

BOARD PACKET

JUNE 10, 2019



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).

BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES
- C. APPROVAL OF AGENDA
 - 1. Approval of Agenda
- D. SCHOOL PRESENTATIONS
 - 1. Budget Hearing
- E. SUPERINTENDENT UPDATE
 - 1. Profile of a DCS Learner Update
- F. STUDENT REPRESENTATIVES UPDATE
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details, see policy 0167.3, Public Participation at Board Meetings.*
- H. CONSENT ITEMS
 - 1. Personnel – Retirements
- I. ACTION ITEMS
 - 1. Approve 2019-20 School Year Calendar
 - 2. Designate New Compliance Officer
 - 3. Administrator Salary Level Approval
 - 4. 2019-20 Budget Adoption
 - 5. 2019-20 Tax Levies
 - 6. Bid Package 14 – District Wide Improvements
 - 7. Border to Border Trail MOUs
 - 8. Border-to-Border Trail Easement
- J. DISCUSSION ITEMS
 - 1. Draft Board Calendar for 2019-20
 - 2. Pay-to-Play Participation
 - 3. Board Policy 0160
- K. BOND UPDATE
 - 1. Bond Construction Report
- L. PUBLIC PARTICIPATION
See Policy 0167.3
- M. BOARD COMMENTS
 - 1. Community Chat Summary
 - 2. Facilities Update
 - 3. Finance Update
- N. INFORMATION ITEMS
 - 1. Policy Minutes
 - 2. Facilities Minutes
 - 3. Finance Minutes
- O. CLOSED SESSION (simple majority vote)
 - 1. Negotiations
 - 2. Superintendent's Quarterly Evaluation

CALENDAR

*Monday June 24th – 7:00pm
Board Meeting – Copeland

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BOARD NOTES
JUNE 10, 2019

A. ROLL CALL

B. MEETING MINUTES (5-20-2019), CLOSED MEETING MINUTES (5-20-2019)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS

1. 2019-20 Budget Hearing. Your packet contains a memo from Chief Financial Officer Sharon Raschke regarding the 2019-20 budget approval process. At this time, the Board will hear public comments related to the 2019-20 operating budget and the proposed 2019 property tax millage.

E. SUPERINTENDENT UPDATE

1. Profile of a DCS Learner Update.

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel – Retirements. Your packet contains a retirement letter from Mary Elordi.

* An appropriate motion might be, "I move that the Board of Education acknowledge the retirement of Mary Elordi."

I. ACTION ITEMS

1. Approve 2019-20 School Year Calendar. Your packet contains the 2019-20 school year calendar which was recently ratified by the Dexter Education Association and needs to be approved by the Board. This item is presented for action tonight.

* An appropriate motion might be, "I move that the Board of Education approve the attached 2019-20 school year calendar."

2. Designate New Compliance Officer. Per board policy 1662, the Board designates two Compliance Officers to investigate claims of harassment and discrimination involving district students and/or employees. Ken Koenig has served in this capacity for the past several years but has taken on additional responsibilities

BOARD NOTES
JUNE 10, 2019

elsewhere in the District. The Superintendent has recommended that Ryan Bruder be designated to replace Ken Koenig at this time and Barb Santo will continue in her role.

- * An appropriate motion might be, "I move that the Board of Education designate Ryan Bruder and Barb Santo as the District's Compliance Officers."
- 3. Administrator Salary Level Approval. It is time to approve level placements for administrative staff. Your packet includes a memo from the Superintendent recommending approval of the attached level placements.
- * An appropriate motion might be, "I move that the Board of Education approve the attached administrative level placements."
- 4. 2019-20 Budget Adoption. Your packet contains the final 2019-20 budget recommendations from Chief Financial Officer Sharon Raschke. These recommendations are presented to the Board of Education for approval.
- * An appropriate motion might be, "I move that the proposed 2019-20 budget be adopted."
- 5. 2019-20 Tax Levies. Earlier this evening, the Board will have held a public hearing on the 2019 tax rate on all non-homestead properties that will be at 18.000 mills and the 2019 debt levy on all properties that will be at 8.5000 mills. These levies are described in the attached memorandum from CFO Sharon Raschke. Upon recommendation of the Finance Committee, the Board of Education will act tonight to authorize the tax levies for the 2019-20 fiscal year.
- * An appropriate motion might be, "I move that the Board of Education authorize that 18.000 mills be levied on non-homestead property in December of 2019 and that 8.5000 mills be levied on debt on all property in December of 2019."
- 6. Bid Package 14 – District-Wide Improvements. Your packet includes a letter of recommendation and bid tabulation for Bid Package 14 (District-Wide Improvements) from Granger. Trustee Ron Darr will abstain from voting on the Mechanical portion of this package to avoid a conflict of interest, so this package requires two separate motions.
- * An appropriate motion might be, "I move that the Board of Education award the contracts for Bid Package 14 (General Trades to E& L Construction Group, the Creekside Pavilion to Redwood Construction Management, the DHS Flooring to Eastpointe Interiors, the Site Signage to Universal Sign, and the Electrical & Technology to Huron Valley Electric) as detailed in the attached letter dated June 4, 2019 and assign the contracts to Granger for management for a total amount not to exceed \$1,804,401."
- * A second appropriate motion might be, "I move that the Board of Education award the contract for Bid Package 14 – Mechanical to John Darr Mechanical and

BOARD NOTES
JUNE 10, 2019

assign the contract to Granger for management for a total amount not to exceed \$339,000.”

7. Border-to-Border Trail MOUs. The District is still negotiating with the City regarding terms for the Border-to-Border trail extension. The Board will need to review and discuss the updated documents, which will be provided by the end of the day Friday.
8. Border-to-Border Trail Easement. The District is still negotiating with the City regarding terms for the Border-to-Border trail easement. The Board will need to review and discuss the updated documents, which will be provided by the end of the day Friday.

J. DISCUSSION ITEMS

1. Draft Board Calendar for 2019-20. Your packet contains a proposed meeting calendar for the 2019-20 school year. This is presented this evening for review and discussion.
2. Pay-to-Participate Fees. At its May 21, 2019 meeting, the Finance committee discussed the Athletics Ad-Hoc Subcommittee recommendation regarding pay to participate fees which was shared at the May 20, 2019 regular board meeting. A motion was made by Michael Wendorf to support the ad hoc committee’s recommendation to adopt a single-tier pay to participate fee of \$250 per sport for high school and \$150 per sport for middle school. Dick Lundy support the motion. Motion carried. This item is presented for discussion this evening and will return for action June 24th, 2019.
3. Board Policy 0160. Your packet contains an executive summary from Superintendent Chris Timmis regarding the attached draft revision to board bylaw 0160, specifically item 0166. The policy and the Superintendent’s recommendation are presented for discussion this evening.

K. BOND UPDATE

1. Bond Construction Report. You packet includes the Granger bond construction report for April 2019.

L. PUBLIC PARTICIPATION

M. BOARD COMMENTS

1. Community Chat Summary
2. Facilities Update
3. Finance Update

N. INFORMATION ITEMS

1. Policy Minutes
2. Facilities Minutes
3. Finance Minutes

BOARD NOTES
JUNE 10, 2019

- O. CLOSED SESSION** (simple majority vote)
 - 1. Negotiations
 - 2. Superintendent's Quarterly Evaluation

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 20, 2019**

The meeting was called to order at approximately 7:02pm by Board President Michael Wendorf.

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representative Hollie Pastorino

Members Absent: Daryl Kipke, Student Representative Chad Robards

Administrative & Supervisory Staff: Kit Moran, Sharon Raschke, Mollie Sharrar, Barb Santo, Christopher Timmis

DEA: John Heuser

DESPA: none

Guests: Philip Jedele, Melanie McIntyre, Erin Ferrell, Jim McCargar, Kimberly Marinelli, Janet Cook, David Raney, Tim Rolling, Jennifer Arnold, Pete Tchoryk, Chrissy Hladky, Lindsey Babicki, Sarah Hunt, Kate Cardenas, Maria Harshe

B. MEETING MINUTES

There were typographical errors in both the regular meeting minutes and the closed minutes.

Mara Greatorex made a motion to approve the regular meeting and closed minutes from 5/6/2019 as amended. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. Julie Schumaker made a motion that the Board approve the agenda as presented. Barbara Read seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Mill Creek Community Service and Leadership. Mill Creek teachers Jill Jastren and Natalie Park shared with the Board the extensive accomplishments of seventh and eighth graders in Mill Creek's Community Service and Leadership classes. Twenty-six students were recognized for individual volunteer hours that totaled 2,026 hours for the 2018-19 school year.
2. Ad Hoc Committee Athletics Update. Athletic Director Mike Bavineau shared with the Board the progress of the athletics ad hoc committee and sub-committee. Topics included building department culture that includes vision and value, reviewing participation and program costs, and planning for future program development. Handouts were provided.

E. SUPERINTENDENT UPDATE

The Superintendent updated the Board on several items:

1. This was student representative Hollie Pastorino's final meeting.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 20, 2019**

2. The State has released revised budget estimates and they are assuming revenues will generally be down. Districts do not expect to get funding numbers for a while but are required to pass a balanced budget by June 30th, 2019.
3. Prom went well.
4. The Superintendent is talking with Eastern Michigan University about ways to increase special education teacher certifications by providing fast-track programs to get paraprofessionals certified, for example.
5. The District launched a positivity campaign called Finish Strong using the Let's Talk software and continues to receive many compliments for DCS staff as a result.
6. The District's taxable property values went up by 5.63%.
7. In an effort to cut maintenance costs, several years ago the District made an arrangement to certify an employee in HVAC maintenance and repair. That has reduced external HVAC costs from \$161,000 in 2015-16 to \$32,000 thus far in 2018-19.

F. STUDENT REPRESENTATIVES UPDATE

1. Trustee Ron Darr made a statement praising Hollie Pastorino's two years of service as a student representative. Hollie updated the Board on goings-on at the schools and noted two Huron High School student council initiatives that she thinks are worthy of DHS consideration. In pursuit of improved student mental health, the Huron student council convinced building teachers not to assign weekend homework. They also got teachers to designate testing days of the week so students would not have tests in multiple subjects on the same day.

G. PUBLIC PARTICIPATION

1. Jim McCargar made a statement.
2. Tim Rolling made a statement.

H. CONSENT ITEMS

1. No retirement notifications were submitted for this meeting. Julie Schumaker made a motion to that the Board of Education accept the April budget report. Barbara Read seconded the motion. **Motion Carried (unanimous).**

I. ACTION ITEMS

1. Early Middle College. Julie Schumaker made a motion that the Board of Education authorize the Superintendent to sign the attached MOU with Washtenaw Community College and to submit the attached application for Dexter Early Middle College to the Michigan Department of Education. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
2. WISD Voting Representative. Barbara Read made a motion that the Board of Education adopt the attached resolution designating Mara Greatorex as the Dexter's election representative and Barbara Read as an alternate, and designating Diane Hockett and Mary Jane Tramontin as Dexter's choice of candidates. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 20, 2019**

3. WISD Budget. Ron Darr made a motion that the Board of Education approve the Washtenaw Intermediate School District Resolution expressing support for the 2019-20 WISD proposed budget. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Border-to-Border Trail Easement. The Board discussed a draft Pedestrian Access Easement Agreement with the City of Dexter for the extension of the Border-to-Border Trail. Two corrections were noted. In item number four, the third sentence should be clarified to exclude all motorized vehicles but include bicycles. In item number sixteen, the last sentence should read, *...including, but not limited to, residents of Dexter.*

K. BOND UPDATE

1. The facilities committee will soon be receiving several bid packages for review.
2. Design work on the high school project continues. The team is working to find create a space that does not exceed the project's budget.
3. The fencing company continues to work on the Creekside fields fencing.
4. Extra turf was installed in the DHS amphitheater.
5. The Ceriani building has utility hookups.
6. The Mill Creek band and music room renovations are on schedule.
7. The Wylie office is close to completion.

