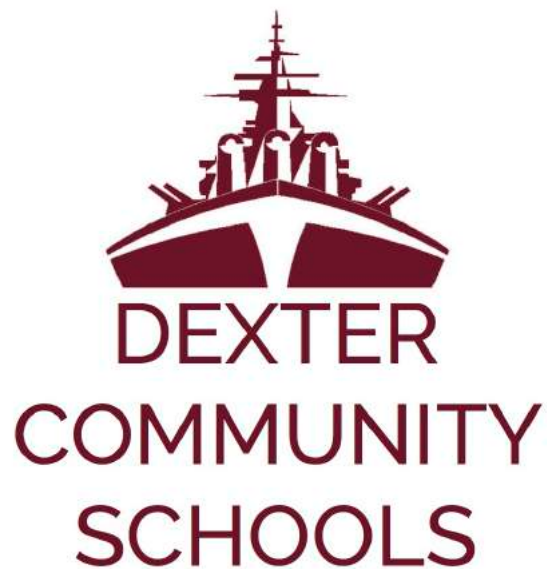


# **BOARD MEETING PACKET**

**APRIL 13, 2020**

**Virtual Meeting**



*Our Vision:  
Champion Learning –  
Develop, Educate, and Inspire!*

## Proposed Temporary Public Participation Changes for Virtual BOE Meetings

drafted 4/7/2020 for review at 4/13/2020 meeting

Revised current bylaw for virtual meetings. Additions are in bold, omissions are summarized in brackets.

### 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide two periods for public participation at public meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted at a time as indicated on the meeting agenda and as determined by the presiding officer.
- B. Anyone with concerns related to the operation of the schools or to matters within the authority of the Board may participate during the public portion of a meeting.
- C. Participants shall direct all comments to the Board and not to staff or other participants.
- D. The presiding officer may:
  1. prohibit public comments which are frivolous, repetitive, or harassing;
  2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting.

### GENERAL RULES FOR PUBLIC PARTICIPATION

- A. **When requested by the presiding Chair, individuals will virtually raise their hands in the online meeting by clicking on the appropriate button to indicate that they have something to say during the public participation period. If necessary, the Chair will divide the allotted time equally to ensure all who wish to speak have the opportunity. As always, the total time may be extended at the Chair's discretion.**
- B. Individuals will be recognized by the Board President or presiding Chair when it is their opportunity to address the Board **and will be unmuted to speak for their allotted time and muted when that time concludes.**
- C. **Each speaker will be asked to announce his/her name and topic, state their address, and say whether they want a personal response before beginning to speak.**
- D. One speaker may not yield his/her time to another. No person may speak more than once at either commentary opportunity. No person may speak more than once on the same subject during a single meeting.

[omitted comment card provision]

[omitted large group provision]

## Proposed Temporary Public Participation Changes for Virtual BOE Meetings

drafted 4/7/2020 for review at 4/13/2020 meeting

- E. Members of the Board and district employees will not answer questions or comments during public participation. [omitted comment card reference].
- F. Citizens with concerns or complaints about school employees should use the protocol outlined in board policy 9130: Citizen Complaints. Citizens are encouraged to utilize established channels before bringing the matter to the School Board. Employees have contractual and legal rights and may request a closed meeting if complaints reach the Board level.
- G. Speakers addressing the board shall take into consideration rules of common courtesy. Speakers who make attacks of a personal nature and/or who do not abide by rules of common courtesy will be reminded of such rules by the Board President or presiding chair. **Such individuals may be muted and/or excluded from the virtual meeting if their behavior is disruptive or interferes with the orderly progress of the meeting.** [omitted reference to physical removal from meeting for disorderly conduct]
- H. Audio or video recordings are permitted.

[omitted references to recording conditions]

### First Public Commentary

The first public commentary, scheduled near the beginning of all Board meetings, workshops, and committee meetings, shall be limited to an accumulated time of thirty (30) minutes. Time may be extended at the discretion of the Board President or presiding chair.

**The total number of speakers and time to speak shall be determined by participants raising their hands in the virtual meeting when requested to do so.**

Individual speakers will be allotted a maximum of five (5) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the thirty (30)-minute time limit. For example, if ten (10) persons wish to address the Board, each individual will be given three (3) minutes.

### Second Public Commentary

The second opportunity for public commentary, scheduled near the end of all Board meetings, shall be limited to an accumulated time of fifteen (15) minutes. Time may be extended at the discretion of the Board President or presiding chair.

**The total number of speakers and time to speak shall be determined by participants raising their hands in the virtual meeting when requested to do so.**

Individuals will be allotted a maximum of three (3) minutes, however, the time may be reduced if a large number of persons wishes to address the Board. In these instances, the number of speakers will be divided equally into the fifteen (15)-minute time limit. For example, if fifteen (15) persons wish to address the Board, each individual will be given one minute.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).*

## BOARD MEETING AGENDA

- A. **ROLL CALL**
  - 1. Suspend Bylaw 0167.3 – Public Participation
  - 2. Adopt Temporary Public Participation Bylaw
  - 3. Virtual Meeting Process
- B. **MEETING MINUTES** (3/13/2020)
- C. **APPROVAL OF AGENDA**
- D. **SCHOOL PRESENTATIONS – none planned**
- E. **SUPERINTENDENT UPDATE**
  - 1. Learning Continuity Plan Update
- F. **STUDENT REPRESENTATIVES UPDATE**
- G. **PUBLIC PARTICIPATION** (up to 30 minutes/ max 5 per person)  
*Per Policy 0167.3: Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*
- H. **CONSENT ITEMS**
  - 1. February Budget Report
  - 2. Personnel – Requests for Leave
  - 3. Personnel – Retirement
- I. **ACTION ITEMS**
  - 1. MASB Conference Registration
  - 2. Suspend Bylaws / Policies
- J. **DISCUSSION ITEMS**
  - 1. Discuss Learning Continuity Plan
- K. **BOND UPDATE**
- L. **PUBLIC PARTICIPATION** *See above.*
- M. **BOARD COMMENTS**
- N. **INFORMATION ITEMS**
  - 1. Committee Assignments
  - 2. Michigan Executive Order 2020-35
- O. **CLOSED SESSION**
  - 1. Superintendent's Quarterly Evaluation

### CALENDAR

\*Monday, April 20 – 7:00pm  
Board Meeting – Online

**BOARD NOTES**  
**APRIL 13, 2020 – VIRTUAL MEETING**

**A. ROLL CALL**

1. Suspend Bylaw 0167.3 – Public Participation.

Virtual board meetings having been made necessary by Executive Order 2020-35, the Board will need to act to suspend bylaw 0167.3 and adopt a modified version that meets the requirements of the Open Meetings Act in the virtual format.

\* An appropriate motion might be, "I, \_\_\_\_\_, move that the Board of Education temporarily suspend bylaw 0167.3 to allow for virtual public participation."

2. Adopt Temporary Virtual Public Participation Bylaw. Your packet includes an annotated draft of proposed virtual meeting public participation guidelines. The only changes made have been to address practical elements of virtual participation, or to remove provisions that only apply to a physical meeting (references such as comment cards and lining up). The Board will need to adopt a revised public participation policy at the beginning of the meeting.

\* An appropriate motion might be, "I, \_\_\_\_\_, move that the Board of Education adopt the attached Virtual Meeting Public Participation bylaw until the shelter-in-place orders have been lifted."

3. Virtual Meeting Process. Because this is the Dexter Board of Education's first virtual meeting, it is appropriate to outline the procedures which will vary from typical meeting procedures for the benefit of all attendees.

- a. All meeting attendees will first be placed into a waiting room and admitted to the meeting by a moderator.
- b. Board members will be asked to state their name when making motions for the benefit of the audience.
- c. All votes will be roll call votes for clarity.
- d. The Chair will strive to recognize board members by name before they speak. In the event that this doesn't happen, trustees are encouraged to announce their own names or may be reminded to do so.
- e. Audience members will be muted until recognized by the chair during the public participation periods.
- f. People who speak during public participation will be asked to state their name, address, and topic before speaking.
- g. The closed session will take place in a separate Zoom meeting. The regular meeting will remain open until the board returns from closed session.

**B. MEETING MINUTES**

\* An appropriate motion might be, "I, \_\_\_\_\_, move that the Board of Education approve the meeting minutes from 3/09/2020 as presented/amended."

**C. APPROVAL OF AGENDA**

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

**BOARD NOTES**  
**APRIL 13, 2020 – VIRTUAL MEETING**

\* An appropriate motion might be, “I, \_\_\_\_\_, move that the Board of Education approve the agenda as presented / amended.”

**D. SCHOOL PRESENTATIONS – none**

**E. SUPERINTENDENT UPDATE**

1. Learning Continuity Plan Update. This plan, required by EO 2020-35, is still being finalized at the time the packet is posted. Draft copies will be distributed to board members and posted with the packet as soon as it is finalized.

**F. STUDENT REPRESENTATIVES UPDATE**

**G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

**H. CONSENT ITEMS**

\* An appropriate motion might be, “I, \_\_\_\_\_, move that the Board of Education approve the consent items in bulk.”

1. February Budget. Your packet includes financial information from February.

\* An appropriate motion might be, “I move that the Board receive the February 2020 Budget Report.”

