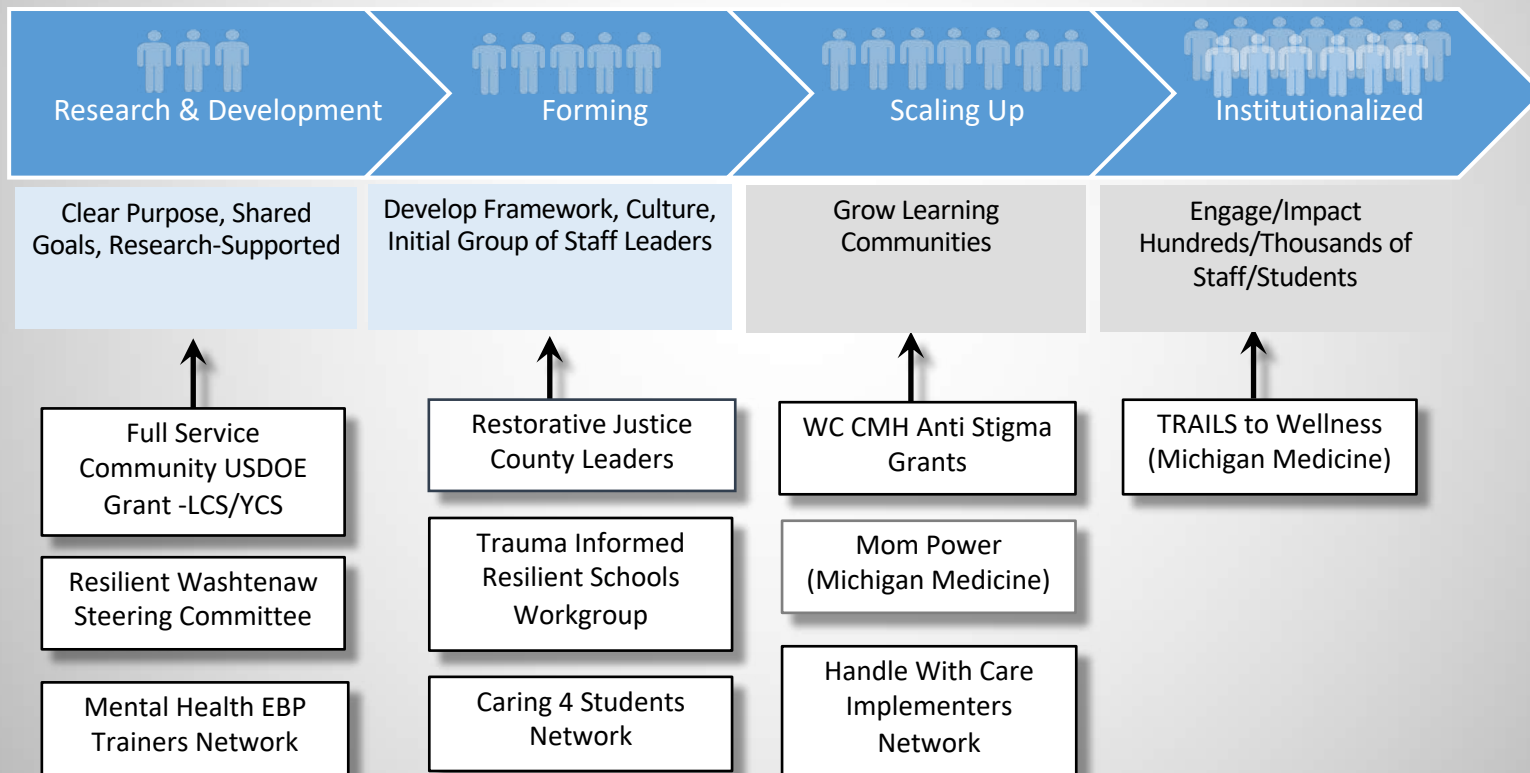


Community School Partnerships: Mental Wellness/SEL Networks

Multi-year approach to staff and system learning focused on student wellbeing

Lifecycle of a Network

5 years





PEERS MAKING PEACE

Hosting peer-mediation teams/councils that help address conflict and identify situations of harm that need to be addressed.

Caring 4 Students (C4S)

Medicaid Reimbursement Program for Medical and Behavioral Health Services to General Education Students

#wishyouknew

wash tenaw

#wishyouknew

Mental Health Anti-Stigma Grants in High Schools



WISD Budget Development

Who is involved?

- Washtenaw County Superintendents
- Local and ISD Special Education Directors, Curriculum Directors, and Business Officials
- Staff and Program Administrators
- Local and WISD Boards of Education

WISD Budget Development

Pandemic Impact on the 2020-21 Budget?

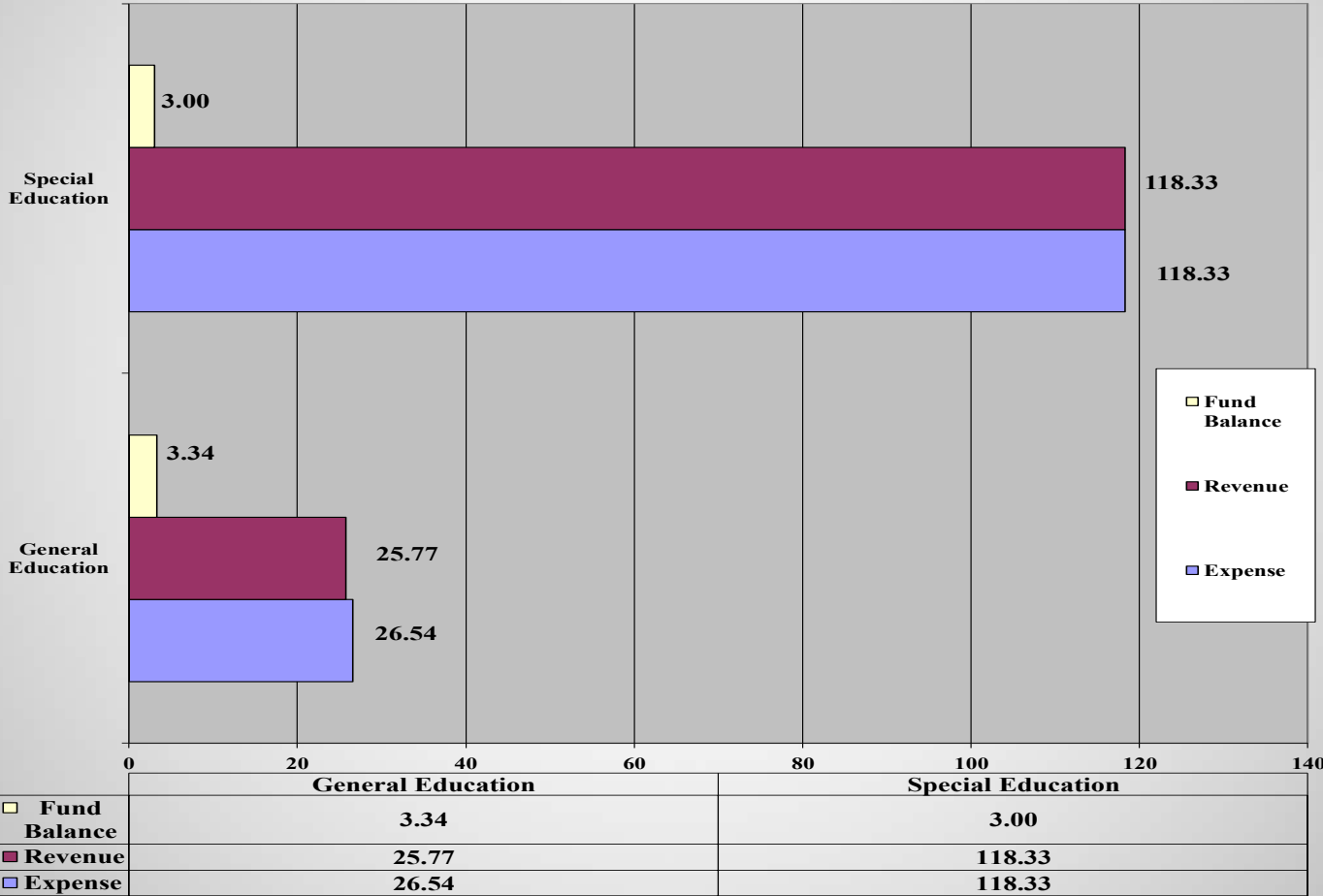
- WISD budget planning begins in December
- All our employee position analysis and revenue assumptions are set in early to mid-March
- The budget documents currently reflect assumptions as of Mid-March
- The WISD Board and administration will continue to monitor the state and federal budget projections and will make requisite budget and staffing decisions

