

BOARD PACKET

JUNE 11, 2018



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

BOARD MEETING AGENDA

- A. ROLL CALL**
- B. MEETING MINUTES & CLOSED MEETING MINUTES (5-21-2018)**
- C. APPROVAL OF AGENDA**
- D. SCHOOL PRESENTATIONS**
 - 1. Middle School All-State Orchestra Recognition
 - 2. Mill Creek Community Service & Leadership Recognition
 - 3. 2018-19 Budget Hearing
- E. SUPERINTENDENT UPDATE**
- F. STUDENT REPRESENTATIVES UPDATE**
- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. CONSENT ITEMS**
 - 1. Personnel – New Hires
 - 2. Personnel – Retirements
 - 3. Personnel – Request for Leave
- I. ACTION ITEMS**
 - 1. Board Calendar for 2018-19
 - 2. Administrator Salary Level Approval
 - 3. Approve Mill Creek Math Materials Purchase
 - 4. Bid Package 12 – Mill Creek Special Ed Renovation
- J. DISCUSSION ITEMS**
 - 1. Schedule Board Workshop
- K. BOND UPDATE**
- L. PUBLIC PARTICIPATION:** *See Policy 0167.3*
- M. BOARD COMMENTS**
 - 1. Committee Updates
 - a. Athletics Ad Hoc – next meeting TBD
 - b. Finance – met May 17th
 - c. Policies – need to schedule meeting
 - d. Facilities – met June 7th
- N. INFORMATION ITEMS**
 - 1. Draft Finance Minutes (5/17/2018)
 - 2. Draft Facilities Minutes (5/17/2018)
 - 3. Dan Hoey Construction Letter
 - 4. Bond Dashboard
- O. CLOSED SESSION**
 - 1. Negotiations
 - 2. Superintendent’s Quarterly Evaluation

CALENDAR

- *Monday, June 25th – 7:00pm
Board Meeting – Copeland
- *Monday, July 16th – 7:00pm
Business Meeting – Copeland
- *Wednesday, July 25th – 9:00am
Finance Committee – Copeland
- *Monday, August 6th – 7:00pm
Board Meeting – Copeland
- *Thursday, August 9th – 5:00 pm
Facilities Committee - Copeland
- *Monday, August 20th – 7:00pm
Board Meeting - Copeland

BOARD NOTES

JUNE 11, 2018

A. ROLL CALL

B. MEETING MINUTES & CLOSED MEETING MINUTES (5-21-2018)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS

1. Middle School All-State Orchestra Recognition.
2. Mill Creek Community Service & Leadership Recognition.
3. 2018-19 Budget Hearing. Your packet contains a memo from Chief Financial Officer Sharon Raschke regarding the 2018-19 budget approval process. At this time, the Board will hear public comments related to the 2018-19 operating budget and the proposed 2018 property tax millage.

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel – New Hires. Your packet includes resumes and recommendations for hire: three from Creekside principal Tammy Reich for three open 1 FTE teaching positions, one from Bates principal Ryan Bruder for the open 1 FTE Kindergarten teaching position, and one from Cornerstone principal Craig McCalla for the open 1FTE first grade teaching position.

* An appropriate resolution might be, "I move that the Board of Education offer Andrew Finkbeiner, Stacey Plott, Rosa-Sara Rodriguez, Karen Scott, and Carley Wooster probationary teaching positions for the 2018-19 school year."

2. Personnel - Retirements. Your packet includes retirement letters from DHS counselor Suzanne McCarthy and Mill Creek teacher Brooke Spencer.

* An appropriate motion might be, "I move that the Board of Education acknowledge the retirements of Suzanne McCarthy and Brooke Spencer, both effective at the end of the 2017-18 school year."

3. Personnel – Request for Leave. Your packet includes a request for leave of absence for the 2018-19 school year from Dexter High School special education teacher Emily Stalmack.

BOARD NOTES
JUNE 11, 2018

- * An appropriate motion might be, "I move that the Board of Education grant Emily Stalmack's request for leave of absence.

I. ACTION ITEMS

1. Board Calendar. The Board reviewed a proposed meeting schedule for the 2018-2019 school year at the May 21, 2018 meeting. This item is presented this evening for action.

- * An appropriate motion might be, "I move that the proposed 2018-2019 Board of Education meeting schedule be approved as presented/amended."

2. Administrator Salary Level Approval. It is time to approve level placements for administrative staff. Your packet includes a memo from Superintendent Chris Timmis recommending approval of the attached level placements.

- * An appropriate motion might be, "I move that the Board of Education approve the attached administrative level placements."

3. Approve Mill Creek Math Purchase. Your packet includes an executive summary from Executive Director of Instruction Mollie Sharrar regarding updating Algebra I 7th and 8th grade math resources for staff and students on the traditional team at Mill Creek. An itemized price quote was not available at the time packets were printed, but one is expected shortly and will be shared with the Board when it arrives.

- * An appropriate motion might be, "I move that the Board of Education authorize the purchase of math materials for Mill Creek for the 2018-19 school year at a cost not to exceed \$25,000."

4. Bid Package 12 – Mill Creek Middle School Special Education Renovation. Your packet includes a letter of recommendation and bid tabulation for Bid Package 12 (Mill Creek Middle School Special Education Renovation) from Granger.

- * An appropriate motion might be, "I move that the Board of Education award the contract for Bid Package 12 – Mill Creek Middle School Special Education Renovation to Phoenix Contractors and assign the contract to Granger for Management."

J. DISCUSSION ITEMS

1. Schedule Board Workshop. The board needs to schedule a workshop to discuss board norms. The Superintendent has proposed moving the meeting on July 16th to 5pm and doing the workshop immediately after the meeting.

K. BOND UPDATE

- L. PUBLIC PARTICIPATION:** *See Policy 0167.3 for details.*

M. BOARD COMMENTS

1. Committee Updates
 - a. Athletics Ad Hoc – next meeting TBD
 - b. Finance – met May 17th
 - c. Policies – need to schedule meeting
 - d. Facilities – met June 7th

BOARD NOTES
JUNE 11, 2018

N. INFORMATION ITEMS

1. Draft Finance Minutes (5/17/2018)
2. Draft Facilities Minutes (5/17/2018)
3. Dan Hoey Construction Letter
4. Bond Dashboard

O. CLOSED SESSION

1. Negotiations
2. Superintendent's Quarterly Evaluation

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 21, 2018**

A. ROLL CALL

Members Present: Ron Darr, Dick Lundy, Rob Mitzel, Julie Schumaker, Michael Wendorf, Student Representative Hollie Pastorino

Members Absent: Daryl Kipke, Barbara Read, Student Representative Erin Evans

Administrative & Supervisory Staff: Sharon Raschke, Tammy Reich, Barb Santo, Mollie Sharrar, Chris Timmis, Hope Vestergaard

DEA: Jessica Baese

DESPA: none

Guests: Genevieve Seward, Gabrielle Riaz, Aden Angus, Anna Robelen, Krystin Nelligan, Wenonah, David & Lydia Robelen, Kenney & Theresa Nelligan, Jim & Lori Sprague, Colleen Mulder-Seward, Shari Lindskov, Gerard McConville, Dana McConville, Kathryn Seward, Jack Pawlicki, Brian & Sherry Vaughn, Greg Brand

The meeting was called to order at approximately 7:10 pm by Board President Michael Wendorf.