2. Personnel – Requests for Leave. Your packet contains requests for leave from Stephanie Coy, Erin Knotts, Joanne West, and Colleen Winder.

\* An appropriate motion might be, “I move that the Board of Education approve/deny leaves of absence for the 2020-2021 school year for Stephanie Coy, Erin Knotts, Joanne West, and Colleen Winder.

3. Personnel – Retirement. Your packet includes a retirement letter from teacher Dewey Scott, effective July 1<sup>st</sup>, 2020.

\* An appropriate motion might be, “I move that the Board of Education acknowledge Dewey Scott’s retirement.”

**I. ACTION ITEMS**

1. MASB Conference Registration. Your packet contains a registration form and list of virtual trainings offered by MASB this spring. Classes are typically \$90 for a three-hour class. Several board members have expressed interest in participating in one or more of these trainings.

**BOARD NOTES**  
**APRIL 13, 2020 – VIRTUAL MEETING**

- \* An appropriate motion might be, “I, \_\_\_\_\_, move that the Board of Education approve registration for any board members in good standing to attend their choice of MASB CBA workshops listed in the attached document.”
- 2. Suspend Bylaws/ Policies. Executive Order 2020-35 will require the Board to suspend board bylaws and policies and school policies that are contradict the orders outlined by the Governor regarding K-12 education.
- \* An appropriate motion might be, “I, \_\_\_\_\_, move to suspend all Dexter Community Schools Board Policies and Building Handbook Requirements that conflict with the provisions and implementation of Executive Order 2020-35 to the extent permitted by law and consistent with any applicable contract provisions, and further to authorize the Superintendent to take appropriate actions to comply with Executive Order 2020-35. The Board finds that, consistent with Bylaw 0131.1, Executive Order 2020-35 constitutes a compelling reason to suspend these policies and that immediate action on this resolution is warranted. The suspension of any and all such board policies and handbook requirements will remain in effect through the duration of Executive Order 2020-35 and any subsequent orders from the Governor.”

**J. DISCUSSION ITEMS**

- 1. Learning Continuity Plan. During the Superintendent’s Update earlier in the meeting. Board members will have the opportunity to discuss that plan at this time.

**K. BOND UPDATE**

**M. BOARD COMMENTS**

**N. INFORMATION ITEMS**

- 1. Committee Assignments
- 2. Executive Order 2020-35

- \* An appropriate motion might be, “I, \_\_\_\_\_, move that the Board of Education go into closed session for the purpose of discussing the Superintendent’s Quarterly Evaluation.”

**O. CLOSED SESSION**

- 1. Superintendent’s Quarterly Evaluation

Return to open session.  
Adjourn meeting.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – March 9, 2020**  
**Creekside Media Center**

The meeting was called to order at approximately 7:00pm by Board President Julie Schumaker.

**A. ROLL CALL**

**Members Present:** Ron Darr, Jason Gold, Mara Greatorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker

**Members Absent:** Student Representatives Chad Robards, Annalisa Shehab

**Administrative & Supervisory Staff:** Sharon Raschke, Hope Vestergaard

**DEA:** Jessica Baese

**DESPA:** D'Ann Dunn?

**Guests:** Melanie McIntyre, Sarah Hunt, Craig McCalla, Jami Bronson, Brett Pedersen, Tom Moir, Debra Gesell, Judy Berlucchi, Kurt Assenmacher, Melanie Szawara

**Press:** Lonnie Huhman (The Sun Times News)

1. Hope Vestergaard administered the oath of office to Jason Gold.

**B. MEETING MINUTES**

Mara Greatorex made a motion to approve the regular meeting minutes from February 24, 2020 and special meeting minutes from February 25, 2020 and February 26, 2020, all as presented. Daryl Kipke seconded the motion. **Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Ron Darr made a motion to approve the agenda as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

**D. SCHOOL PRESENTATIONS – none**

**E. SUPERINTENDENT UPDATE**

1. Superintendent Update. Superintendent Chris Timmis was not at the meeting due to a death in the family.

2. Board President Update.

Board President Julie Schumaker read a statement indicating that the District is conducting a formal investigation of possible intimidation, bullying, retaliation, and harassment by Trustee Barbara Read, and that Ms. Read's recording of a parent meeting on March 4<sup>th</sup> at Mill Creek is in violation of Board policy. As a result, Ms. Read has been banned from all school events that do not pertain to her role as a parent or Board of Education meetings, and has been advised that she should not interfere with the District's formal investigation.

**F. STUDENT REPRESENTATIVE REPORT – none**

**G. PUBLIC PARTICIPATION**

1. Kurt Assenmacher commented.
2. Debra Gesell commented.



**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**MEETING MINUTES – March 9, 2020**  
**Creekside Media Center**

3. Sarah Hunt commented.
4. Judy Berlucchi commented.

**H. CONSENT ITEMS**

1. Ron Darr made a motion that the Board approve the consent items in bulk. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
  - a. The Board accepted Molly Kalick’s resignation.

**I. ACTION ITEMS**

1. MASB Behind the Scenes Conference. Daryl Kipke made a motion that the Board of Education approve registration and travel expenses for up to eight community members and board members in good standing to attend the MASB Behind the Scenes at the Capitol conference on April 22, 2020 from 8:30am-1:00pm. Ron Darr seconded the motion. **Motion Carried (unanimous).**

**J. DISCUSSION ITEMS**

There were no discussion items on the evening’s agenda.

**K. BOND UPDATE**

1. There was no official bond update; Ron Darr discussed issues with sink replacement and repair. Sharon Raschke will bring up the sink concern at the administrative Bond OAC meeting on 3/10/2020.

**L. PUBLIC PARTICIPATION**

No one spoke during the second opportunity for public comment.

**M. BOARD COMMENTS**

1. Barbara Read. Barbara read a statement explaining her actions.
2. Mara Greatorex. Mara thanked the community members who showed up for the chat prior to the meeting and welcomed Jason Gold to the Board.

At approximately 7:42pm, President Julie Schumaker adjourned the meeting.

MINUTES/hlv

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Mara Greatorex  
Secretary  
Board of Education



# Board Monthly Financial Report

Fiscal Year to Date 02/29/20

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 11 - General Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	5,936,576.00	2,163,312.76	3,644,603.63	.00	2,291,972.37	61	3,594,233.04
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$5,936,576.00</b>	<b>\$2,163,312.76</b>	<b>\$3,644,603.63</b>	<b>\$0.00</b>	<b>\$2,291,972.37</b>	<b>61 %</b>	<b>\$3,594,233.04</b>
Function Code <b>R200 - Non-Education Sources - 200</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <b>R200 - Non-Education Sources - 200 Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Function Code <b>R300 - State Sources - 300</b>							
	30,839,421.00	2,816,985.41	14,121,384.92	.00	16,718,036.08	46	13,868,344.56
Function Code <b>R300 - State Sources - 300 Totals</b>	<b>\$30,839,421.00</b>	<b>\$2,816,985.41</b>	<b>\$14,121,384.92</b>	<b>\$0.00</b>	<b>\$16,718,036.08</b>	<b>46 %</b>	<b>\$13,868,344.56</b>
Function Code <b>R400 - Federal Sources - 400</b>							
	1,610,654.00	.00	66,174.39	.00	1,544,479.61	4	450,329.25
Function Code <b>R400 - Federal Sources - 400 Totals</b>	<b>\$1,610,654.00</b>	<b>\$0.00</b>	<b>\$66,174.39</b>	<b>\$0.00</b>	<b>\$1,544,479.61</b>	<b>4 %</b>	<b>\$450,329.25</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	5,421,519.00	475.00	2,320,124.86	.00	3,101,394.14	43	2,703,309.72
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$5,421,519.00</b>	<b>\$475.00</b>	<b>\$2,320,124.86</b>	<b>\$0.00</b>	<b>\$3,101,394.14</b>	<b>43 %</b>	<b>\$2,703,309.72</b>
Function Code <b>R600 - In from other Funds - 600</b>							
	275,628.00	.00	101,094.91	.00	174,533.09	37	88,076.39
Function Code <b>R600 - In from other Funds - 600 Totals</b>	<b>\$275,628.00</b>	<b>\$0.00</b>	<b>\$101,094.91</b>	<b>\$0.00</b>	<b>\$174,533.09</b>	<b>37 %</b>	<b>\$88,076.39</b>
Account Type <b>Revenue Totals</b>							
	<b>\$44,083,798.00</b>	<b>\$4,980,773.17</b>	<b>\$20,253,382.71</b>	<b>\$0.00</b>	<b>\$23,830,415.29</b>	<b>46 %</b>	<b>\$20,704,292.96</b>
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	21,735,535.00	1,674,526.86	11,504,205.23	17,899.57	10,213,430.20	53	11,082,674.62
Sub Function Code 120 - Added Needs - 120	5,138,856.00	418,669.84	2,716,253.36	.00	2,422,602.64	53	2,335,817.54
Sub Function Code 130 - Adult/Continuing Education - 130	.00	.00	.00	.00	.00	+++	.00
Function Code <b>100 - Instruction Totals</b>	<b>\$26,874,391.00</b>	<b>\$2,093,196.70</b>	<b>\$14,220,458.59</b>	<b>\$17,899.57</b>	<b>\$12,636,032.84</b>	<b>53 %</b>	<b>\$13,418,492.16</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	4,290,644.00	360,550.91	2,379,998.14	90,329.00	1,820,316.86	55	2,256,132.30
Sub Function Code 220 - Support Services-Instructional - 220	2,478,558.00	176,530.07	1,561,335.52	6,554.09	910,668.39	63	1,565,639.50
Sub Function Code 230 - Support Services-Administration - 230	613,094.00	44,151.66	385,904.73	255.80	226,933.47	63	359,817.79
Sub Function Code 240 - Support Services-School Admin - 240	2,564,461.00	229,383.95	1,660,634.71	3,967.00	899,859.29	65	1,603,515.57
Sub Function Code 250 - Support Services-Business - 250	732,215.00	61,468.13	474,101.83	.00	258,113.17	65	433,580.11
Sub Function Code 260 - Operations and Maintenance - 260	3,887,888.00	184,339.60	2,249,829.88	208,900.52	1,429,157.60	58	2,118,698.58
Sub Function Code 270 - Pupil Transportation - 270	1,607,307.00	166,408.33	1,041,702.29	10,733.45	554,871.26	65	928,637.06
Sub Function Code 280 - Support Services-Central - 280	445,454.00	29,574.82	300,960.45	16,500.00	127,993.55	68	223,004.28
Function Code <b>200 - Supporting Services Totals</b>	<b>\$16,619,621.00</b>	<b>\$1,252,407.47</b>	<b>\$10,054,467.55</b>	<b>\$337,239.86</b>	<b>\$6,227,913.59</b>	<b>60 %</b>	<b>\$9,489,025.19</b>
Function Code <b>300 - Community Services</b>							
Sub Function Code 320 - Community Recreation - 320	257,444.00	27,786.79	158,107.63	26,458.09	72,878.28	61	123,528.62
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,975.00	77.48	1,544.84	.00	13,430.16	10	1,959.76
Sub Function Code 390 - Other Community Services - 390	(15.00)	.00	.00	.00	(15.00)	0	.00
Function Code <b>300 - Community Services Totals</b>	<b>\$272,404.00</b>	<b>\$27,864.27</b>	<b>\$159,652.47</b>	<b>\$26,458.09</b>	<b>\$86,293.44</b>	<b>59 %</b>	<b>\$125,488.38</b>
Function Code <b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	+++	.00
Function Code <b>400 - Government Agencies &amp; Prior Period Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Function Code <b>500-600 - Other Financing Uses</b>							