WISD Budget Development

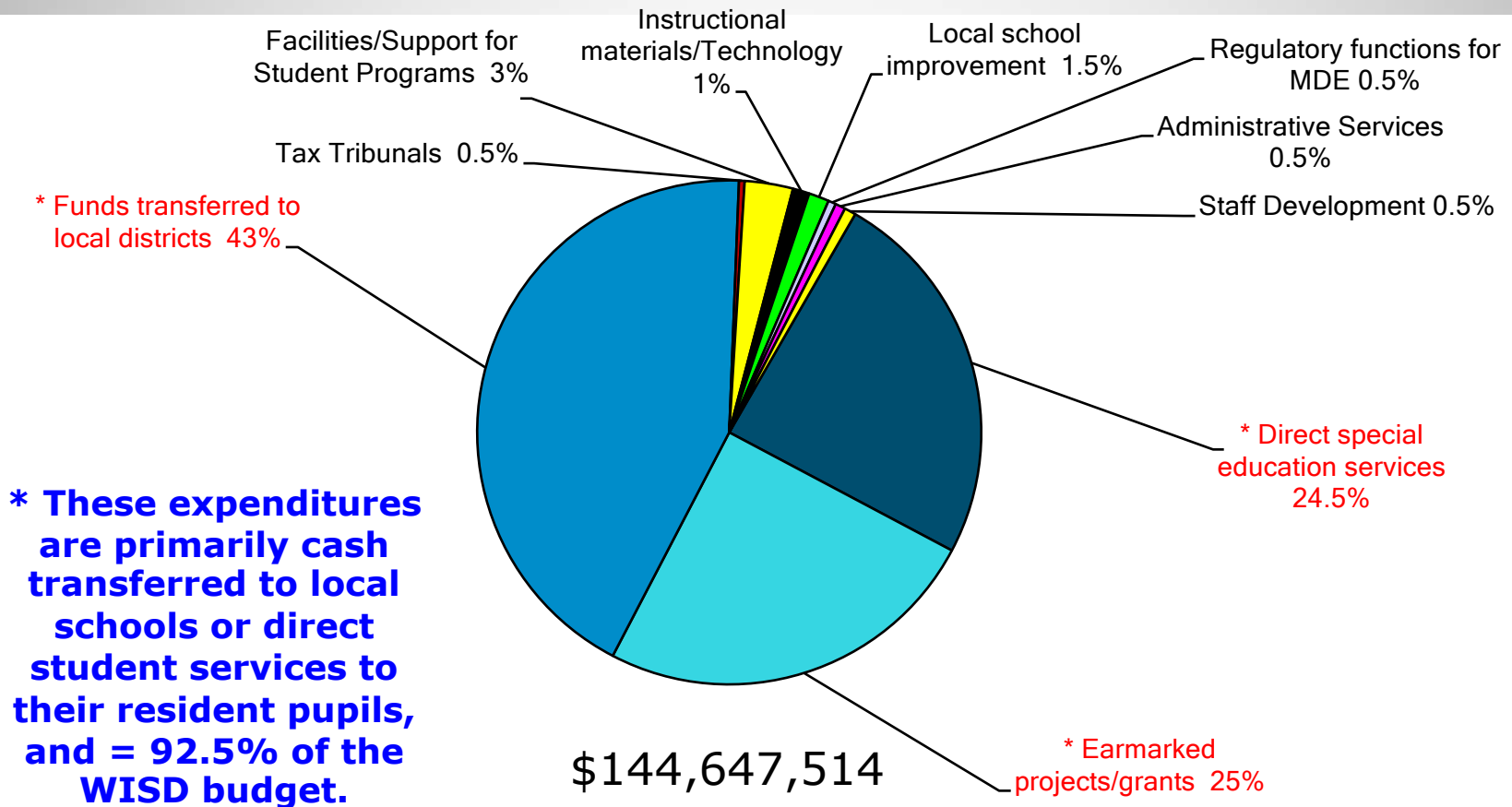
Key Impacts on the 2020-21 Budget?

- From a state revenue perspective, the state budget director, legislators and lobbyists all point to the May 2020 Consensus Revenue Estimating Conference as the next key date for the 2020-21 state budget, including School Aid Fund estimates for 2019-20 and 2020-21
- WISD will also advocate for additional flexibility for federal funding to supplement strained state and local budgets
- Please see the respective revenue graphs to see funding sources for each fund

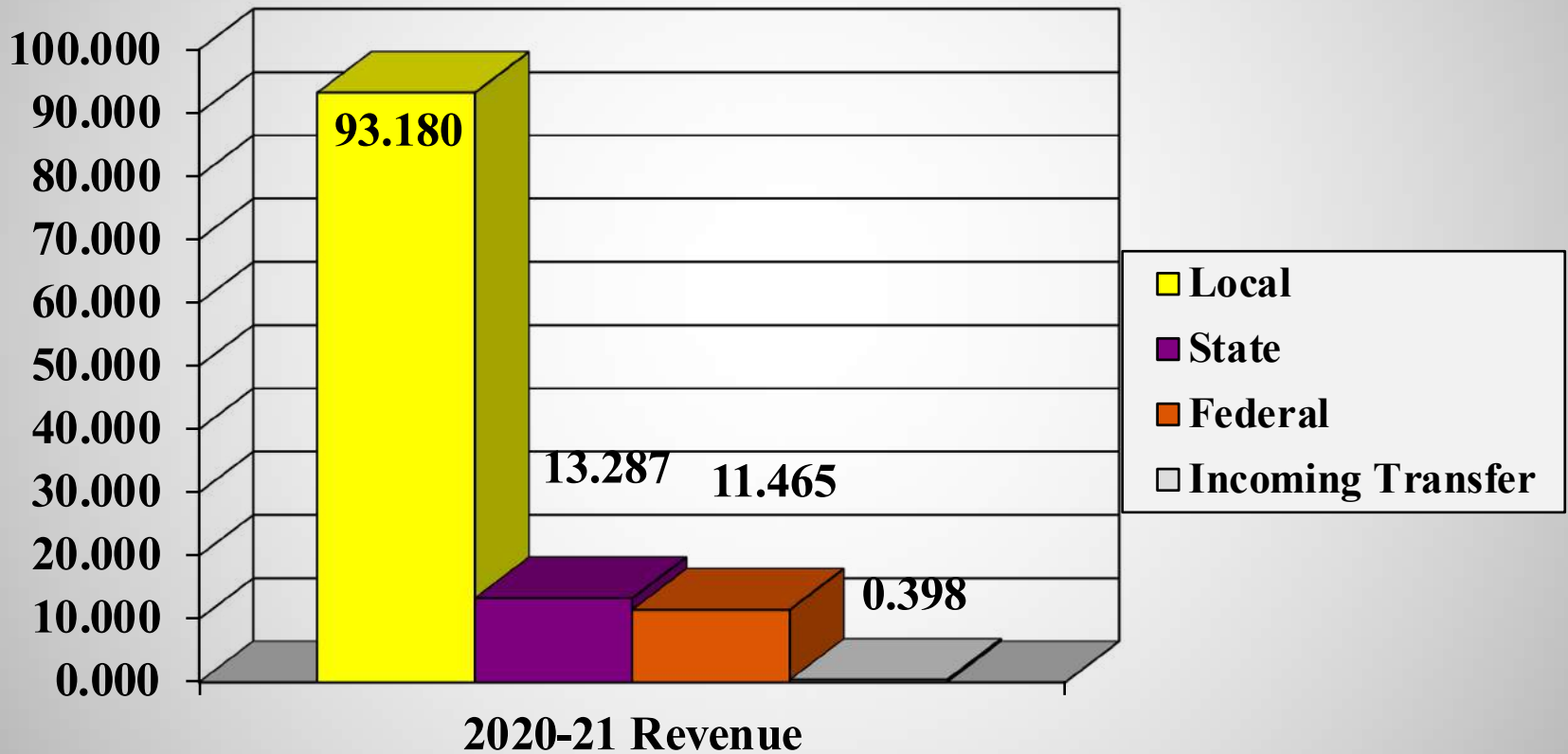
2020-21 WISD Budget (in Millions)