L. PUBLIC PARTICIPATION – none

M. BOARD COMMENTS

1. Ron Darr. Ron Darr spoke about his frustration with what he sees as misunderstandings about the policy discussions regarding language in the anti-harassment policies.
2. Barbara Read. Barbara Read noted that ten track team members will be competing at states. Barbara summarized the May 16th policy committee meeting and brought copies of the DEA contract for board members to review.
3. Dick Lundy. Dick Lundy noted that girls tennis and boys golf are also competing at the state level.
4. Julie Schumaker. Julie Schumaker summarized issues discussed at the Legislative breakfast: the School Aid Fund is expected to be down while the General Fund is expected to be up; the state is anticipating slowing of growth due to Michigan's dependence on national trade agreements that are currently in flux; Julie noted that the 2020 General Fund balance of 10.7 billion matches the General Fund balance of 10.7 billion in 2000; Governor Whitmer has stated she will veto any budget that doesn't provide funding for roads repair; if the state budget is not approved by June, it will not be complete before September; the legislature has enacted a one-year delay of the requirement that student performance account for 40% of teacher evaluations so that element will remain at 25% for one more year; the third grade reading law may be revisited to ensure it does not impact students negatively.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – MAY 20, 2019**

5. Dick Lundy. Dick Lundy noted that the vast majority of the state budget is already committed – approximately 70% of the budget is fixed, meaning discretionary funds are limited.
6. Ron Darr. Ron Darr reiterated his frustrations regarding the recent policy discussions.

N. INFORMATION ITEMS

1. Athletics Committee Minutes
2. Nice Job Notes - April

At approximately 9:30pm, Dick Lundy made a motion that the Board of Education take a quick break and adjourn to closed session for the purpose of discussing negotiations. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

O. CLOSED SESSION

1. Negotiations

At approximately 9:59pm, the Board returned to open session.

At approximately 10:00pm, Julie Schumaker made a motion to adjourn the meeting. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr
Secretary
Board of Education

TO: Board of Education
FROM: Sharon Raschke, CFO *Sharon*
DATE: June 10, 2019
RE: 2019-20 Budget Hearing

The Board will hear public comments related to the approval and adoption of the 2019-20 operating budget. The 2019 property tax millage rate proposed to be levied to support the proposed budget is also a subject of this hearing.

The Notice of Public Hearing was advertised in the May 29, 2019 issue of The Sun Times News.

The 2019-20 General Appropriation of the General Fund, General Appropriation of the Food Services Fund, General Appropriation of the Community Service Fund, and General Appropriation of the Student/School Activity Fund was made available for public inspection at the offices of the Dexter Community Schools, 7714 Ann Arbor St., Dexter. The detailed backup to the budget was also available.

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May 17, 2019

Ms. Mary Elordi
(contact info redacted)

Ms. Barb Santo
% Dexter Community Schools
7714 Ann Arbor Street
Dexter, MI 48130

Dear Barb,

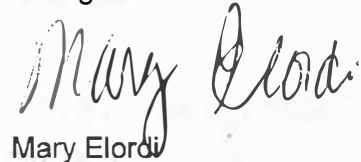
This letter will serve as my official notification to you and Dr. Timmis that my last day of work with Dexter Community Schools will be June 17, 2019. On that day, I plan to retire.

I'm excited about my impending retirement but wanted to take this opportunity to thank Dr. Timmis and Dexter Community Schools for a wonderful career full of great memories and opportunities.

My time with Dexter Community Schools has been most fulfilling and I will miss so many coworkers that have truly become friends.

Please contact me if you need any information or assistance in facilitating the retirement process.

With gratitude for a wonderful career,

A handwritten signature in cursive script that reads "Mary Elordi". The signature is written in black ink and is positioned above the printed name.

Mary Elordi

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Dexter Community Schools

2019-2020 Draft H

August/September

S	M	T	W	T	F	S
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Smstr Days

1	86		
2	95		
Total	181	PD Full Days:	3
		PD Half Days:	3
		Teacher Days (not PD):	2
		Total Teacher Days:	188

* Fall conference window begins

August/September

Flexible PD hours
(7/1/19 - 6/30/20)

Aug. 27 - Teacher Report/Work Day

Aug. 28 - All Day PD

Sept. 2 - Labor Day

Sept. 3 - Half Day, PM in district

October

Oct. 9 - AM Classes only

November

*Nov. 1 - AM PD only

Nov. 7 - AM classes/PM-evening conferences

Nov. 8 - AM Classes only

Nov. 27 - AM Classes only

Nov. 28-29 - Thanksgiving Break

December

Dec. 11 - AM Classes, PM PD

Dec. 21-31 - Winter Break

January

Jan. 1-5 - Winter Break

Jan. 16 - AM classes (exams), PM in district

Jan 17 - AM classes (exams), PM records day

Jan. 20 - MLK Jr. Day

February

Feb. 14 - AM classes only

Feb. 17 - President's Day

March

Mar. 13 - AM Classes, PM PD

Mar. 28-31 - Spring Break

April

Apr. 1-5 - Spring Break

Apr. 6 - PD, No students

(TBD - by bldg)

May

May 22 - All Day PD, No students

May 25 - Memorial Day

June

June 11 - AM Classes (exams), PM in district

June 12 - AM Classes (exams), PM records day

June 15 - Optional Teacher Day

Total PD hours

30

PD hours

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Non-school Days

Early Release Days

Half day PD

Full day PD/Teacher Days



DEXTER COMMUNITY SCHOOLS

7714 Ann Arbor Street, Dexter, Michigan 48130

www.dexterschools.org

(734) 424-4100

2019-20 PARENT CALENDAR

SEPTEMBER

September 3

First Day of School

Half Day

OCTOBER

October 9

Teacher Training

Half Day for Students

NOVEMBER

November 1

Teacher Training

No School for Students

November 7

Parent-Teacher Conferences

Half Day for Students

November 8

Half Day for Students

November 27

Half Day

November 28, 29

Thanksgiving Break

No School

DECEMBER

December 11

Teacher Training

Half Day for Students

December 21-31

Winter Break

No School

JANUARY

January 1-5

Winter Break

No School

January 16-17

High School Exams

Half Days for All Students

January 20

Martin Luther King, Jr. Day

No School for Students

FEBRUARY

February 14

Half Day for Students

February 17

Presidents' Day

No School

MARCH

March 13

Teacher Training

Half Day for Students

March 28-April 5

Spring Break

No School

APRIL

April 6

Teacher Training

No School for Students

MAY

May 22

Teacher Training

No School for Students

May 25

Memorial Day

No School

JUNE

June 11

High School Exams

Half Day for All Students

June 12

High School Exams & Last Day

Half Day for All Students



DEXTER COMMUNITY SCHOOLS


Christopher Timmis, Ed.D., Superintendent
7714 Ann Arbor Street, Dexter, Michigan 48130
(734) 424-4100 ext.1001 fax (734) 424-4112
timmisc@dexterschools.org

To: Board of Education
From: Christopher Timmis
Subject: Administrative Salary Recommendations
Date: June 10, 2019

I recommend the following administrators be compensated at the level indicated below for the **2019-20** school year:

Name	Level
Mike Bavineau	G – Athletic Director
Jami Bronson	G – Middle School Principal
Ryan Bruder	D – Elementary Principal
Ken Koenig	G – Assistant Principal
Craig McCalla	G – Elementary Principal
Kit Moran	G – High School Principal
Anne Nakon	G – Special Education Director
Brett Pedersen	G – Assistant Principal
Sharon Raschke	G – Executive Director
Tammy Reich	G – Elementary Principal
Barb Santo	G – Executive Director
Katie See	F – Elementary Principal
Mollie Sharrar	G – Executive Director
Lauren Thompson	B – Assistant Principal
Karen Walls	G – Assistant Principal

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TO: Board of Education
FROM: Sharon Raschke, CFO 
DATE: June 10, 2019
RE: 2019-20 Budget Adoption

Included in your packet is the 2019-20 budget for adoption. The budget process included:

March 13, 2019 - The Board reviewed and discussed preliminary budget parameters and budget scenarios for the 2019-20 budget.

May 21, 2019 - The Finance Committee discussed budget factors. The recommended budget reflects \$422,330 revenue over expense, however, all employee group bargaining contracts are still being negotiated and will be reflected in the November budget revision. The Finance Committee authorized the 2019-20 budget, be prepared to take to public hearing and Board discussion.

May 29, 2019 - The notice of budget hearing was published in The Sun Times News. The budget was available for public inspection.

June 10, 2019 – The budget hearing took place at the Board of Education meeting.

The key parameters included are:

- State Foundation allowance \$8,223, an \$106 increase from 2018-19
- Other State categorical funding continued at 2018-19 amounts
- Student count 3,662, a 26 student growth first year; student growth carried into future years consistent with the bond planning student growth projection of 22 students per year
- Wage changes based on 1% increase; all employee group bargaining contracts financial parameters are still being negotiated for 2019-20
- Employee level and step increases included; all employee group bargaining contracts financial parameters are still being negotiated for 2019-20
- The employer contribution towards health benefits budgeted 3% increase; PA 152 actual hard cap limits for 2020 increase is 2%; all employee group bargaining contracts financial parameters are still being negotiated for 2019-20
- MPSERS Retirement Rate 38.78% per ORS communication and our specific staff retirement elections (including the UAAL rate currently subsidized with a State categorical funding)
- Academic staff increase of one additional academic staff per year to serve student growth
- Funding with available Medicaid reimbursement
- Included is \$40,000 for a part time and/or contract position to support fundraising and Alumni support
- The addition of a new fund, Student/School Activity Fund, per GASB 84 requirements. All former Internal Student Activity Accounts need to be budgeted and reported on the school

district financial reports beginning July 1, 2019. Athletic related activity funds will be combined within each athletic program in the Community Service Fund.

Several major variables were not fully known at the time of budget preparation. Changes in student count, state foundation, and state categorical grants have the largest impact. Recognize that we have prepared this budget in order to meet our obligation in good faith. Further information and decisions will continue to be made both before and after the budget hearing and budget adoption. We will end this year and start next year with a budget that will not reflect all known data. The November revision to the budget will be the real operating plan for the year. The budget for 2019-20 must be adopted by June 30, 2019.

State School Aid Act Requirements

In order to be in compliance with State laws regarding budgeting, the school board is required to:

1. pass a general appropriation resolution for general fund and any special revenue funds by major function grouping
2. post the budgets on our district website

As a result of these requirements, the budget adopted by the Board of Education is by major function grouping.

