

BOARD PACKET

JUNE 24, 2019



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).

BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES
- C. APPROVAL OF AGENDA
 - 1. Approval of Agenda
- D. SCHOOL PRESENTATIONS
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE
 - 1. New Student Representative
- G. **PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of five minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details, see policy 0167.3, Public Participation at Board Meetings.*
- H. CONSENT ITEMS
 - 1. Personnel – New Hires
 - 2. May Budget Report
- I. ACTION ITEMS
 - 1. Ratify DEA Contract
 - 2. Ratify DAA Contract
 - 3. Approve 2019-20 Board Calendar
 - 4. Board Bylaw 0160 First Reading
 - 5. SWWC Agreement
 - 6. Second 2018-19 Budget Amendment
- II. DISCUSSION ITEMS
 - 1. Pay-to-Participate
 - 2. Copeland Sale
 - 3. Middle School Field Hockey Proposal
 - 4. Naming of Athletic Fields
 - 5. Check Register Referral to Finance Committee
 - 6. May Financial Narrative
- III. BOND UPDATE – none
- IV. PUBLIC PARTICIPATION *See Policy 0167.3*
- V. BOARD COMMENTS
- VI. INFORMATION ITEMS
 - 1. Nice Job Notes
 - 2. Facilities Minutes (4/24/2019, 6/5/2019)
 - 3. SWWC Newsletter
- O. CLOSED SESSION (simple majority)
 - 1. Negotiations
 - 2. Superintendent's Quarterly Evaluation

TENTATIVE CALENDAR

- *Monday, July 15 – 4:00pm
Board Workshop – Copeland
- *Monday, July 22 – 7:00pm
Board Meeting – Copeland
- *Monday, August 12 – 6:00pm
Community Chat – Copeland
- *Monday, August 12 – 7:00pm
Board Meeting – Copeland
- *Monday, August 26 – 7:00pm
Board Meeting - Copeland

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BOARD NOTES
JUNE 24, 2019

A. ROLL CALL

B. MEETING MINUTES (6-10-2019), CLOSED MEETING MINUTES (6-10-2019)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS – none scheduled

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

1. New Student Representative Annalisa Shehab will attend her first meeting.

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel – New Hires. Your packet contains a resume and letter of recommendation from principal Craig McCalla to hire Alyssa Burke for the vacant 1.0 FTE young five position at Anchor Elementary.

* An appropriate motion might be, "I move that the Board of Education offer a probationary teaching contract for the 2019-20 school year to Alyssa Burke."

2. May Budget Report. Your packet includes financial information for the month of May.

* An appropriate motion might be, "I move that the Board of Education accept the May 2019 budget report."

I. ACTION ITEMS

1. Ratify DEA Contract. Last week the Dexter Education Association ratified a tentative agreement with Dexter Community Schools. This agreement is included in your packet along with an executive summary. It is now time for the Board of Education to ratify this tentative agreement as presented, effective through June 30, 2022.

BOARD NOTES
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- * An appropriate motion might be, "I move that the Board of Education ratify the attached tentative agreement between Dexter Community Schools and the Dexter Education Association as presented, effective through June 30, 2022."
 - 2. Ratify DAA Contract. Last week, the Dexter Administrators' Association ratified a tentative agreement with Dexter Community Schools. This agreement is included in your packet along with an executive summary. It is now time for the Board of Education to ratify this tentative agreement as presented, effective through 2022.
 - * An appropriate motion might be, "I move that the Board of Education ratify the attached tentative agreement between Dexter Community Schools and the Dexter Administrators' Association as presented, effective through 2022 ."
 - 3. Approve Board Calendar. At its June 10th meeting, the Board discussed a proposed schedule for the 2019-20 board meetings. Board comments have been incorporated and this item is presented for action tonight.
 - * An appropriate motion might be, "I move that the Board of Education approve the attached 2019-20 meeting schedule."
 - 4. Board Bylaw 0160 – First Reading. The board discussed bylaw 0160 at the June 10th meeting at the request of the policy committee. A draft of this policy is included in tonight's packet and is presented for first reading.
 - * An appropriate motion might be, "I move that the Board of Education approve policy 0160 for first reading."
 - 5. SWWC Agreement. Your packet contains the South and West Washtenaw Consortium Agreement for 2015-2021 for your renewal and approval.
 - * An appropriate motion might be, "I move that the Board of Education approve the attached South and West Washtenaw Consortium Agreement for 2015-2021."
 - 6. Second 2018-19 Budget Amendment. Your packet includes a memorandum from CFO Sharon Raschke regarding the attached second 2018-19 budget amendment.
 - * An appropriate motion might be, "I move that the Board of Education approve the attached second 2018-19 budget amendment."
- J. DISCUSSION ITEMS**
- 1. Pay-to-Participate Fees. Your packet includes a FAQ summary regarding the proposed pay-to-participate fee change. This item is presented for discussion only this evening.
 - 2. Copeland Sale. Your packet contains an executive summary including a timeline regarding the attached draft agreement to sell the Copeland facility. This item is presented for discussion.

BOARD NOTES
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3. Middle School Field Hockey Proposal. At the May 20th Board meeting, Athletics Director Mike Bavineau presented the Athletics ad hoc committee's recommended process for changing the status of (or adding) a sport. Your packet includes a proposal to add a middle school field hockey team. This item is presented for discussion.
4. Naming of Athletic Fields.
5. Check Register Referral to Finance Committee.
6. May Financial Narrative.

K. BOND UPDATE

L. PUBLIC PARTICIPATION

M. BOARD COMMENTS

N. INFORMATION ITEMS

1. Policy Minutes
2. Facilities Minutes
3. Finance Minutes

O. CLOSED SESSION (simple majority vote)

1. Negotiations
2. Superintendent Quarterly Evaluation

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**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019**

The meeting was called to order at approximately 7:05pm by Board President Michael Wendorf.

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Daryl Kipke, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf

Members Absent: Student Representative Chad Robards

Administrative & Supervisory Staff: Kit Moran, Sharon Raschke, Mollie Sharrar, Barb Santo, Christopher Timmis

DEA: Jessica Baese

DESPA: none

Guests: Melanie McIntyre, Jason Owen-Smith, Sarah Barth, Heather Smith, Amanda Albers, D'Ann Dunn, J.D. Boydston, Trish Machemer, Laura Jones, Seth Kinker, Frances Bastion, Paula Palmer Burns, Julie Smith, Darcie Streetman, Deb Wilberding

B. MEETING MINUTES

Julie Schumaker made a motion to approve the regular meeting and closed minutes from 5/20/2019 as presented. Dick Lundy seconded the motion.

Motion Carried (unanimous).

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. The agenda was amended to move the Tax Levies action item before the Budget Approval action item.

Julie Schumaker made a motion that the Board approve the agenda as amended. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Budget Hearing. Board President Michael Wendorf opened the public hearing giving anyone in the audience a chance to speak regarding the 2019-20 proposed budget. The budget hearing was concluded after no individuals came forward.

E. SUPERINTENDENT UPDATE

The Superintendent updated the Board on several items:

1. The District is conducting a Thoughtexchange survey to gather community input to build a profile of a DCS Learner. The Superintendent demonstrated how the interface allows participants to rate other people's suggestions and sift through the feedback by topic or theme. The survey ends June 21st and is open to the entire community.
2. Thursday and Friday June 13th and 14th are half days for students and Friday is the last day of school.
3. The Copeland agreement will be ready to review at the next meeting.
4. The district is still looking for a rising junior to be the second student board representative for next year.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019**

5. The Athletics budget is approximately \$80,000 over and will require a budget revision. The increased costs are primarily attributed to transportation.

F. STUDENT REPRESENTATIVES UPDATE – none

G. PUBLIC PARTICIPATION

1. Jason Owen Smith requested information.
2. Sarah Barth asked a question.
3. J.D. Boydston made a statement and requested information.
4. Deb Wilberding asked several questions.
5. Heather Smith asked a question.
6. Julie Smith made a statement and asked a question.
7. Darcy Streetman asked a question.
8. Paula Palmer Burns made a statement.

H. CONSENT ITEMS

Julie Schumaker made a motion to approve the following consent items in bulk. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

1. Personnel – Retirements. The Board acknowledged Mary Elordi's retirement.
2. Personnel – Request for Leave. The Board approved Mollie Kalick's request for a leave of absence for the 2019-20 school year.

I. ACTION ITEMS

1. Approve 2019-20 School Year Calendar. Julie Schumaker made a motion that the Board of Education approve the 2019-20 school year calendar recently ratified by the Dexter Education Association. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
2. Designate New Compliance Officer. Dick Lundy made a motion that the Board of Education designate Ryan Bruder to be the District's second Compliance Officer, replacing Ken Koenig. (Barb Santo will continue in that role.) Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
3. Administrator Salary Level Approval. Dick Lundy made a motion that the Board of Education approve the attached administrator salary level placements. Daryl Kipke seconded the motion. **Motion Carried (unanimous).**
4. 2019-20 Tax Levies. Dick Lundy made a motion that Board of Education authorize that 18.000 mills be levied on non-homestead property in December of 2019 and that 8.5000 mills be levied on debt on all property in December of 2019. Ron Darr seconded the motion. **Motion Carried (unanimous).**
5. 2019-20 Budget Adoption. Julie Schumaker made a motion that the proposed 2019-20 budget be adopted. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
6. Bid Package 14 – District-Wide Improvements. There was an error in the Board Notes – the Creekside Pavilion should not have been included. Julie Schumaker made a motion that that the Board of Education award the contracts for Bid Package 14 (General Trades to E& L Construction Group, the DHS Flooring to Eastpointe Interiors, the Site Signage to Universal Sign,

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019

and the Electrical & Technology to Huron Valley Electric) as detailed in the attached letter dated June 4, 2019 and assign the contracts to Granger for management for a total amount not to exceed \$1,804,401. Dick Lundy seconded the motion. **Motion Carried (unanimous)**. Dick Lundy made a second motion that the Board of Education award the contract for Bid Package 14 – Mechanical to John Darr Mechanical and assign the contract to Granger for management for a total amount not to exceed \$339,000. Julie Schumaker seconded the motion. **Motion Carried (6-0, Ron Darr abstained)**.

7. Border-to-Border Memoranda of Understanding.

Because the City and District were still working out the terms of the MOUs and Easement late Monday morning, these documents were emailed to the Board and posted online on Monday afternoon.

The first MOU outlines the shared cost of the property appraisal and that the District will have final approval on drawing. The second MOU defines the District's working relationship with the City.

The Board stipulated that the second MOU should have additional language in paragraph 6 (City Design Review and Inspections) stating that the lack of a timely response from the City shall be deemed acceptance of the design or terms in question. Dick Lundy made a motion that the Board of Education authorize the Superintendent or Chief Financial Officer to execute and deliver the Border-to-Border trail Easement, the Memorandum of Understanding regarding the future working relationship between DCS and the City of Dexter, and the Memorandum of Understanding regarding the Border to Border Easement substantially in the form as presented to the Board 6/10/2019 subject to such modifications as may be reasonably agreed to by the Administration, in exchange for a payment of \$17,900. The granting of the easement is subject to the execution of the Memorandum of Understanding regarding the future working relationship between CDS and the City of Dexter and the Memorandum of Understanding regarding the Border to Border Easement. Michael Wendorf seconded the motion. **Motion Carried (unanimous)**.

J. DISCUSSION ITEMS

1. Draft Board Calendar. The Board discussed a draft Board calendar for 2019-20. Recommended adjustments will be brought back for approval at the June 24th meeting.
2. Pay-to-Play Participation. The Board discussed the Athletics Ad Hoc committee's and finance committee's recommendations to raise pay-to-participate fees to a flat fee of \$250 per sport for high school students and \$150 per sport for middle school. The Athletic Committee shared this recommendation at the May 20th board meeting. The Finance Committee reviewed the recommendation at its May 21st meeting and recommended moving forward with it for the 2019-20 school year.

It was clarified that financial assistance for qualified families is not going away. The terminology is changing from "waiver" to "scholarship" in line with accounting best practices and the district will continue to fund those

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019**

fees. It was further clarified that the intent behind a flat fee was to create a more equitable situation regarding fees paid for the year between school-funded and self-funded sports. The recommended fee change was as close as possible to being revenue neutral and was not intended to increase revenue. Several board members discussed adding a family cap to the new fee structure.

It was discussed that the Athletics summary was not distributed until the May 20th meeting was already underway. This was not accurate. The Athletics summary was part of the original May 20th packet posted online on the afternoon of May 16th. Athletic Director Mike Bavineau distributed an updated copy of the summary to Board members at the May 20th meeting and this updated version was posted online with a note indicating it was an updated version.

3. Board Policy 0160. The policy committee had previously discussed a suggestion to edit a bylaw (0166) to allow any two board members to add an item to the meeting agenda without requiring the approval of the Board president. This item (along with the entire updated bylaw 0160) was brought to the full Board for discussion. The gist of the discussion was that the current bylaw (see below) is working. It allows a majority of board members to add items to the agenda at any time, providing a failsafe in the event that a member desires to add an item which the president has not addressed / moved forward.

0166 Agenda (existing policy)

The Superintendent shall prepare with the Board President and submit to each Board member a written agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President.

The agenda of the regular monthly meeting or special meetings shall be accompanied by a report from the Superintendent on information relating to the District with such recommendations as s/he shall make.

[...]

The agenda and supporting materials for each regular meeting shall be delivered to each Board member so as to provide proper time for the member to study the agenda. Generally, no less than forty-eight (48) hours. The agenda for a special meeting shall be delivered at least twenty-four (24) hours before the meeting, consistent with provisions calling for special meetings.

The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. **The order of business may be altered and items added at any meeting by a majority vote of the members present.**

K. BOND UPDATE

1. The Board had the opportunity to review and discuss the latest Construction report from Granger.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 10, 2019**

L. PUBLIC PARTICIPATION

1. Trish Machemer made a statement.

M. BOARD COMMENTS

1. Community Chat Summary. Approximately twelve people attended in addition to Julie, Mara, and Michael. Topics discussed included a desire to have more class options for juniors and seniors which are not AP or IB classes; graduation location; athletics funding and costs; a request for a DHS coffee hour.
2. Facilities and Finance Committee Updates. These were covered earlier as part of other agenda items.
3. Julie Schumaker. Julie suggested that community chats should focus primarily on letting all attendees ask their questions.
4. Mara Greatorex. Mara shared that E4DS raised \$23,000 in their spring fund drive and will be presenting the District with a check at a fall meeting. Mara fulfilled her designated voting duties on behalf of the board at the WISD election. She reminded the Board that the WISD has a Bond issue on the ballot on August 6th to renovate High Point.

N. INFORMATION ITEMS

1. Policy Minutes
2. Facilities Minutes
3. Finance Minutes

At approximately 9:45pm, Dick Lundy made a motion that the Board of Education take a quick break and adjourn to closed session for the purpose of discussing negotiations and the Superintendent's quarterly evaluation. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

O. CLOSED SESSION

1. Negotiations
2. Superintendent's Quarterly Evaluation

At approximately 10:24 pm, the Board returned to open session.

At approximately 10:25pm, Mara Greatorex made a motion to adjourn the meeting. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr
Secretary
Board of Education

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ANCHOR ELEMENTARY SCHOOL

Craig McCalla, Principal

7480 Dan Hoey Road, Dexter, Michigan 48130

(734) 424-4120 fax (734) 424-4129

mccallac@dexterschools.org

June 17, 2019

To Board of Education:

I would like to recommend Alyssa Burke for the 1.0 Anchor young five position. On May 29th we interviewed fifteen qualified candidates in our meet and greet sessions and Alyssa made it to the second round with four other candidates. The second round of interviews were held on June 4th. Alyssa was selected out of the five candidates. The interview committee consisted of Lisa Himle, Hannah Stewart, Becky Cudini, Mary Leach, Stacey Girbach, Stacy Shields, Linda Hack, and myself. Alyssa has taught ECSE, kindergarten, and second grade. She comes highly recommended. Her references described her as having a positive and supportive environment where children thrive. She advocates for her students and supports their needs in the classroom. Alyssa holds an Elementary Education degree, a Child Development (ZA) endorsement, and Special Education, Cognitive Impairment Endorsement (CI) from Central Michigan University. We are excited to have Alyssa as a new member of the Anchor staff.

Craig McCalla

Craig McCalla

Anchor Principal

(734) 424-4120 ext. 2001

mccallac@dexterschools.org

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Alyssa Burke
(contact info redacted)

Goal:

It is my goal to foster a love of learning, build rapport with students, families, and colleagues, and to bring initiative, leadership, and creativity to my position in order to carry out my role to the best of my ability.

Education:

May 2013: Central Michigan University

Bachelor of Science in Education, Elementary Certification, K-8
Major: Special Education: Cognitive Impairments, CI Endorsement
Minor: Child Development, ZA Endorsement

Teaching Experience:

- Fall 2017 - Present** **Westerman Preschool and Family Center, Ann Arbor, MI**
Early Childhood Special Education
- Create and implement IEPs and work with itinerant staff to establish goals and carry out plans to help students meet these goals.
 - Develop a curriculum, including fine motor, gross motor, speech and language, and social work activities, to accommodate 3-5 year olds with special needs.
 - Head of the “Sunshine Committee” - plan events for staff to boost morale and encourage a sense of unity
- Fall 2016** **Meadow Ridge Elementary School, Rockford, MI**
Early Childhood Special Education
- Created and implemented IEPs and worked with itinerants to establish goals and carry out plans to help students meet these goals.
 - Developed a curriculum, including fine motor, gross motor, speech and language, and social work activities, to accommodate 3-5 year olds with special needs.
- Fall 2015** **Lee Elementary School, Middleville, MI**
2nd Grade Teacher
- Developed and taught daily lesson plans based on New York Engage Math Curriculum, Benchmark Literacy Writing, and the Common Core Standards
 - Worked with a team to create Positive Behavior Intervention supports/systems
- Fall 2013** **McFall Elementary School, Middleville, MI**
Kindergarten Teacher
- Developed and taught daily lesson plans based on the Common Core Standards
 - Worked with a team to create and carry out behavior plans for both special and general education students
- Spring 2013** **Lakeside Elementary School, East Grand Rapids, MI**
Student Teacher, Young 5's/Preschool Speech Inclusion
- Developed and taught daily lesson plans
 - Created and led engaging fine motor, literacy, math, and writing centers
 - Developed and planned all activities pertaining to units, including: art, language exploration, math, dramatic play, and handwriting without tears
- Fall 2012** **Cedar Crest Elementary, Greenville, MI**
Student Teacher, Self-Contained Cognitive Impairment Room, 2nd-5th grade
- Wrote and implemented Behavior Intervention Plans and Functional Behavior Analyses
 - Attended, wrote, and aided with IEPs and parent-teacher conferences

Professional Development:

AEYC (Association of Education for Young Children) Member, Fall 2011-Fall 2013
Positive Behavior Intervention (PBIS) Training and School Facilitator– 2014-2017
CPI, CPR, and First Aid Trained

GPA and Honors:

Cumulative GPA: 3.87
Dean’s List: Fall 2007-2012; President’s List: Fall 2011, 2012, Spring 2011, 2013

Related Experiences:

- May 2007- August 2011** **GymCo Sports, East Grand Rapids, MI**
Gymnastics Coach and Preschool Provider
- Created and taught interactive learning activities through movement for students ages 3-15
- Fall 2010- Spring 2012** **Son-Rise Program, Mount Pleasant, MI**
Volunteer
- Worked one-on-one, providing play therapy, with a child with Autism
- Spring 2013** **Special Olympics, Mount Pleasant, MI**
Volunteer/Chaperone
- Supervised and encouraged athletes of all ages during the day/overnight
- Winter 2015- 2017** **Rockford High School Varsity Gymnastics**
Head Coach
- Planned practices to encourage teamwork and positivity; encourage growth academically and athletically
- Spring 2016** **TK Fit Girls Volunteer Coach**
- Created and carried out lesson plans to help young girls build self-esteem, recognize individuality, and encourage team-work
- Winter 2018 - Present** **Plymouth High School Varsity Gymnastics**
Head Coach
- Plan practices to encourage teamwork and positivity; encourage growth academically and athletically

References:

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Board Monthly Financial Report

Fiscal Year to Date 05/31/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	5,483,543.00	47,480.55	4,980,030.67	.00	503,512.33	91	4,783,394.62
Function Code R100 - Local Sources - 100 Totals	\$5,483,543.00	\$47,480.55	\$4,980,030.67	\$0.00	\$503,512.33	91 %	\$4,783,394.62
Function Code R200 - Non-Education Sources - 200							
	5,412.00	.00	.00	.00	5,412.00	0	7,500.00
Function Code R200 - Non-Education Sources - 200 Totals	\$5,412.00	\$0.00	\$0.00	\$0.00	\$5,412.00	0 %	\$7,500.00
Function Code R300 - State Sources - 300							
	30,190,030.00	2,885,897.68	22,354,317.47	.00	7,835,712.53	74	21,940,264.08
Function Code R300 - State Sources - 300 Totals	\$30,190,030.00	\$2,885,897.68	\$22,354,317.47	\$0.00	\$7,835,712.53	74 %	\$21,940,264.08
Function Code R400 - Federal Sources - 400							
	1,661,926.00	170,200.00	698,102.70	.00	963,823.30	42	450,389.35
Function Code R400 - Federal Sources - 400 Totals	\$1,661,926.00	\$170,200.00	\$698,102.70	\$0.00	\$963,823.30	42 %	\$450,389.35
Function Code R500 - ISD / Other Sources - 500							
	4,633,128.00	771,535.00	3,475,194.72	.00	1,157,933.28	75	3,546,170.04
Function Code R500 - ISD / Other Sources - 500 Totals	\$4,633,128.00	\$771,535.00	\$3,475,194.72	\$0.00	\$1,157,933.28	75 %	\$3,546,170.04
Function Code R600 - In from other Funds - 600							
	223,726.00	40,582.67	200,149.12	.00	23,576.88	89	190,668.01
Function Code R600 - In from other Funds - 600 Totals	\$223,726.00	\$40,582.67	\$200,149.12	\$0.00	\$23,576.88	89 %	\$190,668.01
Account Type Revenue Totals	\$42,197,765.00	\$3,915,695.90	\$31,707,794.68	\$0.00	\$10,489,970.32	75 %	\$30,918,386.10
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	20,764,004.00	1,740,500.26	16,270,556.91	6,549.09	4,486,898.00	78	15,801,696.19
Sub Function Code 120 - Added Needs - 120	4,483,770.00	485,512.78	3,538,436.83	212.74	945,120.43	79	3,209,453.42
Function Code 100 - Instruction Totals	\$25,247,774.00	\$2,226,013.04	\$19,808,993.74	\$6,761.83	\$5,432,018.43	78 %	\$19,011,149.61
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	4,152,035.00	322,264.63	3,267,877.66	41,417.80	842,739.54	79	3,468,695.83
Sub Function Code 220 - Support Services-Instructional - 220	2,414,531.00	171,018.76	2,067,344.93	24,245.66	322,940.41	86	1,828,317.65
Sub Function Code 230 - Support Services-Administration - 230	613,580.00	37,737.29	481,937.07	106.50	131,536.43	79	672,218.74
Sub Function Code 240 - Support Services-School Admin - 240	2,468,946.00	183,576.06	2,177,426.16	5,686.77	285,833.07	88	2,048,407.47
Sub Function Code 250 - Support Services-Business - 250	678,455.00	49,570.72	618,285.38	.00	60,169.62	91	565,268.64
Sub Function Code 260 - Operations and Maintenance - 260	3,676,888.00	297,520.32	2,979,101.89	126,334.23	571,451.88	81	2,961,232.08
Sub Function Code 270 - Pupil Transportation - 270	1,554,175.00	123,881.18	1,323,457.18	11,344.85	219,372.97	85	1,322,932.91
Sub Function Code 280 - Support Services-Central - 280	314,504.00	43,747.80	329,224.32	.00	(14,720.32)	105	255,124.17
Function Code 200 - Supporting Services Totals	\$15,873,114.00	\$1,229,316.76	\$13,244,654.59	\$209,135.81	\$2,419,323.60	83 %	\$13,122,197.49
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	250,564.00	19,966.08	173,438.10	20,776.51	56,349.39	69	251,447.89
Sub Function Code 330 - Community Activities - 330	200.00	.00	.00	.00	200.00	0	.00
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 370 - Non Public School Pupils - 370	14,275.00	.00	1,959.76	.00	12,315.24	14	.00
Sub Function Code 390 - Other Community Services - 390	(12.00)	.00	.00	.00	(12.00)	0	.00
Function Code 300 - Community Services Totals	\$265,027.00	\$19,966.08	\$175,397.86	\$20,776.51	\$68,852.63	66 %	\$251,447.89
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	+++	.00
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	528,592.00	147,464.97	512,850.00	.00	15,742.00	97	450,000.00



Board Monthly Financial Report

Fiscal Year to Date 05/31/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Function Code 500-600 - Other Financing Uses Totals	\$528,592.00	\$147,464.97	\$512,850.00	\$0.00	\$15,742.00	97 %	\$450,000.00
Account Type Expense Totals	\$41,914,507.00	\$3,622,760.85	\$33,741,896.19	\$236,674.15	\$7,935,936.66	81 %	\$32,834,794.99
Fund(COA) 11 - General Fund Totals	\$283,258.00	\$292,935.05	(\$2,034,101.51)	(\$236,674.15)	\$2,554,033.66	-718 %	(\$1,916,408.89)



Board Monthly Financial Report

Fiscal Year to Date 05/31/19

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	2,057,877.00	121,454.07	1,970,022.01	.00	87,854.99	96	1,878,641.32
Function Code R100 - Local Sources - 100 Totals	\$2,057,877.00	\$121,454.07	\$1,970,022.01	\$0.00	\$87,854.99	96 %	\$1,878,641.32
Function Code R300 - State Sources - 300							
	43,698.00	20,183.52	20,183.77	.00	23,514.23	46	23,196.03
Function Code R300 - State Sources - 300 Totals	\$43,698.00	\$20,183.52	\$20,183.77	\$0.00	\$23,514.23	46 %	\$23,196.03
Function Code R400 - Federal Sources - 400							
	125,000.00	.00	130,754.33	.00	(5,754.33)	105	102,361.90
Function Code R400 - Federal Sources - 400 Totals	\$125,000.00	\$0.00	\$130,754.33	\$0.00	(\$5,754.33)	105 %	\$102,361.90
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600							
	512,850.00	147,464.97	512,850.00	.00	.00	100	450,000.00
Function Code R600 - In from other Funds - 600 Totals	\$512,850.00	\$147,464.97	\$512,850.00	\$0.00	\$0.00	100 %	\$450,000.00
Account Type Revenue Totals	\$2,739,425.00	\$289,102.56	\$2,633,810.11	\$0.00	\$105,614.89	96 %	\$2,454,199.25
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	110,038.00	18,121.27	150,024.35	.00	(39,986.35)	136	163,639.47
Function Code 100 - Instruction Totals	\$110,038.00	\$18,121.27	\$150,024.35	\$0.00	(\$39,986.35)	136 %	\$163,639.47
Function Code 200 - Supporting Services							
Sub Function Code 220 - Support Services-Instructional - 220	7,075.00	120.74	1,328.14	.00	5,746.86	19	5,110.15
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	81,850.00	2,958.38	46,064.70	8,315.52	27,469.78	56	52,528.16
Sub Function Code 270 - Pupil Transportation - 270	80,000.00	30,803.27	133,766.79	16,448.00	(70,214.79)	167	85,507.61
Sub Function Code 290 - Support Services-Other - 290	685,550.00	78,534.74	664,166.70	.00	21,383.30	97	581,456.48
Function Code 200 - Supporting Services Totals	\$854,475.00	\$112,417.13	\$845,326.33	\$24,763.52	(\$15,614.85)	99 %	\$724,602.40
Function Code 300 - Community Services							
Sub Function Code 310 - Community Services Direction - 310	272,525.00	25,698.37	267,427.08	.00	5,097.92	98	259,451.70
Sub Function Code 320 - Community Recreation - 320	378,588.00	20,157.58	342,805.01	12,023.10	23,759.89	91	356,840.99
Sub Function Code 350 - Care of Children - 350	856,385.00	72,870.27	693,949.19	300.00	162,135.81	81	664,022.75
Sub Function Code 390 - Other Community Services - 390	125,000.00	.00	130,754.33	.00	(5,754.33)	105	106,120.75
Function Code 300 - Community Services Totals	\$1,632,498.00	\$118,726.22	\$1,434,935.61	\$12,323.10	\$185,239.29	88 %	\$1,386,436.19
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	83,573.00	14,217.36	73,410.52	.00	10,162.48	88	73,996.63
Function Code 500-600 - Other Financing Uses Totals	\$83,573.00	\$14,217.36	\$73,410.52	\$0.00	\$10,162.48	88 %	\$73,996.63
Account Type Expense Totals	\$2,680,584.00	\$263,481.98	\$2,503,696.81	\$37,086.62	\$139,800.57	93 %	\$2,348,674.69
Fund(COA) 23 - Community Service Fund Totals	\$58,841.00	\$25,620.58	\$130,113.30	(\$37,086.62)	(\$34,185.68)	221 %	\$105,524.56



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,056,558.00	132,885.09	997,154.13	.00	59,403.87	94	971,112.87
Function Code R100 - Local Sources - 100 Totals	\$1,056,558.00	\$132,885.09	\$997,154.13	\$0.00	\$59,403.87	94 %	\$971,112.87
Function Code R300 - State Sources - 300							
	73,727.00	6,494.60	59,324.63	.00	14,402.37	80	50,188.04
Function Code R300 - State Sources - 300 Totals	\$73,727.00	\$6,494.60	\$59,324.63	\$0.00	\$14,402.37	80 %	\$50,188.04
Function Code R400 - Federal Sources - 400							
	295,473.00	29,198.17	185,442.86	.00	110,030.14	63	174,005.78
Function Code R400 - Federal Sources - 400 Totals	\$295,473.00	\$29,198.17	\$185,442.86	\$0.00	\$110,030.14	63 %	\$174,005.78
Function Code R500 - ISD / Other Sources - 500							
	137,600.00	15,066.68	112,349.95	.00	25,250.05	82	85,397.23
Function Code R500 - ISD / Other Sources - 500 Totals	\$137,600.00	\$15,066.68	\$112,349.95	\$0.00	\$25,250.05	82 %	\$85,397.23
Account Type Revenue Totals	\$1,563,358.00	\$183,644.54	\$1,354,271.57	\$0.00	\$209,086.43	87 %	\$1,280,703.92
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 260 - Operations and Maintenance - 260	2,735.00	370.00	2,953.11	.00	(218.11)	108	2,192.50
Sub Function Code 290 - Support Services-Other - 290	1,398,797.00	131,019.30	1,185,704.80	137,483.65	75,608.55	85	1,164,318.26
Function Code 200 - Supporting Services Totals	\$1,401,532.00	\$131,389.30	\$1,188,657.91	\$137,483.65	\$75,390.44	85 %	\$1,166,510.76
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	140,153.00	26,365.31	119,314.23	.00	20,838.77	85	116,671.38
Function Code 500-600 - Other Financing Uses Totals	\$140,153.00	\$26,365.31	\$119,314.23	\$0.00	\$20,838.77	85 %	\$116,671.38
Account Type Expense Totals	\$1,541,685.00	\$157,754.61	\$1,307,972.14	\$137,483.65	\$96,229.21	85 %	\$1,283,182.14
Fund(COA) 25 - School Lunch Fund Totals	\$21,673.00	\$25,889.93	\$46,299.43	(\$137,483.65)	\$112,857.22	214 %	(\$2,478.22)



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 30 - Debt Retirement Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	11,332,047.00	17,954.62	11,011,696.48	.00	320,350.52	97	33,121,135.70
Function Code R100 - Local Sources - 100 Totals	\$11,332,047.00	\$17,954.62	\$11,011,696.48	\$0.00	\$320,350.52	97 %	\$33,121,135.70
Function Code R300 - State Sources - 300							
	.00	.00	199,807.75	.00	(199,807.75)	+++	192,448.11
Function Code R300 - State Sources - 300 Totals	\$0.00	\$0.00	\$199,807.75	\$0.00	(\$199,807.75)	+++	\$192,448.11
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	+++	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Function Code R600 - In from other Funds - 600							
	.00	.00	.00	.00	.00	+++	.00
Function Code R600 - In from other Funds - 600 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Account Type Revenue Totals	\$11,332,047.00	\$17,954.62	\$11,211,504.23	\$0.00	\$120,542.77	99 %	\$33,313,583.81
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 250 - Support Services-Business - 250	51,000.00	.00	103,811.55	.00	(52,811.55)	204	17,542.82
Function Code 200 - Supporting Services Totals	\$51,000.00	\$0.00	\$103,811.55	\$0.00	(\$52,811.55)	204 %	\$17,542.82
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	11,281,047.00	3,287,812.50	10,961,056.26	.00	319,990.74	97	33,188,659.81
Function Code 500-600 - Other Financing Uses Totals	\$11,281,047.00	\$3,287,812.50	\$10,961,056.26	\$0.00	\$319,990.74	97 %	\$33,188,659.81
Account Type Expense Totals	\$11,332,047.00	\$3,287,812.50	\$11,064,867.81	\$0.00	\$267,179.19	98 %	\$33,206,202.63
Fund(COA) 30 - Debt Retirement Fund Totals	\$0.00	(\$3,269,857.88)	\$146,636.42	\$0.00	(\$146,636.42)	+++	\$107,381.18



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 47 - 2017 Capital Projects Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	.00	43,272.14	502,111.10	.00	(502,111.10)	+++	54,291,574.30
Function Code R100 - Local Sources - 100 Totals	\$0.00	\$43,272.14	\$502,111.10	\$0.00	(\$502,111.10)	+++	\$54,291,574.30
Account Type Revenue Totals	\$0.00	\$43,272.14	\$502,111.10	\$0.00	(\$502,111.10)	+++	\$54,291,574.30
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 230 - Support Services-Administration - 230	.00	.00	.00	.00	.00	+++	19,077.60
Sub Function Code 250 - Support Services-Business - 250	.00	866.33	8,758.62	.00	(8,758.62)	+++	198,852.68
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	1,337.00	.00	(1,337.00)	+++	9,765.00
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	88,400.00	.00	(88,400.00)	+++	.00
Sub Function Code 280 - Support Services-Central - 280	.00	2,900.00	434,016.37	265,976.40	(699,992.77)	+++	610,555.00
Function Code 200 - Supporting Services Totals	\$0.00	\$3,766.33	\$532,511.99	\$265,976.40	(\$798,488.39)	+++	\$838,250.28
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	906,203.51	27,033,514.51	5,207.02	(27,038,721.53)	+++	5,108,402.84
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$906,203.51	\$27,033,514.51	\$5,207.02	(\$27,038,721.53)	+++	\$5,108,402.84
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	.00	.00	.00	.00	.00	+++	.00
Function Code 500-600 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Account Type Expense Totals	\$0.00	\$909,969.84	\$27,566,026.50	\$271,183.42	(\$27,837,209.92)	+++	\$5,946,653.12
Fund(COA) 47 - 2017 Capital Projects Fund Totals	\$0.00	(\$866,697.70)	(\$27,063,915.40)	(\$271,183.42)	\$27,335,098.82	+++	\$48,344,921.18



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Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	% Rec'd/Spent	Prior Year FYTD
Fund(COA) 48 - 2008 Capital Projects Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	2,463,606.00	.00	.00	.00	2,463,606.00	0	134,739.27
Function Code R100 - Local Sources - 100 Totals	\$2,463,606.00	\$0.00	\$0.00	\$0.00	\$2,463,606.00	0 %	\$134,739.27
Function Code R500 - ISD / Other Sources - 500							
	47,890,000.00	.00	.00	.00	47,890,000.00	0	.00
Function Code R500 - ISD / Other Sources - 500 Totals	\$47,890,000.00	\$0.00	\$0.00	\$0.00	\$47,890,000.00	0 %	\$0.00
Account Type Revenue Totals							
	\$50,353,606.00	\$0.00	\$0.00	\$0.00	\$50,353,606.00	0 %	\$134,739.27
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 250 - Support Services-Business - 250	441,844.00	.00	.00	.00	441,844.00	0	.00
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	+++	.00
Sub Function Code 270 - Pupil Transportation - 270	6,162,000.00	.00	.00	.00	6,162,000.00	0	366,610.00
Sub Function Code 280 - Support Services-Central - 280	10,219,490.00	.00	.00	.00	10,219,490.00	0	513,800.80
Function Code 200 - Supporting Services Totals	\$16,823,334.00	\$0.00	\$0.00	\$0.00	\$16,823,334.00	0 %	\$880,410.80
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	33,254,447.00	.00	.00	.00	33,254,447.00	0	186,406.14
Function Code 400 - Government Agencies & Prior Period Totals	\$33,254,447.00	\$0.00	\$0.00	\$0.00	\$33,254,447.00	0 %	\$186,406.14
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	275,825.00	.00	.00	.00	275,825.00	0	.00
Function Code 500-600 - Other Financing Uses Totals	\$275,825.00	\$0.00	\$0.00	\$0.00	\$275,825.00	0 %	\$0.00
Account Type Expense Totals							
	\$50,353,606.00	\$0.00	\$0.00	\$0.00	\$50,353,606.00	0 %	\$1,066,816.94
Fund(COA) 48 - 2008 Capital Projects Fund Totals							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$932,077.67)
Grand Totals							
	\$363,772.00	(\$3,792,110.02)	(\$28,774,967.76)	(\$682,427.84)	\$29,821,167.60	-7,910 %	\$45,706,862.14

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Dexter Community Schools
Board of Education
Executive Summary and Recommendation

- Purpose:** To ratify a successor agreement with the Dexter Education Association.
- Explanation:** The attached tentative agreement with the DEA was ratified by the DEA membership last week. The successor agreement will run from 2019-2022. For the 2019 – 2020 year, DEA members will receive steps and an off schedule payment of 4% of the 2018 – 2019 salary to be paid in October to actively employed employees. The salary changes for 2020 – 2021 and 2021 – 2022 will essentially increase all DEA member salaries by 1% and include steps. The agreement includes numerous language changes to align with current law. The extra duty stipends have also been completely reworked.
- Recommendation:** It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to ratify the attached tentative agreement for a successor agreement between the DCS Board of Education and the Dexter Education Association.

