BOARD PACKET

JULY 27, 2015

Our Vision:

Champion Learning -- Develop, Educate, and Inspire!

MINUTES
BOARD MEETING
COPELAND BUILDING – 7:00pm
June 29, 2015

A. ROLL CALL

Members Present: Ron Darr, Bonnie Everdeen, Julie Schumaker, Michael Wendorf, Daryl Kipke

Members Absent: Barbara Read, Dick Lundy

Administrative & Supervisory Staff: Sharon Raschke, Mollie Sharrar, Chris Timmis, Hope Vestergaard

D.E.A.: Joe Romeo
D.E.S.P.A.: None
Transportation: None
Press: Krista Gjestland, We Love Dexter
Guests: Julie Stone

The meeting was called to order at approximately 7:01pm by Michael Wendorf, President.

B. MEETING MINUTES (6/15/2015)

A motion was made by Julie Schumaker and seconded by Bonnie Everdeen to accept the meeting minutes of 6/15/2015. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Bonnie Everdeen and seconded by Ron Darr to approve the agenda as presented. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. 2015-2016 Budget Hearing – no speakers

Michael Wendorf opened the floor to any community members wishing to speak. No audience members requested to speak.

E. SUPERINTENDENT UPDATE

1. Superintendent Chris Timmis informed all that teaching staff hiring is proceeding as follows:

- Four candidates have been recommended for hire
- The district is currently interviewing candidates for HS science staff, one FT, one .8 position
- Still need to fill several Special Education positions, one art teacher, likely one elementary teacher.

F. STUDENT REPRESENTATIVES UPDATE – none

G. PUBLIC PARTICIPATION: no requests to speak

H. CONSENT ITEMS

1. May Budget Report

A motion was made by Julie Schumaker and seconded by Daryl Kipke to receive the financial budget report for the month of May 2015. **Motion Carried (unanimous).**

2. Contract Approval – Administrative & Individual

The Board reviewed a memorandum from Superintendent Chris Timmis regarding the approval of Administrative and Individual Contracts. A motion was made by Julie Schumaker and seconded by Daryl Kipke that the Board of Education approve the attached contracts and that the Board President and Board Secretary or the Superintendent be authorized to sign the contracts on behalf of the Board of Education. **Motion Carried (unanimous).**

3. Personnel – New Hires

Board members received four letters of recommendation for hire. The first was from Cornerstone Principal Craig McCalla for an open Early Childhood Special Education position, the second was from Bates Principal Tim Authier for an open Elementary Teacher Consultant position, the third was from Mill Creek Principal Jami Bronson for an

open Math Teacher position, and the fourth was also from Jami Bronson for an open Math/Science Teacher position.

A motion was made by Julie Schumaker and seconded by Daryl Kipke that Kristin Bartenslager (Early Childhood Special Education teacher), Jill Fawkes (Elementary Teacher Consultant), James Stearns (Math Teacher), and David Sinopoli (Math/Science Teacher) be offered probationary contracts for the 2015-2016 school year. **Motion Carried (unanimous).**

I. ACTION ITEMS

4. Policy – Second Reading

The Board reviewed a summary along with draft policies 3120, 4120 (Employment of Professional Staff & Employment of Support Staff) that were approved for first reading and were ready for second reading and final approval.

A motion was made by Julie Schumaker and seconded by Bonnie Everdeen that draft policies 3120, 4120 (Employment of Professional Staff & Employment of Support Staff) be approved for second reading and final approval as presented. **Motion Carried (unanimous).**

5. Layoff Resolution – DESPA

The Board reviewed a Resolution to Lay Off Custodian Staff Employees effective August 15, 2015.

A motion was offered by Bonnie Everdeen and supported by Julie Schumaker to approve the Resolution for Lay Offs of Custodian Staff Employees Brittany Hayes and Peter Wheeler. **Motion Carried (unanimous).**

6. 2014-15 Budget Amendment

Board members reviewed a 2014-15 budget revision from Chief Financial Officer Sharon Raschke including General Fund additional revenue totaling $111,543, General Fund additional expenditure appropriation totaling $787,973, and Community Education additional revenue totaling $275,000. This revision included high school instruction (adjustments for dual enrollment, seat time waivers, virtual learning, consortium, etc.), function alignment, B&G repairs and maintenance, health department

mandated pool repairs, technology grants and expenditures, and termination payments.

Julie Schumaker asked questions regarding the need for a budget amendment in June. Sharon Raschke responded:

- The district has done June budget amendments limited to specific needs every year since 2009-10.
- Board actions and unforeseen events may require additional appropriations or changes between budget allocations. State law prohibits exceeding Board appropriation.

A motion was presented by Daryl Kipke and seconded by Ron Darr that the 2014-15 Budget Amendment be approved. **Motion Carried (unanimous).**

7. 2015-16 Budget Adoption

The Board reviewed the 2015-16 budget from Sharon Raschke.

A motion was made by Bonnie Everdeen and seconded by Daryl Kipke that the 2015-16 proposed budget be adopted. **Motion Carried (unanimous).**

8. 2015-16 Tax Levies

Board members reviewed a memorandum from Sharon Raschke describing the 2015-16 tax levies that the Board of Education needs to authorize for the 2015-16 fiscal year.

A motion was made by Julie Schumaker and seconded by Bonnie Everdeen that the Board of Education authorize tax levies for school operating purposes at 18 mills on non-homestead property in December, 2015 and a debt levy of 8.5 mills on all property in December, 2015. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

9. Financial Summary Report & Narratives

The Board reviewed and discussed the Financial Summary Report and Narrative from Sharon Raschke, which included a financial update, building/department financial narratives, and a building/program budget performance report.

Some Board members expressed concerns that the narratives did not reflect the reality based on the budget amendment presented this evening. Chris Timmis noted that some of the unpredictable budget line items are not obvious for directors/principals and said he and Sharon would work with them to increase awareness. Julie Schumaker suggested that earlier scrutiny of widely variable items would be prudent, in addition to determining actual costs of Wylie pool operation.

K. PUBLIC PARTICIPATION – no public comment

L. BOARD COMMENTS – no additional comment

M. INFORMATION ITEMS – Finance Committee Minutes (6-24-15)

N. CLOSED SESSION – none

A motion was made by Bonnie Everdeen and seconded by Ron Darr to adjourn the meeting at 8:06pm. **Motion Carried (unanimous).**

MON. JULY 27 - 7:00 P.M.
7714 ANN ARBOR STREET
734-424-4100

COPELAND BUILDING
BOARD OF EDUCATION
DEXTER COMMUNITY SCHOOLS

Vision: Champion Learning -- Develop, Educate, and Inspire!

AGENDA

A. ROLL CALL

B. MEETING MINUTES (6/29/2015)

C. APPROVAL OF AGENDA

D. SCHOOL PRESENTATIONS: NONE

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE: NONE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS:

1. Personnel - Resignations
2. Personnel - New Hires
3. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/ Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities, Designate Electronic Transfer Officer, Designate Board – Legal Counsel, Designate Investment Officer, Designate Publications of Record
4. Board Memberships - MASB & MASB Legal Trust Fund
5. MHSAA Membership Resolution

I. ACTION ITEMS:

6. Section 125 Amendment
7. Board - Meetings: Times, Places & Dates
8. 2015-16 School Loan Application

J. DISCUSSION ITEMS:

9. Board - Committee Membership
10. School Lunch Price Increase

K. PUBLIC PARTICIPATION: *See Policy 0167.3*

L. BOARD COMMENTS

M. INFORMATION ITEMS:

1. MSBO Chief Financial Officer Certification
2. WISD Confirmation of 2015-16 Budget Receipt
3. MACUL Makerspace Grant

N. CLOSED SESSION: NONE

CALENDAR

COMMITTEE MEETINGS/
NEXT MEETING SCHEDULED

• Board Members Only (Confidential Item)
Board Members Only (Public Document - Limited Supply)

Mission: We will encourage and develop each student's individual abilities, skills, and character to shape tomorrow's world through positive relationships, best practices, and a shared sense of purpose.