Attachments

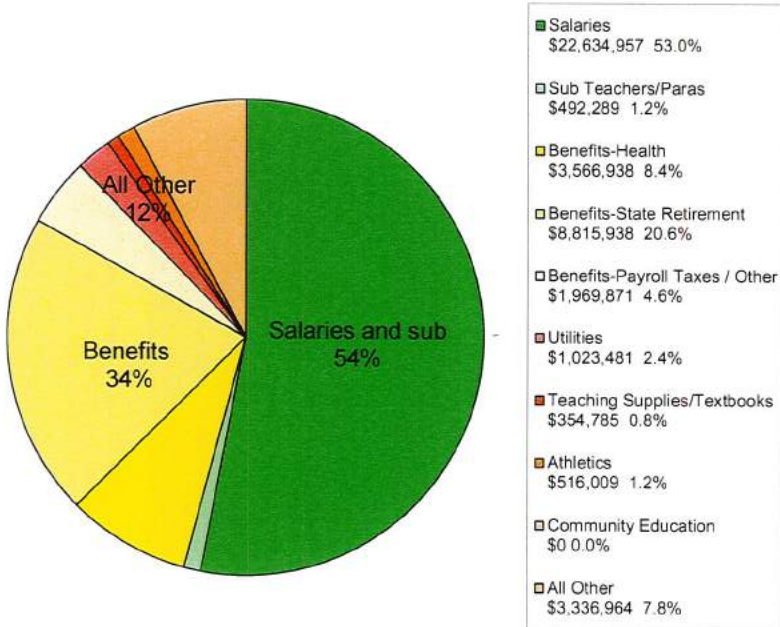
1. Financial Dashboard
2. Long-range trend including 2016-17 actual, 2017-18 actual, 2018-19 budget(November 2018 revision), 2019-20 budget, 2020-21 trend, 2021-22 trend, and 2022-23 trend. The trend was used as the basis for the revenue and expenditure projection that is now required to be reported.
3. The general appropriation resolution for the general fund and required special revenue funds by major function grouping. These resolutions, once adopted by the Board of Education, will be posted on our website.
4. The 2020-21 General Fund revenue, expenditures, and fund balance projection that will be posted on our website.

The budget detailed by individual account lines are available in the Business Office.

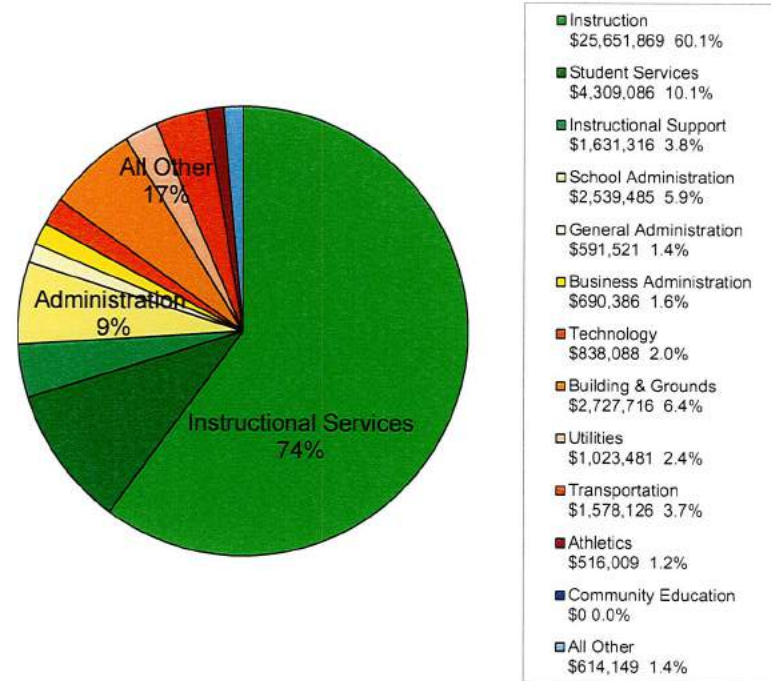
**Dexter Community Schools
Financial Dashboard
2019-20 Budget**

2017-18 Actual						
Student Count	Total Revenues	Total Expenditures	Excess Rev/Exp	Ending Fund Balance	%	Foundation Allowance
3,625	\$40,716,084	\$40,253,155	\$462,929	\$6,988,496	17.4%	\$7,905
Peer Group Ranking from most recent Bulletin 1014 (2017-18 data)					7th out of 30	14 th out of 30
2018-19 Budget (November revision)						
3,636	\$42,197,765	\$41,914,507	\$283,258	\$7,271,754	17.3%	\$8,117
2019-20 Budget						
3,662	\$43,133,562	\$42,711,232	\$422,330	\$7,694,084	18.0%	\$8,223

Expenses-Type



Expenses-Program



**Dexter Community Schools
General Fund
Long Range Trend**

	2016-17 actual	2017-18 actual	2018-19 budget (November)	2019-20 budget (June)	2020-21 trend	2021-22 trend	2022-23 trend
Revenue	39,035,555	40,716,084	42,197,765	43,133,562	43,596,168	44,665,671	45,525,472
Expense	38,659,108	40,253,155	41,914,507	42,711,232	43,909,517	45,395,957	46,691,303
Revenue over (under) expense	376,447	462,929	283,258	422,330	(313,348)	(730,285)	(1,165,831)
Fund Balance planned adjustment	-	-	-	-	-	-	-
Operational Revenue over (under) expense	376,447	462,929	283,258	422,330	(313,348)	(730,285)	(1,165,831)
FUND BALANCE							
Non-spendable-Prepaid Expenditures	64,363	88,252	88,252	88,252	88,252	88,252	88,252
Committed-Facilities	874,000	874,000	874,000	874,000	874,000	874,000	874,000
Committed-Athletic Facilities	590,000	680,000	680,000	680,000	680,000	680,000	680,000
Committed-Health Benefit Claims	-	-	-	-	-	-	-
Committed-Instructional Equipment	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Committed-New Programs Implementation	-	-	-	-	-	-	-
Committed-New Programs Startup Costs	-	300,490	300,490	300,490	300,490	300,490	300,490
Committed-Performing Arts Equipment	\$110,000	120,000	120,000	120,000	120,000	120,000	120,000
Committed-Retirement/Severance	850,000	850,000	850,000	850,000	850,000	850,000	850,000
Committed-Supply Carryover	139,651	161,739	161,739	161,739	161,739	161,739	161,739
Committed-Technology	831,714	831,714	831,714	831,714	831,714	831,714	831,714
Committed-Textbooks	-	-	-	-	-	-	-
Assigned for Subsequent year expenditures	405,120	264,622	264,622	264,622	264,622	264,622	264,622
Unassigned	1,660,719	1,817,679	2,100,937	2,523,266	2,209,918	1,479,632	313,801
TOTAL FUND BALANCE	6,525,567	6,988,496	7,271,754	7,694,083	7,380,734	6,650,449	5,484,618
%	16.9%	17.4%	17.3%	18.0%	16.8%	14.6%	11.7%
Unassigned	1,660,719	1,817,679	2,100,937	2,523,266	2,209,918	1,479,632	313,801
%	4.3%	4.5%	5.0%	5.9%	5.0%	3.3%	0.7%
STATE FUNDING							
State per pupil foundation	\$ 7,799	\$ 7,905	\$ 8,117	\$ 8,223	\$ 8,329	\$ 8,435	\$ 8,541
State per pupil foundation change (\$)	\$ 106	\$ 106	\$ 212	\$ 106	\$ 106	\$ 106	\$ 106
Effective per pupil change							
STUDENT ENROLLMENT							
New student additions(general ed & special ed FTE)	33.97	42.20	7.09	26.00	22.00	22.00	22.00
Student Enrollment (October)	3,586.58	3,628.78	3,635.87	3,661.87	3,683.87	3,705.87	3,727.87
PROJECTION ASSUMPTIONS							
Increase academic staff (FTE)	7.29	8.77	2.37	1.00	1.00	1.00	1.00
Increase support staff (FTE)	-	-	-	-	-	-	-
Salary/Wage DEA change (%)	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
State Blended Count Method	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%
MPSERS Retirement Rate	36.90%	39.36%	38.66%	38.78%	38.90%	39.02%	39.14%
FICA Employer Tax Rate	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
District Insurance Cost change	-1.50%	3.00%	3.50%	6.50%	3.00%	3.00%	3.00%
WISD Special Education Reimbursement	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect Cost Rate to Self-supporting Programs	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Inflation (discretionary)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

**General Appropriation of the General Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation of Dexter Community Schools for the 2019-20 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2019-20 which includes 18 mills of ad valorem taxes to be levied on non-homestead and nonqualified agricultural property to be used for operating purposes is as follows:

Revenue:

1xx Local	\$ 5,576,058
2xx Other Political Subdivisions	\$ 5,574
3xx State	\$ 30,896,849
4xx Federal	\$ 1,661,797
5xx-6xx Other Financing Sources	\$ 4,993,284
Total Revenue	\$ 43,133,562
<hr/>	
Total Fund Balance, July 1 Available to Appropriate	\$ 7,183,502
Total Available to Appropriate	\$ 50,317,064

BE IT FURTHER RESOLVED, that of the total available to appropriate in the General Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1xx – Instruction	
11x- Basic Programs	\$ 21,109,297
12x- Added Needs	\$ 4,542,572
2xx – Support Services	
21x- Pupil Support	\$ 4,309,086
22x- Instructional Staff Support	\$ 2,469,404
23x- General Administration	\$ 591,521
24x- School Administration	\$ 2,539,485
25x- Business Services	\$ 690,386
26x- Operations and Maintenance	\$ 3,751,197
27x- Transportation	\$ 1,578,126
28x-29x Other Central Support	\$ 352,595
3xx-Community Services	\$ 261,554
4xx-6xx Other Financing Uses	\$ 516,009
Total Appropriated	\$ 42,711,232

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on June 10, 2019, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**General Appropriation of the Food Services Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation of the Food Services Fund for the 2019-20 fiscal year; a resolution to make appropriations; to provide for the expenditure of the for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Food Services Fund of Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Food Services Fund of the school district for fiscal year 2019-20 to be used for operating purposes is as follows:

Revenue:		
1xx Local	\$	1,088,255
3xx State	\$	75,938
4xx Federal	\$	304,337
5xx-6xx Other Financing Sources	\$	141,728
Total Revenue	\$	1,610,258
<hr/>		
Total Fund Balance, July 1 Available to Appropriate	\$	345,892
Total Available to Appropriate	\$	1,956,150

BE IT FURTHER RESOLVED, that of the total available to appropriate in the Food Services Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:		
2xx – Support Services		
26x- Operations and Maintenance	\$	2,735
28x-29x Other Central Support	\$	1,415,606
4xx-6xx Other Financing Uses	\$	141,834
Total Appropriated	\$	1,560,175

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on June 10, 2019, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**General Appropriation of the Community Service Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation of the Community Service Fund for the 2019-20 fiscal year; a resolution to make appropriations; to provide for the expenditure of the for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Community Service Fund of Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Community Service Fund of the school district for fiscal year 2019-20 to be used for operating purposes is as follows:

Revenue:	
1xx Local	\$ 2,057,877
3xx State	\$ 47,364
4xx Federal	\$ -
5xx-6xx Other Financing Sources	\$ 516,009
Total Revenue	\$ 2,621,250
<hr/>	
Total Fund Balance, July 1 Available to Appropriate	\$ -
Total Available to Appropriate	\$ 2,621,250

BE IT FURTHER RESOLVED, that of the total available to appropriate in the Community Service Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
1xx – Instruction	
11x- Basic Programs	\$ 109,992
2xx – Support Services	
22x- Instructional Staff Support	\$ 7,075
26x- Operations and Maintenance	\$ 81,850
27x- Transportation	\$ 80,000
28x-29x Other Central Support	\$ 688,709
3xx-Community Services	\$ 1,510,223
4xx-6xx Other Financing Uses	\$ 83,524
Total Appropriated	\$ 2,561,373

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on June 10, 2019, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**General Appropriation of the Student/School Activity Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation of the Student/School Activity Fund for the 2019-20 fiscal year; a resolution to make appropriations; to provide for the expenditure of the for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Student/School Activity Fund of Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Student/School Activity Fund of the school district for fiscal year 2019-20 to be used for operating purposes is as follows:

Revenue:

1xx Local	\$ 1,362,636
Total Revenue	\$ 1,362,636
Total Fund Balance, July 1 Available to Appropriate	\$ -
Total Available to Appropriate	\$ 1,362,636

BE IT FURTHER RESOLVED, that of the total available to appropriate in the Student/School Activity Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

2xx – Support Services	
29x- Support Service, Other	\$ 1,362,636
Total Appropriated	\$ 1,362,636

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on June 10, 2019, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**Dexter Community Schools
General Fund Projections
2020-21**

Projection Assumptions:

- Carryover Existing Programs
- \$106 increase in the State per student foundation
- Increase student enrollment by 22
- 100% WISD Act 18 reimbursement from 2018-19 Special Education costs
- 3% increase in employer contribution to health benefit costs
- 1% increase in salary/wage scales
- 38.90% in MPSERS retirement contributions

The Board intends to make budget changes in our operations to reduce expenditures and/or increase revenue.

