

BOARD PACKET

August 22, 2016



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

BOARD MEETING AGENDA

- A. **ROLL CALL - PLANNED ABSENCES: NONE**
 - 1. Administer Oath of Office to Board Trustee Rob Mitzel
- B. **MEETING & CLOSED MINUTES – 7/25/2016**
- C. **APPROVAL OF AGENDA**
- D. **SCHOOL PRESENTATIONS: NONE**
- E. **SUPERINTENDENT UPDATE**
- F. **STUDENT REPRESENTATIVES UPDATE**
- G. **PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. **CONSENT ITEMS**
 - 1. Personnel – Resignations
 - 2. Personnel – New Hires
 - 3. Accept July Budget Report
- I. **ACTION ITEMS**
 - 1. Approve Board Meeting Calendar 2016-17
 - 2. Water Main Easement
- J. **DISCUSSION ITEMS**
 - 1. Select MASB 2016 Assembly Delegate
- K. **PUBLIC PARTICIPATION:** *See Policy 0167.3*
- L. **BOARD COMMENTS**
- M. **INFORMATION ITEMS**
 - 1. Finance Committee Minutes
 - 2. District Newsletter
- N. **CLOSED SESSION - Negotiations**

CALENDAR

- *Monday, August 22 – 7:00pm
Board Meeting (Copeland)
- *Tuesday, August 23 – 10:30am
Booster Group Info Meeting
(Copeland)
- *Monday, September 5 – Labor Day
- *Tuesday, September 6 – First Day
of School (half day)
- *Monday, September 12 – 7:00pm
Board Meeting (Creekside)
- *Monday, September 26 – 7:00pm
Board Meeting (Copeland)

**BOARD NOTES
BUSINESS MEETING
AUGUST 22, 2016**

A. ROLL CALL

1. Administer oath of office to new trustee – Hope Vestergaard

B. MEETING MINUTES, CLOSED MINUTES (7/25/2016)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, “I move that the agenda be approved as presented/amended.”

D. SCHOOL PRESENTATIONS: NONE

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS:

1. Personnel – Resignations. Your packet contains a letter of resignation from K-12 Instructional Coach Kimberly Gillow.

* An appropriate motion might be, “I move that the Board of Education acknowledge the resignation of Kimberly Gillow effective August 3, 2016.”

2. Personnel – New Hires. Your packet contains letters of recommendation for hire from principals Ryan Bruder, Craig McCalla, Tammy Reich, and Kit Moran for open positions at Bates, Cornerstone, Creekside, and Dexter High School.

* An appropriate motion might be, “I move that Ashley Kerns (Second grade teacher – Bates), Stacey Girbach (Young Five teacher - Cornerstone), Bradley Buelow (Special Education teacher – Creekside), Kelley Wier (Special Education teacher – Creekside), Lisa Caves (Dexter High School – Special Education teacher), Murphy Hansen (Social Studies Teacher – DHS), Michael Kedroske (Social Studies teacher - DHS) and Ryan Woodard (Special Education teacher - DHS) be offered probationary teaching contracts for the 2016-17 school year. ”

3. July Budget Report. Your packet contains budget information for the month of July 2016.

* An appropriate motion might be, "I move that the financial report for the month of July 2016 be received."

I. ACTION ITEMS:

1. Approve Board Meeting calendar. Your packet contains a revised Board Meeting Schedule.

* An appropriate motion might be, "I move that the Board of Education approve the Meeting Calendar for the 2016-17 School Year."

2. Water Main Easement. Your packet contains two easements from the City of Dexter to replace water mains as part of the Shield Road bridge project.

* An appropriate motion might be, "I move that the Board of Education approve the attached water main easements."

J. DISCUSSION ITEMS:

1. Select MASB Delegate. The Michigan Association of School Boards Delegate Assembly will begin Thursday, November 10 in Detroit. The board may select an official voting delegate and alternate; this selection must be certified by September 23, 2016.

K. PUBLIC PARTICIPATION: *See Policy 0167.3 for details.*

L. BOARD COMMENTS

M. INFORMATION ITEMS:

1. Finance Committee Minutes
2. District Newsletter

N. CLOSED SESSION: Negotiations

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – July 25, 2016

A. ROLL CALL

Members Present: Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representatives Rylee Kim and Erin Evans

Members Absent: Ron Darr, Daryl Kipke

Administrative & Supervisory Staff: Sharon Raschke, Chris Timmis, Hope Vestergaard

D.E.A.: Jessica Baese

D.E.S.P.A.: none

Transportation: none

Press: Sean Dalton, We Love Dexter,

Guests: Marlo Rojeck

The meeting was called to order at approximately 7:02pm by Board President Michael Wendorf.

B. MEETING MINUTES

The Board reviewed meeting minutes from 6/20/2016.

A motion was made by Julie Schumaker and seconded by Dick Lundy to approve the meeting minutes and closed minutes of 6/20/2016. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

Two changes were requested: add a new consent item (resignation), and add two information items (MASB fall conference flyer and Board & Administrator sample magazine excerpt).

A motion was made by Dick Lundy and seconded by Julie Schumaker to approve the agenda as amended. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS - NONE

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on two items:

- Base Camp: The district sent 24 teachers and administrators to Base Camp training in June. Basecamp provided more than \$65,000 in lodging, meals, and flights in addition to the cost of the training itself and the costs of ongoing training. The participants will provide an update for the Board once they return this fall.
- CPA Maintenance: The district recently requested bids for the replacement of light bulbs in the CPA. Bulbs have not been replaced since the CPA opened in 2006. Currently, there are only 8-10 bulbs working out of dozens of fixtures. The bulbs are difficult and expensive to change because they require scaffolding be set up separately to reach each bulb. The bulk of the cost is in the labor. Bids ranged from \$26,000 to \$58,000.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 20, 2016**

F. STUDENT REPRESENTATIVES UPDATE

1. New student representative Erin Evans introduced herself to the Board. She will be a junior at DHS this fall, plays on the tennis team, and is starting the IB Diploma Programme. Erin moved to Dexter from Kentucky last year.
2. Rylee Kim noted that the DHS band is headed to Hillsdale to work on their Star Wars show and the tennis court surfaces have been repaired.

G. PUBLIC PARTICIPATION – none

H. CONSENT ITEMS

1. Personnel - Resignations

The Board acknowledged the resignations of Brandon Case effective July 1, 2016 and Jeffrey Oesch, Nicole Miller, and Chantal Cunningham effective for the 2016-17 school year.

2. Personnel – New Hire

The Board reviewed recommendations for hire from principals Ryan Bruder, Craig McCalla, Katie See, and Superintendent Chris Timmis for open positions at Bates, Cornerstone, and Wylie, as well as the open Special Education Director position. The Board offered William Ivan (Fourth grade teacher – Wylie), Ryan Maki (Physical Education teacher – Wylie), and Stacey Keeler (Kindergarten teacher – Bates) probationary teaching contracts for the 2016-17 school year, and offered Anne Nakon a probationary administrative contract for 2016-17.

3. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer.

The Board moved that the school district's depositories of record be Chelsea State Bank, Flagstar Bank, TCF Bank, PNC Bank, and Michigan Liquid Asset Fund Plus (MILAF+) and in addition, investments be made with institutions in accordance with board policy and State law... **and** I move that the signatories of any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be designated as signatories for the Accounts Payable account funded by General Fund, Debt Retirement Fund, Capital Projects (Checking for bond money), Community Services and Food & Nutrition and that these signatories may be printed by stamp, machine or hand signed... **and** I move that the signatories for the Internal Agency account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** I move that the signatories for the Payroll account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** I move that any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments... **and** I move that the Superintendent, the Executive Director of Human Resources and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 20, 2016**

District business... **and** I move that the Board President and Treasurer be authorized to sign promissory notes... **and** I move that the Dexter Community Schools rent a safety deposit box at Chelsea State Bank and move that the Superintendent and Chief Financial Officer have access to the safety deposit box... **and** I move that the Dexter Community Schools set the yearly fee charged to individuals who request notice of board meetings at \$50... **and** I move that Chief Financial Officer be designated to assume specified responsibilities of the Treasurer and that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary... **and** I move that the Electronic Transfer Officer (ETO) for Dexter Community Schools be the Chief Financial Officer and that the ETO may enter into an Automated Clearing House (ACH) arrangement for the district...**and** I move that the firms of Miller, Canfield, Paddock & Stone, PLC, Lusk & Albertson, PLD, and Thrun Law Firm PC be named as the legal firms of record for the Dexter Community School District...**and** I move that the Chief Financial Officer be designated the investment officer for Dexter Community Schools...**and** I move that the Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record for the Dexter Community School District.

Dick Lundy made a single motion to approve all consent items and Julie Schumaker supported the motion. **Motion Carried (unanimous).**

4. Board Memberships – MASB & MASB Legal Trust Fund

The Board approved renewal of its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$5,766 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292.

I. ACTION ITEMS

1. Board Member Resignation

The Board received the resignation of trustee Bonnie Everdeen. Several board members expressed appreciation for her service.

A motion was made by Julie Schumaker and seconded by Dick Lundy that the Board of Education acknowledge the resignation of board member Bonnie Everdeen effective July 20, 2016. **Motion Carried (unanimous).**

2. Approve Student Growth and Achievement Goals for 2016-18

Board members reviewed an Executive Summary from Superintendent Chris Timmis outlining the Personnel Committee's recommendations to update long-term student growth and achievement goals.

A motion was made by Dick Lundy and seconded by Julie Schumaker that the Board of Education approve the attached Student Growth and Achievement Goals for 2016-18. **Motion Carried (unanimous).**

3. 2016-17 School Loan Application

Board members reviewed a memorandum and a resolution from CFO Sharon Raschke explaining the School Loan Revolving Fund Annual Loan Activity Application for 2016-17.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 20, 2016**

A motion was made by Dick Lundy and seconded by Julie Schumaker that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund. **Motion Carried (unanimous).**

4. Meeting Calendar

The Board reviewed a proposed calendar of meeting dates for the 2016-17 school year along with the 2016-17 school calendar. The Board tabled a decision on the entire calendar until absent members have time to review it.

A motion was made by Julie Schumaker and seconded by Dick Lundy that the Dexter Board of Education hold their next meeting on August 22, 2016 at Copeland Board Room. **Motion Carried (unanimous).**

5. Authorize Letter of Agreement for Balance Impairment Study

The Board reviewed a memorandum from the Superintendent regarding a request that DHS Athletes and families participate in a clinical trial entitled, "Detecting Balance Impairment After Concussion." Board members had the opportunity to ask questions about the clinical trial.

A motion was made by Dick Lundy and seconded by Julie Schumaker that the Board of Education authorize the Superintendent to sign the Letter of Agreement regarding participation in a clinical trial entitled 'Detecting Balance Impairment After Concussion.' **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Open Board Seat Appointment Process.

In response to trustee Bonnie Everdeen's resignation, the Board reviewed an executive summary from the Superintendent regarding the process and policies the Board uses to fill board vacancies. Board members expressed concern that the timing of this vacancy falls so close to the election filing deadline (7/26/16) as well as the fact that there are three additional open seats for the November election. Stretching out the process could lead to ballot confusion in the fall election, as well as decrease stability and impede progress in the interim.

Policy Committee Chair Barbara Read made a motion to waive current board policies regarding vacancies for the purpose of filling the vacancy. Dick Lundy supported the motion. **Motion Carried (unanimous).**

The Board discussed Rob Mitzel as a candidate to fill the vacancy because he had been vetted as a candidate for the last board vacancy, regularly attends Board meetings, has served on district committees, had filed to run for an open seat in November, and was available to serve immediately.

Barbara Read made a motion to appoint Robert J. Mitzel to fill the board seat vacated by Bonnie Everdeen's resignation, with the term ending in 2018. Dick Lundy supported the motion. **Motion Carried (unanimous).**

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MEETING MINUTES – JUNE 20, 2016**

2. Alternative Education Program.

The Superintendent outlined his plans to establish an alternative education program to raise the district's graduation rate for students who may be unable or unwilling to participate in the District's established program. The program will target juniors and seniors who, for various reasons, are not on track credit-wise to graduate on time. The program will be housed at Copeland its first year. Board members were pleased to hear of this initiative and wanted to show immediate support for the program.

