

# **BOARD PACKET**

**MAY 20, 2019**



*Our Vision:*

*Champion Learning –*

*Develop, Educate, and Inspire!*

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*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).*

## BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES
- C. APPROVAL OF AGENDA
  - 1. Approval of Agenda
- D. SCHOOL PRESENTATIONS
  - 1. Mill Creek Community Service and Leadership Recognition
  - 2. Ad Hoc Athletic Committee Update
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details, see policy 0167.3, Public Participation at Board Meetings.*
- H. CONSENT ITEMS
  - 1. Personnel – Retirements (if any)
  - 2. April Budget Report
- I. ACTION ITEMS
  - 1. Early Middle College
  - 2. WISD Voting Representative
  - 3. WISD Budget
- J. DISCUSSION ITEMS
  - 1. Border-to-Border Trail Easement
- K. BOND UPDATE
- L. PUBLIC PARTICIPATION: *See Policy 0167.3*
- M. BOARD COMMENTS
  - 1. Policy Update
- N. INFORMATION ITEMS
  - 1. Athletics Committee Minutes
  - 2. Nice Job Notes
- O. CLOSED SESSION
  - 1. Negotiations

### CALENDAR

- \*Tuesday, May 21<sup>st</sup> – 9:00am  
Finance – DHS
- \*Tuesday, May 21<sup>st</sup> – 3:45pm  
Facilities – Copeland
- \*Friday, May 24<sup>th</sup> – all day PD  
No School for Students
- \*Monday, May 27<sup>th</sup> – 10:00am  
Memorial Day Parade
- \*Thursday, May 30<sup>th</sup> 3:00pm  
Facilities – Copeland
- \*Monday, June 3<sup>rd</sup> – 6:00pm  
WISD Election at WISD
- \*Monday, June 10<sup>th</sup> – 6:00pm  
Community Chat - Creekside
- \*Monday, June 10<sup>th</sup> – 7:00pm  
Board Meeting – Creekside  
Budget Hearing

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**BOARD NOTES**  
**MAY 20, 2019**

**A. ROLL CALL**

**B. MEETING MINUTES (5-6-2019), CLOSED MEETING MINUTES (5-6-2019)**

**C. APPROVAL OF AGENDA**

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

\* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

**D. SCHOOL PRESENTATIONS**

1. Mill Creek Community Service and Leadership Recognition.
2. Ad Hoc Athletics Committee Update. The committee will present their current progress and future plans to the Board. Please see the athletics committee meeting minutes under Information Items.

**E. SUPERINTENDENT UPDATE**

**F. STUDENT REPRESENTATIVES UPDATE**

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

**H. CONSENT ITEMS**

1. Personnel – Retirements. We are awaiting notification from several employees who have mentioned retiring this year. This item is here in case those notifications come in after the packet is posted.

\* An appropriate motion might be, "I move that the Board of Education acknowledge the retirement of \_\_\_\_\_."

2. April Budget Report. Your packet includes financial information for the month of April, 2019.

\* An appropriate motion might be, "I move that the Board of Education accept the April 2019 budget report."

**BOARD NOTES**  
**MAY 20, 2019**

**I. ACTION ITEMS**

1. Early Middle College. At the April 22<sup>nd</sup> and May 6<sup>th</sup> meetings, the Board received information regarding the proposed Dexter Early Middle College program and had the opportunity to discuss the proposal. Your packet includes the proposal, and application, which had typos corrected since the last meeting, as well as a memorandum of understanding with Washtenaw Community College, which must be signed in order to submit the application. This item is presented for action this evening.

\* An appropriate motion might be, "I move that the Board of Education authorize the Superintendent to sign the attached MOU with Washtenaw Community College and to submit the attached application for Dexter Early Middle College to the Michigan Department of Education."

2. WISD Voting Representative. Your packet contains a memo regarding the WISD biennial election to elect two board members for two six-year terms. By law, the body electing intermediate school district members will be composed of one representative of the board from each constituent district, who shall be designated by the constituent board. The election will be held June 5, 2019 at 6:00pm, and the Dexter Board of Education must adopt a resolution to select its voting representative and identify the candidates it supports between Monday, May 13, and Monday, June 3, 2019. Incumbents Diane Hockett (Ann Arbor), Mary Jane Tramontin (Ann Arbor) are the only two candidates running for the open seats.

\* An appropriate motion might be, "I move that the Board of Education adopt the enclosed resolution designating \_\_\_\_\_ as Dexter's election representative and \_\_\_\_\_ as an alternate, and designating \_\_\_\_\_ and \_\_\_\_\_ as Dexter's choice of candidates."

3. WISD Budget. Your packet contains information on the proposed WISD budget for the 2019-20 school year. Local boards must consider a resolution of support or indicate specific recommendations for changes before June 1, 2019. Approval and disapproval resolutions are included in your packet. This item was discussed at the May 6, 2019 meeting and is presented for action tonight.

\* An appropriate motion might be, "I move that the Board of Education approve/disapprove the Washtenaw Intermediate School District Resolution expressing support/disapproval for the 2019-20 WISD proposed budget."

**J. DISCUSSION ITEMS**

1. Border-to-Border Trail Easement. Your packet contains an executive summary from Superintendent Chris Timmis regarding a draft easement for the City of Dexter's requested Border-to-Border trail easement on District property. This item is presented for discussion this evening.

**K. BOND UPDATE**

**L. PUBLIC PARTICIPATION**

**BOARD NOTES**  
**MAY 20, 2019**

**M. BOARD COMMENTS**

1. Policy Update.

**N. INFORMATION ITEMS**

1. Athletics Committee Minutes
2. Nice Job Notes

**O. Closed Session (simple majority vote)**

1. Negotiations

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**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – MAY 6, 2019**

The meeting was called to order at approximately 7:01pm by Board President Michael Wendorf.

**A. ROLL CALL**

**Members Present:** Ron Darr, Mara Greatorex, Daryl Kipke (7:04pm), Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representative Hollie Pastorino

**Members Absent:** Student Representative Chad Robards

**Administrative & Supervisory Staff:** Craig McCalla, Sharon Raschke, Mollie Sharrar, Barb Santo, Christopher Timmis

**DEA:** Jessica Baese

**DESPA:** D'Ann Dunn

**Guests:** Casey Liska, B.J. Wallingford, Erin Ferrell, Phyllis Risdon, Sarah Hunt, Kate Cardenas, Justin Breyer, Rex Reeve, Melanie McIntyre, Ray Lowery, George Lewis, Terry Walters, Becky Walters, Jamey Lobdell, Ralph Prescott, Jerry Black, Jim Warden, Russ Gould, Bruce & Janet Forshee, Bud Roberts, Mike Scott, Gary Gould, Becca Gould, Wendy Martin, Gil & Marge Campbell, William Etzel, Joyce Etzel, Courtney Gaskin, Katy Duncan

**B. MEETING MINUTES**

Ron Darr made a motion to approve the regular meeting and closed minutes from 4/22/2019 as presented. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. Julie Schumaker made a motion that the Board approve the agenda as presented. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

**D. SCHOOL PRESENTATIONS**

1. Naming of 8100 Shield Road. Board President Michael Wendorf introduced Louie Ceriani to the audience and read a statement regarding the District's desire to honor Louie by naming the new Alternative Education building after him.

Dick Lundy made a motion that the Board of Education name the new construction at 8100 Shield Road the Louie Ceriani Building. Ron Darr seconded the motion. **Motion Carried (unanimous).**

**E. SUPERINTENDENT UPDATE**

The Superintendent updated the Board on several items:

1. Finalists for the State Superintendent of Public Instruction will be interviewed Tuesday May 7<sup>th</sup>.
2. Final interviews for the boys basketball coach have been completed and an announcement will be made in a day or two.
3. The Governor is expected to sign legislation forgiving the state of emergency days when schools were closed for weather, meaning the previous

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – MAY 6, 2019**

professional development day planned for May 24<sup>th</sup> which had been changed back to a school day can proceed as originally planned. May 24<sup>th</sup> will be PD for teachers and a no-school day for students.

4. Washtenaw County is applying for funds from the State’s 31-N mental health grant. E4DS is wrapping up their campaign to fund mental health initiatives.

**F. STUDENT REPRESENTATIVES UPDATE**

1. Student representative Hollie Pastorino updated the Board on goings-on at the schools. At Michael Wendorf’s request, Hollie also explained how the NHS tutoring program she led this year assisted students at DHS, Mill Creek, and Creekside.

**G. PUBLIC PARTICIPATION**

1. Kate Cardenas made a statement.
2. Leigh Ann Phillips made a statement.
3. Sydney Tchoryk made a statement.
4. Sarah Tchoryk made a statement.
5. Casey Liska made a statement.
6. Sarah Hunt made a statement.
7. Peter Tchoryk made a statement.
8. Kim Phillips-Knope made a statement.
9. Autumn Campbell made a statement.
10. BJ Wallingford made a statement.

Board President Michael Wendorf noted that the Dexter Educational Association wrote a letter to the Board requesting that the inclusive language regarding sexual harassment and gender identity remain as is in all existing anti-discrimination and anti-harassment policies.

**H. CONSENT ITEMS**

Dick Lundy made a motion to that the Board of Education approve the consent items. Ron Darr seconded the motion. **Motion Carried (unanimous).**

1. The Board of Education acknowledged the retirement of Cheryl Kessler.

**I. ACTION ITEMS**

1. Naming of 8100 Shield Road. This item was addressed during the School Presentation portion of the meeting so that the senior citizens in attendance to honor Louie Ceriani would not need to stay for longer than necessary.
2. WISD Bond Proposal Support. Michael Wendorf made a motion that the Board of Education approve the attached resolution declaring support for the Washtenaw ISD Bond Proposal. Daryl Kipke seconded the motion. **Motion Carried (anonymous).**
3. Border-to-Border MDEQ Authorization. Julie Schumaker made a motion that the Board of Education authorize the Superintendent to sign the attached May 6<sup>th</sup>, 2019 letter to the Michigan Department of Environmental Quality regarding the Mill Creek Phase 2 Project. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – MAY 6, 2019**

4. Copeland. The timeline chart on the back page of the 4-22-2019 executive summary regarding Copeland building had an error. The earnest money should be due upon written acceptance of the sale by both parties, as described in the text on the front page of that summary. Julie Schumaker made a motion that the Board of Education authorize the Ad Hoc Committee to prepare a draft purchase agreement compatible with the outcomes and timelines previously outlined in the 4-22-2019 executive summary. Dick Lundy supported the motion. **Motion Carried (unanimous).**

**J. DISCUSSION ITEMS**

1. Early Middle College. Executive Director of Human Resources Barb Santo shared with the Board the Early Middle College proposal, budget, timeline, application, and supporting materials. Board members had the opportunity to ask questions about the program. This item will return for action at the May 20, 2019 meeting.
2. WISD Voting Representative. The Board discussed options for voting representative for the June 3, 2019 WISD election. Barbara Read and Mara Greatorex are both likely to be available. A representative will need to be named at the May 20, 2019 meeting.
3. WISD Budget. Board members had the opportunity to discuss the WISD budgets for 2019-20. The Board must consider a resolution of support or indicate specific recommendations for changes before June 1, 2019. This item will return for action May 20, 2019.

**K. BOND UPDATE**

1. Buildings and consultants are finalizing plans for furniture.

**L. PUBLIC PARTICIPATION – none**

**M. BOARD COMMENTS**

1. Athletics Update. The committee reported that their May 2<sup>nd</sup> meeting was extremely productive and they will be sending representatives to update the Board on the committee's current recommendations at the May 20<sup>th</sup>, 2019 meeting. Michael Wendorf praised Athletic Director Mike Bavineau's leadership and progress with the athletics committee.
2. Facilities Update. The committee reported very productive meeting with the City regarding the resolution of the Border-to-Border trail placement.
3. Community Chat Update. Mara Greatorex shared topics discussed at this evening's Community Chat: how to best communicate with the Board and administration; how items are placed on the agenda; concerns about speaking out; chain of command when addressing parent concerns; the anonymous survey.
4. Barbara Read described the courses she and Mara attended at the MASB Title IX workshop on May 2<sup>nd</sup> and suggested the district consider bringing those presenters to Dexter for staff/community training.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – MAY 6, 2019**

**N. INFORMATION ITEMS – none**

At approximately 8:48pm, Dick Lundy made a motion that the Board of Education take a quick break and adjourn to closed session for the purpose of discussing negotiations. Mara Gretorex seconded the motion. **Motion Carried (anonymous).**

**O. CLOSED SESSION**

1. Negotiations

At approximately 9:11pm, Daryl Kipke made a motion to adjourn the meeting. Ron Darr seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

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Ron Darr  
Secretary  
Board of Education



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 11 - General Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	5,483,543.00	93,537.64	4,932,550.12	.00	550,992.88	90	4,734,947.99
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$5,483,543.00</b>	<b>\$93,537.64</b>	<b>\$4,932,550.12</b>	<b>\$0.00</b>	<b>\$550,992.88</b>	<b>90 %</b>	<b>\$4,734,947.99</b>
Function Code <b>R200 - Non-Education Sources - 200</b>							
	5,412.00	.00	.00	.00	5,412.00	0	.00
Function Code <b>R200 - Non-Education Sources - 200 Totals</b>	<b>\$5,412.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,412.00</b>	<b>0 %</b>	<b>\$0.00</b>
Function Code <b>R300 - State Sources - 300</b>							
	30,190,030.00	2,796,027.79	19,468,419.79	.00	10,721,610.21	64	19,227,649.08
Function Code <b>R300 - State Sources - 300 Totals</b>	<b>\$30,190,030.00</b>	<b>\$2,796,027.79</b>	<b>\$19,468,419.79</b>	<b>\$0.00</b>	<b>\$10,721,610.21</b>	<b>64 %</b>	<b>\$19,227,649.08</b>
Function Code <b>R400 - Federal Sources - 400</b>							
	1,661,926.00	77,573.45	527,902.70	.00	1,134,023.30	32	450,389.35
Function Code <b>R400 - Federal Sources - 400 Totals</b>	<b>\$1,661,926.00</b>	<b>\$77,573.45</b>	<b>\$527,902.70</b>	<b>\$0.00</b>	<b>\$1,134,023.30</b>	<b>32 %</b>	<b>\$450,389.35</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	4,633,128.00	150.00	2,703,659.72	.00	1,929,468.28	58	3,546,070.04
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$4,633,128.00</b>	<b>\$150.00</b>	<b>\$2,703,659.72</b>	<b>\$0.00</b>	<b>\$1,929,468.28</b>	<b>58 %</b>	<b>\$3,546,070.04</b>
Function Code <b>R600 - In from other Funds - 600</b>							
	223,726.00	.00	159,566.45	.00	64,159.55	71	150,096.33
Function Code <b>R600 - In from other Funds - 600 Totals</b>	<b>\$223,726.00</b>	<b>\$0.00</b>	<b>\$159,566.45</b>	<b>\$0.00</b>	<b>\$64,159.55</b>	<b>71 %</b>	<b>\$150,096.33</b>
Account Type <b>Revenue Totals</b>	<b>\$42,197,765.00</b>	<b>\$2,967,288.88</b>	<b>\$27,792,098.78</b>	<b>\$0.00</b>	<b>\$14,405,666.22</b>	<b>66 %</b>	<b>\$28,109,152.79</b>
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	20,764,004.00	1,708,444.35	14,530,056.65	5,711.54	6,228,235.81	70	14,058,356.45
Sub Function Code 120 - Added Needs - 120	4,483,770.00	340,188.81	3,052,924.05	.00	1,430,845.95	68	2,807,230.05
Function Code <b>100 - Instruction Totals</b>	<b>\$25,247,774.00</b>	<b>\$2,048,633.16</b>	<b>\$17,582,980.70</b>	<b>\$5,711.54</b>	<b>\$7,659,081.76</b>	<b>70 %</b>	<b>\$16,865,586.50</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	4,152,035.00	342,111.43	2,945,613.03	58,622.20	1,147,799.77	71	3,100,903.08
Sub Function Code 220 - Support Services-Instructional - 220	2,414,531.00	160,978.18	1,896,326.17	40,378.46	477,826.37	79	1,671,106.80
Sub Function Code 230 - Support Services-Administration - 230	613,580.00	45,599.35	444,199.78	106.50	169,273.72	72	614,624.07
Sub Function Code 240 - Support Services-School Admin - 240	2,468,946.00	192,111.20	1,993,850.10	.00	475,095.90	81	1,855,805.04
Sub Function Code 250 - Support Services-Business - 250	678,455.00	61,841.07	568,714.66	.00	109,740.34	84	518,952.85
Sub Function Code 260 - Operations and Maintenance - 260	3,676,888.00	278,950.16	2,681,581.57	149,162.46	846,143.97	73	2,787,286.95
Sub Function Code 270 - Pupil Transportation - 270	1,554,175.00	127,658.43	1,199,576.00	11,065.43	343,533.57	77	1,166,726.00
Sub Function Code 280 - Support Services-Central - 280	314,504.00	38,477.49	285,476.52	.00	29,027.48	91	233,218.15
Function Code <b>200 - Supporting Services Totals</b>	<b>\$15,873,114.00</b>	<b>\$1,247,727.31</b>	<b>\$12,015,337.83</b>	<b>\$259,335.05</b>	<b>\$3,598,441.12</b>	<b>76 %</b>	<b>\$11,948,622.94</b>
Function Code <b>300 - Community Services</b>							
Sub Function Code 320 - Community Recreation - 320	250,564.00	16,259.47	153,472.02	30,878.80	66,213.18	61	226,919.62
Sub Function Code 330 - Community Activities - 330	200.00	.00	.00	.00	200.00	0	.00
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,275.00	.00	1,959.76	.00	12,315.24	14	.00
Sub Function Code 390 - Other Community Services - 390	(12.00)	.00	.00	.00	(12.00)	0	.00
Function Code <b>300 - Community Services Totals</b>	<b>\$265,027.00</b>	<b>\$16,259.47</b>	<b>\$155,431.78</b>	<b>\$30,878.80</b>	<b>\$78,716.42</b>	<b>59 %</b>	<b>\$226,919.62</b>
Function Code <b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	+++	.00
Function Code <b>400 - Government Agencies &amp; Prior Period Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	528,592.00	.00	365,385.03	.00	163,206.97	69	300,000.00