# Board Monthly Financial Report

Fiscal Year to Date 02/29/20

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Sub Function Code 600 - Fund Modifications - 600	548,870.00	.00	100,000.00	.00	448,870.00	18	250,000.00
Function Code 500-600 - Other Financing Uses Totals	\$548,870.00	\$0.00	\$100,000.00	\$0.00	\$448,870.00	18 %	\$250,000.00
Account Type Expense Totals	\$44,315,286.00	\$3,373,468.44	\$24,534,578.61	\$381,597.52	\$19,399,109.87	55 %	\$23,283,005.73
Fund(COA) 11 - General Fund Totals	(\$231,488.00)	\$1,607,304.73	(\$4,281,195.90)	(\$381,597.52)	\$4,431,305.42	1,849 %	(\$2,578,712.77)



# Board Monthly Financial Report

Fiscal Year to Date 02/29/20

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 23 - Community Service Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,128,377.00	175,531.89	1,627,530.78	.00	500,846.22	76	1,483,074.63
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$2,128,377.00</b>	<b>\$175,531.89</b>	<b>\$1,627,530.78</b>	<b>\$0.00</b>	<b>\$500,846.22</b>	<b>76 %</b>	<b>\$1,483,074.63</b>
Function Code <b>R300 - State Sources - 300</b>							
	23,470.00	.00	(.50)	.00	23,470.50	0	.25
Function Code <b>R300 - State Sources - 300 Totals</b>	<b>\$23,470.00</b>	<b>\$0.00</b>	<b>(\$0.50)</b>	<b>\$0.00</b>	<b>\$23,470.50</b>	<b>0 %</b>	<b>\$0.25</b>
Function Code <b>R400 - Federal Sources - 400</b>							
	125,000.00	12,643.90	61,378.75	.00	63,621.25	49	110,350.67
Function Code <b>R400 - Federal Sources - 400 Totals</b>	<b>\$125,000.00</b>	<b>\$12,643.90</b>	<b>\$61,378.75</b>	<b>\$0.00</b>	<b>\$63,621.25</b>	<b>49 %</b>	<b>\$110,350.67</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Function Code <b>R600 - In from other Funds - 600</b>							
	531,978.00	.00	100,000.00	.00	431,978.00	19	250,000.00
Function Code <b>R600 - In from other Funds - 600 Totals</b>	<b>\$531,978.00</b>	<b>\$0.00</b>	<b>\$100,000.00</b>	<b>\$0.00</b>	<b>\$431,978.00</b>	<b>19 %</b>	<b>\$250,000.00</b>
Account Type <b>Revenue Totals</b>	<b>\$2,808,825.00</b>	<b>\$188,175.79</b>	<b>\$1,788,909.03</b>	<b>\$0.00</b>	<b>\$1,019,915.97</b>	<b>64 %</b>	<b>\$1,843,425.55</b>
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code <b>110 - Basic Functions - 110</b>	97,701.00	12,443.60	85,067.76	.00	12,633.24	87	102,935.93
Function Code <b>100 - Instruction Totals</b>	<b>\$97,701.00</b>	<b>\$12,443.60</b>	<b>\$85,067.76</b>	<b>\$0.00</b>	<b>\$12,633.24</b>	<b>87 %</b>	<b>\$102,935.93</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code <b>220 - Support Services-Instructional - 220</b>	988.00	6.57	52.56	.00	935.44	5	965.92
Sub Function Code <b>250 - Support Services-Business - 250</b>	.00	.00	.00	.00	.00	+++	.00
Sub Function Code <b>260 - Operations and Maintenance - 260</b>	76,550.00	2,301.73	22,154.50	4,825.29	49,570.21	29	30,084.83
Sub Function Code <b>270 - Pupil Transportation - 270</b>	80,000.00	.00	9,233.49	.00	70,766.51	12	53,037.92
Sub Function Code <b>290 - Support Services-Other - 290</b>	704,678.00	44,960.79	592,405.10	25,848.43	86,424.47	84	414,543.64
Function Code <b>200 - Supporting Services Totals</b>	<b>\$862,216.00</b>	<b>\$47,269.09</b>	<b>\$623,845.65</b>	<b>\$30,673.72</b>	<b>\$207,696.63</b>	<b>72 %</b>	<b>\$498,632.31</b>
Function Code <b>300 - Community Services</b>							
Sub Function Code <b>310 - Community Services Direction - 310</b>	293,442.00	24,541.64	203,700.34	786.22	88,955.44	69	193,752.04
Sub Function Code <b>320 - Community Recreation - 320</b>	377,531.00	28,646.73	220,775.01	11,820.60	144,935.39	58	231,444.54
Sub Function Code <b>350 - Care of Children - 350</b>	964,124.00	71,073.17	592,339.97	1,207.00	370,577.03	61	503,191.74
Sub Function Code <b>390 - Other Community Services - 390</b>	125,000.00	12,643.90	61,484.05	.00	63,515.95	49	110,350.67
Function Code <b>300 - Community Services Totals</b>	<b>\$1,760,097.00</b>	<b>\$136,905.44</b>	<b>\$1,078,299.37</b>	<b>\$13,813.82</b>	<b>\$667,983.81</b>	<b>61 %</b>	<b>\$1,038,738.99</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code <b>600 - Fund Modifications - 600</b>	133,151.00	.00	51,533.78	.00	81,617.22	39	35,226.72
Function Code <b>500-600 - Other Financing Uses Totals</b>	<b>\$133,151.00</b>	<b>\$0.00</b>	<b>\$51,533.78</b>	<b>\$0.00</b>	<b>\$81,617.22</b>	<b>39 %</b>	<b>\$35,226.72</b>
Account Type <b>Expense Totals</b>	<b>\$2,853,165.00</b>	<b>\$196,618.13</b>	<b>\$1,838,746.56</b>	<b>\$44,487.54</b>	<b>\$969,930.90</b>	<b>64 %</b>	<b>\$1,675,533.95</b>
Fund(COA) <b>23 - Community Service Fund Totals</b>	<b>(\$44,340.00)</b>	<b>(\$8,442.34)</b>	<b>(\$49,837.53)</b>	<b>(\$44,487.54)</b>	<b>\$49,985.07</b>	<b>112 %</b>	<b>\$167,891.60</b>