Dick Lundy made a motion to approve the establishment of an alternative education program for the 2016-17 school year. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

3. Dexter International Academy Pilot Program

The Superintendent outlined plans for a virtual school program to provide online courses for students from preschool through high school. Initially, this program would be targeted for students at our sister schools and other interested students, with students paying modest tuition for participation. Students would take online courses already provided by DCS. Tuition would cover all administrative costs. Any additional proceeds would be invested to enrich district programming for our own students. Initial projections show this could be an effective way to supplement educational program funding. The infrastructure created for (and fully funded by) this program could be used to provide local virtual schooling options for district and homeschooled students. Board members wanted to show immediate support for this program, as well.

Barbara Read made a motion to approve the establishment of the Dexter International Academy as a pilot program for the 2016-17 school year. Dick Lundy supported the motion. **Motion Carried (unanimous).**

4. E4DS Donation Discussion.

Excellence for Dexter Students launched a fundraising drive this spring to raise \$400,000 to fund an enrichment coordinator at each school. The Board discussed options to use these funds for their intended purpose, should the drive fall short of full funding. Board members felt that showing demonstrable impact of this kind of enrichment on a smaller scale could help with future fundraising efforts. Options discussed included initially focusing on Wylie and Creekside since those grades are often where some children with different learning styles start to fall behind; providing an internship coordinator for the high school; adding another staff member to provide specialized, engaging programs such as storytelling, similar to the science/math enrichment Cheryl Wells did in at Wyle and Creekside during 2015-16.

K. PUBLIC PARTICIPATION – none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – July 25, 2016**

L. BOARD COMMENTS

Barbara Read wanted to put the Board's appreciation for Bonnie Everdeen's service on the record. This sentiment was echoed by all bBooard members.

M. INFORMATION ITEMS

1. Personnel Committee Minutes
2. Michigan Education Finance Study Result
3. MASB Article – Eight Traits of Effective School Boards
4. MSBO Certifications
5. MASB Fall Conference Flyer
6. Board & Administrator sample magazine excerpt

A motion was made by Dick Lundy and seconded by Julie Schumaker that the Board of Education move into executive session at approximately 8:43pm for the purpose of discussing negotiations. **Majority Vote. Motion Carried (unanimous).**

N. CLOSED SESSION

The Board of Education discussed contract negotiations.

A motion was made by Dick Lundy and seconded by Julie Schumaker that the Board return to open session at approximately 8:53pm. **Motion Carried (unanimous).**

Dick Lundy made a motion to ratify the tentative contract agreement with the Dexter Administrators Association as presented, effective July 1, 2016 through June 30, 2018. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

Dick Lundy made a motion ratify the tentative contract agreement with the West Washtenaw Bus Drivers and Monitors Association as presented, effective July 1, 2016 through June 30, 2018. Julie Schumaker **Motion Carried (unanimous).**

A motion was made by Dick Lundy and seconded by Michael Wendorf to adjourn the meeting at approximately 8:54pm. **Motion Carried (unanimous).**

MINUTES/hlv

Hope Vestergaard, Secretary Designee
Board of Education

----- Forwarded message -----

From: **Kimberly Gillow** <gillowk@dexterschools.org>

Date: Wed, Aug 3, 2016 at 7:46 PM

Subject: Letter of resignation

To: Chris Timmis <timmisc@dexterschools.org>, Mollie Sharrar

<sharrarm@dexterschools.org>, Board of Education <boe@dexterschools.org>

Dear Mollie, Chris and Members of the Board of Education,

As many of you know, I accepted a principal position at Symons Elementary in Milan. I apologize for the delay in sending this letter, but I was waiting for official approval from their Board of Education tonight.

Now that I have that approval, I am writing to resign my position with the Dexter Community Schools. My resignation is bittersweet. The students, families and staff in Dexter will always occupy a big portion of my heart.

For 16 years, I have been grateful that Pam Quitiquit hired me on her last day to be part of DCS. This new adventure does not change that feeling. I will truly miss my friends and colleagues in Dexter and wish you all the best.

I am excited about this new adventure and look forward to dedicating my days to new students, new families and new staff members. Thank you for allowing me to be part of the village for so many years of my career.

Gratefully,

Kimberly Gillow

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Kimberly Gillow

K - 12 Instructional Coach

Instructional Support Team Member

K - 2 Mentor Coordinator

Dexter Community Schools

Every child is a gift.

Success is not based on luck. It is the reward for hard work.



Bates Elementary School
2704 Baker Road
Dexter, MI 48130
Ryan Bruder, Principal
734-424-4130
bruderr@dexterschools.org

To: Dexter Board of Education
From: Ryan Bruder
Subject: Second Grade Teacher Recommendation
Date: August 5, 2016

As a result of our most recent interview process, we would like to recommend Mrs. Ashley Kerns for the second grade position at Bates Elementary School.

Ashley was previously a teacher in the Milan Area Schools. Ashley is a graduate of Grand Valley State University and has her Master of Science in Education Reading and Literacy from Walden University. Ashley is currently in the process of obtaining her second masters, Masters of Educational Technology, from Michigan State University.

Ashley has done extensive work in the Lucy Calkin's Reading and Writing frameworks, INTEL Finding the Common Equation math training as well as several behavior management trainings. Ashley joins the Bates Elementary School staff with glowing recommendations from former colleagues, administrators and families.

Our interview committee was comprised of: Amanda Carlock, Juli Huddleston, Julie Nichols, Kelli Nowaczck, Laurie Sarver, Lynette Schwartzenberger, Wendy Steadman and myself.

Thank you,

Ryan Bruder
Principal

Ashley G. Kerns

(contact info redacted)

EDUCATION

Michigan State University, Lansing, MI MN — *Masters of Educational Technology*

May 2016- current

Walden University, Minneapolis, MN — *Masters of Science in Education- Reading and Literacy, GPA 4.0*

June 2007-April 2009

Grand Valley State University, Allendale, MI — *Bachelor of Arts in Elementary Education, GPA 3.2*

September 2001-April 2016

Group Social Studies and History, Elementary Distributed Minor

EXPERIENCE

Milan Area Schools, Milan, MI— *Fourth and Fifth Grade Teacher*

- Develop and provide differentiated instruction in reading, writing, math, social studies and science
- Use data from grade level, school and state assessments to design instruction
- Implement Response to Intervention practices to meet the needs of all students
- Developed and implemented a 1:1 netbook program to enhance fifth grade curriculum
- Committee Chair of District Accreditation Committee
- Work to actively involve parents and family members in their student's education
- Worked with the Report Card Development Committee to develop a document that corresponds with the new Common Core Standards
- Reader's Apprenticeship and Assessment Literacy trained and active member of district initiative to improve reading and literacy throughout the district
- Active member of Technology, Social Studies and English Language Arts, and Building Leadership Committees

Certification

Highly Qualified in Elementary Education, Social Studies and English Language Learners

Professional Elementary Certificate (K-5 all subjects, K-8 self cc), MI
June 2006- present

Middle School Endorsement in Social Studies RX (6-8), MI
June 2006-present

CPR and First Aid Certified

Continuing Education

- NSRF Critical Friends Training
- MiGoogle Training
- INTEL Finding the Common Equation Training
- BER Technology in the Classroom Conference
- Dell Visioning Day with Milan Area Schools
- Michigan Reading Association Annual Conference
- Michigan Association for Computer Users Learning (MACUL) Annual Conference
- EdmodoCon Online Conference
- Response to Intervention K-12 Behavior Training Workshop
- Lucy Calkin's Reading and Writing Workshop Training
- Seven Habits of Highly Effective People Training
- National Reading Recovery and K-6 Classroom Literacy Conference

Milan Area Schools, Milan, MI— *Math Interventionist*

April 2010- present

- Designed a remedial classroom to support for struggling students in grades 3-5
- Analyze state and school assessment data to identify struggling students within each grade level
- Utilize data to support students in the math support program and differentiate instruction based on individual needs
- Differentiate Everyday Math Curriculum to assist students in anticipating upcoming math lessons at each grade level
- Communicate regularly with parents and colleagues regarding students' progress
- Utilize Everyday Math Online component regularly

Awards

- Greater Milan Area Grant Recipient 2010-2015
- Morongo Area First United Bank Teacher that Made an Impact Award 2007

Morongo Unified Schools, Twentynine Palms, CA— *Second and Third Grade Teacher*

October 2006-June 2008

- Successfully "looped" from second to third grade with class
- Successful experiences in multi-aged classrooms
- Communicated regularly and effectively with parents/guardians
- Developed and provided differentiated instruction in reading, writing, math, science and social studies
- Worked to actively involve parents and family members in their student's education
- Third grade lead teacher- Conducted and organized grade level meetings, organized grade level activities
- Student Consultation Team member
- Participated in extracurricular activities and curriculum development committees
- Taught first grade Summer School during the 2007 summer break
- Developed and implemented a before school reading comprehension tutoring program for students who were below grade level
- Participated in developing Morongo Unified Schools' curriculum pacing guide for the 2007-2008 school year



CORNERSTONE ELEMENTARY SCHOOL
7480 DAN HOEY RD.
Dexter, MI 48130
(734) 424-4120
(734) 424-4129 (fax)
email: mccallac@dexterschools.org

Craig McCalla
Principal

July 20, 2016

To Board of Education:

I would like to recommend Stacey Girbach for the 1.0 Cornerstone young five position. On June 21st, we interviewed fifteen qualified candidates in our meet and greet sessions and Stacey made it to the second round with four other candidates. The second round of interviews were held on June 23rd and July 13th. Stacey was selected out of the five candidates. The interview committee consisted of Kathy Shannon, Hannah Stewart, Stephanie Coy, Stacey Shields, Vicki Juback, Mary Leach, and myself. Stacey is a new teacher but comes highly recommended. She did a full year, long term, kindergarten guest teaching position at Luther C. Klager Elementary in Manchester and the principal said she did a tremendous job with the students and working with the staff. Stacey has a certification in Early Childhood and in Mathematics. We are excited to have Stacey as a new member of the Cornerstone staff.

Craig McCalla

Craig McCalla
Cornerstone Principal
(734) 424-4120 ext. 2001
mccallac@dexterschools.org

STACEY R. GIRBACH

(contact info redacted)

OBJECTIVE

To obtain an elementary teaching position to facilitate personal, social, and academic development for all children.

EDUCATION

The University of Michigan-Dearborn, Dearborn, MI Bachelor of Arts, December 2014

Major: Elementary Education **Minor:** Mathematics **GPA:** 3.96

Michigan State University, East Lansing, MI September 2009-May 2010

Major: Special Education-Learning Disabilities **GPA:** 4.0

HONORS & AWARDS

Graduated with High Distinction

Candidate for UM Dearborn's Chancellor's Medallion

James B. Angell Scholar

UM Dearborn's Dean's List

CERTIFICATIONS

State of Michigan Elementary Provisional

Endorsements: Early Childhood (ZS)

Mathematics (EX)

EXPERIENCE IN TEACHING

Luther C. Klager Elementary School, Manchester, MI September 2015 – June 2016

Long-term Substitute Teacher, Kindergarten

- Established a positive and respectful classroom culture with an emphasis on *The Leader in Me* principles
- Planned and implemented lessons aligned with Common Core Standards using Everyday Mathematics, Read Well, and WriteSteps curricula
- Differentiated curriculum for diverse learners through daily implementation of reading, writing, and math workshops
- Fostered relationships with families and parents by welcoming parent volunteers in the classroom, sending weekly newsletters, and conducting parent-teacher conferences
- Assessed students using MLPP, Read Well, eSpark, and teacher created assessments, in addition to using NWEA data to drive instruction
- Volunteered for several before and after school events including Walk to School Wednesday, Dinner and Movie Night, and Kindergarten Registration

Keith Elementary School, West Bloomfield Township, MI March 2015 – June 2015

Building Substitute Teacher, K-5

- Full time substitute teacher at Keith Elementary for grades K-5
- Substitute for other elementary schools in the Walled Lake Consolidated School District when needed
- Actively implemented lesson plans given by permanent lead teachers
- Utilized various classroom management techniques for a variety of ages

Iris Becker Elementary School, Dearborn, MI

September 2014-December 2014

Student Teacher, 2nd grade

- Created and implemented lesson plans and units for all content areas
- Emphasized importance of oral language skills and enhanced vocabulary for bilingual children
- Facilitated Number Talk among students to help develop computational fluency and flexible thinking
- Established various classroom management routines and techniques
- Collaborated closely with faculty and parents to meet the needs of struggling learners