BOARD NOTES
BUSINESS MEETING
JULY 27, 2015

A. ROLL CALL

B. MEETING MINUTES (6/29/15)

C. APPROVAL OF AGENDA

Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS: NONE

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE: NONE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS:

1. Personnel – Resignations. Your packet contains a letter of resignation from Dexter High School Spanish teacher Dana Clark.

* An appropriate motion might be, "I move that the Board of Education acknowledge the resignation of teacher Dana Clark effective for the 2015-16 school year"

2. Personnel – New Hires. Your packet contains letters of recommendation for hire from Tim Authier, Tammy Reich, Jami Bronson, and Kit Moran for open positions at Bates, Creekside, Mill Creek, and the high school.

* An appropriate motion might be, "I move that Laura Ayers (Kindergarten teacher – Bates), Susan Kemble (Special Education teacher – Creekside), Gary Puhl (Special Education teacher – Creekside), Natalie Russell (.31 Health teacher – Mill Creek), and Matthew Caves (Chemistry teacher – high school) be offered probationary teaching contracts for the 2015-16 school year."

3. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe

Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer. Sharon Raschke has presented a summary list of business matters that require official action from the Board of Education.

* An appropriate motion might be, "I move that the school district's depositories of record be Chelsea State Bank, Flagstar Bank, TCF Bank, PNC Bank, and Michigan Liquid Asset Fund Plus (MILAF+) and in addition, investments be made with institutions in accordance with Board policy and State law... **and** I move that the signatories of any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be designated as signatories for the Accounts Payable account funded by General Fund, Debt Retirement Fund, Capital Projects (Checking for bond money), Community Services and Food & Nutrition and that these signatories may be printed by stamp, machine or hand signed... **and** I move that the signatories for the Internal Agency account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** I move that the signatories for the Payroll account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** I move that any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments... **and** I move that the Superintendent, the Assistant Superintendent and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business… **and** I move that the Board President and Treasurer be authorized to sign promissory notes… **and** I move that the Dexter Community Schools rent a safety deposit box at Chelsea State Bank and move that the Superintendent and Chief Financial Officer have access to the safety deposit box... **and** I move that the Dexter Community Schools set the yearly fee charged to individuals who request notice of Board meetings at $50... **and** I move that Chief Financial Officer be designated to assume specified responsibilities of the Treasurer and that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary… **and** I move that the Electronic Transfer Officer (ETO) for Dexter Community Schools be the Chief Financial Officer and that the ETO may enter into an Automated Clearing House (ACH) arrangement for the district...**and** I move that the firms of Miller, Canfield, Paddock & Stone, PLC, Lusk & Albertson, PLD, and Thrun Law Firm PC be named as the legal firms of record for the Dexter Community School District**...and** I move that the Chief Financial Officer be designated the investment officer for Dexter Community Schools**...and** I move that the Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record for the Dexter Community School District."

4. Board Memberships – MASB & MASB Legal Trust Fund. Each year the Board determines which professional organizations it wishes to join. We have historically always been a part of the Michigan Association of School Boards

(MASB) and have been affiliated with the Michigan Association of School Boards Legal Trust Fund.

* An appropriate motion might be, "I move that the Board of Education approve and/or renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of $5,556 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of $292."

5. MHSAA Membership Resolution. Each year the Board of Education must take official action to join the Michigan High School Athletic Association (MHSAA). This allows our athletic teams to compete at the district regional and state level for MHSAA sponsored state championships.

* An appropriate motion might be, "I move that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations."

I. ACTION ITEMS:

6. Section 125 Amendment. Your packet contains a proposed amendment to the Section 125 plan. The change to fully-funded MESSA and Blue Cross Blue Shield insurance require an update to the Dexter Community Schools Section 125 plan. The Flexible Spending Account (FSA) and Health Savings Account (HSA) programs are different than our previous option. The Internal Revenue Service requires we maintain an updated Section 125 Plan. It is the recommendation of Superintendent Chris Timmis that the Board approve the attached amendment.

* An appropriate motion might be, "I move that the Board of Education approve the attached amendment to the Section 125 plan. "

7. Board - Meetings: Times, Places & Dates. Your packet contains a proposed calendar of meeting dates for the 2015-16 school year along with the 2015-16 school calendar for your reference. All the meetings are scheduled for 7:00 p.m. The meetings in August 2015 and June and July, 2016 will be held in the Copeland Boardroom. Beginning September, all other meetings are scheduled in the Creekside Intermediate School media center. Based on past needs, the Superintendent requests that September 28, 2015 and January 25, 2016 be held for potential Board Workshop/Retreat dates. The decision to make those dates a board workshop will be set at the first meeting of that month.

* An appropriate motion might be, "I move that the proposed Board of Education meeting schedule be approved as presented/amended."

8. 2015-16 School Loan Application. Your packet contains a resolution and a memorandum from Sharon Raschke explaining the School Loan Revolving Fund Annual Loan Activity Application 2015-16.

* An appropriate motion might be, "I move that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund."

J. DISCUSSION ITEMS:

9. Board - Committee Membership. Each year the Board of Education organizes itself into a group of specific sub committees to deal with specific topics. Your packet contains a copy of the latest membership roster and a blank membership roster for your consideration.

* The minutes of the next meeting should reflect the committee assignments for the 2015-16 school year.

10. School Lunch Prices. Your packet contains a memorandum as well as a Lunch Price Comparison from Food & Nutrition Services Director Jennifer Mattison requesting a .25 increase in school lunch prices at all schools. This item is for discussion purposes only this evening and will be presented for action at the next scheduled Board meeting.

K. PUBLIC PARTICIPATION: *See Policy 0167.3 for details.*

L. BOARD COMMENTS

M. INFORMATION ITEMS:

1. MSBO Chief Financial Officer Certification

2. WISD Confirmation of 2015-16 Budget Receipt

3. MACUL Makerspace Grant to Julie Darling, Creekside Media Specialist

N. CLOSED SESSION: NONE

July 23, 2015

Dexter High School
2200 North Parker Road
Dexter, MI 48130

Dear Dr. Timmis & Mr. Moran,

I am writing this to inform you of my resignation effective two weeks from today, August 5, 2015. I am resigning for family reasons and will not be pursuing other teaching opportunities.

Being a part of the Dexter teaching staff has positively challenged me. I have grown professionally and have formed strong relationships with many of my colleagues. I value the lessons and experiences that I have gained throughout the 2014-2015 school year.

I am truly grateful for the opportunity to work at Dexter High School over the last year. I wish you the best of luck in the upcoming school year. If you have any questions or need anything further, please do not hesitate to contact me at (734) 395 – 6653 or danaclark724@hotmail.com.

Sincerely,

Dana Clark

BATES ELEMENTARY SCHOOL
2704 Baker Road, Dexter, Michigan 48130
Tim Authier, Principal
(734) 424-4130 ext. 3001
(734) 424-4139 Fax
E-mail - authiert@dexterschools.org

July 16, 2015

Dear Dr. Timmis

A committee of staff members from Bates Elementary School interviewed 13 candidates for the Bates Elementary Kindergarten Teaching position on Thursday, July 9, 2015 and then another 6 candidates on Tuesday, July 14, 2015. By unanimous consent, the committee of Amanda Carlock, Cheryl Martin, Kelli Nowaczck, JoAnne West, Jessica Vereecke, Cheryl Martin, Stacy Cook, Laura Sarver and Tim Authier recommend Ms. Laura Ayers as Kindergarten Teacher for Bates Elementary School. Brian Higgins and Tim Authier have checked her references, received glowing reviews and fully support the committee's decision. Ms. Ayers has been contacted and looks forward to being a part of Bates Elementary School.