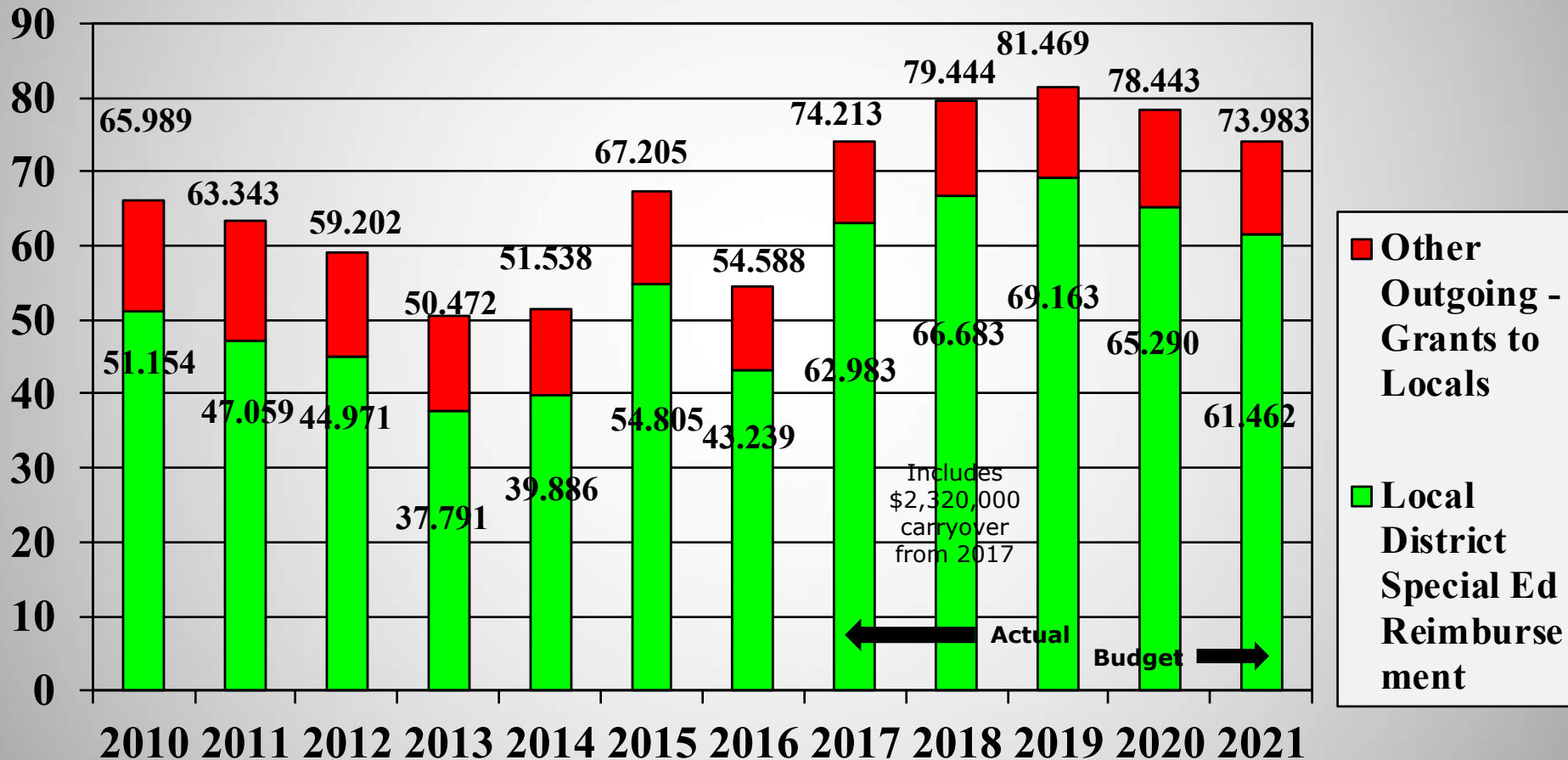
WISD Expenditures 2020-21



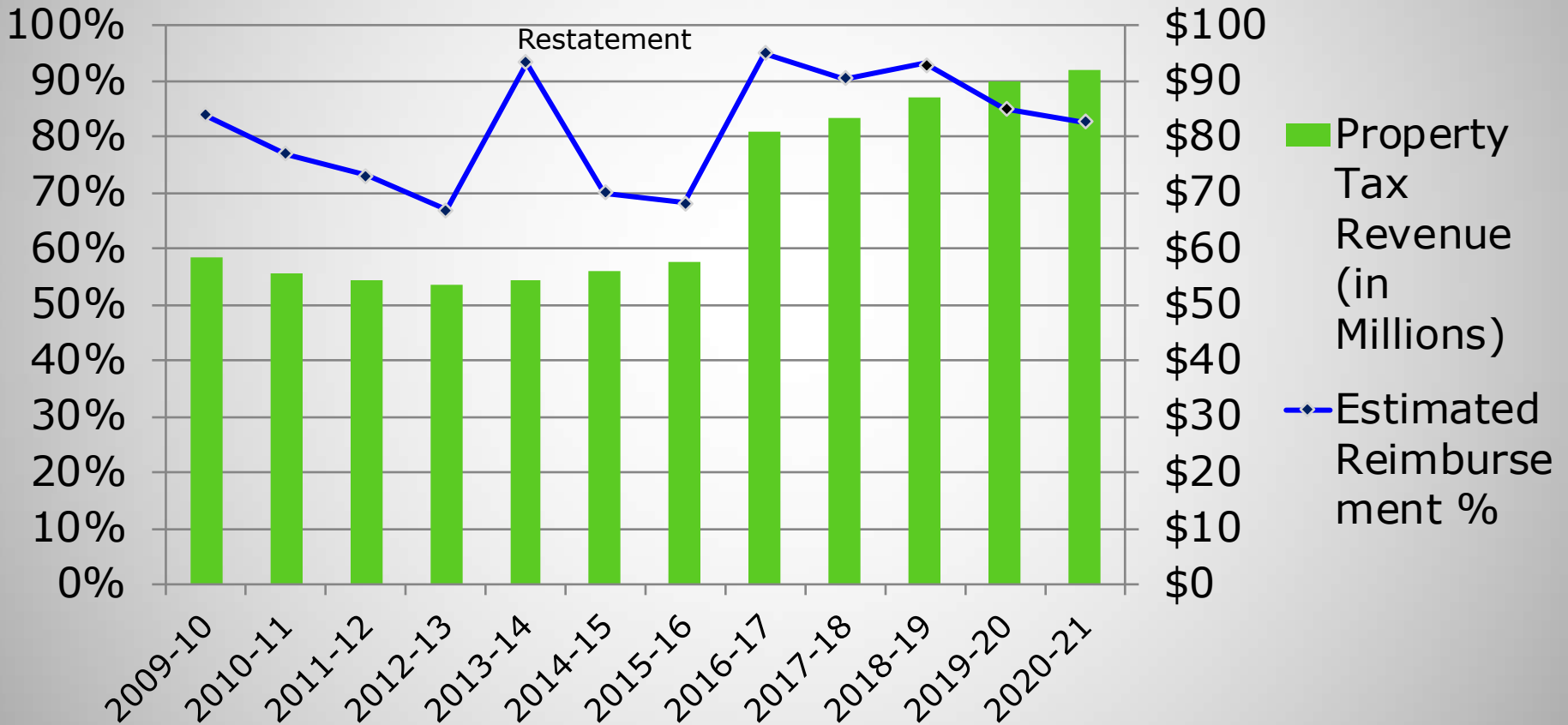
Special Education Fund Revenue Sources (in Millions)



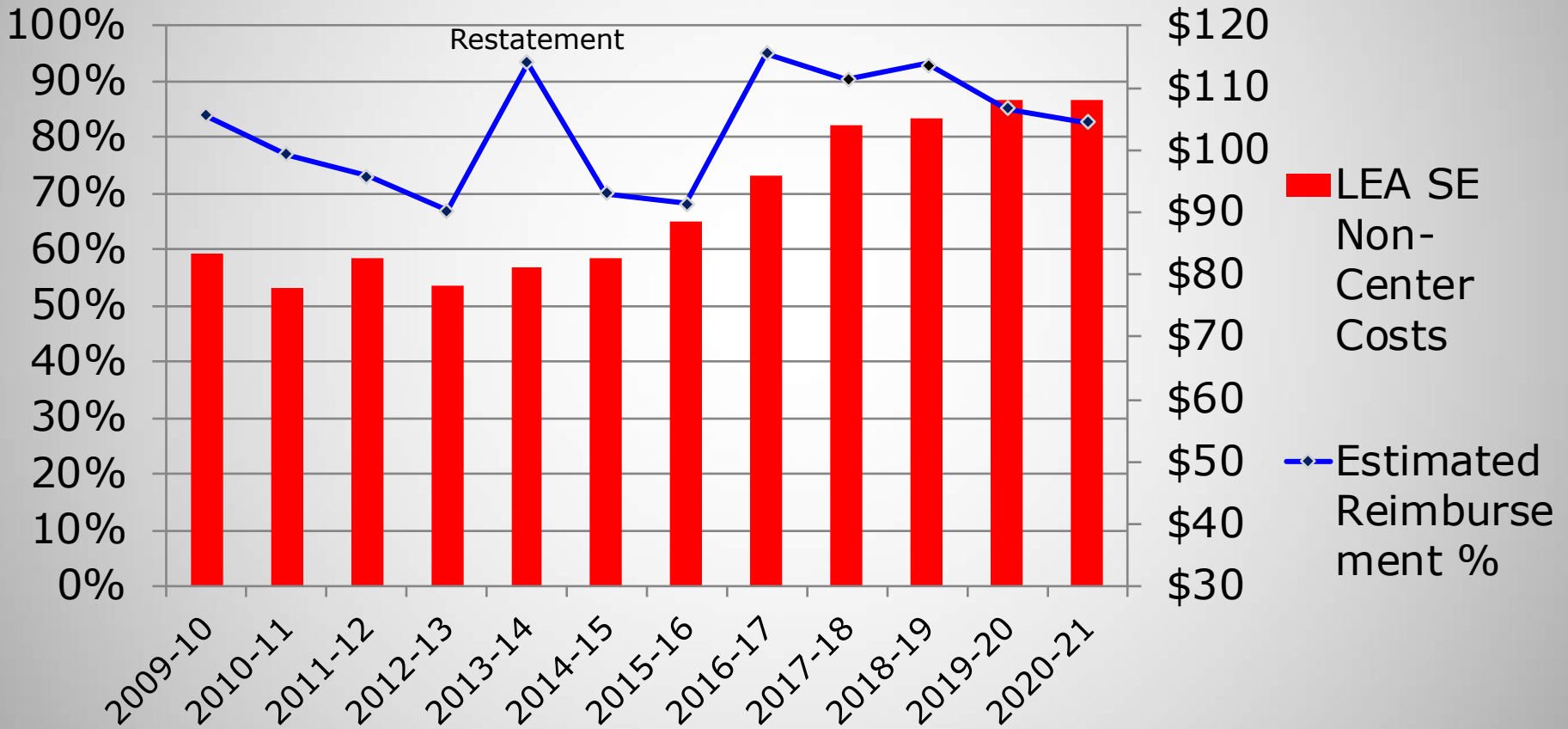
Outgoing Transfer Special Education (in Millions)



Special Education Reimbursement History/Projection



Special Education Reimbursement & Cost History/Projection



Special Education Fund Revenue Changes

- Net increase in property taxes of 2%
 - Reduced investment earnings
 - Increased state revenue for SE cost reimbursement
 - Assumes no federal grant carryover
 - Assumes no transfer from Medicaid Fund
-