- B. MEETING MINUTES** – The motions for action items 2 and 3 were incorrectly recorded as both to be paid from the instructional materials and equipment *budget* rather than the instructional materials and equipment *reserve*. Rob Mitzel made a motion to approve the meeting minutes from 5/7/2018 as amended. Ron Darr supported the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

Dick Lundy made a motion to approve the agenda as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. The DHS Dreadbots team shared a presentation about their season and demonstrated this year's robot for the Board of Education.

E. SUPERINTENDENT UPDATE

1. Road construction continues in Dexter.
2. Creekside School was named a 2018 Summit Learning Spotlight School (this recognition is given to twelve out of 342 participating schools). Mill Creek teacher Chris Hoelscher was recognized as a Summit Learning Spotlight Teacher, one of twenty teachers nationwide to receive this honor.
3. Executive Director of Curriculum Mollie Sharrar shared with the Board positive feedback from the high school math staff regarding the new math materials the Board approved last spring.

F. STUDENT REPRESENTATIVES UPDATE

1. Hollie Pastorino updated the Board on goings-on in all the district buildings.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 21, 2018**

G. PUBLIC PARTICIPATION

1. Theresa Nelligan made a comment about recent 3 Screen presentations at the schools.

H. CONSENT ITEMS

Julie Schumaker made a motion to approve the following consent items in bulk. Ron Darr supported the motion. **Motion Carried (unanimous).**

1. Personnel – Resignation. The Board of Education accepted the resignation of Michelle Powers and acknowledged the retirement of Kelly Hobson.
2. Budget Report. The Board accepted the April 2018 Budget Report.

I. ACTION ITEMS

1. WISD Budget. Julie Schumaker made a motion that the Board of Education approve the Washtenaw Intermediate School District Resolution expressing support for the 2018-19 WISD proposed budget. Ron Darr supported the motion. **Motion Carried (unanimous).**
2. Bid Package 20 Baker-Dan Hoey Roundabout Fourth Leg & Creekside Drive. Dick Lundy made a motion that the Board of Education award the contract for Bid Package 20 Baker-Dan Hoey Roundabout Fourth Leg/Creekside Drive to Fonson Inc. and assign the contract to Granger for management. Ron Darr supported the motion. **Motion Carried (unanimous).**
3. Budget 2018-19 Program Changes. Dick Lundy made a motion that the Board of Education authorize the Superintendent to prepare the 2018-19 budget to take to public hearing on June 11, 2018. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Board Calendar – 2018-19. The Board of Education discussed a draft calendar for 2018-19 meetings. Board members should let Hope know if they have any conflicts or other issues with the proposed dates. This schedule will be updated based on feedback and brought to the Board for approval at a later meeting.

K. PUBLIC PARTICIPATION – none

L. BOARD COMMENTS

1. Julie Schumaker updated the Board on the Rotary Club tree planting at the new high school fields site; shared highlights from a May 19th Dexter Forum discussion with Bridge Magazine; noted she would be attending the MASB Legislative Conference May 22nd with several community members; shared some conversation topics from the WASB legislative breakfast May 21st, which she attended with Michael Wendorf.
2. Michael Wendorf shared observations from the WASB legislative breakfast.
3. Dick Lundy noted that he thinks it's a shame that school violence is used as an excuse to push any political agenda.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 21, 2018**

4. Michael Wendorf and Dick Lundy shared that school counselors have their hands full meeting the increased anxiety, depression, and other social-emotional needs of today's students, a trend that Julie Schumaker noted is occurring nationwide.
5. Dick Lundy updated the Board on the facilities committee work, including the development of a bond work report dashboard for Board members.

M. INFORMATION ITEMS

1. Nice Job Notes
2. SWWC CTE Awards

At approximately 8:25pm, Dick Lundy made a motion that the Board of Education adjourn to closed session for the purpose of discussing negotiations. Rob Mitzel supported the motion. **Motion Carried (unanimous).**

N. CLOSED SESSION – Negotiations

At approximately 9:07pm, Dick Lundy made a motion that the Board return to open session. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

At approximately 9:08pm, Dick Lundy made a motion to adjourn the meeting. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Robert Mitzel, Secretary
Board of Education

TO: Board of Education
FROM: Sharon Raschke, CFO
DATE: June 11, 2018
RE: 2018-19 Budget Hearing

The Board will hear public comments related to the approval and adoption of the 2018-19 operating budget. The 2018 property tax millage rate proposed to be levied to support the proposed budget is also a subject of this hearing.

The Notice of Public Hearing was advertised in the May 30, 2018 issue of The Sun Times News.

The 2018-19 General Appropriation of the General Fund, General Appropriation of the Food Services Fund, and General Appropriation of the Community Service Fund was made available for public inspection at the offices of the Dexter Community Schools, 7714 Ann Arbor St., Dexter. The detailed backup to the budget was also available.



CREEKSIDE INTERMEDIATE SCHOOL

Tammy Reich, Principal
2615 Baker Road, Dexter, Michigan 48130
(734) 424-4160 fax (734) 424-4169
reicht@dexterschools.org

June 1, 2018

Dear Dr. Timmis and School Board:

The interview team interviewed multiple candidates for the two open fifth grade classroom teacher positions. We had a fantastic pool of applicants and are excited to present and recommend Andrew Finkbeiner. Andrew has extensive experience as a classroom teacher. He has been an upper-elementary teacher in Colorado as well as Illinois and we are excited to have his expertise at Creekside.

We look forward to having Andrew be a permanent part of Creekside fifth grade teaching team.

Thank you,

Tammy Reich
Principal, Creekside Intermediate School

ANDREW FINKBEINER

(CONTACT INFO REDACTED)

PROFILE

Creative, empathetic, and dedicated educator committed to each student's success. Demonstrated ability to develop, instruct, and evaluate curriculum based on individual student outcomes. Strong interpersonal skills and competence communicating and working with students, education professionals, and community members. Experience teaching students in grades two through five and special education.

EXPERIENCE

OAK PARK PUBLIC SCHOOLS

Fifth Grade Teacher | Oak Park, IL | 2013 - Current

- Facilitate academic achievement in fifth grade students by implementing goal-oriented, differentiated, and highly engaging English language arts instruction aligned with Common Core standards.
- Promote and ensure personal growth by fostering a caring and supportive classroom environment that values respect, responsibility, personal reflection, and character.
- Teach a balanced literacy program using Lucy Calkin's Reading and Writing Units of Study that includes read aloud, guided reading, independent reading and word study.
- Support academic and behavioral growth by implementing the RTI framework and monitor progress using a number of assessment tools.
- Communicate academic and behavioral progress to family members via a classroom website, weekly electronic newsletter, Classroom Dojo, and individual conferences.
- Organize and individually lead community events such as yearly fifth grade Transition Picnic involving over three hundred students and fifty parent volunteers.