# Board Monthly Financial Report

Fiscal Year to Date 02/29/20

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 25 - School Lunch Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	1,054,802.00	97,725.66	672,864.69	.00	381,937.31	64	622,663.92
Function Code R100 - Local Sources - 100 Totals	\$1,054,802.00	\$97,725.66	\$672,864.69	\$0.00	\$381,937.31	64 %	\$622,663.92
<b>Function Code R300 - State Sources - 300</b>							
	63,025.00	4,932.10	27,660.50	.00	35,364.50	44	32,025.99
Function Code R300 - State Sources - 300 Totals	\$63,025.00	\$4,932.10	\$27,660.50	\$0.00	\$35,364.50	44 %	\$32,025.99
<b>Function Code R400 - Federal Sources - 400</b>							
	314,946.00	24,335.47	124,412.11	.00	190,533.89	40	113,657.15
Function Code R400 - Federal Sources - 400 Totals	\$314,946.00	\$24,335.47	\$124,412.11	\$0.00	\$190,533.89	40 %	\$113,657.15
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	150,000.00	14,326.53	75,957.73	.00	74,042.27	51	69,498.89
Function Code R500 - ISD / Other Sources - 500 Totals	\$150,000.00	\$14,326.53	\$75,957.73	\$0.00	\$74,042.27	51 %	\$69,498.89
Account Type Revenue Totals	\$1,582,773.00	\$141,319.76	\$900,895.03	\$0.00	\$681,877.97	57 %	\$837,845.95
<b>Account Type Expense</b>							
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	3,608.00	.00	1,859.77	.00	1,748.23	52	2,144.11
Sub Function Code 290 - Support Services-Other - 290	1,421,169.00	120,411.32	845,734.52	285,045.23	290,389.25	60	817,907.84
Function Code 200 - Supporting Services Totals	\$1,424,777.00	\$120,411.32	\$847,594.29	\$285,045.23	\$292,137.48	59 %	\$820,051.95
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	142,477.00	.00	49,561.13	.00	92,915.87	35	45,425.30
Function Code 500-600 - Other Financing Uses Totals	\$142,477.00	\$0.00	\$49,561.13	\$0.00	\$92,915.87	35 %	\$45,425.30
Account Type Expense Totals	\$1,567,254.00	\$120,411.32	\$897,155.42	\$285,045.23	\$385,053.35	57 %	\$865,477.25
Fund(COA) 25 - School Lunch Fund Totals	\$15,519.00	\$20,908.44	\$3,739.61	(\$285,045.23)	\$296,824.62	24 %	(\$27,631.30)



# Board Monthly Financial Report

Fiscal Year to Date 02/29/20

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) <b>29 - Student/School Activity Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,313,754.00	65,388.05	555,696.32	.00	1,758,057.68	24	.00
Function Code <b>R100 - Local Sources - 100</b> Totals	<u>\$2,313,754.00</u>	<u>\$65,388.05</u>	<u>\$555,696.32</u>	<u>\$0.00</u>	<u>\$1,758,057.68</u>	<u>24 %</u>	<u>\$0.00</u>
Account Type <b>Revenue</b> Totals	\$2,313,754.00	\$65,388.05	\$555,696.32	\$0.00	\$1,758,057.68	24 %	\$0.00
Account Type <b>Expense</b>							
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 290 - Support Services-Other - 290	1,362,636.00	43,466.23	548,016.57	38,682.11	775,937.32	40	.00
Function Code <b>200 - Supporting Services</b> Totals	<u>\$1,362,636.00</u>	<u>\$43,466.23</u>	<u>\$548,016.57</u>	<u>\$38,682.11</u>	<u>\$775,937.32</u>	<u>40 %</u>	<u>\$0.00</u>
Account Type <b>Expense</b> Totals	\$1,362,636.00	\$43,466.23	\$548,016.57	\$38,682.11	\$775,937.32	40 %	\$0.00
Fund(COA) <b>29 - Student/School Activity Fund</b> Totals	<u>\$951,118.00</u>	<u>\$21,921.82</u>	<u>\$7,679.75</u>	<u>(\$38,682.11)</u>	<u>\$982,120.36</u>	<u>1 %</u>	<u>\$0.00</u>
Grand Totals	\$690,809.00	\$1,641,692.65	(\$4,319,614.07)	(\$749,812.40)	\$5,760,235.47	-625 %	(\$2,438,452.47)



ANCHOR ELEMENTARY SCHOOL  
7480 DAN HOEY RD.  
**Dexter, MI 48130**  
**(734) 424-4120**  
email: [stephaniecoy82@gmail.com](mailto:stephaniecoy82@gmail.com)

**Stephanie Coy**

February 18, 2020

Dear Dexter Board of Education Members,

I am writing this letter to express my interest in taking a full time leave for the 2020-2021 school year. I want to graciously thank you for allowing me the opportunity to take a full year leave this school year. I intend to take an additional one year leave from teaching at Anchor Elementary School this upcoming fall.

My husband and I are excited to share that we have expanded our family in August welcoming our daughter Marilyn Ann. I have put a lot of thought and consideration into making this professional decision. With the opportunity to go on extended leave I am able to create lasting memories and am better able to meet the needs of my growing family.

I am continuing to enrich my expertise through graduate courses to further benefit the Dexter Community School District and ensure that I will be a highly effective teacher upon my return. I have completed 4 graduate level courses during my recent leave, coached LEGO Robotics, led my sons as Den Leader in Boy Scouts, taught 2 years of Sunday school, as well as coached soccer and volunteered in my childrens classrooms. In addition to these experiences I am currently enrolled in a course to learn how to integrate S.T.E.A.M. into my future teaching.

My hope is to return to a full time teaching position for the 2021-2022 school year. I am confident that this extended leave will allow me to grow as both an early childhood educator and parent of four young children. Thank you for your consideration in this matter.

Sincerely,

Stephanie Coy

February 26, 2020

To The Board of Education,

I am requesting to extend my leave of absence to the 2020-2021 school year. This is an extension of my previous leave that began in August 2019.

If there is any additional information you need from me, please let me know.

Thank you,

Erin Knotts

[Knottse@dexterschools.org](mailto:Knottse@dexterschools.org)

Dexter Community School Teacher



February 20, 2020

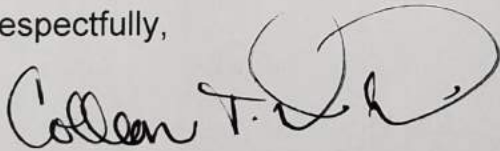
Dear Members of the Dexter Board of Education,

I am so thankful that I have been able to take a leave of absence during the 2019-2020 school year. It has allowed me to provide much needed support to my family. At this time, my family continues to require my assistance on a full-time basis. I would like to express interest in extending my leave through the 2020-2021 school year.

This has been a very difficult decision. After taking an extensive amount of time to consider all options, I have come to the conclusion that it is best for me to request an extension to my leave of absence.

I am truly grateful to work in the Dexter Community Schools. I appreciate the support of my Dexter family in both my professional life and my personal life. Thank you for your consideration in this matter.

Respectfully,

A handwritten signature in black ink that reads "Colleen T. Winder". The signature is written in a cursive style with a large, looping flourish at the end.

Colleen (Davis) Winder

April 7, 2020

Barb Santo  
Executive Director of Human Resources  
Dexter Community Schools

I would like to inform you that I will be retiring effective July 1st, 2020.

I have truly enjoyed my 25 years at Dexter High School, and I sincerely appreciate the support provided to me during my time as a teacher. I was blessed to have started and finished my teaching career here.

While I look forward to enjoying my retirement, I will miss being part of our great school district. I trust that many of the friendships I have developed here will last well into the future.

Sincerely,

Dewey Scott

## MASB Spring 2020 Virtual Trainings

- 4.17.20 | [CBA 223: Parliamentary Procedure \(6 – 9 p.m.\)](#)
- 4.17.20 | [CBA 341: Data First Foundations I \(6 – 9 p.m.\)](#)
- 4.18.20 | [CBA 278: Dealing With Difficult People \(8:30 – 11:30 a.m.\)](#)
- 4.18.20 | [CBA 297: Effective Board Meetings \(8:30 – 11:30 a.m.\)](#)
- 4.18.20 | [CBA 345: Data Dashboards for Board Members \(12:15 – 3:15 p.m.\)](#)
- 4.18.20 | [CBA 214: Open Meetings Act \(3:30 – 6:30 p.m.\)](#)
- 4.18.20 | [CBA 310: Anatomy of a School Budget \(3:30 – 6:30 p.m.\)](#)
- 4.24.20 | [CBA 261: Advocacy for Public Education \(6 – 9 p.m.\)](#)
- 5.4.20 | [CBA 102: Policy \(6 – 9 p.m.\)](#)
- 5.16.20 | [CBA 252: Media Relations \(8:30 – 11:30 a.m.\)](#)
- 5.16.20 | [CBA 263: Focusing on Feedback \(12:30 – 3:30 p.m.\)](#)

# CBA/WORKSHOP REGISTRATION FORM



Please complete this form appropriately and accurately. Retain a copy for your records prior to submitting to MASB.

Name of school district \_\_\_\_\_

Registrant Name \_\_\_\_\_

Registrant Email \_\_\_\_\_

Check here to receive text message updates from MASB about upcoming events and CBA opportunities. Standard text messaging rates may apply.

Registrant Cell Phone (day-of contact) \_\_\_\_\_

District Contact Name \_\_\_\_\_

District Contact Email \_\_\_\_\_ District Contact Phone \_\_\_\_\_

## PAYMENT INFORMATION

Payment is appreciated at time of registration.  
(A \$25 service fee will be added to any balance due after day of class.)