Projected Fund Balance, July 1, 2020	\$ 7,694,083
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Projected Revenue:

1xx Local	\$ 5,635,861
2xx Other Political Subdivisions	\$ 5,634
3xx State	\$ 31,228,216
4xx Federal	\$ 1,679,620
5xx-6xx Other Financing Sources	\$ 5,046,837
Total Projected Revenue	\$ 43,596,168

Projected Expenditures:

1xx – Instruction	
11x- Basic Programs	\$ 21,701,529
12x- Added Needs	\$ 4,670,016
2xx – Support Services	
21x- Pupil Support	\$ 4,429,980
22x- Instructional Staff Support	\$ 2,538,684
23x- General Administration	\$ 608,116
24x- School Administration	\$ 2,610,732
25x- Business Services	\$ 709,755
26x- Operations and Maintenance	\$ 3,856,439
27x- Transportation	\$ 1,622,401
28x-29x Other Central Support	\$ 362,487
3xx-Community Services	\$ 268,892
4xx-6xx Other Financing Uses	\$ 530,486
Total Projected Expenditures	\$ 43,909,517

Projected Fund Balance, June 30, 2021	\$ 7,380,734
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To: Board of Education

From: Sharon Raschke, CFO

Sharon

Date: June 10, 2019

RE: Tax Levies for the 2019 Tax Year/2019-20 Fiscal Year

On June 10, 2019, you conducted a Public Hearing that included a hearing on the 2019 Tax Rate on non-homestead properties that will be at 18.0000 mills and the 2019 debt levy on all properties that will be at 8.5000 mills.

The tax levies are as follows:

	<u>2019</u>	<u>2018</u>
Non-homestead taxable value	\$ 294,112,947 (7.31% increase)	
Non-homestead tax levy	18.0000 mills	18.0000 mills
All properties taxable value	\$1,403,828,573 (5.36% increase)	
Debt tax levy	8.5000 mills	8.5000 mills

A portion of the general fund revenue comes from the local tax levy of 18.000 mills on non-homestead properties. The amount of local non-homestead property tax collection combined with the amount of state aid received from the State of Michigan equals our total foundation allowance.

The May 7, 2013 elections, non-homestead millage reauthorization proposal of 18.0000 and the non-homestead millage "cushion" proposal of 3.0000 mills, was approved for the years 2014 to 2033. We did not have a millage reduction fraction for 2019. Attached is the millage usage history/projection from the 2014-2033 issues.

The debt levy is set at the amount required to meet the annual debt requirement for all existing debt under the arrangement with the State of Michigan School Bond Loan Fund. An 8.5000 mills levy is required to meet our debt obligations, including the requirements of the 1998, 2012, and 2017 bond issues.

These levies need to be authorized by the Board of Education. Please authorize that 18.0000 mills be levied on non-homestead property in December of 2019 and that 8.5000 mills be levied on debt on all property in December of 2019.

Dexter Community Schools
Non-Homestead Tax Levy Summary
Operating Millage
Authorized millage 2014-2033

Authorized millage voted May 7, 2013 (for 20 years)

Headlee override "cushion" millage voted May 7, 2013

		Millage	Perm Red	Reduced	Voted	Reduced	Extra	
Fiscal	Tax	Reduction	NH Millage	Millage	NH Extra	Millage	Voted	Millage
Year	Year	Fraction	Rate	Rate	Millage	Rate	Used/Needed	Levy
14-15	2014	1.0000	18.0000	18.0000	3.0000	3.0000	0.0000	18.0000
15-16	2015	1.0000	18.0000	18.0000	3.0000	3.0000	0.0000	18.0000
16-17	2016	0.9969	18.0000	17.9442	3.0000	2.9907	0.0558	18.0000
17-18	2017	0.9994	17.9442	17.9334	2.9907	2.9889	0.0666	18.0000
18-19	2018	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
19-20	2019	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
20-21*	2020	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
21-22*	2021	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
22-23*	2022	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
23-24*	2023	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
24-25*	2024	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
25-26*	2025	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
26-27*	2026	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
27-28*	2027	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
28-29*	2028	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
29-30*	2029	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
30-31*	2030	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
31-32*	2031	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
32-33*	2032	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000
33-34*	2033	1.0000	17.9334	17.9334	2.9889	2.9889	0.0666	18.0000

* projected

June 4, 2019

Dr. Chris Timmis
Superintendent of Schools
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2017 Bond Project
Contract Recommendations
Bid Package 14 District Wide Improvements

Dear Dr. Timmis:

Bids for the Bid Package 14 work were received on behalf of Dexter Community Schools (DCS) on Tuesday, May 21, 2019. A tabulation of the bids received is attached for your reference.

We have reviewed proposals, interviewed bidders, and are recommending the lowest responsive bidders that provide best value to DCS. We are recommending the 2nd low bidders for 06-01 General Trades and 26-01 Electrical & Technology contracts.

No recommendation is included at this time for Bid Category 06-02 Creekside Pavilion as bids received exceed reasonable value for this project element. We are reviewing and will consult with the Board Facilities Committee as to alternatives.

Based upon our consultation, the following alternates are recommended for review by the Facilities Committee on May 5, 2019.

- Alternate 5 – Jenkins interior wood gates
- Alternate 7b – DHS Use RSF1 & Gradient nosing in lieu of RSTR
- Alternate 13 (partial) – Copeland Sr. Center toilet rooms
- Alternate 14B – 28' viewing platform at DHS twin fields

The award of the contracts and alternates recommended utilizes all the remaining funds available from Series 1 of the bond, except for work items not yet documented by the AE and bid, see attachment "List of Series 1 Work Not Yet Bid". Based on a review of work not yet bid the DCS Superintendent and Facilities Committee acknowledge that some of the Series 2 Bond funds will need to be reallocated towards DHS classroom carpeting.

With the inclusion of the alternates indicated above and the recommended base bid amounts the total is equal to the remaining Series 1 available funds for this project. Our recommendation is that the District prioritize remaining alternates which we will bring forward to the District for addition to the scope of the project as remaining contingency or other funds become available.

The recommended total for each contract is based on a 'lump sum' which includes work at multiple buildings (except the DHS Flooring contract). The actual costs for each individual project may be above or below the budget but ultimately 'balance' within the total Series 1 funds.



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

248.724.2950 P
248.489.5753 F

In order to make the projects balance within the funds available, some of the originally specified scope has been reduced to accommodate added scope that has been put in place or is planned. There are many but two examples follow:

- Reductions in the total carpet replacement at DHS as a result of previously approved Site Athletics scope items (twin turf and quad fields).
- Reductions of toilet room work at Wylie due to addition of existing office renovation scope.

Pending final review of financial and other qualification criteria, Granger recommends that DCS award the subcontracts as indicated below and assign them to Granger for management.

Bid Category	Bidder	Base Bid	Recommended Alternates	Recommended Contract
14-06-01 General Trades	E&L Construction Group	\$1,240,000	\$88,490	\$1,328,490
14-06-02 CIS Pavilion	Redwood Construction Management	\$76,500		\$0
14-09-01 DHS Flooring	Eastpointe Interiors	\$252,044	\$3,690	\$255,734
14-10-01 Site Signage	Universal Sign	\$18,177		\$18,177
14-26-01 Electrical & Technology	Huron Valley Electric	\$202,000		\$202,000
Total Recommendation				\$1,804,401

Bid Category	Bidder	Base Bid	Recommended Alternates	Recommended Contract
14-22-01 Mechanical	John Darr Mechanical	\$339,900		\$339,900
Total Recommendation				\$339,900


All work will be contracted and performed per the contract documents developed by TMP and Granger.

The above recommendations have been reviewed with TMP and they concur.

We request that the Board of Education consider and take action on the contract recommendations above at the meeting scheduled for June 10, 2019.

Please feel free to contact the me if you have any questions or require additional information.

Sincerely,
GRANGER CONSTRUCTION COMPANY


Michael Nowosad
Project Manager

att: Bid Summary
Summary of Alternates
List of Series 1 Work Not Yet Bid
Bid Tabulations (for each bid category)

cc: S. Raschke, DCS
J. Brand, GCC
E. Geiser, TMP



**2017 BOND PROJECT
BID PACKAGE 14 DISTRICT WIDE IMPROVEMENTS
SUMMARY OF BUDGET & BIDS**

SUMMARY REPORT

PROJECT #: 1710-00
OWNER: DEXTER COMMUNITY SCHOOLS
SITE: DISTRICT WIDE
DELIVERY: CONSTRUCTION MANAGEMENT
ARCHITECT: TMP ARCHITECTS
BID DATE: May 21, 2019

BID CATEGORIES					
BID CATEGORY	DESCRIPTION	APPARENT LOW BIDDER	BASE BID AMOUNT	VALUE ENGINEERING /ALTERNATES	RECOMMENDED CONTRACT AMOUNT
14-06-01	General Trades	E&L Construction Group	\$ 1,240,000	\$ 88,490	\$ 1,328,490
14-06-02	Creekside Pavilion	Redwood Construction Management	\$ 76,500		\$ -
14-09-01	High School Flooring	Eastpointe Interiors	\$ 252,044	\$ 3,690	\$ 255,734
14-10-01	Site Signage	Universal Sign	\$ 18,177	\$ -	\$ 18,177
14-22-01	Mechanical	John Darr Mechanical	\$ 339,900	\$ -	\$ 339,900
14-26-01	Electrical & Technology	Huron Valley Electric	\$ 202,000	\$ -	\$ 202,000
TOTALS			\$ 2,128,621	\$ 92,180	\$ 2,144,301
AVAILABLE FUNDS			\$ 2,378,735		\$ 2,378,735
RESERVE FOR CONSTRUCTION CONTINGENCY			\$ 234,434		\$ 234,434
AVAILABLE TO BUY CONTRACTS			\$ 2,144,301		\$ 2,144,301
BIDS VS AVAILABLE			\$ 15,680		\$ 0

ALTERNATES	
1	New toilet accessories
3	Solid surface countertops & stainless steel sinks
5	Jenkins interior wood gates
7a	DHS Use RSF1 in lieu of CPT
7b	DHS Use RSF1 & Gradient nosing in lieu of RSTR
11	MCMS Changing stalls & storage bins (05-A1.1A)
12	DHS Concrete floor slab waterproofing
13	Copeland – (partial Sr. Center toilets only)
14a	DHS 24' viewing platform
14b	DHS 28' viewing platform
15	MCMS Steel hand/guard rail at stair C1

