

BOARD PACKET

February 13, 2017



Our Vision:
Champion Learning –
Develop, Educate, and Inspire!

BOARD MEETING AGENDA

- A. ROLL CALL - PLANNED ABSENCES: Rob Mitzel
- B. MEETING MINUTES: 1/23/2017, 1/31/2017
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE: none
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. CONSENT ITEMS
 - 1. Teacher and Administrator Evaluation Tools
 - 2. Personnel – New Hire
- I. ACTION ITEMS:
 - 1. Approve Schools of Choice for 2017-18
 - 2. Authorize Purchase of Ti Nspire Calculators for DHS
- J. DISCUSSION ITEMS
 - 1. Board Workshop – Ten-Year Facility Planning
- K. PUBLIC PARTICIPATION: *See Policy 0167.3*
- L. BOARD COMMENTS
- M. INFORMATION ITEMS
 - 1. Nice Job Notes
 - 2. Facility Committee Minutes: 11/9/16, 11/30/16, 12/19/16, 1/24/17
 - 3. Facility Committee Discussion Notes 1/5/2017
- N. CLOSED SESSION: none

CALENDAR

- *Monday, February 20 –
Presidents' Day
- *Monday, February 27 –
Board Meeting (Creekside)
- *Monday, March 13 –
Board Meeting (Creekside)
- *Monday, March 27 –
Board Meeting (Creekside)

BOARD NOTES
FEBRUARY 13, 2017

A. ROLL CALL

B. MEETING MINUTES (1/23/2016)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented / amended."

D. SCHOOL PRESENTATIONS

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Teacher and Administrator Evaluation Tools. Your packet includes an executive summary from Executive Director of Human Resources Barb Santo regarding evaluation tools for teachers and administrators in response to the Revised School Code section 380.1249. This item was discussed at the January 23, 2017 Board meeting.

* An appropriate motion might be, "I move that Board of Education adopt the Charlotte Danielson Framework for Teaching for teacher evaluations and the Multidimensional Leadership Performance System for administrator evaluations."

2. Personnel – New Hire. Your packet includes a resume and DHS Principal Kit Moran's recommendation to hire Garrett Chapel for an open physical education teacher position at Dexter High School.

* An appropriate motion might be, "I move that Garrett Chapel be offered a probationary teaching contract for the 2017-18 school year."

I. ACTION ITEMS

1. Approve Schools of Choice for 2017-18. Your packet contains an executive summary from Superintendent Chris Timmis regarding continuing the District's current practice of offering limited schools of choice slots.

BOARD NOTES
FEBRUARY 13, 2017

- * An appropriate motion might be, "I move that the Board of Education offer thirty slots for the DHS IB Programme (ten students each in grades 9, 10, and 11) plus a minimum of one student in each grade level from Young Five through eighth grade for the 2017-18 school year."

- 2. Authorize Purchase of Ti Nspire Calculators for Dexter High School. At the January 23, 2017 Board meeting, Executive Director of Curriculum Mollie Sharrar presented a proposal for the District to purchase classroom sets of calculators for the high school in conjunction with replacement of math textbooks. Board members had the opportunity to ask questions and discuss the proposal at that meeting. Tonight's packet includes an executive summary from Mrs. Sharrar recommending the Board approve the purchase of the calculators at this time. While the textbook proposal is still being finalized, purchasing the calculators now will allow time to train staff on their use so staff can use them with students this year.

- * An appropriate motion might be, "I move that the Board of Education approve the purchase of 360 Ti Nspire CX calculators, the Navigator CX Network, and customized Professional Development for a total cost of \$76,505 for the Dexter High School Math Department."

- J. DISCUSSION ITEMS:**
 - 1. Board Workshop – Ten-Year Facility Planning. Your packet includes an executive summary from Superintendent Chris Timmis outlining the status of facilities committee work on the District's Ten Year Facility Plan. The memo recommends the Board discuss the Ten-Year Plan in a workshop format this evening. Additional handouts will be provided at Monday's meeting.

- K. PUBLIC PARTICIPATION:** *See Policy 0167.3 for details.*

- L. BOARD COMMENTS**

- M. INFORMATION ITEMS:**
 - 1. Nice Job Notes – October-November
 - 2. Facility Committee Minutes: 11/9/16, 11/30/16, 12/19/16, 1/24/17
 - 3. Facility Committee Discussion Notes: 1/5/2017

- N. CLOSED SESSION:** none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JANUARY 23, 2017**

A. ROLL CALL

Members Present: Ron Darr, Daryl Kipke, Dick Lundy, Rob Mitzel, Barbara Read, Julie Schumaker, Michael Wendorf

Members Absent: Student Representatives Erin Evans and Rylee Kim

Administrative & Supervisory Staff: Ryan Bruder, Mollie Sharrar, Barb Santo, Chris Timmis, Hope Vestergaard

D.E.A.: Jessica Baese, Ryan Fisher, Kathryn Luxon, Jason Miller, Dewey Scott

D.E.S.P.A.: none

Transportation: none

Press: Sean Dalton

Guests: Greg Brand, Michael Espinoza, Chet Hill, Laurie Hoose, Kathy Luxon, Jim McCargar, Larry Stalker, Jon Stevens, Michael Thompson

The meeting was called to order at approximately 7:05pm by Board President Michael Wendorf.