Professionally yours

Tim Authier

Principal, Bates Elementary School

Laura Ayers

(contact info redacted)

Objective: To obtain a full time teaching position in Kindergarten

Education:

Capella University
Currently pursuing a Masters in Early Childhood Education, August 2012-present
10 credits completed

Michigan State University, East Lansing, Michigan
Fifth Year Teaching Internship Program, August 2006 – May 2007
18 graduate credits, May 2007

Michigan State University, East Lansing, Michigan
Bachelor of Arts, May 2006
Major: Elementary Education

Certification:

Michigan Elementary Provisional Certificate, May 2007, renewed June 2013
K-5 All Subject Areas
6-8 Social Studies

Teaching Experience:

Long Term Substitute Teacher, February 2015-May 2015, **Grade Level:** Kindergarten
Smith Elementary, Plymouth, Michigan

- assumed lead responsibilities in planning, teaching, assessing and managing a classroom for 13 weeks
- employed the *Leader in Me* model reinforcing the *7 Habits of Happy Kids* to develop individuals as leaders
- planned daily iPad use for each student with apps such as RAZ-kids, Spelling City and PicCollage
- collaborated with a kindergarten team for planning and data analysis
- attended a Marzano's Academic Vocabulary workshop sponsored by the Plymouth Canton District

Elementary Teacher, August 2007-June 2013, **Grade Level:** First
Riverside Academy East, Dearborn, Michigan

- assumed lead responsibilities in planning, teaching, assessing and managing a classroom of students
- created lesson plans based on Grade Level Expectations and Common Core Standards in all subject areas
- participated as a lead member of the School Improvement Plan team for 3 years
- was an active member of the school wide Data Team PLC
- applied a balanced literacy approach utilizing guided reading and phonemic awareness activities
- implemented Daily 5, CAFÉ and Reading Workshop for student success in reading
- employed Writing Workshop to achieve writer success
- analyzed NWEA data to create leveled groups based on specific skills during PLC meetings
- leveled groups and created lessons specific to the needs of students using the RtI approach grade level wide
- administered MLPP, DRA & DIBLES assessments to direct teaching instruction for beginning readers
- integrated writing into math, science and social studies while teaching the writing process
- enhanced *Everyday Mathematics* curriculum to meet GLCEs and differentiate mathematics instruction
- constructed and administered performance task assessments to check for understanding and progress
- utilized PBIS to achieve social, emotional and academic success
- collaborated with a team of teachers to align curriculum on the web-based ATLAS program
- worked with colleagues to create common mathematics assessments used district wide
- promoted cultural awareness through research and studying customs and holidays from around the world
- adapted lessons for multiple intelligences during daily instruction of ESL learners
- effectively communicated with parents through weekly newsletters composed in English and Arabic
- developed thematic units on Australia and New Zealand from personal experiences of cultures and customs
- successfully created and coordinated lessons with colleagues on a weekly basis
- incorporated technology through digital photography, word processing, Internet and SMART software
- refined a variety of behavioral and classroom management techniques, daily routines and procedures
- designed and maintained a safe classroom environment for all students

Teaching Internship Experience:

Teaching Internship, November 2006-April 2007, **Grade Level:** First
Maybury Elementary School, Detroit Public Schools, Michigan
- took on lead teaching responsibilities for 10 weeks in a culturally diverse first grade classroom
- implemented core curricular lessons and units based on standards, benchmarks, and assessments
- differentiated instruction in preparing lessons based upon individual needs for all subject areas
- assessed student progress using a variety of methods and strategies

Teaching Internship, August 2006-November 2006, **Grade Level:** Third and Fourth
Deerfield Elementary School, Novi Public Schools, Michigan
- team-taught and planned all core curricular lessons for third/fourth grade multi-age classroom
- drafted and administered *Understanding by Design* lessons
- participated in Professional Learning Community to evaluate student learning targets
- exercised Jim Fay's classroom management theory *Love and Logic*

Pre-Internship Teaching in New South Wales, Australia, July 2006-August 2006, **Grade Level:** K-5
Lane Cove West Public School, Lane Cove, New South Wales, Australia
- engaged in a variety of school and community activities
- planned and co-taught with cooperating teachers kindergarten through fifth grade

Pre-Student Teaching Experience:

Pre-Student Teacher, January 2006– April 2006, Grade Level: Fifth
Bingham Elementary School, Lansing Public Schools, Michigan
- prepared engaging literacy and social studies lessons
- guided students in reading informational social studies articles

Pre-Student Teacher, September 2005-December 2005, Grade Level: Fifth
Gier Park Elementary School, Lansing Public Schools, Michigan
- developed and implemented hands-on science and mathematics lessons
- employed classroom management techniques effective in an urban fifth grade classroom

Pre-Student Teacher, January 2005-April 2005, Grade Level: Second
Lyons Elementary School, Lansing Public Schools, Michigan
- worked with small groups of students involving balanced literacy activities
- observed successful classroom activities and management techniques

Teaching-Related Experience:

Religious Education Teacher, September 2006-May 2008, Grade Level: Second and Fifth
St. Joseph's Catholic Church, Dexter, Michigan
- acted as lead teacher for second and fifth grade religious education class on a weekly basis
- organized all lessons and materials to engage students in subject matter
- took part in community volunteer events with students grades kindergarten through sixth

Collegiate Teacher Assistant, January 2004-May 2006
Michigan State University, East Lansing, Michigan
- facilitated sessions to promote student mastery of European and world geography
- collaborated with professor to create student assessments
- utilized technology to support lectures and enhance student learning

Read to Succeed Tutor, September 2004-December 2004
MacDonald Elementary School, East Lansing, Michigan
- voluntarily mentored an at-risk seventh grade student on a biweekly basis
- offered various techniques to show students multiple problem solving methods

Age-Group Swim Coach and Swim Lessons Instructor, June-August, 2002-2004
Ann Arbor Country Club, Ann Arbor, Michigan
- managed and trained athletes ages 4-17
- structured daily workouts and weekly meet line-ups to promote team success

Creekside Intermediate School
2615 Baker Road, Dexter, Michigan 48130
Tammy Reich, Principal
(734) 424-4160 (734) 424-4169 Fax
reicht@dexterschools.org

July 23, 2015

Dexter School Board,

I would like to recommend the following educators for employment at Dexter Community Schools. We would be honored to have the following candidates join our special education team at Creekside.

Gary Puhl has been identified by the interview team as well as Dr. Timmis as a highly qualified candidate. Gary most recently joins us from Law Elementary School in Detroit where he served as a data specialist. Previous to that position, Gary was a middle school resource room teacher. Gary will complete his masters from Grand Valley in Educational Leadership/Special Education Administration in December and holds a Bachelor of Arts degree from University of Michigan - Dearborn.

Susan Kemble has been identified by the interview team as well as Dr. Timmis as a highly qualified candidate. Susan joins us from Lincoln Schools where she was a TC/resource room teacher for 4/5 multi-age. Previous to that she has been a middle school TC, worked in an alternative high school and has worked with autistic children in a self-contained setting. Susan holds a BA and an MA from Eastern Michigan University.

We would like to welcome Gary and Susan to the Creekside Crew!