STEAMBOAT SPRINGS PUBLIC SCHOOLS

Second, Third, and Fourth Grade Teacher | Steamboat Springs, CO | 2008 - 2013

- Led rigorous instruction in all content areas with an emphasis on skill building and growth mindset.
- Utilized Everyday Math to construct a well rounded math curriculum focused on conceptual understanding, procedural fluency, strategic competence, and adaptive reasoning.
- Enriched student learning by incorporating innovative technology and the arts (drama, storytelling, art, and music) into daily lessons.
- Collaborated with special education and ELL teachers, as well as other specialists, to craft inclusive and individualized learning and behavior plans.

STEAMBOAT SPRINGS PUBLIC SCHOOLS

Severe Needs Paraprofessional | Steamboat Springs, CO | 2005 - 2007

- Provided one-on-one academic instruction and behavioral support to students in grades first through fourth with autism and physical and cognitive disabilities, including blindness.
 - Worked with classroom teachers to ensure inclusion and participation in homeroom instruction.
 - Trained and practiced Crisis Prevention Institute techniques.
-

RELEVANT EXPERIENCE

Workshop leader for GUYS READ!, Youth mentor with Partners in Routt County, Storyteller/ Performer with Steamboat Spellbinders, Backpacking expedition leader for Poulter Colorado Camps.

EDUCATION

BACHELOR OF ARTS Environmental Sciences

University of Michigan

Ann Arbor, MI | 2005

MASTER OF ARTS Education

University of Michigan

Ann Arbor, MI | 2008

Certification in K-8

Endorsed in English Language Arts

PROFESSIONAL DEVELOPMENT

- Restorative Justice
 - Lucy Calkins Reading and Writing Units of Study
 - Research for Better Teaching
 - Response to Intervention
 - Understanding By Design (Backwards Planning)
 - Positive Behavior Intervention and Supports (PBIS)
 - Mindful Life
 - Orton Gillingham's Balanced Literacy
 - Everyday Math
 - Dynamic Indicators of Basic Early Literacy Skills
 - CPI Nonviolent Crisis Intervention
 - Second Step Social-Emotional Learning Curriculum
-

TECHNICAL SKILLS

Data Management: Powerschool, NWEA, Excel, Google Sheets

Learning Platforms: Google Classroom, Classroom Dojo, Edmodo

Instruction and Collaboration Tools: Google Education Suite, Explain Everything



BATES ELEMENTARY SCHOOL

Ryan Bruder, Principal
2704 Baker Road, Dexter, Michigan 48130
(734) 424-4 130 fax (734) 424 4139
bruderr@dexterschools.org

To: Dexter Board of Education
From: Ryan Bruder
Subject: Kindergarten Teacher Recommendation
Date: June 7, 2018

As a result of our most recent interview process, we would like to recommend Mrs. Stacey Plott for the kindergarten position at Bates Elementary School.

Stacey is a graduate of Central Michigan University with a BAA in Integrative Public Relations and received her MA in Elementary Education from University of St. Thomas in St. Paul, Minnesota.

Stacey has worked at Ann Arbor STEAM at Northside for the past 4 years and has served as a curriculum leader in the fields of math and the sciences. Stacey is skillful in the areas of early childhood development, classroom community, project-based learning and technology integration. We are excited to welcome Stacey to the Bates' Community.

Our interview committee was comprised of: Laura Ayers, Amanda Carlock, Heather Green, Brook Gillum, Kristen Linn, Kelli Nowaczck, Maureen Service, Stacey Keeler, and myself.

Thank you,

Ryan Bruder
Principal

STACEY PLOTT

(contact info redacted)



Education / Endorsements

Michigan Provisional Certificate K-5, 6-8 ELA, 2016

Minnesota Teacher Certification Grades K-5, ELA 6-8, December 2010

University of St. Thomas, St. Paul, MN
MA in Elementary Education, July 2016

Central Michigan University, Mt. Pleasant, MI
BAA in Integrative Public Relations, May 2004



Profile

I am a dedicated elementary teacher with a proven history of student achievement and classroom management skills. I have successfully led professional development and mentored fellow teachers. I am highly organized and detailed-oriented. I believe student achievement is based on learner assessments and equitable teaching practices.



Key Skills

- ✓ Math Curriculum Instructional Specialist
- ✓ Knowledge of MI state standards, grade level outcomes and MTSS Framework
- ✓ Data Collection and Analysis
- ✓ Supportive and Engaging
- ✓ Trained in PBL practices
- ✓ Written successful curriculum
- ✓ Blended Learning teaching approach



Professional

A2 STEAM at Northside Elementary School, Ann Arbor, MI

Third Grade Teacher Aug 2015 – Present

- ✓ Teach a dynamic third grade class using Project Based Learning approach with a **Science**, Technology, Engineering, Arts and **Math** focus.
- ✓ Earned **Highly Effective** status last year from my successful administration evaluations.
- ✓ **Hold the district position of Curriculum Instructional Specialist in Math for our building for the past two years.** I have successfully led professional development sessions for our K-5 teaching staff and continue to support staff as needed.
- ✓ Successfully completed the first **Blended Learning** cohort supported by AAPS district, and presented at the AAPS Summer Technology Academy this past year, and have current agreements to present PD this school year to district teachers.
- ✓ Attended many trainings and professional development opportunities.
- ✓ I have participated in adding curriculum to **ATLAS** for third grade math teachers.
- ✓ Solid and effective classroom management strategies, as well as training and experience with **Responsive Classroom and PBIS.**
- ✓ Teach math using the **Everyday Math curriculum** and **guided math groups daily.** Extensive training in both. **I make my own pre-assessments using Google Forms to create guided math groups for each unit.**
- ✓ Teach daily using a Project Based Learning model as supported by the Buck Institute of Learning. I have had multiple trainings to support my instruction.
- ✓ Teach using the MindUP curriculum to help coach and foster the students to practice mindfulness.
- ✓ **Collaborate** with my third grade team daily, and work closely with the Special Education team to help support the learning and inclusiveness for the special education students in my classroom.
- ✓ Plan and write third grade curriculum for reading, writing and math that best supports my students learning.
- ✓ I differentiate my teaching as needed to help support the English Language Learners in my classroom.
- ✓ Develop and share innovative approaches for using technology in the classroom to best differentiate for students needs.
- ✓ Currently a mentor to an AAPS teacher, and a mentor teacher to an intern from the University of Michigan.

Dayton's Bluff Achievement Plus Elementary, St. Paul Public Schools, St. Paul, MN

Third Grade Teacher August 2012 – June 2014

- ✓ **Taught a self-contained 3rd grade class in an urban elementary school with a diverse population** using strong classroom management and organizational skills by developing unit/ lesson plans for multiple subjects on a daily basis while adhering to the district and state standards.
- ✓ Completed trainings on equity, teaching to a diverse population, **Everyday Math curriculum, guided math**, Lucy Caulkins writing curriculum, classroom management, data analysis and reading and writing strategies.
- ✓ Participated in positive and productive Professional Learning Circles with colleagues on a weekly basis.
- ✓ Demonstrated a high level of communication with parents. Member of Family Involvement Committee.
- ✓ Conducted formal and informal assessments daily to help track progress, and plan creative and objective focused activities to fit the student's needs. Created rubrics and collected data to create and manage small groups in many subjects, including **guided math groups**.