**LETTER OF AGREEMENT
BETWEEN THE
DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
AND THE
DEXTER EDUCATION ASSOCIATION/
WASHTENAW COUNTY EDUCATION ASSOCIATION, MEA/NEA**

Re: Successor Agreement to 2018-2019 Contract

This Letter of Agreement is entered into between and among the Dexter Community Schools Board of Education (the “Board”) and the Washtenaw County Education Association/Dexter Education Association (the “Association”), collectively referred to as “the parties”.

The parties agree to a three year contract as follows:

1. 2019-2020: steps in 2019-2020. Off schedule payment of 4% of 2018-2019 salary to be paid in October. Split positive end of year in lump sum payment in October 2020 for 19-20 school year. Must be actively employed at DCS as of June 30, 2019 and October 1, 2019 with payment on October 31, 2019. Retirees who completed the 2018-2019 school year and have notified the district by June 15th will receive a 2% off schedule payment in their last pay in June.

2020-2021: Steps and new salary schedule plus split positive end of year in lump sum payment in October 2021 for 20-21 school year.

2021-2022: Steps and increase of 1% plus split positive end of year in lump sum payment in October 2022 for 21-22 school year.

2. All italicized language will be moved to an appendix with a clear definition of which members the language applies to.

3. Article IV

- (C) No 20-minute travel time for teachers when moving between connected buildings (i.e., Anchor/Beacon).
- (E) *add* Zero Hour expectations - **Members teaching on a zero hour are expected to attend staff meetings, department meetings and all district provided Professional Development (PD). Any change in schedule for members who teach in a zero hour will require written administrator approval each year.**

4. Language added to Article III (C) - “so long as such use is consistent with State and Federal law, including campaign finance laws, and does not constitute District support or preference towards the Association”.
5. Language added to Article III (E) - add current Protected Classes to include “sexual orientation, gender identity and gender expression.”
6. Article VI and Appendix C - Remove “lab assistants” since pupil accounting will no longer allow this. This will also be removed from overload language.
7. Article VI
 - (H) - Prohibited Subjects of Bargaining must be removed regarding Media Specialists. IB Coordinator language can be added to the italicized section since the IB Coordinator could be someone who meets the definition of the members in the italicized section.
 - (C) Notes:
add: Individual class overloads for Grades 9-12 shall be calculated using the scheduling cap class size. For grades Y5-8, class overloads shall be calculated at 50% of the difference between the scheduling cap and late enrollment cap.
 - (C)(8) *remove* - “~~NOTE: The first overload is not compensated per Section C regarding the regular classroom teacher.~~” “For a typical week, for each ~~fifteen minutes~~ **hour** a class section or fraction of is taught by a specials teacher, a number of students ~~one~~ above the established class size limit **defined in section (C) above**, will result in an overload payment of 1% of the current overload rate.”
 - (D) There shall be at least two full-time licensed school counselors at grades 9-12, one full-time licensed school counselor at the grades 7–8, and one full-time licensed school counselor at grades 5–6. Every effort will be made to provide a licensed school counselor at grades Y5–4.

Because of the nature of the counselor's work at the high school, the Board agrees to have **high school counselors** ~~at least one counselor~~ on duty during regular office hours for one (1) week prior to *teacher's first report day* ~~the scheduled opening of school~~ and one (1) week after the scheduled closing of school.

Throughout the summer, guidance counselors may work on a rotating basis, one day a week, after the five days worked at the end of the year and prior to the week at the start of the next school year. The day of the week will be determined in consultation between the guidance counselor and high school administration. The guidance counselor will submit a timesheet for all time worked beyond the teacher school calendar days and will be compensated on the next pay period. Each additional day is to be paid at the counselors' annual contract salary based on ~~schedule~~ **Appendix A** at a per diem rate.

8. Evaluation language in italicized text will be rewritten to match the current system.

9. Article XIV - Level 4 B - Add “Arbitrations shall conform to the requirements of the Michigan Uniform Arbitration Act”

10. Article XVI B.3 - Change language to read “Teachers with vocation certification hired after June 30, 2007, will be placed on the salary schedule ~~according to Article XVI – Professional Compensation, Section B5.~~ at a mutually agreed upon step/lane between the Association and the Superintendent. All teachers hired prior to this date and who have received credit for vocational certification shall retain such credit.

11. Article XVI C - move extra duty pay to November 15th vs November 30th

12. Article XVI H - The basic hourly pay rate will be \$41 for the length of the agreement.

13. Salary language for lanes - Add “Completion of the University of Michigan Micromasters Program in Leading Education Innovation and Improvement will be accepted for a 10-credit lane change on the salary schedule”

14. Health Care Contributions for 18-19 are as follows:

Starting 1/1/2019 Effective 1/1/2020 (assumes 3% increase)

Single:	\$475.01/month	\$485.41/month
Double:	\$1077.12/month	\$1098.66/month
Full Family:	\$1333.99/month	\$1360.67/month

Effective 1/1/2021 (assumes 3% increase)

Effective 1/1/2022 (assumes 3% increase)

Single:	\$499.04/month	\$514.01/month
Double:	\$1131.62/month	\$1165.57/month
Full Family:	\$1401.49/month	\$1443.54/month

15. Article XVII E - Remove - we no longer have self-funded plans

16. Appendix B 4 - Remove - could jeopardize MPSERS for retirees as a “guarantee of employment”

17. Attendance:

- Change language to read “if a teacher plans to use three (3) or more consecutive school days (other than for illness), the request must be approved in advance by the labor-management committee”
- Both parties share the goal of reducing the average number of substitute teacher days by one day in order to reallocate that money to teacher salaries. The labor-management committee will study attendance data each school year and mutually agree on any solutions to district-wide leave day use as a result of the data review.

- Review the Article X D language to see if there is a way to change the accumulated leave day payment for members with less than ten (10) years. “Teachers who have at least ~~ten years~~ **five (5) years** of service in the District and who are not currently eligible to retire in the MPSERS system may choose to receive early payout for accumulated paid leave days at half value, per Article X, A.”
- If a member has a 403(b) or 457 account with the Standard, all lump sum payments upon retirement from the school district may be paid as direct employer contributions to the employee’s 403(b) or 457 account through the Standard at the employee’s request.

18. Article IX

- (A)(1)(f) “Adjustments may be made in a case of extended leave. ~~These adjustments will be negotiated by the Association and the District with reference to the Letter of Agreement from 2009 regarding extended leave. Leave day accumulation and earnings will be reimbursed at the end of the school year (date?) if the member on leave returns to work that same school year~~
- (A)(3)(5) Leave days ~~shall not~~ **will** be charged to teachers on force majeure days. ~~unless the~~ **The force majeure leave days may be reinstated at the member’s request, unless the teacher** affected is involved in a long-term disability as specified in ARTICLE XVII – HEALTH BENEFITS Section A(4). **Such requests must be made in writing and submitted to the Payroll office by the end of the school year.** ~~will be counted if, and only if the teacher specifically requests that it be counted. Such requests must be in writing and must be made within one (1) calendar week of the force majeure day.~~

~~The day will be counted if, and only if the teacher specifically requests it that it be counted. **Members on an extended medical leave who may need to apply for long term disability can request that the force majeure day be counted as a leave day.** Such requests must be in writing and must be made within one (1) calendar week of the force majeure day. It won’t be counted unless~~

19. Article V (B) *remove last sentence from first paragraph* “~~Appropriate training will be recommended by the technology committee.~~”

20. Article XVIII

- (E) The parties recognize the need for close cooperation between home and school and agree to grant ~~three (3)~~ **two (2)** half-days in the fall for parent-teacher conferences in grades 1 YF through 12. ~~Kindergarten teachers shall have four (4) half-days for parent-teacher conferences in the fall.~~ These conferences shall be

planned and scheduled for the individual buildings by the building principal and the teaching staff, provided that all buildings are scheduled on the same half-days. ~~and that~~ Each building shall schedule **a mutually agreed upon one (1) afternoon and one (1) evening session to occur on a non-Friday half day totaling five (5) hours for teachers that do not arrange individual conferences.**

The buildings may schedule their conference times to occur on different days from each other provided that both parties agree to such schedule.

Beginning on or near November 1st, Y5 through 6 spring conferences shall be arranged by individual teachers on a need basis, utilizing non-instructional time.

No building meetings will be held on conference week.

21. Appendix B: *remove* (4) “Retiring DEA members shall retain their seniority in the specific extra duty assignment which they wish to continue to hold, as long as there is unbroken service in that position.”

22. Appendix D

- (2) “Unless otherwise agreed upon by the membership, the annual parent-teacher conferences will be scheduled for Wednesday **and/or** Thursday **afternoon and evening**, of the week following the end of the first marking period. **Thursday and Friday of that week will be half days for students.**
- (4) “Unless otherwise agreed upon by the membership, three teacher days shall be scheduled as (a) one (1) day of school year orientation and (b) two (2) record days with **at least** one (1) **half day** at the end of the first semester and checkout at the end of the second semester amounting to 1/2 day, with an additional day for supplemental checkout.”

23. Extra Duty items to incorporate:

- Prom Coordinator - 2%
- Drama Club Producer - 2%
- Culture Crew Coordinator - 1%
- Move-up Day Coordinators - DHS 1%; MC 1%
- Mill Creek DC Trip - Split 12% (max 1% each) - may only be a MC 8th Grade classroom teacher
- Add Y5 to Kindergarten percentage
- Mill Creek drama vocal director 3% stipend

- Key Club - 2 %
- Merge the two columns (Department Head/Grade Level Chairs and School Improvement)

Calendar - one option - moving exams just before MLK Jr day. **Ratified by DEA on May 24th. Board ratified on June 10th.**

New Language proposals:

24. Student behavior/workplace protections (Article XIII) - new language
Article XIII A.

add to end of second paragraph:

Continued effort will be made to support staff so they can provide student instruction and other ancillary services in an appropriate learning environment.

25. Article XV

- (A) Curriculum shall be reviewed continuously, ~~with special emphasis to be placed each year on one subject area. Emphasis shall also be placed on the area which was last emphasized (called the evaluation area) and on the area to receive emphasis in the following year (called the preparation area)~~ **and all curriculum initiatives and/or changes to curriculum will be recorded in a shared document between the District and the Association.**
- (B) Decisions regarding curriculum will be made collaboratively between the administration and the Association at the district level.
- (C) ~~Curriculum is defined as the courses offered by an educational institution (Merriam-Webster Dictionary, 2014). Curriculum shall be defined as the knowledge and skills that students are expected to learn as they progress through the school system.~~ **Curriculum is the expectations for what will be taught and what students will do in a program of study. It includes district-provided materials, textbooks, and national and state standards.**
- (D) Curriculum change will be implemented using an established process. The process and essential forms will be **shared with teachers and** placed on the district website.
- 2(f) The DEA and administration recognize that quality professional development activities should be aligned with District goals, along with the needs of individual buildings and educators. A Professional Development Advisory Committee (~~Building and District School Improvement Representatives Association and District representatives~~) will be formed and meet regularly to provide input into

the development of district professional development activities. (Please see school calendar for the schedule of professional development.) Teachers facilitating/leading professional development will be paid at the basic hourly teacher pay rate for planning. 1 hour of PD = 1 hour of planning.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

- Purpose:** To ratify a successor agreement with the Dexter Administrators' Association.
- Explanation:** The tentative agreement with the DAA was ratified by the DAA membership last week. The successor agreement will run from 2019-2022. For the 2019 - 2020 year, DAA members will receive steps and an off schedule payment of 4% of the 2018 - 2019 salary to be paid in October to actively employed employees. The salary changes for 2020 - 2021 and 2021 - 2022 will increase all DAA member salaries by 1% and include steps.
- Recommendation:** It is the recommendation of the Superintendent for the Dexter Community Schools Board of Education to ratify the attached tentative agreement for a successor agreement between the DCS Board of Education and the Dexter Education Association.

**LETTER OF AGREEMENT
BETWEEN THE
DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
AND THE
DEXTER ADMINISTRATORS ASSOCIATION/**

Re: Successor Agreement to 2018-2019 Contract

This Letter of Agreement is entered into between and among the Dexter Community Schools Board of Education (the “Board”) and the Washtenaw County Education Association/Dexter Education Association (the “Association”), collectively referred to as “the parties”.

The parties agree as follows:

1. 2019-2020: Levels have already been Board approved for 2019-2020. Off schedule payment of 4% of 2018-2019 salary to be paid in October. The 4% off-schedule replace any other off-schedule payments in former agreements between the Association and the District. Must be actively employed at DCS as of June 30, 2019 and October 1, 2019 with payment on October 31, 2019.
2020-2021: 1% increase on schedule.
2021-2022: 1% increase on schedule.

If an off-schedule payment is given to other groups for positive end-of-year, DAA is included.

2. Health care contributions will be increased by 3% annually each year (2020, 2021, 2022).



DEXTER COMMUNITY SCHOOL
BOARD OF EDUCATION
MEETING SCHEDULE
2019-2020

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in meetings.

All meetings are held at the **Creekside Media Center** at 7:00 PM unless otherwise noted.

<u>DAY</u>	<u>DATE</u>	<u>HOLIDAYS / NO SCHOOL DAYS</u>
Monday	July 15*	Board Workshop 4:00pm
Monday	July 22*	
Monday	August 12*	Labor Day = Sept. 2 First Day of School = Sept. 3
Monday	August 26*	
Monday	September 16	
Monday	October 14	
Monday	October 28	
Monday	November 11	Thanksgiving = Nov. 21 & 22
Monday	December 2	Winter Break = Dec. 23 - Jan. 3
Monday	January 13, 2020	Organizational Meeting MLK Jr. Day = Jan. 20
Monday	February 10	President's Day = Feb. 17
Monday	February 24	
Monday	March 9	Spring Break = March 30 – April 3
Monday	March 23	
Monday	April 13	
Monday	April 20	
Monday	May 4	Memorial Day = May 25
Monday	May 18	
Monday	June 15	
Monday	June 29*	

*These meetings will be held in the Copeland Boardroom, 7714 Ann Arbor St.

Note: Additional Board of Education workshop(s) may be set during the year and will be posted prior to meetings.

(blank)

MEETINGS

0161 **Parliamentary Authority**

The parliamentary authority governing the Board of Education shall in all cases be consistent with statute, administrative code, or these bylaws,

(x) or the rules of order of this Board.

0162 **Quorum**

Four (4) **[Majority of the full Board]** members present at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum.

0163 **Presiding Officer**

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice-President shall act instead; if neither person is available, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

0164 **Call**

0164.1 **Regular Meetings**

The Board shall hold a meeting at least once each month on a date and at a time and place determined annually by a resolution of the Board.

0164.2 **Special Meetings**

Special meetings of the Board may be called by the President or by any two (2) members of the Board provided there is compliance with the notice provision of these Bylaws.

0164.3 **Emergency Meetings**

In the event of a severe and imminent threat to the health, safety, or welfare of the District, its employees, or students, any member of the Board may call an emergency session provided the majority of the Board concur that delay would be detrimental to efforts to lessen or respond to the threat. Actual notice of any emergency meeting shall be attempted, but not required to other Board members.

0165 **Notice**

0165.1 **Regular Meetings**

Within ten (10) days after the organizational Board meeting, the Board shall cause to be posted at the Board office and in other locations considered appropriate by the Board, a notice listing the date, time, and place of each regularly scheduled meeting of the Board. The notice shall contain the name and address of the District and its telephone number.

The notice shall also contain the following statement:

"Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting."

Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the estimated reasonable cost for printing and postage of each notice as shall be determined annually by the Board, the District shall send to the requesting party by first-class mail a copy of any notice required to be posted by these bylaws. The news media shall be entitled to receive, at their request, copies of such notices free of charge.

0165.2 **Change of Regular Meetings**

Within three (3) days after the Board adopts a resolution changing the date, time, or place of a regularly scheduled meeting, the meeting notice shall state the date, time, and place of the rescheduled meeting, as well as the name, address, and telephone number of the District. Said notice shall be posted on the front door

of the Administrative Office Building and such other place(s) as the Board may determine. Said notice shall be posted at least eighteen (18) hours before the rescheduled meeting.

M.C.L. 15.264, 15.266

0165.3 **Special Meetings**

Said notice shall state the date, time, and place of such special meeting and the business to be transacted thereat, as well as the name, address, and telephone number of the District. A notice of any special meeting shall be posted at least eighteen (18) hours before said special meeting at the Board office and such other places as the Board may determine. A copy of said notice shall be served upon each member of the Board.

0165.4 **Emergency Meetings**

No notice of any emergency meeting shall be required.

0165.5 **Recess**

Any meeting of the Board may be recessed to another time and place. Any meeting which is recessed for more than thirty-six (36) hours shall be reconvened only after a notice stating the date, time, and place of the recessed meeting as well as the name, address, and telephone number of the District has been posted on the front door of the Administrative Office Building and such other place as the Board may determine for at least eighteen (18) hours prior to the time the meeting is to be reconvened.

M.C.L. 15.265, 380.1201(3)(4)

**NEW BYLAW- 0165.6 and REVISED BYLAW 0166 - VOL. 33, NO. 1 -
SEPTEMBER 2018**

0165.6 **Cancellation**

Any meeting of the Board may be cancelled for appropriate purposes, which shall include, but not be limited to, inclement weather, lack of a quorum, or conflict with a special event relating to the District. If the cancelled meeting is re-scheduled, it must be posted according to all notice requirements set forth above.

M.C.L. 15.265, 380.1201(3)(4)

0166

Agenda

The Superintendent shall prepare with the Board President and submit to each Board member a written agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President.

OPTION:

- [] **Additionally, items may be placed on the agenda by written request of any two (2) members of the Board. If the request is made six business days or more before the next meeting, it will go on the agenda for that meeting. Otherwise, it will go on the following meeting's agenda; but in any event, no later than 45 days from the date of the request.**

[END OF OPTION]

The agenda of the regular monthly meetings or special meetings shall be accompanied by a report from the Superintendent on information relating to the District with such recommendations as s/he shall make.

Each agenda shall contain the following statement:

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

- [x] Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than six (6) **business** days prior to the meeting and include:

- (x) name and address of the participant;
- (x) group affiliation, if and when appropriate;

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DEXTER COMMUNITY SCHOOL DISTRICT**

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(x) topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

Denial of the opportunity to have an item placed on the agenda will not preclude an individual or group from the opportunity to speak during the public participation portion of the meeting.

The agenda for each regular meeting shall be ~~mailed or~~ delivered to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda should be mailed no later than forty-eight (48) hours days prior to the meeting, or delivered so as to provide time for the study of the agenda by the member. The agenda **(and, whenever possible, supporting materials)** for a special meeting shall be delivered at least twenty-four (24) hours before the meeting, consistent with provisions calling for special meetings.

The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. The order of business may be altered and items added at any meeting by a majority vote of the members present.

0166.1

Consent Agenda

The Board of Education shall use a consent agenda to keep routine matters within a reasonable time frame.

The following routine business items may be included in a single resolution for consideration by the Board.

- A. minutes of prior meetings
- B. bills for payment
- C. hiring of personnel
- D. resolutions that require annual adoption, such as bank signatories, Michigan High School Athletic Association

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membership, etc.

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E. resignations and leaves

A member of the Board may request any item to be removed from the consent resolution and defer it for a specific action and more discussion. No vote of the Board will be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion. Any item on the consent agenda may be removed and discussed as a nonaction item or be deferred for further study and discussion at a subsequent Board meeting if the Superintendent or any Board member thinks the item requires further discussion.

REVISED BYLAW- 0167.1 - VOL. 33, NO. 1 – SEPTEMBER 2018

0167 **Conduct**

0167.1 **Voting**

All regular and those special meetings of the Board at which the Board is authorized to perform business shall be conducted in public. No act shall be valid unless approved at a meeting of the Board by a majority vote of the members elected or appointed to and serving on the Board who are authorized to vote (see Voting as defined in Bylaw 0100) and a proper record made of the vote. Meetings of the Board shall be public and no person shall be excluded therefrom. M.C.L. 380.1201

Unless specifically authorized by Michigan conflict of interest laws, any Board member's decision to abstain shall be recorded and be deemed to acquiesce in the action taken by the majority. Failure to vote, absent a statutory exception or other reasonable ethical basis, constitutes a breach of the Board member's duty as a public official. In situations in which a specified number of affirmative votes is required and abstentions have been noted, the motion shall fail if the specified number of affirmative votes have not been cast. In situations in which there is a tie vote and the abstention represents the deciding vote, the motion shall fail for lack of a majority. 184 Mich App 681, 684 (1990)

REVISED BYLAW- 0167.2 - VOL. 33, NO. 1 – SEPTEMBER 2018

All actions requiring a vote

(x) may be conducted by voice, show of hands, or roll call

provided that the vote of each member be recorded. Proxy voting shall not be permitted. If a vote is not conducted by roll call, any member may request a roll call vote.

0167.2

Closed Session

The Board may meet in a closed session, one closed to the public, for the following purposes:

- A. to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, staff member, or individual agent, if the named person requests a closed hearing **(a majority vote is required)**
- B. to consider the dismissal, suspension, or disciplining of a student only if the student or student's parents request a closed hearing **(a majority vote is required)** (Also see Bylaw 0169, Student Disciplinary Hearings)
- C. for strategy and negotiation sessions connected with the negotiation of a collectively-bargained agreement if either negotiating party requests a closed hearing **(a majority vote is required)**
- D. to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained **(a two-thirds (2/3's) vote is required)**
- E. to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body **(a two-thirds (2/3's) vote is required)**

- F. to consider materials exempt from discussion or disclosure under State or Federal statute, including by way of example only, written opinions of legal counsel, and school safety plans **(a two-thirds (2/3's) vote is required)**
- G. to review the specific contents of an application for employment or appointment if the candidate requests that the application remain confidential **(a two-thirds (2/3's) vote is required)**

However, all interviews for employment or appointment of the Superintendent shall be held in an open meeting of the Board.

In keeping with the confidential nature of closed sessions, no member of the Board shall disclose the content of discussions that take place during such sessions. The only exceptions will be discussions with the District's legal counsel or as directed by an order of a court with proper jurisdiction.

It is expected that Board members shall not record nor communicate by any means, electronic or otherwise, with party or parties outside such meetings regarding the substance of such meetings either during or after the course of such meetings.

M.C.L. 15.267, 15.268

REVISED BYLAW- 0167.3 - VOL. 33, NO. 1 – SEPTEMBER 2018

0167.3 Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide two periods for public participation at public meetings of the Board. The Board shall publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted at a time indicated by the presiding officer as indicated on the meeting agenda.
- B. Anyone with concerns relating to the operation of the schools or matters within the authority of the Board may participate during the public portion of a meeting.

The presiding officer may:

- A. prohibit public comments which are frivolous, repetitive, or harassing;
- B. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
- C. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting.

First Public Commentary

The first public commentary, scheduled near the beginning of all Board meetings, workshops, and committee meetings, shall be limited to an accumulated time of thirty (30) minutes. Time may be extended at the discretion of the Board president.

Persons who wish to address the Board at Board meetings shall complete a Public Comment Card. Cards are available on the district's web site, from the Superintendent's office, and at all meeting locations. This form shall be presented to the Board president or presiding chair at the beginning of the meeting.

Individual speakers will be allotted a maximum of five (5) minutes, however, the time may be reduced if a large number of persons wish to address the Board. In these instances, the number of speakers will be divided into the thirty (30)-minute time limit, and each speaker will be assigned an equal share of time in which to address the Board. For example, if ten (10) persons wish to address the Board, each individual will be given three (3)-minutes.

If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf. The speaker shall indicate if s/he represents any organization or agency.

Individuals will be recognized by the Board President or presiding chair of their opportunity to address the Board. The Board President or presiding chair shall state the person's name and the organization or agency, if any, that they represent prior to the person speaking.

Second Public Commentary

The second opportunity for public commentary, scheduled near the end of all Board meetings, shall be limited to an accumulated time of fifteen (15) minutes. Time may be extended at the discretion of the Board President or presiding chair.

Persons who wish to address the Board during the second opportunity for public participation shall form a line at a location to be designated and will be recognized by the Board President or presiding chair in the order of assembly.

Each speaker will be asked to announce his/her name before beginning to speak.

Individual speakers will be allotted a maximum of two (2) minutes, however, the time may be reduced if a large number of persons wish to address the Board. In these instances, the number of speakers will be divided into the fifteen (15)-minute time limit, and each speaker will be assigned an equal share of time in which to address the Board. For example, if twenty (20) persons wish to address the Board, each individual will be given three quarters of a minute.

General Rules for Public Participation

1. One speaker may not yield his/her time to another. No person may speak more than once at either commentary opportunity. No person may speak more than once on the same subject during a single meeting.
2. If a large group plans to attend, they are encouraged to select up to five (5) representatives to speak on their behalf.
3. Members of the Board and district employees will not answer questions or comments during public participation. Persons requesting an individual response shall note the request on the Public Comment Card and include appropriate contact information.
4. Citizens with concerns or complaints about school employees should use the protocol outlined in the Dexter Board of Education Policy [9130](#) on Citizen Complaints. Citizens are encouraged to utilize established channels before bringing the matter to the school Board. Employees have contractual and legal rights and may request a closed meeting if complaints reach the Board level.
5. Speakers addressing the Board shall take into consideration the rules of common courtesy. Speakers who make attacks of a personal nature against employees, volunteers, students, parents, community members or members of the Board shall be reminded by the Board President or presiding chair that comments of an inflammatory or inaccurate nature could put the individual at risk of civil action for defamation of character.

Individuals who do not abide by rules of common courtesy will be reminded by the Board president or presiding chair of such rules. Such individuals may be asked to leave the meeting if their behavior is disruptive or interferes with the orderly progress of the meeting

Cameras and Recording Devices

Tape or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

M.C.L. 15.263(4)(5)(6), 380.1808

0167.4

Administrative Participation

The Superintendent and those administrators directed by the Superintendent shall attend all meetings, when feasible. Administrative participation shall be by professional counsel, guidance, and recommendation - as distinct from deliberation, debate, and voting of Board members.

0167.5

Use of Electronic Mail

Since E-mail is a form of communication that could conflict with the Open-Meetings Law, it will be used to conduct business of the Board only for the purposes of communicating:

- (x) messages between Board members or between a Board member and employee(s) which do not involve deliberating or rendering a decision on matters pending before the Board;
- (x) possible agenda items between the Superintendent and the Board President;

- (x) times, dates, and places of regular or special Board meetings;
- (x) a Board meeting agenda or public record information concerning items on the agenda;
- (x) requests for public record information from a member of the administration, school staff, or community pertaining to District operations;
- (x) responses to questions posed by members of the public, administrators, or school staff.

Under no circumstances shall Board members use E-mail to discuss among themselves Board business that is only to be discussed in an open meeting of the Board, is part of an executive session, or could be considered an invasion of privacy if the message were to be monitored by another party.

There should be no expectation of privacy for any messages sent by E-mail. Messages that have been deleted may still be accessible on the hard drive, if the space has not been occupied by other messages. Messages, deleted or otherwise, may be subject to disclosure under the Freedom of Information Act, unless an exemption would apply.

NEW BYLAW- 0167.6 - VOL. 33, NO. 1 – SEPTEMBER 2018

0167.6 **Use of Social Media**

Social Media, as defined in Bylaw 0100, shall not be used to conduct any form of Board business.

0168 **Minutes**

0168.1 **Open Meeting**

The Secretary, or a temporary secretary appointed by the presiding officer, shall designate a person to keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is called. These minutes must be approved by the Board and endorsed by the Secretary at the next meeting. The minutes shall include all roll-call votes taken at the meeting. Proposed minutes shall be available for public inspection not later than eight (8) business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved. The minutes shall be available for inspection at the Superintendent's office and shall be available for purchase at a fee estimated by the business office to cover the cost of printing and copying.

The Board Secretary shall not include in or with its minutes any personally identifiable information on any student of the District which if released, would prevent the public body from complying with the Family Educational Rights and Privacy Act of 1974.

The official minutes shall be **organized and** bound together by years and kept in the office of the Board of Education.

Minutes of the preceding meetings shall be approved by the Board as its first order of business at its next meeting.

The minutes shall show only action taken.

M.C.L. 15.269, 380.1201

0168.2 **Closed Meeting**

The Board shall designate a person to keep separate minutes of each closed meeting of the Board. These minutes shall be retained by the Secretary of the Board, but shall not be available to the public and shall only be disclosed if required by a civil action filed under M.C.L. 15.270 et seq. These minutes may be destroyed one (1) year and one (1) day after approval of the minutes of the regular meeting at which the closed session was approved.

M.C.L. 15.267, 15.269, 15.270-71, 15.273

0168.3 **Committee Meetings**

Any Board committee, whether standing or appointed ad hoc, which exercises governmental or proprietary authority must comply with the Open Meetings provisions in 0168.1 and 0168.2, and Public Participation provisions in 0167.3. Committees that are empowered to take action, make recommendations or otherwise deliberate in place of the Board are subject to this requirement.

0169
0169.1 **Student Disciplinary Hearings
Closed Session Requested**

If parent or student requests a closed hearing, a vote must be taken. The purpose of the closed session should be announced: “To consider a student disciplinary matter, pursuant to the request of the parent/guardian” **(NOTE: Do not need to use the name since that could identify the student)**. A majority is required to go into a closed session.

Those invited into closed session should include the student, parent(s) and/or representative(s) and school administrator(s) bringing charges. Others may be admitted at Board discretion, if needed for the proceeding or at the request of student/parents.

Witnesses should be admitted when needed to testify. They should be asked to leave the closed session after testifying. Witnesses may be required to affirm that they will tell the truth.

The Administration should present a summary of the requested discipline and an overview of the incident(s) supporting discipline. The Administration shall call and question witnesses as it determines appropriate. The administrator may testify as a witness to the results of his/her investigation of the incident and the student’s past record.

The student, parent, or representative (only one (1)) should be allowed to ask the witness(es) questions related to issues reasonably related to the discipline. Additional questioning by the Administration, the student/representative and/or the Board may be allowed at the Board’s discretion.

The student, parent, or representative may then present witnesses or statements to the Board. The Administration and/or the Board may ask questions of these individuals. The Board may allow additional questioning at its discretion.

When the presentation of evidence is concluded, the Board will deliberate. It may exclude both the Administration and the student and representatives, or allow both sides to remain. If the Board desires clarification of any testimony during its deliberation, it shall assure that both the Administration and the student are present to hear the information.

The Board shall not take any action in the closed session. To act on the discipline the Board must return to open session. This requires a majority vote.

During the open session the name of the student shall not be used in voting on the discipline, to protect student privacy under the Federal Family Educational Rights and Privacy Act. The student may be referred to by a Code Number or Pseudonym (i.e. Student A). Only the reference code shall be indicated in the Board minutes, NOT the student's actual name. The reference code shall be listed in the student's discipline file.

If, at any time during the hearing, the student, parent or authorized representative withdraws the request for a closed hearing, the matter shall proceed under the open hearing provisions.

0169.2

Open Hearing

If the student, parent or authorized representative does not request a closed hearing, the Board must still assure that the Family Educational Rights and Privacy Act is not violated.

The parents (or student if eighteen (18) or older) should sign an authorization to release student record information to allow discussion of the student's information in the public forum (Form 8330 F4). If the parents refuse to sign the authorization or information relating to other students must be presented at the hearing, it should be done anonymously by referring to students by Code Numbers or Pseudonyms. If this is not possible, then the Board may go into closed session to receive student identifiable

information pursuant to a two-thirds (2/3's) roll call vote for the announced purpose of "Considering material exempt from discussion or disclosure by State or Federal law."