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code <b>500-600 - Other Financing Uses</b> Totals	\$528,592.00	\$0.00	\$365,385.03	\$0.00	\$163,206.97	69 %	\$300,000.00
Account Type <b>Expense</b> Totals	\$41,914,507.00	\$3,312,619.94	\$30,119,135.34	\$295,925.39	\$11,499,446.27	72 %	\$29,341,129.06
Fund(COA) <b>11 - General Fund</b> Totals	\$283,258.00	(\$345,331.06)	(\$2,327,036.56)	(\$295,925.39)	\$2,906,219.95	-822 %	(\$1,231,976.27)



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 23 - Community Service Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,057,877.00	168,719.77	1,848,567.94	.00	209,309.06	90	1,763,137.41
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$2,057,877.00</b>	<b>\$168,719.77</b>	<b>\$1,848,567.94</b>	<b>\$0.00</b>	<b>\$209,309.06</b>	<b>90 %</b>	<b>\$1,763,137.41</b>
Function Code <b>R300 - State Sources - 300</b>							
	43,698.00	.00	.25	.00	43,697.75	0	23,196.03
Function Code <b>R300 - State Sources - 300 Totals</b>	<b>\$43,698.00</b>	<b>\$0.00</b>	<b>\$0.25</b>	<b>\$0.00</b>	<b>\$43,697.75</b>	<b>0 %</b>	<b>\$23,196.03</b>
Function Code <b>R400 - Federal Sources - 400</b>							
	125,000.00	.00	130,754.33	.00	(5,754.33)	105	102,361.90
Function Code <b>R400 - Federal Sources - 400 Totals</b>	<b>\$125,000.00</b>	<b>\$0.00</b>	<b>\$130,754.33</b>	<b>\$0.00</b>	<b>(\$5,754.33)</b>	<b>105 %</b>	<b>\$102,361.90</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Function Code <b>R600 - In from other Funds - 600</b>							
	512,850.00	.00	365,385.03	.00	147,464.97	71	300,000.00
Function Code <b>R600 - In from other Funds - 600 Totals</b>	<b>\$512,850.00</b>	<b>\$0.00</b>	<b>\$365,385.03</b>	<b>\$0.00</b>	<b>\$147,464.97</b>	<b>71 %</b>	<b>\$300,000.00</b>
Account Type <b>Revenue Totals</b>	<b>\$2,739,425.00</b>	<b>\$168,719.77</b>	<b>\$2,344,707.55</b>	<b>\$0.00</b>	<b>\$394,717.45</b>	<b>86 %</b>	<b>\$2,188,695.34</b>
Account Type <b>Expense</b>							
Function Code <b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	110,038.00	14,954.83	131,903.08	.00	(21,865.08)	120	143,804.88
Function Code <b>100 - Instruction Totals</b>	<b>\$110,038.00</b>	<b>\$14,954.83</b>	<b>\$131,903.08</b>	<b>\$0.00</b>	<b>(\$21,865.08)</b>	<b>120 %</b>	<b>\$143,804.88</b>
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 220 - Support Services-Instructional - 220	7,075.00	120.74	1,207.40	.00	5,867.60	17	4,984.86
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	81,850.00	10,763.52	43,106.32	10,528.80	28,214.88	53	48,605.77
Sub Function Code 270 - Pupil Transportation - 270	80,000.00	7,050.00	102,963.52	28,318.00	(51,281.52)	129	73,282.61
Sub Function Code 290 - Support Services-Other - 290	685,550.00	39,589.62	585,631.96	.00	99,918.04	85	504,791.09
Function Code <b>200 - Supporting Services Totals</b>	<b>\$854,475.00</b>	<b>\$57,523.88</b>	<b>\$732,909.20</b>	<b>\$38,846.80</b>	<b>\$82,719.00</b>	<b>86 %</b>	<b>\$631,664.33</b>
Function Code <b>300 - Community Services</b>							
Sub Function Code 310 - Community Services Direction - 310	272,525.00	25,231.35	241,728.71	.00	30,796.29	89	231,983.44
Sub Function Code 320 - Community Recreation - 320	378,588.00	57,221.36	322,647.43	8,229.50	47,711.07	85	327,192.57
Sub Function Code 350 - Care of Children - 350	856,385.00	58,237.78	621,078.92	.00	235,306.08	73	601,158.43
Sub Function Code 390 - Other Community Services - 390	125,000.00	.00	130,754.33	.00	(5,754.33)	105	106,120.75
Function Code <b>300 - Community Services Totals</b>	<b>\$1,632,498.00</b>	<b>\$140,690.49</b>	<b>\$1,316,209.39</b>	<b>\$8,229.50</b>	<b>\$308,059.11</b>	<b>81 %</b>	<b>\$1,266,455.19</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	83,573.00	.00	59,193.16	.00	24,379.84	71	58,902.49
Function Code <b>500-600 - Other Financing Uses Totals</b>	<b>\$83,573.00</b>	<b>\$0.00</b>	<b>\$59,193.16</b>	<b>\$0.00</b>	<b>\$24,379.84</b>	<b>71 %</b>	<b>\$58,902.49</b>
Account Type <b>Expense Totals</b>	<b>\$2,680,584.00</b>	<b>\$213,169.20</b>	<b>\$2,240,214.83</b>	<b>\$47,076.30</b>	<b>\$393,292.87</b>	<b>84 %</b>	<b>\$2,100,826.89</b>
Fund(COA) <b>23 - Community Service Fund Totals</b>	<b>\$58,841.00</b>	<b>(\$44,449.43)</b>	<b>\$104,492.72</b>	<b>(\$47,076.30)</b>	<b>\$1,424.58</b>	<b>178 %</b>	<b>\$87,868.45</b>



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 25 - School Lunch Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	1,056,558.00	121,789.68	864,269.04	.00	192,288.96	82	841,593.09
Function Code R100 - Local Sources - 100 Totals	\$1,056,558.00	\$121,789.68	\$864,269.04	\$0.00	\$192,288.96	82 %	\$841,593.09
<b>Function Code R300 - State Sources - 300</b>							
	73,727.00	14,398.84	52,830.03	.00	20,896.97	72	44,949.34
Function Code R300 - State Sources - 300 Totals	\$73,727.00	\$14,398.84	\$52,830.03	\$0.00	\$20,896.97	72 %	\$44,949.34
<b>Function Code R400 - Federal Sources - 400</b>							
	295,473.00	21,796.34	156,244.69	.00	139,228.31	53	148,180.27
Function Code R400 - Federal Sources - 400 Totals	\$295,473.00	\$21,796.34	\$156,244.69	\$0.00	\$139,228.31	53 %	\$148,180.27
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	137,600.00	13,535.51	97,283.27	.00	40,316.73	71	74,103.62
Function Code R500 - ISD / Other Sources - 500 Totals	\$137,600.00	\$13,535.51	\$97,283.27	\$0.00	\$40,316.73	71 %	\$74,103.62
Account Type Revenue Totals	\$1,563,358.00	\$171,520.37	\$1,170,627.03	\$0.00	\$392,730.97	75 %	\$1,108,826.32
<b>Account Type Expense</b>							
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	2,735.00	.00	2,583.11	.00	151.89	94	2,192.50
Sub Function Code 290 - Support Services-Other - 290	1,398,797.00	127,779.39	1,054,685.50	171,372.14	172,739.36	75	1,027,115.84
Function Code 200 - Supporting Services Totals	\$1,401,532.00	\$127,779.39	\$1,057,268.61	\$171,372.14	\$172,891.25	75 %	\$1,029,308.34
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	140,153.00	.00	92,948.92	.00	47,204.08	66	91,193.84
Function Code 500-600 - Other Financing Uses Totals	\$140,153.00	\$0.00	\$92,948.92	\$0.00	\$47,204.08	66 %	\$91,193.84
Account Type Expense Totals	\$1,541,685.00	\$127,779.39	\$1,150,217.53	\$171,372.14	\$220,095.33	75 %	\$1,120,502.18
Fund(COA) 25 - School Lunch Fund Totals	\$21,673.00	\$43,740.98	\$20,409.50	(\$171,372.14)	\$172,635.64	94 %	(\$11,675.86)



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 30 - Debt Retirement Fund</b>							
<b>Account Type Revenue</b>							
<b>Function Code R100 - Local Sources - 100</b>							
	11,332,047.00	107,879.39	10,993,741.86	.00	338,305.14	97	33,100,557.80
Function Code R100 - Local Sources - 100 Totals	\$11,332,047.00	\$107,879.39	\$10,993,741.86	\$0.00	\$338,305.14	97 %	\$33,100,557.80
<b>Function Code R300 - State Sources - 300</b>							
	.00	.00	199,807.75	.00	(199,807.75)	+++	192,448.11
Function Code R300 - State Sources - 300 Totals	\$0.00	\$0.00	\$199,807.75	\$0.00	(\$199,807.75)	+++	\$192,448.11
<b>Function Code R500 - ISD / Other Sources - 500</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>Function Code R600 - In from other Funds - 600</b>							
	.00	.00	.00	.00	.00	+++	.00
Function Code R600 - In from other Funds - 600 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Account Type Revenue Totals	\$11,332,047.00	\$107,879.39	\$11,193,549.61	\$0.00	\$138,497.39	99 %	\$33,293,005.91
<b>Account Type Expense</b>							
<b>Function Code 200 - Supporting Services</b>							
Sub Function Code 250 - Support Services-Business - 250	51,000.00	75.00	103,811.55	.00	(52,811.55)	204	17,539.61
Function Code 200 - Supporting Services Totals	\$51,000.00	\$75.00	\$103,811.55	\$0.00	(\$52,811.55)	204 %	\$17,539.61
<b>Function Code 500-600 - Other Financing Uses</b>							
Sub Function Code 500 - Debt Service - 500	11,281,047.00	3,791,615.63	7,673,243.76	.00	3,607,803.24	68	29,833,909.81
Function Code 500-600 - Other Financing Uses Totals	\$11,281,047.00	\$3,791,615.63	\$7,673,243.76	\$0.00	\$3,607,803.24	68 %	\$29,833,909.81
Account Type Expense Totals	\$11,332,047.00	\$3,791,690.63	\$7,777,055.31	\$0.00	\$3,554,991.69	69 %	\$29,851,449.42
Fund(COA) 30 - Debt Retirement Fund Totals	\$0.00	(\$3,683,811.24)	\$3,416,494.30	\$0.00	(\$3,416,494.30)	+++	\$3,441,556.49



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 47 - 2017 Capital Projects Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	.00	55,999.12	458,838.96	.00	(458,838.96)	+++	54,215,157.08
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$0.00</b>	<b>\$55,999.12</b>	<b>\$458,838.96</b>	<b>\$0.00</b>	<b>(\$458,838.96)</b>	<b>+++</b>	<b>\$54,215,157.08</b>
Account Type <b>Revenue Totals</b>							
	\$0.00	\$55,999.12	\$458,838.96	\$0.00	(\$458,838.96)	+++	\$54,215,157.08
Account Type <b>Expense</b>							
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 230 - Support Services-Administration - 230	.00	.00	.00	.00	.00	+++	19,077.60
Sub Function Code 250 - Support Services-Business - 250	.00	895.53	7,892.29	.00	(7,892.29)	+++	197,990.38
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	1,337.00	.00	(1,337.00)	+++	9,765.00
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	88,400.00	.00	(88,400.00)	+++	.00
Sub Function Code 280 - Support Services-Central - 280	.00	.00	431,116.37	162,206.90	(593,323.27)	+++	610,555.00
Function Code <b>200 - Supporting Services Totals</b>	<b>\$0.00</b>	<b>\$895.53</b>	<b>\$528,745.66</b>	<b>\$162,206.90</b>	<b>(\$690,952.56)</b>	<b>+++</b>	<b>\$837,387.98</b>
Function Code <b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	.00	1,360,270.18	26,127,311.00	5,219.77	(26,132,530.77)	+++	3,871,057.72
Function Code <b>400 - Government Agencies &amp; Prior Period Totals</b>	<b>\$0.00</b>	<b>\$1,360,270.18</b>	<b>\$26,127,311.00</b>	<b>\$5,219.77</b>	<b>(\$26,132,530.77)</b>	<b>+++</b>	<b>\$3,871,057.72</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 500 - Debt Service - 500	.00	.00	.00	.00	.00	+++	.00
Function Code <b>500-600 - Other Financing Uses Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$0.00</b>
Account Type <b>Expense Totals</b>							
	\$0.00	\$1,361,165.71	\$26,656,056.66	\$167,426.67	(\$26,823,483.33)	+++	\$4,708,445.70
Fund(COA) <b>47 - 2017 Capital Projects Fund Totals</b>	<b>\$0.00</b>	<b>(\$1,305,166.59)</b>	<b>(\$26,197,217.70)</b>	<b>(\$167,426.67)</b>	<b>\$26,364,644.37</b>	<b>+++</b>	<b>\$49,506,711.38</b>



# Board Monthly Financial Report

Fiscal Year to Date 04/30/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
<b>Fund(COA) 48 - 2008 Capital Projects Fund</b>							
Account Type <b>Revenue</b>							
Function Code <b>R100 - Local Sources - 100</b>							
	2,463,606.00	.00	.00	.00	2,463,606.00	0	134,739.27
Function Code <b>R100 - Local Sources - 100 Totals</b>	<b>\$2,463,606.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,463,606.00</b>	<b>0 %</b>	<b>\$134,739.27</b>
Function Code <b>R500 - ISD / Other Sources - 500</b>							
	47,890,000.00	.00	.00	.00	47,890,000.00	0	.00
Function Code <b>R500 - ISD / Other Sources - 500 Totals</b>	<b>\$47,890,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$47,890,000.00</b>	<b>0 %</b>	<b>\$0.00</b>
Account Type <b>Revenue Totals</b>							
	\$50,353,606.00	\$0.00	\$0.00	\$0.00	\$50,353,606.00	0 %	\$134,739.27
Account Type <b>Expense</b>							
Function Code <b>200 - Supporting Services</b>							
Sub Function Code 250 - Support Services-Business - 250	441,844.00	.00	.00	.00	441,844.00	0	.00
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 270 - Pupil Transportation - 270	6,162,000.00	.00	.00	.00	6,162,000.00	0	366,610.00
Sub Function Code 280 - Support Services-Central - 280	10,219,490.00	.00	.00	.00	10,219,490.00	0	513,800.80
Function Code <b>200 - Supporting Services Totals</b>	<b>\$16,823,334.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,823,334.00</b>	<b>0 %</b>	<b>\$880,410.80</b>
Function Code <b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	33,254,447.00	.00	.00	.00	33,254,447.00	0	186,406.14
Function Code <b>400 - Government Agencies &amp; Prior Period Totals</b>	<b>\$33,254,447.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$33,254,447.00</b>	<b>0 %</b>	<b>\$186,406.14</b>
Function Code <b>500-600 - Other Financing Uses</b>							
Sub Function Code 500 - Debt Service - 500	275,825.00	.00	.00	.00	275,825.00	0	.00
Function Code <b>500-600 - Other Financing Uses Totals</b>	<b>\$275,825.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275,825.00</b>	<b>0 %</b>	<b>\$0.00</b>
Account Type <b>Expense Totals</b>							
	\$50,353,606.00	\$0.00	\$0.00	\$0.00	\$50,353,606.00	0 %	\$1,066,816.94
Fund(COA) <b>48 - 2008 Capital Projects Fund Totals</b>							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$932,077.67)
<b>Grand Totals</b>							
	\$363,772.00	(\$5,335,017.34)	(\$24,982,857.74)	(\$681,800.50)	\$26,028,430.24	-6,868 %	\$50,860,406.52

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Proposal for  
Dexter Community Schools  
Board of Education

- Date: May 6, 2109
- Topic: Approval for Dexter Community Schools to implement an Early Middle College program in the 2020-2021 school year.
- Total Cost: See attached budget detail
- Funding Source: See attached budget detail
- Timeline: Washtenaw Community College Board Approval May 2019  
Application submitted to MDE by June 7, 2019  
Training and student recruitment during 2019-2020  
Courses taught 2020-2021
- Proposal: Approve the Early Middle College program implementation for the 2020-2021 school year.
- Rationale: The Early Middle College program gives students an opportunity to earn an associate's degree or certificate along with their high school diploma. Students will have an additional year of high school (13<sup>th</sup> grade) to complete their college program at Washtenaw Community College.
- The Early Middle College is structured so that students gradually increase their exposure to college courses over a five-year span. Initially (9<sup>th</sup> grade), all of the students' schedules will be comprised of traditional high school classes offered at DHS or Alternative Education. As students progress through their educational plan, they will be exposed to more college courses. By the time they reach 13<sup>th</sup> grade, coursework will be on-site at the college campus or in another authorized WCC location, with one additional class at Dexter High School. Students in the Early Middle College program will receive support services to assist them in their transition from high school to college.
- Early Middle College expands on dual enrollment and builds upon classes already offered through Washtenaw Community College. Students taking courses at Washtenaw Community College campus may also take courses on our high school campus.