Parnassus Preparatory School, Maple Grove, MN

Third Grade Teacher August 2011- June 2012

- ✓ Taught 3rd grade using the classical trivium approach during the school's first year of operation.
- ✓ Successfully scoped out and planned all instruction and assessments for subjects such as history, art, Core Knowledge science, orthography and higher level reading class.
- ✓ Taught using the Singapore Math and Shurley Grammar curriculums.
- ✓ Followed state standards, maintained high level of communication, conducted formal and informal assessments, collaborated daily with fellow teachers.

Related Experience: Student Teaching, Second Grade Classroom, Randolph Heights Elementary St, Paul MN
Online Instructor, Educate Online
Substitute Teacher, Midland Public Schools





CORNERSTONE ELEMENTARY SCHOOL
7480 DAN HOEY RD.
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(734) 424-4120
(734) 424-4129 (fax)
email: mccallac@dexterschools.org

Craig McCalla
Principal

June 7, 2018

To Board of Education:

I would like to recommend Rosa-Sara (Maria) Rodriguez for the 1.0 Cornerstone first grade position. On May 22nd, 23rd, and 24th, we interviewed sixteen qualified candidates in our meet and greet sessions and Maria made it to the second round with five other candidates. The second round of interviews were held on June 4th and 6th. Maria was selected out of the six candidates. The interview committee consisted of Lisa Himle, Kelli Gatecliff, Lynne Gronvall, Cassy Korinek, Kris Bowman, Becky Cudini, Jessica Elkin, and myself. Maria has been teaching first grade in Denver Public Schools for the last five years. She comes highly recommended. Her references described her as engaging, motivating, organized, well planned, and a person who differentiates for all students. They said she makes connections with all students, advocates for all students, and her students showed the most growth in first grade, as compared to her peers. Maria holds an Elementary Education degree and an Early Childhood Education (ZA) endorsement from Eastern Michigan University. We are excited to have Maria as a new member of the Cornerstone staff.

Craig McCalla

Craig McCalla
Cornerstone Principal
(734) 424-4120 ext. 2001
mccallac@dexterschools.org

ROSA-SARA MARIA RODRIGUEZ

(contact info redacted)

EDUCATION

B.S. Elementary Education - Eastern Michigan University, Ypsilanti, MI
GPA 3.81 Graduated Magna Cum Laude
Provisional Teaching Certificate, State of Michigan - 2013-2019
Elementary Education (K-5), Early Childhood Endorsement (ZS)
Professional Teaching Certificate, State of Colorado - 2018 - 2023
Denver Public Schools English Language Acquisition Certification

HIGHLIGHTS

Relationship Centered
Communication Skills
Classroom Management
Restorative Practices

No Nonsense Nurturer
Differentiated Instruction
Multi-Language Classroom
Technology Integration

EDUCATION TRAINING & BACKGROUND

Random Acts of Kindness Training

Teacher Leader Leadership Week Participant

De Escalation of Student Behavior Training

Pre-A Guided Reading Training

Guided Reading Plus Training

Elementary Literacy & Language Development for English Language Learners Training

English Language Arts Academic Language in Content Areas Training

Transitioning Strategies for English Language Learners Training

Supporting Students to Read, Think and Talk Together: Exploring the role of talk in constructing meaning in the CCSS and beyond! Training

Literacy Development for English Language Learners Training

Staff Professional Development Participant on: Backwards Planning, Engagement, Depth & Complexity, and Culturally Responsive Pedagogy

Foundations of Early Literacy Training

Close Reading Training

Standards of Mathematical Practice Training

Kagan Cooperative Learning Training

EXPERIENCE

2014–Present

1st Grade Teacher, Team Specialist, Marrama Elementary School, Denver CO

- Created a culturally responsive positive learning environment through establishing rituals and routines, holding students to high academic standards, being committed to knowing students and their families, involving students and their life experience into subject matter, and being self reflective of my own cultural identity.
- Built long lasting relationships with students, families and community members for the betterment of student success through parent teacher conferences, videos, posting pictures on a class website, positive and open lines of communication, outside of school meetups, parent volunteer and involvement opportunities.
- Created a balanced literacy classroom through read alouds, guided reading groups, shared readings, interactive writing, shared writing, word studies, Writers Workshop and Readers Workshop.
- Skilled in developing scaffolded guided reading groups using the Daily 5 and Literacy CAFE model while incorporating Fountas & Pinnell reading levels and DRA Developmental Reading Assessment as well as utilizing Response to Intervention LLI Curriculum and AIMS Web to personalize instruction and progress monitor students success in reading.
- Achieved 80% of students exiting on grade level or making a years worth of growth in reading based on district requirements.
- Skilled in writing and implementing Read Act Plans (Michigan's Individual Reading Improvement Plan) for a mandated Colorado Read Act requirement (Michigan's Third Grade Reading Law) to ensure students are proficient readers by third grade.
- Achieved exiting 5 of 8 students from their Read Act Plan by the end of the school year.
- Taught students from diverse backgrounds including 17% ESL students, 58% English Language Learners, 11% students with special needs or students with social and emotional behavior concerns.
- Obtained Effective and Distinguished scores through a Teacher Growth and Performance Evaluation System (LEAP) to improve and self reflect on teaching practices.
- Experienced in establishing student driven goals within multiple subject areas using a Personal Learning Portfolio to track, engage and motivate students to own their learning and set goals.
- Developed SMART (Specific, Measurable, Attainable, Relevant, Time-bound) Goals after analyzing student data to pinpoint areas of need within student groups to provide students with feedback and instruction, specifically in writing.
- Organized schools annual Literacy Night as a way to build school climate and culture and bring awareness of the importance of literacy at home and at school.
- Collaborated with multiple grade levels to vertically plan and find gaps within CCSS to achieve student success across grade levels.
- Presented engagement lesson ideas at staff professional development.
- Created interactive lessons utilizing smartboard technology i.e Promethean Activinspire.
- Experienced with multiple curriculums and adapting curriculum to meet the needs of a diverse student population.

2013–2014

1st Grade Teacher, Cheatham Elementary School, Laveen AZ

- Created and implemented an integrated year long unit of study on animals aligned to Common Core State Standards and Arizona's Academic Standards.
- Developed engaging lessons based on student interest interviews and learning profiles.
- Presented on curriculum and subject integration at staff professional development.
- Provide students with Close Reading opportunities while establishing guided reading groups using Reading A-Z's leveling system for differentiated instruction.
- Created a cooperative learning environment utilizing the Kagan Cooperative Learning technique.
- Co-Coached 6th-8th Girls Dance Team

Fall 2012

1st Grade Student Teacher, Angell Elementary School, Ann Arbor, MI

- Worked with small guided reading groups using Fountas and Pinnell's leveling system for differentiated instruction.
- Developed individualized literacy goals and held conferences with students to meet their goals using Lucy Calkins, Daily Oral Language, Empower Brain Frames, Literacy Cafe, and Daily 5.
- Developed relationships with students and families.
- Participated in field trips, parent teacher conferences and curriculum nights.
- Developed rituals and routines to maintain classroom management.
- Created and implemented a creative Social Studies Alive unit surrounding the concept of My School, My Family.
- Volunteered to eat lunch with students in the cafeteria where I was able to get to know students outside of the classroom setting as well as Angell students of various grade levels outside of my assigned classroom.