Sincerely,

Tammy Reich

Gary F. Puhl III

(contact information redacted)

- Strong belief in building capacity
- Swift at establishing meaningful and professional relationships
- Experienced in the use of data analysis to increase student achievement
- Proficient in the use of technology to improve instruction
- Aware of M-STEP implementation and procedures
- Skilled in the creation of professional development opportunities
- Aware of the IDEA and MARSE (Michigan Administrative Rules for Special Education)

Education

Master of Educational Leadership/Special Education Administration
Grand Valley State University - Grand Rapids, MI Degree expected December 2015

Bachelor of Arts, K-8 (Self-Contained) Elementary/K-12 Learning Disabilities,
University of Michigan - Dearborn, Dearborn, MI Graduated April 2012

Professional Experience

- Data Coach, Law Elementary School, Detroit, MI 2014-Present
    - Train teachers on utilizing data from assessments to drive instruction
    - Organize and facilitate data-driven training sessions for teachers
    - Developed and provided professional development for: Utilizing Data in the Classroom, Viewing Data in Performance Series, Why is Data Important?, Assessments to Test Mastery, How do you show Data in the Classroom?
    - Assist teachers in a one-on-one setting to create meaningful assessments, utilize data to drive instruction, and analyzing the data yielded from assessments to cater to each students individual needs
- Middle School Resource Room Teacher, Law Elementary School, Detroit, MI 2012-2014
    - Work with students in an inclusion setting, small group, and individual setting
    - Create an individual learning plan for each student based on the goals identified in the student's Individualized Education Program (IEP)
    - Assist in creating professional development sessions that focus on how to accommodate students with an IEP in the general education setting
    - Strategically plan with the general education teachers for students
    - Form strong relationships with students, teachers, parents, and administrators

- Long-Term Substitute Teacher, Summit Academy, Flat Rock, MI April 2012- June 2012

- Substitute Teacher, Downriver Area, MI September 2010 - June 2011

Leadership Experiences

- Member of Instructional Leadership (Support) Team
- Improved instructional practice as a teacher data coach and member of administrative team
- Facilitated grade level and faculty meetings
- Developed data plans for individual teachers
- Leading professional development sessions
- Conduct data analysis for school improvement plan goals; present trends to stakeholders
- State assessment (MEAP/M-STEP) test coordinator 2013-2014 & 2014-2015

References

Available upon request

Susan K. Kemble

(contact information redacted)

EDUCATION

Eastern Michigan University, Ypsilanti, MI — 1998
M.A. in Education- Special Education
Concentration: Learning Impaired

Eastern Michigan University, Ypsilanti, MI — 1989
B.A. in Education-Special Education
Concentration: Emotionally Impaired

TEACHING EXPERIENCE

Lincoln Consolidated Schools, Ypsilanti, MI — 2008-current
Teacher Consultant, Redner Elementary School
Resource Room Teacher, Lincoln Middle School
Teacher Consultant/Resource Room Teacher, Bishop Multi-Age

Willow Run Community Schools, Ypsilanti, MI — 1993-2008
Resource Room Teacher, Willow Run Alternative High School — 2007-2008
Teacher Consultant/Resource Room Teacher, Holmes Elementary School — 1998-2007
Teacher Consultant/Resource Room Teacher, Cheney Elementary School — 1994-1998
Self-Contained EI Classroom, Edmonson Middle School — Jan. 1994-June 1994
Resource Room Teacher-Long term Substitute, WR High School — Oct. 1993-94

Onslow County Schools, Jacksonville, NC — 1989-1993
Teacher of Autistic Children, Self-Contained Classroom
Walter Thompson Elementary School

HIGHLIGHTED RELATED TRAINING / TRAINER EXPERIENCES

Accelerated Reader and Accelerated Math
DIBELS
District Special Education Compliance Monitoring Team
Instructional Consultation Teams (ICT)
PBIS
START
Nonviolent Crisis Prevention Intervention training
Tienet trainer
ET Training
Medicaid
Love and Logic
District Alice trainer

Leveled Literacy Intervention

COMMITTEES/OTHER DUTIES

GAP team member
Building NCA Team member
District Alice Trainer
Building special education team leader
Building crisis team member
Coordinator of Paraprofessional supports and schedules
Building Special Education Team Leader / Liaison
-coordinate with special education office
-gather building student count data
-complete requisitions/orders for teaching/resting materials
-coordinate building IEP/MET meetings/substitutes
-communication between building and student services office
MEAP/MSTEP/MI-Access/MEAP Access building coordinator
Creator and implementor of lesson plans to teach small group and inclusion classes
Writer/ coordinator for IEP's
MET team member including screenings, evaluations, and report writing
Monitor of progress reporting, student academic data
Writer and supportor of data-driven behavior plans
Lead communicator with caseload-related parents, students and staff

Mill Creek Middle School
7305 Dexter Ann Arbor Rd
Dexter, Michigan 48130
734-424-4150
734-424-4159 fax

Jami Bronson
Principal
bronsonj@dexterschools.org

Brett Pedersen
Assistant Principal
pedersenb@dexterschools.org

To: Dexter Board of Education
From: Jami Bronson
Subject: Math Recommendation
Date: July 22, 2015

As a result of our most recent interview process we would like to recommend Natalie Russell for our Mill Creek Health position (.31 FTE). Natalie comes highly praised from her prior teaching experience with endorsements in ELA and Health. We are pleased to recommend Natalie for our position.

Interview committee: Joel Anderson, Jami Bronson, Brett Pedersen, Ann Pregont, and Crystal Zurek

NATALIE E. RUSSELL

(contact info redacted)

OBJECTIVE

To obtain a 6-12 grade teaching position in a public school, where I am able to create a caring classroom environment that fosters students' growth in literacy and writing, while promoting the value of education to all students.

EDUCATION

Bachelor of Arts in Education, April 2009

Western Michigan University, Kalamazoo, MI
Major: Secondary Education English **Minor:** Secondary Health Education

Hartland High School, Hartland, MI
Class of 2004

CERTIFICATION

Michigan Secondary Provisional Certificate (Highly Qualified)
6-12 English (BA) 6-12 Health (MA)

TEACHING EXPERIENCE

6th & 8th Grade Teacher **August 2013- Present**
Chippewa Valley Schools **Clinton Township, MI**

- Prepare and implement lesson plans for three sections of 6th grade Language Arts and two sections of 8th grade Language Arts
- Incorporate multiple resources to reach all learning styles, including interactive websites, interactive SmartBoard lessons, and hands-on projects
- Created and maintain a classroom website that includes a homework calendar, resources, and helpful links for students and parents

Long-term Substitute Teacher **March 2013-June 2013**
Howell High School, PESG **Howell, MI**

- Instructed two sections of Senior English, two sections of Sophomore English, and two sections of Strategic Literature
- Maintained a positive classroom environment conducive to student achievement
- Helped plan and implemented lessons that follow district mandated curriculum and Michigan Language Arts Standards

Credit Recovery Teacher
Summer School Teacher **November 2011-May 2012**
Howell High School, PESG **Howell, MI**

- Develop and implement lesson plans and assignments for at-risk students
- Individualize writing tasks to meet the needs of each student
- Plan and implement lessons which follow district mandated curriculum and Michigan English Language Arts High School Content Expectations

RELATED EXPERIENCE

Outpatient Services Assistant **April 2005-June 2012**
University of Michigan Kellogg Eye Center **Ann Arbor, MI**

- Worked with other staff in a team-oriented environment
- Used intrapersonal skills to connect with patients and assist with clerical duties
- Performed general clerical duties, answered phones, made phone calls to other offices, and prepared patient records
- Maintained a highly organized work environment that was supportive to patients and staff members
- Demonstrated a prompt, courteous, professional level of rapport with patients and staff members

ACTIVITIES

Classroom Instruction that Works training- Fall 2014
YMCA Girls on Track Coach- Spring 2014 & Spring 2015
Freshmen Cheer Coach- Howell High School 2012

TECHNOLOGY SKILLS

Proficient using Microsoft Windows, Word, PowerPoint, PowerTeacher, Data Director, Remind 101, Edmodo, Prezi, NewsELA

DEXTER HIGH SCHOOL
2200 N. PARKER RD.
Dexter, MI 48130
(734) 424-4240
email: moranw@dexterschools.org
email: wallsk@dexterschools.org
email: koenigk@dexterschools.org

William Moran
Principal

Karen Walls
Assistant Principal

Ken Koenig
Assistant Principal

July 22, 2015

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed three candidates for the 1.00 chemistry position. By unanimous consent the committee chose Mr. Matthew Caves as the new chemistry teacher. I have checked his references and support their decision. Mr. Caves has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

William C. Moran
Principal
Dexter High School

Matthew Jay Caves

(contact info redacted)

Educational Vision

The purpose of education is to prepare students to become productive and responsible members of society. Educators are to aid in transition from childhood into adult hood. This is done through modeling proper behavior for the students and thorough engaging lessons that focus not just academic work, but problem solving skills and social aspects as well.