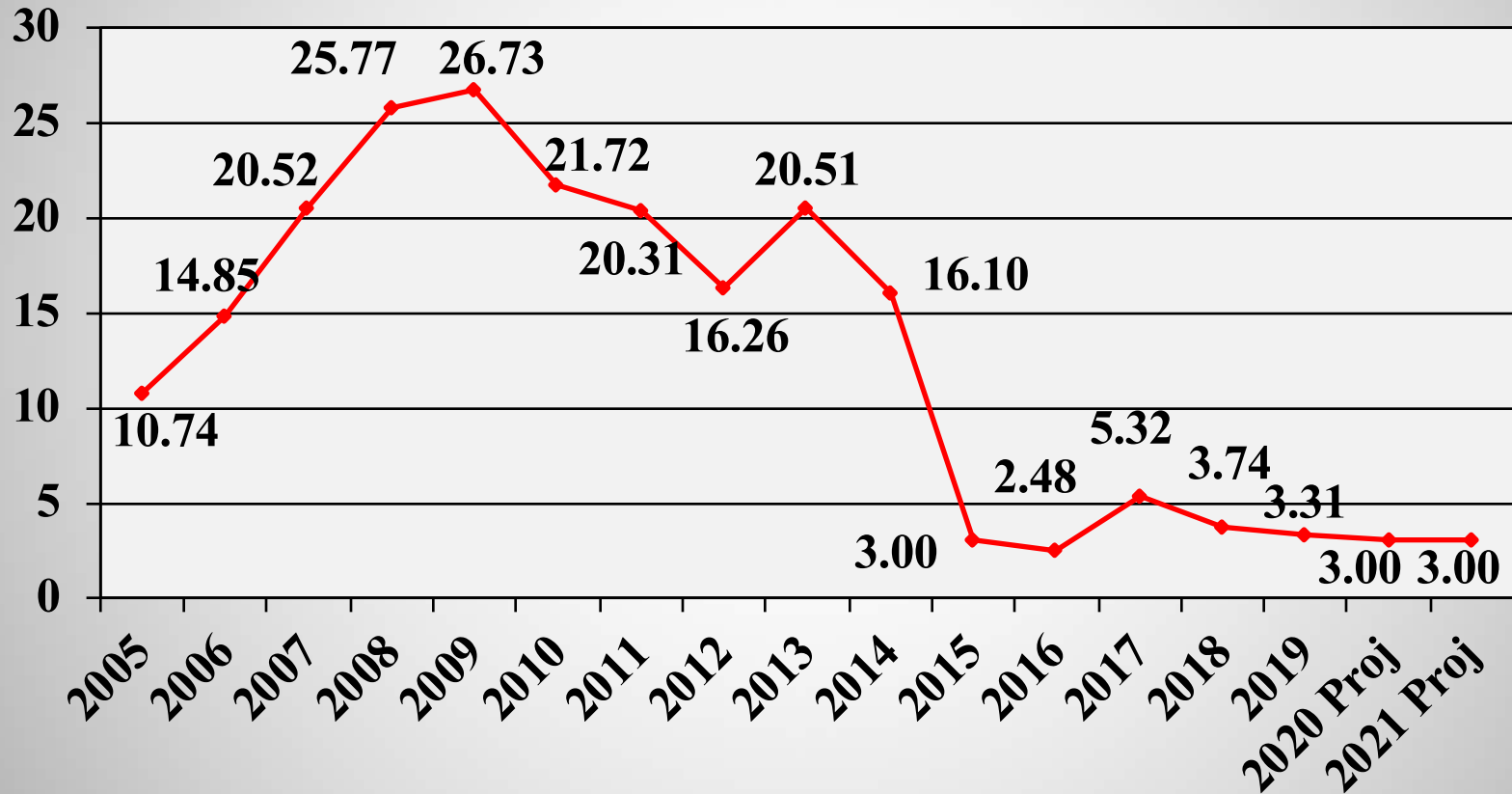
Special Ed Fund Expenditure Changes

- Added several instructional and instructional support positions to meet behavioral, medical, and IEP needs
- Added split Gen Ed/Special Ed position for Equity Specialist
- Decreased one EI Continuum Classrooms due to lack of need; eliminated teacher position, teaching assistants reassigned to other vacant positions
- Increase in tech costs for replacement of a server and district-wide switches

Special Ed Fund Expenditure Changes

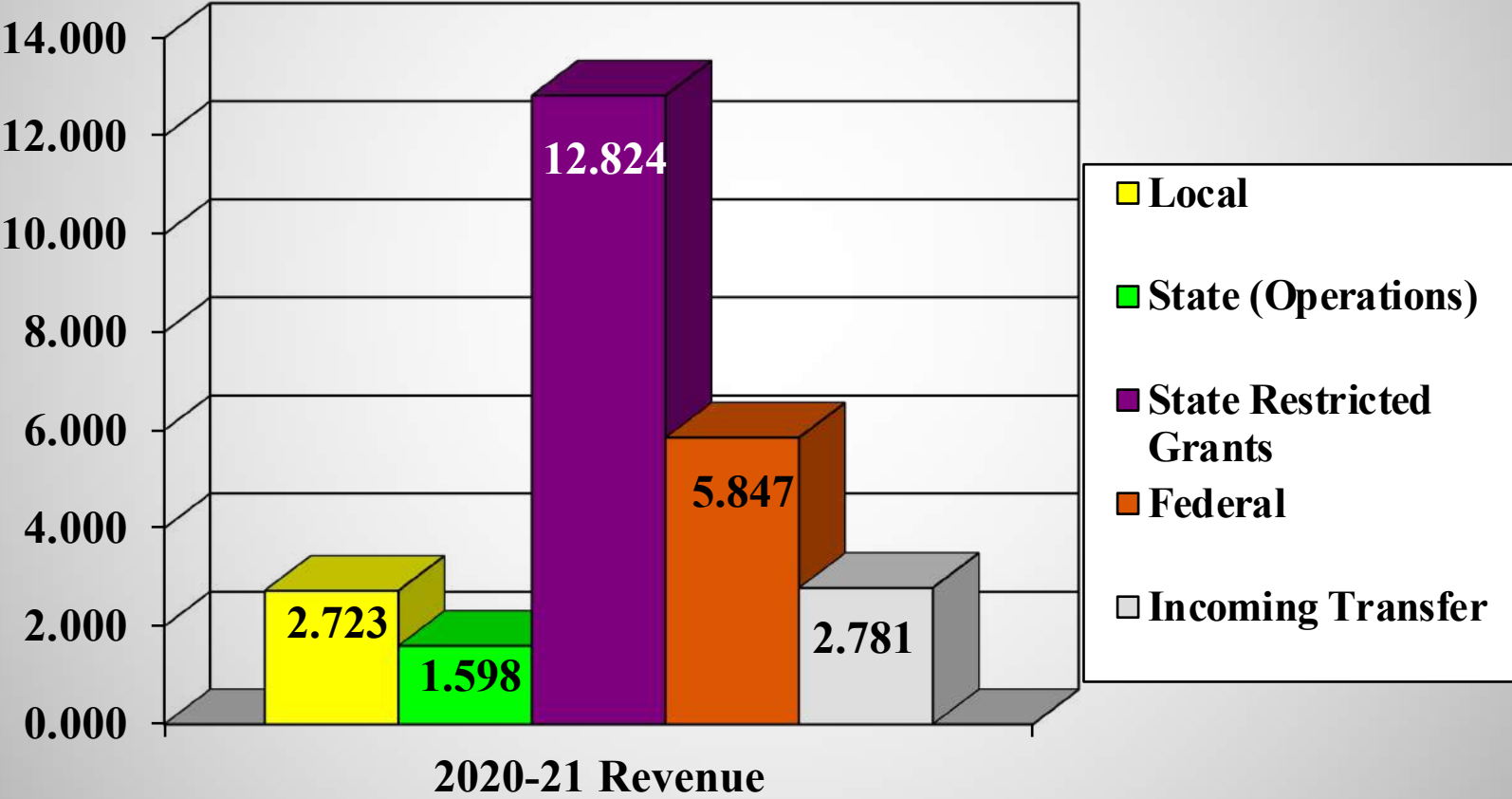
- Increased cost for High Point rent for full year
- Assumes vacancies filled
- Assumes step increases
- Includes 2% salary/wage increase – Based on bargaining agmt formulas
- Healthcare increase at 3.5%
- Local district reimbursement, net of tuition billings, is estimated at \$61.9 million; LEAs are budgeting based on \$63.7 million in 2019-20

Fund Balance-Special Education (in Millions)



General Fund Revenue Sources

(in Millions)



General Fund Revenue Changes

- Net increase in property taxes of 2%
- Reduced investment earnings
- State grant revenue/exp for GSRP and Adult Ed is higher than 2019-20 amended budget
- Also assumes no grant revenue carried over to 2020-21
- Federal grant revenue/exp for Head Start and Regional Assistance is higher than 2019-20 amended budget

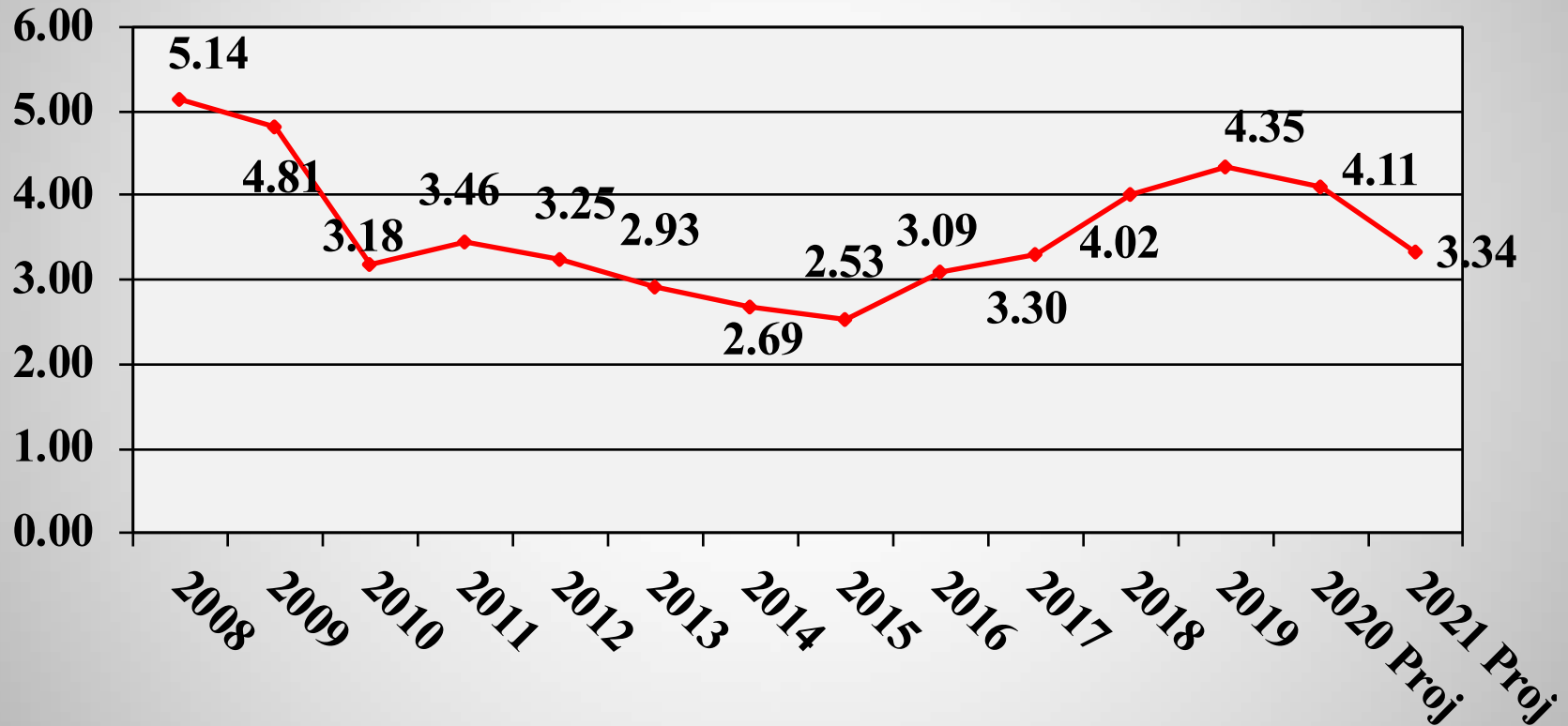
General Fund Expenditure Changes

- Expenditures higher primarily due to grant increases noted on the revenue slides
- Increase in tech costs for replacement of a server and district-wide switches
- Added instructional/community service positions for Dir of Instruction, split-funded Equity Specialist, Parent Engagement Specialist/Liaison, and Trusted Parent Advisors