Accepted Alternates are highlighted

**2017 BOND PROJECT
BID PACKAGE 14 DISTRICT WIDE IMPROVEMENTS
SUMMARY OF ALTERNATES**

SUMMARY REPORT

PROJECT #:	1710-00
OWNER:	DEXTER COMMUNITY SCHOOLS
SITE:	DISTRICT WIDE
DELIVERY:	CONSTRUCTION MANAGEMENT
ARCHITECT:	TMP ARCHITECTS
BID DATE:	May 21, 2019

ALTERNATES								
	DESCRIPTION OF ALTERNATE	14-06-01 General Trades	14-06-02 Creekside Pavilion	14-09-01 High School Flooring	14-10-01 Site Signage	14-22-01 Mechanical	14-26-01 Electrical & Technology	TOTALS
1	New toilet accessories	\$27,860	\$0	\$0	\$0	\$0	\$0	\$27,860
3	Solid surface countertops & stainless steel sinks	\$66,756	\$0	\$0	\$0	\$112,350	\$0	\$179,106
5	Jenkins interior wood gates	\$10,600	\$0	\$0	\$0	\$0	\$0	\$10,600
7a	DHS Use RSF1 in lieu of CPT	\$0	\$0	\$54,746	\$0	\$0	\$0	\$54,746
7b	DHS Use RSF1 & Gradient nosing in lieu of RSTR	\$0	\$0	\$3,690	\$0	\$0	\$0	\$3,690
11	MCMS Changing stalls & storage bins (05-A1.1A)	\$25,000	\$0	\$0	\$0	\$3,000	\$2,000	\$30,000
12	DHS Concrete floor slab waterproofing	\$0	\$0	\$12,388	\$0	\$0	\$0	\$12,388
13	Copeland – all work	\$36,000	\$0	\$0	\$0	\$134,500	\$6,500	\$177,000
14a	DHS 24' viewing platform	\$38,520	\$0	\$0	\$0	\$0	\$0	\$38,520
14b	DHS 28' viewing platform	\$41,890	\$0	\$0	\$0	\$0	\$0	\$41,890
15	MCMS Steel hand/guard rail at stair C1	\$12,575	\$0	\$0	\$0	\$0	\$0	\$12,575
	Accepted:	\$88,490		\$3,690	\$0	\$0	\$0	

These alternate items are accepted by the Facilities Committee



**2017 BOND PROJECT
BID PACKAGE 14 DISTRICT WIDE IMPROVEMENTS
LIST OF SERIES 1 WORK NOT YET BID**

SUMMARY REPORT

Series 1 Current Budget

Wylie Elementary

Pool Work	\$50,000
Owner Reserve	\$21,587

Creekside Intermediate

Owner Reserve	\$12,027
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Mill Creek Middle School

Owner Reserve	\$25,106
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High School

Tech Infrastructure	\$138,125
Roofing	\$43,752
Flex Addition	\$511,200
Collaboration Lab	\$511,200
Owner Reserve	\$67,686

Bates School

Tech Infrastructure	\$5,760
Owner Reserve	\$1,007
Electrical Outlets	\$8,640
Voltage Monitoring	\$1,008
Roofing Replacement	\$19,200
Flooring Replacement	\$39,968

Jenkins Early Childhood

Tech Infrastructure	\$9,360
Owner Reserve	\$2,894

Copeland Administrative

Owner Reserve	\$1,916
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**2017 BOND PROJECT
BID PACKAGE 14 DISTRICT WIDE IMPROVEMENTS
BID TABULATION**

BID CATEGORY: 14-26-01 Electrical & Technology

PROJECT #:	1710-00
OWNER:	DEXTER COMMUNITY SCHOOLS
SITE:	DISTRICT WIDE
DELIVERY:	CONSTRUCTION MANAGEMENT
ARCHITECT:	TMP ARCHITECTS
BID DATE:	May 21, 2019

APPARENT LOW BIDDER BID AMOUNTS:	Base Bid	Alt 11	Alt 13	Remarks
Huron Valley Electric	\$202,000	\$2,000	\$6,500	

Bidder	Addm 1	Addm 2	Bid Bond	Non-Iran	Familial Disclos	Base Bid	Alt 11	Alt 13	Remarks
Huron Valley Electric	X	X	X	X	X	\$202,000	\$ 2,000	\$ 6,500	
A.F. Smith Electric	X	X	X	X	X	\$104,450	\$ 2,200	\$ 6,500	Bid excludes all technology
<i>AF Smith is not being recommended as their bid excluded all technology work which was clearly defined in the scope.</i>									

Alternates

- 1 New toilet accessories
- 3 Solid surface countertops & stainless steel sinks
- 5 Jenkins interior wood gates
- 7a DHS Use RSF1 in lieu of CPT
- 7b DHS Use RSF1 & Gradient nosing in lieu of RSTR
- 11 MCMS Changing stalls & storage bins (05-A1.1A)
- 12 DHS Concrete floor slab waterproofing
- 13 Copeland – all work
- 14a DHS 24’ viewing platform
- 14b DHS 28’ viewing platform
- 15 MCMS Steel hand/guard rail at stair C1

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**DEXTER COMMUNITY SCHOOL
BOARD OF EDUCATION
MEETING SCHEDULE
2019-2020**

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in meetings.

All meetings are held at the **Creekside Media Center at 7:00 PM unless otherwise noted.**

<u>DAY</u>	<u>DATE</u>	<u>HOLIDAYS / NO SCHOOL DAYS</u>
Monday	July 15 or 22*	
Monday	August 12*	
Monday	August 26*	Labor Day = Sept. 2 First Day of School = Sept. 3
Monday	September 16	
Monday	October 14	
Monday	October 28	
Monday	November 11	Thanksgiving = Nov. 21 & 22
Monday	December 2 or 16	Winter Break = Dec. 23 - Jan. 3
Monday	January 13, 2020	Organizational Meeting MLK Jr. Day = Jan. 20
Monday	February 10	
Monday	February 24	President's Day = Feb. 17
Monday	March 9	
Monday	March 23	Spring Break = March 30 – April 3
Monday	April 6	
Monday	April 20	
Monday	May 4	Memorial Day = May 25
Monday	May 18	
Monday	June 15	
Monday	June 29*	

*These meetings will be held in the Copeland Boardroom, 7714 Ann Arbor St.

Note: Board of Education workshop(s) may be set during the year and will be posted prior to meetings.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

- Purpose:** To discuss for a first reading changes to Bylaw 0166 - Agenda.
- Explanation:** The board policy committee discussed Board Bylaw 0166 – Agenda at the May 16th committee meeting. During that discussion, I expressed my concerns regarding adding the clause stating “Additionally, items may be placed on the agenda by written request of any two (2) members of the Board. If the request is made six business days or more before the next meeting, it will go on the agenda for that meeting. Otherwise, it will go on the following meeting’s agenda; but in any event, no later than 45 days from the date of the request.” The committee decided to allow the full board to discuss this potential addition.
- As the Superintendent, I am opposed to this addition to the Bylaws. Throughout the history of this Board, it appears that there has always been receptiveness to adding items and discussion items to the agenda at the request of Board members through the Board President or through committee actions. This provides stability and has proven effective for the Dexter Community Schools Board of Education. Adding such broad language, as proposed, creates the potential for instability and items added to the agenda that are not in line with effective Board governance and are counter to the current language in Bylaw 0166 which already states, “Individual Board members may include items on the agenda upon the concurrence of the Board President.”
- The Board elects a President and, with that duty, the President has specific charges. One of those charges is to help set the Agenda. Current bylaws already outline how individual board members can have items added to an agenda.
- If there are cases when items desired to be added to the agenda are not added by the Board President, other routes currently exist. The Board approves the agenda at the start of every meeting. If an individual Board member makes a motion to amend the agenda to add a discussion item. By a majority vote, any item can already be placed on the agenda if it is the will of the Board.
- Recommendation:** It is the recommendation of the Superintendent that the Board of Education consider the concerns expressed when discussing Board Bylaw 0166 and any pending approval of any changes for First Reading.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT

0160/page 1 of 16

MEETINGS

0161 Parliamentary Authority

The parliamentary authority governing the Board of Education shall

in all cases be consistent with statute, administrative code, or these bylaws,

(x) or the rules of order of this Board.

0162 Quorum

Four (4) **[Majority of the full Board]** members present at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum.

0163 Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice-President shall act instead; if neither person is available, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

0164 Call

0164.1 Regular Meetings

The Board shall hold a meeting at least once each month on a date and at a time and place determined annually by a resolution of the Board.

0164.2 Special Meetings

Special meetings of the Board may be called by the President or by any two (2) members of the Board provided there is compliance with the notice provision of these Bylaws.

0164.3 Emergency Meetings

In the event of a severe and imminent threat to the health, safety, or welfare of the District, its employees, or students, any member of the Board may call an emergency session provided the majority of the Board concur that delay would be detrimental to efforts to lessen or respond to the threat. Actual notice of any emergency meeting shall be attempted, but not required to other Board members.

0165 Notice

0165.1 Regular Meetings

Within ten (10) days after the organizational Board meeting, the Board shall cause to be posted at the Board office and in other locations considered appropriate by the Board, a notice listing the date, time, and place of each regularly scheduled meeting of the Board. The notice shall contain the name and address of the District and its telephone number.

The notice shall also contain the following statement:

"Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting."

Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the estimated reasonable cost for printing and postage of each notice as shall be determined annually by the Board, the District shall send to the requesting party by first-class mail a copy of any notice required to be posted by these bylaws. The news media shall be entitled to receive, at their request, copies of such notices free of charge.

0165.2 Change of Regular Meetings

Within three (3) days after the Board adopts a resolution changing the date, time, or place of a regularly scheduled meeting, the meeting notice shall state the date, time, and place of the rescheduled meeting, as well as the name, address, and telephone number of the District. Said notice shall be posted on the front door

of the Administrative Office Building and such other place(s) as the Board may determine. Said notice shall be posted at least eighteen (18) hours before the rescheduled meeting.

M.C.L. 15.264, 15.266

0165.3 Special Meetings

Said notice shall state the date, time, and place of such special meeting and the business to be transacted thereat, as well as the name, address, and telephone number of the District. A notice of any special meeting shall be posted at least eighteen (18) hours before said special meeting at the Board office and such other places as the Board may determine. A copy of said notice shall be served upon each member of the Board.

0165.4 Emergency Meetings

No notice of any emergency meeting shall be required.

0165.5 Recess

Any meeting of the Board may be recessed to another time and place. Any meeting which is recessed for more than thirty-six (36) hours shall be reconvened only after a notice stating the date, time, and place of the recessed meeting as well as the name, address, and telephone number of the District has been posted on the front door of the Administrative Office Building and such other place as the Board may determine for at least eighteen (18) hours prior to the time the meeting is to be reconvened.

M.C.L. 15.265, 380.1201(3)(4)

NEW BYLAW- 0165.6 and REVISED BYLAW 0166 - VOL. 33, NO. 1 – SEPTEMBER 2018

0165.6 Cancellation

Any meeting of the Board may be cancelled for appropriate purposes, which shall include, but not be limited to, inclement weather, lack of a quorum, or conflict with a special event relating to the District. If the cancelled meeting is re-scheduled, it must be posted according to all notice requirements set forth above.