Experience

Lincoln High School Science Teacher

9/7/2010-1/10/2011 (long term sub) 1/11/2011-Present
Lincoln High School, Ypsilanti
Science Teacher
Lead instructor for:

Biology, AP Biology, Physical Science, Physics, Astronomy, Earth Science, and Science Lab Tech Supervisor.

1. Instructed students using Power Point, Smartbaord presentations, educational video clips, and other differentiated instruction models
2. Performed multiple assessments to accommodate for different learning styles
3. Work with and consulted several special education teacher on lesson plans
4. Contacted parents to notify them of student issues (positive and negative)
5. Developed lesson plans for multiple learning styles
6. Worked collaboratively to improve science education through data analysis

Technology Trainer

- I Trained other teachers how to integrate Ipads, Macbooks, and laptops into the classroom
- I trained other teachers how to use their Smartboard.
- I have run Professional development training on Lincoln's online learning environment (Edmentum)

Teacher Leader Roles

- A member of the Washtenaw and Livingston County Science Work Group to improve science education
- Co-science department head and science representative on the School Improvement Team
- High Schools representative on the District Curriculum Development Committee
- Administrator and trainer for the schools online learning platform (Edmentum)
- Administrator for the high school summer school program
- Site coordinator for the Fellowship through Eastern Michigan University
- Mentor teacher for 2 Woodrow Wilson Fellows
- Representative for the Lincoln Educational Association
- Co-leader of the school Link-Crew program
- Co-sponsor of the class of 2015
- former faculty sponsor of Key club
- District representative to the Michigan Science teacher Association annual conference
- WISD/LAWMASS representative to the Nation Science Teacher Association annual conference in 2015
- Lead a professional development for staff on student engagement as part of my role with the districts partnership with Woodrow Wilson Fellowship

Professional Development

- Lead and Learn Data teams
- Science and Math misconception management.
- 3 years at MSTA
- 1 year at NSTA
- Washtenaw and Livingston County Science Work Group
- Several sessions on Next Generation Science Standards
- Love and Logic (classroom Management)
- Edmentum Training
- Writing project through the Eastern Michigan Writing Project
- Apple training course from an Apple Technology trainer on how to use Macbooks and Ipads for the class room.

Matthew Jay Caves

Education

Eastern Michigan University College of Education
Bachelor of Science: Major Integrated Science

Professional Certifications

Integrated Science (DI) 6-12

Professional Affiliations

- Michigan Science Teachers Association
- National Science Teacher Association

Personal References

1. Nicole Holden, Principal, Lincoln High School. 8970 Whittaker Road, Yspilanti, MI 48197. 734-484-1212. holden@lincolnk12.org

2. Dr. Nelson Maylone

3. Andrea Pisani

TO: Board of Education

FROM: Sharon Raschke, CFO

DATE: July 27, 2015

RE: **Business Meeting 2015-16**

I. Motions referenced in Board Policy #0154

Board policy #0154 requires that at the business meeting, the Board of Education shall designate persons authorized to act on its behalf in several areas. Each item included contains recommendations for appropriate responsible designees. These recommendations are in line with the operational design of the district. I will assure that the signatures are on record at the appropriate institutions.

Policy # 0154, A. Depositories for school funds (M.C.L.A. 380.1221)

- Chelsea State Bank
- Flagstar Bank
- Michigan Liquid Asset Fund Plus (MILAF+)
- PNC Bank
- TCF Bank

I recommend that these institutions be the depositories of record for the Dexter Community School District. In addition, investments will be made with institutions in accordance with Board policy and state law.

Policy # 0154, B. Persons authorized to sign checks, contracts, agreements, and purchase orders

1. Checks for Accounts Payable account funded by:

- General Fund
- Debt Retirement Fund
- Capital Projects (Checking for bond money)
- Community Services
- Food & Nutrition

I recommend the signatories for the Accounts Payable account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

2. Checks for Internal (Agency) account
I recommend the signatories for the Internal Agency account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

3. Checks for Payroll account
I recommend the signatories for the Payroll account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

4. Wires and Transfers
I recommend that any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments.

5. Contracts, agreements, and purchase orders

a. Contracts, agreements, and purchase orders
I recommend that the Superintendent, the Assistant Superintendent, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business.

b. Promissory notes
I recommend that the Board President and Treasurer be authorized to sign promissory notes.

Policy # 0154, D. Persons authorized to use the safe deposit box
I recommend that the Dexter Community School District rent a safety deposit box at Chelsea State Bank. I also recommend that the Superintendent and the Chief Financial Officer have access to the safety deposit box.

Policy # 0154, E. Fee charged to individuals who request notice of Board meetings (M.C.L.A. 15.266)
Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the reasonable estimated cost for printing and postage of such notices, a public body shall send to the requesting party by first class mail a copy of any notice required to be posted pursuant to sections 5(2) to (5).

The Board of Education is required to establish this fee annually. Notices for regular board meetings, special board meetings, all committee meetings, and any changes to meetings are required to be posted.

I recommend that the Dexter Community School District set the yearly fee charged to individuals who request notice of Board meetings at $50.

Policy # 0154, F. Designate an administrator/director to assume specified responsibilities of the Treasurer and/or of the Secretary
I recommend that the Chief Financial Officer be designated to assume specified responsibilities of the Treasurer.

I recommend that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary.

Policy # 0154, G. Designate the Electronic Transfer Officer (ETO) (Policy 6144)
I recommend that the Electronic Transfer Officer (ETO) for the Dexter Community School District be the Chief Financial Officer. The ETO may enter into an Automated Clearing House (ACH) arrangement for the district.

II. Designation of Law Firms

Board policy #0172 requires that at the business meeting, that the Board of Education shall designate a law firm or firms to represent the School District or Board in actions brought for or against the School District and to render other legal service for the welfare of the School District.

We have used the firm of Miller, Canfield, Paddock & Stone, PLC and for general school law, bonding issues, and property matters. In addition, we use Thrun Law Firm, PC for general school law and special education matters. We also use Lusk & Albertson, PLC for general school law.

I recommend that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm PC, and Lusk & Albertson, PLC be named as the legal firms of record for the Dexter Community School District.

III. Designation of Investment Officer

Board policy #6144 requires that the Board of Education establish an Investment Officer to oversee the day-to-day management of School District investments.

I recommend that the Chief Financial Officer be designated the investment officer for the Dexter Community School District.

IV. Designation of Publication of Record

Various policies and state law require the district designate a newspaper of general circulation to publish its legal notices.

I recommend that The Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record.

TO: Board of Education

FROM: Sharon Raschke, CFO

DATE: July 27, 2015

RE: **District Memberships 2015-16**

Dexter Community Schools maintains memberships to provide particular services. I recommend that the following memberships be approved and/or renewed:

Michigan Association of School Boards: The organization provides in-services and information to assist school board members and school board activities.

Annual cost: $5,556

Michigan School Board Legal Trust Fund: This fund is set aside to assist and protect legal actions or activities affecting school districts.

Annual cost: $292

michigan high school athletic association

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

2015-16

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2015 — through July 31, 2016

LIST ON BACK the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2015-16 must be listed on the back of this form)

_____ City of _____

County of _____, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2015 and shall remain effective until July 31, 2016, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

_____ *School(s), on the* _____ *day of* _____, *2015, and is so recorded in the minutes of the meeting of the said Board/Governing Body.*

_____
(Governing Body Name)

_____
(Address)

_____
(City)

_____
Board Secretary Signature or Designee

☐ *Check if Designee*

-OVER-

Schools Which Are To Be MHSAA Members During 2015-16

NOTE: Pursuant to the MHSAA Constitution, "All high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has an enrollment and on-site attendance of at least 15 students, weather for grades 7 and 8, or 7 through 9, or 10 through 12, or 9 through 12; and (b) if nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization." If enrollment falls below the minimum, the school must notify the MHSAA and its membership will be subject to suspension.