CREEKSIDE INTERMEDIATE SCHOOL

Tammy Reich, Principal
2615 Baker Road, Dexter, Michigan 48130
(734) 424-4160 fax (734) 424-4169
reicht@dexterschools.org

June 1, 2018

Dear Dr. Timmis and School Board:

The interview team interviewed multiple candidates for the two open fifth grade classroom teacher positions. We had a fantastic pool of applicants and are excited to present and recommend Karen Scott. Karen has extensive experience as a classroom teacher and para educator. Karen has worked for the district for the last five years in a para and long-term substitute teacher.

We look forward to having Karen be a permanent part of Creekside fifth grade teaching team.

Thank you,

Tammy Reich
Principal, Creekside Intermediate School

Karen M. Scott

(contact info redacted)

Objective

- To obtain a position as an elementary teacher where I will help facilitate and foster positive student growth as well as create a successful learning environment for all students.

Certifications

- Elementary Education Certification K-5 All Subjects (K-8 self-contained classroom)
- Mathematics (EX) K-8
- Science (DX) 6-8

Education

Saginaw Valley State University, Saginaw, Michigan

- Graduated with a Master's Degree in Elementary Education
- Major: Classroom Teaching

Oakland University, Rochester, Michigan

- Graduated with a Bachelor's of Science Degree
- Major: Elementary Education
- Minors: Math and Science

Professional Teaching Experience 2017-2018

Dexter Community Schools/EDUStaff, Dexter, Michigan

Long-term Substitute, Creekside Intermediate School, Grade 5

- Taught Math (*Everyday Mathematics*) and Science.
- Created a productive and nurturing learning environment.
- Fostered cooperative learning into the classroom environment.
- Individualized learning in Mathematics by providing Math enrichment opportunities as well as extra learning opportunities for students that needed more reinforcement of mathematical concepts.
- Engaged students in hands-on learning experiences in Science.
- Incorporated STEM activities into the classroom.
- Helped plan and implement cross-curricular activities.
- Integrated technology into the classroom.
- Developed and implemented behavior plans for students.
- Worked collaboratively with other staff members.
- Established a positive rapport with staff, students, and parents.
- Participated in extra classroom or school activities such as "World Math Day," "Pi Day Celebration," and "Colonial Days."

2013-2017

Dexter Community Schools Dexter, Michigan

Para Educator-Special Education, Creekside Intermediate School, Grades 5 and 6

- Supported specific students with disabilities in the General Education Classroom.
- Supported the entire General Education Classroom when needed.
- Worked Cooperatively with General Education and Special Education teachers to promote and insure academic success with students.
- Helped create and implement plans for managing student behavior.
- Tutored and assisted small groups of students.
- Taught Everyday Mathematics to small groups of students.
- Displayed a willingness to complete any task that was assigned or just needed to be done.
- Demonstrated a dedication to the well-being of all students in the school.

1998-2002

Huron Public Schools, New Boston, Michigan

4th Grade Teacher, Brown Elementary

- Established an excellent rapport with students, parents, and staff.
- Effectively managed a classroom of 30-32 students.
- Encouraged a cooperative learning environment.
- Integrated various methods of teaching in all subject areas.
- Provided opportunities for a hands-on approach to learning.
- Participated as a member of the Reading committee for the school's North Central Accreditation Process.
- Organized the school safety patrol.
- Volunteered to teach Math and Science to students and parents during the Family Math/Science Nights sponsored by the school.
- Volunteered to have my class give a science presentation to the Board of Education during one of their scheduled meetings.

1996-1998

St. Edith School, Livonia, Michigan

5th Grade Teacher (All Subjects), 6th Grade Teacher (Social Studies)

- Created a pleasant, productive, and motivational learning environment for students.
- Managed a classroom of 34-35 students.
- Co-chaired and created ideas for the school's Spirit Week.
- Initiated, organized, and conducted the school Geography Bee.

1990-1996

St. Mary School, Mt. Clemens, Michigan

4th Grade Teacher (All Subjects), 6th Grade Teacher (all subjects), Grades 3-6 (Science)

- Implemented a more hands-on approach to the Science program using the Scientific Method.
- Integrated Math and Science in the classroom (utilizing AIMS lessons).
- Encouraged more individualized silent reading time by organizing a school-wide "DEAR Time" and "Dear Nights." (Drop Everything And Read).
- Helped students gain more awareness of different cultures by co-chairing the committee for the planning of the school's yearly "Ethnic Festival."
- Organized and conducted the school Spelling and Geography Bees.
- Coordinated and co-directed the school Science Fairs and Invention Conventions.

1992-1996

St. Mary School, Mt. Clemens, Michigan

Private Tutor (Grades K-7)

- Worked one-on-one with students to improve their reading, writing, and mathematical knowledge and understanding.

**Volunteer
Teaching
Experience**
1998-2016

Grace Bible Church, Ann Arbor, Michigan

Youth Leader (Grades 6-8)

- Planned and taught weekly life lessons to middle school students in a large and small group setting.
- Created and Organized games and team building exercises.
- Counseled youth on a one-on-one basis.
- Supervised/Chaperoned overnight camps and mission trips.

2012-2013

Dexter Community Schools, Dexter, Michigan

Parent Volunteer at Wylie Elementary and Creekside Intermediate

- Tutored small groups of 3rd graders in Math (Wylie).
- Shelved books in the media center (Creekside).

2006-2012

Lincoln Consolidated Schools, Ypsilanti, Michigan

Parent Volunteer (Grades K-5), Redner Elementary (Currently Bishop)

- Helped teachers in the General Education classrooms.
- Tutored students in Math and Reading.
- Helped organize the library and assist students in finding books that are appropriate for their reading level.

Professional Development

- CPI Training (Non-violent Crisis Intervention), 2013-2016.
- Safe Schools Training (blood borne pathogen exposure, bullying, hazard communications, anti-harassment, FERPA, sexual harassment, corporal punishment, weapons policy, etc.).
- Michigan Learnport online learning classes- Completed 180 SCECHs from 2015 to 2016. Some courses included: Instructional Strategies for Math, Increasing Minority student achievement, Working with ELL students, Developing Curriculum, Inclusive Instruction, MEL for kids, Schoolwide Positive Behavioral Interventions and Support, Coaching teachers in math, science, writing, and social studies.

Awards

- Dread Strong Award-Given by the Educational Foundation of Dexter for outstanding service and dedication (December 2017).