M.C.L. 15.265, 380.1201(3)(4) 0166 **Agenda**

The Superintendent shall prepare **with the Board President** and submit to each Board member a written agenda **and supporting materials** prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President. **Additionally, items may be placed on the agenda by written request of any two (2) members of the Board. If the request is made six business days or more before the next meeting, it will go on the agenda for that meeting. Otherwise, it will go on the following meeting's agenda; but in any event, no later than 45 days from the date of the request.**

The agenda of the regular monthly meeting or special meetings shall be accompanied by a report from the Superintendent on information relating to the District with such recommendations as s/he shall make.

Each agenda shall contain the following statement:

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

[x] Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than six (6) days prior to the meeting and include:

- (x)** name and address of the participant;
- (x)** group affiliation, if and when appropriate; **(x)** topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 5
of 16 Denial of the opportunity to have an item placed on the agenda will not preclude an individual or group from the opportunity to speak during the public participation portion of the meeting.

The agenda for each regular meeting shall be mailed or delivered to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda should be mailed no later than forty-eight (48) hours days prior to the meeting, or delivered so as to provide time for the study of the agenda by the member. The agenda **and supporting**

materials for a special meeting shall be delivered at least twenty-four (24) hours before the meeting, consistent with provisions calling for special meetings.

The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. The order of business may be altered and items added at any meeting by a majority vote of the members present.

0166.1 Consent Agenda

The Board of Education shall use a consent agenda to keep routine

matters within a reasonable time frame.

The following routine business items may be included in a single resolution for consideration by the Board.

- minutes of prior meetings
- bills for payment
- hiring of personnel
- resolutions that require annual adoption, such as bank signatories, Michigan High School Athletic Association membership, etc.
- resignations and leaves

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion.

REVISED BYLAW- 0167.1 - VOL. 33, NO. 1 – SEPTEMBER 2018 0167 Conduct

0167.1 Voting

All regular and those special meetings of the Board at which the Board is authorized to perform business shall be conducted in public. No act shall be valid unless approved at a meeting of the Board by a majority vote of the members elected or appointed to and serving on the Board who are authorized to vote (see Voting as defined in Bylaw 0100) and a proper record made of the vote. Meetings of the Board shall be public and no person shall be excluded therefrom. M.C.L. 380.1201

Unless specifically authorized by Michigan conflict of interest laws, any Board member's decision to abstain shall be recorded and be deemed to acquiesce in the action taken by the majority. Failure to vote, absent a statutory exception or other reasonable ethical basis, constitutes a breach of the Board member's duty as a public official. In situations in which a specified number of affirmative votes is required and abstentions have been noted, the motion shall fail if the specified number of affirmative votes have not been cast. In situations in which there is a tie vote and the abstention represents the deciding vote, the motion shall fail for lack of a majority. 184 Mich App 681, 684 (1990)

REVISED BYLAW- 0167.2 - VOL. 33, NO. 1 – SEPTEMBER 2018

All actions requiring a vote

(x) may be conducted by voice, show of hands, or roll call

provided that the vote of each member be recorded. Proxy voting shall not be permitted. If a vote is not conducted by roll call, any member may request a roll call vote.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 7
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0167.2 Closed Session

The Board may meet in a closed session, one closed to the public,

for the following purposes:

- to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, staff member, or individual agent, if the named person requests a closed hearing **(a majority vote is required)**
- to consider the dismissal, suspension, or disciplining of a student only if the student or student's parents request a closed hearing **(a majority vote is required)** (Also see Bylaw 0169, Student Disciplinary Hearings)
- for strategy and negotiation sessions connected with the negotiation of a collectively-bargained agreement if either negotiating party requests a closed hearing **(a majority vote is required)**
- to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained **(a two-thirds (2/3's) vote is required)**
- to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body **(a two-thirds (2/3's) vote is required)**

- to consider materials exempt from discussion or disclosure under State or Federal statute, including by way of example only, written opinions of legal counsel, and school safety plans **(a two-thirds (2/3's) vote is required)**
- to review the specific contents of an application for employment or appointment if the candidate requests that the application remain confidential **(a two-thirds (2/3's) vote is**

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 8
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required)

However, all interviews for employment or appointment of the Superintendent shall be held in an open meeting of the Board.

In keeping with the confidential nature of closed sessions, no member of the Board shall disclose the content of discussions that take place during such sessions. The only exceptions will be discussions with the District's legal counsel or as directed by an order of a court with proper jurisdiction.

It is expected that Board members shall not record nor communicate by any means, electronic or otherwise, with party or parties outside such meetings regarding the substance of such meetings either during or after the course of such meetings.

M.C.L. 15.267, 15.268

REVISED BYLAW- 0167.3 - VOL. 33, NO. 1 – SEPTEMBER 2018 0167.3 Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide two periods for public participation at public meetings of the Board. The Board shall publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- Public participation shall be permitted at a time indicated by the presiding officer as indicated on the meeting agenda.

- Anyone with concerns relating to the operation of the schools or matters within the authority of the Board may participate during the public portion of a meeting.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 9
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The presiding officer may:

- prohibit public comments which are frivolous, repetitive, or harassing;
- interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
- request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting.

First Public Commentary

The first public commentary, scheduled near the beginning of all Board meetings, workshops, and committee meetings, shall be limited to an accumulated time of thirty (30) minutes. Time may be extended at the discretion of the Board president.

Persons who wish to address the Board at Board meetings shall complete a Public Comment Card. Cards are available on the district's web site, from the Superintendent's office, and at all meeting locations. This form shall be presented to the Board president or presiding chair at the beginning of the meeting.

Individual speakers will be allotted a maximum of five (5) minutes, however, the time may be reduced if a large number of persons wish to address the Board. In these instances, the number of speakers will be divided into the thirty (30)-minute time limit, and each speaker will be assigned an equal share of time in which to address the Board. For example, if ten (10) persons wish to address the Board, each individual will be given three (3)-minutes.

If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf. The speaker shall indicate if s/he represents any organization or agency.

Individuals will be recognized by the Board President or presiding chair of their opportunity to address the Board. The Board President or presiding chair shall state the person's name and the organization or agency, if any, that they represent prior to the person speaking.

Second Public Commentary

The second opportunity for public commentary, scheduled near the end of all Board meetings, shall be limited to an accumulated time of fifteen (15) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Persons who wish to address the Board during the second opportunity for public participation shall form a line at a location to be designated and will be recognized by the Board President or presiding chair in the order of assembly.

Each speaker will be asked to announce his/her name before beginning to speak.

Individual speakers will be allotted a maximum of two (2) minutes, however, the time may be reduced if a large number of persons wish to address the Board. In these instances, the number of speakers will be divided into the fifteen (15)-minute time limit, and each speaker will be assigned an equal share of time in which to address the Board. For example, if twenty (20) persons wish to address the Board, each individual will be given three quarters of a minute.

General Rules for Public Participation

1. One speaker may not yield his/her time to another. No person may speak more than once at either commentary opportunity. No person may speak more than once on the same subject during a single meeting.
2. If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf.
3. Members of the Board and district employees will not answer questions or comments during public participation. Persons requesting an individual response shall note the request on the Public Comment Card and include appropriate contact information.

4. Citizens with concerns or complaints about school employees should use the protocol outlined in the Dexter Board of Education Policy **9130** on Citizen Complaints. Citizens are encouraged to utilize established channels before bringing the matter to the school Board. Employees have contractual and legal rights and may request a closed meeting if complaints reach the Board level.

5. Speakers addressing the Board shall take into consideration the rules of common courtesy. Speakers who make attacks of a personal nature against employees, volunteers, students, parents, community members or members of the Board shall be reminded by the Board President or presiding chair that comments of an inflammatory or inaccurate nature could put the individual at risk of civil action for defamation of character.

Individuals who do not abide by rules of common courtesy will be reminded by the Board president or presiding chair of such rules. Such individuals may be asked to leave the meeting if their behavior is disruptive or interferes with the orderly progress of the meeting

Cameras and Recording Devices

Tape or video recordings are permitted subject to the following conditions:

- No obstructions are created between the Board and the audience.
- No interviews are conducted in the meeting room while the Board is in session.
- No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.263(4)(5)(6), 380.1808

0167.4 Administrative Participation

The Superintendent and those administrators directed by the Superintendent shall attend all meetings, when feasible. Administrative participation shall be by professional counsel, guidance, and recommendation - as distinct from deliberation, debate, and voting of Board members.

0167.5 Use of Electronic Mail

Since E-mail is a form of communication that could conflict with the Open-Meetings Law, it will be used to conduct business of the Board only for the purposes of communicating:

(x) messages between Board members or between a Board member and employee(s) which do not involve deliberating or rendering a decision on matters pending before the Board;

(x) possible agenda items between the Superintendent and the Board President;

(x) times, dates, and places of regular or special Board meetings; **(x)** a Board meeting agenda or public record information concerning items on the agenda;

(x) requests for public record information from a member of the administration, school staff, or community pertaining to District operations;

(x) responses to questions posed by members of the public, administrators, or school staff.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 13 of 16 Under no circumstances shall Board members use E-mail to discuss among themselves Board business that is only to be discussed in an open meeting of the Board, is part of an executive session, or could be considered an invasion of privacy if the message were to be monitored by another party.

There should be no expectation of privacy for any messages sent by E-mail. Messages that have been deleted may still be accessible on the hard drive, if the space has not been occupied by other messages. Messages, deleted or otherwise, may be subject to disclosure under the Freedom of Information Act, unless an exemption would apply.

NEW BYLAW- 0167.6 - VOL. 33, NO. 1 – SEPTEMBER 2018 0167.6 Use of Social Media

Social Media, as defined in Bylaw 0100, shall not be used to conduct any form of Board business.

0168 Minutes 0168.1 Open Meeting

The Secretary, or a temporary secretary appointed by the presiding officer, shall designate a person to keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is called. These minutes must be approved by the Board and endorsed by the Secretary at the next meeting. The minutes shall include all roll-call votes taken at the meeting. Proposed minutes shall be available for public inspection not later than eight (8) business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved. The minutes shall be available for inspection at the Superintendent's office and shall be available for purchase at a fee estimated by the business office to cover the cost of printing and copying.

The Board Secretary shall not include in or with its minutes any personally identifiable information on any student of the District which if released, would prevent the public body from complying with the Family Educational Rights and Privacy Act of 1974.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page
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The official minutes shall be **organized and bound together by years and kept** in the office of the Board of Education.

Minutes of the preceding meetings shall be approved by the Board as its first order of business at its next meeting.

The minutes shall show only action taken.

M.C.L. 15.269, 380.1201

0168.2 Closed Meeting

The Board shall designate a person to keep separate minutes of each closed meeting of the Board. These minutes shall be retained by the Secretary of the Board, but shall not be available to the public and shall only be disclosed if required by a civil action filed under M.C.L. 15.270 et seq. These minutes may be destroyed one (1) year and one (1) day after approval of the minutes of the regular meeting at which the closed session was approved.

M.C.L. 15.267, 15.269, 15.270-71, 15.273

0168.3 **Committee Meetings**

Any Board committee, whether standing or appointed ad hoc, which exercises governmental or proprietary authority must comply with the Open Meetings provisions in 0168.1 and 0168.2, and Public Participation provisions in 0167.3. Committees that are empowered to take action, make recommendations or otherwise deliberate in place of the Board are subject to this requirement.

0169 **Student Disciplinary Hearings** 0169.1 **Closed Session Requested**

If parent or student requests a closed hearing, a vote must be taken. The purpose of the closed session should be announced: "To consider a student disciplinary matter, pursuant to the request of the parent/guardian" (**NOTE: Do not need to use the name since that could identify the student**). A majority is required to go into a closed session.

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page
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Those invited into closed session should include the student, parent(s) and/or representative(s) and school administrator(s) bringing charges. Others may be admitted at Board discretion, if needed for the proceeding or at the request of student/parents.