*Senior High School(s)	*Junior High /Middle School(s) (Include how many students in grades 7th & 8th)
1.	1. ( )
2.	2. ( )
3.	3. ( )
4.	4. ( )
5.	5. ( )
6.	6. ( )
7.	7. ( )
8.	8. ( )
9.	9. ( )
10.	10. ( )
11.	11. ( )
12.	12. ( )
13.	13. ( )
14.	14. ( )
15.	15. ( )
16.	16. ( )
17.	17. ( )
18.	18. ( )
19.	19. ( )
20.	20. ( )

*Even if all grades are housed in one school building. The below columns must be completed separately in order for schools serving 7-12 grades to be included as members. 7th&8th grade enrollment must be included for JH/Middle Schools.

If necessary, list additional schools on a separate sheet.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached amendment to the district's Section 125 plan.
Explanation:	The change to fully-funded MESSA and Blue Cross Blue Shield insurance products require an update to the Dexter Community Schools Section 125 plan. In particular, the Flexible Spending Account (FSA) and Health Savings Account (HSA) programs are different than our previous option. Maintaining an updated Section 125 plan is required by the Internal Revenue Service (IRS). The recommended amendment was produced by our legal counsel to maintain our compliance with IRS regulations.
Recommendation:	It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education approve the attached amendment to the Section 125 plan.

AMENDMENT TO THE DEXTER COMMUNITY SCHOOLS CAFETERIA/SECTION 125 PLAN

WHEREAS, Dexter Community Schools (the "District") established the Dexter Community Schools Cafeteria/Section 125 Plan (the "Plan") for the benefit of its eligible employees;

WHEREAS, the Plan has a twelve (12) month Plan Year commencing on July 1 and ending June 30;

WHEREAS, in accordance with Treasury Regulations Section 1.125-1(d), the District desires to amend the Plan to provide (A) that the District's employees subject to the Dexter Education Association collective bargaining agreement shall cease participation as of May 31, 2015; (B) for a short Plan Year commencing on July 1, 2015 and ending on December 31, 2015, and (C) for a Plan Year commencing on January 1, 2016, and thereafter to remain on a twelve (12) month Plan Year ending each December 31.

NOW, THEREFORE, IT IS RESOLVED, the Plan is hereby amended as follows:

(A) Effective June 1, 2015, the District's employees subject to the Dexter Education Association collective bargaining agreement shall no longer be eligible to participate in the Plan. The District, effective as of June 1, 2015, shall adopt a new Plan document for these employees, as such is prepared by Next Generation Enrollment, Inc., with an initial short plan year ending December 31, 2015. The Plan, at all times, shall be operated in accordance with all applicable laws, including the Internal Revenue Code and Treasury Regulations Section 1.125-1(d).

(B) Effective July 1, 2015, the Plan is hereby amended and restated in the form of the Plan document prepared by NGE. The Plan, at all times, shall be operated in accordance with all applicable laws, including the Internal Revenue Code and Treasury Regulations Section 1.125-1(d).

(C) The period commencing on July 1, 2015 and ending on December 31, 2015 shall constitute a short Plan Year for the District's employees not subject to the Dexter Education Association collective bargaining agreement.

(D) The period commencing on January 1, 2016 and ending on December 31, 2016 will constitute the Plan Year, and thereafter remain on a twelve (12) month Plan Year ending each December 31.

RESOLVED FURTHER, that the appropriate officers of the District are hereby authorized, empowered and directed to take any and all further acts or proceedings which they may deem necessary or advisable to carry out the purpose and intent of the foregoing provisions.

IN WITNESS WHEREOF, the District has executed this Amendment this _____ day of _____, 2015.

CERTIFICATION

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on July 27, 2015, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

_____

Secretary, Board of Education

24914702.1\022912-00027

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose:	To approve the attached meeting schedule for 2015-2016.
Explanation:	The attached meeting schedule outlines dates, times, and location of the 2015-2016 Board Meetings. The schedule represents an average of two meetings per month. Based on past history of board meeting dates and needs, please hold September28th and January 25th as potential Board Workshop/Retreat dates. The decision to make these dates a board workshop will be set at the first meeting of that month.
Recommendation:	It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education approve the meeting schedule for 2015-2016.

Dexter Community Schools
7714 Ann Arbor Street
Dexter, Michigan 48130
(734) 424-4100 ext. 1001
email: timmisc@dexterschools.org

Christopher J. Timmis, Ed. D.
Superintendent

DEXTER COMMUNITY SCHOOL BOARD OF EDUCATION MEETING SCHEDULE 2015-16

(July 2015)

All meetings are held at the Creekside media center at 7:00 PM unless otherwise noted.

DAY	DATE	HOLIDAYS / NO SCHOOL DAYS
Monday	July 27 *	Business Meeting
Monday	August 17 *	
Monday	September 14	Labor Day = Sept. 7
Monday	September 28	
Tuesday	October 12	
Monday	October 26	
Monday	November 9	Thanksgiving = Nov. 26 & 27
Monday	November 23	
Monday	December 7	Winter Break = Dec. 21 - Jan. 1
Monday	January 11, 2016	Organizational Meeting
	January 25	MLK = Jan. 18
Monday	February 8	President's Day = Feb. 15
Monday	February 22	
Monday	March 7	
Monday	March 21	
Monday	April 18	Spring Break = April 4 - 8
Monday	May 2	Memorial Day = May 30
Monday	May 16	
Monday	June 6	Last Day of School = June 10
Monday	June 20 *	

* These meetings will be held in the Copeland Boardroom.

Note: Board of Education workshop(s) may be set during the year and will be posted prior to meetings.

Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

Dexter Community Schools

2015 – 2016 Calendar

August/September

S	M	T	W	T	F	S	
30	31	1	2	3	4	5	
6	7	8	9	10	11	12	4
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	5
27	28	29	30				3

October

S	M	T	W	T	F	S	
				1	2	3	2
4	5	6	7	8	9	10	5
11	12	13	14	15	16	17	5
18	19	20	21	22	23	24	5
25	26	27	28	29	30	31	5

November

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	2

December

S	M	T	W	T	F	S	
29	30	1	2	3	4	5	5
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	
27	28	29	30	31			

January

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	5
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	4
24/31	25	26	27	28	29	30	4

End of Term

Smstr	Days
1	89
2	84
Total	173
Half Days	5

NonStudent Day

PPD Full Days:	4
PD Half Days:	2
Teacher Only nonPPD Days:	3
Total Teacher Days:	181

August/September

1: Opening Day AM, Work in rooms PM
2 : Whole Day K-12 PPD
3: K-12 PPD AM, Building Meetings PM
Sep 4 - 7: Labor Day Holiday
8: Half Day AM Students

November

6: End 1st Quarter K-12
9,10: 1/2 day Students AM, PM Conferences K-12
25: Half day PPD, No students
26 - 27: No School, Thanksgiving

December

19 - 31: Winter Break

January

1-3: Winter Break
18: MLK Day, No School
26 - 28: HS Exams
28: 1/2 Day Students K-12
28: K - 12 End 1st Semester
): K-12 No School Students, Records D

February

12: No School Students, K-12 PPD
15: Presidents' Day, No School

March

24: No School Students; K - 12 PPD
25: Good Friday, No School

April

1: End of 3rd quarter K-12
2 - 10: Spring Break

May

30: Memorial Day, No School
31:No School Students, K-12 PPD

June

8-10: HS Exams
10: Last Day, 1/2 Day
13: Optional Teacher Day
13,14: Snow Make-Up Days

February

S	M	T	W	T	F	S	
	1	2	3	4	5	6	5
7	8	9	10	11	12	13	4
14	15	16	17	18	19	20	4
21	22	23	24	25	26	27	5
28	29						1

March

S	M	T	W	T	F	S	
		1	2	3	4	5	4
6	7	8	9	10	11	12	5
13	14	15	16	17	18	19	5
20	21	22	23	24	25	26	3
27	28	29	30	31			4

April

S	M	T	W	T	F	S	
					1	2	1
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	5
17	18	19	20	21	22	23	5
24	25	26	27	28	29	30	5

May

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	5
8	9	10	11	12	13	14	5
15	16	17	18	19	20	21	5
22	23	24	25	26	27	28	5
29	30	31					

June

S	M	T	W	T	F	S	
			1	2	3	4	3
5	6	7	8	9	10	11	5
12	13	14	15	16	17	18	0
19	20	21	22	23	24	25	
26	27	28					

Non-school Days

Early Release Days

TO: Board of Education

FROM: Sharon Raschke, CFO

DATE: July 27, 2015

RE: School Loan Revolving Fund-Annual Loan Activity Application 2015-16

Debt service payments on the 1998 Debt, 2008 Building and Site and Refunding Debt, 2012 Building and Site and Refunding Debt, and 2012 Refunding Bonds, Series B are due each November 1 (interest payments) and May 1 (principal and interest payment). The revenue used to pay the debt service payments are collected by levying 8.5000 mills on all properties in the Dexter Community School District.