In all other respects the hearing shall proceed as outlined under the Closed Hearing.

The Board must deliberate and act on the discipline in open session. The student, parents, administration and public will be allowed to be present. Students/parents who have not authorized disclosure to the public will not be mentioned by name during deliberations, but only by anonymous reference code. Any action must be by a vote of the Board in open session. If the student/parents have signed an authorization for public disclosure, then the student's name may be used in the motion and recorded in the Board minutes.

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SOUTH AND WEST WASHTENAW CONSORTIUM

CONSORTIUM AGREEMENT

2015-2021

April 1, 2015

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CONSORTIUM AGREEMENT

THIS AGREEMENT (“Agreement”), dated as of July 1, 2015, is initially among any of those certain school districts, i.e., Chelsea School District, Dexter Community Schools, Lincoln Consolidated Schools, Manchester Community Schools, Milan Area Schools and Saline Area Schools, which execute this Agreement (the “Participants”), and which Participants collectively and cooperatively shall, for purposes of this Agreement, be referred to as the “Consortium”.

PREMISES

A. The Participants acting cooperatively and continuously as the “South and West Washtenaw Consortium” under consortium agreements and State Board of Education designation dating back to September, 1979, have operated an area career and technical education program pursuant to Section 690(3) of the Revised School Code.

B. The Participants, in order to “best educate students together in areas where the individual Participants cannot do as well alone,” have determined to restate their existing operating agreement dated 1994-95, to provide for the continuation of their existing career technical education program, and to provide for the establishment of job training, workforce development or any cooperative secondary school program which the Consortium may determine to offer under applicable law.

C. With respect to career technical education programs, this Agreement is particularly authorized by Section 690(3) of the Revised School Code. With respect to other cooperative secondary education programs, or other education programs customarily offered through secondary schools, and other job training or workforce development programs associated with secondary schools, this Agreement is authorized by Section 11(a)(4) of the Revised School Code and Act 35, Michigan Public Acts, 1951.

IN CONSIDERATION OF THE PREMISES, THE PARTICIPANTS AGREE AS FOLLOWS:

ARTICLE I

GOVERNANCE AND LIMITED POWERS

1.1 **Establishment of Consortium.** The Participants hereby acknowledge their prior establishment and participation in the Consortium under the name “South and West Washtenaw Consortium”, and authorize the Consortium and its Fiscal Agent to conduct the affairs of the Consortium in accordance with this Agreement.

1.2 **Governing Board.** The Governing Board (“Board”) of the Consortium shall consist of the Superintendent of each Participant. The Board shall have oversight and direction over establishment, administration, and operation of Programs (hereafter defined), including:

- (a) Establishment, evaluation, modification of Programs, and elimination of Programs.
- (b) Adoption of a budget, including allocation of Program Costs.
- (c) Selection of the Fiscal Agent and Operating Districts.
- (d) Selection of a Consortium director or administrator and such person’s secretarial support staff.
- (e) Authorization of buildings, sites, equipment and material to be owned or leased by the Fiscal Agent or Operating Districts for the Consortium.
- (f) Establishment of Consortium rules to be implemented by the Operating Districts.
- (g) Establishment of advisory committees and their duties and responsibilities.
- (h) Any other matters set forth in this Agreement.

1.3 **Officers.** The Board may establish and elect officers if it so determines, but shall recognize a meeting presider and secretary (who may be a non-voting employee of a Participant). The secretary shall take and keep minutes of all Board meetings, which must be on file with the Fiscal Agent.

1.4 **Bylaws and Policies.** The Board may adopt by-laws, policies and guidelines which will serve to facilitate the governance, administration, and operation of the Consortium.

1.5 Meetings. The Board shall meet at least quarterly to carry out its duties and responsibilities. A regular meeting schedule may be established by the Board. Special meetings may be called by any two Board members upon not less than 24 hours written notice to all Board members.

1.6 Board Actions. All actions of the Board shall be by majority vote of all members, in person or by authorized proxy, of the Board.

1.7 Proxies. Any Board member may give a written proxy to another person, including another member of the Board, to vote as provided in such proxy at a Board meeting on behalf of the proxy-granting member.

1.8 Vacancies. The term of office of a Board member shall be contemporaneous with his or her office of superintendency of the represented Participant. No vacancy on the Board shall preclude Board actions.

1.9 Limits on Contracts. The Consortium itself has no authority to enter into contracts, to own property, or to employ personnel. The Fiscal Agent or, to the extent expressly authorized by the Board, the Operating Districts may enter into contracts for, but not on behalf of, the Consortium. The Consortium or other Participants shall not be bound by such contracts, but the Fiscal Agent or Operating District entering into such contract only shall have recourse against the Consortium and other Participants in accordance with this Agreement. Nothing in this Agreement shall create a relationship by the Consortium or a Participant with any third party, including a relationship in the nature of a third-party beneficiary.

1.10 Status of Property. All property purchased by the Fiscal Agent, or by an Operating District with express Board authority, and funded with Consortium funds, shall be held by the Fiscal Agent or such Operating District in trust for Consortium Participants, and shall be conveyed by instrument of such party as requested by the Board.

ARTICLE II
PROGRAMS

2.1 Potential Programs. Subject to the Section 2.2 limitation, the “Potential Programs” which may be administered or operated by or through the Consortium are as follows:

- (a) Career and technical education programs of the type referenced in Section 690 of the Revised School Code.
- (b) Other educational programs offered by or through secondary schools, including but not limited to advanced placement and enrichment courses and programs, alternative education programs, adult and lifelong education programs, and recreation programs, provided that such programs are administered, funded and operated so as to be separately identifiable from, and not financially detract from, Section 690-type programs.
- (c) Job-training, workforce development, school-to-work, and allied and similar programs, which are to be administered or operated for local, regional, state or federal government agencies whose service is economic development, justice, labor, or social welfare, or on a contract basis with private non-profit or for-profit entities, provided that such programs are administered, funded and operated so as to be separately indentifiable from and not financially detract from, Section 690-type programs.

2.2 Meaning of “Programs”. The term “Programs” as used in this Agreement means, from among the Potential Program listed in Section 2.1, those Programs which the Participants of the Consortium have legal authority to operate, and which the Consortium determines to provide pursuant to this Agreement, at such location and times and in such sections and classes as the Board and the Operating Districts may determine.

2.3 Withdrawing a Program. If a local district wishes to withdraw a program(s) in which only their students are enrolled, they must submit their request in writing prior to December 1 of the previous school year. The program(s) will then be removed from the usage factor and the SWWC Budget beginning the following school year.

ARTICLE III

ENROLLMENT AND ALLOCATION PROVISIONS

3.1 Enrollment Requirements. Students of Participants may enroll in any Program provided by any Participant acting as Operating District, subject to enrollment allocations as provided in this Agreement.

3.2 Allocation of Positions. By February 15 of each year the Board shall determine the Programs, number of student positions in each Program, and numbers of sections and locations of Programs for the following school year. By such date each Participant shall be allocated a number of student positions in each Program equal to the ratio of that Participant's grades 9-12 enrollment to the Consortium Participants' total grades 9-12 enrollment as of the Fall count date or other count approved by the Board. During a conference of Participants scheduled by the Board in April of each year, Participants may swap Program positions, thereby obtaining adjustment of their allocated positions in Programs, increase or reduction, to reflect such swapped positions between Participants. By May 15 each Participant shall notify the Consortium of that Participant's expected usage of student positions in each Program allocated to it for the following school year or the Participant's intention to hold and remain fiscally responsible for such positions for possible later usage by Participant students rather than permit re-allocation of the unused positions. Thereafter until June 15 any not-to-be-used student positions may be reallocated to interested Participants. If student positions are available after all Participant needs have been met, these positions may be open to students in non-Consortium school districts on a tuition basis. Participant students shall receive preferences for enrollment over non-Consortium students prior to June 15. After June 15th the Consortium administrator is authorized to fill student positions on a first come, first served basis.

3.3 Reduction of Participant Allocated Positions by Swap or Reallocation. The number of positions allocated to a Participant for Cost apportionment purposes shall be reduced by positions swapped to another Participant and added to that other Participant's allocated positions, or when positions have been reallocated to other Participants or non-Consortium students in accordance with Section 5.2. In the event of reallocated positions, shall be a reduction to the allocated positions of under-subscribed Participants in the same proportion as their original allocation.

Example for clarification: 30 total positions – each Participant allocated 10 positions. Participant "A" uses 8 positions. Participant "B" uses 10 positions. Participant "C" uses 12 positions. Participant "A" is obligated for 8/30 Costs. Participant "B" is obligated for 10/30 Costs. Participant "C" is obligated for 12/30 of Costs.

ARTICLE IV

BUDGET AND FINANCE

4.1 Fiscal Year. The fiscal year of the Consortium shall be from July 1 through June 30 of each year.

4.2 Budget and Reports. The budget will be prepared by and administered by the Fiscal Agent. The Board must approve the budget prior to its implementation. The Fiscal Agent shall report to the Board periodically or as requested by the Board regarding the financial status and condition of the Consortium, but no less than annually.

4.3 Receipt of Funds. The Fiscal Agent is authorized to apply for, receive and administer all "added cost" funds, categorical funds and grants (state or federal) attributable to Programs, excluding foundation grants or general student membership allowances. The Fiscal Agent may identify and secure grant moneys and other funds as directed by the Board. The Fiscal Agent shall collect and expend on behalf of the Consortium all such funds attributable to Programs.

4.4 Net Costs. Only net Costs are to be allocable to Participants. Net Costs shall be determined by subtracting from Costs all categorical or “added-costs” funding received by the Consortium from State, federal, and other special reimbursement funding attributable to Programs as determined by the Board.

4.5 Apportionment of Costs of Allocated Positions. Each Participant shall be charged Program Costs based on the “per student hour”, or “usage factor” basis for each Program. Cost per student hour for each Program, multiplied by the number of student hours for the Program positions allocated to that Participant (after adjustment for swapped or reallocated positions), shall be billed to and paid by that Participant. Non-Consortium school district student tuition will be calculated as provided by applicable law.

4.6 Consortium Costs Reimbursed to Participants or Offset Against Their Financial Obligations. Program Costs incurred by a Participant, whether as Participant, Fiscal Agent or Operating District, shall be reimbursed to that Participant or offset against its financial obligations to the Consortium, subject to Board approval, and may include, but not be limited to, the following:

- (a) Instructional staff salaries, fringe benefits and related compensation costs.
- (b) Administrative staff salaries, fringe benefits and related compensation costs.
- (c) Placement and guidance staff salaries, fringe benefits and related compensation costs.
- (d) Special populations support staff salaries, fringe benefits and related compensation costs.
- (e) Textbooks, audio-visual, and other instructional supplies and materials.
- (f) Instructional equipment, maintenance, purchase, lease and replacement. When equipment is used jointly for Programs and other Operating District purposes, the costs shall be prorated.

- (g) Class-related transportation (not to or from Programs).
- (h) In-service and training.
- (i) Instructional travel and expenses.
- (j) Clerical and office expenses.
- (k) Other direct career and/or technical education costs.
- (l) Expenses for the administration of the Consortium, including accounting, attorney, consultant and insurance costs, and other expenses of such nature.

4.7 Non-Allocable Costs. Heat, power and other utilities as are necessary for the maintenance, upkeep and repair of facilities utilized in connection with Programs shall be absorbed by the Operating Districts, and shall not be allocable to Participants.

4.8 Billing. Billings to each Participant shall be made promptly following the Fall state school aid membership count based upon the budget, including Cost allocations. One-half of the bill shall be payable by Participants to the Fiscal Agent no later than December 31. A second billing, adjusted for budget revisions, including any adjusted Cost allocations, shall be made by April 30 and payable by Participants no later than June 1.

4.9 Capital Costs. Costs for capital improvements and acquisition of equipment shall be treated as follows:

- (a) The Consortium shall have authority to undertake and approve its own expenditures for capital improvement or acquisition of equipment in connection with Programs.
- (b) Equipment, material or other personal property owned and on the inventory of any Operating District prior to this Agreement and not purchased with Consortium funds shall remain the sole and exclusive property of the Operating District, and shall not be considered property of the Consortium or any other Operating District or Fiscal Agent. Equipment, material or other personal property acquired by an Operating District with its funds during the term of this Agreement shall similarly remain the sole and exclusive property of that Operating District.

- (c) Equipment purchased from Consortium funds shall be Consortium property in accordance with this Agreement. The Consortium may offer a Participant the opportunity to purchase the equipment at its appraised value.

4.10 Accounting and Audits. The Fiscal Agent shall be responsible for the proper accounting of funds generated, received and expended in accordance with applicable law, state accounting requirements, this Agreement and any policies or procedures adopted by the Board. Consortium funds shall be audited as part of the Fiscal Agent's regular audit, or separately if so determined by the Board. Funds of the Consortium will be handled according to standard accounting procedures and deposited with depositories as determined by the Fiscal Agent. The Board may require bonding for any Fiscal Agent personnel handling Program Revenues.

ARTICLE V

OPERATION AND OPERATING DISTRICTS

5.1 Employer Status. Each Operating District shall retain all status and identity as the employer of personnel hired and assigned by it to Programs operated by that Operating District. Rights retained by the Operating District as employer shall include, but not be limited to, the following:

- (a) The right to select, hire and separate employees utilized by the Operating District in the operation of a Program.
- (b) The right to evaluate, supervise, discipline, manage and otherwise regulate the activities and performance of employees utilized by the Operating District in the operation of a Program, and to control the manner in which the work of such individuals is performed.
- (c) The responsibility for all payment of wages and other benefits and compensation to such employees, including the responsibility for satisfaction of statutorily required or related benefits including, but not limited to, insurance required under the

Workers' Disability Compensation Act, insurance or reimbursement required under the Michigan Employment Security Act, and retirement contributions mandated pursuant to the Michigan Public School Employees Retirement Act.

- (d) The responsibility for formation, regulation, modification and/or termination of all contractual relationships, whether through individual employment agreement(s) or collective bargaining agreement(s), in any way pertaining to employees of the Operating District utilized in connection with operation of a Program.
- (e) Without limitation of the above, when an Operating District conducts a Program, that Operating District shall perform the responsibility of "fiscal agent" for purposes specified in and as defined in Article III, Section 1(3) of the Teachers' Tenure Act.
- (f) All employment conditions, whether or not specifically designated above, for employees utilized in operation of a Program shall be the sole and exclusive responsibility of the Operating District for that Program. Each Operating District shall be responsible that employees utilized in a Program conducted by that Operating Agent shall be employees hired by it and not by any other Participant.

5.2 Student Conduct and Discipline. Students enrolled in Programs are subject to the policies and rules and regulations of the Operating District or transporting Participant during the time they are in attendance at, or being transported to, Programs. The building Principal (or other designated administrator) of an Operating District shall have the authority to suspend or otherwise discipline any student in attendance at Programs operated by that Operating District, in accordance with applicable law and the published and distributed policies and rules of the Operating District pertaining to student rights and responsibilities. The disciplinary policies and rules and procedures to be applied by the Operating District to students of other Participants or non-Consortium districts shall be the same as those applied to students of the Operating District.

5.3 General Operating District Responsibilities. Each Operating District shall be responsible for Programs operated by it as follows:

- (a) Employing and supervising all personnel necessary to the delivery of the Programs.
- (b) Providing utilities and custodial services.
- (c) Maintaining and improving physical facilities.
- (d) Maintaining, on a basis comparable to its record keeping for its students in regular secondary programming, appropriate records of student attendance, behavior, progress and achievement as may be required by applicable law or Board action, and submitting such records to the Participant district of residence or other appropriate party for reporting purposes.
- (e) Enforcing student policies and discipline.
- (f) Requesting and utilizing or disbursing equipment and supplies.

ARTICLE VI

FISCAL AGENT AND AFFAIRS

6.1 Designation of Fiscal Agent. The Fiscal Agent shall be designated by the Board, which designated Fiscal Agent as of the date of this Agreement is Saline Area Schools. Designation of the Fiscal Agent shall be subject to annual review by the Board with at least 60 day notice to the serving Fiscal Agent. Any termination of the Fiscal Agent shall be part of the same action/vote of the Board whereby a Participant which is willing to so serve is also designated as successor Fiscal Agent

6.2 Responsibilities. The Fiscal Agent shall be responsible for the fiscal, legal and day-to-day administrative affairs of the Consortium.

6.3 Fiscal Authority. The Fiscal Agent's fiscal duties and responsibilities are set forth elsewhere in this Agreement, particularly Article IV, Budget and Finance.

6.4 Contracting Authority. The Fiscal Agent is authorized to enter into contracts for goods and services within budget amounts authorized by the Board or to the extent expressly authorized by the Board. With respect to operation of Programs the Fiscal Agent may contract for the Consortium with the Operating Districts, and subject to Board authorization and applicable law, may contract with other Michigan K-12 or intermediate school districts which are not Participants, Michigan Community Colleges, other post-secondary educational institutions, and private non-profit or for-profit entities which operate career and technical education programs.

6.5 Administrative Responsibilities. Except to the extent the Fiscal Agent is also designated as Operating District for Programs, the Fiscal Agent shall not be responsible for the operation of Programs. The Fiscal Agent shall have conduct, control and authority over the day-to-day administration of the Program, such administrative responsibilities including, but not limited to, the following:

- (a) Development and implementation of Programs and budgets.
- (b) Implementation of rules and regulations for Programs.
- (c) Promotion of compliance by the Operating District with applicable law and all local, state, and federal guidelines, Board rules and policies, and any applicable contract or grant requirements, with respect to the operation of Programs.
- (d) Consultation with Operating Districts, Participants, and their personnel regarding operation of Programs.

6.6 Administrator/Director. The Board shall select an administrator or director of the Consortium who shall be an employee of any Participant and who shall work full-time on Consortium affairs. The Board in consultation with the employing Participant shall determine the title, compensation and duties of the Consortium administrator/director. The Consortium

administrator/director shall be accountable to the Board for the administration of the Consortium, and shall report to the Board at each of its meetings. The Superintendent of the Fiscal Agent shall act on behalf of the Board with the Consortium administrator/director concerning day-to-day point-of-contract, oversight and confidential communications.

6.7 Administrative Staff. The Board shall select any necessary administrative or secretarial support staff to the Consortium administrator/director, which support staff shall be employees of any Participant, in accordance with terms determined by the Board in consultation with the employing Participant. The Fiscal Agent shall have the exclusive authority to select and manage employees involved in the direct handling and management of Consortium funds.

6.8 Expense Reimbursement. In recognition of and as reimbursement for the administrative expenses to be incurred by the Fiscal Agent in connection with this Agreement, the Fiscal Agent shall be entitled to retain six percent (6%) of state categorical or “added costs” funds applied for and received by the Consortium. This percentage amount retained by the Fiscal Agent shall be subject to annual review and adjustment by action of the Board, but shall not be less than 6% without the consent of the Fiscal Agent. Prior to retention of such Funds, the Fiscal Agent shall make a written report to the Board of the Consortium setting forth the basis and calculation of the reimbursement/retention amount.

ARTICLE VII

INDEMNIFICATION AND INSURANCE

7.1 Indemnification. Each Participant, whether as Participant, Operating District, or Fiscal Agent, shall be solely and entirely responsible for acts or omissions attributable to it or its officers, employees, agents, subcontractors, or students during the performance of this Agreement. To the extent permitted by law, each Participant, as Participant, Operating District, or Fiscal Agent, holds harmless and indemnifies the other Participants, whether as Participant,

Operating District or Fiscal Agent, for any claim, suit, damage, or cause of action, including the defense thereof, resulting or due to any action or inaction by the indemnifying Participant, or its officers, employees, agents, sub-contractors, or students in respect of the Consortium, the Programs, or this Agreement.

7.2 Insurance. Each Participant, whether as Participant, Operating District, or Fiscal Agent, shall maintain insurance covering risks associated with its obligations under this Agreement, generally as follows:

- (a) Workers' Compensation and/or other employer's liability insurance which meets Michigan statutory requirements.
- (b) Comprehensive general liability disability insurance.
- (c) Comprehensive transportation vehicle liability insurance.
- (d) Professional liability insurance.
- (e) Professional errors and omissions insurance.

7.3 Amounts and Proof of Insurance. The Board may require minimum amounts for the foregoing insurance coverages and may require proof of such insurance in the form of certificates of insurance, including sufficient Board notification for material changes in coverage and naming Participants as additional insureds, or opportunity to review the actual insurance policies.

ARTICLE VIII

THE PARTICIPANTS

8.1 Admission of New Participants. Subject to applicable law, any school district may be admitted to Consortium membership as a Participant with the approval of the Board, and approval by the State Board of Education to the extent required in Section 690 of the Revised School Code.

8.2 Limitations on Participant Withdrawal. A Participant may individually terminate its participation in this Agreement upon six months written notice to the Board, and upon full

payment of its financial obligations to the Consortium and its continuing compliance with its obligations under this Agreement through the effective date of such termination. Such termination shall not take effect until one year after notice of termination plus any time necessary to effectuate the termination at the end of an academic year, except to the extent the Board may permit an earlier effective date of termination. Any Participant terminating its participation shall forfeit its interest in Consortium property, provided that if the Consortium is dissolved within three years of the effective termination date of the Participant's participation, then that Participant shall share in the allocation of Consortium property on the basis of the three year average usage factor provided in Section 10.3.

ARTICLE IX

TERM

9.1 Term. This Agreement shall become effective as of the date of its execution by the Participants and shall be in effect until June 30, 2021, subject to provisions of this Agreement with respect to withdrawal, dissolution, or amendment. This Agreement shall continue in effect after the stated expiration date until completion of winding up the affairs of the Consortium as provided in this Agreement.

9.2 Dissolution. Dissolution of the Consortium shall require six months written notice to the Board, a majority vote of the Board, provision reasonably satisfactory to the Fiscal Agent for fulfillment of obligations of Participants to each other and to any third parties, and shall not take effect until one year after notice for dissolution plus any time necessary to effectuate the dissolution at the end of an academic year, except to the extent the Board unanimously approves an earlier dissolution date. During such time the Fiscal Agent and Board may proceed to wind up the affairs of the Consortium.

9.3 Winding Up and Property Allocation. Upon or pending expiration of the Agreement or dissolution of the Consortium, the Board and the Fiscal Agent shall proceed to wind up the affairs of the Consortium. The Fiscal Agent shall pay Consortium liabilities and execute appropriate conveyances of interests in any Consortium property or moneys as determined by the Board and subject to the provisions of this Agreement. Any remaining Consortium property, in cash or in kind, shall be distributed to Participants on the basis of Participants' Programs usage on average for the previous three years. Upon effective distribution of Consortium property and otherwise winding-up the affairs of the Consortium, the Fiscal Agent shall file with Consortium records a written instrument stating the effective date of dissolution, and notice all Participants by copy of such instrument. Any disputes among Participants, the Fiscal Agent or the Board as to respective rights and obligations for winding up of Consortium affairs, including failure to reach agreement as to winding up within 30 days of expiration of this Agreement, shall be resolved under the Dispute Resolution provisions of this Agreement.

ARTICLE X

AMENDMENT AND WAIVER

10.1 Entire Agreement. This Agreement contains all of the terms of the Agreement among the Participants with respect to the Consortium, and the Programs, and supercedes all prior and contemporaneous agreements and understandings, oral or written, with respect to the Consortium and the Programs.

10.2 Amendment. Any amendment of this Agreement shall be in writing and executed by all then Participants. Any amendment shall be filed with the State Superintendent of Public Instruction to the extent required by Section 690 of the Revised School Code.

10.3 Waiver. Failure to enforce or insist upon compliance with any of the terms or provisions of this Agreement shall not constitute a general waiver or relinquishment of any terms or provisions of this Agreement.

ARTICLE XI

DISPUTE RESOLUTION

11.1 Matters to be Submitted to Arbitration. The Participants shall endeavor to resolve all disputes and controversies through discussion by the Board. If such disputes and controversies cannot be resolved through discussion by the Board, all disputes and controversies of every kind and nature among any Participants to this Agreement arising out of or in connection with the performance of this Agreement, or as to the validity, meaning, performance, enforcement, breach, or termination/dissolution of either this Agreement, or the rights and obligations of the Participants among themselves with respect to this Agreement, shall be submitted to arbitration pursuant to the procedure set forth in this article.

11.2 Procedure.

- (a) Any Participant may demand such arbitration in writing following 30 days after the controversy has been submitted to the Board, which demand shall include the name of the arbitrator nominated by the Participant demanding arbitration, together with a written statement of the matter in controversy.
- (b) Within 10 days after receipt of such demand, the other Participant(s) shall either consent to the appointment of the arbitrator nominated by the Participant demanding arbitration, or in default of such naming, the dispute shall be referred to the American Arbitration Association for the selection of the arbitrator.
- (c) The arbitration costs of each Participant shall be borne by that Participant. The arbitration costs of the arbitrator shall be shared equally by the Participants to the arbitration dispute.
- (d) The arbitration hearing shall be held within Washtenaw County, Michigan, upon at least 30 days advance notice to the Participants.

- (e) The Commercial Arbitration Rules and procedures of the American Arbitration Association shall be utilized in the arbitration hearing to the extent that these are not inconsistent with Michigan law (MCL 600.5001; MSA 27A.5001) and court rule (MCR 3.602). The law of evidence of the State of Michigan shall govern the presentation of evidence at such hearing.
- (f) The arbitration hearing shall be concluded within 30 days unless otherwise ordered by the arbitrator, and the award on the hearing shall be made within 60 days after the close of the submission of evidence.

11.3 Effect of Arbitration Award.

- (a) An award rendered by an arbitrator appointed under and pursuant to this Agreement, which may include an allocation of arbitration costs different than as provided in this Agreement to favor a prevailing party, shall be final and binding on all Participants to the proceeding, and judgment on the award shall be rendered and enforceable in the Circuit Court for Washtenaw County.
- (b) The arbitrator shall be responsible not to alter, change, amend, modify, add to, or subtract from any of the provisions of this Agreement.

11.4 Arbitration as Bar to Suit.

- (a) The Participants stipulate that the provisions of this Agreement shall be a complete defense to any suit, action, or proceeding instituted in any federal, state, or local court or before any administrative tribunal with respect to any controversy or dispute arising between or among them under this Agreement and which is arbitrable as set forth in this Agreement.
- (b) The arbitration provisions of this Agreement shall, with respect to such controversy or dispute arising hereunder, survive the termination or expiration of this Agreement.
- (c) With respect to any dispute or controversy that is made subject to arbitration under

the terms of this Agreement, no suit at law or in equity based on such dispute or controversy shall be instituted by any Participant, except to enforce the award of the arbitrator.

ARTICLE XII

APPLICABLE LAW

12.1 Meaning of “Applicable Law”. The term “applicable law” as used in this Agreement means:

- (a) Generally, all federal, state, and municipal laws and regulations, and judicial or administrative determinations, applicable to this Agreement, the Consortium, the Programs, and the funding, administration, and operation thereof.
- (b) In particular, but not limited to, the Revised School Code (1976 PA 451; MCL 380.1 et seq; MSA 15.4001 et seq), and the State School Aid Act (1979 PA 94; MCL 388.1601 et seq; MSA 15.1919 (901) et seq).

12.2 Change in Applicable Law. The foregoing applicable law includes any amendments, and any superceding or replacement law having substantially comparable purpose. In the event of any change in applicable law which requires a material change in Participant obligations, then at the request of any Participant, this Agreement shall be renegotiated, or a Participant terminated, or the Consortium dissolved in accordance with the provisions of this Agreement.

ARTICLE XIII

MISCELLANEOUS

13.1 Notices. All notices, bills, or other communications to a Participant whether as Participant, Operating District or Fiscal Agent, required or permitted under this Agreement, shall be in writing and shall be deemed to be duly given on the day of service if served personally, or by confirmed facsimile or e-mail delivery (if facsimile or e-mail addresses are provided by that Participant), upon the Participant to whom notice is given, or on the day after delivery to the United States

Postal Service for regular mail service, or to a courier service, to the attention of the Participant's Superintendent and/or Board of Education as applicable, at its address as listed alongside its signatory lines at the end of this Agreement. A Participant may change its address(es) by notice in this same manner. Notice to the Consortium or its Board shall be to the Fiscal Agent, and the Fiscal Agent shall as necessary promptly transmit such notice to Board members.

13.2 Non-Discrimination. All Participants shall comply with applicable law prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin, ancestry, age, gender, height, weight, marital status or handicap, political affiliation or belief, shall be discriminated against, excluded from enrollment, employment or other participation in, denied the benefits of, or otherwise be subjected to discrimination in any Program or other Consortium activity. Any contract of the Consortium, any Operating District or the Fiscal Agent, in connection with the performance of this Agreement, shall contain the non-discrimination covenant which is required to be included in such contracts, according to the laws of the State of Michigan.

13.3 Successors and Assigns. The terms and conditions of this Agreement shall be binding upon the successors or assigns of any Participant. No Participant may assign or transfer any of its rights under this Agreement in whole or in part without prior written notice to and the prior written consent of the Board. This Agreement shall inure to the benefit and shall be binding upon the successors and permitted assigns of the Participants.

13.4 Headings and Titles. The headings and titles in this Agreement are for convenience only and shall not be considered a part of or used in the interpretation of this Agreement.

13.5 Severability. The unenforceability of any provision of this Agreement shall not affect the enforceability of the remaining provisions of this Agreement, and to this end, the provisions of this Agreement are severable.

13.6 Governing Law. The Agreement shall be governed by and enforced in accordance with the laws of the State of Michigan.

13.7 Counterparts. This Agreement may be executed in counterparts separately by each Participant, each of which counterparts shall be deemed an original, and all of which shall constitute one and the same instrument.

13.8 Further Matters. Each Participant (whether as Participant, Operating District, or Fiscal Agent) agrees to perform such additional acts and execute such additional documents as are reasonably necessary to carry out this Agreement.

13.9 Signer's Representation. Each signer of this Agreement personally represents and warrants that this Agreement has been expressly approved by the Board of Education of the Participant on whose behalf this Agreement is signed, and that she/he has been expressly authorized to sign this Agreement.

South and West Washtenaw Consortium Agreement

Dexter Community Schools:

Dated:

President

Secretary

Superintendent

Meeting Date of Board Action:

Address:

7714 Ann Arbor Rd.
Dexter, MI 48130

Fax:

(See Notice Section 14.1)

E-Mail:

(See Notice Section 14.1)

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## **Pay to Participate Proposal FAQ June 2019**

Since March of 2018, the Dexter Community Schools Board Athletic Ad Hoc Committee has been meeting with two primary charges:

- Review and make recommendations to the Board of Education regarding DCS offerings and the structure of funded, self-funded, and club-funded sports.
- Review and make recommendations to the Board of Education regarding a financially sustainable and Title IX compliant Districtwide K-12 athletic program.

The committee is comprised of three Board of Education members, five district administrators, current coaches, and seven parents. The athletic ad hoc committee met multiple times and appointed a smaller subcommittee to work on detail proposals addressing the two primary charges. The full committee met seven (7) times and the smaller subcommittee met twenty (20) times. In May of 2019, the smaller subcommittee presented to the full athletic ad hoc committee recommendations regarding the two primary charges. One of the proposed changes was a change to the current pay-to-participate charges in order to better comply with Title IX. The Athletic Ad Hoc Committee approved the recommendation of the pay-to-participate changes. Later in May of 2019, the Board Finance Committee also approved the pay-to-participate changes and placed the item on the June 10<sup>th</sup> Board Agenda for discussion.

### **1. What are the current pay-to-participate fees?**

School-funded sports at DHS are \$250 for the first sports, \$150 for the second sport, and \$100 for the third. At Mill Creek, pay-to-participate is \$150 per sport. The family cap is \$700 per year.

Self-funded sports vary in charges from sport-to-sport and season to season.

The proposed changes to pay-to-participate would generate only slightly more than the current revenue. After analyzing participation for previous years, the changes would increase revenue by \$15,000 – 20,000 per year.

### **2. What is the budget for athletics?**

The 2018-2019 Budget is \$780,550. The budget fluctuates based on anticipated coaching salaries, etc., on an annual basis but is consistently between \$700,000 - \$900,000 annually.

**3. What percentage of the athletic fund is subsidized by the general operating budget? How much revenue is from pay to participate fees? How much revenue is generated from other sources?**

In general, the general operating budget subsidizes approximately 60%-70% of the total athletic budget. For example, the athletic budget is generally between \$700,000 - \$900,000 annually. Pay-to-participate fees generated \$204,350 in 2017-2018. In addition, gate admission for 2017-2018 generated \$81,632 (minus MHSAA event hosting fees) plus \$6290 in season passes. This required close to a \$500,000 subsidy for athletics in 2017-2018 from general fund. 2018-2019 numbers are not yet finalized as the school year is just wrapping up.

**4. How many middle and high school students participate in DCS athletics?**

In 2015-2016, 588 students participated in Mill Creek or DHS athletics. In 2016-2017, 617 students participated in Mill Creek or DHS athletics. In 2018-2019, 689 students participated in athletics. The numbers reflect a combination of more interest in athletics and improved coordination of numbers between school-funded and self-funded sports. The numbers include both self-funded and school-funded sports.

In 2018-2019, 425 students played at least one sport, 238 played at least two sports, and 26 played three sports at DHS. These numbers include both school-funded and self-funded athletes.

**5. What costs are paid by the athletic budget?**

The Athletic Budget pays for the cost of the Athletic Director, Secretary, Coaching Salaries, officials, transportation (when available), game workers, athletic trainer, training supplies, entry/tournament fees, and equipment/uniforms (only when necessary). The budget generally does not pay for equipment or uniforms. We only purchase those items when there is a definite need due to no other funding source.

**6. What costs are teams paying for outside of the athletic budget?**

The varies by team and whether or not the sport is self-funded or school-funded. In general, teams fund-raise or ask for funds for uniforms, equipment, and clothing for the student-athletes. Some teams collect money to fund food for the students before and/or after games. These decisions vary by sport/team and are usually determined by coaches and players.

**7. What is the percentage of general fund subsidy compared to other schools in the conference?**

This varies by year and is not surveyed annually. The last time we collected the data was in 2016-2017 where DCS subsidized athletics by 63%. The subsidies generally are between 60% - 89% based on schools in our conference.

**8. How does the proposed pay to participate compare to other districts?**

Our current pay-to-participate fees are a graduated system of \$250 for the first sport, \$150 for the second sport, and \$100 for the third sport. After analyzing the prior years' participation and revenue, the athletic committee recommended \$250 per sport or \$350 for unlimited sports as the closest intervals to nearly break-even on the revenue generated from pay-to-participate.