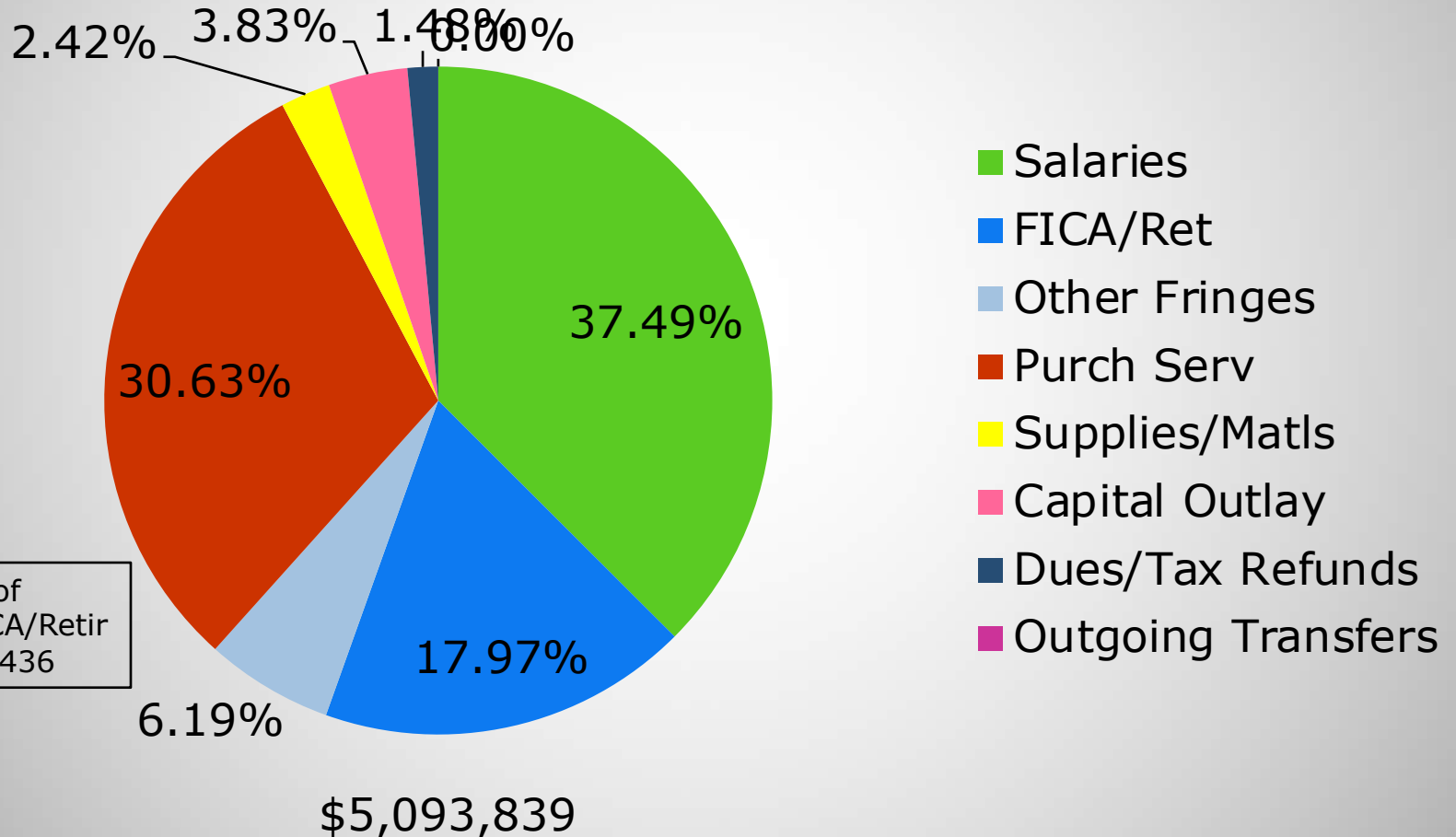
General Fund Expenditure Changes

- The WISD Board is analyzing an interim superintendent plan proposed by the WISD Assistant Superintendents. This would generate approx. \$200,000 in savings for 20-21 but that is not currently in the budget projection
- Assumes vacancies filled
- Assumes step increases
- Includes 2% salary/wage increase – Based on bargaining agmt formulas
- Healthcare increase at 3.5%

Fund Balance General Education (in Millions)



General Ed Fund Expenditures (Excl Grants & Projects)



Thank you.



**GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION BUDGET 4.14.20**

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2020-2021; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **.0954 mills**, and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2020-2021 as follows:

REVENUES	Original
Local Revenue	\$ 2,723,336
State Revenue	14,421,639
Federal Revenue	5,847,166
Incoming Transfers & Other Transactions	2,730,480
Fund Modifications	\$ 50,100
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 25,772,721
 FUND BALANCE AS OF JULY 1ST	 \$ 4,109,072
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	\$ 4,109,072
 TOTAL AMOUNT AVAILABLE TO APPROPRIATE	 \$ 29,881,793

BE IT FURTHER RESOLVED, that \$26,544,231 of the total available to appropriate in the **GENERAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Basic Programs, Instruction	\$ 1,293,589
Added Needs, Instruction	52,938
Adult Continuing Education	365,208
Pupil Support	1,007,773
Instructional Support	6,859,910
General Administration	508,536
School Administration	103,186
Business Support	273,479
Operations/Maintenance	570,485
Transportation	108,041
Central Services	3,488,128
Other Support Services	19,723
Community Services	839,996
	\$ 15,490,992
Outgoing Transfers & Other Transactions	11,053,239
Fund Modifications	-
TOTAL APPROPRIATED	\$ 26,544,231
 FUND BALANCE ENDING JUNE 30TH	 \$ 3,337,562

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION BUDGET COMPARISON
2020-2021 BUDGET REVIEW**

REVENUES	2018-2019 Actual Revenue & Expenses	2019-2020 Amended 1.28.20 Budget	2020-2021 Projected Budget
Local Revenue 100	\$ 2,488,792	\$ 2,893,972	\$ 2,723,336
State Revenue 300	12,288,377	14,038,161	14,421,639
Federal Revenue 400	5,481,058	5,254,903	5,847,166
Incoming Transfers & Other Transactions 500	2,697,719	2,699,400	2,730,480
Fund Modifications 600	47,019	50,096	50,100
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 23,002,965	\$ 24,936,532	\$ 25,772,721
EXPENDITURES			
Basic Programs, Instruction 110	\$ 993,012	\$ 1,254,489	\$ 1,293,589
Added Needs, Instruction 120	161,302	49,938	52,938
Adult and Continuing Education 130	173,385	129,022	365,208
Pupil Support 210	610,638	1,116,145	1,007,773
Instructional Support 220	4,978,164	7,000,066	6,859,910
General Administration 230	687,065	553,130	508,536
School Administration 240	24,893	2,843	103,186
Business Support 250	291,213	271,278	273,479
Operations/Maintenance 260	523,745	732,477	570,485
Transportation 270	75,014	100,157	108,041
Central Services 280	2,708,395	3,215,462	3,488,128
Other Support Services 290	-	-	19,723
Community Services 300	781,974	745,077	\$ 839,996
TOTAL EXPENDITURES	\$ 12,008,800	\$ 15,170,084	\$ 15,490,992
Outgoing Transfers & Other Transactions 400	10,556,169	10,009,599	11,053,239
Fund Modifications 600	100,521	-	-
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	\$ 22,665,490	\$ 25,179,683	\$ 26,544,231
EXCESS REVENUE OR (EXPENDITURES)	\$ 337,475	\$ (243,151)	\$ (771,510)
FUND BALANCE AS OF JULY 1ST	4,014,748	\$ 4,352,223	\$ 4,109,072
FUND BALANCE ENDING JUNE 30TH	\$ 4,352,223	\$ 4,109,072	\$ 3,337,562