UM Dearborn's Early Childhood Education Center, Dearborn MI

January 2014-April 2014

Intern, Toddler classroom

- Promoted inquiry learning through child-led explorations
- Created and published various documentation panels to display children's development
- Designed developmentally appropriate activities to promote early literacy development
- Established trusting relationships with children and families

PRACTICA EXPERIENCE

Neinas Elementary School, Detroit, MI

March 2014 – April 2014

5th grade

- Developed and implemented 5E inquiry lesson plan

Thorne Elementary School, Dearborn Heights, MI

September 2013- December 2013

1st grade

- Planned and taught various literacy lessons for an individual student
- Observed cooperating teacher implement and model the Daily 5 approach

Geer Park Elementary School, Dearborn, MI

May 2013 – June 2013

5th grade

- Helped with daily activities and general classroom management
- Observed and analyzed various DRA assessments

Kosciuszko Middle School, Hamtramck, MI

January 2013 – April 2013

6th grade

- Implemented lesson plan focused on promoting number sense between related math problems

COACHING EXPERIENCE

The Saline Twirlettes, Saline, MI

September 2008 – present

Assistant coach

- Serve as a role model for boys and girls of all ages
- Choreograph and prepare routines for various public performances
- Teach private lessons for children ages 5-18 years old

OTHER WORK EXPERIENCE

Express, Ann Arbor, MI

October 2011– March 2015

Sales associate/Stock handler

- Proactively acknowledged, greeted, and assisted customers throughout the shopping experience
- Discovered customers' needs and recommended products
- Merchandised, stocked, and replenished the selling floor



Creekside Intermediate School

2615 Baker Road, Dexter, Michigan 48130

Tammy Reich, Principal

(734) 424-4160 (734) 424-4169 Fax

reich@dexterschools.org

August 5, 2016

Dear Dr. Timmis and School Board:

The interview team interviewed multiple candidates for the two open Creekside special education positions on August 3, 4 and 5th. We had a fantastic pool of applicants and are excited to present and recommend Bradley Buelow. Bradley has extensive experience in special education and has served communities in Tennessee, Utah and Michigan. In his most recent position he was a behavioral specialist and consultant. We look forward to having Bradley be a part of Creekside Intermediate School's special education team.

Tammy Reich
Principal, Creekside Intermediate School
Tammy Reich
Principal

Bradley C. Buelow

(contact info redacted)

OBJECTIVE

To obtain a special education teaching position where I can utilize and enhance my educational qualifications and more importantly benefit the students and the school as a whole.

EDUCATION

Bachelor of Arts in Education, December 2005

Olivet College, Olivet, MI

Major: History

Minor: Language Arts

Concentration: Elementary Education

Masters of Special Education, May 2010

University of Phoenix, Murray, UT

Concentration: Special Education K-12

Instructional Leadership Endorsement, March 2015

Bethel University, Mackenzie, TN

Concentration: Instructional Leadership

CERTIFICATION

TN Professional License Elementary (K-6)

Special Education (K-12)

ILL-B Beginning Administrator (K-12)

PROFESSIONAL EXPERIENCE

Clarksville-Montgomery County Schools, Clarksville, TN 2014-Present

Behavior Consultant

Provide teachers and administrators with training/staff development for classroom management strategies.

Provide teachers with specific strategies for dealing with behavior.

Provide professional development for district administrators and teachers on specific behavior strategies.

Provide training for district administrators and teachers in order to implement effective special education services.

Provide training for district staff on inclusion methods for special education students.

Train district staff in Crisis Prevention Training.

Develop and implement Functional Behavior Assessments.

Develop and implement Individualized Education Plans (EASYIEP).

Collect and Interpret behavioral data to make informed decisions for providing special education services.

Communicate closely with regular education teachers and special education teachers.

Act as lead consultant for the Behavior Support Program.

Clarksville-Montgomery County Schools, Clarksville, TN 2010-2014

Special Education Teacher (Self-Contained Behavior Support Program)

Developed and implemented Individual Education Plans (EASYIEP).
Monitored student progress and developed lessons based-on student need.
Implemented behavior modification level systems based-on student need.
Communicated closely with regular education teacher on a daily basis.
Communicated closely with parents and conducted IEP meetings.
Developed and instructed daily lesson plans according to Tennessee state benchmarks in literacy, writing, spelling, math, science and social studies.
Used student data to make informed educational decisions.

Morgan School District, Morgan, UT 2008-2010

Fifth Grade Teacher

Maintained full classroom control using effective management strategies.
Created a classroom environment based on positive reinforcement.
Implemented daily routines and procedures.
Developed and instructed daily lesson plans according to Utah state benchmarks in literacy, writing, spelling (Houghton Mifflin Reading), math (Saxon Math), science, and social studies.
Evaluated students needs, both behaviorally and academically.
Communicated closely with parents and conducted parent/teacher conferences.
Coordinated with a teaching partner to meet the needs of the students.
Used student data to make informed educational decisions.

Advanced Technology Academy, Dearborn, MI 2006-2008

Third Grade Teacher

Maintained full classroom control using effective management strategies.
Created a classroom environment based on positive reinforcement.
Implemented daily routines and procedures.
Developed and instructed daily lesson plans according to Michigan state benchmarks in literacy, writing, spelling (SRA Open Court Reading), math (Saxon Math), and science (Scott Foresman).
Evaluated students needs, both behaviorally and academically.
Communicated closely with parents and conducted parent/teacher conferences.
Used student data to make informed educational decisions.

COACHING EXPERIENCE

Advanced Technology Academy

Winter 2007

Head Coach-Middle School Basketball

Promoted student athletes to be successful on the basketball court and most importantly in the classroom.

PROFFESIONAL DEVELOPMENT

MCREL Balanced Leadership Training

December 2015

Non-Violent Crisis Prevention Intervention (Trainer)

January 2015



Creekside Intermediate School

2615 Baker Road, Dexter, Michigan 48130

Tammy Reich, Principal

(734) 424-4160 (734) 424-4169 Fax

reich@dexterschools.org

August 5, 2016

Dear Dr. Timmis and School Board:

The interview team interviewed multiple candidates for the two open Creekside special education positions on August 3, 4 and 5th. We had a fantastic pool of applicants and are excited to present and recommend Kelley Wier. Kelley was most recently a special education teacher in Manchester. We look forward to having Kelley be a part of Creekside Intermediate School's special education team.

Tammy Reich
Principal, Creekside Intermediate School
Tammy Reich
Principal

Kelley E. Wier

(contact info redacted)

PHILOSOPHY

To provide meaningful learning experiences for all students through inquiry-based and differentiated instruction, in order to promote a growth mindset and aid in lifelong learning.

EDUCATION

Michigan State University, East Lansing, Michigan May 2015
Post-Baccalaureate Teaching Certification Internship Program Cumulative GPA 4.0/4.0
Master's: 12 credits towards a Master's degree in Special Education

Michigan State University, East Lansing, Michigan May 2014
Bachelor of Arts with High Honors Cumulative GPA 3.94/4.0
Major: Special Education - Learning Disabilities Teaching Major: Language Arts

CERTIFICATIONS

Elementary Education grades K-5 Language Arts Endorsement grades 6-8
Learning Disabilities Endorsement grades K-12

TEACHING EXPERIENCE

Luther C. Klager Elementary School August 2015-June 2016
Manchester, Michigan Resource Room: K-4

- Designed authentic project-based units and self-paced individualized content material for students
- Utilized differentiated and motivating technological resources to assess, engage, and promote student learning
- Created classroom-wide and individualized behavioral interventions and supports to increase student motivation and success
- Successfully utilized assessment and progress monitoring data to guide instruction, evaluate student growth, and promote student-driven goal setting and growth
- Accommodated the general education curriculum to develop data-driven and research-based instruction, interventions, and resources reflective of student's Individualized Education Program (IEP) goals
- Led the following processes as case manager: M-Step/MI-Access/NWEA administration, Functional Behavior Assessment/Behavior Intervention Plan (FBA/BIP), Individualized Education Program (IEP) development, development of Multidisciplinary Evaluation Team (MET) report

Haisley Elementary School January 2015-May 2015
Ann Arbor, Michigan Resource Room: K-5

- Created and implemented adaptive unit and lesson plans to meet students' varying needs and interests
- Worked successfully with students using Augmentative and Alternative Communication (AAC) devices
- Effectively integrated hands-on activities, technology, learning centers, and reading/writing workshops across the curriculum
- Developed inquiry-based integrated unit plans and positive behavior interventions and supports
- Integrated high and low-tech assistive technology in the classroom to accommodate students as individuals
- Pursued professional growth through participation in bi-weekly staff meetings, weekly multidisciplinary team meetings, IEP meetings, data/equity team meetings, and SISS meetings

Haisley Elementary School August 2014-December 2014
Ann Arbor, Michigan Grade Level: Kindergarten

- Utilized various PBIS techniques in the classroom to create an effective learning environment
- Created and implemented unit and lesson plans for all subject areas
- Provided opportunities for inquiry-based learning, reading and writing workshops, collaborative group work, differentiated instruction, and arts integration in a diverse classroom
- Supported the social, emotional, and physical development of all students through the implementation of classroom games, center-based learning, and social story role-playing
- Pursued professional development continually by attending staff development and teacher training workshops
- Promoted parent-school communication through the creation of weekly family newsletters
- Participated in planning and facilitating of parent conferences

TEACHING RELATED EXPERIENCE

- Assistant Varsity Softball Coach** January 2016-Present
Manchester, Michigan
- Worked with high school students at the varsity level to develop softball skills, specifically pitching
- After School Academic Support Club, Manchester Middle School** November 2015-Present
Manchester, Michigan Grade Level: 5th-8th
- Developed a weekly after school homework program for students with academic, social, and behavioral needs
 - Collaborated with teachers to provide support across all academic subjects
- Children's Programming Coordinator, Camp Michigania** June 2011-Present
Boyne City, Michigan
- Developed and implemented children's curriculum for 0-9 year olds during a 12 week summer program
 - Created and managed camp-based learning activities in a variety of settings
 - Trained, supported, supervised, and evaluated the work of 15 college-aged staff members
 - Communicated with parents and administration to meet the needs of all children
 - Trained staff members and created camp-based action plans for providing accessible summer camp experiences for individuals with disabilities

RELEVANT EXPERIENCE

- Off-Site Academic Support Program**, Lakewood Elementary School, Ann Arbor, Michigan January 2015-May 2015
- Substitute Teacher**, PESG, Washtenaw County, Michigan September 2014-June 2015
- Pre-Student Teaching Experience**, David Scott Elementary School 4th grade, DeWitt, Michigan September 2013-April 2014
- MSU Library Employee**, Wallace Conservation Lab, East Lansing, Michigan September 2011-May 2014
- Michigan 4-H Children's Gardens Student Intern**, East Lansing, Michigan September 2013-December 2013
- Classroom Experience**, K-3 CI Classroom, Beekman Center School, Lansing, Michigan September 2012-December 2012
- Literacy Tutor**, Burns Park Elementary, Ann Arbor, Michigan September 2012-December 2012
- Classroom Experience**, MSU Child Development Lab, Haslett, Michigan January 2012-May 2012
- Classroom Experience**, Cornerstone Elementary School ECSE, Dexter, Michigan May 2011-June 2011
- Refugee Development Center Tutor**, Lansing, Michigan September 2010-January 2011
- Trailblazers Program Mentor**, Bach Elementary, Ann Arbor, Michigan September 2009-May 2010

PROFESSIONAL DEVELOPMENT/TRAINING

- The Leader in Me Training March 2016
- MTSS Development Team Member, Klager Elementary School December 2015
- Crisis Prevention Institute (CPI) Certification Training December 2015
- START- Determining ASD Eligibility for the Young Child December 2015
- ALICE Intruder Response Program Training November 2015
- TieNet User Training, WISD September 2015
- Data/Equity Team, Haisley Elementary School March 2015
- M-Step Teacher Training March 2015
- IEP Development and Implementation: Specific and Measureable Objectives January 2015
- Google Applications, Moby Max, Ann Arbor, Michigan August 2014
- Everyday Math and Kindergarten Common Core State Standards August 2014
- CPR, First Aid, AED, and Epi-Pen Red Cross Certified May 2014

HONORS/ACTIVITIES

- Cotterman Family Endowed Scholarship in Elementary Education September 2014-May 2015
- Camp Michigania Staff Excellence Award, Boyne City, Michigan August 2014
- Michigan State University Honors College, East Lansing, Michigan January 2011-May 2014
- Deans List, Michigan State University, East Lansing, Michigan December 2010-May 2014

SKILLS

Student Growth & Behavior

AIMSweb
NWEA
M-Step/MI Access
IEP Process
REED/MET Process
MTSS
FBA/BIP Process
Positive Behavioral Interventions & Supports

Curriculum

Next Gen. Science Standards
Everyday Math
KeyMath
Lucy Calkins
WriteSteps
Read Well, Phonics for Reading
Fountas and Pinnell
Project Based/Inquiry Based Instruction

Technology

AAC Devices
eSpark
Assistive Technology
One-to-one iPads
TieNet
Blended Learning
Web Design
Moby Max



DEXTER HIGH SCHOOL

2200 N. PARKER RD.

Dexter, MI 48130

(734) 424-4240

email: moranw@dexterschools.org

email: wallsk@dexterschools.org

email: koenig@dexterschools.org

William Moran

Principal

Karen Walls

Assistant Principal

Ken Koenig

Assistant Principal

August 17, 2016

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed three candidates for the 1.00 special education position. By unanimous consent the committee chose Ms. Lisa Caves as the new special ed teacher. I have checked her references and support their decision. Ms. Caves has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

A handwritten signature in black ink, consisting of a stylized 'W' and 'M' followed by a long horizontal flourish.