The committee recommended the \$250 per sport instead of a graduated system that we currently have because of equity concerns for our student-athletes. For example, if a male student participated in water polo in the fall then swimming in the winter, the family would pay the full cost of the self-funded water polo fees, then \$150 for swimming because it is the second sport. If a female student participated in swimming in the fall then water polo in the spring, the family would pay \$250 for swimming then full cost of the self-funded water polo fees. This creates equity issues between our sports.

Some schools in our conference have no pay-to-participate fees for school-funded sports but still have self-funded sports. Others have flat fees and others have graduated systems. Two local examples are Pinckney and Saline. Pinckney charges \$210 per sport plus students pay for the full fees of self-funded sports. Saline charges \$325 for unlimited school-funded sports but students pay the full fees of self-funded sports.

**9. Which sports are funded and which sports are self-funded?**

School-funded: Girls Cross Country, Boys Cross Country, Girls Golf, Boys Golf, Football, Girls Swimming, Boys Swimming, Girls Tennis, Boys Tennis, Girls Soccer, Boys Soccer, Volleyball, Girls Basketball, Boys Basketball, Wrestling, Softball, Baseball, Girls Track, Boys Track, Sideline Cheer

Self-funded: Girls Water Polo, Boys Water Polo, Hockey, Field Hockey, Girls Lacrosse, Boys Lacrosse, Equestrian, Competitive Cheer, Freshman Baseball

**10. How many scholarships are requested per year? What was the cost?**

In 2018-2019, a total of 65 scholarships were requested for a total of \$12,150. These numbers are still being finalized and represent some duplicate students and families. We do not receive donations for the scholarships but all proposals for changing the fee structure include continuing with scholarships.

**11. What will the process be for self-funded sports to become a school-funded sport?**

The athletic committee proposed a [process](#) that was included in the May 20<sup>th</sup> Board of Education packet.

**12. What is the additional expense to bring the coach's salaries in line with surrounding districts?**

We have not completed this analysis in great detail but are estimating an increase of \$80,000 - \$100,000 in order to match our coaching salaries to other schools in the conference.

**13. What would be the additional expense if all self-funded sports became school-funded sports?**

If the pay-to-participate fees were changed to the \$250/sport, we would need an additional \$80,000 - \$100,000 per year to make all sports' status "school-funded" except for hockey and equestrian. Teams would still need to fundraise for many expenses (i.e., uniforms, equipment, etc).

Under the current structure and current expenses, all self-funded sports other than equestrian could be brought in for an additional \$170,000. Teams would still need to fundraise for many expenses (i.e., uniforms, equipment, etc).

**14. How many families hit the family cap?**

18

**15. If the cap was \$750 per family, how much would be lost in revenue?**

We have not completed the analysis but would anticipate the numbers to be similar to this year or higher. 26 students played three sports with 16 of those students playing three school-funded sports.

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

**Purpose:**

At the April 22, 2019 Board Meeting, you had the opportunity to discuss the sale of the Copeland facility and site based on the recommendation of the Ad Hoc Committee. The Ad Hoc Committee consists of Board Members Mara Greatorex, Dick Lundy, and Michael Wendorf and administrative staff personnel Chris Timmis and Sharon Raschke.

At the May 6, 2019 Board Meeting, you authorized the Ad Hoc Committee to prepare a draft purchase agreement consistent with the outcomes and timelines discussed.

A draft agreement for the sale of the Copeland facility and site has been prepared by our legal team at Miller, Canfield, Paddock & Stone. It is enclosed for your review and discussion. The draft has been shared with the Purchaser and accurately documents the proposed sale.

**Timeline:**

- 1) On June 24, 2019, the Board will discuss the draft document Agreement for the Sale and Purchase of Real Estate that includes Exhibits for Land Contract, Form of Quit Claim Deed, Form of Escrow Agreement, and Form of Memorandum of Land Contract.
- 2) On July 22, 2019, the Board will approve the documents and give the Superintendent and CFO authorization to execute the documents, including the land contract, once Encore has executed a lease with Dexter Seniors (target December 31, 2019).
- 3) Bond Counsel at Miller, Canfield, Paddock & Stone will prepare necessary filings to convert the portion of any outstanding bond issues used to improve Copeland to qualified 501c3 bonds.
- 4) The Closing date will be March 31, 2020 (or sooner). The Purchaser will have 3 days after Closing to transfer the \$100,000 deposit to the Escrow Agent.
- 5) At Closing (March 31, 2020,) Encore takes effective title to Copeland so they "own it" but have a land contract (mortgage) on the property.
- 6) Dexter Community Schools will vacate Copeland's first floor by March 31, 2020.
- 7) The Purchaser plans to start physical renovation of Copeland after March 31, 2020.

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

- 8) Dexter Community Schools will vacate the remainder of Copeland (second floor) by December 31, 2020.
- 9) The Purchaser will pay off the land contract by March 31, 2021 as a balloon payment of \$970,000. The Quit Claim Deed will then be recorded at the County and the land contract will be discharged and the Purchaser will own Copeland outright est. March 31, 2021. The Purchaser may secure donations sufficient to satisfy the balloon payment or secure a mortgage to satisfy the balloon payment of the land contract.

Recommendation (proposed resolution):

It is the recommendation of the Ad Hoc Committee that the Dexter Community Schools Board of Education authorize the Superintendent or CFO to execute and deliver the Agreement for the Sale and Purchase of Real Estate, including Exhibits, substantially in the form as presented to the Board subject to such modifications as may be reasonably agreed to by the Administration. The granting of the Sale and Purchase of Real Estate is subject to the execution of a lease between The Encore Musical Theater Company and the Dexter Senior Citizens that will survive the sale.

**AGREEMENT FOR THE SALE AND PURCHASE OF REAL ESTATE**

This AGREEMENT FOR THE SALE AND PURCHASE OF REAL ESTATE (“Agreement”) is made on December \_\_\_, 2019, by and between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the “Seller” or the “District”), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the “Purchaser”).

WHEREAS, the Seller is the owner of all of that certain real property located in the City of Dexter, Washtenaw County, Michigan, commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130 and more particularly described on Exhibit A attached hereto (the “Property”); and

WHEREAS, the Seller desires to sell, and the Purchaser desires to purchase the Property pursuant to this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth herein and in the Sales Agreement, the parties hereto agree as follows:

1. Agreement to Sell and Convey; Possession and Use. Seller agrees to sell and convey to Purchaser the Property, together with all (a) easements, rights, hereditaments and appurtenances thereto, including, without limitation, mineral rights and (b) all improvements on the Property, for the Purchase Price (as defined below), subject to and upon the other terms and conditions set forth in this Agreement. The parties agree that the description of the Property set forth in Exhibit A is the tax description of tax parcel # 08-08-06-178-007, and the actual description of the Property shall be subject to verification by parties based on a survey and/or title commitment.

Purchaser agrees that Seller shall have the right to possess and use the entirety of the Property from the Effective Date until March 31, 2020, and shall have the right to possess and use the second floor of the Property from March 31, 2020 until December 31, 2020. The terms of this Section 1 shall survive Closing (as hereinafter defined).

2. Purchase Price. The total price for the purchase of the Property hereunder (the “Purchase Price”) shall be One Million Seventy Thousand and 00/100 Dollars (\$1,070,000.00), payable as follows:

A. On the Closing Date (as defined below), Purchaser shall deposit with the Title Company (defined below), as escrow agent (the “Escrow Agent”), the sum of One Hundred Thousand and No/100 Dollars (\$100,000.00) (the “Deposit”) to be held by the Escrow Agent in a non-interest bearing account for application to the Purchase Price upon consummation of the transaction. In the event the sale is consummated as contemplated hereunder, the Deposit shall be paid by the Escrow Agent to Seller on the Closing Date and credited against the Purchase Price. In the event the sale is not consummated for any reason, disposition of the Deposit and all interest accrued thereon shall be governed by this Agreement.

B. On the Closing Date, Purchaser shall pay (i) the Purchase Price referred to in Section 2.A. above by delivery to Seller of a land contract in the form of land contract attached hereto and incorporated by reference as Exhibit B (the "Land Contract"); and (ii) and all other amounts payable by Purchaser on the Closing Date pursuant to the terms of this Agreement.

3. Due Diligence.

A. Purchaser and its agents shall have until March 13, 2020 (the "Inspection Period"), to inspect and investigate or cause to be inspected or investigated all aspects and conditions of the Property. Purchaser is not permitted to perform any sampling, boring, drilling or other physically intrusive testing into the structures or ground comprising the Property, including, without limitation, a Phase II environmental assessment, without first giving notice to Seller of the scope and specifications for such testing and obtaining the Seller's prior written approval to such scope and specifications. Seller retains the right to be present at any inspections of or studies at the Property. Purchaser and/or Purchaser's agents, employees and independent contractors may enter the Property at reasonable times and with 24-hours' prior notice to perform due diligence work. All testing, inspections and investigations shall be conducted at Purchaser's sole cost and expense. Purchaser hereby indemnifies, protects, defends and holds Seller and its Board trustees, administrators, parents, students, subsidiaries, affiliates, beneficiaries, managers, advisors and other agents and their respective partners, trustees, beneficiaries, employees, officers, directors and shareholders, as well as the Dexter Senior Center and its agents, representatives, employees, and invitees (collectively, the "Indemnified Parties"), harmless from and against any and all liabilities, demands, actions, causes of action, suits, claims, losses, damages, costs and expenses (including, without limitation, reasonable attorneys' fees, court costs and litigation expenses) suffered or incurred by any of the Indemnified Parties as a result of or in connection with any activities of Purchaser in its testing, inspections and investigation of the Property (including activities of any of Purchaser's employees, consultants, contractors or other agents), including any activities involving construction or mechanics' liens, damage to the Property, or injury to persons or property resulting from such activities in connection therewith, excepting the negligence or willful misconduct of any of the Indemnified Parties.

In the event that the Property is disturbed or altered in any way as a result of such activities, Purchaser shall promptly restore the Property to its condition existing prior to the commencement of such activities which disturb or alter the Property and shall pay for any such costs and expenses. The indemnification and restoration obligations of Purchaser pursuant to this Section shall survive Closing and shall survive any termination of this Agreement; and, in all events, Purchaser shall not be liable in any manner relating to Purchaser's discovery and reporting of materials or substances on, in, or under the Property (which reporting is required by law) in connection with which liability may arise under state or federal environmental laws. Purchaser shall maintain and shall ensure that Purchaser's consultants maintain public liability and property damage insurance in the amount of \$1,000,000, which names Seller as an additional insured party, and in form and substance adequate to insure against all liability of Purchaser and its consultants, respectively, and each of its agents, employees or contractors, arising out of the inspections or testing of the Property.

Purchaser shall, upon Seller's request, provide Seller with copies of any reports generated in connection with its inspection activities.

B. In the event Purchaser determines that any of the conditions specified in this Section are not fulfilled or satisfactory to Purchaser in its sole discretion, then Purchaser may rescind this transaction by giving written notice to Seller (the “Rescission Notice”) at any time on or before 5:00 p.m. prevailing Eastern time on the last day of the Inspection Period, in which case this Agreement shall be terminated. If the Rescission Notice is delivered by Purchaser on or before the last day of the Inspection Period, Purchaser shall be entitled to a refund of the Deposit, and all interest accrued thereon. In the event that Purchaser fails to deliver the Rescission Notice to Seller before expiration of the Inspection Period, Purchaser shall no longer be entitled to terminate this Agreement (except as otherwise provided herein) and the parties shall proceed to Closing in accordance with and subject to the other terms of this Agreement.

C. PURCHASER UNDERSTANDS AND ACKNOWLEDGES THAT SELLER IS NOT MAKING AND HAS NOT AT ANY TIME MADE ANY WARRANTIES OR REPRESENTATIONS OF ANY KIND OR CHARACTER, ORAL OR WRITTEN, EXPRESSED OR IMPLIED, WITH RESPECT TO THE CONDITION, STATE OF REPAIR, OR OPERABILITY OF THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OR REPRESENTATIONS AS TO HABITABILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE (INCLUDING BUT NOT LIMITED TO PURCHASER’S INTENDED USE OR PURPOSE) OR WITH RESPECT TO THE APPRECIATION OR INCOME POTENTIAL OF THE PROPERTY, TITLE (OTHER THAN SELLER’S WARRANTY OF TITLE TO BE SET FORTH IN THE DEED), ZONING, TAX CONSEQUENCES, LATENT OR PATENT PHYSICAL OR ENVIRONMENTAL CONDITION, THE AVAILABILITY OR ADEQUACY OF UTILITIES TO THE PROPERTY, OPERATING HISTORY OR PROJECTIONS, VALUATION, GOVERNMENTAL APPROVALS, THE COMPLIANCE OF THE PROPERTY WITH GOVERNMENTAL LAWS, THE TRUTH, ACCURACY OR COMPLETENESS OF THE SELLER’S MATERIALS OR ANY OTHER INFORMATION PROVIDED BY OR ON BEHALF OF SELLER TO PURCHASER, THE PLATTING OF THE PROPERTY, ACCESS TO THE PROPERTY, REQUIREMENTS IN CONNECTION WITH ANY DEVELOPMENT OF THE PROPERTY OR ANY OTHER MATTER OR THING REGARDING THE PROPERTY. PURCHASER AGREES THAT UPON CLOSING SELLER SHALL SELL AND CONVEY TO PURCHASER AND PURCHASER SHALL ACCEPT THE PROPERTY “AS IS, WHERE IS, WITH ALL FAULTS”, NOTWITHSTANDING ANY PROVISION OF THIS AGREEMENT TO THE CONTRARY. PURCHASER HEREBY RELEASES SELLER FROM ANY LIABILITY, CLAIMS, DAMAGES, EXPENSES OF ANY KIND OR NATURE, OR ANY OTHER CLAIM RESULTING FROM THE PRESENCE, REMOVAL OR OTHER REMEDIATION OF HAZARDOUS MATERIALS OR SUBSTANCES IN, ON, UNDER OR ABOUT THE PROPERTY OR WHICH HAS MIGRATED FROM ADJACENT LANDS ONTO THE PROPERTY OR FROM THE PROPERTY TO ADJACENT LAND. PURCHASER HEREBY ACKNOWLEDGES AND AGREES THAT PURCHASER HAS INVESTIGATED OR WILL INVESTIGATE ALL MATTERS OF CONCERN TO PURCHASER WITH RESPECT TO THE PROPERTY AND THAT PURCHASER HAS NOT RELIED AND WILL NOT RELY ON, AND SELLER IS NOT LIABLE FOR OR BOUND BY, ANY EXPRESSED OR IMPLIED WARRANTIES, GUARANTIES, STATEMENTS, REPRESENTATIONS OR INFORMATION PERTAINING TO THE PROPERTY OR RELATING THERETO (INCLUDING SPECIFICALLY, WITHOUT LIMITATION, PROPERTY INFORMATION PACKAGES DISTRIBUTED WITH RESPECT TO THE PROPERTY) MADE OR FURNISHED BY SELLER OR ANY REAL ESTATE BROKER OR AGENT REPRESENTING OR

PURPORTING TO REPRESENT SELLER, TO WHOMEVER MADE OR GIVEN, EXPRESSLY OR IMPLIEDLY, DIRECTLY OR INDIRECTLY, ORALLY OR IN WRITING, OF SELLER WITH RESPECT TO SUCH MATTERS. Purchaser acknowledges that Purchaser has entered into this Agreement with the intention of making and relying upon its own investigation of the physical, environmental, economic use, compliance, and legal condition of the Property and that Purchaser is not now relying, and will not later rely, upon any representations and warranties made by the Seller or anyone acting or claiming to act, by, through or under or on the Seller's behalf concerning the Property. The provisions of this Paragraph C shall survive indefinitely any Closing or termination of this Agreement and shall not be merged into the documents delivered at Closing.

4. Evidence of Title.

A. As evidence of title to the Property, Seller shall, as soon as reasonably practicable after the date of this Agreement, furnish or cause to be furnished to Purchaser a commitment for a land contract vendee's policy of title insurance for the Property (the "Title Commitment"), in the amount of the Purchase Price, which commitment shall be issued with Amrock, Inc., as agent for First American Title Insurance Company, whose address is 662 Woodward Avenue, Detroit, Michigan 48226 (Attn: Tracy Parnell) ("Title Company") (with any endorsements Purchaser elects to obtain, at its sole cost). Seller shall, at the time of Closing, order a title insurance policy (the "Title Policy"), in the face amount of the Purchase Price and at standard rates from the title insurance company pursuant to the Title Commitment for prompt delivery to Purchaser. The title insurance company shall provide copies of all documents referred to in the Title Commitment upon delivery of the Title Commitment.

B. Within twenty (20) days after receiving the Title Commitment and copies of all the documents referred to in the Title Commitment, Purchaser shall notify Seller in writing (a "Title Objection Notice") of any objections to the title to the Property. Any matter shown on the Title Commitment not timely objected to by Purchaser shall be considered a "Permitted Exception." If Purchaser or its counsel objects in writing to any matter disclosed by the Title Commitment (the "Objections"), Seller may elect to cure some or all of such Objections, and to make such election, it shall give written notice to Purchaser within thirty (30) days of its receipt of the Title Objection Notice (the "Title Objection Response Period") of which Objections, it is prepared to cure at or prior to Closing, with there being no liability to Seller should it fail to do so. If Seller fails to give such notice of its decision within thirty (30) days of its receipt of the Title Objection Notice, Seller shall be deemed to have elected not to cure any of the Objections. If Seller elects not to cure an Objection or is deemed to have elected not to cure all of the Objections, Purchaser may in a writing delivered to Seller within seven (7) days after the expiration of the Title Objection Response Period (i) waive the Objections that Seller elects not to cure or is deemed to have elected not to cure and consummate the Closing (whereupon all such waived Objections shall be deemed to be Permitted Exceptions), or (ii) terminate this Agreement (whereupon the Deposit shall forthwith be returned to Purchaser and neither party shall have any further rights or obligations hereunder, except for any rights or obligations which expressly set forth herein survive such termination). If Purchaser fails to deliver such notice to Seller within seven (7) days after the expiration of the Title Objection Response Period, then Purchaser shall be deemed to have elected to proceed to close. If, as of the Closing, Seller have failed to cure any Objection it elected to cure, then Purchaser may (i) waive such Objections and consummate the Closing (whereupon all such waived Objections shall be deemed to be Permitted Exceptions) or (ii) terminate this Agreement

by giving written notice to Seller as of the Closing (whereupon the Deposit shall forthwith be returned to Purchaser and neither party shall have any further rights or obligations hereunder, except for any rights or obligations which expressly set forth herein survive such termination).

5. Closing. “Closing” shall be on such date mutually agreed to by Purchaser and Seller, but in no event later than March 31, 2020 (the “Closing Date”), through an escrow with the Title Company and pursuant to escrow instructions acceptable to the Title Company, Seller and Purchaser. Upon such termination, the entire Deposit shall be released to Seller, unless the failure to close is due to Seller’s default or failure to fulfill contingencies within Seller’s control, in which case the Deposit shall be refunded to Purchaser, and the parties shall have no further liability to each other.

6. Conditions Precedent.

A. The obligation of Purchaser to proceed to consummate this transaction shall be conditioned upon the following “Conditions Precedent”:

(i) This Agreement has not been terminated by Purchaser pursuant to the provisions of Sections 3 or 4;

(ii) Seller shall be prepared to deliver to Purchaser the documents listed in Section 7.

B. The obligation of Seller to proceed to consummate this transaction shall be conditioned upon the following Conditions Precedent:

(i) Purchaser shall have performed and observed, in all material respects, all covenants and agreements of this Agreement to be performed and observed by Purchaser as of the Closing Date;

(ii) Seller shall have obtained all approvals required for Seller to have authority to consummate the sale of the Property;

(iii) Purchaser shall be prepared to deliver to Purchaser the documents listed in Section 7;

(iv) Purchaser shall have not materially interfered with Seller’s possession and use of the first floor of the Property prior to the Closing Date; and

(v) Purchaser shall have entered into a use agreement with the Dexter Senior Center in a form and substance reasonably satisfactory to Seller.

7. Documents to be Furnished at Closing.

A. On the Closing Date, Seller shall deliver to Purchaser the following documents:

(i) A quit claim deed (the “Deed”), subject only to the Permitted Exceptions, sufficient to transfer and convey good and marketable fee simple title to the Property to Purchaser upon payment in full of the Land Contract as required by this Agreement, and otherwise in form acceptable to the Title Company which Deed shall be held in escrow by the Escrow Agent pursuant to the terms of a written escrow agreement (the “Escrow Agreement”);

(ii) The Land Contract and a memorandum of land contract in recordable form evidencing the interests of Seller and Purchaser in the Property and in the Land Contract;

(iii) A closing statement (the “Closing Statement”) reflecting payment of the Purchase Price and the applicable prorations, in form reasonably satisfactory to both Purchaser and Seller and their respective counsel; and

(iv) Such additional documents as may be reasonably required by Purchaser and the Title Company in order to consummate the transactions hereunder and issue the Title Policy, including an Owner’s Affidavit attesting as to certain matters sufficient to remove the standard exceptions other than the standard survey exception.

B. On the Closing Date, Purchaser shall deliver to Seller the following:

(i) The full amount of the Purchase Price, as evidenced by the obligations arising under the Land Contract, and it being acknowledged that at Closing the Deposit shall be delivered to Seller and applied towards payment of the Purchase Price;

(ii) The Land Contract and a memorandum of land contract in recordable form evidencing the interests of Seller and Purchaser in the Property and in the Land Contract;

(iii) The Closing Statement;

(iv) Payment of all other amounts owed by Purchaser other than Purchase Price pursuant to the Closing Statement by wire transfer of immediately available funds; and

(v) Such additional documents as may be reasonably required by Seller and/or the Title Company in order to consummate the transactions hereunder (provided the same do not materially increase the costs to, or liability or obligations of, Purchaser in a manner not otherwise provided for herein).

8. Obligations of Seller Prior to Closing. During the period of this Agreement and ending on the Closing Date, Seller shall:

A. Operate and maintain the Property in substantially the same manner in which Seller has operated and maintained it prior to the date of this Agreement; and

B. Pay all costs and expenses arising out of its ownership of the Property and that are incurred prior to the Closing Date, regardless of when due.

9. Purchaser's Remedies Upon Default. If Seller shall be in material breach of any obligation of Seller under this Agreement (which breach is not caused by Purchaser's default) and Seller shall not have cured such breach within thirty (30) days after receipt of written notice from Purchaser (unless the nature of such breach is such that more than thirty (30) days are reasonably required for cure as reasonably determined by Seller, then Seller's obligation shall be to commence performance within such thirty (30) day period and thereafter continue diligently to completely perform the same to completion, and in any case complete said cure within sixty (60) days after the aforesaid written notice), Purchaser, as its sole and exclusive remedy, may elect to (i) terminate this Agreement or (ii) sue for specific performance; provided, however, that in the event that such failure of Seller was beyond Seller's reasonable control, Purchaser's sole remedy shall be to so terminate this Agreement; provided, further, in the event that Purchaser elects to specifically enforce this Agreement it must institute such action within sixty (60) days following Seller's default, failing which Purchaser shall be deemed to have waived the right to pursue specific performance. If this Agreement is terminated by Purchaser pursuant to this Section, the Deposit shall be immediately returned to Purchaser and neither Purchaser nor Seller shall have any further rights or obligations hereunder, except any rights or obligations that expressly survive such termination.

10. Seller's Remedy upon Default. If the sale and purchase of the Property contemplated by this Agreement is not consummated because of Purchaser's material breach of any obligation of Purchaser hereunder (which breach is not caused by Seller's default), and Purchaser shall not have cured such breach within thirty (30) days after receipt of written notice from Seller, (unless the nature of such breach is such that more than thirty (30) days are reasonably required for cure, then Purchaser's obligation shall be to commence performance within such thirty (30) day period and thereafter continue diligently to completely perform the same to completion, and in any case complete said cure within sixty (60) days after the aforesaid written notice), Seller may terminate this Agreement and on such termination the Deposit shall be paid to Seller as full liquidated damages for such material breach by Purchaser, and not as a penalty, the parties hereto acknowledging that it is impossible to estimate more precisely the damages which might be suffered by Seller upon Purchaser's default. Upon such termination and delivery of the Deposit to Seller, neither Purchaser nor Seller shall have any further rights or obligations hereunder, except any rights or obligations that expressly survive such termination.

11. Prorations. Seller shall pay all water, sewer, and all other utility charges, if any, incurred on or before the Closing Date with respect to the Property. After the Closing, Purchaser shall pay all such charges. All current water, sewer, and other utility charges with respect to the Property that relate to a period beginning before the Closing Date and ending after the Closing Date, if any, shall be prorated between Purchaser and Seller as of the Closing Date. In addition, Seller shall pay any taxes, special assessments, liens and other charges levied upon the Property that first become due before the Closing Date. Any current city, county and/or state ad valorem property taxes and special assessments levied upon the Property shall be prorated between Purchaser and Seller as of the Closing Date on a due date basis, payable in advance, as of the Closing Date.

12. Closing Costs. ***Seller shall pay the following expenses:*** (i) the costs to obtain the Title Commitment and base premium of the Title Policy; (ii) 50% of all closing escrow fees; (iii) Seller's legal fees and expenses; and (iv) 100% of the total amount of all conveyance fees,

documentary, stamp and any transfer taxes. ***Purchaser shall pay the following expenses:*** (a) 50% of all closing escrow fees; (b) the fee for the recording of the Deed; (c) the cost of any additional endorsements or coverage desired by Purchaser beyond those required by this Agreement; and (d) Purchaser's legal fees and expenses. The provisions of this Section 12 shall survive Closing or any termination of this Agreement.

13. **Brokers.** Seller and Purchaser each warrant and represent to the other that, neither has had any dealings with any broker, agent, or finder relating to the sale of the Property or the transactions contemplated hereby, and, to the extent permitted by law, each agrees to indemnify and hold the other harmless against any claim for brokerage commissions, compensation or fees by any broker, agent, or finder in connection with the sale of the Property or the transactions contemplated hereby resulting from the acts of the indemnifying party. The provisions of this Section 13 shall survive Closing or any termination of this Agreement.

14. **Assignment.** Purchaser shall have no right to assign this Agreement without the Seller's prior written consent, which may be withheld, granted, or conditioned in Seller's sole discretion.

15. **Notices.** All notices, demands, deliveries and communications (a "Notice") under this Agreement shall be delivered or sent by: (i) certified mail, postage prepaid, return receipt requested, (ii) nationally recognized overnight courier service, or (iii) electronic mail addressed to the address set forth below or to such other address as either party may designate by Notice pursuant to this Section 15. Notices shall be deemed given (x) three (3) business days after being mailed as provided in clause (i) above, (y) one (1) business day after delivery to the overnight carrier as provided in clause (ii) above, or (z) on the day of the transmission of electronic mail so long as it is received in its entirety by 5:00 p.m. prevailing Eastern time on such day. The addresses for notice are as follows:

To Seller:  
Dexter Community Schools,  
7714 Ann Arbor Street  
Dexter, Michigan 48130  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

To Purchaser:  
The Encore Musical Theater Company  
3126 Broad Street, Suite A  
Dexter, Michigan 48130  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

With copy to:  
Lucas J. Polcyn, Esq.  
Miller, Canfield, Paddock & Stone, P.L.C.  
150 West Jefferson Avenue, 25th Floor  
Detroit, Michigan 48226  
Email: polcyn@millercanfield.com

16. **Effective Date of this Agreement.** For the purposes of the transaction contemplated by this Agreement, the effective date of this Agreement is December 31, 2019 (the "Effective Date").

17. **Headings.** The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of any provisions of this Agreement.

18. Saturdays, Sundays and Legal Holidays. Time is of the essence of this Agreement and the performance of all covenants, agreements and obligations hereunder. Whenever in this Agreement it is provided that notice must be given or an act performed or payment made on a certain date, if such date falls on a Saturday, Sunday or legal holiday the date for the notice of performance or payment shall be the next following business day. As used herein, the term “legal holiday” means any state or federal holiday on which financial institutions or post offices are generally closed in the state in which the Property is located.

19. Waiver. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing to the party making the waiver.

20. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

21. Integration. This Agreement constitutes the entire agreement and understanding between the parties hereto relating to the sale and purchase of the Property, and it is agreed that any change in, addition to, or amendment or modification of the terms hereof shall be of no effect unless reduced to writing and executed by both Purchaser and Seller.

22. Governing Law. THIS AGREEMENT SHALL BE DEEMED TO BE A CONTRACT MADE UNDER THE LAWS OF THE STATE OF MICHIGAN AND FOR ALL PURPOSES SHALL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF MICHIGAN.

23. Recordation. Purchaser shall not record this Agreement or a memorandum or other notice thereof in any public office without the prior express written consent of Seller.

24. Miscellaneous. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which together shall constitute one original Agreement. For the purposes of this Agreement, a signature or signatures delivered via facsimile or e-mail (in portable document format) transmission shall be deemed to be an original signature or signatures when attached to this Agreement or to any other document or notice provided for in this Agreement. All parties to this Agreement having participated fully and equally in the negotiation and preparation hereof, this Agreement shall not be more strictly construed, or any ambiguities within this Agreement resolved, against either party hereto.

25. Board Approval. Seller shall submit to Seller’s board this Agreement and request the approval thereof and such other authorizations as Seller deems necessary to proceed with the transaction contemplated by this Agreement. If the Seller is unable to obtain such approvals within thirty (30) days following Purchaser’s tender of partially executed copy of this Agreement, this Agreement shall terminate this Agreement.

26. Access to Programming. In consideration of the District’s educational mission and its expectation, as evidenced by the sale contemplated by this Agreement, that the Purchaser will

actively collaborate and coordinate with the District in matters of mutual interest related to the community served by the District, Purchaser shall make all appropriate and good faith efforts to provide students of Dexter Community Schools access to the Purchaser's professional talent, co-curricular, extra-curricular, and community education programs. The provisions of this Section 26 shall survive Closing.

All parties have had the opportunity to have their own respective counsel review this Agreement and they both acknowledge they are satisfied with the terms and conditions of this offer and acceptance.

[SIGNATURES ON FOLLOWING PAGE]

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON,  
STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation,

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**EXHIBIT A**

**THE PROPERTY**

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

Land in the City of Dexter, Washtenaw County, Michigan, described as follows:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

**EXHIBIT B**

**LAND CONTRACT**

THIS LAND CONTRACT (the "Contract") is made as of March 31, 2020 between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser").

RECITALS:

The Seller is the owner of all of that certain real property located in the City of Dexter, Washtenaw County, Michigan, commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130 and more particularly described on Exhibit 1 attached hereto (the "Property");

The Seller and Purchaser have entered into that certain Agreement for the Sale and Purchaser of Real Estate dated December 31, 2019 (the "Purchase Agreement"), which is hereby incorporated by reference; and

To give further effect to the Purchase Agreement, the Seller desires to sell, and the Purchaser desires to purchase the Property pursuant to this Contract.

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth herein and in the Sales Agreement, the parties hereto agree as follows:

1. Sale and Purchase of Property. The Seller agrees to sell and convey to the Purchaser the Property, together with all (a) easements, rights, hereditaments and appurtenances thereto, including, without limitation, mineral rights, (b) all improvements on the Property, if any, and (c) all of the Seller's right, title and interest in and to all public ways adjoining the Property. The Purchaser agrees to purchase the Property pursuant to the terms and conditions hereinafter set forth.

(a) Purchase Price. The purchase price for the Property is One Million Seventy Thousand and 00/100 Dollars (\$1,070,000.00) (the "Purchase Price"). The Seller acknowledges receipt of a down payment of One Hundred Thousand and 00/100 Dollars (\$100,000.00) (the "Down Payment"). The Purchaser shall pay the Seller the Nine Hundred Thousand Seventy and 00/100 Dollars (\$970,000.00) balance (the "Balance") of the Purchase Price on March 31, 2021. The term of this Contract (the "Contract Term") shall commence as of the date hereof and continue until the date upon which the Balance is due.

2. Prepayment. The Purchaser may, but shall have no obligation to, prepay all or any portion of the Balance at any time prior to the expiration of the Contract Term, without penalty or premium.

3. Form of Payment. The Purchaser shall make all payments due hereunder to the Seller in the form of a cashier's or certified check, or by wire transfer in accordance with written instructions provided by the Seller to the Purchaser prior to the date upon which any such payment is due hereunder.

4. Title Insurance. The Purchaser acknowledges that it has examined, or has caused to be examined by an attorney licensed to practice law in the State of Michigan, a commitment for a land contract vendee's policy of title insurance for the Property being Commitment No. \_\_\_\_\_ dated \_\_\_\_\_ and the Purchaser agrees to accept as marketable the title disclosed thereby (the "Title Commitment"), subject to the Permitted Exceptions (as defined in the Purchase Agreement). The Seller shall deliver to the Purchaser, at the Seller's sole cost and expense, a policy of title insurance on the Property issued pursuant to the Title Commitment. The Seller shall not be obligated to furnish any evidence of title to the Property for any period thereafter.

5. Conveyance of Property. Upon execution of this Contract, the Seller shall execute and deliver to Amrock, Inc., as escrow agent (the "Escrow Agent") a quit claim deed conveying title to the Property to the Purchaser in the form attached hereto as Exhibit 2, free from all other encumbrances not noted therein, except such encumbrances as shall have accrued or attached since the date hereof through the acts or omissions of persons other than the Seller or the Seller's employees, contractors, agents, successors or assigns. Upon execution of this Contract, the Seller and the Purchaser agree to execute an escrow agreement with the Escrow Agent for deposit of such deed in the form attached hereto as Exhibit 3. Upon receiving payment in full of the Balance and accrued interest, the Seller shall direct the Escrow Agent to record such deed in the records of the county in which the Property is located. The Seller is responsible for any real estate transfer taxes then due by reason of the transfer of the Property evidenced by such Deed.

6. Real Estate Transfer Valuation Affidavit. To evidence any transfer tax payable upon delivery of any quit claim deed to the Property required by the foregoing Section by a Real Estate Transfer Valuation Affidavit in the form required by Act 134 of the Michigan Public Acts of 1966 and Act 330 of the Michigan Public Acts of 1993, as amended, and to cause the same to be filed with the appropriate governmental officials. Accordingly, any such quit claim deed shall not set forth the amount of consideration relating thereto.

7. Memorandum of Land Contract. Upon execution of this Contract, the Purchaser shall be entitled to record a memorandum of land contract in the form attached hereto as Exhibit 4 for the purpose of placing evidence of Purchaser's land contract vendee interest in the Property on public record.

8. Covenants of Seller; Breach.

(a) The Seller covenants and agrees not to encumber the Property in any way, including, without limitation, by mortgage or any other type of lien, during the term of this Land Contract. If the Seller's interest in the Property be that of a land contract vendee and is now, or hereafter becomes, encumbered by a mortgage, the Seller shall meet the payments of principal and interest thereon as they mature and produce evidence thereof to the Purchaser upon reasonable request.

