

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019**

The meeting was called to order at approximately 7:05pm by Board President Michael Wendorf.

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf

Members Absent: Student Representative Chad Robards

Administrative & Supervisory Staff: Kit Moran, Sharon Raschke, Mollie Sharrar, Barb Santo, Christopher Timmis

DEA: Jessica Baese

DESPA: none

Guests: Melanie McIntyre, Jason Owen-Smith, Sarah Barth, Heather Smith, Amanda Albers, D'Ann Dunn, J.D. Boydston, Trish Machemer, Laura Jones, Seth Kinker, Frances Bastion, Paula Palmer Burns, Julie Smith, Darcie Streetman, Deb Wilberding

B. MEETING MINUTES

Julie Schumaker made a motion to approve the regular meeting and closed minutes from 5/20/2019 as presented. Dick Lundy seconded the motion.

Motion Carried (unanimous).

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. The agenda was amended to move the Tax Levies action item before the Budget Approval action item.

Julie Schumaker made a motion that the Board approve the agenda as amended. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Budget Hearing. Board President Michael Wendorf opened the public hearing giving anyone in the audience a chance to speak regarding the 2019-20 proposed budget. The budget hearing was concluded after no individuals came forward.

E. SUPERINTENDENT UPDATE

The Superintendent updated the Board on several items:

1. The District is conducting a Thoughtexchange survey to gather community input to build a profile of a DCS Learner. The Superintendent demonstrated how the interface allows participants to rate other people's suggestions and sift through the feedback by topic or theme. The survey ends June 21st and is open to the entire community.
2. Thursday and Friday June 13th and 14th are half days for students and Friday is the last day of school.
3. The Copeland agreement will be ready to review at the next meeting.
4. The district is still looking for a rising junior to be the second student board representative for next year.

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5. The Athletics budget is approximately \$80,000 over and will require a budget revision. The increased costs are primarily attributed to transportation.

F. STUDENT REPRESENTATIVES UPDATE – none

G. PUBLIC PARTICIPATION

1. Jason Owen Smith requested information.
2. Sarah Barth asked a question.
3. J.D. Boydston made a statement and requested information.
4. Deb Wilberding asked several questions.
5. Heather Smith asked a question.
6. Julie Smith made a statement and asked a question.
7. Darcy Streetman asked a question.
8. Paula Palmer Burns made a statement.

H. CONSENT ITEMS

Julie Schumaker made a motion to approve the following consent items in bulk. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

1. Personnel – Retirements. The Board acknowledged Mary Elordi's retirement.
2. Personnel – Request for Leave. The Board approved Mollie Kalick's request for a leave of absence for the 2019-20 school year.

I. ACTION ITEMS

1. Approve 2019-20 School Year Calendar. Julie Schumaker made a motion that the Board of Education approve the 2019-20 school year calendar recently ratified by the Dexter Education Association. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
2. Designate New Compliance Officer. Dick Lundy made a motion that the Board of Education designate Ryan Bruder to be the District's second Compliance Officer, replacing Ken Koenig. (Barb Santo will continue in that role.) Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
3. Administrator Salary Level Approval. Dick Lundy made a motion that the Board of Education approve the attached administrator salary level placements. Daryl Kipke seconded the motion. **Motion Carried (unanimous).**
4. 2019-20 Tax Levies. Dick Lundy made a motion that Board of Education authorize that 18.000 mills be levied on non-homestead property in December of 2019 and that 8.5000 mills be levied on debt on all property in December of 2019. Ron Darr seconded the motion. **Motion Carried (unanimous).**
5. 2019-20 Budget Adoption. Julie Schumaker made a motion that the proposed 2019-20 budget be adopted. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
6. Bid Package 14 – District-Wide Improvements. There was an error in the Board Notes – the Creekside Pavilion should not have been included. Julie Schumaker made a motion that that the Board of Education award the contracts for Bid Package 14 (General Trades to E& L Construction Group, the DHS Flooring to Eastpointe Interiors, the Site Signage to Universal Sign,

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and the Electrical & Technology to Huron Valley Electric) as detailed in the attached letter dated June 4, 2019 and assign the contracts to Granger for management for a total amount not to exceed \$1,804,401. Dick Lundy seconded the motion. **Motion Carried (unanimous)**. Dick Lundy made a second motion that the Board of Education award the contract for Bid Package 14 – Mechanical to John Darr Mechanical and assign the contract to Granger for management for a total amount not to exceed \$339,000. Julie Schumaker seconded the motion. **Motion Carried (6-0, Ron Darr abstained)**.

7. Border-to-Border Memoranda of Understanding.

Because the City and District were still working out the terms of the MOUs and Easement late Monday morning, these documents were emailed to the Board and posted online on Monday afternoon.

The first MOU outlines the shared cost of the property appraisal and that the District will have final approval on drawing. The second MOU defines the District's working relationship with the City.