### CREDIT CARD

VISA     MASTERCARD    Exp. Date \_\_\_\_\_    CVV/CVC \_\_\_\_\_

Account Number \_\_\_\_\_

Name As It Appears On Card \_\_\_\_\_

Signature \_\_\_\_\_

### INVOICE

Invoice school district (a \$25 billing fee will be applied)

Attn: \_\_\_\_\_

### CHECK

Check enclosed made payable to MASB    Check # \_\_\_\_\_

Check to follow registration faxed in advance

### MAIL TO:

MASB Business Office  
1001 Centennial Way, Ste. 400 Lansing, MI  
48917-8249

### FAX TO:

517.327.0776

COURSE	LOCATION	TIME	DATE	AMOUNT
<b>TOTAL AMOUNT ENCLOSED</b>				

## CONFIRMATION

Confirmations will be generated on a rolling basis for all registrations received. If you have any questions, please contact Mary McCarthy at mmccarthy@masb.org.

## CANCELLATIONS

No refunds are given for cancellations within seven days of the event; walk-ins accepted on a per-space availability; substitutions may be made in lieu of cancellations. All cancellations must be submitted in writing and will be charged a \$25 cancellation fee. Registration questions? Call Mary McCarthy at 517.327.5918 or email mmccarthy@masb.org.

## SPECIAL ACCOMMODATIONS

Registrants requiring special assistance should contact MacKenzie Feldpausch at 517.327.5927 or mfeldpausch@masb.org.

## POLICIES

MASB reserves the right to CANCEL any classes. Registration and attendance at or participation in MASB events constitutes an agreement by the registrant to MASB's use and distribution of the attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events.



# DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION

Bates School, 2704 Baker Road, Dexter, Michigan 48130  
(734) 424-4100 fax (734) 424-4111  
www.dexterschools.org

## Committee Roster 2020

updated 3/18/2020

X = Chair      X = Member      (X) = Alternate

<u>Committee</u>	<u>Schumaker</u>	<u>Lundy</u>	<u>Greatore</u> <u>x</u>	<u>Darr</u>	<u>Kipke</u>	<u>Read</u>	<u>Gold</u>
Policy	<u>X</u>		X	X			
Finance	X	X			<u>X</u>		(X)
Contracts & Negotiations:	X	<u>X</u>	X				
Supt. Evaluation	X		<u>X</u>				X
Facilities		X		<u>X</u>			X
WASB/LRN Rep.			X				X
E4DS Rep.			X				

The Superintendent is an ex-officio member of each committee.



STATE OF MICHIGAN  
OFFICE OF THE GOVERNOR  
LANSING

GRETCHEN WHITMER  
GOVERNOR

GARLIN GILCHRIST II  
LT. GOVERNOR

## EXECUTIVE ORDER

### No. 2020-35

#### **Provision of K-12 education during the remainder of the 2019-2020 school year**

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Michigan Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401-.421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31-.33.

In the three weeks that followed, the virus spread across Michigan, bringing deaths in the hundreds, confirmed cases in the thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions. In response to the widespread and severe health, economic, and social harms posed by the COVID-19 pandemic, I issued Executive Order 2020-33 on April 1, 2020. This order expanded on Executive Order 2020-4 and declared both a state of emergency and a state of disaster across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, and the Emergency Powers of the Governor Act of 1945.

The Emergency Management Act vests the governor with broad powers and duties to “cop[e] with dangers to this state or the people of this state presented by a disaster or emergency,” which the governor may implement through “executive orders, proclamations, and directives having the force and effect of law.” MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, “the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control.” MCL 10.31(1).

The COVID-19 pandemic has already required, among other things, the closure of elementary and secondary schools throughout the state. Given virus's aggressively persistent spread and potentially fatal consequences, in-person instruction in our schools is too dangerous to resume in the near future, and very likely for the remainder of the 2019-2020 school year. Nonetheless, as section 1 of article 8 of the Michigan Constitution provides, "schools and the means of education shall forever be encouraged." In the face of this pandemic, the education of K-12 students must continue as fully and effectively as possible. While there is no substitute for a highly trained and experienced teacher interacting with students in a classroom, schools must continue to provide, and students must continue to receive, the highest level of educational opportunities possible under the difficult circumstances now before us. To do so, schools and students alike must be enabled to innovate and adapt, and those efforts must not be unduly inhibited by requirements or restrictions that are misplaced in this time of unprecedented crisis.

Accordingly, to mitigate the spread of COVID-19, protect the health and safety of this state and its residents, and ensure the ongoing encouragement of education enshrined in this state's constitution, it is reasonable and necessary to temporarily suspend in-person instruction of K-12 students and provide limited and temporary relief from certain restrictions and requirements so that K-12 education may continue by the best alternative means possible.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

**I. Suspension of in-person K-12 instruction for the remainder of 2019-2020 school year**

- A. Except as provided in section III of this order, in-person instruction for pupils in kindergarten through grade 12 ("K-12") is suspended for the remainder of the 2019-2020 school year and school buildings used for the provision of K-12 education must remain closed for the purpose of providing K-12 education in person for the remainder of the 2019-2020 school year, unless restrictions on public gatherings and use of school buildings are lifted before the end of the 2019-2020 school year. K-12 school sports activities and other in-person extracurricular school activities are suspended while any state of emergency or state of disaster prompted by COVID-19 is in effect. This section I.A applies to all public, nonpublic, and boarding schools in the state.
- B. For a district implementing a Continuity of Learning and COVID-19 Response Plan ("Plan") pursuant to section II of this order, all of the following apply:
  - 1. Strict compliance with rules and procedures under subdivisions (d) to (f) of subsection (3) of section 101 of the State School Aid Act of 1979 ("School Aid Act"), 1979 PA 94, as amended, MCL 388.1701(3)(d) to (f), is temporarily suspended for the period beginning on March 11, 2020 and ending on the last day of the 2019-2020 school year, so as to waive any requirement that a district have a minimum number of the district's membership in attendance on any day of pupil instruction and waive any requirement that a district report the percentage of the district's membership in attendance to the Department of Education ("Department").

2. Strict compliance with rules and procedures under sections 101(3)(a), 101(3)(b), 101(4), 101(6), and 101(10) of the School Aid Act, MCL 388.1701(3)(a), 388.1701(3)(b), 388.1701(4), 388.1701(6), and 388.1701(10), requiring a district to provide at least 1,098 hours and 180 days of pupil instruction, is temporarily suspended so as to provide for the following additional exceptions to the requirement to provide at least 1,098 hours and 180 days of pupil instruction that must be counted as hours and days of pupil instruction:
  - (a) In addition to counting as hours and days of pupil instruction under section 101(4) of the School Aid Act, MCL 388.1701(4), the first six days or the equivalent number of hours for which pupil instruction is not provided because of conditions not within the control of school authorities, the Department shall count up to 13 additional days or the equivalent number of hours for which pupil instruction is not provided due to a closure of schools pursuant to an executive order issued by the governor in response to the COVID-19 state of emergency and/or state of disaster.
  - (b) Under section 101(10) of the School Aid Act, MCL 388.1701(10), a district also may count an additional five days or the equivalent number of hours used for the purpose of preparing to provide and providing instruction by alternative modes of instruction pursuant to a Plan as days or an equivalent number of hours of pupil instruction.
3. Strict compliance with rules and procedures under section 101(9) of the School Aid Act, MCL 388.1701(9), is temporarily suspended so as to permit a district that has a Department-approved alternative education program or another innovative program approved by the Department under MCL 388.1701(9) and that does not use a 100% online model of delivery approved before the effective date of this order to use the additional exceptions provided for in section I.B.2 of this order in satisfying the number of days and hours of instruction required under a waiver granted by the Department under section 101(9).
4. Strict compliance with rules and procedures under section 101(9) of the School Aid Act, MCL 388.1701(9), is temporarily suspended so as to waive the minimum number of hours and days of pupil instruction required under section 101(3) of the School Aid Act, MCL 388.1701(3), for any district with a Plan approved under section II of this order. A district with a Plan approved under section II of this order will be considered to be operating a Department-approved alternative education program or another innovative program approved by the Department for the remainder of the 2019-2020 school year only. A district with a Plan approved under section II of this order is not subject to forfeiture of money under section 101 of the School Aid Act, MCL 388.1701. If the district does not comply substantially with the terms of the Plan, the amount of any forfeiture under MCL 388.1701 will be calculated based upon a comparison of the number of hours and days of pupil instruction provided to the minimum number of hours and days of pupil instruction required under MCL 388.1701(3), as affected by this order. A district with a Plan approved under section II of this order is not required to report to the Center the pupils enrolled in a Department-approved alternative education program under MCL 388.1701(9).