CREEKSIDE INTERMEDIATE SCHOOL

Tammy Reich, Principal
2615 Baker Road, Dexter, Michigan 48130
(734) 424-4160 fax (734) 424-4169
reicht@dexterschools.org

June 8, 2018

Dear Dr. Timmis and School Board:

The interview team interviewed multiple candidates for the open special education teacher position. We had a fantastic pool of applicants and are excited to present and recommend Carley Wooster. Carley is a recent graduate of Hope College and graduated with high honors as well as many other accolades. She student taught at Cornerstone and had glowing references. We are excited to have her join the Creekside Special Education team.

Thank you,

Tammy Reich
Principal, Creekside Intermediate School

CARLEY WOOSTER

(contact info redacted)

OBJECTIVE

To obtain a teaching position in a diverse elementary resource room where I can put into practice my teaching techniques in a way that creates a strong learning community among students and teachers such that students are able to grow academically and socially.

EDUCATION

HOPE COLLEGE, HOLLAND, MICHIGAN

Bachelor of Arts in Elementary Special Education

(Completed: December 2017)

Michigan provisional teaching certificate with endorsements to teach elementary K-5 all subjects (K-8 all subjects self-contained classroom) and learning disabilities (SM), grades K-12.

GPA: 3.93/4.00

Dean's List 7/7 semesters

Marguerite E. Kinkema Special Education Award Winner Spring 2018

Council for Exceptional Children – Former Co-President

Transfer Scholarship

Hope Grant Scholarship

CLASSROOM EXPERIENCE

CORNERSTONE ELEMENTARY SCHOOL - DEXTER, MICHIGAN

(October 2017-December 2017)

Student Teacher, 2nd grade classroom

- Discussed assignments with my classroom mentor and observed, planned and taught lessons throughout the entire semester.
- Communicated with other staff and professionals within the school district in order to supply my students with the resources they needed within the general education setting.
- Attended this placement all day, every day for the full semester.
- Taught full time for three straight weeks, assuming all responsibilities of my cooperating teacher.
- Attended multiple professional meetings such as individualized education plan team meetings, parent/teacher conferences, bench mark meetings, staff meetings and professional development meetings.
- Planned and taught an academic unit.

ZEELAND QUEST – ZEELAND, MICHIGAN

(January 2017 - May 2017)

Student Teacher, Kindergarten-8th grade Resource Room

- Discussed assignments with my classroom mentor and observed, planned and taught lessons throughout the entire semester.
- Communicated with other staff and professionals within the school district in order to supply my students with the resources they needed within the general education setting.
- Attended this placement all day, every day for the full semester.
- Taught full time for four straight weeks, assuming all responsibilities of my cooperating teacher.
- Attended multiple professional meetings such as individualized education plan team meetings, parent/teacher conferences, bench mark meetings, staff meetings and professional development meetings.
- Assessed, analyzed, planned, and taught a student study with a student that was struggling in one specific area of his phonics skills.
- Assessed and analyzed data in order to write individualized education plans and progress reports.

HAMILTON ELEMENTARY SCHOOL – HAMILTON, MICHIGAN

(September 2016 - December 2016)

Teacher Assistant, Kindergarten Classroom

- Developed, prepared, and taught lessons in Social Studies and Math concepts to the class.
- Led, assisted with monitoring and assessed student learning during daily center time, communicating observations with my mentor teacher.
- Discussed assignments with my classroom mentor and observed once a week.
- Gave multiple assessments to students throughout the semester.

ADAMS ELEMENTARY SCHOOL – ZEELAND, MICHIGAN

(January 2016 - April 2016)

Teacher Assistant, Kindergarten- 5th grade Resource Room

- Discussed assignments with my classroom mentor and observed twice a week.
- Developed, prepared, and taught six small group lessons on math and English strategies.

- Attended multiple professional meetings such as Individualized Education Plan Team Meetings, parent meetings and benchmark meetings.
- Assessed one specific student using five different assessments and created a case study.

HOLLAND HEIGHTS ELEMENTARY SCHOOL – HOLLAND, MICHIGAN

(January 2016 - April 2016)

Teacher Assistant, 4th and 5th grade split classroom

- Developed, prepared, and taught lessons on English strategies to the class.
- Led, helped monitor and assessed student learning during daily center time, communicating observations with my mentor teacher.
- Conducted two small group literacy circles.
- Discussed assignments with my classroom mentor and observed once a week.

NEW GRONINGEN ELEMENTARY SCHOOL – ZEELAND, MICHIGAN

(September 2015 - December 2015)

Teacher Assistant, Kindergarten Classroom

- Discussed assignments with my classroom mentor and observed once a week.
- Helped monitor and assess student learning during daily center time, communicated observations with mentor teacher.
- Gave multiple assessments to students throughout the semester.

HOLLAND WEST ELEMENTARY SCHOOL – HOLLAND, MICHIGAN

(January 2015 - April 2015)

Teacher Assistant, Kindergarten- 5th grade Autism Classroom

- Actively observed and assisted in a culturally diverse Autism classroom on a weekly basis.
- Provided one-on-one assistance in math, reading, writing skills and social skills during station work with four different students.
- Discussed assignments with my classroom mentor and observed once a week.

MACATAWA BAY MIDDLE SCHOOL – WEST OTTAWA, MICHIGAN

(September 2014 - December 2014)

Teacher Assistant, 6th, 7th and 8th grade English Skills Lab

- Assisted students with their work during class time and was guided through grading various assignments.
- Observed once a week, three class periods of similar content.

WEST OTTAWA HIGH SCHOOL – WEST OTTAWA, MICHIGAN

(September 2014 - December 2014)

Teacher Assistant, 11th and 12th grade Algebra Skills

- Assisted slower learning students with learning disabilities on Algebra skills.
- Observed once a week, two class periods of similar content and discussed assignments with my classroom mentor.

PROFESSIONAL EXPERIENCE

EDU STAFF, CHELSEA, MICHIGAN

Substitute Teacher

(January 2016 - present)

- Active and certified substitute teacher within the Chelsea School District, Dexter Community Schools and Zeeland Public School District.
- Long term substitute teacher at North Creek Elementary School as a 1st grade classroom teacher in the Chelsea School District from December 2017 through June 2018.
- Long term substitute teacher at South Meadows in the Chelsea School District as a teacher consultant in third grade from May through June 2017.
- Long term paraprofessional substitute at Beach Middle School in Chelsea from May through June of 2016.

CHELSEA SCHOOL DISTRICT, CHELSEA, MICHIGAN

Summer Tutor

(June 2017-August 2017)

- Generate individualized activities for students to improve and maintain current and developing academic and social skills.
- Worked directly with three different individuals with differing disabilities in academics areas that needed to be maintained over the summer break.
- Manage and reinforce behavioral tendencies on an ongoing basis with one particular student.

HOPE COLLEGE, HOLLAND, MICHIGAN

Student Employee, College of Education, Office of the Dean

(September 2014 – September 2017)

- Generate and maintain paper and electronic filing systems for records and other material.
- Utilize database management, word processing and Excel spreadsheets.
- Welcome visitors, acknowledge callers, and interpret inquiries for proper routing within the college and University.
- Provide faculty support through special projects upon request.