## EARLY MIDDLE COLLEGE ESTIMATED COSTS (corrected)

	YEAR ONE	YEAR TWO*	YEAR THREE**	YEAR FOUR***	YEAR FIVE****
<b>REVENUE</b>					
<b>Per Pupil Funding</b>	\$8,117	\$8,206	\$8,312	\$8,418	\$8,524
9th grade (all classes at DHS)	10	10	10	10	10
10th grade		10	10	10	10
11th grade			10	10	10
12th grade				10	10
13th grade					10
total students per year	10	20	30	40	50
<b>SUBTOTAL</b>	<b>\$81,170</b>	<b>\$164,120</b>	<b>\$249,360</b>	<b>\$336,720</b>	<b>\$426,200</b>
<b>EXPENSES</b>					
<b>Coach (1 FTE)</b>	0	60,000	60,000	60,000	60,000
<b>Office at WCC</b>	0	1,000	1,000	1,000	1,000
<b>Incidentals/Mileage/Training</b>	0	2,000	2,000	2,000	2,000
<b>WCC Tuition*</b>	credit hours				
10th grade - \$125/8 credits=1000	8	10,000	10,000	10,000	10,000
11th grade - \$125/18 credits=2250	18	0	22,500	22,500	22,500
12th grade - \$125/24 credits=3000	24	0	0	30,000	30,000
13th grade - \$125/24 credits=3000	24	0	0	0	30,000
<b>Total Tuition</b>		\$10,000	\$32,500	\$62,500	\$92,500
<b>Student Books \$25/credit/student</b>	supplies/credit hr				
10th grade	\$200	2,000	2,000	2,000	2,000
11th grade	\$450		4,500	4,500	4,500
12th grade	\$600			6,000	6,000
13th grade	\$600				6,000
<b>Total Supplies</b>		\$2,000	\$6,500	\$12,500	\$18,500
<b>Transportation (225, 3/week, 30 weeks)</b>		\$20,250	\$20,250	\$20,250	\$20,250
<b>SUBTOTAL</b>		<b>\$75,000</b>	<b>\$102,000</b>	<b>\$138,000</b>	<b>\$174,000</b>
<b>TOTAL REVENUE/EXPENSES</b>	<b>\$81,170</b>	<b>\$89,120</b>	<b>\$147,360</b>	<b>\$198,720</b>	<b>\$252,200</b>

\*3-8 credits/year; \$1000/semester/student

\*\*6-18 credits/year; \$750-\$2250/semester/student

\*\*\*12-24 credits/year; \$1500-\$3000/semester/student

\*\*\*\*12-24 credits/year; \$1500-\$3000/semester/student

## POSTSECONDARY ENROLLMENT AGREEMENT

This Postsecondary Enrollment Agreement (“Agreement”) is entered into by the Dexter Community Schools, a general powers school district operating under and in pursuance of the Revised School Code, Act 451, Public Acts of Michigan, 1976, as amended (the “District”), and by Washtenaw Community College, a community college district operating under and in pursuance of the Community College Act of 1966, Act 331, Public Acts of Michigan, 1966, as amended (the “College”), as authorized by their respective Board of Education and Board of Trustees.

1. **Purpose.** As authorized by the Postsecondary Enrollment Options Act, MCL 388.511, *et seq.*, the Career and Technical Preparation Act, MCL 388.1901, *et seq.*, and Section 21b of the State School Aid Act, MCL 388.1621b, the purpose of this Agreement is to provide:
  - a. Options to high school pupils by encouraging and enabling qualified pupils to enroll in eligible courses at eligible postsecondary educational institutions;
  - b. Options to high school pupils by encouraging and enabling qualified pupils to enroll in courses or programs in career and technical preparation programs at eligible postsecondary educational institutions;
  - c. Programs to expand and enhance postsecondary learning opportunities for eligible District students; and
  - d. Opportunities for eligible District students to earn postsecondary academic credit for successful completion of certain course work.
2. **Intent.** The parties intend to work cooperatively together to meet the purpose of this Agreement, as well as to comply with Michigan law and the standards established by the Michigan State Board of Education and the Higher Learning Commission of the North Central Association of Colleges and Schools.
3. **Eligible Postsecondary Institution.** The College represents that it is an “*eligible postsecondary institution*” as that term is defined in both Section 3(1)(e) of the Postsecondary Enrollment Options Act, MCL 388.513(1)(e), and Section 3(1)(f) of the Career and Technical Preparation Act, MCL 388.1903(1)(f).
4. **School District.** The district represents that it is a “*school district*” as that term is defined in Section 3(1)(k) of the Postsecondary Enrollment Options Act, MCL 388.513(1)(k), and in Section 3(1)(l) of the Career and Technical Preparation Act, MCL 388.1903(1)(l).
5. **Definitions.** As used in this Agreement:
  - a. “*Eligible Course*” means that term as defined in Section 3(1)(d) of the Postsecondary Enrollment Options Act, MCL 388.513(1)(d), or in Section 3(1)(e) of the Career and Technical Preparation Act, MCL 388.1903(1)(e).
  - b. “*Eligible Student*” means that term as defined in Section 3(1)(f) of the Postsecondary Enrollment Options Act, MCL 388.513(1)(f), or in Section 3(1)(g) of the Career and Technical Preparation Act, MCL 388.1903(1)(g), and applied to students enrolled in the District, except to the extent that either MCL 388.514(13)

or MCL 388.1904(13) applies or to the extent the student participates in intercollegiate athletics.

6. **Application Fee.** For purposes of enrolling in an Eligible Course, neither the District nor its Eligible Students will be required to pay any existing application fee of the College.
7. **Tuition.** The District will pay to the College on behalf of the Eligible Student tuition and mandatory course fees, material fees, and registration fees required by the College for enrollment in an Eligible Course (the “Eligible Charges”) which the College delivers pursuant to the Agreement and as described in Exhibit A to this Agreement. Said payments shall not exceed the lesser of the total amount of the Eligible Charges or the prorated percentage of the State portion of the foundation allowance paid or calculated, as applicable, on behalf of that student under MCL 388.1620, with the proration based on the proportion of the school year that the Eligible Student attends the College (the “Prorated Percentage Amount”). In the event the Eligible Charges are greater than the Prorated Percentage Amount, the Eligible Student shall be responsible for the difference between the Eligible Charges and the Prorated Percentage Amount. No late fees shall be chargeable by the College to either an Eligible Student or the District for a payment made in compliance with the time frames established in either the Postsecondary Enrollment Options Act or the Career and Technical Preparation Act even if the College would otherwise consider the payment as late.
8. **Textbooks.** The District will provide the enrolled Eligible Student with all textbooks required for the Eligible Course. Those textbooks will remain the property of the District. The Eligible Student is to be held financially responsible for any textbook provided under this section of this Agreement that is not returned by the established deadline.
9. **Information.** The District will provide information and counseling services to its high school students about postsecondary enrollment options in general, as well as the specific Eligible Courses offered by the College pursuant to this Agreement.
10. **Staffing.** The College is responsible for all staffing, compensation, evaluation, and supervision decisions in cooperation with the District’s administration as to the persons it assigns to provide instructional services for the Eligible Course, which it offers pursuant to this Agreement. In the event any College staff provides or is to provide instruction on District premises, such staff shall be subject to all statutorily required criminal history and criminal background checks, at the cost of the College. The District shall provide necessary special education staffing to service an Eligible Student enrolled in an Eligible Course as deemed necessary by the IEP of that student.
11. **Support Services.** Unless otherwise expressly stated in this Agreement, the College will provide all necessary support services for the Eligible Course, which it offers pursuant to this Agreement.
12. **Facility Use.** To the extent any Eligible Courses are offered at a District site, the District will provide a facility and necessary equipment pursuant to a separate Facility Use Agreement.

13. **Recordkeeping.** Acknowledging that the Family Educational Rights and Privacy Act (“FERPA”), 20 USC § 1232g, governs student access to student education records, the College agrees to maintain accurate and complete records of the student’s class attendance and course grades. Further, the College agrees to provide the District with a copy of student attendance records, as well as grade and transcript records of District students enrolled in an Eligible Course pursuant to this Agreement.
14. **Enrollment Notice.** In addition to delivery to the relevant student, all enrollment notices required to be provided by the College to the District pursuant to MCL 388.514 and/or MCL 388.1904 shall be directed to: Dr. Christopher Timmis, Superintendent, Dexter Community Schools.
15. **Compliance.** To ensure compliance with Michigan law, the College agrees to comply with information requests from the District, the Washtenaw Intermediate School District, and the Michigan Department of Education regarding the Eligible Course, which it offers and provides to District students pursuant to this Agreement.
16. **Transportation.** The District and the College acknowledge that unless required by an applicable IEP and/or Section 504 plan, neither the District nor the College is obligated by this Agreement to provide transportation to an Eligible Student to attend an Eligible Course.
17. **Student Status.** An Eligible Student of the District who enrolls in an Eligible Course will also be considered a student of the College and will be entitled to use College facilities and support services. To the extent an Eligible Student has an IEP and/or a Section 504 plan in place, the College agrees to review and consider such plan(s) when determining any accommodations to be provided by the College. Such students may be eligible for disability services through the College’s Learning Support Services (“LSS”) office. In the event the College requires additional information and/or testing to determine eligibility for disability services, both the student and the District shall cooperate in providing such information to the College’s LSS office. Accommodations to any student are determined on a case-by-case basis. The District and College will meet on an annual basis prior to the commencement of course work to determine District resources for any Eligible Student with an IEP and/or Section 504 plan.
18. **Insurance.** At all times during the term of the Agreement, the District and the College shall maintain and provide certificates of insurance for:
  - a. Commercial General Liability including teacher’s professional, for a minimum of \$1,000,000 per occurrence and \$2,000,000 general aggregate.
  - b. Workers’ Compensation Insurance, including employer’s liability to cover employee injuries or disease compensated under the Workers’ compensation statutes of the State of Michigan.
  - c. Comprehensive automobile liability insurance to cover Michigan No Fault liability, residual bodily injury liability and property damage with coverage limits as outlined above, and otherwise complying with the provision of the Michigan No-Fault Act,

such policy covering any and all occurrence arising out of the ownership, maintenance or use of any motor vehicle, including owned, non-owned and hired vehicles.

- d. All Risk Property Insurance for all District property on a replacement cost basis, with no greater than \$1,000 deductible.

- 19. **No Assignment**. Neither party may assign or in any manner transfer this agreement or any rights or obligations hereunder without the consent of the other.
- 20. **Waiver of Breach**. The failure of either party to enforce strictly any provision of this agreement shall not be construed as a waiver thereof or as excusing the defaulting party from future performance.
- 21. **Severability**. If any portion of this agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the parties agree to negotiate in good faith to reach a new agreement which accomplishes essentially the same objectives for all the parties but which does not contain the invalid or unenforceable provisions.
- 22. **Interpretation of Agreement**. This agreement shall be governed by and interpreted under the laws of the State of Michigan.
- 23. **Entire Agreement**. This Agreement represents the full and complete understanding of the parties and may only be modified by a written agreement signed by an authorized representative of each party.
- 24. **Duration**. This Agreement is in force through the 2020-2021 school year and will expire on June 30, 2021.
- 25. **Authorization**. Each person signing this Agreement certifies that he/she is authorized to execute this Agreement on behalf of the respective educational institution.

DEXTER COMMUNITY SCHOOLS

WASHTENAW COMMUNITY COLLEGE

By: \_\_\_\_\_

Christopher J. Timmis

Its: Superintendent of Schools

By: \_\_\_\_\_

William L. Johnson

Its: Vice President & Chief Financial Officer

Date: \_\_\_\_\_, 2019

Date: \_\_\_\_\_, 2019

**Michigan Department of Education  
Early Middle College 2019-2020 Application**

An Early Middle College (EMC) is a five-year high school program of study designed to allow a pupil to earn a high school diploma while also earning an associate degree, a Michigan Early Middle College Association (MEMCA) technical certificate\*, an industry-recognized technical certificate, or 60 transferable credits.

For ISD, RESA, RESD coordinated programs, it is not necessary for sending/participating schools to submit individual applications; however, **each sending/participating school is required to sign the Memorandum of Understanding prior to approval and provide local school board minutes indicating compliance with assurance #9.**

**OFFICIAL NAME OF NEW EMC:** Dexter Early Middle College  
**Projected Start Date:** September, 2020

<b>PART A</b>	Legal Name of Operating Agency Dexter Community Schools		District & Building Entity Codes 81050		
	Superintendent or Authorized Official Dr. Chris Timmis		Fiscal Agent (if different from district)		
	Address of Early Middle College Site 8100 Shield Rd.		<input checked="" type="checkbox"/> EMC Program or <input type="checkbox"/> EMC High School If your EMC offers, or plans to offer, CTE state approved programs check the box below <input type="checkbox"/> CTE-EMC Application		
	City Dexter		State MI	Zip Code 48130	
	County Washtenaw		Grade Structure <input checked="" type="checkbox"/> 9-13 <input type="checkbox"/> 10-13 <input type="checkbox"/> 11-13 <input type="checkbox"/> Other* (*Please specify grades: _____)		
	Telephone Number 734-424-4100 x1001		Superintendent Email Address timmisc@dexterschools.org		
	Early Middle College Contact Person and Title ( <b>Circle one:</b> Principal, Director, Dean, Head and/or <u>Coordinator</u> ) Barb Santo				
	Telephone Number 734-424-4110		Program Contact Email Address santob@dexterschools.org		
	Primary Postsecondary Partner Contact Name and Title (List additional postsecondary partners on the last page of this application) Linda Blakey, Vice President, Student and Academic Services				
	Entity Name Washtenaw Community College		Entity Code 002328		
Telephone Number 734-973-3536		Email Address lblakey@wccnet.edu			

\*The EMC (MEMCA) technical certificate may be granted by EMCs which have had their career and college readiness curricula approved by the Michigan Early Middle College Association. To be awarded the certificate, students must complete the Michigan Merit Curriculum, must earn a minimum of 15 college credit hours, and complete either 100 hours of community service or 40 hours of career exploration, internship, job shadowing, or clinical experience, or a combination of the two that equals 70+ hours.