Witnesses should be admitted when needed to testify. They should be asked to leave the closed session after testifying. Witnesses may be required to affirm that they will tell the truth.

The Administration should present a summary of the requested discipline and an overview of the incident(s) supporting discipline. The Administration shall call and question witnesses as it determines appropriate. The administrator may testify as a witness to the results of his/her investigation of the incident and the student's past record.

The student, parent, or representative (only one (1)) should be allowed to ask the witness(es) questions related to issues reasonably related to the discipline. Additional questioning by the Administration, the student/representative and/or the Board may be allowed at the Board's discretion.

The student, parent, or representative may then present witnesses or statements to the Board. The Administration and/or the Board may ask questions of these individuals. The Board may allow additional questioning at its discretion.

When the presentation of evidence is concluded, the Board will deliberate. It may exclude both the Administration and the student and representatives, or allow both sides to remain. If the Board desires clarification of any testimony during its deliberation, it shall assure that both the Administration and the student are present to hear the information.

The Board shall not take any action in the closed session. To act on the discipline the Board must return to open session. This requires a majority vote.

During the open session the name of the student shall not be used in voting on the discipline, to protect student privacy under the Federal Family Educational Rights and Privacy Act. The student may be referred to by a Code Number or Pseudonym (i.e. Student A).

BOARD OF EDUCATION BYLAWS DEXTER COMMUNITY SCHOOL DISTRICT 0160/page 16 of 16 Only the reference code shall be indicated in the Board minutes, NOT the student's actual name. The reference code shall be listed in

the student's discipline file.

If, at any time during the hearing, the student, parent or authorized representative withdraws the request for a closed hearing, the matter shall proceed under the open hearing provisions.

0169.2 Open Hearing

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If the student, parent or authorized representative does not request a closed hearing, the Board must still assure that the Family Educational Rights and Privacy Act is not violated.

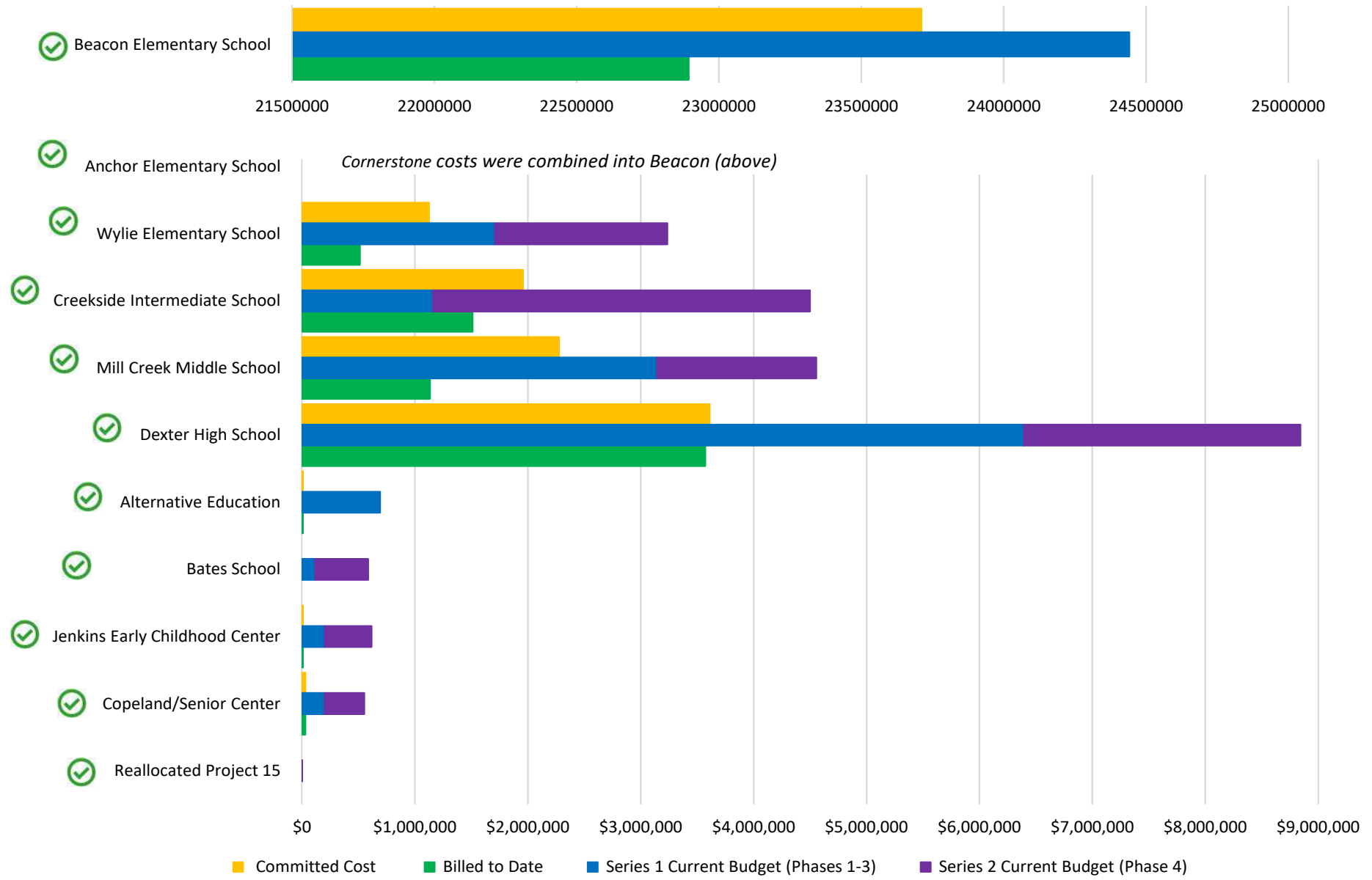
The parents (or student if eighteen (18) or older) should sign an authorization to release student record information to allow discussion of the student's information in the public forum (Form 8330 F4). If the parents refuse to sign the authorization or information relating to other students must be presented at the hearing, it should be done anonymously by referring to students by Code Numbers or Pseudonyms. If this is not possible, then the Board may go into closed session to receive student identifiable information pursuant to a two-thirds (2/3's) roll call vote for the announced purpose of "Considering material exempt from discussion or disclosure by State or Federal law."

In all other respects the hearing shall proceed as outlined under the Closed Hearing.

The Board must deliberate and act on the discipline in open session. The student, parents, administration and public will be allowed to be present. Students/parents who have not authorized disclosure to the public will not be mentioned by name during deliberations, but only by anonymous reference code. Any action must be by a vote of the Board in open session. If

the student/parents have signed an authorization for public disclosure, then the student's name may be used in the motion and recorded in the Board minutes.

Financial Dashboard



Construction Management Board Report - April 2019

Summary

Description of Work	Total Original Budget	Series 1 (Phases 1-3)				Variance from Current Budget (Col 3-4) Surplus/(Deficit)
		Original Budget	Budget Revisions	Current Budget (Col 1 + 2)	Committed Project Cost	
Construction Costs						
Project #01: K-2 Addition	\$21,871,604	\$24,441,425	\$-	\$24,441,425	\$23,720,721	\$720,704
Project #02: Cornerstone Elementary School	\$1,628,981	<i>Project #2 was combined into Project #1 above</i>				
Project #03: Wylie Elementary School	\$3,236,902	\$1,780,799	\$(71,422)	\$1,709,377	\$1,124,959	\$584,418
Project #04: Creekside Intermediate School	\$4,498,653	\$1,195,813	\$(34,560)	\$1,161,253	\$1,957,244	\$(795,991)
Project #05: Mill Creek Middle School	\$5,024,640	\$3,292,280	\$(146,299)	\$3,145,981	\$2,276,628	\$869,353
Project #06: Dexter High School	\$8,710,776	\$6,239,614	\$152,806	\$6,392,420	\$3,610,900	\$2,781,520
Project #07: Alternative Education	\$791,754	\$691,754	\$-	\$691,754	\$10,024	\$681,730
Project #08: Bates School	\$586,113	\$118,112	\$-	\$118,112	\$-	\$118,112
Project #09: Jenkins Early Childhood Center	\$616,713	\$303,464	\$(100,613)	\$202,851	\$9,813	\$193,038
Project #10: Copeland/Senior Center	\$552,422	\$200,246	\$-	\$200,246	\$31,953	\$168,293
Projects #11-15	\$135,270	\$65,635	\$(65,635)	\$-	\$-	\$-
CM General Conditions Costs	\$912,158	\$716,690	\$-	\$716,690	\$716,690	\$-
Construction Manager Services	\$2,966,611	\$2,581,186	\$-	\$2,581,186	\$2,581,186	\$-
SUBTOTAL CM Responsibility	\$51,532,597	\$41,627,018	\$(265,723)	\$41,361,295	\$36,040,117	\$5,321,178
Project #07: Alternative Ed (Owner Managed)	\$633,496	\$633,496	\$-	\$633,496	\$633,496	\$-
TOTAL 2017 Bond Construction Project Costs	\$52,166,093	\$42,260,514	\$(265,723)	\$41,994,791	\$36,673,613	\$5,321,178
Project #6: DHS Fields Work (from 2008 Bond)	\$600,000	\$600,000	\$-	\$600,000	\$600,000	\$-
TOTAL Construction Project Costs	\$52,766,093	\$42,860,514	\$(265,723)	\$42,594,791	\$37,273,613	\$5,321,178

Amounts are through April 2019 billing.

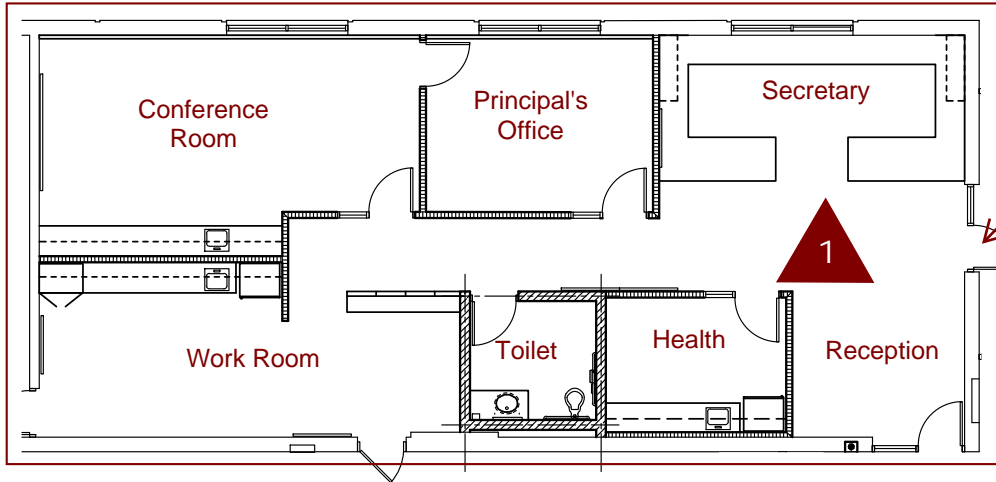
Series 2 work is anticipated to start in 2022 and reporting will be shown at that time.