GRETCHEN'S HOUSE, ANN ARBOR, MICHIGAN

Summer Camp Counselor

(June 2016 – August 2017)

- Responsible for the care of 15-28 school aged children during summer camp activities.
- Conducted, lead and organized day trips for the campers.
- Managed conflict resolution with students using love and logic.
- Designated chauffeur for campers driving a 15 passenger vehicle.

COMMUNITY LIVING NETWORK, CHELSEA, MICHIGAN

Community Living Support Provider

(January 2014 – August 2016)

- Provide respite care for a young boy with low functioning Autism.
- Generate individualized activities to improve and maintain current and developing academic and social skills.
- Manage and reinforce behavioral tendencies on an ongoing basis.

SILVER MAPLES OF CHELSEA: RETIREMENT COMMUNITY, CHELSEA, MICHIGAN

Dining Services Staff

(August 2012-August 2015)

- Engaged with residents regarding orders, comments, and service enhancement.
- On the weekends, supervised service staff.
- Provided genuine, positive social interaction with senior residents.
- Participated in collaborative teamwork during dinner service.
- Maintained sanitation standards for residents' quarters.

COMMUNITY INVOLVEMENT AND SKILLS

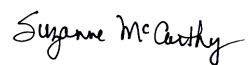
- Camp Sunshine volunteer
- Council for Exceptional Children conference presenter
- Certified substitute teacher and Paraprofessional in Washtenaw County
- RENEW Therapy Riding Center volunteer in Holland, Michigan
- Volunteer assistant coach for the Chelsea School District varsity softball team
- Volunteer assistant coach for Turnin2 16U travel softball
- Sunday school teacher for elementary aged children
- Microsoft Suite
- Technical support for computers and iPads

May 29, 2018

Dear Kit, Barb, Chris, and Dexter Board of Education,

I am writing to inform you that I will be retiring as of June 30th of this year. I'm so grateful to Dexter Community Schools for all of the support and opportunities given to me throughout my years here. I've served in two schools, each with an incredible team of administrators and colleagues that have always demonstrated respect, consideration, and inspiration. Retirement truly is bittersweet as some say; however, I'm leaving with many wonderful memories and a feeling of great anticipation. I consider myself very lucky to have been a part of Dexter Community Schools.

Respectfully,

A handwritten signature in black ink that reads "Suzanne McCarthy". The signature is written in a cursive, flowing style.

Suzanne McCarthy

Brooke Spencer
Mill Creek Middle School

June 11, 2018

Dear Dexter Board of Education Members,

I have made the decision to retire from my teaching position in Dexter Community Schools at the end of this 17-18 school year. It has been an honor and a privilege to have spent time working with the high quality professionals and amazing students of Dexter. I greatly appreciate the opportunity to have served in this community.

Many thanks,

A handwritten signature in cursive script that reads "Brooke R. Spencer". The ink is dark and the handwriting is fluid and legible.

Brooke R. Spencer

To: Dr. Chris Timmis
Dexter Community Schools
7714 Ann Arbor St.
Dexter, MI 48130

Dr. Chris Timmis and the Dexter Community School Board,

I am requesting a one year leave of absence from my position as Special Education Resource Room teacher at Dexter High School. I need to relocate to Louisville, Kentucky for personal obligations for a time.

Sincerely,

Emily Stalmack

CC: William Moran, Karen Walls, Kenneth Koenig, Barb Santos, Anne Nakon,
Jessica Baese

DEXTER COMMUNITY SCHOOL
BOARD OF EDUCATION
MEETING SCHEDULE
2018-19

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in meetings.

All meetings are held at the **Creekside Media Center** at 7:00 PM unless otherwise noted.

| <u>DAY</u> | <u>DATE</u> | <u>HOLIDAYS / NO SCHOOL DAYS</u> |
|------------|------------------|----------------------------------|
| Monday | July 16* | Business Meeting |
| Monday | August 6* | Labor Day = Sept. 3 |
| Monday | August 20* | First Day of School = Sept. 4 |
| Monday | September 17 | |
| Monday | October 8 | |
| Monday | October 22 | |
| Monday | November 12 | Thanksgiving = Nov. 22 & 23 |
| Monday | December 10 | Winter Break = Dec. 24 - Jan. 4 |
| Monday | January 14, 2019 | Organizational Meeting |
| Monday | January 28 | MLK = Jan. 21 |
| Monday | February 11 | President's Day = Feb. 19 |
| Monday | February 25 | |
| Monday | March 11 | Spring Break = March 25-29 |
| Monday | April 8 | |
| Monday | April 22 | |
| Monday | May 6 | Memorial Day = May 27 |
| Monday | May 20 | |
| Monday | June 10 | |
| Monday | June 24* | |

* These meetings will be held in the Copeland Boardroom, 7714 Ann Arbor St.

Note: Board of Education workshop(s) may be set during the year and will be posted prior to meetings.



DEXTER COMMUNITY SCHOOLS

Christopher Timmis, Ed.D., Superintendent
7714 Ann Arbor Street, Dexter, Michigan 48130
(734) 424-4100 ext.1001 fax (734) 424-4112
timmisc@dexterschools.org

To: Board of Education
From: Christopher Timmis
Subject: Administrative Salary Recommendations
Date: June 11, 2018

I recommend the following administrators be compensated at the level indicated below for the 2018-19 school year:

| Name | Level |
|----------------|--------------------------------|
| Mike Bavineau | F – Athletic Director |
| Jami Bronson | G – Middle School Principal |
| Ryan Bruder | C – Elementary Principal |
| Ken Koenig | G – Assistant Principal |
| Craig McCalla | G – Elementary Principal |
| Kit Moran | G – High School Principal |
| Anne Nakon | G – Special Education Director |
| Brett Pedersen | F – Assistant Principal |
| Sharon Raschke | G – Executive Director |
| Tammy Reich | G – Elementary Principal |
| Barb Santo | G – Executive Director |
| Katie See | E – Elementary Principal |
| Mollie Sharrar | G – Executive Director |
| Karen Walls | F – Assistant Principal |

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

June 11, 2018

Purpose: Update Algebra I, 7th and 8th grade math resources for staff and students at Mill Creek Middle School on the traditional team.

Explanation: In 2011, the district initiated a curriculum review process for mathematics. Two recommendations that came out of that process were to purchase an elementary math curriculum and to provide extensive professional development for teachers. The BOE responded by adopting Everyday Mathematics for grades PreK-6th along with training and coaching support. This two-pronged approach has proven extremely effective at boosting student achievement and growth within all demographic subgroups. The successful implementation has underscored the necessity of retooling secondary mathematics.

Last year, the Board of Education approved the adoption of Big Ideas Math for Algebra, Geometry and Algebra II at Dexter High School. With the middle school implementing a “traditional” team, there is a need for updated math resources in Algebra 1, seventh grade and eighth grade math that align with the resources at DHS. Purchasing the Big Ideas Math series at middle school will help align curriculum, give students in grades 7-10 a cohesive math experience and provide an opportunity for increased technological resources for teachers and students to use.