- C. A school of excellence that is a cyber school, as defined in section 551 of the Revised School Code (“School Code”), 1976 PA 451, as amended, MCL 380.551, and is in compliance with section 553a of the School Code, MCL 380.553a, may continue to educate pupils in a manner consistent with section I.A of this order, and continues to be exempt from the requirements of subsections (3) and (8) of section 101 of the School Aid Act, MCL 388.1701(3) and (8).
- D. If before March 11, 2020, a district was providing nonessential elective courses to nonpublic school and/or homeschool pupils at either a district, intermediate district, or nonpublic school site pursuant to section 166b of the School Aid Act, MCL 388.1766b, and is able to continue to offer the nonessential elective courses through alternative modes of instruction, then the district may, to the extent feasible, provide for such courses in its Plan and continue to offer the nonessential elective courses to nonpublic school and/or homeschool pupils through alternative modes of instruction for the remainder of the 2019-2020 school year.
- E. Nothing in this order alters the inapplicability of subsections (3) and (8) of section 101 of the School Aid Act, MCL 380.1701(3) and (8), to eligible pupils enrolled in a dropout recovery program that meets the requirements of section 23a of the School Aid Act, MCL 388.1623a. As used in this section I.E, “eligible pupil” means that term as defined in MCL 388.1623a.
- F. The approval of the Superintendent of Public Instruction (“Superintendent”) or the Department is not required for a district to make use of a waiver provided for under section I.B of this order.
- G. Strict compliance with rules and procedures under section 6(7)(b) of the School Aid Act, MCL 388.1606(7)(b), is temporarily suspended to eliminate the requirement during the 2019-2020 school year for a district or intermediate district maintaining school during the entire school year to use the fourth Wednesday in April as a pupil membership count day.
- H. Strict compliance with rules and procedures under sections 1284 and 1284a of the School Code, MCL 380.1284 and 380.1284a, is temporarily suspended as necessary to facilitate implementation of this section I.
- I. Strict compliance with rules and procedures under 104b(4)(b) of the School Aid Act, MCL 388.1704b(4)(b), is temporarily suspended as necessary to permit a district to include each day that a pupil is deemed in attendance under this section I or pursuant to a Plan under section II of this order as a day the pupil was in attendance at school during the 2019-2020 school year for purposes of MCL 388.1704b(4)(b).

## **II. Continuity of Learning and COVID-19 Response Plans**

- A. By April 3, 2020, the Department, in collaboration with the Michigan Association of Intermediate School Administrators and the Michigan Council of Charter School Authorizers, shall develop and distribute a model template for a Plan provided for in this section II.

- B. A Plan must include all of the following elements and be consistent with the requirements of this order:
1. A description of the methods a district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil's parents or guardians will need to meaningfully access the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil's inability to fully participate.
  2. A description of the methods a district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.
  3. A description of plans to deliver content in multiple ways so that all pupils can access learning.
  4. A description of plans to manage and monitor learning by pupils.
  5. A budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.
  6. A description of the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.
  7. A description of methods the district will use to notify pupils and parents or guardians of the Plan.
  8. A best estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2020.
  9. Provide for assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under the Postsecondary Enrollment Options Act, 1996 PA 160, as amended, MCL 388.511 to 388.524, and the Career and Technical Preparation Act, 2000 PA 258, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.
  10. Provide or arrange for continuation of food distribution to eligible pupils.
  11. Continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.
  12. Provide for evaluation of participation in the Plan by pupils.
  13. Provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

14. Provide for the district to support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that may follow it.
- C. A Plan may provide for the adoption of a balanced calendar instructional program for the remainder of the 2019-2020 school year and planning for the adoption of a balanced calendar instructional program for the 2020-2021 school year.
  - D. A district may contract with one or more providers for implementation of a Plan.
  - E. If a district lacks the capacity to implement a Plan on its own, a district may partner with one or more other districts or intermediate districts. A district may enter into one or more cooperative agreements under section 11a(4) of the School Code, MCL 380.11a(4), to provide for implementation of a Plan.
  - F. For a district that is not a public school academy, the district's Plan must be approved by the intermediate superintendent of the intermediate district in which the district is located. For a district that is a public school academy, the district's Plan must be approved by the authorizing body of the public school academy or the authorizing body's designee for the purpose of administering contracts with public school academies. For a public school academy that by agreement provides public educational services for the residents of a district that does not directly provide public educational services to the residents on its own, the public school academy's Plan must be approved by the intermediate superintendent of the intermediate district in which the public school academy is located. If an intermediate district educates K-12 students, the intermediate district may adopt a Plan for those activities and implement the Plan once adopted. A school of excellence that is a cyber school, as defined in section 551 of the School Code, MCL 380.551, and is in compliance with section 553a of the School Code, MCL 380.553a, may continue to educate pupils under its charter contract which will be that school's Plan.
  - G. An intermediate district or an authorizing body shall approve a Plan submitted by a district if the Plan complies with the requirements of this section II and if the intermediate district or authorizing body believes the Plan represents a good-faith effort to provide adequate alternative modes of instruction given the limitations resulting from the COVID-19 pandemic and accompanying response efforts. Intermediate districts and authorizing bodies must allow for flexibility and presume that a Plan submitted by a district will be implemented to the best of the district's ability.
  - H. Intermediate districts and authorizing bodies shall transmit copies of approved Plans to the Superintendent and to the State Treasurer. If a district or intermediate district maintains a public internet site, the district or intermediate district shall post its approved Plan on the internet site.
  - I. An intermediate district may enter into a cooperate agreement with one or more other intermediate districts for the purpose of reviewing and approving Plans under this order.

- J. An intermediate district or authorizing body that reviews and approves or disapproves Plans on its own or with others pursuant to this section II will be eligible for any additional funding appropriated to support these activities. An intermediate district or authorizing body that does not review and approve or disapprove Plans will not be eligible for any additional funding appropriated.
- K. Intermediate districts and authorizing bodies must be prepared to review and approve or reject Plans beginning on April 8, 2020.
- L. A district with an approved Plan is eligible to receive continued payments from the State School Aid Fund for the 2019-2020 school year.
- M. A district that is not a public school academy may amend its Plan with the approval of the intermediate superintendent of the intermediate district in which the school district is located. A district that is a public school academy may amend its Plan with the approval of its authorizing body or its designee. For a public school academy that by agreement provides public educational services for the residents of a district that does not directly provide public educational services to the residents on its own, the public school academy's Plan may be amended with the approval of the intermediate superintendent of the intermediate district in which the public school academy is located.
- N. Decisions regarding the awarding of credit, the issuance of grades, and the use of pass or fail designations will be made at the district level by districts with due recognition of the impact of the COVID-19 pandemic.
- O. State-approved nonpublic schools and parents and guardians homeschooling students are encouraged to do all of the following:
  - 1. Offer all students electronic, other remote, or home-based instruction, to the extent feasible, for the remainder of the 2019-2020 school year, including course offerings provided by the Michigan Virtual School.
  - 2. Coordinate with districts providing nonessential elective courses under section 166b of the School Aid Act, MCL 388.1766b, to any of their students for the remainder of the 2019-2020 school year.
  - 3. Assist eligible nonpublic school students to complete postsecondary dual enrollment courses, to the extent feasible, under the Postsecondary Enrollment Options Act, 1996 PA 160, as amended, MCL 388.511 to 388.524, and the Career and Technical Preparation Act, 2000 PA 258, as amended, MCL 388.1901 to 388.1913.
  - 4. Take actions necessary to continue to receive any federal funding previously allocated in a manner consistent with applicable federal law.

### **III. District employees permitted in district buildings**

- A. Notwithstanding the closure of school buildings under Executive Order 2020-11 or any executive order that may follow it, district employees or contractors necessary to conduct minimum basic school operations consistent with a Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment, or performing other necessary in-person functions, are permitted to be physically present in district buildings, as determined by district administrators. District employees and contractors performing these functions are considered to be performing necessary government activities for purposes of Executive Order 2020-21 or any executive order that may follow it. Districts must adopt social distancing practices and other mitigation measures to protect district employees and contractors, including all of the following:
1. Restricting the number of employees and contractors present in a district building to no more than is strictly necessary to perform the activities authorized by this section III.
  2. Promoting remote work to the fullest extent possible.
  3. Keeping employees and contractors in a district building at least six feet from one another to the maximum extent possible.
  4. Increasing standards of district building cleaning and disinfection to limit employee and contractor exposure to COVID-19, as well as adopting protocols to clean and disinfect in the event of a positive COVID-19 case in a district building.
  5. Adopting policies to prevent employees and contractors from entering the premises if they display respiratory symptoms or have had contact with a person who is known or suspected to have contracted COVID-19.
  6. Any other social distancing practices and mitigation measures relating to COVID-19 recommended by the Centers for Disease Control and Prevention.
- B. A district may permit parents and guardians of pupils to visit school property for the purpose of obtaining materials and equipment pursuant to a Plan and using the same social distancing and other mitigation measures required for district employees and contractors under section III.A. Parents or guardians leaving their homes or residences for this purpose are considered to be obtaining necessary services or supplies for purposes of Executive Order 2020-21 or any executive order that may follow it.
- C. Any child care workers at a child care located within a district building (including workers at disaster relief child care centers), are permitted to be physically present in district buildings, as determined by district administrators and to the extent permitted by Executive Order 2020-21 or any executive order that may follow it.