Active Projects Status

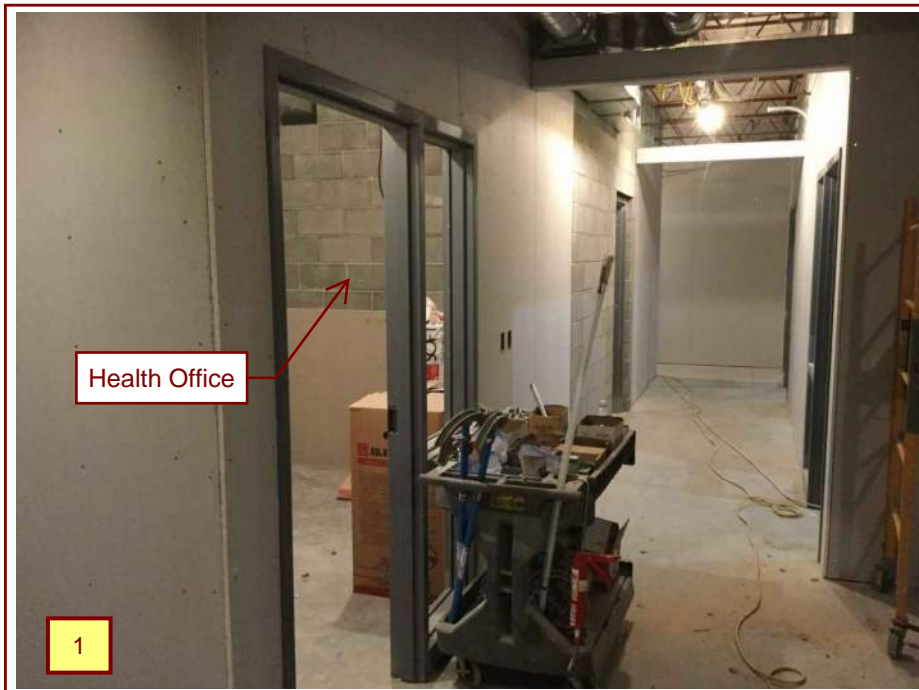
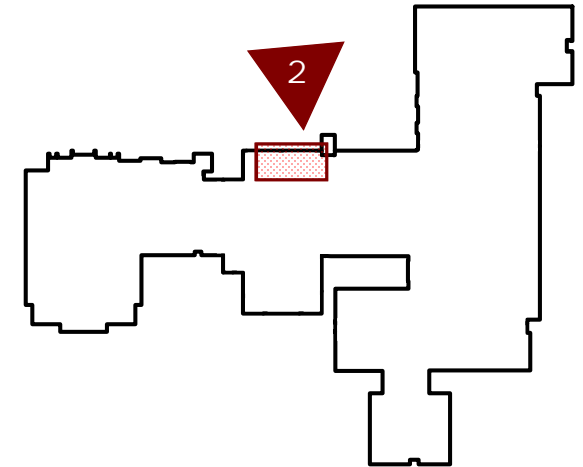
Building	Target Dates		Status
	Start	Finish	
Creekside Quad Softball Fields	7-2018	5-2019	✔ Construction in Progress
Wylie Locker Room Renovation	10-2018	8-2019	✔ Construction in Progress
Mill Creek Additions	10-2018	8-2019	✔ Construction in Progress
Creekside Wrestling Room	4-2019	6-2019	✔ Construction in Progress

Construction Management Board Report - April 2019

Wylie Locker Renovation into Administrative Offices



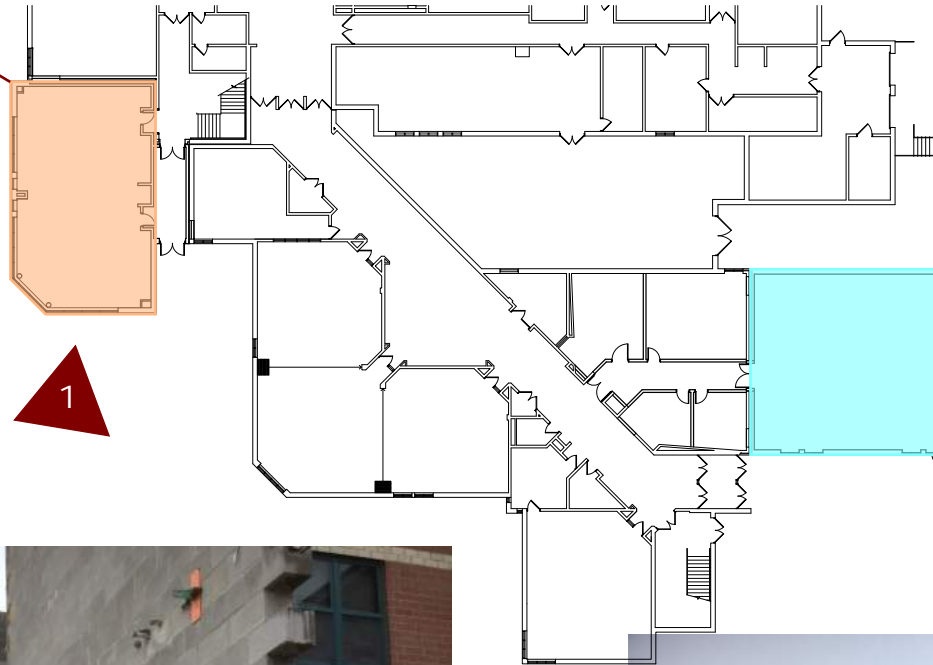
New Secured Entry into
Administration Area



Construction Management Board Report - April 2019

Mill Creek Additions

2 story flex space addition



1 story band addition



View 1 - Flex Addition



View 2 - Band Addition

Dexter Community Schools Board of Education
Policy Committee
May 16, 2019
Minutes

Convened 3:03 p.m.

Present: Barbara Read (chair), Mara Greatorex, Ron Darr (arrived 3:23), Dr. Timmis, Barb Santo, Hope Vestergaard.

Absent: none.

Guests (who signed in): Kim Phillips-Knope, Jenefer Jedele, Philip Jedele, Roxanne Minch, Diane Dues, Carol Logan, Tanya Jacquot, Josh Jacquot, BJ Wallingford, Sarah Hunt, Chrissy Hladky, Johnna Coleman, Erin Ferrell, Erin Rolling, Tim Rolling, Drake Reinert, Lonnie Huhman, Peter Tchoryk, Marybeth Bauer, Natalie Hanna, Rebecca Tsallis, Kate Cardenas, David Raney, and Sean Breier.

Barbara Read welcomed all the visitors and noted that the committee does not make decisions or approve policy. She shared that for effective board meetings, tasks are referred to committees such as finance, facilities, and policy. Regarding parent notification and opting-out, the committee will draft a revision because (1) the board asked the committee to review the policies, (2) it's the law to permit opt-outs for religious reasons, (3) legal counsel recently advised the district to permit an opt-out for religious or philosophical reasons, (4) parent notification and opt-outs make the use of controversial material possible at school. She also noted that bad policy is written in response to a single event, and the intention of the policy committee is to do exactly what they have been asked to do and not overreach. Recommendations returned to the board by the committee will apply to every student, every parent or guardian, and every school in the district, and will include parent notification of potentially controversial material and opt-out provisions. The board will then review the proposed revisions.

Public Comments (both comment opportunities): Marybeth Bauer, Sean Breier, Kate Cardenas, Johnna Coleman, Diane Dues, Natalie Hanna, Sarah Hunt (spoke twice), Josh Jacquot, Jennifer Jedele (spoke twice), Phillip Jedele (spoke twice), Drake Reinart, Kim Phillips-Knope, David Raney (spoke twice), Peter Tchoryk, Diane Dues, B.J. Wallingford, and two students spoke.

Policy 9700 will remain in committee for further review of definitions.

The additional Policy 9700 belongs in administrative guidelines and will be moved there.

The compliance officer will be changed at the end of the school year.

The Bylaw 160 recommendation was prepared for the full board by incorporating feedback from the board into the draft as re-organized by district staff.

Policy 2240 will remain in committee for further review.

Policy 9700.01 and the sponsorship policy will remain in committee for further review.

Mara Greatorex shared that her favorite part of the controversial issues policy is the line, “The use of controversial issues encourages open-mindedness and is conducted in the spirit of scholarly inquiry.”

Ron Darr shared a story about the Underground Railroad experience at 7th grade camp. It was cancelled when one attendee (not from Dexter Schools) found the content objectionable. If there had been an opt-out opportunity, that student and others who followed could have participated in an alternative activity, and the Underground Railroad experience could still be happening at camp. He felt that the activity was remarkable, very scary, and extremely worthwhile.

Barbara apologized for interrupting a commenter to ask her to keep an eye on the time and again thanked everyone for coming to the meeting.

The committee did not schedule the next meeting because the meeting had already run an hour over the scheduled meeting time, and adjourning took priority.

The motion to adjourn was made by Mara Greatorex and seconded by Ron Darr. It passed unanimously.

Adjourned 5:27 p.m.

Facility Committee Minutes
May 21, 2019

Meeting started at 3:45 p.m.

A. Roll Call (in attendance): Dick Lundy, Ron Darr, Sharon Raschke, Chris Timmis, Greg Brand

B. Discussion items:

1. Border to Border Trail – the committee was updated on the status of the border to border trail agreement with the City. The committee requested that the City mark the full intended pathway in addition to the intersection at Baker Rd.. The committee agreed that a new appraisal be completed to be the starting basis for negotiations on amount and that DCS only enter into an agreement if an MOU is signed treating DCS as a governmental entity instead of a developer for any future work in order to avoid the excessive costs placed on the DCS taxpayers in recent projects.

2. Shield Road Building – The committee was updated on the status of completing the Alt Ed Building and the additional funding, beyond the change orders approved at the last meeting, that was requested by Krull Construction due to the City demands and delays.

The meeting adjourned at 4:45 p.m.

**Dexter Community Schools
Finance Committee
Meeting Minutes
May 21, 2019**

Board Members

Present – Dick Lundy, Julie Schumaker, Michael Wendorf

Staff Committee Members

Present – Jessica Baese, John Heuser, Sharon Raschke, Chris Timmis

Others Present – None

Meeting convened at 9:00 am.

Approval of Minutes

A motion was made by Dick Lundy and seconded by Michael Wendorf to approve the finance committee meeting minutes of November 21, 2018. Approved.

Audience Participation

None.

Discussion Items

1. 2019-20 Budget Recommendations

The Committee discussed the budget forecast with student count growth of 26, foundation allowance increase of \$106, 3% health increase, and 1% wage increases. All employee group bargaining contracts financial parameters are currently being negotiated for 2019-20. The Committee recommended the scenario be prepared, including funding for additional support outlined in #4.

2. Public Hearing

The Committee recommended that the budget be prepared consistent with the discussion and that it be set for public hearing on Monday, June 10. If the outcome of the public hearing does not generate pertinent input, the Board adoption of the budget will also be considered on June 10.

3. Athletics Funding/Pay to Participate

The Committee discussed the recommendation of the Athletics Ad-Hoc Subcommittee. The Finance Committee supported and recommended the Athletics Sub-Committee's recommendation to adopt a single-tier pay to participate fee of \$250 per sport for high school and \$150 per sport for middle school. A motion was made by Michael Wendorf and seconded by Dick Lundy. Approved. The Committee also requested that any request to add Middle School sport(s) will need to come to the Finance Committee and include a full cost proposal. A Coaching salary structure and a designation for athletic scholarships also need to be reviewed.

4. Fundraising & Alumni Support

The Committee discussed a recommendation from Chris Timmis regarding fundraising and Alumni support beginning 2019-20. The Committee approved a \$40,000 addition to the budget for a fund-raiser/development position that may be part time and/or contract. A motion was made by Julie Schumaker and seconded by Jessica Baese. Approved. Chris will update the Board and Sharon will include in the budget recommendation.

Meeting adjourned at 10:45 am.