Recommendation:

The Middle School Math and Instructional departments are recommending the purchase of updated middle school math resources for the 2018/19 school year. The resources suggested are:

30 Big Ideas Algebra I textbooks + student journals and online resources (6 year licenses) (Same edition being used at DHS)
60 Big Ideas Math Modeling Real Life (7) + student journals and online resources (6 year licenses)
35 Big Ideas Math Modeling Real Life (8) + student journals and online resources (6 year licenses)

At the time of the Board meeting, the exact quote and pricing is not available from the Cengage representative. However, we are asking for an amount not to exceed \$25,000 for this purchase. Actual pricing will be sent to the Board as soon as available.

June 7, 2018

Dr. Chris Timmis
Superintendent of Schools
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2017 Bond Project
Contract Recommendations
Bid Package 12 Mill Creek Middle School Special Education Renovation

Dear Dr. Timmis:

Bids for the Bid Package 12 work were received on behalf of Dexter Community Schools (DCS) Tuesday, June 5, 2018. A tabulation of the bids received is attached for your reference.

We have reviewed the proposals, interviewed the low bidder, and are recommending the lowest responsive bidder at the best value to DCS.

Pending final review of financial and other qualification criteria, Granger recommends that DCS award the subcontract as indicated below and assign them to Granger for management.

| Bid Category | Bidder | Base Bid | Recommended Contract |
|--------------|---------------------|-----------|----------------------|
| 05-06-01 | Phoenix Contractors | \$418,900 | 418,900 |

Total recommendation \$418,900

Granger conducted a post-bid interview to review the project scope with the recommended contractors and found them to have the project scope as intended. All work will be performed per the contract documents developed by TMP Architects and Granger.

We request that the Board of Education consider and take action on the contract recommendation above at the meeting scheduled for June 11, 2018.

Please feel free to contact me if you have any questions or require additional information.

Sincerely,
GRANGER CONSTRUCTION COMPANY



Andrea Andres, P.E.
Project Engineer

att: Bid Tabulation

cc: S. Raschke, DCS
J. Brand, GCC
E. Geiser, TMP



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

248.724.2950 P
248.489.5753 F

**Dexter Community Schools
Finance Committee
DRAFT Meeting Minutes
May 17, 2018**

Board Members

Present –Dick Lundy, Julie Schumaker

Absent - Daryl Kipke

Staff Committee Members

Present –John Heuser, Sharon Raschke, Chris Timmis

Absent – Jessica Baese

Other Staff Present – None

Other Community Present – None

Others Present – None

Meeting convened at 4:15 pm.

Approval of Minutes

A motion was made by Dick Lundy and seconded by John Heuser to approve the finance committee meeting minutes of March 19, 2018. Approved.

Audience Participation

None.

Discussion Items

1. 2018-19 Budget

The Committee discussed the Board’s recommendation from April 23 that the budget be prepared using scenario B, with student count growth of 35, foundation allowance increase of \$150, and 1% wage increases. All employee group bargaining contracts financial parameters are currently being negotiated for 2018-19. The Committee discussed and recommended other revenue and expense updates based on additional information that is now available, including one time and new initiatives to be funded with available Medicaid reimbursements.

2. 2018-19 Program Enhancements/Changes

Superintendent Timmis presented a list of program enhancements/changes for discussion purposes. The Committee recommended that of the proposed additions, a 0.5 FTE Assistant Principal be added to Creekside Intermediate School.

3. Public Hearing

A motion was made by Dick Lundy and seconded by John Heuser that the budget be prepared consistent with the recommendations of the Finance Committee and that it be set for public hearing on Monday, June 11, with final Board adoption of the budget on June 25. Approved by the full Committee.

4. Board Reports

The request to review the content and format of the periodic board reports was deferred to the next Finance Committee meeting.

5. Next Meeting

The next meeting will be held at 9:00 am on July 25. The primary purpose is SAS 114 standards require auditors to meet with individuals involved with financial matters of the

district prior to planning the audit. Kim Lindsay, the auditor from Rehmann Robson, will be present to discuss how the 17-18 audit will be approached and give the committee an opportunity to ask questions and share concerns that should be reviewed as part of this year's audit.

Meeting adjourned at 4:52 pm.

Facilities Committee Meeting Minutes

Date: Thursday, May 17th, 2018
Project: Dexter Community Schools – 2017 Bond
Location: Copeland Administration Bldg.
Time: 5:00-6:00 pm

Attendees: DCS: Chris Timmis, Sharon Raschke, Rob Mitzel (via phone), Ron Darr,
Dick Lundy, Patricia Machemer
GCC: Jerry Brand, Andrea Andres, Mike Nowosad

PUBLIC COMMENTS

a. None

1. Review minutes from April 5th, 2018 meeting
 - a. Motion to approve by Darr, support by Mitzel. Approved.

ACTION ITEMS

2. BP20 Baker – Dan Hoey Roundabout 4th Leg/ Creekside Drive
 - a. Greg Brand presented an overview of bids received.
 - b. Contract Recommendations
 - i. Motion to recommend BP20 contracts to the board by Lundy, support by Darr. Approved.

DISCUSSION ITEMS

3. 2017 Bond Dashboard
 - a. Greg Brand presented an overview of the draft 2017 Bond Dashboard
 - b. 2017 Bond Dashboard will include schedule, budget, billings and budget summary.
 - i. Granger will make the following changes to draft dashboard:
 1. Revamp billings graph. Potentially just show cash flow lines. Change title to cashflow.
 2. Change projected cost to committed cost on budget bar chart.
 3. Green bar on the budget chart should be the last bar.
 4. Would like pictures to follow first two pages. Expand graphs in existing space. This will be included as a status report not necessarily part of the dashboard.
 5. Include bullets to explain caution symbol on schedule.

4. Bond Summary Report
 - a. Greg Brand presented the draft Bond Summary Report
 - i. Granger will correct numbers for June 11th (April report) board meeting. Will email to FPC first for review.

INFORMATION ITEMS

5. Phase II Estimates
 - a. Greg Brand presented the draft Phase II Estimate reports
 - b. Granger will make the following changes:
 - i. Add a projected line for change management items to show a better representation of available funds.
 - ii. Change contingency and GCs to show low bidder equal to full amount.
 - iii. Change Design status column to just say "Status". Use Design, Out to Bid, Construction etc for status.
6. Mill Creek Special Needs Area Acceleration
 - a. Greg Brand presented an overview of the Mill Creek special needs remodel project
 - i. Motion by Lundy to proceed 2nd by Darr. Approved.

PUBLIC COMMENTS

- a. None

Meeting adjourned at 6:15 pm

ATTACHMENTS

1. Minutes from April 5th, 2018 Meeting
2. BP20 Roundabout 4th Leg Draft Contract Recommendation Letter
3. Draft Budget & Financial Reporting
4. 2017 Bond Dashboard
5. Phase II Estimates
6. Mill Creek Special Needs Area