#### IV. Assessments

- A. Plans are not required to address the following provisions of the Elementary and Secondary Education Act of 1965 (“ESEA”) that have been waived by the United States Department of Education for the 2019-2020 school year pursuant to section 8401(b) of the ESEA, 20 USC 7861(b):
1. Assessment requirements under section 1111(b)(2) of the ESEA, 20 USC 6311(b)(2).
  2. Report card provisions related to certain assessments and accountability in section 1111(h) of the ESEA, 20 USC 6311(h) based on data from the 2019-2020 school year, including all of the following:
    - (a) Section 1111(h)(1)(C)(i) of the ESEA, 20 USC 6311(h)(1)(C)(i) (accountability system description).
    - (b) Section 1111(h)(1)(C)(ii) of the ESEA, 20 USC 6311(h)(1)(C)(ii) (assessment results).
    - (c) Section 1111(h)(1)(C)(iii)(1) of the ESEA, 20 USC 6311(h)(1)(C)(iii)(1) (other academic indicator results).
    - (d) Section 1111(h)(1)(C)(iv) of the ESEA, 20 USC 6311(h)(1)(C)(iv) (English language proficiency assessment results).
    - (e) Section 1111(h)(1)(C)(v) of the ESEA, 20 USC 6311(h)(1)(C)(v) (school quality or student success indicator results).
    - (f) Section 1111(h)(1)(C)(vi) of the ESEA, 20 USC 6311(h)(1)(C)(vi) (progress toward meeting long-term goals and measurements of interim progress).
    - (g) Section 1111(h)(1)(C)(vii) of the ESEA, 20 USC 6311(h)(1)(C)(vii) (percentage of students assessed and not assessed).
    - (h) Section 1111(h)(1)(C)(xi) of the ESEA, 20 USC 6311(h)(1)(C)(xi), (number and percentage of students with the most significant cognitive disabilities taking an alternate assessment).
    - (i) Section 1111(h)(2) of the ESEA, 20 USC 6311(h)(2), with respect to all waived requirements in section 1111(h)(1)(C) of ESEA, 20 USC 6311(h)(1)(C).
    - (j) Section 1111(h)(2)(C)(i) to (ii) of the ESEA, 20 USC 6311(h)(2)(C)(i) to (ii) (information showing how students in a local educational agency (“LEA”) and each school, respectively, achieved on the academic assessments compared to students in Michigan and the LEA).
- B. Strict compliance with rules and procedures under section 1279g of the School Code, MCL 380.1279g, and section 104b of the School Aid Act, MCL 388.1704b, requiring a district to administer during the 2019-2020 school year the Michigan Merit

Examination to pupils in grade 11 and to pupils in grade 12 who did not take the complete Michigan Merit Examination in grade 11, is temporarily suspended for the remainder of the 2019-2020 school year. Pupils currently in grade 11 will be administered the Scholastic Aptitude Test portion of the Michigan Merit Examination during the school day in the fall of the 2020-2021 school year as permitted by the College Board, with results from this test being used for college entrance purposes but not for school accountability purposes.

- C. Strict compliance with rules and procedures under sections 503(6)(a), 523(2)(a), 553(5)(a), and 1311e(5)(a) of the School Code, MCL 380.503(6)(a), 380.523(2)(a), 380.553(5)(a), and 380.1311e(5)(a), and under section 104c of the School Aid Act, MCL 388.1704c, is temporarily suspended so as to suspend for the remainder of the 2019-2020 school year the obligation of a district to administer the state assessments described in those sections, including the Michigan Student Test of Educational Progress (“M-STEP”), or an alternative to M-STEP such as the MI-ACCESS assessment, or other assessment taken in conjunction with the M-STEP, including the Preliminary Scholastic Aptitude Test (“PSAT”) developed by the College Board. Pupils otherwise scheduled to be administered the PSAT during the school day in the 2019-2020 school year will be administered the PSAT during the school day in the fall of the 2020-2021 school year as permitted by the College Board.
- D. Strict compliance with rules and procedures under section 41 of the School Aid Act, MCL 388.1641, is temporarily suspended so as to suspend for the remainder of the 2019-2020 school year the obligation of a district to administer to English language learners the English language proficiency assessment known as the “WIDA ACCESS for English language learners” or the “WIDA Alternative ACCESS.”
- E. Strict compliance with rules and procedures under section 1279g of the School Code, MCL 380.1279g, is temporarily suspended so as to suspend for the remainder of the 2019-2020 school year the obligation of a district, imposed by the Department or otherwise, to administer an assessment that assesses a pupil’s ability to apply reading and mathematics skills in a manner that is intended to allow employers to use the results in making employment decisions, including the WorkKeys assessment.
- F. Strict compliance with rules and procedures under section 104 of the School Aid Act, MCL 388.1704, is temporarily suspended so as to suspend any requirement for a district to administer the Maryland-Ohio observational tool, which is also referred to as the Kindergarten Readiness Assessment.
- G. Pupils enrolled in advanced placement courses and eligible to take examinations for advanced placement courses administered by the College Board must be permitted to take the examinations using the at-home testing option provided by the College Board. Districts shall facilitate, to the extent feasible, access to information relating to advanced placement courses and course schedules provided online by the College Board. For pupils without access to the internet or a device necessary to access the internet, districts shall facilitate, to the extent feasible, access to information regarding assistance provided by the College Board in completing examination

requirements. Information relating to advanced placement courses and examinations is available at: [apstudents.collegeboard.org/coronavirus-updates](http://apstudents.collegeboard.org/coronavirus-updates).

- H. Strict compliance with rules and procedures under section 1249, 1249a, 1249b, and 1250(1) of the School Code, MCL 380.1249, 380.1249a, 380.1249b, and 380.1250(1), and under section 104 of the School Aid Act, MCL 388.1704, is temporarily suspended so as to waive any requirement for assessments or other performance evaluations of teachers and district administrators during the 2019-2020 school year.
- I. Strict compliance with rules and procedures under subsections (3) and (4) of section 1250 of the School Code, MCL 380.1250(3) and (4), is temporarily suspended for the remainder of the 2019-2020 school year.

## **V. Pupils in grade 12**

- A. A district shall implement a process to issue grades to pupils in grade 12, award credits needed for graduation, provide for completion of the Michigan Merit Curriculum, issue diplomas to pupils in grade 12, and reflect continued learning by pupils in grade 12 pursuant to this order. When implementing this section V.A, a district may, without limitation, use one or more of the following options:
  - 1. Award credits and grades for courses taken based on coursework through March 11, 2020.
  - 2. Provide an optional final exam or other culminating activity to test pupil understanding of the subject matter of a course to the extent practicable.
  - 3. Implement a process for pupils in grade 12 to be certified as eligible to graduate using a prior learning assessment, a portfolio, or a resume approach.
  - 4. Offer an interdisciplinary culminating activity that encompasses essential standards missed by pupils due to the closure of schools.
- B. Districts must provide a pupil in grade 12 who was failing a course as of March 11, 2020 an opportunity to the extent feasible to demonstrate learning in the subject matter of the course and receive credit for the course, as determined by the district.
- C. Strict compliance with rules and procedures under section 1166(2) of the School Code, MCL 380.1166(2), is temporarily suspended for the remainder of the 2019-2020 school year so as to suspend the restriction on a high school from issuing a diploma to a pupil who has not completed a one-semester course of study of five periods per week in civics.
- D. If before March 11, 2020, a district was providing a nonessential elective course to a nonpublic school pupil or homeschool pupil in grade 12 at either a district, intermediate district, or nonpublic school site pursuant to section 166b of the School Aid Act, MCL 388.1766b, and that course is required for the pupil to graduate and receive a diploma, the district must, to the extent feasible, continue to offer the



nonessential elective course to the pupil through alternative modes of instruction for the remainder of the 2019-2020 school year.

## **VI. Special education**

- A. Districts shall strive in good faith and to the extent practicable, based upon existing resources, technology, training, and curriculum, as well as the circumstances presented by any state of emergency or state of disaster, to provide equal access to alternative modes of instruction to students with disabilities for the remainder of the 2019-2020 school year. This includes the provision of auxiliary services under section 1296 of the School Code, MCL 380.1296.
- B. While the COVID-19 state of emergency and/or state of disaster continues, districts shall comply with guidance from the United States Department of Education (“USDOE”), including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Department concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- C. Districts shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for pupils after the school closure period prompted by the COVID-19 state of emergency and/or state of disaster ends.
- D. A district or a nonpublic school that has been allocated federal funds for the 2019-2020 school year for the purpose of providing special education services shall not be penalized or required to repay the funds by this state due to the inability to provide those services in person during the 2019-2020 school year after March 11, 2020.
- E. Within five days of the effective date of this order, the Department and the Department of Civil Rights are strongly encouraged to submit requests for interpretation, guidance on implementation, flexibility, or waivers to USDOE that would permit districts and nonpublic schools to do one or more of the following during the remainder of the 2019-2020 school year:
  - 1. Deliver instruction to all pupils, including students with disabilities, without having to reconvene or amend individualized education plans (“IEPs”) or Section 504 plans.
  - 2. Deliver direct and consultative related services such as therapies, including occupational therapy, physical therapy, speech language pathologist, social service worker, teacher consultant, and other special education services and supports, without having to reconvene or amend IEPs or Section 504 plans.
  - 3. Complete IEPs and Section 504 plans online, either by telephone conference or video conference, if the parents or guardians involved have access to the technology and agree to the alternative means of participation. If a parent or guardian elects not to participate in an otherwise due IEP online, a district should be permitted to extend the deadline for completion of the IEP for up to 30

school days after the school closure period prompted by the COVID-19 state of emergency and/or state of disaster ends.