General Education 2020-21		1069 Norman REMC 2021	2261 Norman School Mental Health Train the Trainer 2021	2251 Norman Mental Health and Support Services 2021	3291 Norman MISTN Advisory Council 7/1/19-9/30/19 2021
TITLES	REGULAR BUDGET				
REVENUES					
Local Sources	\$ 1,765,296	\$ -	\$ -	\$ -	\$ -
State Sources	2,362,326	-	111,262	115,563	9,789
Federal Sources	-	-	-	-	-
Incoming Transfers/Other	180,011				
Fund Modifications	50,100	-	-	-	-
TOTAL REVENUES	\$ 4,357,733	\$ -	\$ 111,262	\$ 115,563	\$ 9,789
EXPENDITURES					
Basic Programs, Instruct. 110	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-
Pupil Support 210	144,876	-	-	115,563	-
Instructional Staff Support 220	2,071,010	3,400	-	-	9,789
General Administration 230	503,936	-	-	-	-
School Administration 240	19,208	-	-	-	-
Business Support 250	248,080	-	-	-	-
Operations /Maintenance 260	373,635	-	-	-	-
Transportation 270	72,671	-	-	-	-
Central Support 280	1,597,713	-	95,407	-	-
Other Support 290	19,723	-	-	-	-
Community Services 300	-	-	-	-	-
TOTAL EXPENDITURES	\$ 5,090,852	\$ 3,400	\$ 95,407	\$ 115,563	\$ 9,789
Outgoing Transfers/Other 400	70,238	-	15,855	-	-
Fund Modifications 600	(67,251)	-	-	-	-
TOTAL APPROPRIATED	\$ 5,093,839	\$ 3,400	\$ 111,262	\$ 115,563	\$ 9,789
EXCESS REV/EXPENSE	\$ (736,106)	\$ (3,400)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 4,109,072	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 3,372,966	\$ (3,400)	\$ -	\$ -	\$ -

General Education 2020-21	3310 Heaviland ADULT ED	3360 Norman Early literacy Def 18/19 funds	3400 Oman GSRP Formula	3421 Norman MISTEM	3431 Oman 32p EC Block	3781 Oman KRA
TITLES	2021	2020	2021	2021	2021	2021
REVENUES						
Local Sources	\$ -	\$ -	-		\$ -	-
State Sources	2,100,853	675,000	5,829,596	333,227	384,023	2,500,000
Federal Sources	-	-	-		-	-
Incoming Transfers/Other	-	-	-		-	-
Fund Modifications	-	-	-		-	-
TOTAL REVENUES	\$ 2,100,853	\$ 675,000	\$ 5,829,596	\$ 333,227	\$ 384,023	\$ 2,500,000
EXPENDITURES						
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -	-
Added Needs, Instruct. 120	-	-	-	-	-	-
Adult Continuing Education 130	324,038	-	-	-	-	-
Pupil Support 210	117,198	-	-	-	203,744	-
Instructional Staff Support 220	13,402	155,241	792,434	273,894	48,382	2,500,000
General Administration 230	-	-	-	-	-	-
School Administration 240	81,015	-	-	-	-	-
Business Support 250	16,214	-	9,185	-	-	-
Operations /Maintenance 260	16,000	-	-	-	-	-
Transportation 270	300	-	-	-	-	-
Central Support 280	9,369	-	127,232	20,000	-	-
Other Support 290	-	-	-	-	-	-
Community Services 300	-	-	-	11,000	131,897	-
TOTAL EXPENDITURES	\$ 577,536	\$ 155,241	\$ 928,851	\$ 304,894	\$ 384,023	\$ 2,500,000
Outgoing Transfers/Other 400	1,523,317	519,759	4,900,745	16,000	-	-
Fund Modifications 600	-	-	-	12,333	-	-
TOTAL APPROPRIATED	\$ 2,100,853	\$ 675,000	\$ 5,829,596	\$ 333,227	\$ 384,023	\$ 2,500,000
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	-
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	-

General Education 2020-21	947-9640 Colligan LEA Fiber Pole Fees 2021	9660 Colligan LEA Tech Services 2021	9670 Heaviland Homeless Youth Donations Rest 2021	9700 Higgins Fingerprinting and ICHAT 2021	9785 Long Success by 6/Rotary Early Childhood 2021	9790 Oman AAACF Coordinated Funding 2021	9875 Norman My Brothers Keeper 2021
TITLES							
REVENUES							
Local Sources	\$ -	\$ -	\$ 75,138	\$ 130,000	\$ 158,875	\$ 154,727	\$ 109,591
State Sources	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-
Incoming Transfers/Other Fund Modifications	13,959	1,031,256	-	15,000	-	-	55,000
	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 13,959	\$ 1,031,256	\$ 75,138	\$ 145,000	\$ 158,875	\$ 154,727	\$ 164,591
EXPENDITURES							
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	-	-	49,938	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-	-
Pupil Support 210	-	-	200	-	-	140,127	-
Instructional Staff Support 220	-	-	-	-	158,875	-	164,591
General Administration 230	-	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-	-
Transportation 270	-	-	25,000	-	-	-	-
Central Support 280	13,959	1,031,256	-	177,004	-	-	-
Other Support 290	-	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	14,600	-
TOTAL EXPENDITURES	\$ 13,959	\$ 1,031,256	\$ 75,138	\$ 177,004	\$ 158,875	\$ 154,727	\$ 164,591
Outgoing Transfers/Other 400	-	-	-	-	-	-	-
Fund Modifications 600	-	-	-	-	-	-	-
TOTAL APPROPRIATED	\$ 13,959	\$ 1,031,256	\$ 75,138	\$ 177,004	\$ 158,875	\$ 154,727	\$ 164,591
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ (32,004)	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ (32,004)	\$ -	\$ -	\$ -

General Education
2020-21

TITLES	9877	9895	TOTALS
	Norman Midwest Forum 2021	Heaviland Adjudicated Jail 2021	
REVENUES			
Local Sources	\$ 36,800	\$ 60,114	\$ 2,723,336
State Sources	-	-	14,421,639
Federal Sources	-	-	5,847,166
Incoming Transfers/Other	-	42,770	2,730,480
Fund Modifications	-	-	50,100
		-	
TOTAL REVENUES	\$ 36,800	\$ 102,884	\$ 25,772,721
EXPENDITURES			
Basic Programs, Instruct. 110	\$ -	\$ -	\$ 1,293,589
Added Needs, Instruct. 120	-	-	52,938
Adult Continuing Education 130	-	41,170	365,208
Pupil Support 210	-	12,468	1,007,773
Instructional Staff Support 220	36,800	45,094	6,859,910
General Administration 230	-	-	508,536
School Administration 240	-	2,963	103,186
Business Support 250	-	-	273,479
Operations /Maintenance 260	-	-	570,485
Transportation 270	-	-	108,041
Central Support 280	-	1,189	3,488,128
Other Support 290	-	-	19,723
Community Services 300	-	-	839,996
TOTAL EXPENDITURES	\$ 36,800	\$ 102,884	\$ 15,490,992
Outgoing Transfers/Other 400	-	-	11,053,239
Fund Modifications 600	-	-	-
TOTAL APPROPRIATED	\$ 36,800	\$ 102,884	\$ 26,544,231
EXCESS REV/EXPENSE	\$ -	\$ -	\$ (771,510)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 4,109,072
ENDING FUND BALANCE	\$ -	\$ -	\$ 3,337,562

**GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET 4/14/20**

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2020-2021; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **5.2331 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2020-2021 as follows:

REVENUES	<u>Original</u>
Local Revenue	\$ 93,180,073
State Revenue	13,287,112
Federal Revenue	11,464,621
Incoming Transfers & Other Transactions	135,588
Fund Modifications	<u>262,500</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 118,329,894
FUND BALANCE AS OF JULY 1ST	\$ 3,000,000
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>\$ 3,000,000</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$ 121,329,894

BE IT FURTHER RESOLVED, that \$118,329,894 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ 15,709,150
Pupil Support	\$ 15,363,160
Instructional Support	\$ 3,481,542
General Administration	\$ 245,735
School Administration	\$ 266,317
Business Support	\$ 1,756,879
Operations/Maintenance	\$ 3,637,154
Transportation	\$ 68,315
Central Services	\$ 2,747,353
Other Support Services	\$ 121,138
Community Services	<u>\$ 13,250</u>
	\$ 43,409,993
Outgoing Transfers & Other Transactions	74,329,901
Fund Modifications	590,000
TOTAL APPROPRIATED	<u>\$ 118,329,894</u>
FUND BALANCE ENDING JUNE 30TH	<u>\$ 3,000,000</u>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET COMPARISON
2020-2021 BUDGET REVIEW/ADOPTION**

REVENUES	2018-2019 Actual Revenue & Expenses	2019-2020 Budget	2020-2021 Projected Budget
Local Revenue 100	\$ 88,827,760	\$ 92,080,626	\$ 93,180,073
State Revenue 300	12,773,577	12,777,810	13,287,112
Federal Revenue 400	11,648,905	12,310,203	11,464,621
Incoming Transfers & Other Transactions 500	140,068	131,604	135,588
Fund Modifications 600	246,849	634,002	262,500
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 113,637,159	\$ 117,934,245	\$ 118,329,894
EXPENDITURES			
Basic Programs, Instruction 110	\$ -	\$ -	\$ -
Added Needs, Instruction 120	11,244,788	13,722,408	15,709,150
Pupil Support 210	11,944,236	13,736,904	15,363,160
Instructional Support 220	2,297,952	2,884,335	3,481,542
General Administration 230	205,770	612,427	245,735
School Administration 240	226,075	243,868	266,317
Business Support 250	1,149,301	1,583,925	1,756,879
Operations/Maintenance 260	2,738,437	3,466,488	3,637,154
Transportation 270	71,660	69,428	68,315
Central Services 280	2,159,131	2,338,134	2,747,353
Other Support Services 290	-	2,065	121,138
Community Services 300	2,850	44,003	13,250
TOTAL EXPENDITURES	\$ 32,040,200	\$ 38,703,985	\$ 43,409,993
Outgoing Transfers & Other Transactions 400	81,510,619	78,934,277	74,329,901
Fund Modifications 600	519,186	601,991	590,000
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	\$ 114,070,005	\$ 118,240,253	\$ 118,329,894
EXCESS REVENUE OR (EXPENDITURES)	\$ (432,846)	\$ (306,008)	\$ (0)
FUND BALANCE AS OF JULY 1ST	3,738,854	\$ 3,306,008	\$ 3,000,000
FUND BALANCE ENDING JUNE 30TH	\$ 3,306,008	\$ 3,000,000	\$ 3,000,000