**Required Items Must Be Attached:**

**If any item is missing your application will not be reviewed until they are received. This could delay the opening date of your EMC.**

- A. Copy of a *signed Memorandum of Understanding (MOU)* with local constituent district(s), if applicable, and higher education collaborating partner(s), which includes the postsecondary partner agreement to report in the Student Transcript and Academic Record Repository (STARR) and financial responsibilities for all partners. *An MOU is required for ALL post-secondary partners.*  
See section IV in the EMC Getting Started Tool Kit for MOU examples.
- B. A detailed sample of the **5-year Program of Study (POS)** must be attached. The POS must clearly indicate that the student must successfully complete a math or math related course during the fifth year as a condition of high school graduation.  
See Section XII in the EMC Getting Started Tool Kit for examples.
- C. Copy of Board minutes, clearly stating the Board approval of a 5<sup>th</sup> year plan as a requirement for high school graduation which includes a math or math related course which must be taken and successfully completed in the fifth year to meet the Michigan Merit Curriculum requirements. We recommend the following language be included in the statement for Board approval:  
*This Board approves a 5<sup>th</sup> year graduation plan that requires successful completion of a math or math related course be taken in the fifth year for Early Middle College students.*  
**\* If Board has not yet met please list the date the Board meeting will be held .**
- D. Graphic display of your New EMC organizational chart, showing who reports to whom, including titles of secondary and postsecondary personnel **and percentage** of FTE they will each dedicate to the EMC. The organizational chart must also display the governance structure (board oversight) for the EMC and **e-mail address of the district's Pupil Accounting Clerk.**
- E. Characteristics of the Early Middle College
1. Will the EMC be a standalone high school entity where 100% of students attending are EMC participants?  Yes  No
  2. Will the EMC be a standalone high school entity where less than 100% of students are EMC participants?  Yes  No
  3. Will the EMC serve multiple districts? If yes, please list the districts in the next section  Yes  No
  4. Will applicable state assessments required for EMC students be administered by their sending/home high school or at the Early Middle College?
  5.  Sending/Home District  Early Middle College
  6. Are EMC students to be included in accountability calculations for their sending/home high schools or at the Early Middle College?  
 Sending/Home District  Early Middle College
  7. Will state school aid FTE for EMC students be collected directly by the sending/home high school (district) or directly by the EMC and its operating/fiscal parent district? The selected district will be responsible for reporting EMC students in the MSDS.
  8.  Sending/Home District  Early Middle College
  9. Will high school diplomas for EMC students be granted by the sending/home high school(s) district(s) or directly by the EMC and its operating/fiscal parent district?  
 Sending/Home District  Early Middle College

**Please list all participating (sending) schools and codes (attach separate page if necessary)**

Name of High School	District Code	School Bldg. Code
<u>Dexter High School</u>	<u>81050</u>	<u>00913</u>
_____	_____	_____
_____	_____	_____

## PART B

### 1. School Profile:

District Profile Information	Answer Percent (%)
Economically Disadvantaged (free/reduced lunch)	<u>11</u>
Special Education	<u>13</u>
First Generation Students (if known)	<u>unknown</u>
White	<u>94</u>
African American	<u>1</u>
Hispanic/Latino	<u>1</u>
Two or more races	<u>1</u>
Asian	<u>2</u>
American Indian or Alaska Native	<u>.2</u>
Native Hawaiian or Other Pacific Islander	<u>.1</u>

Our most recent state assessment (M-STEP) results reveal that:  
70.08% of our students perform proficiently in math;  
65.76% perform proficiently in reading;  
58.6% perform proficiently in science; and  
56.8% perform proficiently in social studies.

11<sup>th</sup> grade students were assessed using the SAT for ELA and Math.

Dexter Community Schools is the name of the LEA (local educational agency or school district) who will grant the high school diploma to the Early Middle College student.

EMC Metric	Answer Number (#)
Current High School Enrollment	<u>1183</u>
Current High School Graduation Rate	<u>98%</u>
Year 1 number of EMC students to be served	<u>10</u>
Year 2 number of EMC students to be served	<u>20</u>
Year 3 number of EMC students to be served	<u>30</u>
Current High School GPA Average	<u>3.19</u>
Average college credits that will be earned	<u>60</u>
Anticipated GPA in college course work	<u>2.0 or higher</u>
Anticipated # of Associate Degrees earned by the end of the first Cohort of students at 5 <sup>th</sup> year completion	<u>10</u>

a) We expect our new EMC program to increase our overall graduation rate by 2% by the time we graduate our first EMC cohort in June 2025.

b) Our county associate degree attainment rate is currently 45%  
<http://strongernation.luminafoundation.org/report/2018/#state/MI>

Our collective efforts will help Michigan achieve the goal of 60% of residents, age 25 to 64, will have at least an associate degree by 2025.

c) There are 3 existing EMCs in our county. See section V of the Getting Started Tool Kit.

d) 33# or 6% of our schools' Free/Reduced Lunch (FRL) population are currently engaged in Dual Enrollment programming.

e) Our goal is to increase the number of FRL student participation in EMC programming by a minimum of 10 students annually.

f) Additionally, we will intentionally recruit first generation college students by using the following strategies:

a. Provide mentoring for students including expectations around the application process and college experience, help students overcome obstacles that stem from a simple lack of knowledge about college and concerns about intelligence and ability.

b. Provide resources for parents including orientation, campus visits and connection with district staff, campus faculty and administrators

- c. First generation college students require extra attention to help them address concerns about college including courses, workload, and self-doubt regarding ability. School counselors are crucial in identifying and recruiting students. School counselors will need training in identifying and supporting students through the referral and application process including concrete support with time management and meeting deadlines, but also social emotional support for students.

The current foundation allowance for our district is \$8117 per student.

Our postsecondary partner will invoice us \$105 per credit hour, or approximately \$315 per course.

EMC Student Cohort	Enrollment Projections	Business Office projections per year for EMC tuition	Estimated cost per student for books, lab fees, technology, equipment etc.	Business office projected FTE revenue after fifth year graduation of each cohort
Year 1	<u>10</u>	<u>\$42,500</u>	<u>\$2,000</u>	<u>\$426,200</u>
Year 2	<u>10</u>	<u>\$62,500</u>	<u>\$6,500</u>	
Year 3	<u>10</u>	<u>\$92,500</u>	<u>\$12,500</u>	

The district agrees to invest \$1,000 of their fifth year EMC FTE (\$5,000 maximum) per year beginning in 2023 to support ongoing research of the EMC model/movement in our district and the state.

2. **Power of Site:** Our EMC students will earn their postsecondary credit as follows (e.g., on a college campus, at a CTE center, at the high school, in the evening, on weekends, by college professors, etc.). Use as much space as necessary to adequately describe the following aspects of your EMC model.

(Please be detailed with your response):

Where: On college campus, at the high school or CTE center

When: During school day, evenings and weekends

With Whom: Professors/instructors

How: Face to face classes, online classes or classes offered on our high school campus

Students in our EMC will need to travel 19 miles, one-way, to get to the site of our college partner.

What options do the students have to be transported to the college campus? District provided transportation or individual student vehicle.

How will EMC students have access to food services, including free/reduced lunch? Students will be provided sack lunches to take to campus in the same way we already provide for dual enrollment and alternative education students who need to eat lunch off campus.

3. **Professional Development:** The district will commit resources and time to give faculty, staff, and students, associated with the new EMC, opportunities to

participate in the following conferences and workshops to assist with the EMC reform movement.

This is a projection to show you are committed to sending staff as applicable. Dates will be sent to you upon EMC approval.

Conference/Workshop	K-13 Educators	Post-Secondary Educators
MEMCA Winter Conference - March	1	1-2
MEMCA Summer Conference - August	2	1-2
MEMCA Teacher Workshop	1-2	
MEMCA Counselor Workshop	1	
MEMCA Student Conference	1-2	
Cluster I coaching workshop for <b>first year EMCs only</b>	2-3	1-2
Cluster II coaching workshop to prepare to present your Career & College Readiness Curriculum to the MEMCA Leadership Team to apply for approval to award the MEMCA Certificate	1-2	1-2
Other PD that reflects evidence-based research (e.g. the Middle College Natl. Consortium's Annual Summer Conference)	Any interested Dexter Community Schools staff	1-2

4. **Evidence-based research** and resources will be used to help us design and continuously improve our EMC Career and College Readiness instructional model. **Please identify academic scholarly articles.**

Our top three research sources currently include (List author, institution, date, and research work/materials/books):

Author Barnett, E., Bucci, K., Hino, C., Kim, J.  
Institution National Center for Restructuring Education, Schools and Teaching (NCREST)  
Research work, materials, books etc. Ten Key Decisions in Creating Early Colleges: Design Options Based on Research  
Date December, 2013

Author Conley, D.T.  
Institution Jossey-Bass  
Research work, materials, books etc. College and Career Ready: Helping All Students Succeed Beyond High School  
Date 2010

Author Webb, M., Gerwin, C.  
Institution Early College Design- Jobs for the Future  
Research work, materials, books etc. Early College Expansion: Propelling Students to Postsecondary Success, at a School Near You  
Date 2014

5. **School Board Policy:** The Board minutes, confirming approval for a fifth-year graduation plan for Early Middle College students, which includes the successful completion of a math or math related course in the fifth year, was adopted at the board meeting on May 20, 2019.

The math course may be a high school or college course that is dual credited to meet the Michigan Merit Curriculum graduation requirements.

***Should the local school board wish to request a waiver to Section 1284b (MCL 380.1284b) of the State School Aid Code, allowing the district to serve students and begin full operation before Labor Day, to accommodate students in the Early Middle College, you may apply here: <https://fs10.formsite.com/SASF/form5/index.html>***

6. **EMC Student Criteria/Eligibility:** The district plans to examine the following factors during the process of considering admission to the EMC (check all that apply). These are considerations; not requirements.

<input checked="" type="checkbox"/> Grade level (9, 10, or 11 <sup>th</sup> or 9 <sup>th</sup> only, 10 <sup>th</sup> only)	<input checked="" type="checkbox"/> GPA minimum of <u>2.0</u>	<input type="checkbox"/> PSAT Score _____
<input type="checkbox"/> Local Academic Assessment Tool	<input type="checkbox"/> Accuplacer or Compass Score _____	<input checked="" type="checkbox"/> # of Expulsions/Suspensions/Referrals
<input type="checkbox"/> EDP Goals	<input checked="" type="checkbox"/> Recommendation Letter from <u>Teacher or Administrator</u>	<input type="checkbox"/> Frequency of Parent Meeting(s)
<input type="checkbox"/> Advanced Placement (AP) or Concurrent Enrollment Performance	<input type="checkbox"/> International Baccalaureate (IB) Course Performance	<input type="checkbox"/> Student must have own transportation to the College
<input type="checkbox"/> Student Essay	<input checked="" type="checkbox"/> Attendance	<input type="checkbox"/> M-STEP Scores
<input type="checkbox"/> Extracurricular Participation	<input type="checkbox"/> Employer Endorsement	<input type="checkbox"/> Child of District Employee
<input type="checkbox"/> Current Success in Dual Enrollment	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____

This EMC shall **focus recruitment efforts** on students with the following characteristics:

<input checked="" type="checkbox"/> First generation (includes a student whose parent took college credits but did not complete a degree)	<input checked="" type="checkbox"/> Underrepresented/underserved
<input checked="" type="checkbox"/> Single parent/no parent household	<input checked="" type="checkbox"/> Economically disadvantaged
<input checked="" type="checkbox"/> In Foster Care	<input checked="" type="checkbox"/> Social/emotional challenges
<input checked="" type="checkbox"/> Homeless Students	<input type="checkbox"/> Other characteristics your EMC will focus on: _____
<input checked="" type="checkbox"/> Special Education	<input type="checkbox"/>

7. How does your EMC plan to address potential barriers, obstacles, or inequities (i.e., transportation) that may prevent students from participating in this opportunity? Please be **detailed** in your response. Students will be recruited for the EMC program at Mill Creek Middle School or Dexter High School. We will specifically look at students that struggle in the high performing environment at our high school and those who are not interested in the AP or IB options currently offered. We have a limited number of slots available to students in the South and West Washtenaw Consortium program and this leave a significant number of students without options and they struggle in the high school environment as it stands now. Additionally, we began the Dexter Alternative School in 2016-2017 to provide support for our struggling students. We see the alternative school and EMC running together and providing support for all students as they work towards their goal of earning a high school diploma and begin to realize that college really is an option. Students will be provided resources that are needed to be successful in the EMC program. Resources such as access to technology, transportation, support from a graduation coach or a school social worker will be available to students beginning in ninth grade. We have a close relationship with local organizations such as Rotary and Lions that will assist with financial needs and resources as well.

## 8. **Social/Emotional and Academic Career and College Readiness**

**Wrap-Around Services:** Our new EMC will provide services that go beyond traditional dual enrollment to support EMC students.

List 10 unique wrap-around services/supports that are designed and delivered by the EMC partners for EMC students to promote successful career and college readiness experiences.

Examples of supports from David Conley's *Redefining College Readiness*, March 2007:

- Study skills and time management courses
  - Develop a detailed plan on how to incorporate college readiness activities into the routines of the school
  - Provide training for staff on college requirements, financial aid options, selective college admissions process, different learning styles, the role of admissions tests, so they can assist students in making the process more manageable.
1. Offer a seminar class designed to support college course-taking students
  2. Individual or small group mentoring provided by older peers, teachers, counselors
  3. A designated college liaison whose role includes help with access to college courses and service
  4. Orientation, summer bridge programs or boot camps for students
  5. College 101 course
  6. Advisory in which students meet regularly in groups with a caring adult to talk about school and life
  7. Organize study groups with peers

8. Tutoring available in the district
9. Extra help provided from high school teachers
10. Tutoring at Washtenaw Community College

9. Please include anything else you would like to tell us about your proposed EMC model (limit your narrative response to one page).

Dexter Early Middle College is committed to enabling all students to attain high standards. This requires attention be paid to students' academic and affective needs. Students need to be known well and recognized for who they are. The Dexter Early Middle College model combines challenge and support, fostering growth in every student. Research has demonstrated that these supports are critical.

**Academic Support should be:**

- Provided by subject area
- Mandated initially
- Evaluated by tying it to student outcomes
- Incorporate meta-cognitive skills

**Social/Emotional Support should:**

- Orient students to the demands of college
- Provide peer group activities (e.g. peer study groups)
- Use college students as role models and mentors
- Recognize and address student needs including family, work, financial pressure, etc

**College Organization Skills should:**

- Be intentionally taught before enrollment in college classes
- Be practiced in a class concurrent to college course taking
- Be recognized as important as academic skills

**College Knowledge should:**

- Include applications, portfolio building, financial aid, registration processes, college services
- Be intentionally taught across the high school curriculum
- Be practiced through the dual enrollment process

**The College-High School Collaboration should:**

- Build a student support system based on each institution's strengths
- Should provide the opportunity for institutions to learn from each other

10. **CTE Early Middle College (if applicable):** Our new EMC program will contain a Career and Technical Education (CTE) component that includes one or more state-approved CTE Early Middle College instructional program(s).

The following CTE EMC programs have already been approved:  
Add additional rows as necessary.

Approved CTE Program	Classification of Instructional Program (CIP) Code	Program Serial Number (PSN)
_____	_____	_____
_____	_____	_____

The following CTE EMC programs **will be submitted** to OCTE for approval:  
Add additional rows as necessary.

CTE Program	Classification of Instructional Program (CIP) Code	Date to Submit to OCTE	Semester/Year CTE Program will be offered (if approved)
_____	_____	_____	_____
_____	_____	_____	_____

## Assurances and Certifications

1. The Early Middle College will provide a unique environment for students, integrate a 'career and college readiness' curricula, and provide guidance and counseling specifically designed to support Early Middle College students.
2. **ALL** Early Middle College students, high school EMCs or EMC programs, will be identified and flagged in the MSDS with a code of 3500 no later than the fall count day of grade 11.
3. Early Middle College students will not be moved in and out of the five-year cohort once identified.
4. Early Middle College students will annually update their EDP to reflect EMC academic plans and have a description of the EMC program built into their EDP graduation requirements.
5. Early Middle College students will be considered 'on-time' graduates by earning a high school diploma and an associate degree, an EMC (MEMCA) technical certificate\* (see bottom of page 1), an industry/higher education recognized technical certificate, or 60 transferable credits.
6. Early Middle College programs and schools will submit all required reporting. In the case of a school within a school, this means separate reporting requirements for the high school and the Early Middle College.
7. The Early Middle College will ensure that at the time the EMC begins operation, students will have access to USDA-approved breakfast and lunch facilities daily, including Free and Reduced lunch access for those students who qualify.
8. Early Middle College member districts will be verified each year and reported to MDE by the date requested.
9. It is understood that State School Aid Section 6(4)m requires that students must not be otherwise eligible for high school graduation to participate in a fifth year of high school and that Section 3(f) of the Postsecondary Enrollment Options Act and Section 3(g) of the Career and Technical Preparation Act require that students be enrolled in at least one high school course required for graduation which must be a high school or dual enrollment math or math-related course. A math or math related course must be successfully completed in the fifth year to meet the Michigan Merit Curriculum graduation requirements.
10. If this Early Middle College application is approved, our EMC K-13 design team certifies that it will regularly and accurately report student data (including dual enrollment statistics) through the Center for Educational Performance and Information (CEPI) as prescribed by CEPI officials.
11. The Early Middle College agrees to be monitored by MDE/MEMCA officials with unscheduled visitations throughout the course of its operation for on-site technical assistance, discovery of promising practices, and quality improvement.
12. The Early Middle College agrees to participate in MEMCA and the Early Middle College Data Project each year as feasible.
13. To ensure optimal opportunities and on-track graduation, the Early Middle College agrees to present their Career and College Readiness Curriculum, for approval by the MEMCA Leadership Council, before its first EMC cohort graduation. This certificate will support those students who may not graduate with an associate degree, an industry certification, or 60 transferrable credits.
14. The Early Middle College will comply with all Michigan Department of Education requirements and requirements under any applicable rules, laws, or public acts.
15. The Early Middle College agrees to share these assurances with the school's lead administrator and with its Pupil Accounting personnel.

By signing this application, the applicant certifies that it will agree to perform all actions and support all intentions stated in the Assurances and Certifications and will comply with all state and federal regulations and requirements pertaining to this program.