4. Complete annual or otherwise due IEPs online, either by telephone conference or video conference, with those IEPs being considered timely if they are completed by the end of the 2019-2020 school year.
5. Consider whether a pupil should be provided compensatory education for pupils after the school closure period prompted by the COVID-19 state of emergency and/or state of disaster ends, based on applicable law and guidance, no later than the first annual IEP meeting of the 2020-2021 school year.
6. Consider compensatory education for pupils who are more likely to qualify for compensatory education through IEP amendments, with the authority to complete those IEP amendments online, either by telephone conference, virtual meetings, or other existing technology.
7. Other requests the Department deems necessary to facilitate the delivery of alternative modes of instruction with equal access.

F. This order does not require that an IEP be amended.

#### **VII. Temporary suspension of certain requirements relating to the suspension of administrative rules by the Superintendent**

- A. Strict compliance with rules and procedures under section 1281(3) of the School Code, MCL 380.1281(3), is temporarily suspended so as to suspend for the remainder of the 2019-2020 school year the requirement that a district, university school, or intermediate district apply for a limited time waiver from a Department rule interpreting or implementing a provision of the School Code and so as permit the Superintendent to temporarily suspend a Department rule interpreting or implementing a provision of the Code to facilitate the implementation of this order or other orders or response efforts prompted by the COVID-19 state of emergency and/or state of disaster.
- B. The Superintendent may not grant a waiver from the duty to comply with a provision of the School Code and may not grant a waiver from the duty to comply with another state statute unless and to the extent that a waiver is specifically allowed by that other state statute.

#### **VIII. Temporary suspension of certain certification and continuing learning requirements**

- A. Strict compliance with rules and procedures under section 1531(2) of the School Code, MCL 380.1531(2), is temporarily suspended so as to permit the Superintendent to issue a temporary one-year teaching certificate to an otherwise qualified individual who is unable to take an appropriate subject area examination required by MCL 380.1531(2) due to COVID-19 or accompanying response efforts.

- B. Strict compliance with rules and procedures under section 1531(3) of the School Code, MCL 380.1531(3), is temporarily suspended so as to permit the Superintendent to issue a temporary one-year teaching certificate to an individual holding a teaching certificate from another state or a teaching degree from an out-of-state teacher preparation institution who applies for a Michigan teaching certificate, is otherwise qualified, but is unable to take an appropriate subject area examination required by MCL 380.1531(3) because the examination is not offered due to COVID-19 or accompanying response efforts.
- C. Strict compliance with rules and procedures under section 1531d of the School Code, MCL 380.1531d, is temporarily suspended so as to permit the Superintendent to temporarily waive the requirement that a person seeking a teaching certificate successfully complete a course approved by the Department in first aid and cardiopulmonary resuscitation and instruction approved by the Department in foreign body airway obstruction management when the person is unable to complete the course and/or the instruction because the course and/or the instruction is not offered due to COVID-19 or accompanying response efforts.
- D. Strict compliance with rules and procedures under section 1531i(2)(c) of the School Code, MCL 380.1531i(2)(c), is temporarily suspended so as to permit the Superintendent to issue an interim teaching certificate to an otherwise qualified individual who is unable to take an appropriate subject area examination required by MCL 380.1531i(2)(c) because the examination is not offered due to COVID-19 or accompanying response efforts.
- E. Strict compliance with rules and procedures under Rule 390.1130(6) and (7) of the Michigan Administrative Code is temporarily suspended so as to permit the Superintendent to extend the duration of a 1-year temporary teacher employment authorization by an additional year if the holder of the 1-year temporary teacher employment authorization is unable to complete the requirements to obtain a Michigan teaching certificate because the requirements cannot be satisfied due to COVID-19 or accompanying response efforts.
- F. Strict compliance with rules and procedures under section 1526 of the School Code, MCL 380.1526, is temporarily suspended so as to waive for any teacher within his or her third year of employment the requirement that the teacher receive at least 15 days of professional development within the teacher's first three years of employment if the requirement could not be completed due to COVID-19 or accompanying response efforts.
- G. Strict compliance with rules and procedures under section 1527(1) of the School Code, MCL 380.1527(1), is temporarily suspended so as to waive the requirement for the 2019-2020 school year that a district or intermediate district provide at least five days of teacher professional development each year.
- H. Strict compliance with rules and procedures under section 1233(6) of the School Code, MCL 380.1233(6), is temporarily suspended so as to permit the Department to renew an individual's school counselor credential regardless of whether the

individual has completed at least 25 hours of professional development approved by the Department under MCL 380.1233(8) covering counseling about the college preparation and selection process and at least 25 hours of professional development approved by the Department under MCL 380.1233(8) covering career counseling.

## **IX. Implementation**

- A. Strict compliance with rules and procedures under section 21f of the School Aid Act, MCL 388.1621f, is temporarily suspended so as to permit a district pursuant to an approved Plan to enroll a pupil in more than 2 virtual courses, regardless of whether the virtual course is published in a catalog of courses or a parent or guardian approves, and so as to suspend any requirement to comply with minimum requirements to count a pupil in membership established by the pupil accounting manual.
- B. Strict compliance with rules and procedures under section 1278a(4) of the School Code, MCL 380.1278a(4), is temporarily suspended so as to permit a district to determine a pupil has completed a credit without using subject area content expectations or guidelines developed by the Department.
- C. Strict compliance with rules and procedures under section 1280f(5) of the School Code, MCL 380.1280f(5), is temporarily suspended so as to relieve a district of the obligations imposed by that provision for the remainder of the 2019-2020 school year, including the obligation to retain a pupil in grade 3.
- D. Strict compliance with rules and procedures under sections 162 and 163 of the School Aid Act, MCL 388.1762 and 388.1763, is temporarily suspended so as to prevent the forfeiture of funds resulting from the implementation of this order.
- E. To mitigate the impact of COVID-19 on educational outcomes, a district may adopt year-round school or a year-round program for the 2020-2021 school year or start the 2020-2021 school year before the first Monday in September. Strict compliance with rules and procedures under sections 1284a and 1284b of the School Code, MCL 380.1284a and 380.1284b, is temporarily suspended so as to permit a district to adopt year-round school, a year-round program, or an early start for the 2020-2021 school year. Adoption of measures provided in this section IX.E may be included by a district as part of the district's Plan.
- F. Mandatory closure of schools relating to COVID-19 shall not affect an employer contribution, employee contribution, or the accrual of service credit under the Public School Employees Retirement Act of 1979, 1980 PA 300, as amended, MCL 38.1301 to 38.1467.
- G. For a district with a collective bargaining agreement, this order must be implemented by the district in a manner consistent with the collective bargaining agreement.
- H. Before the Department, the Superintendent, or the Department of Civil Rights seeks any guidance, issues a waiver, seeks a waiver relating to this order, or suspends an

administrative rule pursuant to this order, the Superintendent or the director of the Department of Civil Rights, as applicable, shall provide the governor in writing with a copy of the request or waiver and information relating to the request, waiver, or suspension, as required by section 8 of article 5 of the Michigan Constitution of 1963.

- I. To ensure management of district and intermediate district affairs and property in ways that will assist the response to the COVID-19 state of emergency and/or state of disaster, districts and intermediate districts are authorized and encouraged to donate medical personal protective equipment and supplies to healthcare providers and other necessary personnel engaged in response efforts to COVID-19.
- J. This order is effective immediately and continues through the end of the states of emergency and disaster declared in Executive Order 2020-33 or any other state of emergency or disaster declared in response to COVID-19 during the remainder of the 2019-2020 school year, with the exception of the provisions of this order relating to scheduling for the 2020-2021 school year, which will continue into the 2020-2021 school year for that purpose.

## **X. Definitions**

As used in this order:

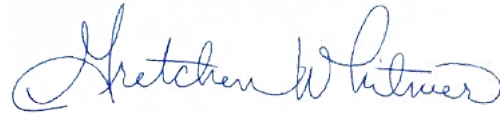
- A. “Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19.
- B. “Center” means the Center for Educational Performance and Information referenced in section 94a of the School Aid Act, MCL 388.1694a.
- C. “District” means a school district established under the School Code or a public school academy. District does not include an intermediate district, except for an intermediate district that educates K-12 students.
- D. “Intermediate district” means an intermediate school district established under part 7 of the School Code, MCL 380.601 to 380.705b.
- E. “Intermediate superintendent” means the superintendent of an intermediate district.
- F. “Membership” means that term as defined in section 6(4) of the School Aid Act, MCL 388.1606(4).
- G. “Michigan Virtual School” means the Michigan Virtual School referenced in section 98 of the School Aid Act, MCL 388.1698.

- H. "Public school academy" means that term as defined in section 5 of the School Code, MCL 380.5.
- I. "Pupil" means that term as defined in section 6(6) of the School Aid Act, MCL 388.1606(6).
- J. "Superintendent of Public Instruction" or "Superintendent" means the superintendent of public instruction described in section 3 of article 8 of the Michigan Constitution of 1963.

Given under my hand and the Great Seal of the State of Michigan.

Date: April 2, 2020

Time: 9:16 am



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GRETCHEN WHITMER  
GOVERNOR

By the Governor:

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SECRETARY OF STATE