The Board stipulated that the second MOU should have additional language in paragraph 6 (City Design Review and Inspections) stating that the lack of a timely response from the City shall be deemed acceptance of the design or terms in question. Dick Lundy made a motion that the Board of Education authorize the Superintendent or Chief Financial Officer to execute and deliver the Border-to-Border trail Easement, the Memorandum of Understanding regarding the future working relationship between DCS and the City of Dexter, and the Memorandum of Understanding regarding the Border to Border Easement substantially in the form as presented to the Board 6/10/2019 subject to such modifications as may be reasonably agreed to by the Administration, in exchange for a payment of \$17,900. The granting of the easement is subject to the execution of the Memorandum of Understanding regarding the future working relationship between CDS and the City of Dexter and the Memorandum of Understanding regarding the Border to Border Easement. Michael Wendorf seconded the motion. **Motion Carried (unanimous)**.

J. DISCUSSION ITEMS

1. Draft Board Calendar. The Board discussed a draft Board calendar for 2019-20. Recommended adjustments will be brought back for approval at the June 24th meeting.
2. Pay-to-Participate Fees. The Board discussed the Athletics Ad Hoc committee's recommendation **summary information and the** finance committee's recommendations to raise pay-to-participate fees to a flat fee of \$250 per sport for high school students and \$150 per sport for middle school. The Athletic Committee shared this **recommendation summary** at the May 20th board meeting. The Finance Committee reviewed the **recommendation information** at its May 21st meeting and recommended moving forward with it for the 2019-20 school year.

It was clarified that financial assistance for qualified families is not going away. The terminology is changing from "waiver" to "scholarship" in line

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with accounting best practices and the district will continue to fund those fees. It was further clarified that the intent behind a flat fee was to create a more equitable situation regarding fees paid for the year between school-funded and self-funded sports. The recommended fee change was as close as possible to being revenue neutral and was not intended to increase revenue. Several board members discussed adding a family cap to the new fee structure.

It was discussed that the Athletics summary was not distributed until the May 20th meeting was already underway. This was not accurate. The Athletics summary was part of the original May 20th packet posted online on the afternoon of May 16th. Athletic Director Mike Bavineau distributed an updated copy of the summary to Board members at the May 20th meeting and this updated version was posted online with a note indicating it was an updated version.

3. Board Policy 0160. The policy committee had previously discussed a suggestion to edit a bylaw (0166) to allow any two board members to add an item to the meeting agenda without requiring the approval of the Board president. This item (along with the entire updated bylaw 0160) was brought to the full Board for discussion. The gist of the discussion was that the current bylaw (see below) is working. It allows a majority of board members to add items to the agenda at any time, providing a failsafe in the event that a member desires to add an item which the president has not addressed/moved forward.

0166 Agenda (existing policy)

The Superintendent shall prepare with the Board President and submit to each Board member a written agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President.

The agenda of the regular monthly meeting or special meetings shall be accompanied by a report from the Superintendent on information relating to the District with such recommendations as s/he shall make.

[...]

The agenda and supporting materials for each regular meeting shall be delivered to each Board member so as to provide proper time for the member to study the agenda. Generally, no less than forty-eight (48) hours. The agenda for a special meeting shall be delivered at least twenty-four (24) hours before the meeting, consistent with provisions calling for special meetings.

The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. **The order of business may be altered and items added at any meeting by a majority vote of the members present.**

K. BOND UPDATE

1. The Board had the opportunity to review and discuss the latest Construction report from Granger.

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L. PUBLIC PARTICIPATION

1. Trish Machermer made a statement.

M. BOARD COMMENTS

1. Community Chat Summary. Approximately twelve people attended in addition to Julie, Mara, and Michael. Topics discussed included a desire to have more class options for juniors and seniors which are not AP or IB classes; graduation location; athletics funding and costs; a request for a DHS coffee hour.
2. Facilities and Finance Committee Updates. These were covered earlier as part of other agenda items.
3. Julie Schumaker. Julie suggested that community chats should focus primarily on letting all attendees ask their questions.
4. Mara Greatorex. Mara shared that E4DS raised \$23,000 in their spring fund drive and will be presenting the District with a check at a fall meeting. Mara fulfilled her designated voting duties on behalf of the board at the WISD election. She reminded the Board that the WISD has a Bond issue on the ballot on August 6th to renovate High Point.

N. INFORMATION ITEMS

1. Policy Minutes
2. Facilities Minutes
3. Finance Minutes

At approximately 9:45pm, Dick Lundy made a motion that the Board of Education take a quick break and adjourn to closed session for the purpose of discussing negotiations and the Superintendent's quarterly evaluation. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

O. CLOSED SESSION

1. Negotiations
2. Superintendent's Quarterly Evaluation

At approximately 10:24 pm, the Board returned to open session.

At approximately 10:25pm, Mara Greatorex made a motion to adjourn the meeting. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr
Secretary
Board of Education