The partners below agree to maintain frequent communication regarding the operation of the EMC. The applicant certifies further that the information submitted on this application is true and correct.

Superintendent or Authorized Official	_____	<b>Signature</b>
Typed Name/Title _____	Date _____	
Head of Early Middle College	_____	<b>Signature</b>
Typed Name/Title _____	Date _____	
Postsecondary President or Designee	_____	<b>Signature</b>
Typed Name/Title _____	Date _____	
Career Education Planning District Director Must be the MDE approved CEPD Director <b>(applicable only to CTE/EMCs)</b>	_____	<b>Signature</b>
Typed Name/Title _____	Date _____	

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**Note:** Full application must *not exceed 20 pages* including attachments.

**Send one hard copy and one electronic copy to:**

Beverly Brown  
Office of Career and Technical Education  
Michigan Department of Education  
P. O. Box 30712  
Lansing, MI 48909  
[Brownb21@michigan.gov](mailto:Brownb21@michigan.gov)

**Due Date for Early Middle College Applications:  
See Page 14**

**Note: Late applications will not be accepted.**



Please list additional secondary and postsecondary contacts for MEMCA/MDE mailing purposes:

<input type="checkbox"/> Secondary <input type="checkbox"/> Postsecondary Partner Contact Name and Title		
Entity Name		Entity Code
Telephone Number	Fax Number	Email Address

<input type="checkbox"/> Secondary <input type="checkbox"/> Postsecondary Partner Contact Name and Title		
Entity Name		Entity Code
Telephone Number	Fax Number	Email Address

<input type="checkbox"/> Secondary <input type="checkbox"/> Postsecondary Partner Contact Name and Title		
Entity Name		Entity Code
Telephone Number	Fax Number	Email Address

<input type="checkbox"/> Secondary <input type="checkbox"/> Postsecondary Partner Contact Name and Title		
Entity Name		Entity Code
Telephone Number	Fax Number	Email Address

<input type="checkbox"/> Secondary <input type="checkbox"/> Postsecondary Partner Contact Name and Title		
Entity Name		Entity Code
Telephone Number	Fax Number	Email Address

<b>FOR MDE USE ONLY</b>		
APPROVED BY: _____	_____	
Signature	Date	
PRINT NAME: _____		



**2018-2019  
EARLY MIDDLE COLLEGE  
GETTING STARTED WORKSHOPS  
TIMELINE**



**Fall 2018 Workshop: Tuesday, October 23 (8:30 a.m.-2:30 p.m.)**

July 15, 2018	Registration for Workshop Opens
<b>October 12, 2018</b>	<b>Registration for Workshop Closes</b>
<b>December 1, 2018</b>	<b>EMC Applications Due</b>
January 18, 2019	Approval Notifications will be sent out for schools opening in the Fall of 2019

**Winter 2019 Workshop: Friday, February 22 (8:30 a.m.-2:30 p.m.)**

July 15, 2018	Registration for Workshop Opens
<b>February 8, 2019</b>	<b>Registration for Workshop Closes</b>
<b>June 7, 2019</b>	<b>EMC Applications Due</b>
August 9, 2019	Approval Notifications will be sent out for schools opening in the Fall of 2020

**Location/Registration Fee:**

Location:

Mott Community College Event Center  
1401 East Court Street  
Flint, MI 48503

Registration Fee:

\$50 per Workshop

**Register/Questions:**

Registration questions may be sent to Diane Weeks at [dweeks@geneseeisd.org](mailto:dweeks@geneseeisd.org) or at 810-232-8531.

Registration Link: [Early Middle College Getting Started Workshop  
https://goo.gl/forms/7Vz8UBYmMNPuHR6D3](https://goo.gl/forms/7Vz8UBYmMNPuHR6D3)

## Master Directory Roster List CEPD CTE Administrators

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**Ms. Ashley Nevins**

CEPD 01 CTE Administrator (Region 01)  
Gogebic-Ontonagon Isd  
202 Elm Street  
Bergland, MI 49910-0218  
Work: 906.575.3438 Ext: 105  
CEPD: 01  
anevins@gcisid.org

**Mr. Jim Rummer**

CEPD 07 CTE Administrator (Region 05)  
Charlevoix-Emmet Isd  
08568 Mercer Boulevard  
Charlevoix, MI 49720  
Work: 231.547.9947  
Fax: 231.582.8082 CEPD: 07  
rummerj@charemsid.org

**Mr. Timothy Rigling**

CEPD 13 CTE Administrator (Region 05)  
Wexford-Missaukee Career Tech Center  
9907 East 13Th Street  
Cadillac, MI 49601  
Work: 231.876.2207  
Fax: 231.876.2212 CEPD: 13  
trigling@wmisd.org

**Mr. Shawn Kolbus**

CEPD 02 CTE Administrator (Region 01)  
Copper Country Isd  
809 Hecla Street  
Hancock, MI 49930  
Work: 906.250.5353  
CEPD: 02  
skolbus@copperisd.org

**Mrs. Sandra Jeannotte**

CEPD 08 CTE Administrator (Region 04)  
Cheboygan Area Schools  
504 Division Street  
Cheboygan, MI 49721  
Work: 231.627.3331  
Fax: 231.627.2430 CEPD: 08  
jeannottes@chebschools.org

**Ms. Lynda Matson**

CEPD 14 CTE Administrator (Region 07)  
West Shore Esd  
2130 West Us Highway 10  
Ludington, MI 49307  
Work: 231.845.6211  
Fax: 231.757.2406 CEPD: 14  
lmatson@wsesd.org

**Mr. Mike Mulligan**

CEPD 03 CTE Administrator (Region 02)  
Dickinson-Iron Isd  
1074 Pyle Dr  
Kingsford, MI 49802  
Work: 906.779.2697  
Fax: 906.779.2608 CEPD: 03  
mmulligan@diisid.org

**Ms. Joyce McCoy**

CEPD 09 CTE Administrator (Region 04)  
Alpena Public Schools  
3303 S Third Street  
Alpena, MI 49707  
Work: 989.358.5026  
Fax: 989.358.5065 CEPD: 09  
mccoyj@alpenaschools.com

**Ms. Sandra Russell**

CEPD 15 CTE Administrator (Region 06)  
Clare-Gladwin Resd  
4041 E. Mannsiding Road  
Clare, MI 48617  
Work: 989.229.8709  
Fax: 989.386.3238 CEPD: 15  
srussell@cgresd.net

**Mr. Brian Sarvello**

CEPD 04 CTE Administrator (Region 02)  
Marquette-Alger Resa  
321 East Ohio Street  
Marquette, MI 49855  
Work: 906.226.5135  
Fax: 906.226.5141 CEPD: 04  
bsarvello@maresa.org

**Mr. Patrick Lamb**

CEPD 10 CTE Administrator (Region 05)  
Traverse Bay Area Career Tech Center  
880 Parsons Road  
Traverse City, MI 49686  
Work: 231.922.6260  
Fax: 231.922.6364 CEPD: 10  
plamb@tbaisd.k12.mi.us

**Mr. Brian McBride**

CEPD 16 CTE Administrator (Region 08)  
Bay-Arenac Intermediate School District  
4155 Monitor Road  
Bay City, MI 48706  
Work: 989.667.3266  
Fax: 989.667.3282 CEPD: 16  
mcbrideb@baisd.net

**Mr. Lucas Siebert**

CEPD 05 CTE Administrator (Region 02)  
Delta-Schoolcraft Isd  
2525 Third Avenue South  
Escaanaba, MI 49829-1298  
Work: 906.786.9300 Ext: 300  
Fax: 906.786.9318 CEPD: 05  
lsiebert@dsisd.k12.mi.us

**Mr. Daniel Beltz**

CEPD 11 CTE Administrator (Region 06)  
Cooe Isd  
11051 North Cut Rd, Po Box 827  
Roscommon, MI 48653-0827  
Work: 989.275.9536 Ext: 435  
Fax: 989.275.6788 CEPD: 11  
beltzd@cooisid.net

**Mr. Donald Johnson**

CEPD 17 CTE Administrator (Region 08)  
Midland County Esa  
3917 Jefferson Ave  
Midland, MI 48640-3582  
Work: 989.859.3651  
Fax: 989.923.5004 CEPD: 17  
djohnson@mcesa.k12.mi.us

**Ms. Tammy J. Rutledge**

CEPD 06 CTE Administrator (Region 03)  
Eastern Upper Peninsula Isd  
315 Armory Place  
Sault Ste. Marie, MI 49783  
Work: 906.632.3373 Ext: 128  
Fax: 906.632.1125 CEPD: 06  
tammyr@eupschools.org

**Mr. Jay Young**

CEPD 12 CTE Administrator (Region 06)  
Iosco Resa  
27 N Rempert Road  
Tawas, MI 48763  
Work: 989.362.3006 Ext: 166  
CEPD: 12  
jyoung@ioscoresa.net

**Mr. Doug Bush**

CEPD 18 CTE Administrator (Region 10)  
Gratiot-Isabella Resd  
8240 S. Genuine Rd.  
Shepherd, MI 48883  
Work: 989.828.7373 Ext: 3222  
Fax: 989.828.5619 CEPD: 18  
dbush@giresd.net

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## Master Directory Roster List CEPD CTE Administrators

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**Mr. Mike Miller**  
CEPD 19 CTE Administrator (Region 07)  
Mecosta - Osceola Isd  
15760 190Th Ave  
Big Rapids, MI 49307  
Work: 231.796.5805 Ext: 1608  
Fax: 231.796.0262 CEPD: 19  
millerm@moisd.org

**Mr. Clark D. Brock**  
CEPD 25 CTE Administrator (Region 11)  
Huron Area Technical Center  
1160 South Van Dyke Road  
Bad Axe, MI 48413-9615  
Work: 989.269.3437  
Fax: 989.269.2844 CEPD: 25  
cbrock@huronisd.org

**Mr. David Searles**  
CEPD 33 CTE Administrator (Region 12)  
Ottawa Area Isd  
13663 Port Sheldon Road  
Holland, MI 49424  
Work: 616.738.8950 Ext: 4302  
Fax: 616.738.8956 CEPD: 33  
dsearles@oaisd.org

**Ms. Gretchen Spedowske**  
CEPD 20 CTE Administrator (Region 07)  
Newaygo County Resa  
4747 W Career Pathway  
Fremont, MI 49412  
Work: 231.924.8814  
Fax: 231.924.6311 CEPD: 20  
gspedowske@ncresa.org

**Ms. Debbie Nelson**  
CEPD 26 CTE Administrator (Region 11)  
Sanilac Isd Career Center  
175 East Aiken Road  
Peck, MI 48466-9608  
Work: 810.648.4700 Ext: 4226  
Fax: 810.648.4834 CEPD: 26  
dnelson@sanilacisd.org

**Mr. Robert Smith**  
CEPD 34 CTE Administrator (Region 19)  
Van Buren Technology Center  
250 South St  
Lawrence, MI 49084  
Work: 269.539.5325  
CEPD: 34  
rsmith@vbisd.org

**Mr. Kyle Fiebig**  
CEPD 21 CTE Administrator (Region 09)  
Muskegon Area Career Tech Center  
200 Harvey Street  
Muskegon, MI 49442  
Work: 231.767.3605  
Fax: 231.767.2692 CEPD: 21  
kfiebig@muskegonisd.org

**Mr. Patrick J. Yanik**  
CEPD 27 CTE Administrator (Region 16)  
St Clair County Resa  
499 Range Road  
Port Huron, MI 48040  
Work: 810.364.8990  
Fax: 810.364.6125 CEPD: 27  
yanik.pat@scresa.org

**Ms. Debra J. Miller**  
CEPD 35 CTE Administrator (Region 20)  
Kalamazoo Resa-Efe  
1819 East Milham Road  
Portage, MI 49002-3035  
Work: 269.250.9302  
Fax: 269.250.9301 CEPD: 35  
deb.miller@kresa.org

**Ms. Celena Mills**  
CEPD 22 CTE Administrator (Region 10)  
Montcalm Area Intermediate School District  
1550 W Sidney Rd  
Sidney, MI 48885  
Work: 616.225.5700  
Fax: 616.225.5709 CEPD: 22  
cmills@maisd.com

**Mr. Dale Moore**  
CEPD 28 CTE Administrator (Region 11)  
Lapeer County Isd Ed And Tech Center  
690 North Lake Pleasant Road  
Attica, MI 48412  
Work: 810.667.6068 Ext: 6068  
Fax: 810.724.7600 CEPD: 28  
dmoore@lapeerisd.org

**Mr. Timothy Staffen**  
CEPD 36 CTE Administrator (Region 21)  
Calhoun Intermediate School District  
475 East Roosevelt Avenue  
Battle Creek, MI 49017  
Work: 269.781.5141 Ext: 2431  
Fax: 269.968.4344 CEPD: 36  
staffent@calhounisd.org

**Ms. Jenny Geno**  
CEPD 23 CTE Administrator (Region 08)  
Saginaw Intermediate School District  
3860 Fashion Square Blvd  
Saginaw, MI 48603  
Work: 989.399.7466  
CEPD: 23  
jgeno@sisd.cc

**Ms. Denise Belt**  
CEPD 29 CTE Administrator (Region 15)  
Genesee Isd  
2413 West Maple Avenue  
Flint, MI 48507-3429  
Work: 810.591.4446  
Fax: 810.244.1242 CEPD: 29  
dbelt@geneseeisd.org

**Dr. Mark Pogliano**  
CEPD 37 CTE Administrator (Region 22)  
Jackson Intermediate School District  
6700 Browns Lake Road  
Jackson, MI 49201  
Work: 517.768.5163  
Fax: 517.787.5898 CEPD: 37  
mark.pogliano@jaisd.org

**Mr. Shawn Petri**  
CEPD 24 CTE Administrator (Region 11)  
Tuscola Technology Center  
1401 Cleaver Road  
Caro, MI 48723-9135  
Work: 989.673.5300 Ext: 30305  
Fax: 989.673.4228 CEPD: 24  
spetri@tuscolaisd.org

**Mr. Jamie Engel**  
CEPD 31 CTE Administrator (Region 14)  
Ingham Intermediate School District  
Wilson Talent Center  
611 Hagadorn Road  
Mason, MI 48854  
Work: 517.244.1337  
Fax: 517.244.9510 CEPD: 31  
jengel@inghamisd.org

**Ms. Michelle Radcliffe**  
CEPD 38 CTE Administrator (Region 17)  
Livingston Educational Service Agency  
1425 W Grand River Ave  
Howell, MI 48843  
Work: 517.540.6830  
Fax: 517.546.7047 CEPD: 38  
michelleradcliffe@livingstonesa.org

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## Master Directory Roster List CEPD CTE Administrators

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**Mr. Jarrad Grandy**  
CEPD 39 CTE Administrator (Region 18)  
Oakland Schools  
2111 Pontiac Lake Road  
Waterford Township, MI 48328  
Work: 248.209.2154  
CEPD: 39  
jarrad.grandy@oakland.k12.mi.us

**Ms. Jennifer Laduke**  
CEPD 44 CTE Administrator (Region 25)  
Monroe County Intermediate School District  
1101 South Raisinville Road  
Monroe, MI 48161-9047  
Work: 734.322.2720 Ext: 1361  
Fax: 517.242.1363 CEPD: 44  
jennifer.laduke@monroeisd.us

**Ms. Linda Blankenship**  
CEPD 50 CTE Administrator (Region 13)  
Allegan Area Technical Education Center  
2891 116Th Avenue  
Allegan, MI 49010  
Work: 269.512.7800  
Fax: 269.512.7801 CEPD: 50  
lblankenship@alleganaesa.org

**Ms. Shannon Williams**  
CEPD 40 CTE Administrator (Region 16)  
Macomb Intermediate School District  
44001 Garfield  
Clinton Township, MI 48038  
Work: 586.228.3488  
CEPD: 40  
swilliams@misd.net

**Ms. Jenny Heath**  
CEPD 45 CTE Administrator (Region 22)  
Lenawee Isd  
1372 North Main Street  
Adrian, MI 49221  
Work: 517.265.1654  
Fax: 517.263.9433 CEPD: 45  
jenny.heath@lisd.us

**Ms. Jennifer Branch**  
CEPD 51 CTE Administrator (Region 14)  
Clinton County Resa  
1013 South Us 27, Suite A  
St. Johns, MI 48879-2423  
Work: 989.224.6831 Ext: 2334  
Fax: 989.224.9574 CEPD: 51  
jbranch@ccresa.org

**Ms. Brenda Belcher**  
CEPD 41 CTE Administrator (Region 24)  
Detroit Public Schools Community District  
9Th Floor Fisher Bldg  
3011 West Grand Blvd  
Detroit, MI 48202  
Work: 313.873.7637  
CEPD: 41  
brenda.belcher@detroitk12.org

**Mr. Jonathon Tobar**  
CEPD 46 CTE Administrator (Region 22)  
Hillsdale County Isd  
310 West Bacon Road  
Hillsdale, MI 49242  
Work: 517.439.4388 Ext: 220  
Fax: 517.439.4388 CEPD: 46  
jonathan.tobar@hillsdale-isd.org