William C. Moran
Principal
Dexter High School

Lisa Marie Caves

(contact info redacted)

Educational Vision

I believe that all students can learn when they are accepted for who and where they are in their educational journey. Teachers should have positive and high expectations for all students. Instruction should accommodate multiple intelligences and learning styles. Students should have equal opportunity to participate. Assessment should include formal and informal measures. Instruction should be developmentally appropriate. Teachers should ask questions that encourage higher level thinking. Teachers should know their students well enough to anticipate problems and acknowledge feelings first.

Experience

Substitute Teacher

March-June 2015

Dexter High School, Dexter

- Educated students across all core subjects
- Wrote IEP's
- Tested students using the Woodcock Johnson IV Tests of Achievement
- Worked with assistive technology
- Participated in professional activities and meetings
- Conducted behavior management
- Worked with support staff to meet students' needs
- Supervised students in the classroom and hallways
- Maintained regular parental contact

Special Education Paraprofessional

9/21/2015- Present

Dexter High School, Dexter

- Educated individual students under the direction of the supervising teacher
- Assisted with group educational activities
- Conferred and plan with teachers related to IEP objectives and/or modifications
- Worked with the teacher to develop classroom schedules
- Assisted the teacher in observing, recording, and charting behavior
- Assisted the teacher with crisis problems and behavior management
- Assisted students with personal and physical needs
- Participated in professional activities and meetings
- Worked with assistive technology
- Worked with support staff to meet the students' needs

Long Term Special Education Resource Room Teacher

9/24/2014-6/10/2015

Lincoln High School, Ypsilanti

- Educated students across all core subjects
- Wrote IEP's
- Conducted annual IEP meetings
- Wrote and monitored student IEP goals
- Worked with assistive technology
- Participated in professional activities and meetings
- Conducted behavior management
- Worked with support staff to meet students' needs
- Supervised students in the classroom and hallways
- Maintained regular parental contact

Lisa Marie Caves

49512 North Drive
Plymouth, MI 48170

(734) 776-1821 (cell)
LisaCaves10@gmail.com

Special Education Paraprofessional

10/21/2013 – 9/19/2014

Webster Elementary School, Livonia

- Educated individual students under the direction of the supervising teacher
- Assisted with group educational activities
- Conferred and plan with teachers related to IEP objectives and/or modifications
- Worked with the teacher to develop classroom schedules
- Assisted the teacher in observing, recording, and charting behavior
- Assisted the teacher with crisis problems and behavior management
- Assisted students with personal and physical needs
- Participated in professional activities and meetings
- Worked with assistive technology
- Worked with support staff to meet the students' needs
- Supervised students in the hallway, lunchroom, and playground

School Age Child Care Instructor

9/5/2008-10/18/2013

Livonia Public Schools, Livonia

- Planned and implemented developmentally appropriate activities for school-age children in a safe and nurturing environment
- Planned and supervised assignments for the Child Development Assistants
- Followed Livonia Public Schools Policies and Procedures and State of Michigan Licensing Rules for School-Age Programs
- Initiated and maintained positive relationships with program families and Livonia Public Schools personnel
- Coordinated the on-site monthly payment collections

Education

Michigan State University College of Education, 2007
Bachelor of Arts: Special Education Learning Disabilities
Eastern Michigan University College of Education, 2015
Master of Arts: Early Childhood Education

Professional Certifications

Learning Disabilities (SM) K-12
Elementary Education K-5
Early Childhood Special Education (ZS)

Skills

- Making content relatable, hands-on and engaging
- Differentiating lesson plans and class activities to accommodate varying ability levels
- Teaching with multiple strategies to accommodate different learning styles
- Challenging each student to grow to their potential



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email: wallsk@dexterschools.org
email: koenigk@dexterschools.org

William Moran
Principal
Karen Walls
Assistant Principal
Ken Koenig
Assistant Principal

August 15, 2016

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed seven candidates for the 1.00 social studies position. By unanimous consent the committee chose Ms. Murphy Hansen as the new social studies teacher. I have checked her references and support their decision. Ms. Hansen has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

A handwritten signature in black ink, appearing to be "William C. Moran", with a long horizontal line extending to the right.

William C. Moran
Principal
Dexter High School

Murphy Hansen
(contact info redacted)
murphyteachportfolio.weebly.com

CERTIFICATION

Michigan Provisional Secondary Certificate
6-12 Social Studies (RX), 6-12 Psychology

June 2016

EDUCATION

The University of Michigan
Bachelor of Art in Education with Secondary Certification
Teaching Major: Social Studies, Teaching Minor: Psychology
GPA: 3.7/4.0

Ann Arbor, MI
May 2016

TEACHING EXPERIENCE

Saline High School

Student Teaching Intern: 10th-12th Grade

Saline, MI
Jan.—April 2016

- Taught an 11th grade U.S. Government and 10th grade U.S. History course and both observed and co-taught an Economics and Michigan History elective.
- Implemented a Supreme Court simulation with students, where they took on the role of petitioners, respondents, Supreme Court Justices and the media during mock hearings.
- Designed and created a trimester-long current event project for students, requiring them to apply recurring themes/concepts from the course to real-world examples occurring around them.
- Conducted a historical investigation into the roles of different groups of people during the Holocaust, including: neighbors, workers, teenagers, policemen, religious leaders, teachers, and friends.
- Participated in professional development opportunities, including a workshop focused on diversity and inclusion led by a Saline High School student group called UPROAR.

Saline High School

Pre-Student Teaching Intern: 10th Grade

Saline, MI
Sept.—Oct. 2015

- Developed and enacted a two-day concept formation lesson on disenfranchisement, using a wide array of primary sources (e.g., newspaper articles, political cartoons, songs, images, etc.).

Emerson Middle School

Pre-Student Teaching Intern: 7th Grade

Ann Arbor, MI
Nov.—Dec. 2015

- Created and enacted a series of assessments, including a thinking exercise (formative assessment) that asked students to reflect metacognitively about a three-day imperialism simulation I conducted.

The Rounds Project

Interns had the opportunity to experience three diverse school settings in Southeast Michigan as a part of the University of Michigan's teacher education Rounds Project.

César Chávez Academy

Pre-Student Teaching Intern: 10th-12th Grade

Detroit, MI
Jan.—Feb. 2015

- Observed an AP U.S. Government course, conducting an interview and collecting the work of one student for the purpose of planning and tailoring a lesson based on their literacy abilities.

Novi High School

Pre-Student Teaching Intern: 11th-12th Grade

Novi, MI
Feb.—Mar. 2015

- Observed an AP U.S. History course, gaining experience on how to use item analyses on assessments to improve instruction.

Metro Charter Academy*Pre-Student Teaching Intern: 8th Grade***Romulus, MI***Mar.—Apr. 2015*

- Developed and enacted a lesson which aimed to teach students about the concept of historical empathy, focusing on letters written by a diverse group of individuals during the Civil War.

RELEVANT EXPERIENCE**University of Michigan***Project Manager***Ann Arbor, MI***Present*

- Aided in the organization of the World History and Literature Initiative workshop, held from June 22-24, 2016.

Presenter

- Gave a presentation to a group of veteran teachers about “Human Rights as an Essential Problem in Secondary Classrooms: A Think-Aloud”.

The History Dig*Design Assistant***Novi, MI***Present*

- Currently implementing a design for a website created by a Novi High School teacher, which aims to provide educators with primary sources for both general ed. and AP U.S. History courses.

Dexter Community Aquatics Club (DCAC)*Swim Coach (Ages 5-18)***Dexter, MI***2012 & Present*

- Coach all age groups, working with large groups and individual swimmers.

Dexter Community Schools*Lifeguard**Swim Instructor (Ages 3-14)***Dexter, MI***2009—Present**2013–2015*

- Taught swimming instruction for all ability levels.

Classroom Volunteer— Dexter Community Schools*Bates Elementary School— 2nd Grade Classroom***Dexter, MI***Feb. 2014*

- 5 hours of observation for a Developmental Psychology course

*Mill Creek Middle School— 7th Grade Global Studies**Apr. 2014*

- 14 hours of observation and lead small-group work/discussions

*Dexter High School— 9th Grade American History**Apr. 2014*

- 18 hours of observation and aided students with their Vietnam War projects

ACTIVITIES**Kappa Delta Pi (International Honor Society in Education) Member***Fall 2014— Present*

- Participated in planning several community service projects including, a secondary outreach event at Huron High School and KDP’s annual Skelementary event.
- Attended and participated in professional development events with experienced educators and administrators from the surrounding area.

Transfer Student Resources Commission (Central Student Government) Chair*Fall 2014— Present*

- Organized and planned the commission’s largest annual event, the Transfer Student Symposium. As the Chair, I conducted this event and led a presentation on data from our transfer student survey.
- Participated as a panelist on behalf of the commission for other University sponsored transfer student events and hosted a weekly mentorship coffee hour for current transfer students.
- Led transfer student tours on campus for visiting community college students and spoke at several transfer student events on behalf of our commission.



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email: koenig@dexterschools.org

William Moran
Principal

Karen Walls
Assistant Principal

Ken Koenig
Assistant Principal

August 15, 2016

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed seven candidates for the 1.00 social studies position. By unanimous consent the committee chose Mr. Michael Kedroske as the new social studies teacher. I have checked his references and support their decision. Mr. Kedroske has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

A handwritten signature in black ink, appearing to be "William C. Moran", written over a horizontal line.

William C. Moran
Principal
Dexter High School

EDUCATION

University of Michigan
Bachelors, Secondary Education
Michigan Provisional Secondary Education
Endorsements in Grades 6-12 Social Studies, Mathematics, and Psychology
GPA: 3.512

Ann Arbor, MI
September 2010 – May 2014

RELATED EXPERIENCE

McBride Middle School

Teacher – 7th Grade World History, 8th Grade U.S. History, 8th Grade Pre-Algebra

Belleville, MI
October 2014 - Present

- Created meaningful relationships with students which helped to create a positive and safe classroom where students felt cared for and respected so that they could achieve their full potential
- Shaped a classroom to be an engaging, nurturing environment where all students felt comfortable sharing and explaining their ideas and opinions which resulted in intellectually rich and stimulating discussions
- Designed instruction for 8th Grade American History and 7th Grade World History classes based upon the Oakland County Social Studies Curriculum and presented material in multiple formats that were catered to the needs and interests of my students to maximize engagement and understanding
- Constructed summative assessments, as well as daily formative assessments that tested student understanding of material in a variety of ways in order to shape my current and future instruction upon analysis
- Incorporated Reading Apprenticeship framework in daily coursework in order to improve reading proficiency for students by utilizing strategies such as facilitating metacognitive conversations, talking to the text, using differentiated reading selections, and planning think alouds amongst other strategies
- Formed cooperative relationships between teacher, student and parents by keeping households informed of the academic and behavioral progress of their children through regular email communication of curriculum, necessary parent phone calls and individual emails, and meetings with parents and students
- Developed productive and professional relationships with department members, colleagues, administrators and support staff in order to foster a cooperative effort to ensure student support both academically and personally

Ann Arbor Huron High School

Student Teacher – 9th Grade World History and Geography, 9th Grade Algebra 1, 9-12th Grade Psychology