Special Education
2020-21

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2021	3261 Kruk Early on 54D Carry over 2021	3700 Colligan Headlee Data Collection 2021	6011 Vannatter Title IA 2021	6161 Vannatter Title I Part D 2021
REVENUES						
Local Sources 100	\$ 93,129,578	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources 300	11,614,593	1,500,000	166,177	6,342	-	-
Federal Sources 400	-	-	-	-	12,948	83,347
Incoming Transfers/Other 500	40,000	-	-	-	-	-
Fund Modifications 600	262,500	-	-	-	-	-
TOTAL REVENUES	\$ 105,046,671	\$ 1,500,000	\$ 166,177	\$ 6,342	\$ 12,948	\$ 83,347
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	15,696,460	-	-	-	12,690	-
Pupil Support 210	13,468,060	-	144,682	-	-	83,347
Instructional Staff 220	3,190,568	-	21,495	-	-	-
General Administration 230	245,735	-	-	-	-	-
School Administration 240	266,317	-	-	-	-	-
Business Support 250	1,756,879	-	-	-	-	-
Operations /Maintenance 260	3,637,154	-	-	-	-	-
Transportation 270	68,315	-	-	-	-	-
Central Support Services 280	2,650,449	-	-	6,342	-	-
Pupil Activites 290	121,138	-	-	-	-	-
Community Services 300	10,000	-	-	-	-	-
TOTAL EXPENDITURES	\$ 41,111,075	\$ -	\$ 166,177	\$ 6,342	\$ 12,690	\$ 83,347
Outgoing Transfers/Other 400	62,323,491	1,500,000	-	-	-	-
Fund Modifications 600	538,026	-	-	-	258	-
TOTAL APPROPRIATED	\$ 103,972,592	\$ 1,500,000	\$ 166,177	\$ 6,342	\$ 12,948	\$ 83,347
EXCESS REV/EXPENSE	\$ 1,074,079	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 4,074,079	\$ -	\$ -	\$ -	\$ -	\$ -

Special Education
2020-21

TITLES	9840-061 Vannatter TC Svs Thymes WTMC	9840-081 Vannatter SE Supv Manchester	9850-061TC Vannatter Ancillary Svs WAVE	9855 Vannatter Ancillary Svs ECA	9859 Vannatter Ancillary Svs IB - WIHI	TOTALS
REVENUES						
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ -	93,180,073
State Sources 300	-	-	-	-	-	13,287,112
Federal Sources 400	-	-	-	-	-	11,464,621
Incoming Transfers/Other 500	2,720	10,225	40,654	9,328	12,258	135,588
Fund Modifications 600	-	-	-	-	-	262,500
TOTAL REVENUES	\$ 2,720	\$ 10,225	\$ 40,654	\$ 9,328	\$ 12,258	\$ 118,329,894
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	-
Added Needs 120	\$ -	\$ -	\$ -	\$ -	\$ -	15,709,150
Pupil Support 210	53,916		529,896	141,010	159,778	15,363,160
Instructional Staff 220	-	102,247	-	-	-	3,481,542
General Administration 230	-	-	-	-	-	245,735
School Administration 240	-	-	-	-	-	266,317
Business Support 250	-	-	-	-	-	1,756,879
Operations /Maintenance 260	-	-	-	-	-	3,637,154
Transportation 270	-	-	-	-	-	68,315
Central Support Services 280	-	-	-	-	-	2,747,353
Pupil Activites 290	-	-	-	-	-	121,138
Community Services 300	-	-	-	-	-	13,250
TOTAL EXPENDITURES	\$ 53,916	\$ 102,247	\$ 529,896	\$ 141,010	\$ 159,778	\$ 43,409,993
Outgoing Transfers/Other 400	-	-	-	-	-	74,329,901
Fund Modifications 600	-	-	-	-	-	590,000
TOTAL APPROPRIATED	\$ 53,916	\$ 102,247	\$ 529,896	\$ 141,010	\$ 159,778	\$ 118,329,894
EXCESS REV/EXPENSE	\$ (51,196)	\$ (92,022)	\$ (489,242)	\$ (131,682)	\$ (147,520)	(0)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	3,000,000
ENDING FUND BALANCE	\$ (51,196)	\$ (92,022)	\$ (489,242)	\$ (131,682)	\$ (147,520)	\$ 3,000,000

ISD BUDGET RESOLUTION

_____, Michigan (the "District")/

A meeting of the board of education of the district was held in the _____ in the District, on the _____ day of _____, 2020, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2020.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

ISD BUDGET RESOLUTION

_____, Michigan (the "District")/

A meeting of the board of education of the district was held in the _____ in the District, on the _____ day of _____, 2020, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2020.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

TO: Board of Education

FROM: Sharon Raschke, CFO

DATE: May 4, 2020

RE: 2020-21 Budget Planning

Pursuant to Governor Gretchen Whitmer's Executive Order 2020-5, Dexter Community Schools closed all school buildings beginning March 16, 2020. Executive Order 2020-35 Suspended Face to Face Learning at K-12 schools for the remainder of the school year, required school districts to develop a Learning Continuity Plan, and pay employees through the remainder of the school year. We expect we will receive our full 2019-20 foundation allowance, categoricals, and grants as planned.

In developing the 2020-21 budget, all budget lines were updated carrying the existing staff and programs forward using current contractual obligations.

The Finance Committee held a virtual meeting on April 22 to review preliminary budget parameters. The impact of the statewide shutdown is undetermined at this time, especially in terms of foundation allowance, categorical funding, and student count. The following scenarios are presented to you for discussion at this time.

- Scenario A projected student count growth 0 with a \$212 reduction in foundation
- Scenario B projected student count growth -30 with a \$325 reduction in foundation
- Scenario C projected student count growth -30 with a \$212 reduction in foundation

Long-range trends are not meaningful under the current climate, so scenarios reflect 2020-21 and 2021-22 only.

The Finance Committee requests Board direction on the parameters to be used to prepare the 2020-21 budget. The Committee also requests the Board to provide a target range for expense over revenue.

Dexter Community Schools
General Fund
Long Range Trend

Scenario A
0 student growth
-\$212 foundation

	2017-18 actual	2018-19 actual	2019-20 budget (November)	2020-21 budget	2021-22 trend
Revenue	40,716,084	41,998,050	44,083,798	42,738,629	43,184,903
Expense	40,253,155	41,077,160	44,315,286	44,352,288	45,612,990
Revenue over (under) expense	462,929	920,890	(231,488)	(1,613,659)	(2,428,087)
Fund Balance planned adjustment	-	-	(110,000)	-	-
Operational Revenue over (under) expense	462,929	920,890	(121,488)	(1,613,659)	(2,428,087)
FUND BALANCE					
Non-spendable-Prepaid Expenditures	88,252	77,671	77,671	77,671	77,671
Committed-Facilities	874,000	874,000	764,000	764,000	764,000
Committed-Athletic Facilities	680,000	770,000	770,000	770,000	770,000
Committed-Health Benefit Claims	-	-	-	-	-
Committed-Instructional Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Committed-New Programs Implementation	-	-	-	-	-
Committed-New Programs Startup Costs	300,490	300,490	300,490	300,490	300,490
Committed-Performing Arts Equipment	120,000	130,000	130,000	130,000	130,000
Committed-Retirement/Severance	850,000	850,000	850,000	850,000	850,000
Committed-Supply Carryover	161,739	169,369	169,369	169,369	169,369
Committed-Employee Off Schedule Payment	-	1,176,000	1,176,000	1,176,000	1,176,000
Committed-Technology	831,714	837,075	837,075	837,075	837,075
Committed-Textbooks	-	-	-	-	-
Assigned for Subsequent year expenditures	264,622	-	-	-	-
Unassigned	1,817,679	1,724,781	1,603,293	(10,366)	(2,438,453)
TOTAL FUND BALANCE	6,988,496	7,909,386	7,677,898	6,064,239	3,636,152
%	17.4%	19.3%	17.3%	13.7%	8.0%
Unassigned	1,817,679	1,724,781	1,603,293	(10,366)	(2,438,453)
%	4.5%	4.2%	3.6%	0.0%	-5.3%
STATE FUNDING					
State per pupil foundation	\$ 7,905	\$ 8,117	\$ 8,328	\$ 8,116	\$ 8,116
State per pupil foundation change (\$)	\$ 106	\$ 212	\$ 211	\$ (212)	\$ -
Effective per pupil change					
STUDENT ENROLLMENT					
New student additions(general ed & special ed FTE)	42.20	7.09	(8.83)	-	-
Student Enrollment (October)	3,628.78	3,635.87	3,627.04	3,627.04	3,627.04
PROJECTION ASSUMPTIONS					
Increase academic staff (FTE)	8.77	2.37	2.50	-	-
Increase support staff (FTE)	-	-	-	-	-
Salary/Wage DEA change (%)	1.00%	1.00%	0.00%	1.00%	1.00%
State Blended Count Method	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%
MPSERS Retirement Rate	39.36%	38.66%	40.09%	40.21%	40.33%
FICA Employer Tax Rate	7.65%	7.65%	7.65%	7.65%	7.65%
District Insurance Cost change	3.00%	3.50%	6.50%	3.00%	3.00%
WISD Special Education Reimbursement	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect Cost Rate to Self-supporting Programs	10.00%	10.00%	10.00%	10.00%	10.00%
Inflation (discretionary)	0.00%	0.00%	0.00%	0.00%	0.00%