The Annual Loan/Repayment Activity Application is required to be filed at this time. The loan worksheet projects that we will need to borrow $1,360,900 in November 2015 and $3,208,372 in May 2016 for a total of $4,569,272. We borrowed $5,688,824 in 2014-15.

P.A. 437 of 2012 requires that we provide an annual millage study. Jesse Nelson, our financial advisor at Umbaugh & Associates, has prepared the information. It is attached for your reference.

The current projection shows that borrowing will be required through this year. We will begin repaying the School Loan Revolving Fund next year. The final payoff will be in 2024-25.

I recommend that you authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund.

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Dexter Community School District	81-050	Washtenaw County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the _____ day of _____, _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, _____.

_____ (Type or Print Name of Secretary)

_____ (Signature of Secretary)

_____ (Type or Print Name of Treasurer, Board of Education)

_____ (Signature of Superintendant of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.

2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2015)	8.50	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2015		$ 17,944,748.58
Estimated amount to borrow from or repay to the SBLF and/or SLRF		$ 4,569,272.00
Estimated accrued interest		$ 897,237.42
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2016		$23,411,258.00

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Chief Financial Officer is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

WINTER ONLY TAX LEVY

UNLIMITED TAX QUALIFIED BONDS

SCHOOL DISTRICT CODE: 81-050
SCHOOL DISTRICT NAME: Dexter Community School District
TOTAL DEBT MILLAGE TO BE LEVIED: 8.50

Instructions for Internet use:
1. Please enter data in the shaded areas only.
2. Complete this spreadsheet. Obtain Board of Education approval.
3. Submit this spreadsheet with the required documents prior to August 1, 2015

2015 Taxable Valuation =	1,201,675,830
PLUS: 1/2 of 2015 Equivalent IFT/CFT Taxable Value =	
Total Equivalent Value =	1,201,675,830
Less: 2015 TIFA, DDA, & LDFA Captured Value =	-
TOTAL 2015 Taxable Value Subject to Debt Service =	1,201,675,830

Bond Issue Date MM/DD/YY (If variable rate issue, indicate with a "Var", e.g 11/03/00 Var & attach current P&I schedule) (a)	Debt Service Payment (Interest) Due Nov 1, 2015 (b)	Fees (c)	Total Nov 2015 Debt Service Payment, (Interest & Fees) Total (b + c) (d)	RECONCILED Debt Fund Balance, June 30, 2015 Including Cash, Investments, Accrued Interest, Transfers, etc. (e)	Amount to Borrow from SLRF for Nov 1, 2015 Debt Service (the greater of d - e, or $0) (f)	Debt Fund Balance after Nov 1, 2015 Debt Service Payment (-d + e + f) (g)	Debt Service Payment Due May 1, 2016 (Principal & Interest) (h)	Funds Needed for May 2016 Debt Service Payments (h - g) (j)	Prorated Milage Allocation (j / total j) * total millage (k)	Actual Millage Allocation (If "0", enter "0") (l)	Revenues to be Collected from 2015 Tax Levy (l * Taxable Value/1000) (m)	Estimated Amount to Borrow from SLRF for May 2016 Debt Service Payments (j - m) (n)	Estimated TOTAL Amount to Borrow from SLRF for Fiscal Year ending 6/30/2016 (f + n) (o)
06/01/98	796,688	300	796,988		796,988	0	796,688	796,688	0.505	-	0	796,688	1,593,676
09/29/08	707,022	500	707,522		707,522	0	5,177,022	5,177,022	3.278	-	0	5,177,022	5,884,544
05/24/12	248,300	150	248,450		248,450	0	2,598,300	2,598,300	1.645	-	0	2,598,300	2,846,750
09/20/12	30,607	150	30,757		30,757	0	4,850,607	4,850,607	3.072	-	0	4,850,607	4,881,364
			0		0	0		0	0.000		0	0	0
Common Debt Retirement			0	422,817	(422,817)	0		0	0.000	8.500	10,214,245	(10,214,245)	(10,637,062)
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
			0		0	0		0	0.000		0	0	0
Total	1,782,617	1,100	1,783,717	422,817	1,360,900	0	13,422,617	13,422,617	8.500	8.500	10,214,245	3,208,372	4,569,272

2015 Winter
Annual Loan Worksheet

*IF SIGNIFICANT ADJUSTMENTS ARE MADE TO THE ACTUAL MILLAGE ALLOCATION AS COMPARED TO THE PRORATED MILLAGE ALLOCATION, PLEASE PROVIDE A BRIEF EXPLANATION OF YOUR BASIS.

H.J. Umbaugh & Associates
Certified Public Accountants, LLP
2150 Association Drive
Suite 100
Okemos, MI 48864
Phone: 517-321-0110
Fax: 517-321-8866

May 30, 2015

Sharon Raschke, Chief Financial Officer
Dexter Community Schools
7714 Ann Arbor Street
Dexter, MI 48130

Re: Required P.A. 437 of 2012 Annual Millage Study – Taxable Value Year 2015

Dear Sharon:

The attached schedules (listed below) present unaudited and limited information for the purpose of complying with Public Act 437 of 2012 by the appropriate officers, officials and advisors of Dexter Community Schools. The use of these schedules should be restricted to this purpose.

Page(s)

2 Taxable Value History and Growth Assumptions
3 Required 2015 Estimated Millage Study

We would appreciate your questions or comments on this information and would provide additional information upon request.

Sincerely,

UMBAUGH

Jesse R. Nelson, CPA

DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN

TAXABLE VALUE HISTORY AND GROWTH ASSUMPTIONS

Year	Taxable Value	
2015	$1,201,675,830	3.41%
2014	1,162,043,625	3.56%
2013	1,122,070,648	2.66%
2012	1,092,947,510	0.44%
2011	1,088,178,418	-0.96%
2010	1,098,712,770	-3.55%
2009	1,139,135,553	-2.02%
2008	1,162,638,417	0.35%
2007	1,158,568,465	6.86%
2006	1,084,241,113	8.55%
2005	998,796,168	8.88%
2004	917,321,279	2.84%
2003	891,964,244	9.72%
2002	812,957,756	9.57%
2001	741,927,161	11.67%
2000	664,396,898	9.21%
1999	608,354,564	11.36%
1998	546,316,895	12.30%
1997	486,482,809	7.73%
1996	451,575,549	7.30%
1995	420,840,234	
5 Year Average		1.82%
20 Year Average		5.40%

(Subject to the attached letter dated May 30, 2015)

DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN

REQUIRED 2015 ESTIMATED MILLAGE STUDY

Final Mandatory Repayment Date 05/01/34 Winter Tax Levy Tax Collection Factor 100%