Ann Arbor, MI
January 2014 - May 2014

- Instructed several units of study including the Atlantic Slave Trade, Industrial Revolution, French Revolution, Scientific Revolution, and the Enlightenment based on San Diego State University's World History for Us All curriculum by presenting the material using various activities and mediums to differentiate instruction for a diverse student population
- Created summative assessments for the units taught, as well as daily formative assessments that tested student understanding in a variety of ways in order to shape my current and future instruction upon analysis
- Designed opportunities for students to practice disciplinary skills in daily coursework and activities so that students could improve on these skills while expanding content knowledge
- Implemented technology throughout daily lessons in various forms in order to garner student engagement in the material, extend disciplinary knowledge, and enhance student understanding

Chelsea Public Schools

Long Term Substitute Teacher – 9th Grade Honors Geometry, 9th Grade Algebra 1

Chelsea, MI
September 2014 - October 2014

- Taught numerous math lessons for Honors Geometry and Algebra 1 lessons including but not limited to the topics of inductive and deductive reasoning, angle relationships, geometric relationships present in triangles, quadrilaterals, and circles, and geometric constructions, resulting in a well developed understanding of the material for my students
- Utilized several advanced technological applications for a 1:1 iPad classroom environment including Haiku, Socrative, and Educreations to enhance student learning through these technological resources
- Facilitated communication with parents through a class website, parent open house, parental emails and phone calls in order to inform parents of the role that they can play in helping their child's academic development, and update parents on any concerns or successes of their student

ADDITIONAL EXPERIENCE

Van Buren Public Schools

Men's Varsity Assistant Coach
7th Grade Head Basketball Coach
8th Grade Head Basketball Coach

Belleville, MI
December 2014 – Present
November 2015 – December 2015
November 2014 – December 2014

8th Grade Washington D.C. Trip Staff Coordinator and Chaperone

April 2015 and April 2016

Dexter Community Schools

Men's Assistant Varsity Basketball Coach

Men's Assistant Junior Varsity Basketball Coach

Dexter, MI

November 2013 – March 2014

November 2012 - March 2013



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email: koenigk@dexterschools.org

William Moran
Principal

Karen Walls
Assistant Principal

Ken Koenig
Assistant Principal

August 15, 2016

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed candidates for the special education position in the new alternative education program. By unanimous consent the committee chose Mr. Ryan Woodard as the new special education teacher. Mr. Woodard has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

A handwritten signature in black ink, appearing to be "W. Moran", with a long horizontal line extending to the right.

William C. Moran
Principal
Dexter High School

RYAN WOODARD

(contact info redacted)

Teacher Consultant

Twelve years of successful experiences in teaching special education, principal, athletic director, director of operations, and executive director of four charter schools; effective communication and teamwork with students, parents, employees, and community while creating and maintaining a bright vision for growth; technologically advanced to meet the needs of the digital learner; increased academic achievement; optimal use of facilities with increasing enrollment; secure, balanced fiscal management; curriculum maximization with emphasis in technology integration; strengths-based leadership style for maximum utilization of personnel.

PROFESSIONAL EXPERIENCE

- Charter Director-** Pathways Academy Charter School, Community Collaborative Charter School 2014- present
- ◆ Oversees 3,200 students with over 130 teachers and staff members across eight counties in Southern California
 - ◆ Instituted Dual Immersion, Waldorf Inspired, Blended Learning, and Homeschool learning models
 - ◆ Ensure strict compliance with state and federal regulations; and maintain effective working relationship with charter authorizers, the state, and other regulatory and oversight agencies.
 - ◆ Aligned curriculum and instituted 1:1 computing to meet the needs of digital learners that spans across grade levels
- Director of Operations/Special Education-** National University Academy, Vista, Ca 2012- 2014
- ◆ Director of Special Education- Review of all student IEPs and determine appropriate placement of special education services. Complete all necessary special education documents to ensure school is in compliance with CDE.
 - ◆ Determine staffing needs for school to maximize efficiency for instructional practice. Direct and coordinate financial and budget process with our charter management organization. Responsible for determining new facilities and/or leases that require conditional use permits and allow student access.
 - ◆ Assist Executive Director and Board in creating annual school goals that are geared for student learning while being financially responsible.
- Assistant Principal/Principal-** Sullivan Middle School, Bonsall, Ca 2010 – 2012
- ◆ Planned master schedule around student needs and strengths of certificated staff, introduced new technologies to the site, implemented Professional Learning Communities (PLCs), and continually updated safety plan.
 - ◆ Responsible for all operational aspects of the school, including facilities management, staffing and school budget. Responsible for Special Education, discipline, and Student Assistance Review Team
 - ◆ Introduced the administrative team to NWEA student assessments and implemented Compass Learning curriculum for students in grades 6-8. Created individualized learning plans (ILPs) for students based on NWEA student data and Compass Learning curriculum.
- Resource Specialist Teacher-** San Diego Unified School District, Carlsbad Unified School District 2004 – 2010
- ◆ Provided instruction and accommodations in a small group setting to students with disabilities. Helped develop and implement an Individualized Education Plan (IEP) for each student to maximize potential and be successful.
 - ◆ Confer frequently with parents, teachers, administrators, and students on each pupil's progress. Collaborate and Co-Teach with General Education Teachers on curriculum development involving technology integration with online learning.
 - ◆ Created a new vision that provided consultation and administrative representation for community agencies and programs, and parents and students. Began representing the school in compliance complaints, due process hearings, and coordinated compliance reviews in order to promote a thorough understanding of issues related to the provision of mandated services.
- Athletic Director/Basketball Coach-** Southern California Yeshiva High School San Diego, CA 2005 – Present
- ◆ Established the mission and vision of athletics at Southern California Yeshiva that involved setting standards of excellence for team members, parents/guardians, and coaches in reference to sportsmanship and competition. Created an Athletic Handbook
 - ◆ Created an Athletic Handbook that provided procedures and policies for all student athletes. Supervised and maintained records for clearance for athletic participation by individual students in accordance with

CIF, League, district and school policies. Communicated with all respective parties to develop athletic schedules, transportation issues, and practice plans.

- ◆ Assisted with the selection of all coaching staff and consulted with Principal regarding all Coaching Personnel before and at the end of each athletic season. Oversaw a sports program that won 2 League Championships in its inaugural season of participation.

EDUCATION

Doctor of Education in Organizational Leadership (in progress)	Grand Canyon University, Phoenix, AZ, 85017
Clear Professional Administrative Services Credential	National University, La Jolla, CA, 2009
Masters of Science in Special Education	National University, La Jolla, CA, 2008
Professional Clear Education Specialist Teaching Credential	National University, La Jolla, CA, 2007
Cross Cultural Language Development Credential	National University, La Jolla, CA, 2007
Bachelor of Science in Business Finance	Wayne State University, Detroit, MI 48202

PROFESSIONAL AFFILIATIONS/AWARDS

Member of Association of California School Administrators (ACSA) Principal Academy

Member of CARSPLUS, Organization for Special Educators

Four-Year Member of the Wayne State University Baseball Team

Member of Beta Alpha Psi Business Fraternity

SPEAKING and PUBLISHING

Using Multi-Component Interventions to Increase Work Completion with ADHD Students, face-to-face presentation full paper

Foundations of Building an Effective Sports Program, Sports Symposium 2008, speaker full paper



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
11 - General Fund							
Revenue							
R100 - Local Sources - 100							
R100 - Local Sources - 100	4,978,313.00	59,939.35	59,939.35	.00	4,918,373.65	60,195.40	1%
	\$4,978,313.00	\$59,939.35	\$59,939.35	\$0.00	\$4,918,373.65	\$60,195.40	
R200 - Non-Education Sources - 200							
R200 - Non-Education Sources - 200	3,671.00	.00	.00	.00	3,671.00	.00	0%
	\$3,671.00	\$0.00	\$0.00	\$0.00	\$3,671.00	\$0.00	
R300 - State Sources - 300							
R300 - State Sources - 300	27,367,578.00	.00	.00	.00	27,367,578.00	.00	0%
	\$27,367,578.00	\$0.00	\$0.00	\$0.00	\$27,367,578.00	\$0.00	
R400 - Federal Sources - 400							
R400 - Federal Sources - 400	868,424.00	.00	.00	.00	868,424.00	.00	0%
	\$868,424.00	\$0.00	\$0.00	\$0.00	\$868,424.00	\$0.00	
R500 - ISD / Other Sources - 500							
R500 - ISD / Other Sources - 500	3,893,189.00	18.41	18.41	.00	3,893,170.59	.00	0%
	\$3,893,189.00	\$18.41	\$18.41	\$0.00	\$3,893,170.59	\$0.00	
R600 - In from other Funds - 600							
R600 - In from other Funds - 600	231,989.00	.00	.00	.00	231,989.00	.00	0%
	\$231,989.00	\$0.00	\$0.00	\$0.00	\$231,989.00	\$0.00	
	\$37,343,164.00	\$59,957.76	\$59,957.76	\$0.00	\$37,283,206.24	\$60,195.40	
Expense							
100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	18,116,936.00	73,843.44	73,843.44	27,719.75	18,015,372.81	26,313.06	0%
Sub Function Code 120 - Added Needs - 120	3,628,587.00	7,418.98	7,418.98	.00	3,621,168.02	23,230.09	0%
	\$21,745,523.00	\$81,262.42	\$81,262.42	\$27,719.75	\$21,636,540.83	\$49,543.15	
200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupils - 210	3,998,729.00	9,617.93	9,617.93	.00	3,989,111.07	4,573.98	0%
Sub Function Code 220 - Support Services-Instructional - 220	1,897,776.00	84,409.77	84,409.77	4,534.58	1,808,831.65	119,492.67	4%
Sub Function Code 230 - Support Services-Administration - 230	698,664.00	53,660.31	53,660.31	154.05	644,849.64	49,618.53	8%
Sub Function Code 240 - Support Services-School Admin - 240	2,256,367.00	106,946.20	106,946.20	(395.98)	2,149,816.78	113,098.49	5%
Sub Function Code 250 - Support Services-Business - 250	695,264.00	43,571.31	43,571.31	.00	651,692.69	53,233.04	6%
Sub Function Code 260 - Operations and Maintenance - 260	3,476,932.00	198,226.35	198,226.35	330,723.81	2,947,981.84	192,968.55	6%
Sub Function Code 270 - Pupil Transportation - 270	1,558,050.00	70,178.66	70,178.66	(998.73)	1,488,870.07	70,995.35	5%
Sub Function Code 280 - Support Services-Central - 280	268,945.00	11,742.85	11,742.85	.00	257,202.15	5,017.56	4%
	\$14,850,727.00	\$578,353.38	\$578,353.38	\$334,017.73	\$13,938,355.89	\$608,998.17	
300 - Community Services							
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 370 - Non Public School Pupils - 370	1,800.00	.00	.00	.00	1,800.00	.00	0
Sub Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	.00	+++
	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	0%
400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	.00	+++
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	820,459.00	.00	.00	.00	820,459.00	.00	0%
	\$820,459.00	\$0.00	\$0.00	\$0.00	\$820,459.00	\$0.00	



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
11 - General Fund	\$37,418,509.00	\$659,615.80	\$659,615.80	\$361,737.48	\$36,397,155.72	\$658,541.32	2 %
	(\$75,345.00)	(\$599,658.04)	(\$599,658.04)	(\$361,737.48)	\$886,050.52	(\$598,345.92)	796 %