(b) The Seller acknowledges and agrees that any breach of the covenants of the Seller contained in the foregoing subsection shall constitute a material breach of this Contract and that damages would be an inadequate remedy in the event of any such breach. Accordingly, the Seller agrees that the Purchaser shall be entitled to the remedy of specific performance in the event of any such breach and hereby consents to, and waives any rights to contest, the imposition of any injunction by a court of competent jurisdiction requested by the Purchaser to enforce specific performance of such covenants.

9. Condition of Property. Pursuant to Section 3.C. of the Purchase Agreement, the Purchaser acknowledges that the Seller makes no warranty of any kind with respect to the condition of the Property or its suitability for any particular purpose, including, without limitation, the environmental condition of the Property and its compliance with any federal, state or local law or regulation pertaining to the condition or use of the Property. The Purchaser represents and warrants to the Seller that the Purchaser has made all investigations of the Property that the Purchaser has deemed necessary in the Purchaser's sole discretion to determine the Property's condition and suitability for the Purchaser's intended use thereof. The Purchaser agrees to accept the Property in its "as is" condition, without warranty or recourse.

10. Covenants of Purchaser. Purchaser covenants and agrees to:

(a) use, maintain and occupy the Property in accordance with any and all restrictions thereon;

(b) keep the Property in accordance with all police, sanitary and other regulations imposed by any governmental authority;

(c) keep and maintain the Property in as good condition as it is at the date hereof and not to commit waste, remove or demolish any improvements thereon, or otherwise diminish the value of the Property or any improvement thereon, without the written consent of the Seller, which consent shall not be unreasonably withheld or delayed; and

(d) grant the District the right to continue to possess and use the second floor of the Property until December 31, 2020.

11. Environmental Compliance. The Purchaser hereby agrees that:

(a) The Purchaser shall, at the Purchaser's sole cost and expense at all times during the Contract Term, comply in all respects with the Relevant Environmental Laws (as defined below) in its use and operation of the Property, and in its storage or use of any Hazardous Substances.

(b) The Purchaser shall notify the Seller promptly and in reasonable detail in the event that the Purchaser becomes aware of or suspects (i) the presence of any Hazardous Substance on the Property (other than any Permitted Hazardous Substance), (ii) the presence of Asbestos on the Property, or (iii) a violation of the Relevant Environmental Laws on the Property.

(c) If the Purchaser uses or permits the Property to be used so as to subject the Purchaser, the Seller or any occupant of the Property to a claim of violation of the Relevant

Environmental Laws (unless contested in good faith by appropriate proceedings), the Purchaser shall immediately cease or cause cessation of such use or operations and shall remedy and fully cure any conditions arising therefrom, at its sole cost and expense.

(d) At the Purchaser's sole cost and expense, the Purchaser shall keep the Property free of any liens imposed pursuant to the Relevant Environmental Laws by reason of acts or omissions of the Purchaser, its employees, officers, directors, contractors, agents, customers, guests and invitees.

(e) The Purchaser shall indemnify, save and hold the Seller harmless from and against any claim, liability, loss, damage or expense (including, without limitation, reasonable attorneys' fees and disbursements) arising out of any violation of the covenants of the Purchaser contained in this Section, or out of any violation of the Relevant Environmental Laws by the Purchaser, its owners, employees, agents, contractors, customers, guests and invitees, which indemnity obligation shall survive the expiration or termination of this Contract.

(f) In the event that the Purchaser fails to comply with the any of the foregoing requirements of this Section, after the expiration of the cure period permitted under the Relevant Environmental Laws, if any, the Seller may, but shall not be obligated to, exercise its right to do one or more of the following: (i) elect that such failure constitutes an Event of Default; and (ii) take any and all actions, at the Purchaser's sole cost and expense, that the Seller deems necessary or desirable to cure any such noncompliance. Any costs incurred by the Seller pursuant to this subsection shall be added to the Balance upon written notice of any such cost from the Seller to the Purchaser.

Capitalized terms used in this Section and not otherwise defined herein shall have the following meanings:

"Asbestos" means that term as it is defined under the Relevant Environmental Laws, and shall include, without limitation, asbestos fibers and friable asbestos, as such terms are defined under the Relevant Environmental Laws.

"Hazardous Substance" means any of the following as defined by the Relevant Environmental Laws: solid wastes; medical or nuclear waste or materials; toxic or hazardous substances, petroleum products or derivatives, wastes, or contaminants (including, without limitation, polychlorinated biphenyls ("PCBs"), paint containing lead, and urea-formaldehyde foam insulation; and discharges of sewage or effluent.

"Relevant Environmental Laws" means all applicable federal, state and local laws, rules, regulations, orders, judicial determinations, and decisions or determinations by any judicial, legislative or executive body of any governmental or quasi-governmental entity, as they may be amended from time to time, whether presently existing or hereinafter enacted, adopted or ordered with respect to: (a) the existence on, discharge from or to, or removal from all or any portion of the Property of any Hazardous Substance; and (b) the effects on the environment of all or any portion of the Property, or of any activity now, previously, or hereafter conducted on the Property.

“Permitted Hazardous Substance” means any Hazardous Substance which is lawful, necessary and commercially reasonable for the provision of any good or service related to the use of the Property by the Purchaser.

12. Possession. Subject to section 10(d) herein, the Purchaser shall have the right to possession of the Property from and after the date hereof and be entitled to retain possession of the Property and improve the same only so long as there is no default on the Purchaser’s part in carrying out the Purchaser’s duties and obligations hereunder.

(a) Interest on Overdue Amounts. If the Purchaser shall fail to make any payment to the Seller required hereunder within ten (10) days after receipt of notice from the Seller of such failure, the Seller shall have the right to charge the Purchaser interest on all past due amounts from the due date and at the lesser of [eleven percent (11%)] per annum or the maximum per annum rate then permitted by applicable law.

13. Events of Default. In the event the Purchaser shall fail either to (i) make any payment due under this Contract on the date when due, or (ii) perform any non-monetary obligation to be performed hereunder for a period of thirty (30) days after receiving written notice of such default from the Seller (provided that if such default is such that it cannot be cured within such thirty (30) day period, such thirty (30) day period shall be extended for so long as the Purchaser is diligently and continually pursuing a cure thereof) (each an “Event of Default”), the Purchaser shall be in default under this Contract.

14. Remedies. Upon the occurrence of an Event of Default, the Seller shall have the right to exercise any one or more of the following remedies, which shall be cumulative to the extent permitted by law:

(a) specifically enforce this Contract;

(b) forfeit this Contract pursuant to summary proceedings provided in the State of Michigan and retain all amounts then paid hereunder; provided, however, that the Seller shall give the Purchaser notice of the Seller’s intent to forfeit this Contract not less than thirty (30) days prior to serving a notice of forfeiture upon the Purchaser;

(c) foreclose the Purchaser’s interest in the Property pursuant to Chapter 31 of the Michigan Revised Judicature Act of 1961, as amended, which foreclosure shall be deemed to include acceleration of the entire principal balance and accrued interest then due hereunder;

(d) declare the entire principal balance and accrued interest thereon immediately due and payable by giving the Purchaser written notice thereof; or

(e) after giving written notice to the Purchaser, collect all rent, income and other profits from the Property and apply the same to amounts due from the Purchaser hereunder.

Upon the exercise of any of such remedies, the Seller may treat the Purchaser as a tenant of the Property, holding over without permission, take immediate possession of the Property, remove and put out the Purchaser by any summary proceeding available therefor, and retain all improvements made by the Purchaser to the Property. The Purchaser shall reimburse the Seller, upon demand

for any and all costs, expenses and charges incurred by the Seller by reason of the occurrence of an Event of Default, including, without limitation, reasonable attorneys' fees and expenses.

15. Assignability. The Purchaser may not either (i) assign this Contract, or (ii) enter into a land contract to sell the Property to a third party, without the Seller's prior written consent, which may be withheld, granted, or conditioned in Seller's sole discretion.

16. Notices. All notices required under this Contract shall be effective only if in writing and shall be either personally served or sent by certified or registered mail with postage prepaid, return receipt requested, to the appropriate party at its address as set forth in the introductory paragraph of this Contract. Notice given by mail shall be deemed effective four (4) business days after deposit in the United States Mail. Either party hereto may change such address by giving notice of such change to the other as provided in this Section.

17. Amendments. This Contract may not be modified except by written instrument executed by the Seller and the Purchaser.

18. Applicable Law. This Contract shall be applied, construed and enforced in accordance with the laws of the State of Michigan, without giving effect to conflicts of laws principles.

19. Binding Effect. This Contract shall be binding upon, and inure to the benefit of, the parties hereto and their respective permitted successor and assigns.

20. Counterparts. This Contract may be executed in one or more counterparts, each of which shall constitute an original, and all of which shall constitute one and the same instrument.

The Seller and the Purchaser have executed this Contract as of the day and year first above written.

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation,

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: \_\_\_\_\_

EXHIBIT 1

DESCRIPTION OF PROPERTY

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

Land in the City of Dexter, Washtenaw County, Michigan, described as follows:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

EXHIBIT 2

FORM OF QUIT CLAIM DEED

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

**QUIT CLAIM DEED**

For the consideration set forth in the Real Estate Transfer Tax Valuation Affidavit filed with this Deed and other good and valuable consideration, DEXTER COMMUNITY SCHOOLS, COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Grantor"), hereby does convey to THE ENCORE MUSICAL THEATER COMPANY, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Grantee"), the real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

subject to easements and restrictions of record, to the lien of property taxes not yet due and payable and any encumbrances thereon arising after the date hereof by reason of any act or omission of any person or entity other than Grantor or Grantors employees, agents and contractors, and those exceptions and conditions of title of record including those identified on Exhibit A attached hereto and incorporated herein by reference.

The Grantor grants to the Grantee the right to make all available division(s) under Section 108 of the land division act, Act No. 288 of the Public Acts of 1967, as amended.

Exempt from transfer taxes pursuant to MCL Section 207.505(h)(i) and MCL 207.526(h)(i).

[SIGNATURES ON FOLLOWING PAGE]

Dated as of \_\_\_\_\_, 20\_\_

WITNESSES:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

STATE OF MICHIGAN     )  
                                          ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me the \_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, on behalf of DEXTER COMMUNITY SCHOOLS, COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN, a Michigan general powers school district.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

Drafted By:  
  
Lucas J. Polcyn, Esq.  
Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson Avenue, 25th Floor  
Detroit, MI 48226

Tax Parcel No.:           08-08-06-178-007  
Recording Fee:           \$ \_\_.00  
Tax Certificate Fee:     \$ \_\_.00  
  
When recorded return to:     Grantee  
Send subsequent tax bills to:   Grantee

Exhibit A to  
Quit Claim Deed

**Exceptions and Conditions of Title**

[To be completed]

EXHIBIT 3

FORM OF ESCROW AGREEMENT

**ESCROW AGREEMENT**

THIS ESCROW AGREEMENT (the "Agreement") is made as of \_\_\_\_\_, 20\_\_\_\_, among between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser"), and Amrock, Inc., a Michigan corporation, whose address is 662 Woodward Avenue, Detroit, Michigan 48226 (the "Escrow Agent").

WITNESSETH:

WHEREAS, the Seller is the owner of certain real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

(the "Property"); and

WHEREAS, pursuant to that certain Land Contract, dated as of the date hereof (the "Land Contract"), between the Seller and the Purchaser, the Seller has agreed to sell, and the Purchaser has agreed to purchase, the Property; and

WHEREAS, the Seller and the Purchaser desire that the Escrow Agent hold in escrow a quit claim deed conveying the Property to the Purchaser, and the real estate transfer valuation affidavit relating thereto, until such time as the Purchaser shall have fully performed its obligations under the Land Contract, and the Escrow Agent has agreed to do so.

NOW, THEREFORE, in consideration of the terms, conditions and covenants hereinafter set forth, the parties hereto agree as follows:

1. Deposits. The Seller and the Purchaser hereby deposit with the Escrow Agent the Quit Claim Deed, dated as of the date hereof, conveying the Property from the Seller to the

Purchaser (the “Deed”), and the real estate transfer tax valuation affidavit required by Act 134 of the Michigan Public Acts of 1966 and Act 330 of the Michigan Public Acts of 1993, as amended (the “Affidavit”; together with the Deed, the “Deposit”), to be held in escrow by the Escrow Agent pursuant to the terms hereof. The Escrow Agent hereby acknowledges receipt of the Deposit.

2. Terms of Escrow.

(a) The Escrow Agent agrees to hold the Deposit in escrow until such time as the Escrow Agent shall receive written notice from the Seller that the amount due from the Purchaser to the Seller under the Land Contract has been paid in full, at which time the Escrow Agent shall deliver the Deed to the Register of Deeds of Washtenaw County for recording in the Washtenaw County Records and file the Affidavit with the appropriate governmental officials. The Escrow Agent shall invoice the Purchaser for any resultant recording fees and transfer taxes and the Purchaser shall promptly pay such invoice. In the event that at any time while the Escrow Agent holds the Deposit in escrow pursuant to the foregoing sentence, the Escrow Agent shall receive written notice from the Seller indicating that the Purchaser is in default under the Land Contract, the Escrow Agent shall instead deliver the Deposit to the Seller.

(b) The Escrow Agent shall make the deliveries required by this Section 3 within three (3) business days after receipt of notice triggering any such delivery.

3. Limitation of Escrow Agent’s Liability. Upon release of the Deposit in accordance with Section 2 hereof, the Escrow Agent shall be released and acquitted from any further liability concerning the same, it being expressly understood that the liability of the Escrow Agent is limited by the terms and conditions set forth herein.

4. Disputes. The Escrow Agent assumes no liability under this Agreement except that of a stakeholder. In the event of any dispute as to whether the Escrow Agent is obligated to deliver the Deposit, or as to whom the Deposit shall be delivered, the Escrow Agent shall not be obligated to make any disbursements hereunder, but in such event may hold the Deposit until receipt by the Escrow Agent of authorization in writing, signed by both the Seller and the Purchaser, directing the disposition of the Deposit. In the absence of any such authorization, the Escrow Agent may hold the Deposit until the final determination of the rights of the Seller and the Purchaser in an appropriate proceeding. If such written authorization is not given, or proceedings for such determination are not begun and diligently continued, the Escrow Agent shall have no obligation to bring an appropriate action or proceeding for leave to deposit the Deposit with a court of competent jurisdiction, pending such determination.

5. Indemnification. Purchaser hereby agrees to indemnify, save and hold the Escrow Agent harmless from any liability resulting from the Escrow Agent’s duties hereunder, absent any commission or omission by the Escrow Agent amounting to willful misconduct or gross negligence. Purchaser further agrees to reimburse the Escrow Agent for any reasonable expenses incurred by the Escrow Agent in connection with its duties under this Agreement, or any liability resulting therefrom, including, without limitation, reasonable attorneys’ fees and disbursements.

6. Binding Effect. This Agreement shall be binding upon, inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors and assigns. This Agreement may not be modified, except by written instrument signed by all the parties hereto.

7. Notices. All notices and demands required by this Agreement shall be made in writing and shall be either personally served, delivered by overnight delivery service, or sent by registered or certified mail, postage prepaid, return receipt requested, addressed to the appropriate party, at the respective address for each indicated in the introductory paragraph. Notice given by mail shall be deemed received on the date three (3) days following the day upon which any such notice is deposited in the United States mail. Any party hereto may change such address by giving written notice of such change to the others in the manner prescribed by this Section.

8. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Michigan. Any dispute arising under this Agreement shall be adjudicated by a court sitting in the State of Michigan.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document.

[SIGNATURES ON FOLLOWING PAGE]

The Seller, the Purchaser and the Escrow Agent have executed this Agreement as of the day and year first written above.

**SELLER:**

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PURCHASER:**

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ESCROW AGENT:**

AMROCK, INC.,  
a Michigan corporation

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

EXHIBIT 4

FORM OF MEMORANDUM OF LAND CONTRACT

**MEMORANDUM**

THIS MEMORANDUM OF LAND CONTRACT is made as of \_\_\_\_\_, 20\_\_\_\_, between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser").

The Seller and the Purchaser have entered into that certain Land Contract, dated even herewith (the "Land Contract"), pursuant to which the Seller has agreed to sell to the Purchaser certain real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

(the "Property"); and

The Land Contract matures on March 31, 2021.

The purpose of this Memorandum is give record notice of the existence of the Land Contract and it may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Seller and the Purchaser have executed this Memorandum as of the day and year first written above.

WITNESSES:

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

\_\_\_\_\_  
Print name

By \_\_\_\_\_

\_\_\_\_\_  
Print name

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF MICHIGAN     )  
                                          ) ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me by \_\_\_\_\_, on behalf of DEXTER COMMUNITY SCHOOLS, COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN, a Michigan general powers school district.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation

\_\_\_\_\_  
Print name

By \_\_\_\_\_

\_\_\_\_\_  
Print name

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF MICHIGAN     )  
                                          ) ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me by \_\_\_\_\_, on behalf of THE ENCORE MUSICAL THEATER COMPANY, a Michigan nonprofit corporation.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

Drafted by:  
Lucas J. Polcyn, Esq.  
Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson Avenue, 25th Floor  
Detroit, MI 48226

When recorded, return to:  
Purchaser

## **Proposed Procedures for Changing the Status of a Sports Team**

The Dexter Athletic Department is establishing the following mechanism for changing the status of a sport or adding a sports team or program. This process does not provide a guarantee in change of status, but simply provides a way to evaluate a new program and determine if a requested change in status is warranted.

After two years of competition at a given "sports level" a team must first petition the Athletic Director for consideration to be elevated to the next sports team level. The Athletic Director and High School Principal will meet with team representatives to review the request. Based on the criteria set forth below, the Athletic Director and High School Principal will present the petition to the Superintendent and the School Board with a recommendation for or against status change. The School Board will make the final decision regarding the elevation of a sports team. The elevation of sports team from one level to the next does not guarantee changes in status in the future, club sports wishing to be elevated must provide the Athletic Director with a copy of their by-laws, financial information or other materials or information appropriate for consideration.

**Initial Criteria for Evaluation:** (Petitioners must provide evidence regarding these criteria)

- The sport, by its nature, must be a competitive athletic activity which requires a high level of physical conditioning, training, and skill.
- Sufficient student interest should exist to field viable team(s) now and in the future.
- There must be organized interscholastic competition in the region and at the state level.
- Adequate facilities must exist so as not to conflict with existing programs. Access to facilities will be prioritized for sports added in furtherance of Title IX requirements.
- It must be possible to secure competent coaches.
- The potential for scheduling competition on a league and/or regional basis will be a priority.
- The sport must be conducive for adequate practice and competition given local weather and geographic conditions.
- Consideration will be given to those sports that provide increased opportunities for athletes during the winter season.
- Priority will be given to sports that best reflect the interests of male and female athletes.
- Special consideration will be given to sports that will facilitate achievement of participation rates that approximate the enrollment of males and females within the general student body or otherwise facilitate Title IX compliance.

**Final Criteria for Evaluation:**

- Adequate administrative support needs to be available or augmented so that existing athletic programs and activities are not adversely affected. This includes, but is not limited to: the ability of the athletic department to adequately manage the additional sport (e.g., personnel, time), maintenance and scheduling of facilities, and district transportation resources.

- Adequate district funding must be available so that the sport can be supported without the re-direction of funding from existing programming.
- School club, partial school, or school sports must be sanctioned by the Michigan High School Athletic Association or appropriate governing body. The Athletic Director must be provided with a copy of the guidelines.
- Sports that further Title IX compliance will be given priority.
- The addition of the sport does not adversely affect the district's ability to comply with participation rates and percentages required by Title IX.

### **General**

The Athletic Director and High School Principal, with the endorsement of the School Board, may, at any time, change the status of a sports program.

Revised May 2, 2019



# DEXTER COMMUNITY SCHOOLS

Athletic Department  
2200 North Parker Road, Dexter, Michigan 48130  
(734) 424-4170 fax (734) 424-4251  
Mike Bavineau, Athletic Director  
bavineaum@dexterschools.org

---

June 10<sup>th</sup>, 2019

Dr. Timmis & Board of Education,

Mr. Moran and I have received an application to change status for a sports team. Attached we have provided you with information and a detailed full cost proposal. Based on the attached information we would like the finance committee and board of education to vote on the addition of girl's field hockey to be added as a funded Mill Creek middle school sport.

Mr. Moran and I can be reached for additional information and questions per your request. Thank you for taking the time to consider this proposal.

In Dreadnaught Pride,

Mike Bavineau  
Kit Moran

Revenues

|            |                        | Gate        |       |  |  |
|------------|------------------------|-------------|-------|--|--|
| # of games | Approximate spectators | Cost/ticket | Total |  |  |
| 6          | 25                     | \$2         | \$300 |  |  |
| 6          | 20                     | \$2         | \$240 |  |  |

|               |       | Pay to Participate |  |  |  |
|---------------|-------|--------------------|--|--|--|
| # of athletes | Fee   | Total              |  |  |  |
| 25            | \$150 | \$3,750            |  |  |  |
| 20            | \$150 | \$3,000            |  |  |  |

| Projected revenue | Gate + Pay to Participate |
|-------------------|---------------------------|
| 25                | \$4,050                   |
| 20                | \$3,240                   |

Expenses

|                                 |         |
|---------------------------------|---------|
| Coach Salary (highest possible) | \$5,145 |
|---------------------------------|---------|

|                                       | # of games    | Cost         | Total   |
|---------------------------------------|---------------|--------------|---------|
| Transportation                        | 6             | \$595        | \$3,570 |
| Officials                             | 6             | \$50         | \$300   |
| Workers (clock-\$15, supervisor-\$20) | 6             | \$35         | \$210   |
| Equipment Annually                    |               | \$2500+\$500 | \$250   |
| Uniform & Equipment                   | Start Up Cost | \$2500+\$500 | \$3,000 |

| Total | 2019-20  | 2020-?  |
|-------|----------|---------|
|       | \$12,475 | \$9,475 |

| Projected cost to district | 2019 w/ 25 athletes | 2019 w/ 20 athletes | 2020 w/ 25 athletes | 2020 w/ 20 athletes |
|----------------------------|---------------------|---------------------|---------------------|---------------------|
|                            | \$8,425             | \$9,235             | \$5,425             | \$6,235             |

Application for Changing Status of a Sports Team  
Dexter Community Schools

Sport's Name(Indicated Girls or Boys) - Mill Creek Field Hockey - Girls

Contact Person: Keely Tamer

Contact Information (Email & Phone): [dextercefh@gmail.com](mailto:dextercefh@gmail.com); 734-255-5904

Date Submitted: 6/7/2019

Projected Student Participation:

25-40 athletes

Explain history of participation for the last three years:

We started Mill Creek Field Hockey through Dexter Community Education 2011. At times we have had participation numbers that dictate two teams and at times we have had one team.

Respond to the following prompts:

*Is this sport organized locally and/or statewide? Are competent coaches available? Could it be played at Dexter Schools?*

At the middle school level there are 12 areas schools with middle school field hockey. Dexter schedules regularly with 9 of these teams and hosts a middle school tournament (2019 will be the 6th year). At the high school level Field Hockey is an Southeastern Conference sport (SEC) and is sponsored statewide by the Michigan High School Field Hockey Association (MHSFHA). The United States Field Hockey Association (USAFH) regularly sponsors coach development program in Michigan to develop competent coaches.

Dexter High School field hockey is in its 10th year (Fall of 2019). In 2014 Dexter won the Division 2 State Championship, which moved Dexter up to Division 1. In its four years competing in Division 1 Dexter has been a semi-finalist twice and Finalist twice.

Projected costs with details (attach documentation):

See attached - it is recommended that a single team has a head and assistant coach. If the team is split into two each team may be able to operate with just one coach. A coach to athlete ratio of 1-15 is sensible and reasonable in FH.

For Internal Use Only

Discuss administrative support and ability to program for the above team:

Updated 6/5/2019

**Mill Creek Sports  
Middle School Field Hockey Proposal**

This is to serve as the formal ask to convert the Field Hockey Program that is administered by Dexter Community Education( since 2011) into a Middle School athletic program run by the athletic department. This request comes after email correspondence (February and March 2018) and discussions with Dr. Timmis, AD Bavineau, Principal Bronson, and Assistant Principal Pedersen. Both principals are supportive of our program and for opportunities for girls to compete for Mill Creek. The principals deferred the decision to AD Bavineau. The AD indicated that any decision required the structural work of the Athletic committee to be completed. I was aware the committee's work would be completed in May. That final May athletic committee meeting was postponed until August 7. Given no athletic structure has been defined and an Athletic Committee 2009 document indicates that the decision for status change goes to the Board of Education and the AD, I am now making a formal request on behalf of Middle School Field Hockey and the female athletes.

Dexter Middle School Field Hockey began in 2011 with 21 athletes. It has continued successfully for the last 7 years. At its largest we have had as many as 26 athletes participate. Additionally, over the the last 10 years, the grades 2 -6 program started with 15 girls and has grown to roughly 40-50 per fall season grades 2-6.

**Current Costs**

- \$1600 - Head Coach
- \$1200 - Assistant Coach
- \$50 per game - officials
- \$250 - Equipment

Total Cost for the season - \$3100

Income -  $\$195 \times 21 = \$4095$

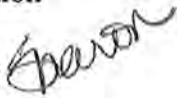
**Costs as an Athletic Department program**

- Coaching costs on par with other programs in the department - ?
- Transportation - ?
- Officials - \$50 per game
- Equipment - \$250 assuming Equipment purchased through DCE transitions with the program.

Income -  $\$150 \times 21 = \$3150$

To: Board of Education

From: Sharon Raschke



Date: June 20, 2019

RE: Financial Update - May 31, 2019

Financial updates to the Board are provided at the close of November, March, May, and June each year. The purpose of this memo is to provide an overview of financial performance through May 31, 2019. Included with this Financial Update is a compilation of individual financial narratives that were prepared by the administrators, department managers, and program directors.

The "Board Monthly Financial Report" summarizes the revenue and expenditures of the General Fund, Community Services Fund, and Food Services Fund to the functional level, consistent with the actual Board adopted budget. The Board receives this report monthly.

The "Expenses by Building/Program" provides additional detail by building and function. It is the summary referenced by the administrators and managers when summarizing their assessment of financial performance.

#### Financial Summary

The budget is developed based on planned funding, staff, and programs with the most accurate information available at the time. Consistent with what we have done historically, we budget based on full staffing and do not prorate based on vacancies that might occur due to mid-year turnover or leave of absences. Administrators, directors, and managers are conservative and careful in authorizing spending. Some expenses, such as utilities, can be volatile and may be somewhat unpredictable. Other expenses, such as tax refunds and deductibles on property insurance claims, are budgeted based on historical data, but favorable circumstances may allow us to minimize such expenditures in a given year. Inherent to our philosophy, budgets are not spent out simply because money has been approved. When final results come in under budget the excess funds are either carried over to the following year, when applicable by board policy, or added to fund balance.

#### Review of Revenue Budget Categories

General Fund Revenue - Revenue amounts are projected or estimated based on the amount and timing of payments for state aid per pupil foundation, number of students, local property taxes, federal grants, state grants, local grants, and other local revenue.

Foundation – The state aid per pupil foundation was based on \$8,117. The actual foundation allowance is based on 90% October 2018 and 10% February 2018 counts. The October 2018 student count was 3,636 FTE (3,592 general ed). The February 2018 count was 3,615 FTE (3,567 general ed). The October count did not include 10 international students. However, Senate Bill 139 subsequently allowed tuition students who resided out of state in the immediately preceding school year to be included in count. We had a 10 student FTE impact that will create a positive variance of \$81,000.

For programs that accept school of choice students, the foundation allowance is paid based on the resident district's foundation allowance, but no greater than the enrolled district's foundation. The reduction in our foundation grant for the 137 FTE's of non-resident students was \$28,000 that will create a negative variance.

Other State Categoricals – Also included are the Foundation Guarantee, Early Literacy, Data Collection, Dual Enrollment Incentive, Career and Technical Education (CTE) Incentive, First Robotics, Retirement Rate offset and Retirement unfunded stabilization payments.

Indirect/Direct Transfers to General Fund – The budgeted revenues transferred into General Fund are \$140,153 (10%) from Food Service and \$83,573 (5%) from Community Education. Transfers through May 31 were \$119,314 and \$73,411, respectively.

#### Review of Expense Budget Categories

The percentage of expenses used that are reported in the financial reports include expenses paid and encumbered (open purchase orders). Buildings and other programs have varying levels of purchase orders that have been issued for anticipated expenses. This may be misconstrued that a building or department has spent a larger portion of its annual budget or is doing better or worse than previous years. Please be cautious of making judgments without having the background information that supports the budget information presented.

Payroll – Expenses for salaries affect every building/program area with staff. The budget for salaries is based on annualized contracts. Year to date payroll was approximately 92% complete for non-teaching staff and 75% complete for teaching staff.

Leave of absences affect overall results compared to budget. When staff has enough sick days banked to be paid for the duration of the leave, we incur the cost of the absent staff plus the cost of a substitute for that position. When a portion of the leave of absence is unpaid the lower cost of the substitute results in a reduced cost of coverage for a particular position. So far this year, we have managed or are currently managing leaves of absences for 37 employees, including 21 teachers, 6 B&G, 1 secretary, 2 para professionals, 2 Community Education employees, 2 transportation, 2 individual contract employees, and the superintendent. Paid leaves create vacancies that need to be filled with sub employees and result in a negative variance to budget. For teachers whose leave of absence was the entire school year, we already adjusted the budget for the savings due to the unpaid portion of the leave.

Health-Related Benefits – The 2018-19 budget for health related expenses is a combination of MESSA fully insured medical, dental, vision, LTD, Life, and BCBS fully insured medical. The health costs vary from budget mostly because of enrollment changes at open enrollment. For example, an employee who opted out of coverage changes to full family coverage on January 1 due to an open enrollment election would be a negative variance. At this time 11 months of the 12 month annual health budget has been recorded.

MESSA renews on a calendar year. MESSA PAK rates increased 3.8% on January 1, 2019. District contributions to the medical premiums increased 7% on January 1, 2019 per negotiated contracts for all employees except bus drivers and Jenkins staff. Bus drivers and Jenkins staff subscribe to Blue Care Network (BCN) that renews each July 1. The 2018-19 BCN rates increased 8.68% on July 1, 2018. District contributions to the medical premiums increased 7% on July 1, 2018 per the negotiated contract with the bus drivers. The 2019-20 BCN rates will decrease by 2.9% on July 1, 2019. All employee group bargaining contract financial parameters for 2019-20, including the district health care contributions, are currently being negotiated.

Retirement Costs – Expenses for MPSERS retirement affect every building/program area with staff. The rate charged per employee is completely dependent on the individual employee's retirement elections. The employer contribution to the defined benefit plan is 20.96%-27.16%. The employer contribution to the defined contribution plan is 4%-9%. The District's MPSERS liability and rate stabilization rate is estimated to be 12.21% of the budgeted 2018-19 wages. The amount paid for the rate stabilization flows through our books, meaning we receive revenue to match the expenses billed by MPSERS. The majority of employees' elections require the District to pay 38.39% in total. We pay as much as 42.37% for employees electing the newest defined benefit plan. The District pays 42.17% for newly hired employees who completely opt out of the State Retirement system and make contributions on their own toward retirement. Total MPSERS contributions for 2018-19 are estimated to be \$9,100,000 of the General Fund expenses, inclusive of the offsetting revenue received from MPSERS.

Payroll Taxes – Expenses for FICA/Medicare payroll taxes affect every building/program area with staff. Payroll taxes are budgeted at 7.65% of salaries. Wages deducted for employee contributions to health premium elections are exempt from FICA and Medicare payroll taxes. In addition, employees are participating in Sec 125 programs such as Dependent Care, Flexible Spending, and HSA's. Employee health premiums and elections for HSA/FSA programs through June 30 are estimated to be \$1,084,000. This saves both the employee and employer portions of payroll taxes that will generate a favorable variance of \$80,000. Employees have saved an equivalent amount.

Board of Education – This category includes activities of the Board of Education including board stipends, workshops, legal, unemployment, audit, and election costs. Favorable variances of \$25,000 will result from no unemployment claims and limited management consulting fees. Multiple situations required significantly increased legal services including Title IX, disposal of property, easement agreements, and special

education. The budget was previously set at \$40,000 for general legal services and \$5,875 for special education. A budget amendment of \$56,000 will be necessary.

Executive Administration – This category is for the office of the Superintendent. The budget includes the work of executive administration and the superintendent. Thought Exchange Team Room community intelligence software to engage with the community in real-time and KALPA professional development manager were costs planned in the Executive Administration budget but actually purchased against the communications and personnel functions, respectively. A budget amendment to realign the expenses will be necessary to realign for accounting purposes. Overall the category will have a positive variance of \$25,000-35,000 due to lower than budgeted travel and workshop expenses.

Finance – This category includes the business office and associated services. As mentioned previously perfected claims have been filed and accepted by the IRS for September 2012 through January 2013 due to the determination that the MPSERS mandatory 3% member contribution from September 4, 2012, until January 31, 2013, for retiree health care was a voluntary contribution, and was not included in the ORS refunded amount. The voluntary 3% member contribution was not treated as FICA exempt during that time period and we requested the refund of the employer FICA tax. We have received payments for both the January 2013 FICA of \$4,729 and the September 4, 2012 through December 31, 2012 of \$20,110. We previously filed for and received the employer FICA taxes for February 2013 to December 2013. This has been a long, time consuming process. Overall the category will have a positive variance of \$10,000-\$15,000 due to lower than budgeted contracted services and professional development expenses.

Personnel – This category is for the office of personnel. The addition of KALPA professional development manager included a one-time implementation fee and annual fee. In addition, Frontline substitute placement and Applitrak application tracking software had substantial increases this year. Our ongoing costs should be about \$22,000.

Business Services – This category includes board insurance, non-health claim deductibles, interest expense, property taxes, and property tax refunds interest and collection costs.

Our deductible is \$5,000 for property and liability claims and \$2,500 and for bus and non-bus vehicle claims.

The Michigan Tax Tribunal (MTT) has issued a ruling upholding the nonprofit/charitable institution status of Chelsea Health and Wellness Foundation in regards to the Dexter Wellness Center taxable value for years 2014, 2015, and 2016. Repayment of these taxes included an operating and a debt portion. The operating portion of \$269,790 was offset by receiving State Aid money to make us whole on these taxes, however the operating portion for interest totaling \$35,127, including \$14,593 for 2014, \$10,939 for 2015, and \$9,595 for 2016, is an expense to the district. These refund payments made in 2018-19 were not in the budget so you will see a final June budget revision to increase this category by \$36,000.