		Tax Revenues				Bond Issues	School Loan Revolving Fund ("SLRF")			
Taxable Value Year	Debt Service Year Ending	Growth %	Taxable Value	Total Millage Rate	Total Revenues	Total Bond Payments	Assumed Interest Rate*	Borrowing (Repayment)	Interest Expense	Balance 12/01/14
							Beginning balance			$13,506,170
2014	2015	3.56%	1,162,043,625	8.50	$9,877,371	$15,343,458	3.44473%	$5,466,087	$465,251	19,437,508
2015	2016	3.41%	1,201,675,830	8.50	10,214,245	15,004,126	3.44473%	4,789,881	669,570	24,896,959
2016	2017	1.82%	1,223,570,364	8.50	10,400,348	9,850,750	3.44473%	(549,598)	857,633	25,204,994
2017	2018	1.82%	1,245,863,816	8.50	10,589,842	9,811,394	3.44473%	(778,448)	868,244	25,294,790
2018	2019	1.82%	1,268,563,455	8.50	10,782,789	9,307,031	3.44473%	(1,475,758)	871,337	24,690,369
2019	2020	1.82%	1,291,676,681	8.50	10,979,252	7,632,619	3.44473%	(3,346,633)	850,517	22,194,253
2020	2021	1.82%	1,315,211,030	8.50	11,179,294	7,737,178	3.44473%	(3,442,116)	764,532	19,516,669
2021	2022	3.00%	1,354,667,361	8.50	11,514,673	7,356,938	3.44473%	(4,157,735)	672,297	16,031,231
2022	2023	3.00%	1,395,307,382	8.50	11,860,113	6,186,563	3.44473%	(5,673,550)	552,233	10,909,914
2023	2024	3.00%	1,437,166,603	8.50	12,215,916	5,949,938	3.44473%	(6,265,978)	375,817	5,019,753
2024	2025	3.00%	1,480,281,601	7.37	10,896,233	5,703,563	3.44473%	(5,192,670)	172,917	-
2025	2026	3.00%	1,524,690,049	3.58	5,458,390	5,462,813				
2026	2027	3.00%	1,570,430,750	3.33	5,229,534	5,227,688				
2027	2028	3.00%	1,617,543,673	3.09	4,998,210	4,992,563				
Totals				102.37	$136,196,210	$115,566,622			$7,120,348	$13,506,170

*SLRF interest rate as of 5/30/15.

(Subject to the attached letter dated May 30, 2015)

Dexter Community Schools
7714 Ann Arbor Street
Dexter, Michigan 48130
(734) 424-4100 ext. 1001
email: timmisc@dexterschools.org

Christopher J. Timmis, Ed. D.
Superintendent

Committee Roster
2015

X = Chair
X = Member
(X) = Alternate

Committee	Wendorf	Schumaker	Lundy	Everdeen	Darr	Kipke	Read
Policy					X	X	X
Finance		X		X		X	
Personnel & Negotiations: Supt. Evaluation	X	X	X				
Ad Hoc - As Needed: Annexation: Bond District Growth Needs	X	X				X	
WASB Rep.		X					
LRN Rep.		X					

The Superintendent is an ex-officio member of each committee.

Dexter Community Schools
7714 Ann Arbor Street
Dexter, Michigan 48130
(734) 424-4100 ext. 1001
email: timmisc@dexterschools.org

Christopher J. Timmis, Ed. D.
Superintendent

Committee Roster
2016

X = Chair
X = Member
(X) = Alternate

Committee	Wendorf	Schumaker	Lundy	Everdeen	Darr	Kipke	Read
Policy							
Finance							
Personnel & Negotiations: Supt. Evaluation							
As Needed: Ad Hoc Annexation: Bond Future Programs/District Growth Needs							
WASB Rep.							
WAE Rep.							
E4DS Rep							

The Superintendent is an ex-officio member of each committee.

July 23rd, 2015
Board Discussion
Food & Nutrition Meal Price Increase

In accordance with the National School Lunch Program: School Food Service Account Revenue Amendments Related to the Healthy, Hunger-Free Kids Act of 2010 (76 Federal Register 35301), School Food Authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not certified eligible for free or reduced price meals.

The USDA requires all districts participating in the National School Lunch Program to comply with the meal price equity directive. To ensure the Food & Nutrition Department stays in accordance with this mandate all pricing will be monitored through the use of the Paid Lunch Equity Tool and the Non-Program Foods Tool (aka Menu, Adult and Ala Carte pricing worksheet) from the Michigan Department of Education (MDE).

Dexter's meal prices are currently below the threshold set by federal guidelines. An increase in pricing for reimbursable meals is thereby mandated in order to remain within compliance of the law.

Best practice as identified by MDE and other industry professionals recommends increasing prices in $.25 increments. This gives the district an opportunity to raise the price once and potentially not have to make another change for several years. Also, the last price increase was implemented in SY2012-13 and the increment of increase was also $.25. My recommendation is to stay in line with past practice and industry standard best practice and increase the reimbursable meal rate by $.25 at each school.

Lunch Price Comparison Chart

School	**Elementary**	**Middle**	**High School**
Dexter Current	**$2.50**	**$2.75**	**$2.75**
Dexter Proposed	**$2.75**	**$3.00**	**$3.00**
Saline (SY14-15)	$2.40	$2.65	$3.55
Whitmore Lake (SY14-15)	$2.75	$2.75	$3.00
Chelsea (SY14-15)	$2.50	$3.00	$3.00
South Lyon (SY15-16)	$2.90	$3.30	$3.30

Respectfully,

Jennifer Mattison
Food & Nutrition Director

Michigan School Business Officials

June 30, 2015

Mr. Chris Timmis
Superintendent
Dexter Community Schools
7714 Ann Arbor St.
Dexter, MI 48130-1322

Dear Mr. Timmis,

On behalf of Michigan School Business Officials it is my pleasure to inform you that Sharon Raschke has met the requirements for renewing the Chief Financial Officer certification under the MSBO voluntary certification program. This is a commitment of 180 hours of professional development established by the MSBO Board of Directors through our Professional Development Committee.

I hope that you will join us in celebrating Ms. Raschke's accomplishment. You may wish to inform your district's Board of Education and or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please call me.

Sincerely,

David Martell

David Martell
Executive Director

DM/cbb

cc: Sharon Raschke

1001 Centennial Way, Suite 200 • Lansing, MI 48917
517.327.5920 • 517.327.0768 Fax • email: msbo@msbo.org • www.msbo.org

Washtenaw I S D
A REGIONAL EDUCATIONAL SERVICE AGENCY

June 25, 2015

Dear Members of the Dexter Community Schools Board of Education:

On behalf of the WISD Board of Education, I am contacting you to confirm that we have received the 2015-16 ISD Budget Resolution from your school district. We are carefully reviewing our expenditures and have created a two-year time frame for addressing concerns, including those raised by your Board of Education.

Thank you for your thoughtful review of the Washtenaw Intermediate School District's 2015-16 budget. We are taking all input into consideration as we prepare for the next budget year.

Sincerely,

Dayle Wright

Dayle Wright, President
Washtenaw ISD Board of Education

MACUL

Igniting learning through meaningful collaboration and innovation

July 15, 2015

Dr Chris Timmis, Superintendent
Dexter Community Schools
2615 Baker Rd.
Dexter, MI 48130

Dear Dr Timmis:

We are pleased to inform you that Julie Darling's application for a 2015-2016 MACUL Grant was recently approved by the MACUL Board of Directors. The amount approved for the award was $1500.00. The purpose of the MACUL Grant Program is to encourage and support the efforts of MACUL Members interested in promoting effective instructional use of technology in the classroom.

The project activity date will be from September 1, 2015 to August 31, 2016. Grant recipients are required to share information about their projects with other members of the organization through presentation at the MACUL Conference or by submitting a MI Learning resource to iTunesU.

We congratulate Julie Darling on the selection of their proposal and look forward to learning more about the project as it unfolds or upon its completion and evaluation. We believe this project will enhance the instructional use of technology for teachers and students in the classroom. Thank you for supporting the MACUL Grant Program and the instructional use of technology in your district.

Sincerely,

C. Kevin Clark Tammy Maginity

Kevin Clark, President and Tammy Maginity, Grants & Awards Commitee Chairperson
MACUL Board of Directors

P.S. Plan on attending MACUL's 40th Annual Conference – being held in Grand Rapids, Michigan on March 9-11, 2016. Visit www.maculconference.org for updates.

cc: Julie Darling

520 S. Creyts Road Lansing, MI 48917 • Phone: (517) 882-1403 • Fax: (517) 882-2362
www.macul.org • email: macul@macul.org