**Ms. Kathleen Szuminski**  
CEPD 52 CTE Administrator (Region 14)  
Eaton Resa  
1790 Packard Highway  
Charlotte, MI 48813  
Work: 517.483.1341  
Fax: 517.483.9967 CEPD: 52  
kszuminski@eatonresa.org

**Ms. Tirria Kendred**  
CEPD 42 CTE Administrator (Region 25)  
Wayne Resa-Co Cepd  
33500 Van Born Rd  
Wayne, MI 48184  
Work: 734.334.1382  
Fax: 734.334.5252 CEPD: 42  
kendret@resa.net

**Mr. Thomas Cameron**  
CEPD 47 CTE Administrator (Region 20)  
St. Joseph County Isd  
62445 Shimmel Road  
Centreville, MI 49032  
Work: 269.467.5407  
Fax: 269.467.4309 CEPD: 47  
tcameron@sjcisd.org

**Mr. Ted W. Paton**  
CEPD 53 CTE Administrator (Region 10)  
Ionia County Isd  
Heartlands Institute Of Technology  
250 E. Tuttle Road  
Ionia, MI 48846-9698  
Work: 616.527.6540 Ext: 1805  
Fax: 616.527.4731 CEPD: 53  
tpaton@ioniaisd.org

**Mr. Jason Evers**  
CEPD 42 CTE Administrator (Region 25)  
Wayne Resa-Co Cepd  
33500 Van Born Road  
Wayne, MI 48184  
Work: 734.334.1503  
Fax: 734.334.5252 CEPD: 42  
evers@resa.net

**Ms. Mikki Spagnoli**  
CEPD 48 CTE Administrator (Region 19)  
Lewis Cass Isd  
61682 Dailey Road  
Cassopolis, MI 49031  
Work: 269.445.6224  
Fax: 269.445.2981 CEPD: 48  
mspagnoli@lewiscassisd.org

**Ms. Jody Gielinski**  
CEPD 43 CTE Administrator (Region 23)  
South And West Washtenaw Consortium  
1300 Campus Parkway  
Saline, MI 48176  
Work: 734.401.4371  
Fax: 734.429.8062 CEPD: 43  
gielinsj@salineschools.org

**Mr. Chris Machiniak**  
CEPD 49 CTE Administrator (Region 19)  
Berrien Regional Education Service Agency  
711 St. Joseph Ave.  
Berrien Springs, MI 49103  
Work: 269.471.7725 Ext: 1328  
Fax: 269.471.9731 CEPD: 49  
chris.machiniak@berrienresa.org

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# Washtenaw I S D

A REGIONAL EDUCATIONAL SERVICE AGENCY

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**To:** Secretary, Board of Education  
**From:** Scott Menzel, Superintendent, Washtenaw ISD  
**Date:** April 23, 2019  
**Re:** **Biennial Election - Monday, June 3, 2019**

The biennial election for the Washtenaw Intermediate School District (WISD), to elect two board members for two six-year terms, will be held on **June 3, 2019 at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 13, 2019. To be in compliance with the law, between **Monday, May 13, 2019, and Monday, June 3, 2019**, a local constituent board of education must **adopt** a resolution to select its voting representative and identify the candidates it supports. There are two resolutions enclosed for your use – one to consider the resolution to designate the school district's election representative to be used at the first meeting and one to adopt the appointment of the representative and designating the candidates for which the representative's vote is to be initially cast to be used at the second meeting.

The members elected to the Washtenaw Intermediate School District Board of Education will begin his/her six-year term on July 1, 2019. Not more than two members of the Intermediate School District board shall be from the same local school district. The terms that are expiring this year are that of Diane Hockett (Ann Arbor) and Mary Jane Tramontin (Ann Arbor) who are running as incumbents. Members continuing on the Washtenaw Intermediate School District board include two members from Ypsilanti and one member from Chelsea.

Please remember that you, as Board Secretary, will need to remind your local board representative to come to the Board Room of WISD's Teaching and Learning Center, 1819 S. Wagner Road, Ann Arbor, MI on **Monday, June 3, 2019, at 6:00 p.m.** to physically cast his/her ballot for your district's vote in the intermediate school district biennial election.

For your information, candidates that have filed with the Washtenaw County Clerk's office as of April 23, 2019 for the **two** six-year seats are:

Diane Hockett (Ann Arbor)  
Mary Jane Tramontin (Ann Arbor)

If you have any questions, please contact my office at (734) 994-8100, ext. 1300.

**380.614 Board; election of members; resolution; notice of meeting; acting chairperson and secretary; open meeting; term; vacancy; nominating petition; signatures; filing petition and affidavit; ballots; filing fee.**

Sec. 614. (1) Except as provided in section 615 and subject to section 642c of the Michigan election law, MCL 168.642c, the members of the intermediate school board shall be elected biennially on the first Monday in June by an electoral body composed of 1 person designated by the board of each constituent school district.

(2) The board of a constituent district shall designate its representative to this electoral body by resolution adopted not earlier than 21 days before the date of this biennial election. The board shall consider the resolution at not less than 1 public meeting before adopting the resolution. The resolution shall be adopted by majority vote of the members serving on the board. In its resolution designating its representative, the board of a constituent district shall identify the candidate the board supports for each position to be filled on the intermediate school board and shall direct its representative to vote for that individual or individuals at least on the first ballot taken by the electoral body. The secretary of the intermediate school board shall send a notice by certified mail of the hour and place of the meeting of the electoral body described in subsection (1) to the secretary of the board of each constituent school district at least 10 days before the meeting. The president and secretary of the intermediate school board shall act as chairperson and secretary at the meeting. The meeting of the electoral body shall be an open meeting conducted in the manner prescribed under the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(3) Except as provided in section 703, the term of office of each member elected to the intermediate school board is 6 years and begins on July 1 following election. Not more than 2 members of the intermediate school board shall be from the same school district unless there are fewer districts than there are positions to be filled.

(4) A vacancy shall be filled by the remaining members of the intermediate school board until the next biennial election at which time the vacancy shall be filled for the balance of the unexpired term. Notice of the vacancy shall be filed with the state board within 5 days after the vacancy occurs. If the vacancy is not filled within 30 days after it occurs, the vacancy shall be filled by the state board.

(5) Subject to subsection (7), a candidate for election to the intermediate school board shall be nominated by petitions that are signed by a number of school electors of the combined constituent school districts of the intermediate school district, as follows:

(a) If the population of the intermediate school district is less than 10,000 according to the most recent federal census, a minimum of 6 and a maximum of 20.

(b) If the population of the intermediate school district is 10,000 or more according to the most recent federal census, a minimum of 40 and a maximum of 100.

(6) A school elector may sign as many petitions as there are vacancies to fill. Nominating petitions and an affidavit as provided in section 558 of the Michigan election law, MCL 168.558, shall be filed with the school district filing official not later than 30 days before the date of the biennial election under subsection (1). The school district filing official shall determine the sufficiency of the petitions and the eligibility of the candidates nominated. The school district filing official shall provide ballots for the biennial election, listing on the ballots the names of all candidates properly nominated. The chairperson of the biennial election meeting may accept nominations for a vacancy from the floor only if no nominating petitions have been filed for the vacancy.

(7) Instead of filing nominating petitions, a candidate for election to the intermediate school board may pay a nonrefundable filing fee of \$100.00 to the school district filing official. If this fee is paid by the due date for nominating petitions, the payment has the same effect under this section as the filing of nominating petitions.

**History:** 1976, Act 451, Imd. Eff. Jan. 13, 1977;—Am. 1977, Act 43, Imd. Eff. June 29, 1977;—Am. 1981, Act 87, Imd. Eff. July 2, 1981;—Am. 1984, Act 322, Eff. Dec. 28, 1984;—Am. 1992, Act 263, Eff. Jan. 1, 1993;—Am. 2002, Act 157, Eff. Jan. 1, 2003;—Am. 2003, Act 299, Eff. Jan. 1, 2005;—Am. 2004, Act 233, Imd. Eff. July 21, 2004;—Am. 2004, Act 419, Imd. Eff. Nov. 29, 2004;—Am. 2011, Act 232, Eff. Jan. 1, 2012.

**RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE**

[To be adopted on or after May 13, 2019]

\_\_\_\_\_ (the "District")

A \_\_\_\_\_ meeting of the board of education of the District (the "Board") was held in the \_\_\_\_\_, within the boundaries of the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock in the \_\_.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. The biennial election of the Board of Washtenaw Intermediate School District, Michigan (the "ISD Board") will be held on Monday, June 3, 2019; and
2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and
3. In accordance with Section 614(2) of the Revised School Code, MCL 380.614(2), this Board desires to designate \_\_\_\_\_ as this District's proposed representative and \_\_\_\_\_ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate or candidates.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board does hereby approve the designation of \_\_\_\_\_ as the representative of this Board for the electoral body, which body will elect [click here and insert number of vacancies (words and figures)] (\_\_\_\_) candidates to the vacancies on the ISD Board on Monday, June 3, 2019 and [click here and insert candidate names equal to the number of vacancies] as an alternate in the event the designated representative is unable to attend.
2. The designated representative and alternate are further directed to cast a vote on at least the first ballot on behalf of this Board for \_\_\_\_\_.
3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the ISD Board Secretary.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education

**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
GENERAL EDUCATION BUDGET 4/9/19**

**RESOLVED**, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2019-2020; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total revenue, including a tax levy of **.0961 mills**, and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2019-2020 as follows:

<b>REVENUES</b>	<u>Original</u>
Local Revenue	\$ 2,510,672
State Revenue	10,228,640
Federal Revenue	5,203,661
Incoming Transfers & Other Transactions	2,614,990
Fund Modifications	<u>\$ 50,387</u>
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 20,608,350</b>
FUND BALANCE AS OF JULY 1ST	\$ 3,788,398
Less Appropriated Fund Balance	
<b>FUND BALANCE AVAILABLE TO APPROPRIATE</b>	<u><b>\$ 3,788,398</b></u>
<b>TOTAL AMOUNT AVAILABLE TO APPROPRIATE</b>	<b>\$ 24,396,748</b>

**BE IT FURTHER RESOLVED**, that \$21,066,881 of the total available to appropriate in the **GENERAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENDITURES</b>	
Basic Programs, Instruction	\$ 1,235,760
Added Needs, Instruction	\$ 121,300
Adult Continuing Education	\$ 123,931
Pupil Support	\$ 699,715
Instructional Support	\$ 4,292,815
General Administration	\$ 579,119
School Administration	\$ 16,702
Business Support	\$ 280,323
Operations/Maintenance	\$ 534,421
Transportation	\$ 97,604
Central Services	\$ 2,960,905
Other Support Services	\$ -
Community Services	<u>\$ 961,366</u>
	<b>\$ 11,903,961</b>
Outgoing Transfers & Other Transactions	9,162,920
Fund Modifications	-
<b>TOTAL APPROPRIATED</b>	<u><b>\$ 21,066,881</b></u>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<u><b>\$ 3,329,867</b></u>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
GENERAL EDUCATION BUDGET COMPARISON  
2019-2020 BUDGET REVIEW/ADOPTION**

	2017-2018 Actual Revenue & Expenses	2018-2019 Amended 1/8/19 Budget	2019-2020 Projected Budget
<b>REVENUES</b>			
Local Revenue 100	\$ 2,200,838	\$ 2,585,124	\$ 2,510,672
State Revenue 300	9,594,763	12,930,779	10,228,640
Federal Revenue 400	5,322,198	5,574,265	5,203,661
Incoming Transfers & Other Transactions 500	3,002,436	3,119,509	2,614,990
Fund Modifications 600	<u>48,790</u>	<u>50,387</u>	<u>50,387</u>
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 20,169,025</b>	<b>\$ 24,260,064</b>	<b>\$ 20,608,350</b>
<b>EXPENDITURES</b>			
Basic Programs, Instruction 110	\$ 1,243,402	\$ 1,235,760	\$ 1,235,760
Added Needs, Instruction 120	143,000	21,836	121,300
Adult and Continuing Education 130	89,114	123,931	123,931
Pupil Support 210	666,714	749,646	699,715
Instructional Support 220	4,128,841	5,859,685	4,292,815
General Administration 230	502,248	733,958	579,119
School Administration 240	32,003	34,711	16,702
Business Support 250	287,658	326,779	280,323
Operations/Maintenance 260	497,920	540,423	534,421
Transportation 270	76,682	91,121	97,604
Central Services 280	2,670,465	2,964,962	2,960,905
Other Support Services 290	-	-	-
Community Services 300	564,420	835,355	961,366
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,902,467</b>	<b>\$ 13,518,167</b>	<b>\$ 11,903,961</b>
Outgoing Transfers & Other Transactions 400	8,548,562	10,867,726	9,162,920
Fund Modifications 600	-	100,521	-
<b>TOTAL EXPENDITURES AND OTHER TRANSACTIONS</b>	<b>\$ 19,451,029</b>	<b>\$ 24,486,414</b>	<b>\$ 21,066,881</b>
<b>EXCESS REVENUE OR (EXPENDITURES)</b>	<b>\$ 717,996</b>	<b>\$ (226,350)</b>	<b>\$ (458,531)</b>
<b>FUND BALANCE AS OF JULY 1ST</b>	<b>3,296,752</b>	<b>4,014,748</b>	<b>3,788,398</b>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<b>\$ 4,014,748</b>	<b>\$ 3,788,398</b>	<b>\$ 3,329,867</b>

General Education  
2019-20

REGULAR BUDGET	1069 Norman REMC		3299 Norman MISTN Advisory Council		3310 Heaviland ADULT ED		3360 Norman Early literacy	
	2020	2020	2020	2020	2020	2020	2020	2020
TITLES								
<b>REVENUES</b>								
Local Sources	\$ 1,830,486	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources	2,206,270	-	100,000	1,265,113	150,000			
Federal Sources	-	-	-	-	-	-	-	-
Incoming Transfers/Other	305,986	-	-	-	-	-	-	-
Fund Modifications	50,387	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 4,393,129</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,265,113</b>	<b>\$ 150,000</b>			
<b>EXPENDITURES</b>								
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	-	-	-	-	-	-	-	-
Adult Continuing Education 130	-	-	-	-	87,405	-	-	-
Pupil Support 210	103,990	-	-	78,227	-	-	-	-
Instructional Staff Support 220	1,940,883	3,200	63,600	36,880	197,753	-	-	-
General Administration 230	573,246	-	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-	-	-
Business Support 250	235,835	-	-	12,714	-	-	-	-
Operations /Maintenance 260	331,793	-	-	16,000	-	-	-	-
Transportation 270	67,304	-	-	300	-	-	-	-
Central Support 280	1,405,468	-	25,000	3,800	-	-	-	-
Other Support 290	-	-	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,658,519</b>	<b>\$ 3,200</b>	<b>\$ 88,600</b>	<b>\$ 235,326</b>	<b>\$ 197,753</b>			
Outgoing Transfers/Other 400	104,104	-	11,400	1,029,787	27,247	-	-	-
Fund Modifications 600	(12,540)	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATED</b>	<b>\$ 4,750,083</b>	<b>\$ 3,200</b>	<b>\$ 100,000</b>	<b>\$ 1,265,113</b>	<b>\$ 225,000</b>			
<b>EXCESS REV/EXPENSE</b>	<b>\$ (356,954)</b>	<b>\$ (3,200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (75,000)</b>			
<b>BEGINNING FUND BALANCE</b>	<b>\$ 3,788,398</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
<b>ENDING FUND BALANCE</b>	<b>\$ 3,431,444</b>	<b>\$ (3,200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (75,000)</b>			

General Education  
2019-20

TITLES

REVENUES												
Local Sources												
State Sources												
Federal Sources												
Incoming Transfers/Other Fund Modifications												
<b>TOTAL REVENUES</b>												
EXPENDITURES												
Basic Programs, Instruct. 110												
Added Needs, Instruct. 120												
Adult Continuing Education 130												
Pupil Support 210												
Instructional Staff Support 220												
General Administration 230												
School Administration 240												
Business Support 250												
Operations /Maintenance 260												
Transportation 270												
Central Support 280												
Other Support 290												
Community Services 300												
<b>TOTAL EXPENDITURES</b>												
Outgoing Transfers/Other 400												
Fund Modifications 600												
<b>TOTAL APPROPRIATED</b>												
EXCESS REV/EXPENSE												
BEGINNING FUND BALANCE												
ENDING FUND BALANCE												