Teaching Supply Per Pupil Allocation – Each building is given a total instructional supply budget to allocate amongst the per pupil “PP” specific line items within the building’s instructional program. The annual budget allocation is approximately \$372,000. The 2018-19 per pupil allocations were as follows:

|                   |                    |
|-------------------|--------------------|
| Half day Y5       | \$135.00 per pupil |
| Full Day K and Y5 | \$ 98.10 per pupil |
| Grades 1-6        | \$ 98.10 per pupil |
| Grades 7-8        | \$106.20 per pupil |
| Grades 9-12       | \$109.43 per pupil |

In addition, we budgeted for \$162,000 of unspent teaching supply allocation from 2017-18.

Board of Education policy 6604 requires a designated reserve fund for the purpose of carrying forward funds budgeted for Instructional Supplies each year but which are not spent during the fiscal year. Therefore, at the end of each school year, unspent funds are computed and then included in the next year’s budget. The carryover from the 2018-19 allocation will be \$145,000-\$155,000 resulting in a positive variance in the current budget year.

Utilities/Security – This category includes district utilities, the liaison officer, and property insurance. No major variances are expected.

District Facilities/Rentals –We have received \$126,809 including \$88,264 for pools and facility related revenue. We will spend approximately \$215,000 for the pools and facility related rental costs. An anticipated favorable result of \$30,000 to \$40,000 is expected. We do not currently use any method of tracking actual utility costs consumed specifically by the pools.

Please see the report of the Facilities Director for the Buildings and Grounds budget.

Transfers – This category is for recording transfers out (expenses) of General Fund for consortium, special education tuition, and community services fund subsidy. The Consortium transfer is for our portion of costs associated with our participation in the vocational education program. The Special Education transfers are for our usage of Special Education services housed at other districts.

The Athletic Program was budgeted to receive a subsidy up to \$512,850 as approved in the November revision. Athletics transportation costs have exceeded budget by approximately \$72,000 due to the use of outsourced transportation companies. Additional middle school athletic coaches and uniform purchases have resulted in the need for an additional \$95,000 transfer from General Fund to Athletics to cover its operating costs for 2018-19. You will be presented with a June budget revision to increase the General Fund subsidy and expenses of the Athletic Program budget by \$95,000 bringing the General Fund subsidy for 2018-19 to \$607,850. The Athletic subsidy in 2017-18 was \$513,123.

The Community Education Program was budgeted to return 5% to General Fund to offset a portion of indirect costs without the need for a General Fund subsidy. The

program will be close to budget, but no subsidy is anticipated. In 2017-18, General Fund subsidized the Community Education program \$24,792.

Please see the program reports from the Special Education Director, Athletic Director, and Community Education Director.

Grants – Grants are expended in various school buildings and program categories based on approved grant applications.

Debt Services – This category is for the Common Debt Retirement of the 1998 Debt, 2012 Building and Site and Refunding Debt, and 2017 Building and Site and Refunding Debt.

Revenues are property tax collections. Property tax revenues and settlements from the 2018 tax year are being received. Expenditures are principal and interest payments on the bonded debt. While the goal is that these funds have revenue equal to expenses and no fund balance, the timing of payments on the debt and the taxes received from collections generate some fluctuation in balances. Borrowing a small amount from the School Bond Loan Fund was anticipated to cover our obligations for the November 1, 2018 Debt Payment. However, we decided to fund the small shortage of \$225,374 by General Fund and it has since been repaid. We collected sufficient debt taxes with the 2018 levy to cover the May 1, 2019 principal and interest payments and the November 1, 2019 interest payment. As of May 31, we repaid \$1,893,200 to the State School Bond Loan Fund. As soon as we collected any excess debt taxes, we wired them to the State of Michigan to reduce our loan and save on interest costs to the greatest extent possible. We anticipate repaying an additional \$250,000 to \$300,000 to the State School Bond Loan Fund in June upon receipt of the Washtenaw County Tax Settlement. In 2017-18 we collected ample debt taxes to cover the November 1, 2017 and May 1, 2018 principal and interest payments. During 2016-17 we borrowed \$1,110,170 from the State School Bond Loan Fund to make our November 1 interest payment and then repaid \$757,925 towards our balance by year end, and in 2015-16 we borrowed \$4,854,940.

As mentioned previously the Michigan Tax Tribunal issued a ruling upholding the nonprofit/charitable institution status of Chelsea Health and Wellness Foundation in regards to the Dexter Wellness Center taxable value for years 2014, 2015 and 2016. The tax refund for the debt portion was \$127,400 plus an additional \$16,588 in interest. The refunded debt affected the amount available to repay our School Bond Loan Fund obligation.

#### Year End Estimate

Our 2018-19 November budget provided for expense over revenue of \$283,258. The final operational revenue over expense is estimated to be \$500,000-\$700,000. This is consistent with previous year's positive variance results.

Even with the positive variance projection, you will be presented with a 2018-19 June budget revision for the purpose of appropriating additional expense budgets in some functional areas and realigning some budget appropriations.

To: Board of Education

From: Sharon Raschke



Date: June 20, 2019

RE: Building/Department Financial Narratives - May 31, 2019

The following is a compilation of information received from administrators and program directors and managers in regard to budget status as of May 31, 2019.

**Beacon** – Beacon Elementary School is on target to end the year in line with our budget as established at the start of the school year. Beacon will be adding two and a half new staff members for the 2019-20 school year. None of these teachers are new to the district as they are transfers from Anchor and Mill Creek, but there will be additional costs associated with the new young five sections.

For the 2019-20 school year, we are anticipating additional expenses associated with having 3.5 sections of young five, previously we have only had one section at Bates. We will also grow to six sections of second grade which will be the largest Bates/Beacon has ever had.

Currently, we are projected to have 3 full day sections of young five, a half day section of young five, 5 sections of kindergarten, 5 sections of first grade and 6 sections of second grade. We will again schedule our special area staff to be as efficient as possible. Giving all grade level teachers common planning time is a priority, though we are taking the needs of the district into consideration as we look at efficiencies within the schedule. For the 2019-20 school year, we are currently projected to have 7.5 para-educators on staff, which will be a decrease from the 8 para-educators we currently have.

We are projected to end this school year close to spending all of our teaching supply allocation. Team Beacon, our Parent Teacher Group, provided grants through fundraising which helped support field trips, assemblies, and materials for the classrooms. These grants allowed us to keep more money in per-pupil funds. Beacon Elementary is working within its established budget.

**Anchor** – Anchor Elementary School is on target to end the year within the budget. Expenses are in line with expenditures from previous years. The 81% of the overall budget spent at this time is comparable to the previous three years. Our teaching staff FTE remained consistent throughout the year. We did have two staff members out for a period of time on a leave of absence. Both office secretaries retired at the end of January, and we have two teachers retiring at the end of the school year. We are hiring a full time young five teacher because two of our young five staff are going to Beacon.

For the 2019-20 school year, Anchor is planning on having 2 full day sections of young five, 5 sections of kindergarten, 6 sections of first-grade, and 6 sections of second grade. The half day section of young five and 3 full day sections will be at Beacon. We will be adding an

additional second grade teacher next year to accommodate the current first grade numbers, but are reducing one section of kindergarten due to enrollment numbers. This is an overall class section reduction by 1.5 FTE due to the young five sections heading to Beacon. We will again schedule our special area staff to be as efficient as possible. Giving all grade level teachers common planning time is a priority. Our para-educator numbers look like they may remain consistent, but adjustment may be made if new families move in with students who need support.

We plan to end the year with carry-over money. The carry-over will be used to replace consumables and replenish old classroom materials. Our Anchor Parent Teacher Group provided grants through fund raising which helped support field trips, assemblies and materials for the classrooms. These grants allowed us to keep more money in per-pupil funds. We will be getting additional musical pieces added to our playground through the bond. Anchor is working within its established budget.

**Wylie** – Wylie Elementary School is on target to end the year within its budget. Current year spending is in line with expenditures from previous years. The 79% of the budget spent at this time is comparable to previous years. Our teaching staff remained consistent throughout the year. We did have one member of our staff on maternity leave during the spring. We reduced our number of para-educators this year compared to last year.

For the 2019-20 school year, Wylie will increase one section of fourth grade so that we will have 10 sections of third grade and 10 sections of fourth grade. We had a fourth grade teacher retire. We have hired two new classroom teachers. One of the new teachers will replace the fourth grade teacher who retired and the other new teacher will fill the additional section. Our para-educator numbers will continue to decrease. We will schedule our special area staff to be as efficient as possible, and our P.E. teacher will continue to provide intervention support to students.

We plan to end the year with carry-over money. The carry-over funds will be used to support SEL professional development as well as the development of integrated units. The integrated units are based on the updated science and social studies standards and will be created, taught and revised by classroom teachers, special area teachers, special education teachers, and one of the instructional coaches. This work will support the DCS Strategic Plan. Wylie continues to operate within its established budget.

**Creekside** – Creekside Intermediate School continues to operate within the established budget. Expenses for 2018-19 have been consistent with previous years and other buildings/departments. We currently have spent a total of 79% of the allotted budget. We will end the year with carry-over money that will be used to continue to support innovative instructional strategies for the 2019-20 school year.

Creekside will have a reduction of a 0.5 FTE special education teacher and multiple para-educators next school year due to a decrease in special education needs. We will accomplish the reduction by not having a one year contract teacher return and by moving para-educator staff to other buildings. We had two shared staff on maternity leaves this year. Current Creekside staff will remain and hiring new staff will not be necessary for the 2019-20 school year. Our section numbers will remain the same for the coming school year, with 10 sections at both fifth grade and sixth grade.

**Mill Creek** – Mill Creek Middle School expenses for 2018-19 have been consistent with expenditures from previous years. As of May 31, 2019, we have spent 80% of our budget. This is comparable to last year of 79%. Our staffing numbers have remained consistent since the fall.

Additional monies have been spent helping provide additional resources to support our new 7th/8th grade teaming model, mental health initiatives, and additional substitutes in our building to help address safety supports of our individual children. We have also had additional long-term substitutes for extended staff leaves.

**Dexter High School** – Dexter High School is currently operating well within its budget for the 2018-19 school year. As of May 31, 2019, we have spent 80% of our overall building budget. We are also on track to underspend our per-pupil accounts. We have been fortunate to be able to manage our technology, physical plant, substitute teacher needs, and more this year. Our building substitute has made a significant difference in helping us keep trained educators in front of students. Overall, we are pleased with the utilization of our resources this year and feel our budget expectations were realized.

**Special Education** – The Special Education Department remains within its budget for the 2018-19 school year. Based on the certified spring count data, the district is supporting 496 students who are identified as needing special education and are receiving services within the district. This number is up 10 students from fall count.

Special Education expenditures this school year have been used to purchase updated technology devices as well as learning and communication apps for students in the high needs resource room programs throughout the district. In addition, we have increased funds for Community Based Instruction for students in the high needs resource room at Dexter High School. As a result, we have students who are working on job skills in the community as part of their school program.

In February, the Board of Education approved the purchase of the Soudy System, a structured literacy program for students with Dyslexia and other types of reading disabilities. We have purchased the instructional materials for this program and staff will participate in training over the summer.

**Curriculum and Instruction** – The Curriculum and Instructional Support Team has been very active in continuing professional learning opportunities for Y5-12 staff in the areas of reading, writing, assessment literacy, math, social justice, science and technology integration. We've provided embedded, on-going professional development for the Units of Study Writing and Reading with our Literacy Coach, Ashley Kerns and Kate DiMeo, a Teacher's College trained consultant. We will continue our professional learning opportunities aimed at balanced literacy in grades Y5-6 and begin working with the middle school English Language Arts teachers on writing assessments during the 2019-20 school year.

In addition to reading and writing, many teachers have participated in various district and county-wide work groups for their own personalized learning. Our Y5-4 staff was able to work with Debbie McFalone on building commonalities and culture at Anchor and Beacon and continue the Shared Leadership teams at Wylie. We continued our Summit Learning journey in grades 5-8, and have been able to support their professional development at regional convenings. At the high school level, we are working to align our Chemistry, Spanish, ELA and Social

Studies curricula, develop skills and competencies, research block scheduling, and continue to support our teachers with the Canvas Learning Management System.

Through our current budget, we were also able to update our Intervention, English Language Literacy and Mandarin Chinese curricular materials, purchase consumable journals and digital licenses in K-6 Everyday Math, and acquire NWEA assessments for grades K-8. We are on track to spend our professional development budget by the end of the year and will be able to support summer work for teachers to align curriculum, projects, and assessments in the areas of Science, Literacy, and Summit Learning. We will spend most of the supply budget planned for curriculum and instruction. We are planning for continued personalized learning opportunities and innovative instructional approaches in the 2019-20 school year with our EdLeader21 team and continued collaboration with KnowledgeWorks.

### **Athletics and Community Education –**

#### **Athletics Program**

The athletic department and teams had an outstanding 2018-19 academic year. We had another state championship title for Boy's Swim and Dive (four in a row), individual state champions in Nicole Bow (Pole Vault), Nik Eberly, Casey Dolen, Mike Baumann, and Clayton Kinnard (Boy's Swim and Dive). We had several teams advance to the state finals (Boys Cross Country, Girls Swim and Dive, Girls Tennis, Field Hockey, Boys Golf, and Boys and Girls Track, along with a few individuals). We won several MHSAA District Championships this year as well (Boys Soccer, Girls Soccer, and Baseball). We won six SEC league championships (Volleyball, Boys Soccer, Girls Swim and Dive, Boys Swim and Dive, Ice Hockey, and Boys Lacrosse). We qualified for the football play-offs for the first time in school history. A lot of accomplishments for one school in one year, with more expected in the years to come.

Athletics will come in unfortunately over budget this year. We have had several factors that has led to us not staying within the budget set forth such as:

- \* Transportation – Due to limited drivers, athletics has had to outsource transportation. We are close to \$70,000 over our budgeted amount.

- \* Participation increase – With great numbers we had to add seven coaches due to safety concerns, as well as adding a budgeted \$10,000 for our strength and conditioning coach. We wanted to make sure we had enough supervision for the number of kids added to our programs. The addition of these coaches added more than \$15,000 to our coaching budget.

- \* Program success: This added accommodation expenses for teams traveling representing Dexter of \$3,000.

- \* Purchasing of equipment:

  - \$15,000 cross country, football, and softball uniforms

  - \$5,000 new computer and software system for pool

  - \$7,500 tents, new turf field equipment, helmets, and football equipment

We hope to correct the fee structure that will make athletic participation fees the same across the board. This will allow us a better understanding of how much revenue can be created and give us a better idea of the sustainability of providing what we currently have as well as examining the opportunities of expanding and bringing teams under the funded category in Dexter athletics.

#### **Community Education Program**

Community Ed continues to operate within the budget established for the 2018-19 school year. Current expenditures of 90% of the total budget is slightly higher than last year at this time; however, revenue is also up approximately \$62,000 to cover these costs.

The Community Education Offices relocated to Bates School. In the Fall, Jenkins Half-Day Programs and After Care will also be relocated to Bates and two new classes at Jenkins (Infants and Young Three's) are planned to open. This will result in additional expenditures for the 2019-20 school year as we furnish these classrooms, purchase equipment and supplies, and hire additional staff to implement these changes.

We continue to strive to reduce expenditures and increase revenue in order to cover our costs and return revenue back to the school district. At this time, Community Education is on track for the 2018-19 school year.

**Buildings and Grounds** – The Buildings and Grounds department is currently operating within its budget for the 2018-19 school year. The overall budget spent at this time is 82%, compared to 88% of the overall budget spent last year at this time. We anticipate ending this fiscal year within the current remaining to spend amount.

**Food and Nutrition** - Food & Nutrition, adjusted for revenue accruals and expenses encumbered, are \$1,504,691 revenue and \$1,455,475 expenses through May 31. The Food & Nutrition revenue over expense through May 31 is \$49,216. This exceeds the projected revenue over expense budgeted through June 30 of \$21,672. We are operating within our projected budget and are currently ahead of plan.

We experienced some large repairs and equipment replacements this year due to our aging equipment and all invoices for these items have not yet been received. We have a complex repair issue that we are addressing with our two Mill Creek walk-in freezers that will impact next year's budget.

In addition to the new cafeteria and servery provided for in the construction of Beacon Elementary, the Food & Nutrition Department is fortunate to have some 2017 Bond funds to provide for replacement equipment. This year we purchased a double steamer for DHS with Bond funds. We currently have an active RFP for equipment that will be installed this summer. DHS will receive a double door freezer and ice machine. Mill Creek will receive a pass through warmer and double oven.

Detailed budget information by school, including monthly profit and loss statements, are available upon request.

**Technology** – The Technology Department is fortunate to have the 2017 Bond funds to provide for a replacement cycle for student and staff computers and technology. We spent \$450,000 this year on student devices and upgrading switches for faster Wi-Fi. Last year we purchased new lab iMacs and student Chromebook devices using Bond funds. We have stacked our infrastructure purchases (wiring and switches) with our E-Rate allocation, to, in essence, provide a 40% rebate on our technology. We received \$32,176 in E-Rate proceeds that will be available for additional technology purchases.

We have been working closely with administrators to evaluate and quantify our growing software and licensing costs. Our software and licensing costs are \$350,000-\$400,000 per year. We eliminated products we no longer find beneficial. We are working with the Business Office to recommend the alignment of the budget to cover these ongoing costs.

Our physical and network security is our highest priority. We added flat panel televisions in each office to monitor building entrances, added security measures on our servers and technology infrastructure, added a dedicated network for guests and student devices, and upgraded and added to our camera coverage. Each building now has a buzzer system to control visitors during the school day further enhancing our security.

We have expended our entire General Fund budget for 2018-19.

**Transportation** – The Transportation Department is continuing to operate within its established budget for the 2018-19 school year. We continue to struggle to retain bus drivers as well as entice new drivers to join the Dexter Community Schools Transportation Department. We recently reduced our routes by one. We currently have 29 routes, with three of these being special education bus routes.

The current driver shortage affects not only our department but also the athletic department, as we are unable to provide transportation during our normal afternoon bus routes. Mill Creek had 59 field trips from September 2018 through June 2019. We only transported seven of them. We did not transport any High School trips that were during afternoon route times.

We currently have two drivers in training and hope to have them pass all the testing in July. We are continuing to look for good candidates to interview throughout the summer.

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| Sub Function Code                                          | Amended Budget | Current Month Actual | Actual FYTD    | Encumbrances  | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|------------------------------------------------------------|----------------|----------------------|----------------|---------------|-----------------|---------------|-----------------|
| <b>Fund(COA) 23 - Community Service Fund</b>               |                |                      |                |               |                 |               |                 |
| <b>Account Type Revenue</b>                                |                |                      |                |               |                 |               |                 |
| Function Code R100 - Local Sources - 100                   | 2,057,877.00   | 121,454.07           | 1,970,022.01   | .00           | 87,854.99       | 96 %          | 1,878,641.32    |
| Function Code R100 - Local Sources - 100 Totals            | \$2,057,877.00 | \$121,454.07         | \$1,970,022.01 | \$0.00        | \$87,854.99     | 96 %          | \$1,878,641.32  |
| Function Code R300 - State Sources - 300                   | 43,698.00      | 20,183.52            | 20,183.77      | .00           | 23,514.23       | 46 %          | 23,196.03       |
| Function Code R300 - State Sources - 300 Totals            | \$43,698.00    | \$20,183.52          | \$20,183.77    | \$0.00        | \$23,514.23     | 46 %          | \$23,196.03     |
| Function Code R400 - Federal Sources - 400                 | 125,000.00     | .00                  | 130,754.33     | .00           | (5,754.33)      | 105 %         | 102,361.90      |
| Function Code R400 - Federal Sources - 400 Totals          | \$125,000.00   | \$0.00               | \$130,754.33   | \$0.00        | (\$5,754.33)    | 105 %         | \$102,361.90    |
| Function Code R500 - ISD / Other Sources - 500             | .00            | .00                  | .00            | .00           | .00             | +++           | .00             |
| Function Code R500 - ISD / Other Sources - 500 Totals      | \$0.00         | \$0.00               | \$0.00         | \$0.00        | \$0.00          | +++           | \$0.00          |
| Function Code R600 - In from other Funds - 600             | 512,850.00     | 147,464.97           | 512,850.00     | .00           | .00             | 100 %         | 450,000.00      |
| Function Code R600 - In from other Funds - 600 Totals      | \$512,850.00   | \$147,464.97         | \$512,850.00   | \$0.00        | \$0.00          | 100 %         | \$450,000.00    |
| <b>Account Type Revenue</b>                                | \$2,739,425.00 | \$289,102.56         | \$2,633,810.11 | \$0.00        | \$105,614.89    | 96 %          | \$2,454,199.25  |
| <b>Account Type Expense</b>                                |                |                      |                |               |                 |               |                 |
| Function Code 100 - Instruction                            | 110,038.00     | 18,121.27            | 150,024.35     | .00           | (39,986.35)     | 136 %         | 163,639.47      |
| Function Code 100 - Basic Functions - 110                  | \$110,038.00   | \$18,121.27          | \$150,024.35   | \$0.00        | (\$39,986.35)   | 136 %         | \$163,639.47    |
| Function Code 200 - Supporting Services                    | 7,075.00       | 120.74               | 1,328.14       | .00           | 5,746.86        | 19 %          | 5,110.15        |
| Function Code 200 - Support Services-Instructional - 220   | .00            | .00                  | .00            | .00           | .00             | +++           | .00             |
| Function Code 250 - Support Services-Business - 250        | 81,850.00      | 2,958.38             | 46,064.70      | 8,315.52      | 27,469.78       | 56 %          | 52,528.16       |
| Function Code 260 - Operations and Maintenance - 260       | 80,000.00      | 30,803.27            | 133,766.79     | 16,448.00     | (70,214.79)     | 167 %         | 85,507.61       |
| Function Code 270 - Pupil Transportation - 270             | 685,550.00     | 78,534.74            | 664,166.70     | .00           | 21,383.30       | 97 %          | 581,456.48      |
| Function Code 290 - Support Services-Other - 290           | \$854,475.00   | \$112,417.13         | \$845,326.33   | \$24,763.52   | (\$15,614.85)   | 99 %          | \$724,602.40    |
| Function Code 300 - Community Services                     | 272,525.00     | 25,698.37            | 267,427.08     | .00           | 5,097.92        | 98 %          | 259,451.70      |
| Function Code 310 - Community Services-Instructional - 310 | 378,588.00     | 20,157.58            | 342,805.01     | 12,023.10     | 23,759.89       | 91 %          | 356,840.99      |
| Function Code 320 - Community Recreation - 320             | 856,385.00     | 72,870.27            | 693,949.19     | 300.00        | 162,135.81      | 81 %          | 664,022.75      |
| Function Code 350 - Care of Children - 350                 | 125,000.00     | .00                  | 130,754.33     | .00           | (5,754.33)      | 105 %         | 106,120.75      |
| Function Code 390 - Other Community Services - 390         | \$1,632,488.00 | \$118,726.22         | \$1,434,935.61 | \$12,323.10   | \$185,239.29    | 88 %          | \$1,386,436.19  |
| Function Code 500-600 - Other Financing Uses               | 83,573.00      | 14,217.36            | 73,410.52      | .00           | 10,162.48       | 88 %          | 73,996.63       |
| Function Code 600 - Fund Modifications - 600               | \$83,573.00    | \$14,217.36          | \$73,410.52    | \$0.00        | \$10,162.48     | 88 %          | \$73,996.63     |
| Function Code 500-600 - Other Financing Uses Totals        | \$2,680,584.00 | \$263,481.98         | \$2,503,696.81 | \$37,086.62   | \$139,800.57    | 93 %          | \$2,348,674.69  |
| <b>Account Type Expense</b>                                | \$58,841.00    | \$25,620.58          | \$130,113.30   | (\$37,086.62) | (\$34,185.68)   | 221 %         | \$105,524.56    |
| <b>Fund(COA) 23 - Community Service Fund Totals</b>        |                |                      |                |               |                 |               |                 |

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| Sub Function Code                                        | Amended Budget | Current Month Actual | Actual FYTD    | Encumbrances   | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|----------------------------------------------------------|----------------|----------------------|----------------|----------------|-----------------|---------------|-----------------|
| <b>Fund(COA) 25 - School Lunch Fund</b>                  |                |                      |                |                |                 |               |                 |
| <b>Account Type Revenue</b>                              |                |                      |                |                |                 |               |                 |
| <b>Function Code R100 - Local Sources - 100</b>          |                |                      |                |                |                 |               |                 |
| Function Code R100 - Local Sources - 100 Totals          | 1,056,558.00   | 132,885.09           | 997,154.13     | .00            | 59,403.87       | 94 %          | 971,112.87      |
|                                                          | \$1,056,558.00 | \$132,885.09         | \$997,154.13   | \$0.00         | \$59,403.87     | 94 %          | \$971,112.87    |
| <b>Function Code R300 - State Sources - 300</b>          |                |                      |                |                |                 |               |                 |
| Function Code R300 - State Sources - 300 Totals          | 73,727.00      | 6,494.60             | 59,324.63      | .00            | 14,402.37       | 80 %          | 50,188.04       |
|                                                          | \$73,727.00    | \$6,494.60           | \$59,324.63    | \$0.00         | \$14,402.37     | 80 %          | \$50,188.04     |
| <b>Function Code R400 - Federal Sources - 400</b>        |                |                      |                |                |                 |               |                 |
| Function Code R400 - Federal Sources - 400 Totals        | 295,473.00     | 29,198.17            | 185,442.86     | .00            | 110,030.14      | 63 %          | 174,005.78      |
|                                                          | \$295,473.00   | \$29,198.17          | \$185,442.86   | \$0.00         | \$110,030.14    | 63 %          | \$174,005.78    |
| <b>Function Code R500 - ISD / Other Sources - 500</b>    |                |                      |                |                |                 |               |                 |
| Function Code R500 - ISD / Other Sources - 500 Totals    | 137,600.00     | 15,066.68            | 112,349.95     | .00            | 25,250.05       | 82 %          | 85,397.23       |
|                                                          | \$137,600.00   | \$15,066.68          | \$112,349.95   | \$0.00         | \$25,250.05     | 82 %          | \$85,397.23     |
| <b>Account Type Revenue</b>                              |                |                      |                |                |                 |               |                 |
| Function Code R500 - ISD / Other Sources - 500 Totals    | \$1,563,358.00 | \$183,644.54         | \$1,354,271.57 | \$0.00         | \$209,086.43    | 87 %          | \$1,280,703.92  |
| <b>Account Type Expense</b>                              |                |                      |                |                |                 |               |                 |
| <b>Function Code 200 - Supporting Services</b>           |                |                      |                |                |                 |               |                 |
| Sub Function Code 200 - Supporting Services              | .00            | .00                  | .00            | .00            | .00             | +++           | .00             |
| Sub Function Code 210 - Support Services-Pupil - 210     | 2,735.00       | 370.00               | 2,953.11       | .00            | (218.11)        | 108           | 2,192.50        |
| Sub Function Code 260 - Operations and Maintenance - 260 | 1,398,797.00   | 131,019.30           | 1,185,704.80   | 137,483.65     | 75,608.55       | 85            | 1,164,318.26    |
| Sub Function Code 290 - Support Services-Other - 290     | .00            | .00                  | .00            | .00            | .00             | .00           | .00             |
| Function Code 200 - Supporting Services Totals           | \$1,401,532.00 | \$131,389.30         | \$1,188,657.91 | \$137,483.65   | \$75,390.44     | 85 %          | \$1,166,510.76  |
| <b>Function Code 500-600 - Other Financing Uses</b>      |                |                      |                |                |                 |               |                 |
| Sub Function Code 500-600 - Fund Modifications - 600     | 140,153.00     | 26,365.31            | 119,314.23     | .00            | 20,838.77       | 85            | 116,671.38      |
| Function Code 500-600 - Other Financing Uses Totals      | \$140,153.00   | \$26,365.31          | \$119,314.23   | \$0.00         | \$20,838.77     | 85 %          | \$116,671.38    |
| <b>Account Type Expense</b>                              |                |                      |                |                |                 |               |                 |
| Function Code 500-600 - Other Financing Uses Totals      | \$1,541,685.00 | \$157,754.61         | \$1,307,972.14 | \$137,483.65   | \$96,229.21     | 85 %          | \$1,283,192.14  |
| Function(COA) 25 - School Lunch Fund Totals              | \$21,673.00    | \$25,889.93          | \$46,299.43    | (\$137,483.65) | \$112,857.22    | 214 %         | (\$2,478.22)    |

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Fiscal Year to Date 05/31/19



| Sub Function Code                                     | Amended Budget  | Current Month Actual | Actual FYTD     | Encumbrances | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|-------------------------------------------------------|-----------------|----------------------|-----------------|--------------|-----------------|---------------|-----------------|
| <b>Fund(COA) 30 - Debt Retirement Fund</b>            |                 |                      |                 |              |                 |               |                 |
| <b>Account Type Revenue</b>                           |                 |                      |                 |              |                 |               |                 |
| <b>Function Code R100 - Local Sources - 100</b>       |                 |                      |                 |              |                 |               |                 |
| Function Code R100 - Local Sources - 100 Totals       | 11,332,047.00   | 17,954.62            | 11,011,696.48   | .00          | 320,350.52      | 97 %          | 33,121,135.70   |
|                                                       | \$11,332,047.00 | \$17,954.62          | \$11,011,696.48 | \$0.00       | \$320,350.52    | 97 %          | \$33,121,135.70 |
| <b>Function Code R300 - State Sources - 300</b>       |                 |                      |                 |              |                 |               |                 |
| Function Code R300 - State Sources - 300 Totals       | .00             | .00                  | 199,807.75      | .00          | (199,807.75)    | +++           | 192,448.11      |
|                                                       | \$0.00          | \$0.00               | \$199,807.75    | \$0.00       | (\$199,807.75)  | +++           | \$192,448.11    |
| <b>Function Code R500 - ISD / Other Sources - 500</b> |                 |                      |                 |              |                 |               |                 |
| Function Code R500 - ISD / Other Sources - 500 Totals | .00             | .00                  | .00             | .00          | .00             | +++           | .00             |
|                                                       | \$0.00          | \$0.00               | \$0.00          | \$0.00       | \$0.00          | +++           | \$0.00          |
| <b>Function Code R600 - In from other Funds - 600</b> |                 |                      |                 |              |                 |               |                 |
| Function Code R600 - In from other Funds - 600 Totals | .00             | .00                  | .00             | .00          | .00             | +++           | .00             |
|                                                       | \$0.00          | \$0.00               | \$0.00          | \$0.00       | \$0.00          | +++           | \$0.00          |
| <b>Account Type Revenue</b>                           |                 |                      |                 |              |                 |               |                 |
| <b>Function Code 200 - Supporting Services</b>        |                 |                      |                 |              |                 |               |                 |
| Function Code 200 - Supporting Services - 250         | \$1,000.00      | .00                  | 103,811.55      | .00          | (52,811.55)     | 204 %         | 17,542.82       |
|                                                       | \$51,000.00     | \$0.00               | \$103,811.55    | \$0.00       | (\$52,811.55)   | 204 %         | \$17,542.82     |
| <b>Function Code 500-600 - Other Financing Uses</b>   |                 |                      |                 |              |                 |               |                 |
| Function Code 500 - Debt Service - 500                | 11,281,047.00   | 3,287,812.50         | 10,961,056.26   | .00          | 319,990.74      | 97 %          | 33,188,659.81   |
|                                                       | \$11,281,047.00 | \$3,287,812.50       | \$10,961,056.26 | \$0.00       | \$319,990.74    | 97 %          | \$33,188,659.81 |
| <b>Account Type Expense</b>                           |                 |                      |                 |              |                 |               |                 |
| <b>Function Code 30 - Debt Retirement Fund</b>        |                 |                      |                 |              |                 |               |                 |
| Function Code 30 - Debt Retirement Fund Totals        | \$0.00          | (\$3,269,857.88)     | \$146,636.42    | \$0.00       | (\$146,636.42)  | +++           | \$107,381.18    |

# Board Monthly Financial Report

Fiscal Year to Date 05/31/19



| Sub Function Code                                                 | Amended Budget | Current Month Actual | Actual FYTD       | Encumbrances   | Budget - Actual   | % Rec'd/Spent | Prior Year FYTD |
|-------------------------------------------------------------------|----------------|----------------------|-------------------|----------------|-------------------|---------------|-----------------|
| <b>Fund(COA) 47 - 2017 Capital Projects Fund</b>                  |                |                      |                   |                |                   |               |                 |
| <b>Account Type Revenue</b>                                       |                |                      |                   |                |                   |               |                 |
| <b>Function Code R100 - Local Sources - 100</b>                   |                |                      |                   |                |                   |               |                 |
| Function Code R100 - Local Sources - 100 Totals                   | .00            | 43,272.14            | 502,111.10        | .00            | (502,111.10)      | +++           | 54,291,574.30   |
| Account Type Revenue Totals                                       | \$0.00         | \$43,272.14          | \$502,111.10      | \$0.00         | (\$502,111.10)    | +++           | \$54,291,574.30 |
| <b>Account Type Expense</b>                                       |                |                      |                   |                |                   |               |                 |
| <b>Function Code 200 - Supporting Services</b>                    |                |                      |                   |                |                   |               |                 |
| Sub Function Code 230 - Support Services-Administration - 230     | .00            | .00                  | .00               | .00            | .00               | +++           | 19,077.60       |
| Sub Function Code 250 - Support Services-Business - 250           | .00            | 866.33               | 8,758.62          | .00            | (8,758.62)        | +++           | 198,852.68      |
| Sub Function Code 260 - Operations and Maintenance - 260          | .00            | .00                  | 1,337.00          | .00            | (1,337.00)        | +++           | 9,765.00        |
| Sub Function Code 270 - Pupil Transportation - 270                | .00            | .00                  | 88,400.00         | .00            | (88,400.00)       | +++           | .00             |
| Sub Function Code 280 - Support Services-Central - 280            | .00            | 2,900.00             | 434,016.37        | 265,976.40     | (699,992.77)      | +++           | 610,555.00      |
| Function Code 200 - Supporting Services Totals                    | \$0.00         | \$3,766.33           | \$532,511.99      | \$265,976.40   | (\$798,488.39)    | +++           | \$838,250.28    |
| <b>Function Code 400 - Government Agencies &amp; Prior Period</b> |                |                      |                   |                |                   |               |                 |
| Sub Function Code 400 - Other Government Agencies - 400           | .00            | 906,203.51           | 27,033,514.51     | 5,207.02       | (27,038,721.53)   | +++           | 5,108,402.84    |
| Function Code 400 - Government Agencies & Prior Period Totals     | \$0.00         | \$906,203.51         | \$27,033,514.51   | \$5,207.02     | (\$27,038,721.53) | +++           | \$5,108,402.84  |
| <b>Function Code 500-500 - Other Financing Uses</b>               |                |                      |                   |                |                   |               |                 |
| Sub Function Code 500 - Debt Service - 500                        | .00            | .00                  | .00               | .00            | .00               | +++           | .00             |
| Function Code 500-500 - Other Financing Uses Totals               | \$0.00         | \$0.00               | \$0.00            | \$0.00         | \$0.00            | +++           | \$0.00          |
| <b>Account Type Expense Totals</b>                                |                |                      |                   |                |                   |               |                 |
| Function Code 47 - 2017 Capital Projects Fund Totals              | \$0.00         | (\$866,697.70)       | (\$27,063,915.40) | (\$271,183.42) | \$27,335,098.82   | +++           | \$48,344,921.18 |