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
23 - Community Service Fund							
Revenue							
R100 - Local Sources - 100	2,017,880.00	190,297.17	190,297.17	.00	1,827,582.83	135,445.09	9%
R100 - Local Sources - 100	\$2,017,880.00	\$190,297.17	\$190,297.17	\$0.00	\$1,827,582.83	\$135,445.09	9%
R300 - State Sources - 300	47,069.00	.00	.00	.00	47,069.00	.00	0%
R300 - State Sources - 300	\$47,069.00	\$0.00	\$0.00	\$0.00	\$47,069.00	\$0.00	0%
R400 - Federal Sources - 400	125,000.00	.00	.00	.00	125,000.00	.00	0%
R400 - Federal Sources - 400	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	\$0.00	0%
R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	.00	+++
R500 - ISD / Other Sources - 500	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
R600 - In from other Funds - 600	820,459.00	.00	.00	.00	820,459.00	.00	0%
R600 - In from other Funds - 600	\$820,459.00	\$0.00	\$0.00	\$0.00	\$820,459.00	\$0.00	0%
R600 - In from other Funds - 600	\$3,010,408.00	\$190,297.17	\$190,297.17	\$0.00	\$2,820,110.83	\$135,445.09	6%
Revenue							
Expense							
100 - Instruction	162,199.00	279.72	279.72	.00	161,919.28	110.89	0%
100 - Instruction	\$162,199.00	\$279.72	\$279.72	\$0.00	\$161,919.28	\$110.89	0%
200 - Supporting Services	6,790.00	.00	.00	.00	6,790.00	.00	0%
200 - Supporting Services	.00	.00	.00	.00	.00	.00	+++
200 - Supporting Services	205,259.00	8,714.00	8,714.00	13,584.83	182,960.17	4,304.51	4%
200 - Supporting Services	80,000.00	.00	.00	.00	80,000.00	.00	0%
200 - Supporting Services	659,539.00	30,293.90	30,293.90	6,185.00	623,060.10	17,006.99	5%
200 - Supporting Services	\$951,588.00	\$39,007.90	\$39,007.90	\$19,769.83	\$892,810.27	\$21,311.50	4%
300 - Community Services	277,555.00	21,345.83	21,345.83	.00	256,209.17	16,159.48	8%
300 - Community Services	497,365.00	34,611.65	34,611.65	3,922.40	458,830.95	27,757.49	7%
300 - Community Services	900,356.00	61,986.64	61,986.64	.00	838,369.36	100,585.91	7%
300 - Community Services	126,679.00	2,402.79	2,402.79	.00	124,276.21	.00	2%
300 - Community Services	\$1,801,955.00	\$120,346.91	\$120,346.91	\$3,922.40	\$1,677,685.69	\$144,502.88	7%
500-600 - Other Financing Uses	94,666.00	.00	.00	.00	94,666.00	.00	0%
500-600 - Other Financing Uses	\$94,666.00	\$0.00	\$0.00	\$0.00	\$94,666.00	\$0.00	0%
500-600 - Other Financing Uses	\$3,010,408.00	\$159,634.53	\$159,634.53	\$23,692.23	\$2,827,081.24	\$165,925.27	5%
500-600 - Other Financing Uses	\$0.00	\$30,662.64	\$30,662.64	(\$23,692.23)	(\$6,970.41)	(\$30,480.18)	+++
23 - Community Service Fund							



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
25 - School Lunch Fund							
Revenue							
R100 - Local Sources - 100	1,122,450.00	22.59	22.59	.00	1,122,427.41	4.67	0 %
	\$1,122,450.00	\$22.59	\$22.59	\$0.00	\$1,122,427.41	\$4.67	0 %
R300 - State Sources - 300	53,500.00	.00	.00	.00	53,500.00	.00	0 %
	\$53,500.00	\$0.00	\$0.00	\$0.00	\$53,500.00	\$0.00	0 %
R400 - Federal Sources - 400	283,500.00	.00	.00	.00	283,500.00	.00	0 %
	\$283,500.00	\$0.00	\$0.00	\$0.00	\$283,500.00	\$0.00	0 %
R500 - ISD / Other Sources - 500	103,000.00	.00	.00	.00	103,000.00	.00	0 %
	\$103,000.00	\$0.00	\$0.00	\$0.00	\$103,000.00	\$0.00	0 %
Revenue	\$1,562,450.00	\$22.59	\$22.59	\$0.00	\$1,562,427.41	\$4.67	0 %
Expense							
200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupl - 210	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	2,350.00	1,339.61	1,339.61	.00	1,010.39	1,465.71	57
Sub Function Code 290 - Support Services-Other - 290	1,370,883.00	23,323.99	23,323.99	23,909.72	1,323,649.29	75,238.29	2
	\$1,373,233.00	\$24,663.60	\$24,663.60	\$23,909.72	\$1,324,659.68	\$76,704.00	2 %
500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	137,323.00	.00	.00	.00	137,323.00	.00	0 %
	\$137,323.00	\$0.00	\$0.00	\$0.00	\$137,323.00	\$0.00	0 %
500-600 - Other Financing Uses	\$1,510,556.00	\$24,663.60	\$24,663.60	\$23,909.72	\$1,461,982.68	\$76,704.00	2 %
	\$51,894.00	(\$24,641.01)	(\$24,641.01)	(\$23,909.72)	\$100,444.73	(\$76,699.33)	-47 %



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
30 - Debt Retirement Fund							
Revenue							
R100 - Local Sources - 100	10,423,583.00	34.70	34.70	.00	10,423,548.30	17.91	0
R500 - ISD / Other Sources - 500	\$10,423,583.00	\$34.70	\$34.70	\$0.00	\$10,423,548.30	\$17.91	0 %
R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	.00	+++
R600 - In from other Funds - 600	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
R600 - In from other Funds - 600	.00	.00	.00	.00	.00	.00	+++
R600 - In from other Funds - 600	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue	\$10,423,583.00	\$34.70	\$34.70	\$0.00	\$10,423,548.30	\$17.91	0 %
Expense							
200 - Supporting Services	\$1,000.00	.00	.00	.00	\$1,000.00	.00	0
250 - Support Services-Business - 250	\$51,000.00	\$0.00	\$0.00	\$0.00	\$51,000.00	\$0.00	0 %
200 - Supporting Services	10,372,583.00	.00	.00	.00	10,372,583.00	.00	0
500-600 - Other Financing Uses	\$10,372,583.00	\$0.00	\$0.00	\$0.00	\$10,372,583.00	\$0.00	0 %
500-600 - Debt Service - 500	\$10,423,583.00	\$0.00	\$0.00	\$0.00	\$10,423,583.00	\$0.00	0 %
500-600 - Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0 %
Expense	\$0.00	\$34.70	\$34.70	\$0.00	(\$34.70)	\$17.91	+++
30 - Debt Retirement Fund							



Board Monthly Financial Report

Fiscal Year to Date 07/31/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spnt
48 - 2008 Capital Projects Fund							
Revenue							
R100 - Local Sources - 100	2,463,606.00	1,012.35	1,012.35	.00	2,462,593.65	108.06	0 %
R100 - Local Sources - 100	\$2,463,606.00	\$1,012.35	\$1,012.35	\$0.00	\$2,462,593.65	\$108.06	0 %
R500 - ISD / Other Sources - 500	47,890,000.00	.00	.00	.00	47,890,000.00	.00	0 %
R500 - ISD / Other Sources - 500	\$47,890,000.00	\$0.00	\$0.00	\$0.00	\$47,890,000.00	\$0.00	0 %
Revenue	\$50,353,606.00	\$1,012.35	\$1,012.35	\$0.00	\$50,352,593.65	\$108.06	0 %
Expense							
200 - Supporting Services							
Sub Function Code 250 - Support Services-Business - 250	441,844.00	.00	.00	.00	441,844.00	.00	0
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 270 - Pupil Transportation - 270	6,162,000.00	.00	.00	.00	6,162,000.00	.00	0
Sub Function Code 280 - Support Services-Central - 280	10,219,490.00	.00	.00	.00	10,219,490.00	.00	0
200 - Supporting Services	\$16,823,334.00	\$0.00	\$0.00	\$0.00	\$16,823,334.00	\$0.00	0 %
400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	33,254,447.00	.00	.00	.00	33,254,447.00	24,029.38	0 %
400 - Government Agencies & Prior Period	\$33,254,447.00	\$0.00	\$0.00	\$0.00	\$33,254,447.00	\$24,029.38	0 %
500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	275,825.00	.00	.00	.00	275,825.00	.00	0
Sub Function Code 500-600 - Other Financing Uses	\$275,825.00	\$0.00	\$0.00	\$0.00	\$275,825.00	\$0.00	0 %
500-600 - Other Financing Uses	\$50,353,606.00	\$0.00	\$0.00	\$0.00	\$50,353,606.00	\$24,029.38	0 %
48 - 2008 Capital Projects Fund	\$23,451.00	(\$592,589.36)	(\$592,589.36)	(\$409,339.43)	\$978,477.79	(\$729,428.84)	2,527 %



DEXTER COMMUNITY SCHOOL
BOARD OF EDUCATION
MEETING SCHEDULE
2016-17

Upon request to the Superintendent, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

All meetings are held at the **Creekside Media Center** at 7:00 PM unless otherwise noted.

<u>DAY</u>	<u>DATE</u>	<u>HOLIDAYS / NO SCHOOL DAYS</u>
Monday	July 25*	Business Meeting
Monday	August 22*	
Monday	September 12	Labor Day = Sept. 5
Monday	September 26	
Monday	October 10	
Monday	October 24	
Monday	November 14	Thanksgiving = Nov. 24 & 25
Monday	December 5	Winter Break = Dec. 23 - Jan. 6
Monday	January 9, 2017	Organizational Meeting
Monday	January 23	MLK = Jan. 16
Monday	February 13	President's Day = Feb. 20
Monday	February 27	
Monday	March 13	
Monday	March 27	
Monday	April 17	Spring Break = April 3 - 7
Monday	May 8	Memorial Day = May 29
Monday	May 22	
Monday	June 5	
Monday	June 19*	

* These meetings will be held in the Copeland Boardroom, 7714 Ann Arbor St.

Note: Board of Education workshop(s) may be set during the year and will be posted prior to meetings.

WATER MAIN EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that DEXTER COMMUNITY SCHOOLS, whose address is 7714 Ann Arbor Street, Dexter, MI 48130, (hereinafter referred to as “Grantor”), being title holder to the following described parcel of land, to wit:

See Exhibit “A”

Tax Identification Number: H-08-07-200-003

for and in consideration of One (\$1.00) Dollar, receipt of which is hereby acknowledged, does hereby grant and convey to the City of Dexter, a Michigan Municipal Corporation, whose address is 8140 Main Street, Dexter, MI 48130, (hereinafter referred to as “Grantee”), a perpetual easement for a water main, over, upon, across, in, through, and under the following described real property to wit (hereinafter, the “Easement Area”):

See Exhibit “A-1”

and to enter upon sufficient land adjacent to said water main easement for the purpose of exercising the rights and privileges granted herein.

1. The easement is granted for the sole purpose of allowing Grantee to install, repair, replace and maintain water main lines, and all necessary appurtenances thereto, within the Easement Area herein granted.

2. Grantee will not be responsible for replacing pavement, trees or any other physical objects within the Easement Area herein granted.

3. Grantor agrees not to build or to convey to others permission to build any permanent structures on the above-described Easement Area.

4. The premises so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be reasonably restored to its prior condition by Grantee.

5. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

6. To the fullest extent permitted by law, Grantee releases Grantor and its successors and assigns from any liability related to Grantee’s use of this easement per the terms contained herein. The foregoing shall not be deemed to release Grantor for matters arising out of the acts or omissions of Grantor, its agents or employees.

7. To the fullest extent permitted by law, Grantee indemnifies and holds harmless Grantor from and against any and all claims, lawsuit, proceedings, investigations, damages, settlements and other liabilities related to personal injury or property damage and arising out of Grantee’s use of the easement granted herein. Such indemnification shall include Grantor’s reasonable costs and reasonable attorneys’ fees. The foregoing shall not be deemed to require Grantee to indemnify Grantor for matters arising out of the acts or omissions of Grantor, its agents or employees.

8. This is the entire agreement between the parties herein, and can only be modified by a writing, signed by the parties, or successors thereof.

9. The laws of the State of Michigan govern interpretation of this easement.

10. If any portion of this easement is deemed invalid by a court of competent jurisdiction, the

remaining provisions will be deemed to still have effect unless the intent of the parties cannot be realized.

11. The Grantor, its successors and assigns, reserves the right to construct and maintain or cause to be constructed and maintained, gas, storm and sanitary sewer pipes and conduits, and other utilities over, across, through and under the Easement Area and to make such other use or uses of the Easement Area consistent with the purpose of this easement as does not substantially interfere with Grantee's use thereof and is otherwise in compliance with all applicable laws, ordinances and regulations, including without limitation, those governing the collocation of utilities.

12. By entering into this easement, the parties are not waiving any defenses, including the defense of governmental immunity.

13. The Grantee shall obtain all required permits and approvals required for the operation, maintenance and repair of the water main and related appurtenances. All work performed within the Easement Area shall be in accordance with generally accepted practices for this type of work. The Grantee covenants to keep the water main and related appurtenances in good and proper working order and to make any required repairs.