3410 Oman GSRP Formula 2020

3420 Norman MISTEM Carry over 2020

3430 Oman 32p EC Block 2020

3430-997 Oman 32p Home Visits 2020

3780 Oman KRA 0 2020

4000 Heaviland Perkins 2020

General Education  
2019-20

TITLES

	6170 Heaviland Title I Regional Assist 2020	6350 Norman Homeless Youth 2020	6500 Oman RTT Trusted Advisors 2020	6840 Norman Title III English Learners 2020	7230 Oman Head Start Grant 2020
<b>REVENUES</b>					
Local Sources	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources	-	-	-	-	-
Federal Sources	319,452	79,229	24,865	130,870	4,077,041
Incoming Transfers/Other Fund Modifications	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 319,452</b>	<b>\$ 79,229</b>	<b>\$ 24,865</b>	<b>\$ 130,870</b>	<b>\$ 4,077,041</b>
<b>EXPENDITURES</b>					
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	103,500	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-
Pupil Support 210	-	68,641	-	-	-
Instructional Staff Support 220	131,829	588	-	8,002	276,623
General Administration 230	-	-	-	-	5,873
School Administration 240	-	-	-	-	-
Business Support 250	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	186,628
Transportation 270	-	10,000	-	-	-
Central Support 280	-	-	-	-	205,579
Other Support 290	-	-	-	-	-
Community Services 300	-	-	24,865	-	644,750
<b>TOTAL EXPENDITURES</b>	<b>\$ 235,329</b>	<b>\$ 79,229</b>	<b>\$ 24,865</b>	<b>\$ 8,002</b>	<b>\$ 1,319,453</b>
Outgoing Transfers/Other 400	75,376	-	-	122,733	2,757,588
Fund Modifications 600	8,747	-	-	135	-
<b>TOTAL APPROPRIATED</b>	<b>\$ 319,452</b>	<b>\$ 79,229</b>	<b>\$ 24,865</b>	<b>\$ 130,870</b>	<b>\$ 4,077,041</b>
<b>EXCESS REV/EXPENSE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





General Education  
2019-20

TITLES

9895 Heaviland  
Adjudicated  
Jail  
2020

9790 Oman  
AAACF  
Coordinated  
Funding  
2020

TOTALS

REVENUES			
Local Sources	\$ 56,000	\$ 125,586	\$ 2,510,672
State Sources	-	-	10,228,640
Federal Sources	-	-	5,203,661
Incoming Transfers/Other	48,168	-	2,614,990
Fund Modifications	-	-	50,387
<b>TOTAL REVENUES</b>	<b>\$ 104,168</b>	<b>\$ 125,586</b>	<b>\$ 20,608,350</b>
EXPENDITURES			
Basic Programs, Instruct. 110	-	-	1,235,760
Added Needs, Instruct. 120	-	-	121,300
Adult Continuing Education 130	36,526	-	123,931
Pupil Support 210	9,344	70,384	699,715
Instructional Staff Support 220	41,596	-	4,292,815
General Administration 230	-	-	579,119
School Administration 240	16,702	-	16,702
Business Support 250	-	-	280,323
Operations /Maintenance 260	-	-	534,421
Transportation 270	-	-	97,604
Central Support 280	-	-	2,960,905
Other Support 290	-	-	-
Community Services 300	-	55,202	961,366
<b>TOTAL EXPENDITURES</b>	<b>\$ 104,168</b>	<b>\$ 125,586</b>	<b>\$ 11,903,961</b>
Outgoing Transfers/Other 400	-	-	9,162,920
Fund Modifications 600	-	-	-
<b>TOTAL APPROPRIATED</b>	<b>\$ 104,168</b>	<b>\$ 125,586</b>	<b>\$ 21,066,881</b>
EXCESS REV/EXPENSE	\$ -	\$ -	\$ (458,531)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 3,788,398
ENDING FUND BALANCE	\$ -	\$ -	\$ 3,329,867

**GENERAL APPROPRIATIONS RESOLUTION  
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION  
WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET 4/9/19**

**RESOLVED**, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2019-2020; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

**BE IT FURTHER RESOLVED**, that the total revenue, including a tax levy of **5.2680 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2019-2020 as follows:

<b>REVENUES</b>	<u>Original</u>
Local Revenue	\$ 89,419,454
State Revenue	12,872,914
Federal Revenue	11,596,473
Incoming Transfers & Other Transactions	116,604
Fund Modifications	249,504
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<u>\$ 114,254,949</u>
 FUND BALANCE AS OF JULY 1ST	 \$ 3,000,000
Less Appropriated Fund Balance	
<b>FUND BALANCE AVAILABLE TO APPROPRIATE</b>	<u>\$ 3,000,000</u>
 TOTAL AMOUNT AVAILABLE TO APPROPRIATE	 \$ 117,254,949

**BE IT FURTHER RESOLVED**, that \$114,254,949 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

<b>EXPENDITURES</b>	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ 13,730,475
Pupil Support	\$ 14,098,818
Instructional Support	\$ 2,919,216
General Administration	\$ 372,017
School Administration	\$ 246,409
Business Support	\$ 1,578,878
Operations/Maintenance	\$ 3,073,829
Transportation	\$ 76,053
Central Services	\$ 2,314,129
Other Support Services	\$ -
Community Services	\$ 39,475
	<u>\$ 38,449,299</u>
Outgoing Transfers & Other Transactions	75,212,071
Fund Modifications	593,579
<b>TOTAL APPROPRIATED</b>	<u>\$ 114,254,949</u>
 FUND BALANCE ENDING JUNE 30TH	 <u>\$ 3,000,000</u>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
SPECIAL EDUCATION BUDGET COMPARISON  
2019-2020 BUDGET REVIEW/ADOPTION**

	2017-18 Actual Revenue & Expenses	2018-19 1.8.19 Budget	2019-20 Projected Budget
<b>REVENUES</b>			
Local Revenue 100	\$ 84,616,622	\$ 87,700,053	\$ 89,419,454
State Revenue 300	10,421,587	12,379,263	12,872,914
Federal Revenue 400	11,760,884	12,183,118	11,596,473
Incoming Transfers & Other Transactions 500	132,334	128,974	116,604
Fund Modifications 600	183,016	249,504	249,504
<b>TOTAL REVENUE AND INCOMING TRANSFERS</b>	<b>\$ 107,114,443</b>	<b>\$ 112,640,912</b>	<b>\$ 114,254,949</b>
<b>EXPENDITURES</b>			
Basic Programs, Instruction 110	-	-	-
Added Needs, Instruction 120	10,633,745	11,788,214	13,730,475
Pupil Support 210	10,121,422	12,449,514	14,098,818
Instructional Support 220	2,122,217	2,873,727	2,919,216
General Administration 230	226,825	258,416	372,017
School Administration 240	217,458	235,026	246,409
Business Support 250	1,087,529	1,574,296	1,578,878
Operations/Maintenance 260	2,071,442	2,946,112	3,073,829
Transportation 270	19,743	68,053	76,053
Central Services 280	2,168,804	2,159,530	2,314,129
Other Support Services 290	-	-	-
Community Services 300	1,871	2,725	39,475
<b>TOTAL EXPENDITURES</b>	<b>\$ 28,671,056</b>	<b>\$ 34,355,613</b>	<b>\$ 38,449,299</b>
Outgoing Transfers & Other Transactions 400	79,461,333	78,430,574	75,212,071
Fund Modifications 600	562,788	593,579	593,579
<b>TOTAL EXPENDITURES AND OTHER TRANSACTIONS</b>	<b>\$ 108,695,177</b>	<b>\$ 113,379,766</b>	<b>\$ 114,254,949</b>
<b>EXCESS REVENUE OR (EXPENDITURES)</b>	<b>\$ (1,580,734)</b>	<b>\$ (738,854)</b>	<b>\$ -</b>
<b>FUND BALANCE AS OF JULY 1ST</b>	<b>5,319,591</b>	<b>3,738,854</b>	<b>3,000,000</b>
<b>FUND BALANCE ENDING JUNE 30TH</b>	<b>\$ 3,738,854</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>

Special Education  
2019-20

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2020	3260 Kruk Early on 54D 2020	3700 Domino Headlee Data Collection 2020	6010 Title IA 2020	6160 Title I Part D 2020
<b>REVENUES</b>						
Local Sources 100	\$ 89,318,427	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources 300	9,915,675	2,800,000	131,272	6,342	19,625	-
Federal Sources 400	-	-	-	-	-	103,280
Incoming Transfers/Other 500	25,000	-	-	-	-	-
Fund Modifications 600	249,504	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 99,508,606</b>	<b>\$ 2,800,000</b>	<b>\$ 131,272</b>	<b>\$ 6,342</b>	<b>\$ 19,625</b>	<b>\$ 103,280</b>
<b>EXPENDITURES</b>						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	13,281,006	-	-	-	17,125	4,827
Pupil Support 210	12,621,353	-	101,272	-	-	82,131
Instructional Staff 220	2,633,102	-	-	-	-	-
General Administration 230	372,017	-	-	-	-	-
School Administration 240	246,409	-	-	-	-	-
Business Support 250	1,578,878	-	-	-	-	-
Operations /Maintenance 260	3,073,829	-	-	-	-	-
Transportation 270	70,553	-	-	-	-	-
Central Support Services 280	2,249,880	-	-	-	2,500	3,000
Community Services 300	5,000	-	30,000	6,342	-	2,662
<b>TOTAL EXPENDITURES</b>	<b>\$ 36,132,027</b>	<b>\$ -</b>	<b>\$ 131,272</b>	<b>\$ 6,342</b>	<b>\$ 19,625</b>	<b>\$ 94,370</b>
Outgoing Transfers/Other 400	61,887,616	2,800,000	-	-	-	-
Fund Modifications 600	550,026	-	-	-	-	8,910
<b>TOTAL APPROPRIATED</b>	<b>\$ 98,569,669</b>	<b>\$ 2,800,000</b>	<b>\$ 131,272</b>	<b>\$ 6,342</b>	<b>\$ 19,625</b>	<b>\$ 103,280</b>
<b>EXCESS REVIEXPENSE</b>	<b>\$ 938,937</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 3,938,937</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Special Education  
2019-20

TITLES	9840-061 Vannatter TC Svs Thymes WTMC	9850-061TC Vannatter Ancillary Svs WAVE	9855 Vannatter Ancillary Svs ECA	9859 Vannatter Ancillary Svs IB - WIHI	TOTALS
<b>REVENUES</b>					
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ 89,419,454
State Sources 300	-	-	-	-	12,872,914
Federal Sources 400	-	-	-	-	11,596,473
Incoming Transfers/Other 500	2,720	47,336	9,617	11,528	116,604
Fund Modifications 600	-	-	-	-	249,504
<b>TOTAL REVENUES</b>	<b>\$ 2,720</b>	<b>\$ 47,336</b>	<b>\$ 9,617</b>	<b>\$ 11,528</b>	<b>\$ 114,254,949</b>
<b>EXPENDITURES</b>					
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	-	-	-	-	13,730,475
Pupil Support 210	58,637	481,562	133,526	147,503	14,098,818
Instructional Staff 220	-	-	-	-	2,919,216
General Administration 230	-	-	-	-	372,017
School Administration 240	-	-	-	-	246,409
Business Support 250	-	-	-	-	1,578,878
Operations /Maintenance 260	-	-	-	-	3,073,829
Transportation 270	-	-	-	-	76,053
Central Support Services 280	-	-	-	-	2,314,129
Community Services 300	-	-	-	-	39,475
<b>TOTAL EXPENDITURES</b>	<b>\$ 58,637</b>	<b>\$ 481,562</b>	<b>\$ 133,526</b>	<b>\$ 147,503</b>	<b>\$ 38,449,299</b>
Outgoing Transfers/Other 400	-	-	-	-	75,212,071
Fund Modifications 600	-	-	-	-	593,579
<b>TOTAL APPROPRIATED</b>	<b>\$ 58,637</b>	<b>\$ 481,562</b>	<b>\$ 133,526</b>	<b>\$ 147,503</b>	<b>\$ 114,254,949</b>
<b>EXCESS REV/EXPENSE</b>	<b>\$ (55,917)</b>	<b>\$ (434,226)</b>	<b>\$ (123,909)</b>	<b>\$ (135,975)</b>	<b>\$ -</b>
<b>BEGINNING FUND BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ (55,917)</b>	<b>\$ (434,226)</b>	<b>\$ (123,909)</b>	<b>\$ (135,975)</b>	<b>\$ 3,000,000</b>

(blank)

ISD BUDGET RESOLUTION

\_\_\_\_\_, Michigan (the "District")/

A meeting of the board of education of the district was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2019.
- 3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

**ISD BUDGET RESOLUTION**

\_\_\_\_\_, Michigan (the "District")/

A meeting of the board of education of the district was held in the \_\_\_\_\_ in the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, at \_\_\_\_\_ o'clock in the \_\_\_\_\_.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS:**

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2018.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2018, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education

Dexter Community Schools  
Board of Education  
Executive Summary for Discussion

**Purpose:** To discuss the draft Border to Border Trail Easement between DCS and the City of Dexter.

**Explanation:** Attached is a draft easement between DCS and the City of Dexter. The cost for the easement will be negotiated separately and the easement cannot be executed before a final cost is negotiated and delivered to DCS. The plans for the easement improvements to be installed need to be finalized and attached or at least otherwise agreed to in writing by a separate instrument before signing. Also, the draft obligates the City to schedule with DCS when the work to install the easement improvements will be done.

Currently, we are still negotiating cost. In 2018, DCS received \$64,500 for 0.131 acres from the Washtenaw County Road Commission for the easement to complete the roundabout work. This work required an easement on the Creekside Property. In 2013, DCS purchased a 0.49 acre parcel on the Creekside Property (where the driveway enters the parking lot) for \$200,000. The proposed Border to Border pathway is approximately 0.4 acres and is located on the Creekside and Jenkins property.

The attached draft easement reserves DCS rights to terminate without liability. It also requires the City of Dexter to not use the Pedestrian Easement in any way that unreasonably interferes with the use of the Property by DCS. It requires the City of Dexter to install signage (and maintain and replace signage) stating that prohibited activities in Section 4 are in force on the pathway. The City of Dexter is also required to place signage that outline “no trespassing” and that the DCS parking lots shall not be used for parking by users during school hours. Any damage to our properties must be completely restored after construction and work must be scheduled by DCS not to interfere with our operations. Furthermore, DCS reserves the right to relocate all or any portion of the Easement area. All maintenance, repairs, and improvements (including cleaning, snow removal, and grading) are at the City of Dexter’s sole cost. Meanwhile, the path must be maintained in a good and safe condition at all times. Lastly, it requires the City of Dexter to maintain general liability insurance at all times.

**Recommendation:** It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education discuss the attached Draft Easement between DCS and the City of Dexter.

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AREA ABOVE LINE RESERVED FOR RECORDING DATA

### PEDESTRIAN ACCESS EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT (the "Agreement"), made this \_\_\_ day of \_\_\_\_\_, 2019, is by and between DEXTER COMMUNITY SCHOOLS, a \_\_\_\_\_, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130, together with its successors and assigns ("Grantor") and the CITY OF DEXTER, a Michigan municipal corporation, whose address is 8140 Main Street, Dexter, Michigan 48130 (together with its successors and assigns, "Dexter").

#### Transfer Tax Exemptions

This instrument is exempt from the Michigan County Transfer Tax pursuant to the provisions of MCL 207.505(a) and from the Michigan State Transfer Tax pursuant to the provisions of MCL 207.526(a) because the value of the consideration given is less than One Hundred Dollars.

#### RECITALS

A. Grantor is the owner of a parcel of land in the City of Dexter, County of Washtenaw, State of Michigan, consisting of \_\_\_\_\_ acres, more or less, whose legal description is attached as Exhibit A and incorporated by reference herein ("Property").

B. Grantor has agreed to grant to Dexter an appurtenant non-exclusive Easement for the purposes of pedestrian access described in Exhibit B of this Agreement (the "Easement Area").

#### AGREEMENT

For and in consideration of One Dollar (\$1.00) and the mutual covenants of this Agreement, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follow:

1. Dexter Access Easement. Grantor hereby grants to Dexter as a burden on the Property, a non-exclusive Easement for pedestrian ingress and egress over the Easement Area (the "Pedestrian Easement"). This Pedestrian Easement is subject to the prior rights of any utility company or third party contained in any Easements recorded prior to the date hereof as

well as any limitations contained herein. The Pedestrian Easement shall benefit the Property described on Exhibit A-1.

2. Appurtenant Easement. The Pedestrian Easement is intended to run with title to the land for the use and benefit of Dexter and its guests and invitees unless terminated as described in Section 6 below. This Agreement shall be binding on Grantor and Dexter and shall burden the Property unless terminated as provided in Section 6 below.

3. Rights Reserved by Grantor. Grantor retains all ownership rights in the Property other than the specific non-exclusive Easement rights that are expressly granted under this Agreement. Dexter shall not use or allow the use of the Pedestrian Easement in any way that unreasonably interferes with the use of the Property by the District. Dexter reserves the right at any time to terminate this Pedestrian Easement without liability by providing written notice of such election to terminate to Grantor.