# Board Monthly Financial Report

Fiscal Year to Date 05/31/19



| Sub Function Code                                             | Amended Budget  | Current Month Actual | Actual FYTD       | Encumbrances   | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|---------------------------------------------------------------|-----------------|----------------------|-------------------|----------------|-----------------|---------------|-----------------|
| <b>(Fund/COA) 48 - 2008 Capital Projects Fund</b>             |                 |                      |                   |                |                 |               |                 |
| <b>Account Type Revenue</b>                                   |                 |                      |                   |                |                 |               |                 |
| Function Code R100 - Local Sources - 100                      |                 |                      |                   |                |                 |               |                 |
| Function Code R100 - Local Sources - 100 Totals               | 2,463,606.00    | .00                  | .00               | .00            | 2,463,606.00    | 0 %           | 134,739.27      |
| Function Code R500 - ISD / Other Sources - 500                | \$2,463,606.00  | \$0.00               | \$0.00            | \$0.00         | \$2,463,606.00  | 0 %           | \$134,739.27    |
| Function Code R500 - ISD / Other Sources - 500 Totals         | 47,890,000.00   | .00                  | .00               | .00            | 47,890,000.00   | 0 %           | .00             |
| Account Type Revenue Totals                                   | \$47,890,000.00 | \$0.00               | \$0.00            | \$0.00         | \$47,890,000.00 | 0 %           | \$0.00          |
| Account Type Expense                                          | \$50,353,606.00 | \$0.00               | \$0.00            | \$0.00         | \$50,353,606.00 | 0 %           | \$134,739.27    |
| Function Code 200 - Supporting Services                       |                 |                      |                   |                |                 |               |                 |
| Function Code 200 - Supporting Services Totals                | 441,844.00      | .00                  | .00               | .00            | 441,844.00      | 0             | .00             |
| Sub Function Code 250 - Support Services-Business - 250       | .00             | .00                  | .00               | .00            | .00             | +++           | .00             |
| Sub Function Code 260 - Operations and Maintenance - 260      | 6,162,000.00    | .00                  | .00               | .00            | 6,162,000.00    | 0             | 366,610.00      |
| Sub Function Code 270 - Pupil Transportation - 270            | 10,219,490.00   | .00                  | .00               | .00            | 10,219,490.00   | 0             | 513,800.80      |
| Sub Function Code 280 - Support Services-Central - 280        | \$16,823,334.00 | \$0.00               | \$0.00            | \$0.00         | \$16,823,334.00 | 0 %           | \$880,410.80    |
| Function Code 400 - Government Agencies & Prior Period        |                 |                      |                   |                |                 |               |                 |
| Function Code 400 - Government Agencies & Prior Period Totals | 33,254,447.00   | .00                  | .00               | .00            | 33,254,447.00   | 0             | 186,406.14      |
| Function Code 400 - Government Agencies & Prior Period Totals | \$33,254,447.00 | \$0.00               | \$0.00            | \$0.00         | \$33,254,447.00 | 0 %           | \$186,406.14    |
| Function Code 500-600 - Other Financing Uses                  |                 |                      |                   |                |                 |               |                 |
| Function Code 500 - Debt Service - 500                        |                 |                      |                   |                |                 |               |                 |
| Function Code 500-600 - Other Financing Uses Totals           | 275,825.00      | .00                  | .00               | .00            | 275,825.00      | 0             | .00             |
| Function Code 500-600 - Other Financing Uses Totals           | \$275,825.00    | \$0.00               | \$0.00            | \$0.00         | \$275,825.00    | 0 %           | \$0.00          |
| Account Type Expense Totals                                   | \$50,353,606.00 | \$0.00               | \$0.00            | \$0.00         | \$50,353,606.00 | 0 %           | \$1,066,816.94  |
| Function/COA 48 - 2008 Capital Projects Fund Totals           | \$0.00          | \$0.00               | \$0.00            | \$0.00         | \$0.00          | +++           | (\$932,077.67)  |
| Grand Totals                                                  | \$363,772.00    | (\$3,792,110.02)     | (\$28,774,967.76) | (\$682,427.84) | \$29,821,167.80 | -7.910 %      | \$45,706,862.14 |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                                                 | Amended Budget        | Current Month Actual | Actual FYTD           | Encumbrances       | Budget - Actual     | % Received / % Spent | Prior Year Total      | Facility(COA) Code                                                                 |
|------------------------------------------------------------------------------------|-----------------------|----------------------|-----------------------|--------------------|---------------------|----------------------|-----------------------|------------------------------------------------------------------------------------|
| <b>Function(COA) 11 - General Fund</b>                                             |                       |                      |                       |                    |                     |                      |                       |                                                                                    |
| <b>Facility(COA) 00000 - District</b>                                              |                       |                      |                       |                    |                     |                      |                       |                                                                                    |
| Function(COA) 1122 - Special Education Instruction                                 | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1122 - Special Education Instruction                                 |
| Function(COA) 1125 - Compensatory Education                                        | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1125 - Compensatory Education                                        |
| Function(COA) 1127 - Career Education                                              | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1127 - Career Education                                              |
| Function(COA) 1213 - Health Services                                               | 111,272.00            | 8,067.52             | 99,771.32             | .00                | 11,500.68           | 90                   | 102,119.01            | Function(COA) 1213 - Health Services                                               |
| Function(COA) 1219 - Other Pupil Support                                           | .00                   | 250.71               | 666.21                | .00                | (666.21)            | 0                    | 5,831.01              | Function(COA) 1219 - Other Pupil Support                                           |
| Function(COA) 1221 - Improvement of Instruction                                    | 771,708.00            | 65,502.93            | 610,396.53            | 16,348.66          | 144,962.81          | 81                   | 405,996.48            | Function(COA) 1221 - Improvement of Instruction                                    |
| Function(COA) 1225 - Technology                                                    | 828,841.00            | 42,615.25            | 791,203.53            | 3,947.00           | 33,690.47           | 96                   | 739,715.70            | Function(COA) 1225 - Technology                                                    |
| Function(COA) 1226 - Program Direction/Sp Ed                                       | 225,637.00            | 17,397.89            | 206,891.93            | .00                | 18,745.07           | 92                   | 203,900.98            | Function(COA) 1226 - Program Direction/Sp Ed                                       |
| Function(COA) 1227 - Academic Student Assessment                                   | 3,950.00              | .00                  | .00                   | 3,950.00           | .00                 | 100                  | 28,272.50             | Function(COA) 1227 - Academic Student Assessment                                   |
| Function(COA) 1229 - Other Programs/Consortium                                     | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1229 - Other Programs/Consortium                                     |
| Function(COA) 1231 - Board of Education                                            | 108,502.00            | 11,360.26            | 92,480.10             | .00                | 16,021.90           | 85                   | 149,125.77            | Function(COA) 1231 - Board of Education                                            |
| Function(COA) 1232 - Executive Administration                                      | 505,078.00            | 26,377.03            | 389,456.97            | 106.50             | 115,514.53          | 77                   | 523,092.97            | Function(COA) 1232 - Executive Administration                                      |
| Function(COA) 1252 - Fiscal Services                                               | 641,183.00            | 43,127.11            | 570,561.86            | .00                | 70,621.14           | 89                   | 548,278.80            | Function(COA) 1252 - Fiscal Services                                               |
| Function(COA) 1259 - Other Business Services                                       | 37,272.00             | 6,443.61             | 47,723.52             | .00                | (10,451.52)         | 128                  | 16,989.84             | Function(COA) 1259 - Other Business Services                                       |
| Function(COA) 1261 - Operating Buildings Services                                  | 985,780.00            | 92,193.44            | 733,319.90            | 1,336.00           | 251,124.10          | 75                   | 797,230.12            | Function(COA) 1261 - Operating Buildings Services                                  |
| Function(COA) 1266 - Security Services                                             | 97,656.00             | 13,387.50            | 151,244.00            | 13,387.50          | (66,975.50)         | 169                  | 76,358.52             | Function(COA) 1266 - Security Services                                             |
| Function(COA) 1281 - Planning, Research, Development, and Evaluation               | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1281 - Planning, Research, Development, and Evaluation               |
| Function(COA) 1282 - Communication Services                                        | 14,150.00             | 24,466.80            | 39,955.39             | .00                | (25,805.39)         | 282                  | 3,032.30              | Function(COA) 1282 - Communication Services                                        |
| Function(COA) 1283 - Staff/Personnel Services                                      | 300,354.00            | 19,281.00            | 289,268.93            | .00                | 11,065.07           | 96                   | 252,091.87            | Function(COA) 1283 - Staff/Personnel Services                                      |
| Function(COA) 1284 - Non-Instructional Technology Services                         | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1284 - Non-Instructional Technology Services                         |
| Function(COA) 1321 - Community Recreation                                          | 250,564.00            | 19,966.08            | 173,438.10            | 20,776.51          | 56,349.39           | 78                   | 251,447.89            | Function(COA) 1321 - Community Recreation                                          |
| Function(COA) 1371 - Non-Public School Pupils                                      | 14,275.00             | .00                  | 1,959.76              | .00                | 12,315.24           | 14                   | .00                   | Function(COA) 1371 - Non-Public School Pupils                                      |
| Function(COA) 1391 - Other Community Services                                      | (12.00)               | .00                  | .00                   | .00                | (12.00)             | 0                    | .00                   | Function(COA) 1391 - Other Community Services                                      |
| Function(COA) 1411 - Payments to Other Public Schools Within the State of Michigan | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1411 - Payments to Other Public Schools Within the State of Michigan |
| Function(COA) 1455 - Building Acquisition                                          | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1455 - Building Acquisition                                          |
| Function(COA) 1492 - Adjustments to Prior Period Revenue Accounts                  | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1492 - Adjustments to Prior Period Revenue Accounts                  |
| Function(COA) 1611 - Transfer Out to GF                                            | 15,742.00             | .00                  | .00                   | .00                | 15,742.00           | 0                    | .00                   | Function(COA) 1611 - Transfer Out to GF                                            |
| Function(COA) 1623 - Transfer to Ath/Comm Ed                                       | 512,850.00            | 147,464.97           | 512,850.00            | .00                | .00                 | 100                  | 450,000.00            | Function(COA) 1623 - Transfer to Ath/Comm Ed                                       |
| <b>Facility(COA) 00000 - District Totals</b>                                       | <b>\$5,424,802.00</b> | <b>\$537,902.10</b>  | <b>\$4,711,186.05</b> | <b>\$59,852.17</b> | <b>\$653,761.78</b> | <b>88 %</b>          | <b>\$4,553,483.76</b> |                                                                                    |
| <b>Function(COA) 00214 - Wylie</b>                                                 |                       |                      |                       |                    |                     |                      |                       |                                                                                    |
| Function(COA) 1111 - Elementary Instruction                                        | 2,542,642.00          | 216,405.55           | 1,983,801.17          | 1,535.90           | 557,304.93          | 78                   | 1,972,131.84          | Function(COA) 1111 - Elementary Instruction                                        |
| Function(COA) 1122 - Special Education Instruction                                 | 522,321.00            | 44,186.64            | 417,795.66            | .00                | 104,525.14          | 80                   | 534,989.70            | Function(COA) 1122 - Special Education Instruction                                 |
| Function(COA) 1125 - Compensatory Education                                        | 158,800.00            | 11,113.92            | 108,309.26            | .00                | 50,490.74           | 68                   | 74,895.91             | Function(COA) 1125 - Compensatory Education                                        |
| Function(COA) 1212 - Guidance Services                                             | 126,957.00            | 9,437.23             | 98,010.24             | .00                | 28,946.76           | 77                   | 97,458.15             | Function(COA) 1212 - Guidance Services                                             |
| Function(COA) 1214 - Psychological Services                                        | 50,054.00             | 3,734.98             | 38,604.16             | .00                | 11,449.84           | 77                   | 36,246.05             | Function(COA) 1214 - Psychological Services                                        |
| Function(COA) 1215 - Speech Services                                               | 123,794.00            | 9,199.96             | 95,262.94             | .00                | 28,531.06           | 77                   | 92,606.42             | Function(COA) 1215 - Speech Services                                               |
| Function(COA) 1216 - Social Work Services                                          | 85,293.00             | 6,379.09             | 65,681.11             | .00                | 19,611.89           | 77                   | 62,907.27             | Function(COA) 1216 - Social Work Services                                          |
| Function(COA) 1218 - Teacher Consultant                                            | 57,711.00             | 4,336.81             | 44,874.91             | .00                | 12,836.09           | 78                   | 61,921.43             | Function(COA) 1218 - Teacher Consultant                                            |
| Function(COA) 1219 - Other Pupil Support                                           | 14,286.00             | 1,036.35             | 10,234.38             | .00                | 4,051.61            | 72                   | 11,331.60             | Function(COA) 1219 - Other Pupil Support                                           |
| Function(COA) 1221 - Improvement of Instruction                                    | .00                   | .00                  | .00                   | .00                | .00                 | 0                    | .00                   | Function(COA) 1221 - Improvement of Instruction                                    |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                 | Amended Budget        | Current Month Actual | Actual FYTD           | Encumbrances      | Budget - Actual       | % Received / % Spent | Prior Year Total      | Facility(COA) Code                                 |
|----------------------------------------------------|-----------------------|----------------------|-----------------------|-------------------|-----------------------|----------------------|-----------------------|----------------------------------------------------|
| Function(COA) 1222 - Educational Media Services    | 96,185.00             | 7,171.01             | 74,235.40             | .00               | 21,949.60             | 77                   | 70,403.66             | Function(COA) 1222 - Educational Media Services    |
| Function(COA) 1241 - Office of the Principal       | 276,972.00            | 21,515.23            | 247,620.06            | .00               | 29,351.94             | 89                   | 233,158.38            | Function(COA) 1241 - Office of the Principal       |
| Function(COA) 1331 - Community Activities          | 100.00                | .00                  | .00                   | .00               | 100.00                | 0                    | .00                   | Function(COA) 1331 - Community Activities          |
| <b>Facility(COA) 00214 - Wylie Totals</b>          | <b>\$4,055,115.00</b> | <b>\$334,516.77</b>  | <b>\$3,184,429.50</b> | <b>\$1,535.90</b> | <b>\$869,149.60</b>   | <b>79 %</b>          | <b>\$3,248,050.41</b> |                                                    |
| <b>Facility(COA) 00913 - High School</b>           |                       |                      |                       |                   |                       |                      |                       |                                                    |
| Function(COA) 1113 - High School Instruction       | 6,545,661.00          | 558,473.12           | 5,190,817.62          | 3,537.09          | 1,351,306.29          | 79                   | 5,010,656.07          | Function(COA) 1113 - High School Instruction       |
| Function(COA) 1119 - Summer School Instruction     | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | .00                   | Function(COA) 1119 - Summer School Instruction     |
| Function(COA) 1122 - Special Education Instruction | 811,325.00            | 66,526.03            | 655,061.30            | .00               | 156,263.70            | 81                   | 528,614.70            | Function(COA) 1122 - Special Education Instruction |
| Function(COA) 1125 - Compensatory Education        | 33,250.00             | 2,367.83             | 26,357.54             | .00               | 6,892.46              | 79                   | 21,867.38             | Function(COA) 1125 - Compensatory Education        |
| Function(COA) 1127 - Career Education              | 319,132.00            | 103,748.71           | 281,059.17            | .00               | 38,072.83             | 88                   | 181,140.84            | Function(COA) 1127 - Career Education              |
| Function(COA) 1212 - Guidance Services             | 479,621.00            | 34,432.25            | 372,157.43            | .00               | 107,463.57            | 78                   | 453,443.50            | Function(COA) 1212 - Guidance Services             |
| Function(COA) 1213 - Health Services               | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | .00                   | Function(COA) 1213 - Health Services               |
| Function(COA) 1214 - Psychological Services        | 63,550.00             | 4,791.46             | 49,788.69             | .00               | 13,761.31             | 78                   | 49,556.59             | Function(COA) 1214 - Psychological Services        |
| Function(COA) 1215 - Speech Services               | 122,735.00            | 9,599.57             | 96,431.97             | .00               | 26,303.03             | 79                   | 63,282.41             | Function(COA) 1215 - Speech Services               |
| Function(COA) 1216 - Social Work Services          | 123,535.00            | 9,204.98             | 95,642.73             | .00               | 27,892.27             | 77                   | 95,176.50             | Function(COA) 1216 - Social Work Services          |
| Function(COA) 1218 - Teacher Consultant            | 485,727.00            | 40,561.91            | 394,478.92            | .00               | 91,248.08             | 81                   | 301,390.26            | Function(COA) 1218 - Teacher Consultant            |
| Function(COA) 1219 - Other Pupil Support           | 159,750.00            | 13,981.12            | 127,688.95            | .00               | 32,061.05             | 80                   | 111,456.66            | Function(COA) 1219 - Other Pupil Support           |
| Function(COA) 1221 - Improvement of Instruction    | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | .00                   | Function(COA) 1221 - Improvement of Instruction    |
| Function(COA) 1222 - Educational Media Services    | 77,531.00             | 6,295.90             | 59,857.27             | .00               | 17,673.73             | 77                   | 58,952.35             | Function(COA) 1222 - Educational Media Services    |
| Function(COA) 1241 - Office of the Principal       | 755,627.00            | 55,769.66            | 666,317.04            | .00               | 89,309.96             | 88                   | 651,859.34            | Function(COA) 1241 - Office of the Principal       |
| Function(COA) 1249 - Other School Admin            | 10,000.00             | 1,091.06             | 3,513.57              | 5,686.77          | 789.66                | 92                   | 3,874.83              | Function(COA) 1249 - Other School Admin            |
| Function(COA) 1271 - Pupil Transportation Services | 1,200.00              | .00                  | .00                   | .00               | 1,200.00              | 0                    | 2,235.32              | Function(COA) 1271 - Pupil Transportation Services |
| <b>Facility(COA) 00913 - High School Totals</b>    | <b>\$9,988,644.00</b> | <b>\$906,843.60</b>  | <b>\$8,019,172.20</b> | <b>\$9,223.86</b> | <b>\$1,960,247.94</b> | <b>80 %</b>          | <b>\$7,533,506.85</b> |                                                    |
| <b>Facility(COA) 02949 - Alternative Ed</b>        |                       |                      |                       |                   |                       |                      |                       |                                                    |
| Function(COA) 1111 - Elementary Instruction        | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | .00                   | Function(COA) 1111 - Elementary Instruction        |
| Function(COA) 1112 - Middle School Instruction     | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | .00                   | Function(COA) 1112 - Middle School Instruction     |
| Function(COA) 1113 - High School Instruction       | 121,731.00            | 10,864.58            | 113,340.29            | .00               | 8,390.71              | 93                   | 81,239.88             | Function(COA) 1113 - High School Instruction       |
| Function(COA) 1125 - Compensatory Education        | 30,986.00             | 38.01                | 191.42                | .00               | 30,794.58             | 1                    | 30,490.00             | Function(COA) 1125 - Compensatory Education        |
| Function(COA) 1216 - Social Work Services          | 64,618.00             | 5,374.79             | 50,638.25             | .00               | 13,979.75             | 78                   | .00                   | Function(COA) 1216 - Social Work Services          |
| Function(COA) 1218 - Teacher Consultant            | 40,914.00             | 2,715.76             | 31,483.51             | .00               | 9,430.49              | 77                   | 61,246.65             | Function(COA) 1218 - Teacher Consultant            |
| Function(COA) 1226 - Program Director/Sp Ed        | .00                   | .00                  | .00                   | .00               | .00                   | 0                    | 1,461.83              | Function(COA) 1226 - Program Director/Sp Ed        |
| Function(COA) 1241 - Office of the Principal       | 8,051.00              | 56.93                | 7,956.49              | .00               | 92.51                 | 99                   | 7,297.80              | Function(COA) 1241 - Office of the Principal       |
| <b>Facility(COA) 02949 - Alternative Ed Totals</b> | <b>\$266,300.00</b>   | <b>\$19,050.07</b>   | <b>\$203,611.96</b>   | <b>\$0.00</b>     | <b>\$62,688.04</b>    | <b>76 %</b>          | <b>\$181,736.16</b>   |                                                    |
| <b>Facility(COA) 03354 - Old Bates Bldg</b>        |                       |                      |                       |                   |                       |                      |                       |                                                    |
| Function(COA) 1111 - Elementary Instruction        | 37,695.00             | 257.00               | 19,227.40             | .00               | 18,467.60             | 51                   | .00                   | Function(COA) 1111 - Elementary Instruction        |
| Function(COA) 1241 - Office of the Principal       | 19,354.00             | 1,654.82             | 16,504.02             | .00               | 2,859.98              | 85                   | .00                   | Function(COA) 1241 - Office of the Principal       |
| <b>Facility(COA) 03354 - Old Bates Bldg Totals</b> | <b>\$57,049.00</b>    | <b>\$1,911.82</b>    | <b>\$35,731.42</b>    | <b>\$0.00</b>     | <b>\$21,327.58</b>    | <b>63 %</b>          | <b>\$0.00</b>         |                                                    |
| <b>Facility(COA) 04609 - Creekside</b>             |                       |                      |                       |                   |                       |                      |                       |                                                    |
| Function(COA) 1111 - Elementary Instruction        | 3,176,288.00          | 262,631.73           | 2,455,149.03          | 496.15            | 720,642.82            | 77                   | 2,435,976.65          | Function(COA) 1111 - Elementary Instruction        |
| Function(COA) 1122 - Special Education Instruction | 725,079.00            | 70,620.85            | 597,013.46            | 212.74            | 127,852.80            | 82                   | 475,826.99            | Function(COA) 1122 - Special Education Instruction |
| Function(COA) 1125 - Compensatory Education        | 19,704.00             | 301.85               | 3,320.35              | .00               | 16,383.65             | 17                   | .00                   | Function(COA) 1125 - Compensatory Education        |
| Function(COA) 1212 - Guidance Services             | 119,938.00            | 8,892.53             | 92,127.54             | .00               | 27,810.46             | 77                   | 87,776.04             | Function(COA) 1212 - Guidance Services             |
| Function(COA) 1214 - Psychological Services        | 37,726.00             | 2,826.32             | 29,212.43             | .00               | 8,512.71              | 77                   | 27,521.71             | Function(COA) 1214 - Psychological Services        |
| Function(COA) 1215 - Speech Services               | 166,092.00            | 15,350.23            | 150,695.64            | .00               | 15,396.36             | 91                   | 92,964.62             | Function(COA) 1215 - Speech Services               |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                 | Amended Budget | Current Month Actual | Actual FYTD    | Encumbrances | Budget - Actual | % Received / % Spent | Prior Year Total | Facility(COA) Code                                 |
|----------------------------------------------------|----------------|----------------------|----------------|--------------|-----------------|----------------------|------------------|----------------------------------------------------|
| Function(COA) 1216 - Social Work Services          | 123,061.00     | 9,154.91             | 95,086.38      | .00          | 27,974.62       | 77                   | 94,616.16        | Function(COA) 1216 - Social Work Services          |
| Function(COA) 1218 - Teacher Consultant            | 115,869.00     | 8,431.95             | 99,391.45      | .00          | 16,477.55       | 86                   | 110,287.83       | Function(COA) 1218 - Teacher Consultant            |
| Function(COA) 1219 - Other Pupil Support           | 13,860.00      | 1,000.13             | 5,998.66       | .00          | 7,861.34        | 43                   | 9,633.69         | Function(COA) 1219 - Other Pupil Support           |
| Function(COA) 1221 - Improvement of Instruction    | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1221 - Improvement of Instruction    |
| Function(COA) 1222 - Educational Media Services    | 103,624.00     | 7,794.27             | 80,622.84      | .00          | 23,001.16       | 78                   | 76,459.23        | Function(COA) 1222 - Educational Media Services    |
| Function(COA) 1241 - Office of the Principal       | 355,389.00     | 27,511.10            | 315,244.79     | .00          | 40,144.21       | 89                   | 249,038.20       | Function(COA) 1241 - Office of the Principal       |
| Facility(COA) 04609 - Creekside Totals             | \$4,956,630.00 | \$414,515.87         | \$3,923,862.57 | \$708.89     | \$1,032,058.54  | 79 %                 | \$3,660,103.12   |                                                    |
| Function(COA) 06147 - WISD Hightpt Instruction     | 176,660.00     | .00                  | .00            | .00          | 176,660.00      | 0                    | .00              | Function(COA) 1122 - Special Education Instruction |
| Facility(COA) 06147 - WISD Hightpt Totals          | \$176,660.00   | \$0.00               | \$0.00         | \$0.00       | \$176,660.00    | 0 %                  | \$0.00           |                                                    |
| Function(COA) 08039 - Mill Creek Instruction       | 3,302,158.00   | 282,573.00           | 2,591,898.34   | 479.30       | 719,980.36      | 78                   | 2,595,072.12     | Function(COA) 1112 - Middle School Instruction     |
| Function(COA) 1122 - Special Education Instruction | 588,482.00     | 47,108.67            | 447,867.30     | .00          | 140,614.70      | 76                   | 461,443.01       | Function(COA) 1122 - Special Education Instruction |
| Function(COA) 1125 - Compensatory Education        | .00            | .00                  | .00            | .00          | .00             | 0                    | 8,446.34         | Function(COA) 1125 - Compensatory Education        |
| Function(COA) 1212 - Guidance Services             | 215,647.00     | 18,671.73            | 187,640.24     | .00          | 28,006.76       | 87                   | 183,542.39       | Function(COA) 1212 - Guidance Services             |
| Function(COA) 1214 - Psychological Services        | 63,479.00      | 4,791.47             | 49,788.50      | .00          | 13,690.50       | 78                   | 49,556.16        | Function(COA) 1214 - Psychological Services        |
| Function(COA) 1215 - Speech Services               | 74,696.00      | 5,786.50             | 58,895.71      | .00          | 15,800.29       | 79                   | 50,356.39        | Function(COA) 1215 - Speech Services               |
| Function(COA) 1216 - Social Work Services          | 76,231.00      | 5,369.33             | 59,867.38      | .00          | 16,363.62       | 79                   | 99,611.83        | Function(COA) 1216 - Social Work Services          |
| Function(COA) 1218 - Teacher Consultant            | 60,078.00      | 3,978.62             | 45,862.44      | .00          | 14,215.56       | 76                   | 90,240.55        | Function(COA) 1218 - Teacher Consultant            |
| Function(COA) 1219 - Other Pupil Support           | 29,287.00      | 2,736.33             | 22,539.75      | .00          | 6,747.25        | 77                   | 27,551.17        | Function(COA) 1219 - Other Pupil Support           |
| Function(COA) 1221 - Improvement of Instruction    | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1221 - Improvement of Instruction    |
| Function(COA) 1222 - Educational Media Services    | 78,753.00      | 6,606.99             | 63,587.51      | .00          | 15,165.49       | 81                   | 60,945.73        | Function(COA) 1222 - Educational Media Services    |
| Function(COA) 1241 - Office of the Principal       | 476,947.00     | 34,839.30            | 423,676.69     | .00          | 53,270.31       | 89                   | 415,584.83       | Function(COA) 1241 - Office of the Principal       |
| Facility(COA) 08039 - Mill Creek Totals            | \$4,965,758.00 | \$412,461.94         | \$3,941,423.86 | \$479.30     | \$1,023,854.84  | 79 %                 | \$4,042,350.52   |                                                    |
| Function(COA) 08040 - Anchor Instruction           | 2,842,147.00   | 223,387.17           | 2,192,472.95   | .65          | 649,673.40      | 77                   | 2,030,097.20     | Function(COA) 1111 - Elementary Instruction        |
| Function(COA) 1122 - Special Education Instruction | 745,232.00     | 99,532.97            | 680,586.88     | .00          | 64,645.12       | 91                   | 624,727.40       | Function(COA) 1122 - Special Education Instruction |
| Function(COA) 1125 - Compensatory Education        | 22,739.00      | 4,512.10             | 46,790.28      | .00          | (24,051.28)     | 206                  | 49,868.86        | Function(COA) 1125 - Compensatory Education        |
| Function(COA) 1212 - Guidance Services             | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1212 - Guidance Services             |
| Function(COA) 1213 - Health Services               | 199,149.00     | 18,329.30            | 154,494.43     | .00          | 23,504.77       | 88                   | 153,967.64       | Function(COA) 1213 - Health Services               |
| Function(COA) 1214 - Psychological Services        | 55,824.00      | 3,734.93             | 38,603.57      | .00          | 17,220.43       | 69                   | 37,651.86        | Function(COA) 1214 - Psychological Services        |
| Function(COA) 1215 - Speech Services               | 235,303.00     | 14,936.27            | 153,062.30     | .00          | 61,972.70       | 74                   | 298,976.30       | Function(COA) 1215 - Speech Services               |
| Function(COA) 1216 - Social Work Services          | 82,154.00      | 5,285.76             | 63,257.19      | .00          | 18,896.81       | 77                   | 63,862.70        | Function(COA) 1216 - Social Work Services          |
| Function(COA) 1218 - Teacher Consultant            | 84,477.00      | 7,059.63             | 84,076.00      | .00          | 17,400.98       | 79                   | 97,000.06        | Function(COA) 1218 - Teacher Consultant            |
| Function(COA) 1219 - Other Pupil Support           | 13,840.00      | 2,441.28             | 7,319.77       | .00          | 6,520.23        | 53                   | 1,704.96         | Function(COA) 1219 - Other Pupil Support           |
| Function(COA) 1221 - Improvement of Instruction    | 6,000.00       | 640.49               | 6,599.36       | .00          | (599.36)        | 110                  | 9,345.71         | Function(COA) 1221 - Improvement of Instruction    |
| Function(COA) 1222 - Educational Media Services    | 132,825.00     | 9,890.15             | 102,724.28     | .00          | 30,100.72       | 77                   | 102,620.36       | Function(COA) 1222 - Educational Media Services    |
| Function(COA) 1225 - Technology                    | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1225 - Technology                    |
| Function(COA) 1227 - Academic Student Assessment   | 5,000.00       | 765.19               | 5,346.76       | .00          | (346.76)        | 107                  | 5,486.82         | Function(COA) 1227 - Academic Student Assessment   |
| Function(COA) 1241 - Office of the Principal       | 298,617.00     | 20,472.67            | 259,090.77     | .00          | 39,526.23       | 87                   | 261,909.20       | Function(COA) 1241 - Office of the Principal       |
| Function(COA) 1331 - Community Activities          | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1331 - Community Activities          |
| Function(COA) 1351 - Care of Children              | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1351 - Care of Children              |
| Function(COA) 1391 - Other Community Services      | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1391 - Other Community Services      |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                 | Amended Budget  | Current Month Actual | Actual FYTD     | Encumbrances | Budget - Actual | % Received / % Spent | Prior Year Total | Facility(COA) Code                                 | Services |
|----------------------------------------------------|-----------------|----------------------|-----------------|--------------|-----------------|----------------------|------------------|----------------------------------------------------|----------|
| <b>Facility(COA) 08040 - Anchor Totals</b>         |                 |                      |                 |              |                 |                      |                  |                                                    |          |
|                                                    | \$4,723,307.00  | \$410,987.91         | \$3,777,424.56  | \$41,418.45  | \$904,463.99    | 81 %                 | \$3,737,219.07   |                                                    |          |
| <b>Facility(COA) 08989 - Beacon</b>                |                 |                      |                 |              |                 |                      |                  |                                                    |          |
| Function(COA) 1111 - Elementary Instruction        | 2,195,682.00    | 185,908.11           | 1,734,050.11    | 500.00       | 461,131.89      | 79                   | 1,676,520.43     | Function(COA) 1111 - Elementary Instruction        |          |
| Function(COA) 1122 - Special Education Instruction | 215,404.00      | 23,091.62            | 184,074.57      | .00          | 31,329.43       | 85                   | 167,113.94       | Function(COA) 1122 - Special Education Instruction |          |
| Function(COA) 1125 - Compensatory Education        | 114,655.00      | 12,363.58            | 90,009.44       | .00          | 24,646.56       | 79                   | 50,028.35        | Function(COA) 1125 - Compensatory Education        |          |
| Function(COA) 1212 - Guidance Services             | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1212 - Guidance Services             |          |
| Function(COA) 1214 - Psychological Services        | 37,725.00       | 2,826.28             | 29,211.94       | .00          | 8,514.06        | 77                   | 27,521.32        | Function(COA) 1214 - Psychological Services        |          |
| Function(COA) 1215 - Speech Services               | 77,275.00       | 5,425.14             | 59,811.64       | .00          | 17,463.36       | 77                   | 93,367.06        | Function(COA) 1215 - Speech Services               |          |
| Function(COA) 1216 - Social Work Services          | 74,660.00       | 5,339.79             | 58,967.07       | .00          | 15,692.93       | 79                   | 93,334.48        | Function(COA) 1216 - Social Work Services          |          |
| Function(COA) 1218 - Teacher Consultant            | 78,908.00       | 5,889.64             | 61,134.70       | .00          | 17,773.30       | 77                   | 65,069.71        | Function(COA) 1218 - Teacher Consultant            |          |
| Function(COA) 1219 - Other Pupil Support           | 6,940.00        | 902.07               | 6,417.18        | .00          | 522.82          | 92                   | 6,607.69         | Function(COA) 1219 - Other Pupil Support           |          |
| Function(COA) 1221 - Improvement of Instruction    | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1221 - Improvement of Instruction    |          |
| Function(COA) 1222 - Educational Media Services    | 84,477.00       | 6,338.68             | 65,879.52       | .00          | 18,597.48       | 78                   | 64,756.30        | Function(COA) 1222 - Educational Media Services    |          |
| Function(COA) 1241 - Office of the Principal       | 267,979.00      | 20,665.29            | 237,500.73      | .00          | 30,478.27       | 89                   | 225,684.79       | Function(COA) 1241 - Office of the Principal       |          |
| Function(COA) 1271 - Pupil Transportation Services | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1271 - Pupil Transportation Services |          |
| Function(COA) 1331 - Community Activities          | 100.00          | .00                  | .00             | .00          | 100.00          | 0                    | .00              | Function(COA) 1331 - Community Activities          |          |
| Function(COA) 1351 - Care of Children              | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1351 - Care of Children              |          |
| <b>Facility(COA) 08989 - Beacon Totals</b>         |                 |                      |                 |              |                 |                      |                  |                                                    |          |
|                                                    | \$3,153,805.00  | \$268,750.21         | \$2,527,056.90  | \$500.00     | \$626,248.10    | 80 %                 | \$2,470,004.07   |                                                    |          |
| <b>Facility(COA) 09078 - Transportation</b>        |                 |                      |                 |              |                 |                      |                  |                                                    |          |
| Function(COA) 1261 - Operating Buildings           | 13,620.00       | 1,725.23             | 14,822.00       | 94.75        | (1,296.76)      | 110                  | 9,882.07         | Function(COA) 1261 - Operating Buildings           |          |
| Function(COA) 1271 - Pupil Transportation Services | 1,552,975.00    | 123,881.18           | 1,323,457.18    | 11,344.85    | 218,172.97      | 86                   | 1,320,697.59     | Function(COA) 1271 - Pupil Transportation Services |          |
| <b>Facility(COA) 09078 - Transportation Totals</b> |                 |                      |                 |              |                 |                      |                  |                                                    |          |
|                                                    | \$1,566,595.00  | \$125,606.41         | \$1,338,279.18  | \$11,439.61  | \$216,876.21    | 86 %                 | \$1,330,579.66   |                                                    |          |
| <b>Facility(COA) 09079 - B&amp;G</b>               |                 |                      |                 |              |                 |                      |                  |                                                    |          |
| Function(COA) 1261 - Operating Buildings           | 2,579,832.00    | 190,214.15           | 2,079,715.99    | 111,515.97   | 388,600.04      | 85                   | 2,077,761.37     | Function(COA) 1261 - Operating Buildings           |          |
| <b>Facility(COA) 09079 - B&amp;G Totals</b>        |                 |                      |                 |              |                 |                      |                  |                                                    |          |
|                                                    | \$2,579,832.00  | \$190,214.15         | \$2,079,715.99  | \$111,515.97 | \$388,600.04    | 85 %                 | \$2,077,761.37   |                                                    |          |
| <b>Facility(COA) 11 - General Fund Totals</b>      |                 |                      |                 |              |                 |                      |                  |                                                    |          |
|                                                    | \$41,914,507.00 | \$3,622,760.85       | \$33,741,896.19 | \$236,674.15 | \$7,935,936.66  | 81 %                 | \$32,834,794.99  |                                                    |          |
| <b>Facility(COA) 23 - Community Service Fund</b>   |                 |                      |                 |              |                 |                      |                  |                                                    |          |
| <b>Facility(COA) 00000 - District</b>              |                 |                      |                 |              |                 |                      |                  |                                                    |          |
| Function(COA) 1118 - Pre-Kindergarten Instruction  | 110,038.00      | 18,121.27            | 150,024.35      | .00          | (39,986.35)     | 136                  | 163,639.47       | Function(COA) 1118 - Pre-Kindergarten Instruction  |          |
| Function(COA) 1221 - Improvement of Instruction    | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1221 - Improvement of Instruction    |          |
| Function(COA) 1226 - Program Direction/Sp Ed       | 7,075.00        | 120.74               | 1,328.14        | .00          | 5,746.86        | 19                   | 5,110.15         | Function(COA) 1226 - Program Direction/Sp Ed       |          |
| Function(COA) 1257 - Internal Services             | .00             | .00                  | .00             | .00          | .00             | 0                    | .00              | Function(COA) 1257 - Internal Services             |          |
| Function(COA) 1261 - Operating Buildings Services  | 35,050.00       | 1,144.08             | 12,451.80       | 4,879.34     | 17,178.86       | 49                   | 18,552.15        | Function(COA) 1261 - Operating Buildings Services  |          |
| Function(COA) 1271 - Pupil Transportation Services | 80,000.00       | 30,803.27            | 133,766.79      | 16,448.00    | (70,214.79)     | 188                  | 85,507.61        | Function(COA) 1271 - Pupil Transportation Services |          |
| Function(COA) 1291 - Pupil Activities/Athletics    | 685,550.00      | 78,534.74            | 664,166.70      | .00          | 21,383.30       | 97                   | 581,456.48       | Function(COA) 1291 - Pupil Activities/Athletics    |          |
| Function(COA) 1311 - Community Services            | 272,525.00      | 25,698.37            | 267,427.08      | .00          | 5,097.92        | 98                   | 259,451.70       | Function(COA) 1311 - Community Services            |          |
| Function(COA) 1321 - Community Recreation          | 378,588.00      | 20,157.58            | 342,805.01      | 12,023.10    | 23,759.89       | 94                   | 356,840.99       | Function(COA) 1321 - Community Recreation          |          |
| Function(COA) 1351 - Care of Children              | 856,385.00      | 72,870.27            | 693,949.19      | 300.00       | 162,135.81      | 81                   | 664,022.75       | Function(COA) 1351 - Care of Children              |          |
| Function(COA) 1391 - Other Community Services      | 125,000.00      | .00                  | 130,754.33      | .00          | (5,754.33)      | 105                  | 106,120.75       | Function(COA) 1391 - Other Community Services      |          |
| Function(COA) 1611 - Transfer Out to GF            | 83,573.00       | 14,217.36            | 73,410.52       | .00          | 10,162.48       | 88                   | 73,996.63        | Function(COA) 1611 - Transfer Out to GF            |          |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                                  | Amended Budget | Current Month Actual | Actual FYTD    | Encumbrances | Budget - Actual | % Received / % Spent | Prior Year Total | Facility(COA) Code                                |
|---------------------------------------------------------------------|----------------|----------------------|----------------|--------------|-----------------|----------------------|------------------|---------------------------------------------------|
| <b>Facility(COA) 00000 - District Totals</b>                        | \$2,633,784.00 | \$261,667.68         | \$2,470,083.91 | \$33,650.44  | \$130,049.65    | 95 %                 | \$2,314,698.68   |                                                   |
| <b>Facility(COA) 00214 - Wylie</b>                                  |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1261 - Operating Buildings Services                   | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1261 - Operating Buildings Services |
| <b>Facility(COA) 00214 - Wylie Totals</b>                           | \$0.00         | \$0.00               | \$0.00         | \$0.00       | \$0.00          | +++                  | \$0.00           |                                                   |
| <b>Facility(COA) 00913 - High School</b>                            |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1261 - Operating Buildings Services                   | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1261 - Operating Buildings Services |
| <b>Facility(COA) 00913 - High School Totals</b>                     | \$0.00         | \$0.00               | \$0.00         | \$0.00       | \$0.00          | +++                  | \$0.00           |                                                   |
| <b>Facility(COA) 02362 - Jenkins</b>                                |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1261 - Operating Buildings Services                   | 46,800.00      | 1,814.30             | 33,612.90      | 3,436.18     | 9,750.92        | 79                   | 33,976.01        | Function(COA) 1261 - Operating Buildings Services |
| <b>Facility(COA) 02362 - Jenkins Totals</b>                         | \$46,800.00    | \$1,814.30           | \$33,612.90    | \$3,436.18   | \$9,750.92      | 79 %                 | \$33,976.01      |                                                   |
| <b>Fund(COA) 23 - Community Service Fund Totals</b>                 | \$2,680,584.00 | \$263,481.98         | \$2,503,696.81 | \$37,086.62  | \$139,800.57    | 95 %                 | \$2,348,674.69   |                                                   |
| <b>Fund(COA) 25 - School Lunch Fund</b>                             |                |                      |                |              |                 |                      |                  |                                                   |
| <b>Facility(COA) 00000 - District</b>                               |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1219 - Other Pupil Support Services                   | 2,735.00       | 370.00               | 2,953.11       | .00          | (218.11)        | 108                  | 2,192.50         | Function(COA) 1219 - Other Pupil Support Services |
| Function(COA) 1261 - Operating Buildings Services                   | 487,209.00     | 28,291.61            | 355,022.16     | 31,804.41    | 100,382.43      | 79                   | 322,648.56       | Function(COA) 1261 - Operating Buildings Services |
| Function(COA) 1611 - Transfer Out to GF                             | 140,153.00     | 26,365.31            | 119,314.23     | .00          | 20,838.77       | 85                   | 116,671.38       | Function(COA) 1611 - Transfer Out to GF           |
| <b>Facility(COA) 00000 - District Totals</b>                        | \$630,097.00   | \$55,026.92          | \$477,289.50   | \$31,804.41  | \$121,003.09    | 81 %                 | \$441,512.44     |                                                   |
| <b>Facility(COA) 00214 - Wylie</b>                                  |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 118,967.00     | 12,991.54            | 100,695.84     | 19,025.95    | (754.79)        | 101                  | 109,673.95       | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 00214 - Wylie Totals</b>                           | \$118,967.00   | \$12,991.54          | \$100,695.84   | \$19,025.95  | (\$754.79)      | 101 %                | \$109,673.95     |                                                   |
| <b>Facility(COA) 00913 - High School</b>                            |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 317,602.00     | 36,990.25            | 298,918.57     | 21,600.41    | (2,916.98)      | 101                  | 299,625.68       | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 00913 - High School Totals</b>                     | \$317,602.00   | \$36,990.25          | \$298,918.57   | \$21,600.41  | (\$2,916.98)    | 101 %                | \$299,625.68     |                                                   |
| <b>Facility(COA) 03635 - Dexter Early Elementary Complex</b>        |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | .00            | .00                  | .00            | .00          | .00             | 0                    | .00              | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 03635 - Dexter Early Elementary Complex Totals</b> | \$0.00         | \$0.00               | \$0.00         | \$0.00       | \$0.00          | +++                  | \$0.00           |                                                   |
| <b>Facility(COA) 04609 - Creekside</b>                              |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 132,311.00     | 12,820.86            | 108,664.72     | 19,287.68    | 4,358.60        | 97                   | 116,059.97       | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 04609 - Creekside Totals</b>                       | \$132,311.00   | \$12,820.86          | \$108,664.72   | \$19,287.68  | \$4,358.60      | 97 %                 | \$116,059.97     |                                                   |
| <b>Facility(COA) 08039 - Mill Creek</b>                             |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 148,509.00     | 16,091.21            | 126,295.80     | 18,387.09    | 3,826.11        | 97                   | 124,618.33       | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 08039 - Mill Creek Totals</b>                      | \$148,509.00   | \$16,091.21          | \$126,295.80   | \$18,387.09  | \$3,826.11      | 97 %                 | \$124,618.33     |                                                   |
| <b>Facility(COA) 08040 - Anchor</b>                                 |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 101,746.00     | 14,319.18            | 104,367.93     | 14,021.19    | (16,643.12)     | 116                  | 96,787.89        | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 08040 - Anchor Totals</b>                          | \$101,746.00   | \$14,319.18          | \$104,367.93   | \$14,021.19  | (\$16,643.12)   | 116 %                | \$96,787.89      |                                                   |
| <b>Facility(COA) 08989 - Beacon</b>                                 |                |                      |                |              |                 |                      |                  |                                                   |
| Function(COA) 1297 - Food Services                                  | 92,453.00      | 9,514.65             | 91,739.78      | 13,356.92    | (12,643.70)     | 114                  | 94,903.88        | Function(COA) 1297 - Food Services                |
| <b>Facility(COA) 08989 - Beacon Totals</b>                          | \$92,453.00    | \$9,514.65           | \$91,739.78    | \$13,356.92  | (\$12,643.70)   | 114 %                | \$94,903.88      |                                                   |
| <b>Fund(COA) 25 - School Lunch Fund Totals</b>                      | \$1,541,685.00 | \$157,754.61         | \$1,307,972.14 | \$137,483.65 | \$96,229.21     | 94 %                 | \$1,283,182.14   |                                                   |
| <b>Fund(COA) 30 - Debt Retirement Fund</b>                          |                |                      |                |              |                 |                      |                  |                                                   |