14. This easement shall cease, terminate and be discontinued at such time as the water main within the Easement Area is no longer used for transmitting water. In the event this easement shall terminate as provided above, the Grantee shall, at the option of the Grantor, remove the water main and related appurtenances located in or on the Easement Area and return the Easement Area to the condition it was in prior to the installation of the water main and related appurtenances. The Grantee shall thereafter have no further interest or rights in the Easement Area. Upon termination of this easement, the Grantee, at its expense, shall record a Termination of Easement in a form acceptable to the Grantor, with the Washtenaw County, Michigan, Register of Deeds.

15. In the event that the Grantee breaches or otherwise fails to comply with any of the terms and conditions contained in this Easement, it shall pay all of the Grantor's reasonable costs, including without limitation reasonable attorneys' fees which the Grantor incurs as a result of the Grantee's breach or other failure to comply with the terms and conditions contained in this easement after Grantor has delivered notice of such default and provided the Grantee a reasonable opportunity to cure the same.

[signatures and acknowledgements to follow]

IN WITNESS WHEREOF, the undersigned Grantor(s) and Grantee have affixed signature (s) this _____ day of _____ A.D., 2016.

CORPORATION: DEXTER COMMUNITY SCHOOLS

By: _____
Signature

Its: _____
Printed Name & Title

By: _____
Signature

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____ A.D., 2016, before me, a Notary Public in and for said County, appeared _____ and _____ to me known personally known, who, being by me duly sworn, did each for himself say that they are respectively the _____ and _____ of _____ the corporation named in and which executed the within instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said corporation by authority of its board of directors; and acknowledged said instrument to be the free act and deed of said corporation.

Notary Public, _____ County, MI

My commission expires _____

CITY OF DEXTER

By: _____
Signature

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____ A.D., 2016, before me, a Notary Public in and for said County, appeared _____ to me known personally known, who, being by me duly sworn, did for himself say that he/she is the _____ of the City of Dexter, a Michigan Municipal Corporation, named in and which executed the within instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said corporation by authority of its board of directors; and acknowledged said instrument to be the free act and deed of the corporation.

Notary Public, _____ County, MI
My commission expires _____

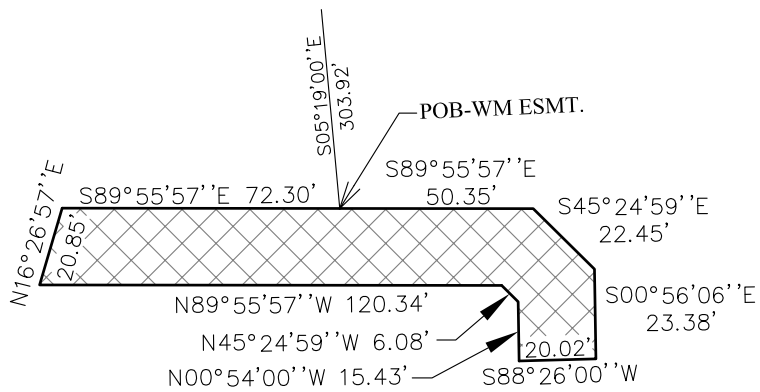
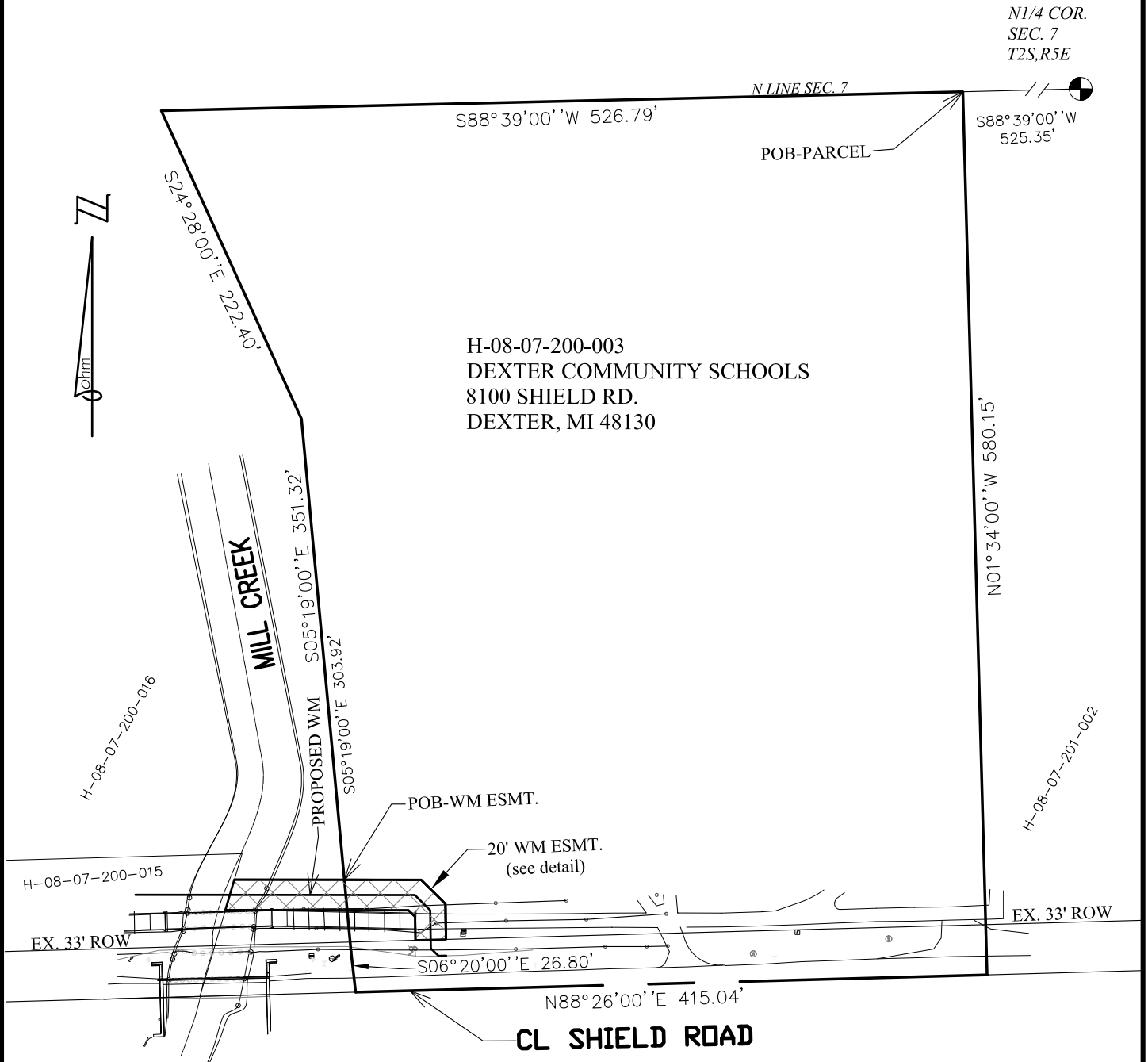
This instrument drafted by:
SAMEER HAMAD
ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
LIVONIA, MI 48150

Tax Identification Number: H-08-07-200-003

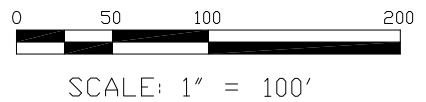
WHEN RECORDED RETURN A COPY TO:
City of Dexter
Attn: City Manager
8140 Main St
Dexter, MI 48130

WATER MAIN EASEMENT SKETCH

Exhibit "A"



DETAIL - 20' WM EASEMENT
(SCALE 1" = 50')



- LEGEND**
- ROW RIGHT-OF-WAY
 - PUBLIC LAND CORNER
 - POB POINT OF BEGINNING
 - WATER MAIN EASEMENT

WATER MAIN EASEMENT PART OF THE NW 1/4 OF SECTION 7 T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY H-08-07-200-003		SCALE H: 1"=100' SHEET 5 of 6	
DATE: 07-27-16	CLIENT: CITY OF DEXTER	JOB#: 0130-16-0040	
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.OHM-ADVISORS.COM			

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WATER MAIN EASEMENT DESCRIPTION

Exhibit "A"

PARCEL DESCRIPTION (H-08-07-200-003) (PER WASHTENAW COUNTY TAX ROLLS)

A parcel of land being a part of the E 1/2 of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, more particularly described as follows:


Commencing at the N 1/4 corner of said Section 7; thence S 88°39'00" W 525.35 feet along the North line of said Section 7 to the the Point of Beginning; thence S 88°39'00" W 526.79 feet; thence S 24°28'00" E 222.40 feet; thence S 05°19'00" E 351.32 feet; thence S 06°20'00" E 26.80 feet; thence N 88°26'00" E 415.04 feet along the centerline of Shield Road; thence N 01°34'00" W 580.15 feet to the Point of Beginning, ALSO all land lying between the N'ly and S'ly boundaries of above described extended W'ly to Mill Creek. Subject to all easements and restrictions of record, if any.

WATER MAIN EASEMENT

A 20 foot water main easement a part of the E 1/2 of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, more particularly described as follows:

Commencing at the N 1/4 corner of said Section 7; thence S 88°39'00" W 525.35 feet along the North line of said Section 7 to a point; thence continuing S 88°39'00" W 526.79 feet; thence S 24°28'00" E 222.40 feet; thence S 05°19'00" E 303.92 feet to the the Point of Beginning; thence S 89°55'57" E 50.35 feet; thence S 45°24'59" E 22.45 feet; thence S 00°56'06" E 23.38 feet; thence S 88°26'00" W 20.02 feet along the North right of way line of Shield Road (66 ft. wide); thence N 00°54'00" W 15.43 feet; thence N 45°24'59" W 6.08 feet; thence N 89°55'57" W ±120.34 feet to a point on the centerline of Mill Creek; thence N 16°26'57" E 20.85 feet along the centerline of said Mill Creek; thence S 89°55'57" E 72.30 feet to the Point of Beginning.

Contains 3,104 square feet or 0.071 acres, more or less, of land. Subject to all easements and restrictions of record. if any.

WATER MAIN EASEMENT PART OF THE NW 1/4 OF SECTION 7 T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY H-08-07-200-003		SCALE H: 1"=100'	
		SHEET 6 of 6	
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WATER MAIN EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that DEXTER COMMUNITY SCHOOLS, whose address is 7714 Ann Arbor Street, Dexter, MI 48130, (hereinafter referred to as “Grantor”), being title holder to the following described parcel of land, to wit:

See Exhibit “A”

Tax Identification Number: H-08-07-200-015

for and in consideration of One (\$1.00) Dollar, receipt of which is hereby acknowledged, does hereby grant and convey to the City of Dexter, a Michigan Municipal Corporation, whose address is 8140 Main Street, Dexter, MI 48130, (hereinafter referred to as “Grantee”), a perpetual easement for a water main, over, upon, across, in, through, and under the following described real property to wit (hereinafter, the “Easement Area”):

See Exhibit “A-1”

and to enter upon sufficient land adjacent to said water main easement for the purpose of exercising the rights and privileges granted herein.

1. The easement is granted for the sole purpose of allowing Grantee to install, repair, replace and maintain water main lines, and all necessary appurtenances thereto, within the Easement Area herein granted.

2. Grantee will not be responsible for replacing pavement, trees or any other physical objects within the Easement Area herein granted.

3. Grantor agrees not to build or to convey to others permission to build any permanent structures on the above-described Easement Area.

4. The premises so disturbed by reason of the exercise of any of the foregoing powers, rights and privileges, shall be reasonably restored to its prior condition by Grantee.

5. This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

6. To the fullest extent permitted by law, Grantee releases Grantor and its successors and assigns from any liability related to Grantee’s use of this easement per the terms contained herein. The foregoing shall not be deemed to release Grantor for matters arising out of the acts or omissions of Grantor, its agents or employees.

7. To the fullest extent permitted by law, Grantee indemnifies and holds harmless Grantor from and against any and all claims, lawsuit, proceedings, investigations, damages, settlements and other liabilities related to personal injury or property damage and arising out of Grantee’s use of the easement granted herein. Such indemnification shall include Grantor’s reasonable costs and reasonable attorneys’ fees. The foregoing shall not be deemed to require Grantee to indemnify Grantor for matters arising out of the acts or omissions of Grantor, its agents or employees.

8. This is the entire agreement between the parties herein, and can only be modified by a writing, signed by the parties, or successors thereof.

9. The laws of the State of Michigan govern interpretation of this easement.

10. If any portion of this easement is deemed invalid by a court of competent jurisdiction, the

remaining provisions will be deemed to still have effect unless the intent of the parties cannot be realized.