4. Limitations. The Pedestrian Easement may be used by Dexter and its guests and invitees, including members of the public designated by Dexter. All uses of the Pedestrian Easement by Dexter, its guests and invitees, shall comply with applicable law and shall not violate any prior restrictions or Easements of record. No person shall use or bring onto the Easement Area any motorized vehicles or bicycles or other mechanized modes of transportation and use shall be limited to travel by pedestrians, unless (a) otherwise agreed to in writing by Grantor, (b) required temporarily for the maintenance, repair or improvement of the Pedestrian Easement by Dexter or (c) such use is required to comply with any law, rule or regulation relating to the accessibility of the disabled to public areas, including but not limited to, the Americans with Disabilities Act or any similar legislation. Dexter shall install, maintain and replace such signs near the Pedestrian Easement disclosing such prohibited activities.

5. Initial Installation. The Pedestrian Easement Improvements (the "Easement Improvements") to be installed by Dexter on, over and within the Easement Area shall comport with the plans and specifications therefor approved in advance and in writing by Grantor. Dexter shall not modify, amend or alter the plans for the Easement Improvements without the prior written consent of Grantor. In connection with the construction of the Easement Improvements Dexter shall also prepare, install, maintain, repair and replace in accordance with the terms of this Agreement "no trespassing" signs in the locations designated on the approved plans as well as additional signage to be placed near the parking lots located on Grantor's Property as described in the plans approved by Grantor confirming that Grantor's parking lots shall not be used for parking by users of the Pedestrian Easement Area during school hours, as determined by Grantor. Grantor reserves the right to grant utility and other infrastructure improvement easements across and through the Easement Area which do not otherwise interfere with the easement rights granted hereby, which other easement shall include but not be limited to the right to place and install utilities and other infrastructures beneath the Easement Area. To the extent that any of the Easement Improvements are damaged due to the installation by Grantor of such other easements, Grantor shall, or cause the installer thereof to, repair and restore the Easement Improvements. The Easement rights granted by Grantor to Dexter hereunder shall include the right to enter upon sufficient lands adjacent to the Easement Area for the purpose of installing, maintaining and/or repairing such Easement Improvements, it being agreed that all such access

shall be scheduled in advance with the District so as to occur during such times as Grantor may reasonably require, but in no event shall such access of the Property unreasonably interfere with the operations of Grantor on its Property.

6. Right to Relocate. Upon sixty (60) days advance written notice to Dexter, Grantor shall, have the right to relocate all or any portion of the Easement Area and/or the Easement Improvements to the extent Grantor's use and occupancy of its Property reasonably requires same. Prior to effecting any alteration or relocation of the Easement Area or the Easement Improvements, Grantor shall provide to Dexter drawings reasonably depicting the area of relocation. All costs to relocate the Easement Area and the Easement Improvements shall be borne by Grantor.

7. Maintenance of Pedestrian Easement. Dexter shall be solely responsible for all maintenance, repairs and improvements (including cleaning, snow removal and grading) to areas of the Pedestrian Easement and Easement Improvements deemed necessary for the use of the Pedestrian Easement, at Dexter's sole cost. The Pedestrian Easement and Easement Improvements shall be maintained in a good and safe condition by Dexter at all times. Notwithstanding the foregoing, no structures or other improvements shall be constructed by Dexter in the Pedestrian Easement except in accordance with Plans therefor approved in advance by Grantor in writing. Any maintenance, repairs and improvements shall be performed by Dexter in a manner consistent with applicable laws, codes and ordinances and so as not to unreasonably interfere with the use of the Property.

8. Termination. Grantor, including its successors and assigns, shall have the right to terminate the Pedestrian Easement over the Easement Area in the event Dexter shall affirmatively adopt resolutions or otherwise affirmatively elect in writing to cease use of the Pedestrian Easement for access purposes. Any election by Grantor to terminate this Pedestrian Easement due to the adoption of such resolutions or other affirmative written election shall be effected by Grantor by delivering at least sixty (60) days advance written notice to Dexter of the intent to terminate this Pedestrian Easement. If Dexter fails to provide written notice to Grantor of its intent to continue the use of the Pedestrian Easement within such 60-day period, then Grantor may terminate this Easement by recording an affidavit certifying that such notice was timely given and that Dexter failed to dispute said termination.

9. Insurance and Indemnity. Commencing on the date hereof until termination of the Pedestrian Easement (if ever), Dexter shall procure and keep in effect general liability insurance satisfactory to Grantor pertaining to the use of the Easement Area in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate (with not less than \$2,000,000 additional excess/umbrella coverage) naming Grantor as additional insured, and provide a certificate and endorsements evidencing such coverage (and the policy if requested) to Grantor upon execution of this Agreement and thereafter upon request. Dexter shall cause Grantor to be added as an additional insured to said policy by endorsement and said insurance shall be primary and not contributory with any insurance possessed by Grantor.

10. Defaults. If either party defaults in the faithful and punctual performance of any obligation to be performed by that party pursuant to this Agreement, then the other party, in

addition to all other remedies it may have at law or in equity, may, but shall not be obligated to, perform such obligation on behalf of the defaulting party and be reimbursed by such defaulting party for the reasonable cost incurred, whether paid out of pocket or to existing employees or contractors at the reasonable hourly or other rate paid by such party. Except as to an obstruction preventing access to or use of the Easement Area, or except in a situation adjudged in good faith to be an emergency or involving material hazard to persons or property, the benefited party must, prior to curing the default of the other party and demanding reimbursement, first give to the defaulting party at least thirty (30) days advance written notice of default and allow such additional time as may be reasonably necessary to cure such default. In any case other than obstruction, emergency or material hazard to persons or property, thirty (30) days' notice shall be deemed reasonable.

11. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Michigan.

12. Modifications. Any modification to this Agreement must be in writing, signed by the parties and recorded with the Washtenaw County Register of Deeds. Failure by a party to insist upon or enforce any of its rights shall not constitute a waiver thereof. Either party hereto may waive the benefit of any provision or condition for its benefit contained in this Agreement.

13. Recitals. The Recitals to this Agreement are incorporated herein by this reference.

14. Severability. The parties intend that a court shall endeavor to give effect to the provisions of this Agreement to the fullest extent permitted by law. Each part of this Agreement is intended to be severable. If any term, covenant, condition or provision hereof is in whole or in part unlawful, invalid or unenforceable for any reason whatsoever, then that term, covenant or condition shall, if possible, be deemed to have been modified in a manner that will make such provision lawful, valid and enforceable. If that is not possible, then that term, covenant or condition shall be deemed stricken and all remaining parts hereof shall be valid and enforceable and have full force and effect as if the invalid or unenforceable part had not been included.

15. Subject To. The Easements and covenants established herein shall be subject to all Easements, restrictions and conditions presently of record to the extent applicable to the Property or any portion thereof.

16. No Public Dedication. The provisions hereof are not intended to, and do not, constitute a dedication of the Pedestrian Easement to the public or for any public use or purpose, and the rights and Easements herein created are private and for the benefit only of the parties designated herein and their designees or invitees including, but not limited to, residents of Dexter Township.

17. Joint Drafting. This Agreement shall be considered as having been drafted equally by counsel for each party.

18. Notices. Any notices required to be given by either party hereto to the other shall be given by certified mail, return receipt requested or by other overnight delivery service which provides a receipt upon delivery at the address provided for each in the introductory clause hereof.

[Signatures on following page(s)]

IN WITNESS WHEREOF, Grantor and Dexter have caused this Agreement to be executed as of the \_\_\_ day of \_\_\_\_\_, 2019.

CITY OF DEXTER,  
a Michigan municipal corporation

BY: \_\_\_\_\_

Its: Supervisor

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF WASHTENAW    )

The foregoing instrument was acknowledged before me on the \_\_\_ day of \_\_\_\_\_, 2019 by \_\_\_\_\_, Supervisor of the City of Dexter, a Michigan municipal corporation, on behalf of the City.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public

Washtenaw County, Michigan  
My Commission Expires: \_\_\_\_\_



**EXHIBIT A TO EASEMENT AGREEMENT**

LEGAL DESCRIPTION OF PROPERTY CONSISTING OF \_\_\_\_\_ ACRES  
(SERVIENT ESTATE)

**EXHIBIT A-1 TO EASEMENT AGREEMENT**

LEGAL DESCRIPTION OF PROPERTY BENEFITTED BY THE EASEMENT

**EXHIBIT B TO EASEMENT AGREEMENT**  
**EASEMENT AREA (DOMINANT ESTATE)**

33618128.1\022912-00043

Athletics Ad Hoc Committee Meeting Minutes  
May 2, 2019

**Meeting started:** 4:00

**Present at meeting:** Michael Wendorf, Mara Greatorex, Ron Darr, Jodi Helmholtz, Trish Machemer, David Teddy, Mike Bavineau, Trish Machemer, Kit Moran, Maria Harshe, Rick Brandt (plus audience)

**Agenda:**

1. Sub Committee Presentation and Discussion (handout provided and discussion led by Mike Bavineau and Kit Moran - **included in an attachment**)

- The group met nearly 20 times
- Request coming in May to add Middle School Field Hockey and Middle School Softball to add in 2019-2020.
- Conversation by committee:
  - Michael Wendorf suggested an update for the full board, thanked the committee for their time, and said this is substantial progress. Since there is such significance, it would make sense to take it to the full board. Michael Wendorf recommended the committee continue to meet.
  - Kit Moran suggested the committee meet to review the survey data and present at the next available board meeting along with tweaking the Procedure for Changing the Status of a Sports Team.
  - Have the committee adopt the procedures so the full board can adopt it.
    - Motion by Michael Wendorf and 2nd by Mara Greatorex to have the presentation to the full board on May 20th and for the procedure to change the status of a sports team to be included in the Athletic Handbook, subject to interpretation and changes at the discretion of the AD and HS Principal after meeting with the athletic subcommittee. **Passed unanimously**
    - Motion by Trish Machemer that the committee adopt the recommendations regarding annual evaluations of all coaches and/or programs along with the program wide chain of command be included in the Coaches Handbook at such time the handbook is finalized. In the meantime, the athletic department will make sure each coach and/or program is going to be evaluated annually and that the chain of command is clearly articulated to each coach, player and parent. 2nd by Maria Harshe. **Passed unanimously.**

2. Public Participation

- One suggestion was to keep the family cap.
- Dan Alabre - this might be too hard to tackle - is there a way kids don't need to choose Robotics v sports or other examples like that.
- Question regarding changing the status - is this annual petition or how would that work?
- After the survey data would other sports be recommended to be adopted.

3. Adjourn 5:35 p.m. Motion by Mara Greatorex 2nd by Ron Darr Unanimous

For next meeting:

### **Proposed Procedures for Changing the Status of a Sports Team**

The Dexter Athletic Department is establishing the following mechanism for changing the status of a sport or adding a sports team or program. This process does not provide a guarantee in change of status, but simply provides a way to evaluate a new program and determine if a requested change in status is warranted.

After two years of competition at a given "sports level" a team must first petition the Athletic Director for consideration to be elevated to the next sports team level. The Athletic Director and High School Principal will meet with team representatives to review the request. Based on the criteria set forth below, the Athletic Director and High School Principal will present the petition to the Superintendent and the School Board with a recommendation for or against status change. The School Board will make the final decision regarding the elevation of a sports team. The elevation of sports team from one level to the next does not guarantee changes in status in the future club sports wishing to be elevated must provide the Athletic Director with a copy of their by-laws, financial information or other materials or information appropriate for consideration.

**Initial Criteria for Evaluation:** (Petitioners must provide evidence regarding these criteria)

- The sport, by its nature, must be a competitive athletic activity which requires a high level of physical conditioning, training, and skill.
- Sufficient student interest should exist to field viable team(s) now and in the future.
- There must be organized interscholastic competition in the region and at the state level.
- Adequate facilities must exist so as not to conflict with existing programs. Access to facilities will be prioritized for sports added in furtherance of Title IX requirements.
- It must be possible to secure competent coaches.
- The potential for scheduling competition on a league and/or regional basis will be a priority.
- The sport must be conducive for adequate practice and competition given local weather and geographic conditions.
- Consideration will be given to those sports that provide increased opportunities for athletes during the winter season.
- Priority will be given to sports that best reflect the interests of male and female athletes.
- Special consideration will be given to sports that will facilitate achievement of participation rates that approximate the enrollment of males and females within the general student body or otherwise facilitate Title IX compliance.

#### **Final Criteria for Evaluation:**

- Adequate administrative support needs to be available or augmented so that existing athletic programs and activities are not adversely affected. This Includes, but is not limited to: the ability of the athletic department to adequately manage the additional sport (e.g., personnel, time), maintenance and scheduling of facilities, and district transportation resources.

- Adequate district funding must be available so that the sport can be supported without the re-direction of funding from existing programming.
- School club, partial school, or school sports must be sanctioned by the Michigan High School Athletic Association or appropriate governing body. The Athletic Director must be provided with a copy of the guidelines.
- Sports that further Title IX compliance will be given priority.
- The addition of the sport does not adversely affect the district's ability to comply with participation rates and percentages required by Title IX.

### **General**

The Athletic Director and High School Principal, with the endorsement of the School Board, may, at any time, change the status of a sports program.

Revised May 2, 2019

## DEXTER ATHLETICS

Next Step  
May 2<sup>nd</sup> 2019

- I. Athletic Teams and Programming
  - i. Coaches
    1. Athletic Department is in charge of hiring process of all coaches
    2. Annual Evaluation of all coaches
    3. Implementation of program wide: Chain of Command
  - ii. Financial Documentation
    1. All teams: Revenue and Expense Reports
    2. All associations with the organization
    3. Due in early August
  - iii. MHSAA Eligibility
    1. MHSAA Standard: Passing 5 out of 6 classes
    2. Dexter Eligibility Requirements: Travel Card
  
- II. Coaching Requirements
  - i. Dexter Athletic Coaches Retreat
  - ii. Coaches Handbook
  - iii. Values & Vision
    1. Pre-season Meeting (Individual Head Coaches)
      - a. Goals
      - b. Re-emphasize value and vision
      - c. Review plan
    2. Mid-Season Meeting
      - a. Conversation Based
      - b. Review & Add additional support
        - i. What is needed?
    3. End of Season
      - a. Review Season
      - b. Next steps
  
- III. Athletic Handbook
  1. Description of sports
  2. Policy and Procedures
    - a. Student Athlete
    - b. Parent
    - c. Coaches

- IV. Pay to Participate
  - i. Single Tier
    - 1. Increase pay to participate \$250 per sport, MS \$150
      - a. End discrepancies among sports
      - b. Order of seasons

OR

- ii. Single Payment
  - 1. Charge a one-time fee: \$ 350, MS \$200
    - a. Allows for unlimited participation
    - b. Would not include any self-funded sport

\* Our recommendation is to have the DCS School board adopt the per sport fee structure.  
- Create a value structure

V. Procedures for Changing Status of Sports Teams

VI. Middle School & Youth Sport Reorganization

- i. Interest
- ii. Maintaining Participation
- iii. Development of feeder systems
  - 1. Do not want to narrow athletes focus
  - 2. Multi-Sport Participation

VII. High School Survey

- i. Understanding of what students are involved in
  - 1. Why we might lose certain segment of athletes?
  - 2. Participation throughout the school is high?
- ii. Growth of Clubs and Programming
  - 1. Trap
  - 2. Dreadbots
  - 3. Etc.

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# Dexter Community Schools

## Nice Job Notes

### APRIL 2019

Mandi Albers  
Mike Bavineau  
Jill Bolen  
Nicole Bow  
Jami Bronson (2)  
Ryan Bruder  
Ingrid Charlson  
Kevin Cislo  
Morgan Cobb  
Trina Cox  
Special Ed Department  
Erica Ehinger  
Jason Elmy  
Mary Elordi  
Leanne Engle  
Jill Fyke  
Jackie Gariepy  
Rob Grams  
Leslie Hite  
Chris Hoelscher  
Don Holiday  
Abby Holland  
Jill Jastren

Molly Kalick (2)  
Emily Kissick  
Dave Kozakiewicz  
Craig McCalla  
Jennifer Metzner  
Jason Miller  
Kristen Mitchell  
Kit Moran (2)  
Rick Munir  
Gwen Munson  
Marianne Mutschler  
Anne Nakon  
Sharon Norris  
Kelly Parachek  
Natalie Park  
Anon Patel  
Brett Pederson  
Ann Pregont (3)  
Carrie Ragnes  
Sharon Raschke  
Doug Rickelman  
Lori Schmidt  
Brian Schuler (2)

Katie See  
Mollie Sharrar  
Joanne Shipley  
Janine Shoner  
Vicki Smith (2)  
Deneen Smith  
Ryan Spencer (2)  
John Sperendi  
Patti Steinbrecher  
Carmen Stinebaugh  
Lauren Straub  
Karen Sullivan  
Lauren Thompson  
Anna Vess  
Hope Vestergaard (2)  
Gerrod Visel  
Kevin Wheeler  
Jennifer Whipple  
Chris Whittaker  
Josh Whittaker  
Julie Wineman  
Stacey Wing  
Emily Xu

**APRIL TOTAL = 78**

**RUNNING TOTAL = 36558**