# Expenses by Building/Program

Fiscal Year to Date 05/31/19



| Function(COA) Code                                          | Amended Budget         | Current Month Actual  | Actual FYTD            | Encumbrances        | Budget - Actual       | % Received / % Spent | Prior Year Total       | Facility(COA) Code                                          |
|-------------------------------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------------------|----------------------|------------------------|-------------------------------------------------------------|
| Facility(COA) 00000 - District                              |                        |                       |                        |                     |                       |                      |                        |                                                             |
| Function(COA) 1259 - Other Business Services                | 51,000.00              | .00                   | 103,811.55             | .00                 | (52,811.55)           | 204                  | 17,542.82              | Function(COA) 1259 - Other Business Services                |
| Function(COA) 1511 - Debt Service - Principal               | 11,281,047.00          | 3,287,812.50          | 10,961,056.26          | .00                 | 319,990.74            | 97                   | 10,603,816.41          | Function(COA) 1511 - Debt Service - Principal               |
| Function(COA) 1512 - Debt Service - Payment to Escrow Agent | .00                    | .00                   | .00                    | .00                 | .00                   | 0                    | 22,584,843.40          | Function(COA) 1512 - Debt Service - Payment to Escrow Agent |
| <b>Fund(COA) 30 - Debt Retirement Fund Totals</b>           | <b>\$11,332,047.00</b> | <b>\$3,287,812.50</b> | <b>\$11,064,867.81</b> | <b>\$0.00</b>       | <b>\$267,179.19</b>   | <b>98 %</b>          | <b>\$33,206,202.63</b> |                                                             |
| <b>Grand Totals</b>                                         | <b>\$57,468,823.00</b> | <b>\$7,331,809.94</b> | <b>\$48,618,432.95</b> | <b>\$411,244.42</b> | <b>\$8,439,145.63</b> | <b>85 %</b>          | <b>\$69,672,854.45</b> |                                                             |

# Board Monthly Financial Report

Fiscal Year to Date 05/31/19



| Sub Function Code                                                        | Amended Budget  | Current Month Actual | Actual FYTD     | Encumbrances | Budget - Actual | % Rec'd/Spent | Prior Year FYTD |
|--------------------------------------------------------------------------|-----------------|----------------------|-----------------|--------------|-----------------|---------------|-----------------|
| <b>Fund(COA) 11 - General Fund</b>                                       |                 |                      |                 |              |                 |               |                 |
| <b>Account Type Revenue</b>                                              |                 |                      |                 |              |                 |               |                 |
| <b>Function Code R100 - Local Sources - 100</b>                          |                 |                      |                 |              |                 |               |                 |
| Function Code R100 - Local Sources - 100 Totals                          | 5,483,543.00    | 47,480.55            | 4,980,030.67    | .00          | 503,512.33      | 91 %          | 4,783,394.62    |
| Function Code R200 - Non-Education Sources - 200                         | \$5,483,543.00  | \$47,480.55          | \$4,980,030.67  | \$0.00       | \$503,512.33    | 91 %          | \$4,783,394.62  |
| <b>Function Code R200 - Non-Education Sources - 200 Totals</b>           |                 |                      |                 |              |                 |               |                 |
| Function Code R200 - Non-Education Sources - 200 Totals                  | 5,412.00        | .00                  | .00             | .00          | 5,412.00        | 0 %           | 7,500.00        |
| Function Code R200 - Non-Education Sources - 200 Totals                  | \$5,412.00      | \$0.00               | \$0.00          | \$0.00       | \$5,412.00      | 0 %           | \$7,500.00      |
| <b>Function Code R300 - State Sources - 300</b>                          |                 |                      |                 |              |                 |               |                 |
| Function Code R300 - State Sources - 300 Totals                          | 30,190,030.00   | 2,885,897.68         | 22,354,317.47   | .00          | 7,835,712.53    | 74 %          | 21,940,264.08   |
| Function Code R300 - State Sources - 300 Totals                          | \$30,190,030.00 | \$2,885,897.68       | \$22,354,317.47 | \$0.00       | \$7,835,712.53  | 74 %          | \$21,940,264.08 |
| <b>Function Code R400 - Federal Sources - 400</b>                        |                 |                      |                 |              |                 |               |                 |
| Function Code R400 - Federal Sources - 400 Totals                        | 1,661,926.00    | 170,200.00           | 698,102.70      | .00          | 963,823.30      | 42 %          | 450,389.35      |
| Function Code R400 - Federal Sources - 400 Totals                        | \$1,661,926.00  | \$170,200.00         | \$698,102.70    | \$0.00       | \$963,823.30    | 42 %          | \$450,389.35    |
| <b>Function Code R500 - ISD / Other Sources - 500</b>                    |                 |                      |                 |              |                 |               |                 |
| Function Code R500 - ISD / Other Sources - 500 Totals                    | 4,633,128.00    | 771,535.00           | 3,475,194.72    | .00          | 1,157,933.28    | 75 %          | 3,546,170.04    |
| Function Code R500 - ISD / Other Sources - 500 Totals                    | \$4,633,128.00  | \$771,535.00         | \$3,475,194.72  | \$0.00       | \$1,157,933.28  | 75 %          | \$3,546,170.04  |
| <b>Function Code R600 - In from other Funds - 600</b>                    |                 |                      |                 |              |                 |               |                 |
| Function Code R600 - In from other Funds - 600 Totals                    | 223,726.00      | 40,582.67            | 200,149.12      | .00          | 23,576.88       | 89 %          | 190,668.01      |
| Function Code R600 - In from other Funds - 600 Totals                    | \$223,726.00    | \$40,582.67          | \$200,149.12    | \$0.00       | \$23,576.88     | 89 %          | \$190,668.01    |
| <b>Account Type Revenue Totals</b>                                       | \$42,197,765.00 | \$3,915,695.90       | \$31,707,794.68 | \$0.00       | \$10,489,970.32 | 75 %          | \$30,918,386.10 |
| <b>Account Type Expense</b>                                              |                 |                      |                 |              |                 |               |                 |
| <b>Function Code 100 - Instruction</b>                                   |                 |                      |                 |              |                 |               |                 |
| Sub Function Code 110 - Basic Functions - 110                            | 20,764,004.00   | 1,740,500.26         | 16,270,556.91   | 6,549.09     | 4,486,898.00    | 78 %          | 15,801,696.19   |
| Sub Function Code 120 - Added Needs - 120                                | 4,483,770.00    | 485,512.78           | 3,538,436.83    | 212.74       | 945,120.43      | 79 %          | 3,209,453.42    |
| <b>Function Code 100 - Instruction Totals</b>                            | \$25,247,774.00 | \$2,226,013.04       | \$19,808,993.74 | \$6,761.83   | \$5,432,018.43  | 78 %          | \$19,011,149.61 |
| <b>Function Code 200 - Supporting Services</b>                           |                 |                      |                 |              |                 |               |                 |
| Sub Function Code 210 - Support Services-Pupil - 210                     | 4,152,035.00    | 322,264.63           | 3,267,877.66    | 41,417.80    | 842,739.54      | 79 %          | 3,488,695.83    |
| Sub Function Code 220 - Support Services-Instructional - 220             | 2,414,531.00    | 171,018.76           | 2,067,344.93    | 24,245.66    | 322,940.41      | 86 %          | 1,828,317.65    |
| Sub Function Code 230 - Support Services-Administration - 230            | 613,580.00      | 37,737.29            | 481,937.07      | 106.50       | 131,536.43      | 79 %          | 672,218.74      |
| Sub Function Code 240 - Support Services-School Admin - 240              | 2,468,946.00    | 183,576.06           | 2,177,426.16    | 5,686.77     | 285,833.07      | 88 %          | 2,048,407.47    |
| Sub Function Code 250 - Support Services-Business - 250                  | 678,455.00      | 49,570.72            | 618,285.38      | .00          | 60,169.62       | 91 %          | 565,266.64      |
| Sub Function Code 260 - Operations and Maintenance - 260                 | 3,676,888.00    | 297,520.32           | 2,979,101.89    | 126,334.23   | 571,451.88      | 81 %          | 2,961,232.08    |
| Sub Function Code 270 - Pupil Transportation - 270                       | 1,554,175.00    | 123,881.18           | 1,323,457.18    | 11,344.85    | 219,372.97      | 85 %          | 1,322,932.91    |
| Sub Function Code 280 - Support Services-Central - 280                   | 314,504.00      | 43,747.80            | 329,224.32      | .00          | (14,720.32)     | 105 %         | 255,124.17      |
| <b>Function Code 200 - Supporting Services Totals</b>                    | \$15,873,114.00 | \$1,229,316.76       | \$13,244,654.59 | \$209,135.81 | \$2,419,323.60  | 83 %          | \$13,122,197.49 |
| <b>Function Code 300 - Community Services</b>                            |                 |                      |                 |              |                 |               |                 |
| Sub Function Code 320 - Community Recreation - 320                       | 250,564.00      | 19,966.08            | 173,438.10      | 20,776.51    | 56,349.39       | 69 %          | 251,447.89      |
| Sub Function Code 330 - Community Activities - 330                       | 200.00          | .00                  | .00             | .00          | 200.00          | 0 %           | .00             |
| Sub Function Code 350 - Care of Children - 350                           | .00             | .00                  | .00             | .00          | .00             | +++           | .00             |
| Sub Function Code 370 - Non Public School Pupils - 370                   | 14,275.00       | .00                  | 1,959.76        | .00          | 12,315.24       | 14 %          | .00             |
| Sub Function Code 390 - Other Community Services - 390                   | (12.00)         | .00                  | .00             | .00          | (12.00)         | 0 %           | .00             |
| <b>Function Code 300 - Community Services Totals</b>                     | \$265,027.00    | \$19,966.08          | \$175,397.86    | \$20,776.51  | \$66,852.63     | 66 %          | \$251,447.89    |
| <b>Function Code 400 - Government Agencies &amp; Prior Period</b>        |                 |                      |                 |              |                 |               |                 |
| Sub Function Code 400 - Other Government Agencies - 400                  | .00             | .00                  | .00             | .00          | .00             | +++           | .00             |
| <b>Function Code 400 - Government Agencies &amp; Prior Period Totals</b> | \$0.00          | \$0.00               | \$0.00          | \$0.00       | \$0.00          | +++           | \$0.00          |
| <b>Function Code 500-600 - Other Financing Uses</b>                      |                 |                      |                 |              |                 |               |                 |
| Sub Function Code 600 - Fund Modifications - 600                         | 528,592.00      | 147,464.97           | 512,850.00      | .00          | 15,742.00       | 97 %          | 450,000.00      |

# Board Monthly Financial Report

Fiscal Year to Date 05/31/19



| Sub Function Code                                          | Amended Budget  | Current Month Actual | Actual FYTD      | Encumbrances   | Budget - Actual | % Rec'd/Spent | Prior Year FYTD  |
|------------------------------------------------------------|-----------------|----------------------|------------------|----------------|-----------------|---------------|------------------|
| Function Code <b>500-600 - Other Financing Uses</b> Totals | \$528,592.00    | \$147,464.97         | \$512,850.00     | \$0.00         | \$15,742.00     | 97 %          | \$450,000.00     |
| Account Type <b>Expense</b> Totals                         | \$41,914,507.00 | \$3,622,760.85       | \$33,741,896.19  | \$236,674.15   | \$7,935,936.66  | 81 %          | \$32,834,794.99  |
| Fund(COA) <b>11 - General Fund</b> Totals                  | \$283,258.00    | \$292,935.05         | (\$2,034,101.51) | (\$236,674.15) | \$2,554,033.66  | -718 %        | (\$1,916,408.89) |

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# Dexter Community Schools

## Nice Job Notes

### MAY 2019

|                      |                                    |                     |
|----------------------|------------------------------------|---------------------|
| Connie Agastini (3)  | "The Gerstner Pole Vault" Coaching | Jill Fyke (4)       |
| Todd Aker (2)        | Crew                               | Lauren Garleff      |
| Vicki Allie (5)      | Janine Comella                     | Kelli Gatecliff     |
| Angela Anderson      | Karen Conroy                       | Ed Gauthier         |
| Laura Armbruster (2) | Jill Covington (2)                 | Brook Gillum (2)    |
| Christine Auber (3)  | Trina Cox (2)                      | Stacey Girbach      |
| Laura Ayers          | Trina Cox                          | Lisa Glover (2)     |
| Lindsay Babicki (2)  | Becky Cudini                       | Patrick Glynn       |
| Ryan Baese (2)       | Jeff Dagg                          | Sue Gowen (3)       |
| Elaine Barbieri      | Julie Darling                      | Rob Grams           |
| Jim Barnes           | Cheryl Darnton (2)                 | Amy Grant (5)       |
| Scott Bartz          | Trevor Davidson (2)                | Heather Green       |
| Frances Bastion      | Technology Department              | Lynn Gronvall       |
| Michael Baumann      | Melanie Dever (2)                  | Linda Hack (2)      |
| Lauren Bazick        | Sarah Dinh                         | Samantha Haidl      |
| Lynze Bergman (2)    | Alexander Dobbs                    | Ruth Hamilton       |
| Betsy Bluhm          | Casey Dolan                        | Natalie Hanlon (2)  |
| Kristin Bowman       | Robert Dubay (2)                   | Murphy Hansen       |
| Jen Boyce            | Jaime Dudash (3)                   | Kaylee Harmon (2)   |
| Kate Boynton (2)     | Hallie Dunham (5)                  | Katie Hassan        |
| Jill Breitag         | Lisa Dunn (7)                      | Alex Heidtke (2)    |
| Sarah Breitner (4)   | D'Ann Dunn (3)                     | Katie Heikkila (2)  |
| Ethan Breuninger     | Nicole Durbin (2)                  | Megan Hendricks (2) |
| Martina Bricio (3)   | Kim Easterday                      | Dan Henry (3)       |
| Jami Bronson (3)     | Deb Eber                           | Lisa Himle (2)      |
| Beth Brooks (2)      | Nik Eberly                         | Alice Hinterman     |
| Mary Brown (3)       | Karen Eby (2)                      | Leslie Hite (3)     |
| Candice Brown (3)    | Jessica Elkin (3)                  | DHS Hocky Team      |
| Matt Brown           | Jason Elmy                         | Chris Hoelscher     |
| Ryan Bruder (2)      | Mary Elordi (3)                    | Don Holiday (2)     |
| Eleanor Budd         | Kim Evanski                        | Abby Holland (2)    |
| Ashleigh Bunten (3)  | WISD F&N Team                      | Gerry Holmes (2)    |
| Lisa Burgess (2)     | DHS F&N Team                       | Joyce Huff (2)      |
| Mike Butler          | Wylie F&N Team                     | Bill Ivan (2)       |
| Kirsten Butler       | Mill Creek F&N Team                | Jill Jastren        |
| Julie Byron          | Creekside F&N Team                 | Vicki Juback (2)    |
| Amanda Carlock (2)   | Anchor & Beacon F&N Team           | Molly Kalick        |
| Patti Casavant       | Melania Ferrardas-Maeda            | Amara Karapas       |
| Cortni Chambers (2)  | Collene Finn                       | Stacey Keeler       |
| Ingrid Charlson      | Beth Fowler                        | Anne Kelley         |
| Angela Chea          | Josh Friendly                      | Susan Kemble        |
| Bonnie Chubb         | Todd Fry (2)                       | Mollie Kemp         |

Ashley Kerns (2)  
Cheryl Kessler (5)  
Beau Kimmey (2)  
Clayton Kinnard  
Keagan Kipke  
Sarah Kirkwood  
Emily Kissik (2)  
DeAnna Kjos  
Maureen Kline  
Anthony Koch  
Matt Koegler  
Ken Koenig  
Roxanne Kohler  
Cassy Korinek (3)  
Dave Kozakiewicz (3)  
Pam Krebs  
Luckhardt Kritckett  
Heidi Lakey (3)  
Craig Lambert  
Jeana Larson  
Mary Leach (2)  
Jessica Leonard (2)  
Nicole Leonard  
Tammy Leventis (3)  
Fred Ligrow (4)  
Zach Lindke (2)  
Kristen Linn (2)  
Julie Liskiewicz  
Lucy Lopez (2)  
Cheryl Luallen (4)  
Kritckett Luckhardt (2)  
Kathy Luxon  
Becky Mann  
Deb Marsh (4)  
Cheryl Martin  
Joe Martin  
Maria Mast (2)  
Jennifer Mattison  
Mary Mattner (2)  
Roxanne Maze  
Craig McCalla (5)  
Eileen McCallum  
Will McEvoy  
Michael McHugh  
Ricki Jo McQuarrie  
Lisa Melvin (2)  
Barry Mergler  
Jennifer Metzner (2)

Jennifer Miceli (3)  
Patti Milkey  
Ken Moore  
Kit Moran  
Brian Morey  
Rick Munir  
Gwen Munson  
Anne Nakon (4)  
Sharon Norris  
Kelli Nowaczck (2)  
Kelly Ottaviani  
Linda Paciorka (5)  
Liz Palmer (2)  
Kelly Paracheck  
Kim Pardo (2)  
Natalie Park (2)  
Andrew Parker (2)  
Anand Patel  
Brett Pederson  
Jennifer Personett  
Renee Petik (3)  
Stacy Plott  
Jennifer Porcaro (2)  
Karen Porter  
Megan Porterfield  
Ann Pregont  
Tony Quint  
Robin Radcliff  
Carrie Ragnes (2)  
Doreen Reardon  
Sarah Redman (3)  
Tammy Reich (3)  
Creekside First Responders  
Lisa Robinson (2)  
Maria Rodriguez  
Karen Rozema  
Nancy Ruhlig  
Martin Ruhlig (3)  
Shelley Rychener  
Amy Sadler (2)  
Barb Santo  
Kirkwood Sarah  
Luke Saylor  
Paul Schaefer  
Rich Schlanderer  
Kathryn Schmid  
Lori Schmidt (2)  
Maggie Schuerer

Rob Schwartz (2)  
Lynette Schwartzberger  
Angie Scott (4)  
Katie See (4)  
Debbi Seelinger (2)  
Macy Selecman  
Andrea Sellman  
Maureen Service (2)  
Tanner Sharp  
Mollie Sharrar (3)  
Stacy Shields (2)  
Cindy Shingledecker (5)  
Janinie Shoner  
Cheri Sing  
David Sinopoli  
Vicki Sipple (2)  
Joe Slabaugh  
Sandy Sloan  
Deneen Smith (4)  
Julie Snider  
Ryan Spencer (6)  
John Sperendi  
Wendy Steadman  
Jennifer Steele  
Megan Stehley-Landrum (2)  
Patti Steinbrecher  
Kim Steptoe  
Hannah Stewart  
Savannah Stiddom (2)  
Carmen Stinebaugh (2)  
Dennis Stockwell  
Lauren Straub  
Lisa Suomala (2)  
Leah Tatara (3)  
Lauren Thompson (7)  
Jane Thompson  
Wilbur Tong  
Liz Treppa (3)  
Anna Tyrell  
Abbie Van Noord  
Jenny VanHouten  
Leigh Vaughn (2)  
Maria Vazquez-Brieva  
Mike Verbal  
Gerrod Visel (2)  
Mike Wagner (2)  
Kelly Wagner  
Donna Wahr (3)

Karen Walls (2)  
Kristen Walters  
Dara Wandyg  
Cole Warren  
Lori Welty  
Jenny Whipple (7)  
Josh Whittaker

Mike William (2)  
Angie Williams (2)  
Terry Williams  
Rachel Wilson  
Tricia Winder  
Colleen Winder  
Tricia Winder

Julie Wineman  
Stacey Wing (6)  
LouAnn Wing (2)  
Marc Young  
Holly Young (2)

**MAY TOTAL = 499**

**RUNNING TOTAL = 37057**

Facility Committee Minutes  
April 24, 2019

Meeting started at 2:06 p.m.

- A. Roll Call (in attendance): Dick Lundy, Ron Darr, Michael Wendorf, Sharon Raschke, Chris Timmis, Jerry Brand (Granger Construction), Shawn Keough (City of Dexter), Justin Breyer (City of Dexter), Neal Billetdeaux (The Smith Group)
- B. Discussion items:
1. DCS and City representatives discussed the history and duty to collaborate and cooperate with each other to assure the efficient use of resources in fulfilling various and respective governmental responsibilities.
  2. The parties discussed the proposed location of the easement to accomplish the Border to Border Trail on school district property. The City shared their needs and timeline:
    - a non-exclusive permanent easement to access to the path (14' wide) plus a temporary easement for construction (they'll need at least 25' to construct the path)
    - cost of maintenance for the path is the responsibility of the city.
    - the city will pay the costs for our legal fees to write the easement
    - placement of a natural barrier (rose or some other decorative bushes between the path and the side facing Jenkins that would both look nice and deter anyone from wanting to climb over)
    - The City will need the Easement approved by Mid-June.
    - The City also needs a letter of support from the district for their MDEQ permit as soon as possible.
    - We will need to determine the cost of providing the permanent easement. The easement would be approximately 0.4 acres.

☐ DCS would require a non-exclusive easement for any location of a trail and would require it to be maintained NOT by DCS.

The meeting adjourned at 3:30 p.m.

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## Facilities Committee Meeting Minutes

Date: Wednesday, June 5, 2019  
Project: Dexter Community Schools – 2017 Bond  
Location: Copeland Administration Bldg.  
Time: 3:30 pm

Attendees:

DCS: Barbara Read, Ron Darr, Sharon Raschke, Dick Lundy, Chris Timmis  
GCC: Jerry Brand, Mike Nowosad, Taylor Scripps

A. PUBLIC COMMENTS

1. None.

B. Review minutes from May 21, 2019 meeting

1. Motion to approve by Lundy, support by Darr. Approved 3-0.

C. ACTION ITEMS

1. BP14 District Wide Improvements

a. Contract Recommendations.

i. Mike Nowosad presented an overview of the Alternates received with BP14 for discussion / consideration. Motion by Lundy, Support by Darr to accept alternates 5, 7b, 14b, and 13 (partial to include bathroom renovations at the Senior Center). Approved 3-0.

ii. Mike Nowosad presented the base bid results from BP14 bidders. Motion to recommend contract awards to E&L Construction Group, Eastpointe Interiors, Universal Sign Company, and Huron Valley Electric be made to the Board of Education. Motion by Lundy, Support by Darr. Approved 3-0.

iii. Motion to recommend contract award to John Darr Mechanical. Motion by Lundy, Support by Read. Approved 2-0.

D. DISCUSSION ITEMS

1. 2017 Bond Board of Education Report April 2019

2. 2017 Bond Administration Report April 2019

a. Jerry Brand and Mike Nowosad presented an overview of the 2017 Bond BOE Report and 2017 Bond Administration Report.

3. Alternative Education Building - Krull Construction

b. Sharon Raschke presented an overview of construction costs for the Alternative Education building. Change Order #5 has been negotiated between Krull Construction and DCS. The new contract amount with Krull is \$836,027. Motion by Lundy, Support by Darr to authorize Change Order #5 in the amount of \$45,519 with the additional funding allocated to project 15.

4. Stockpile on Dan Hoey Road

- b. Barbara Read brought up the stockpile of dirt that is currently being shaped. The committee discussed options for having dirt removed. Granger Construction to obtain bids to remove the pile. Currently the pile is being levelled off and will be seeded so it can be useful property for the district.

E. PUBLIC COMMENTS

1. None
- F. Motion to adjourn by Lundy, Support by Darr. Adjourned at 4:55 p.m.

ATTACHMENTS

1. Minutes from May 2019 Meeting
2. BP14 Contract Recommendation and Bid Tabulation
3. 2017 Bond Board of Education Report April 2019
4. 2017 Bond Administration Report April 2019