11. The Grantor, its successors and assigns, reserves the right to construct and maintain or cause to be constructed and maintained, gas, storm and sanitary sewer pipes and conduits, and other utilities over, across, through and under the Easement Area and to make such other use or uses of the Easement Area consistent with the purpose of this easement as does not substantially interfere with Grantee's use thereof and is otherwise in compliance with all applicable laws, ordinances and regulations, including without limitation, those governing the collocation of utilities.

12. By entering into this easement, the parties are not waiving any defenses, including the defense of governmental immunity.

13. The Grantee shall obtain all required permits and approvals required for the operation, maintenance and repair of the water main and related appurtenances. All work performed within the Easement Area shall be in accordance with generally accepted practices for this type of work. The Grantee covenants to keep the water main and related appurtenances in good and proper working order and to make any required repairs.

14. This easement shall cease, terminate and be discontinued at such time as the water main within the Easement Area is no longer used for transmitting water. In the event this easement shall terminate as provided above, the Grantee shall, at the option of the Grantor, remove the water main and related appurtenances located in or on the Easement Area and return the Easement Area to the condition it was in prior to the installation of the water main and related appurtenances. The Grantee shall thereafter have no further interest or rights in the Easement Area. Upon termination of this easement, the Grantee, at its expense, shall record a Termination of Easement in a form acceptable to the Grantor, with the Washtenaw County, Michigan, Register of Deeds.

15. In the event that the Grantee breaches or otherwise fails to comply with any of the terms and conditions contained in this Easement, it shall pay all of the Grantor's reasonable costs, including without limitation reasonable attorneys' fees which the Grantor incurs as a result of the Grantee's breach or other failure to comply with the terms and conditions contained in this easement after Grantor has delivered notice of such default and provided the Grantee a reasonable opportunity to cure the same.

[signatures and acknowledgements to follow]

IN WITNESS WHEREOF, the undersigned Grantor(s) has affixed
signature (s) this _____ day of _____ A.D., 2016.

CORPORATION: DEXTER COMMUNITY SCHOOLS

By: _____
Signature

Its: _____
Printed Name & Title

By: _____
Signature

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____ A.D., 2016, before me, a Notary Public in and for said
County, appeared _____ and _____
to me known personally known, who, being by me duly sworn, did each for himself say that they are
respectively the _____ and _____ of
_____ the corporation named in and which executed the within
instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said corporation
by authority of its board of directors; and acknowledged said instrument to be the free act and deed of said
corporation.

Notary Public, _____ County, MI
My commission expires _____

CITY OF DEXTER

By: _____
Signature

Its: _____
Printed Name & Title

STATE OF MICHIGAN)
)SS
COUNTY OF)

On this _____ day of _____ A.D., 2016, before me, a Notary Public in and for said County, appeared _____ to me known personally known, who, being by me duly sworn, did for himself say that he/she is the _____ of the City of Dexter, a Michigan Municipal Corporation, named in and which executed the within instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said corporation by authority of its board of directors; and acknowledged said instrument to be the free act and deed of the corporation.

Notary Public, _____ County, MI
My commission expires _____

This instrument drafted by:
SAMEER HAMAD
ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road
LIVONIA, MI 48150

Tax Identification Number: H-08-07-200-015

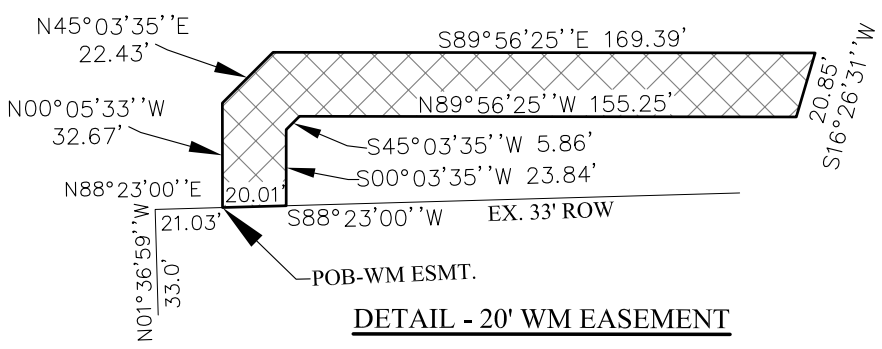
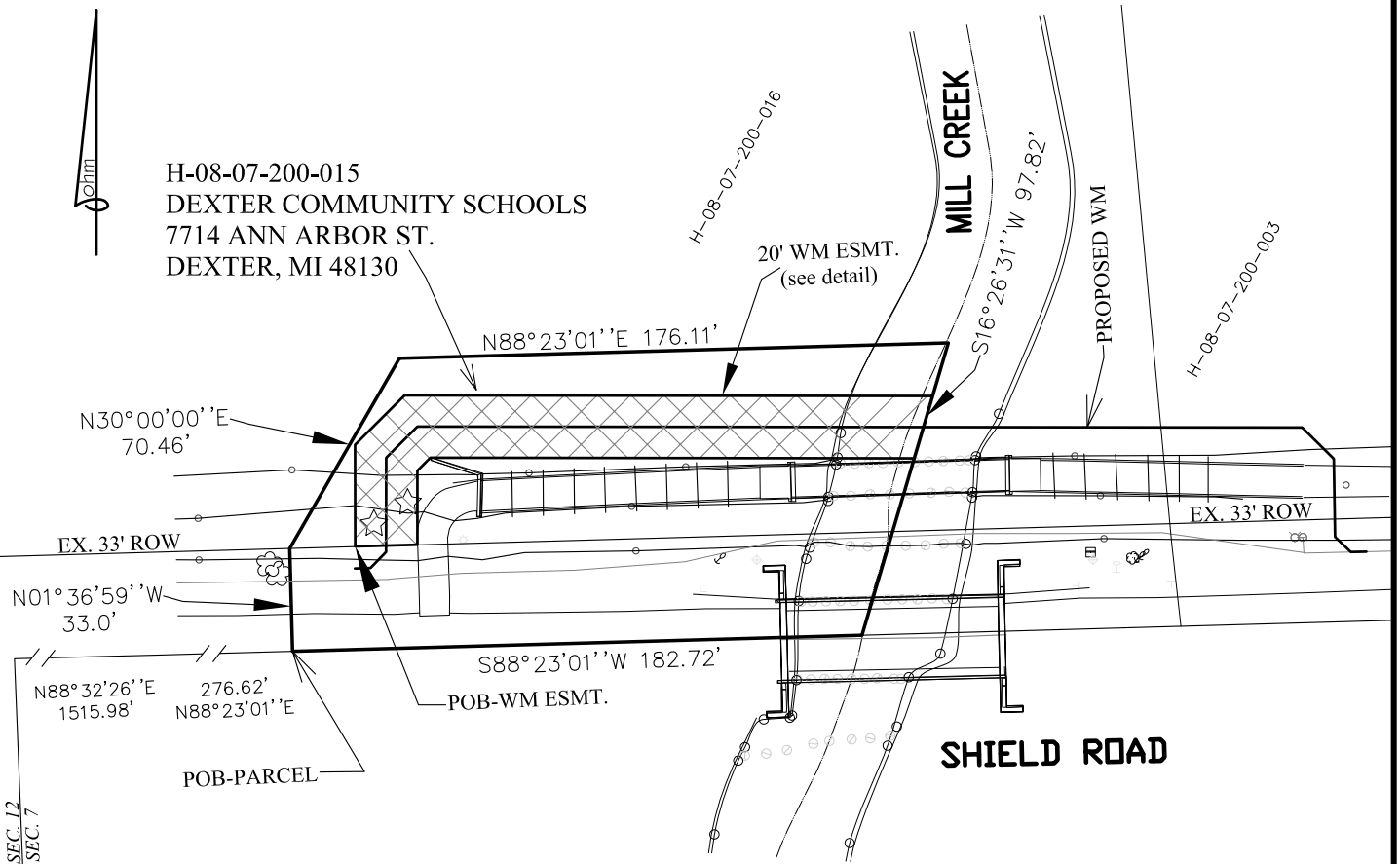
WHEN RECORDED RETURN A COPY TO:
City of Dexter
Attn: City Manager
8140 Main St
Dexter, MI 48130

WATER MAIN EASEMENT SKETCH

Exhibit "A"



H-08-07-200-015
DEXTER COMMUNITY SCHOOLS
7714 ANN ARBOR ST.
DEXTER, MI 48130



DETAIL - 20' WM EASEMENT

E LINE SEC. 12
W LINE SEC. 7

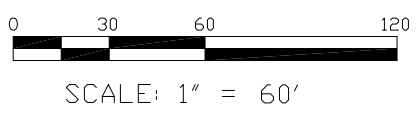
N02°16'46''W 2014.91'

N01°36'59''W 33.0'

N88°32'26''E 1515.98'

N88°23'01''E 276.62'

E1/4 COR.
SEC. 12
T2S,R4E



LEGEND	
ROW	RIGHT-OF-WAY
	PUBLIC LAND CORNER
POB	POINT OF BEGINNING
	WATER MAIN EASEMENT

WATER MAIN EASEMENT		SCALE H: 1"=60'
PART OF THE NW 1/4 OF SECTION 7 T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY H-08-07-200-015		SHEET 5 of 6
DATE: 07-27-16	CLIENT: CITY OF DEXTER	JOB#: 0130-16-0040
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WATER MAIN EASEMENT DESCRIPTION

Exhibit "A"

PARCEL DESCRIPTION (H-08-07-200-015) (PER WASHTENAW COUNTY TAX ROLLS)

A parcel of land being a part of the E 1/2 of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, more particularly described as follows:


Commencing at the E 1/4 corner of said Section 12, Town 2 South, Range 4 East, Lima Township; thence N 02°16'46" W 2014.91 feet along the East line of said Section 12, also being the West line of said Section 7; thence N 88°32'26" E 1515.98 feet; thence N 88°23'01" E 276.62 feet to the the Point of Beginning; thence N 01°36'59" W 33.0 feet; thence N 30°00'00" E 70.46 feet; thence N 88°23'01" E 176.11 feet to the centerline of Mill Creek; thence S 16°26'31" W 97.82 feet along the centerline of Mill Creek; thence S 88°23'01" W 182.72 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

WATER MAIN EASEMENT

A 20 foot water main easement a part of the E 1/2 of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Scio Township, Washtenaw County, Michigan, more particularly described as follows:

Commencing at the E 1/4 corner of said Section 12, Town 2 South, Range 4 East, Lima Township; thence N 02°16'46" W 2014.91 feet along the East line of said Section 12, also being the West line of said Section 7; thence N 88°32'26" E 1515.98 feet; thence N 88°23'01" E 276.62 feet; thence N 01°36'59" W 33.0 feet; thence N 88°23'00" E 21.03 feet to the the Point of Beginning; thence N 00°05'33" W 32.67 feet; thence N 45°03'35" E 22.43 feet; thence S 89°56'25" E 169.39 feet; thence S 16°26'31" W 20.85 feet along the centerline of Mill Creek; thence N 89°56'25" W 155.25 feet; thence S 45°03'35" W 5.86 feet; thence S 00°03'35" W 23.84 feet; thence S 88°23'00" W 20.01 feet along the North right of way line of Shield Road (66 ft. wide) to the Point of Beginning.

Contains 4,094 square feet or 0.094 acres, more or less, of land. Subject to all easements and restrictions of record. if any.

WATER MAIN EASEMENT PART OF THE NW 1/4 OF SECTION 7 T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY H-08-07-200-015		SCALE	
		H: 1"=60'	
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**Dexter Community Schools
Finance Committee
Meeting Minutes
July 20, 2016**

Board Members

Present – Barbara Read, Julie Schumaker

Absent – Daryl Kipke

Staff Committee Members

Present – Jessica Baese, Sharon Raschke, Chris Timmis

Others Present – Kim Lindsay (Lewis & Knopf)

Other Community Present – None

Meeting convened at 9:00 am.

Audience Participation

None.

Approval of Minutes

A motion was made by Barbara Read and supported by Julie Schumaker to approve the finance committee meeting minutes of June 6, 2016. Approved.

Discussion Items

1. 15-16 Pre-Audit with Auditor

SAS 114 standards require auditors to meet with individuals involved with financial matters of the district prior to planning the audit. Kim Lindsay, the auditor from Lewis & Knopf, was present to discuss how the 15-16 audit will be approached, including required accounting standards.

The committee had an opportunity to ask questions and share concerns that should be reviewed as part of this year's audit.

Meeting adjourned at 10:15 am.