Dexter Community Schools

General Fund

Long Range Trend

Scenario B
-30 student growth
-\$325 foundation

	2017-18 actual	2018-19 actual	2019-20 budget (November)	2020-21 budget	2021-22 trend
Revenue	40,716,084	41,998,050	44,083,798	42,116,986	42,539,084
Expense	40,253,155	41,077,160	44,315,286	44,351,205	45,611,877
Revenue over (under) expense	462,929	920,890	(231,488)	(2,234,218)	(3,072,793)
Fund Balance planned adjustment	-	-	(110,000)	-	-
Operational Revenue over (under) expense	462,929	920,890	(121,488)	(2,234,218)	(3,072,793)
FUND BALANCE					
Non-spendable-Prepaid Expenditures	88,252	77,671	77,671	77,671	77,671
Committed-Facilities	874,000	874,000	764,000	764,000	764,000
Committed-Athletic Facilities	680,000	770,000	770,000	770,000	770,000
Committed-Health Benefit Claims	-	-	-	-	-
Committed-Instructional Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Committed-New Programs Implementation	-	-	-	-	-
Committed-New Programs Startup Costs	300,490	300,490	300,490	300,490	300,490
Committed-Performing Arts Equipment	120,000	130,000	130,000	130,000	130,000
Committed-Retirement/Severance	850,000	850,000	850,000	850,000	850,000
Committed-Supply Carryover	161,739	169,369	169,369	169,369	169,369
Committed-Employee Off Schedule Payment	-	1,176,000	1,176,000	1,176,000	1,176,000
Committed-Technology	831,714	837,075	837,075	837,075	837,075
Committed-Textbooks	-	-	-	-	-
Assigned for Subsequent year expenditures	264,622	-	-	-	-
Unassigned	1,817,679	1,724,781	1,603,293	(630,925)	(3,703,718)
TOTAL FUND BALANCE	6,988,496	7,909,386	7,677,898	5,443,680	2,370,887
%	17.4%	19.3%	17.3%	12.3%	5.2%
Unassigned	1,817,679	1,724,781	1,603,293	(630,925)	(3,703,718)
%	4.5%	4.2%	3.6%	-1.4%	-8.1%
STATE FUNDING					
State per pupil foundation	\$ 7,905	\$ 8,117	\$ 8,328	\$ 8,003	\$ 8,003
State per pupil foundation change (\$)	\$ 106	\$ 212	\$ 211	\$ (325)	\$ -
Effective per pupil change					
STUDENT ENROLLMENT					
New student additions(general ed & special ed FTE)	42.20	7.09	(8.83)	(30.00)	-
Student Enrollment (October)	3,628.78	3,635.87	3,627.04	3,597.04	3,597.04
PROJECTION ASSUMPTIONS					
Increase academic staff (FTE)	8.77	2.37	2.50	-	-
Increase support staff (FTE)	-	-	-	-	-
Salary/Wage DEA change (%)	1.00%	1.00%	0.00%	1.00%	1.00%
State Blended Count Method	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%
MPSERS Retirement Rate	39.36%	38.66%	40.09%	40.21%	40.33%
FICA Employer Tax Rate	7.65%	7.65%	7.65%	7.65%	7.65%
District Insurance Cost change	3.00%	3.50%	6.50%	3.00%	3.00%
WISD Special Education Reimbursement	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect Cost Rate to Self-supporting Programs	10.00%	10.00%	10.00%	10.00%	10.00%
Inflation (discretionary)	0.00%	0.00%	0.00%	0.00%	0.00%

Dexter Community Schools
General Fund
Long Range Trend

Scenario C
-30 student growth
-\$212 foundation

	2017-18 actual	2018-19 actual	2019-20 budget (November)	2020-21 budget	2021-22 trend
Revenue	40,716,084	41,998,050	44,083,798	42,518,418	42,940,225
Expense	40,253,155	41,077,160	44,315,286	44,352,014	45,612,686
Revenue over (under) expense	462,929	920,890	(231,488)	(1,833,596)	(2,672,461)
Fund Balance planned adjustment	-	-	(110,000)	-	-
Operational Revenue over (under) expense	462,929	920,890	(121,488)	(1,833,596)	(2,672,461)
FUND BALANCE					
Non-spendable-Prepaid Expenditures	88,252	77,671	77,671	77,671	77,671
Committed-Facilities	874,000	874,000	764,000	764,000	764,000
Committed-Athletic Facilities	680,000	770,000	770,000	770,000	770,000
Committed-Health Benefit Claims	-	-	-	-	-
Committed-Instructional Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Committed-New Programs Implementation	-	-	-	-	-
Committed-New Programs Startup Costs	300,490	300,490	300,490	300,490	300,490
Committed-Performing Arts Equipment	120,000	130,000	130,000	130,000	130,000
Committed-Retirement/Severance	850,000	850,000	850,000	850,000	850,000
Committed-Supply Carryover	161,739	169,369	169,369	169,369	169,369
Committed-Employee Off Schedule Payment	-	1,176,000	1,176,000	1,176,000	1,176,000
Committed-Technology	831,714	837,075	837,075	837,075	837,075
Committed-Textbooks	-	-	-	-	-
Assigned for Subsequent year expenditures	264,622	-	-	-	-
Unassigned	1,817,679	1,724,781	1,603,293	(230,303)	(2,902,764)
TOTAL FUND BALANCE	6,988,496	7,909,386	7,677,898	5,844,302	3,171,841
%	17.4%	19.3%	17.3%	13.2%	7.0%
Unassigned	1,817,679	1,724,781	1,603,293	(230,303)	(2,902,764)
%	4.5%	4.2%	3.6%	-0.5%	-6.4%
STATE FUNDING					
State per pupil foundation	\$ 7,905	\$ 8,117	\$ 8,328	\$ 8,116	\$ 8,116
State per pupil foundation change (\$)	\$ 106	\$ 212	\$ 211	\$ (212)	\$ -
Effective per pupil change					
STUDENT ENROLLMENT					
New student additions(general ed & special ed FTE)	42.20	7.09	(8.83)	(30.00)	-
Student Enrollment (October)	3,628.78	3,635.87	3,627.04	3,597.04	3,597.04
PROJECTION ASSUMPTIONS					
Increase academic staff (FTE)	8.77	2.37	2.50	-	-
Increase support staff (FTE)	-	-	-	-	-
Salary/Wage DEA change (%)	1.00%	1.00%	0.00%	1.00%	1.00%
State Blended Count Method	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%
MPSERS Retirement Rate	39.36%	38.66%	40.09%	40.21%	40.33%
FICA Employer Tax Rate	7.65%	7.65%	7.65%	7.65%	7.65%
District Insurance Cost change	3.00%	3.50%	6.50%	3.00%	3.00%
WISD Special Education Reimbursement	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect Cost Rate to Self-supporting Programs	10.00%	10.00%	10.00%	10.00%	10.00%
Inflation (discretionary)	0.00%	0.00%	0.00%	0.00%	0.00%

**Dexter Community Schools
Finance Committee
DRAFT Meeting Minutes
April 22, 2020**

Board Members

Present – Daryl Kipke, Dick Lundy, Julie Schumaker

Staff Committee Members

Present – Jessica Baese, John Heuser, Sharon Raschke, Chris Timmis

Others Present –None

Other Community Present – None

The meeting was conducted as a virtual meeting via Zoom. At the guidance of both MASB and the District’s attorney recommendation, the committee meeting was not held open to the public since it would allow for probable/possible violation of the Open Meetings Act.

Meeting convened at 9:11 am.

Approval of Minutes

A motion was made by Dick Lundy and supported by John Heuser to approve the finance committee meeting minutes of November 25, 2019. Approved.

Audience Participation

None.

Discussion Items

1. The Committee discussed the current status and anticipated 2019-20 budget results due to impacts of the shutdown. Per the Governor’s order, all staff are being paid base salaries as budgeted. There will be some positive variances. The largest negative variance will be the increased need for subsidizing the revenue generating programs, Community Ed and Athletics. We still should be near break even for 2019-20.
2. The Committee reviewed and discussed preliminary budget scenarios for 2020-21. The Committee requested a range of scenarios including, student count growth 0 with a \$212 reduction in foundation, -30 students with a \$325 reduction in foundation, and -30 students with a \$212 reduction in foundation. Long range trends are not meaningful under the current climate, so scenarios should reflect 2020-21 and 2021-22 only. The requested scenarios will be presented to the Board of Education on May 4 for Board direction on the parameters for further development of the 2020-21 budget. The Committee also requested input from the Board on a target revenue under expense for 2020-21.

Meeting adjourned at 11:11 am.

Facilities Committee Minutes
April 22, 2020, 2pm
Virtual meeting held via Zoom

Present at meeting: Dick Lundy, Jason Gold, Ron Darr, Jerry Brand, Sharon Raschke, Brian Schuler, Chris Timmis, Mike Bavineau

Agenda:

- The committee discussed the condition of the DHS Tennis Courts including the review of [DHS Tennis Court Photos](#) and a [Quote Proposal](#) to repair which may only repair them for a few years.

Next steps are to obtain a full quote/proposal to really fix the courts so we know how much it will actually cost before deciding whether or not to repair either via gen fund or bond (if bondable and budget allows). Jerry and Brian will work with companies on options and cost proposals.

- The committee discussed painting of buildings. The district has an RFP it can release to paint every building. Jenkins is currently being painted by district staff. Next steps are for B&G to work on a plan to start painting Mill Creek. We may choose to scale down the RFP to limit the contract to the most difficult areas such as gyms, cafeterias, etc.

Project Status Updates:

- What is the status of the chiller and cooling towers?
All the parts and pieces should already be available to go back to work once the stay-at-home order is lifted. The exception may be the delivery of the 2 pumps added recently. Even though this was considered 'essential', the trades are not willing to work until the order is lifted.
- What's the status on the Jenkins doors?
Checking on the correct hardware but this should also be available once the order is lifted. The trades were again unwilling to come to work until then.
- What is budgeted in Series 2 for the DHS tennis courts and what was that budgeted to complete?
Series 2 has \$103,680 for work @ DHS tennis courts and was stated as 'resurfacing'.

The meeting was adjourned at approximately 3:01pm.

Facilities Committee
DRAFT Minutes
May 1, 2020 8:30 a.m.
Virtual Meeting held via Zoom

Meeting started 8:40am

Present for meeting: Dick Lundy, Ron Darr, Jason Gold, Sharon Raschke, Mike Nowosad, Rocco Romano

Agenda:

- Approval of Minutes from April 22, 2020 - Motion by Jason Gold, Support Ron Darr. Unanimous
- Bids for Special Needs Restroom at DHS - Motion by Ron Darr to move proposal to full board, Support by Jason Gold. Unanimous

Meeting adjourned 8:53 a.m