Hope Vestergaard administered the oath of office to Dick Lundy and Julie Schumaker.

B. MEETING MINUTES

The Board reviewed regular meeting minutes from 1/9/2017.

A motion was made by Dick Lundy and seconded by Ron Darr to approve the 1/9/2017 meeting minutes. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Dick Lundy and seconded by Julie Schumaker to approve the agenda as presented. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS: School Board Recognition Month

1. Bates Principal Ryan Bruder shared a video of Bates students and staff thanking the board for their support of various initiatives and ongoing quality programming.
2. DEA Representative Jessica Baese shared award-winning books that DEA donated to each school library in honor of Board Recognition Month.
3. Superintendent Timmis thanked the board for their service.
4. Board members received Dreadnaught padfolios from the district and thank-you notes from the Alt Ed program.

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on the recent release of State rankings of schools. Cornerstone and Bates were not ranked because they are K-2 buildings and the rankings start with grade three. Wylie was in the 98th percentile and was designated as a Reward School. Creekside was in the 94th percentile and Mill Creek was in the 88th percentile. Dexter High School was ranked in the 97th percentile and was also designated a reward school.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JANUARY 23, 2017**

F. STUDENT REPRESENTATIVES UPDATE - none

G. PUBLIC PARTICIPATION:

1. Jon Stevens: Mr. Stevens has lived in Dexter for 2.5 years. He expressed disappointment that no one from the district contacted him personally regarding the proposed sign on Baker even though he lives close to the proposed location. He handed out mockups of signage recommendations based on research he'd done. He suggested the board be moved to Dan Hoey to a location that would not affect any residential properties.
2. Larry Stalker: Long-time Dexter resident Mr. Stalker expressed disappointment that the pledge of allegiance was not said before the meeting. Mr. Stalker lives close to the intersection of Dan Hoey and Baker and wants to know if the north side of the proposed sign (the static side) will be lit.
3. Jim McCargar: Retired DCS Teacher Jim McCargar shared a story about his experience teaching 9th graders about seismic activity in Oklahoma and how the students were able to use real data to determine a link between recent drilling and increased seismic activity in that area. He noted with displeasure that all information about climate change was recently removed from the White House website and urged teachers and administrators to add climate change to the DCS science curricula.

H. CONSENT ITEMS

1. December Budget Report.

The Board accepted the December Budget Report.

Julie Schumaker made a motion to receive the December budget report and Ron Darr supported the motion. **Motion carried (unanimous).**

I. ACTION ITEMS: none

J. DISCUSSION ITEMS

1. High School Math Resources Proposal.

Executive Director of Curriculum and Instruction Mollie Sharrar shared a proposal for new high school math textbooks, including online licenses and some quantity of hard copies, as yet to be determined, as well as classroom sets of TiNspire calculators. [The slideshow is posted on the district website at www.dexterschools.org/boepresentations and the handouts were added to the board packet online at www.dexterschools.org/packets] Several board members asked if it would be possible to order a conservative number of hard copies and add more quickly if needed. Rob Mitzel noted the importance of maintaining course opportunities for students who are not AP/IB candidates.

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JANUARY 23, 2017

2. Teacher and Administrator Evaluation Tools.

Superintendent Chris Timmis explained that Dexter Community Schools have already been using evaluation tools that meet new state regulations, but the board needs to formally adopt them.

Dick Lundy made a motion that this item be moved to the consent agenda for the next meeting. Ron Darr supported the motion. **Motion carried (unanimous).**

3. Dexter International Academy.

The Board reviewed an executive summary from Superintendent Chris Timmis that outlined the need to formalize the ability for the superintendent to authorize agreements pertaining to the Dexter International Academy in a timely manner. Rob Mitzel requested more information regarding costs and protocols. The Superintendent said he would provide that information.

4. Facilities Committee Update.

The Superintendent shared a summary of the information presented at the Community 10-Year Facility Planning Forum on January 19th, including current usage data, guiding principles, and other considerations. The District will hold a second community forum on this subject on February 6, 2017 at 6:30pm at Creekside Cafeteria.

5. Digital Signs Discussion.

Michael Thompson of Adams Outdoor Advertising answered questions from the Board and in response to public comments regarding proposed leases of district land for electronic signs to be placed on Baker Rd. near Shield and Dexter Ann Arbor Road in front of Mill Creek. Julie Schumaker wanted to include a consequence for excessive breach of Board policy (regarding sign content) up to the possibility of voiding the contract. Barbara Read noted the contract should say that all signage must meet current board policy requirements as policies evolve over time. Michael Thompson noted the sign meets Michigan Department of Transportation requirements. Rob Mitzel noted that he is personally not a fan of the proposal as is and wondered if it merits further discussion. Other board members were still undecided. Dick Lundy suggested the items stay on the discussion agenda until all questions have been answered.

K. PUBLIC PARTICIPATION:

1. Chet Hill. Dexter resident Chet Hill said that his life's work has been to reduce visual pollution and he considers these signs to be visually comparable to dumpsters. He likes the Hawk light component and asked if there would be further discussion of this proposal before going to a vote.
2. Jon Stevens. Jon Stevens asked if placement on Dan Hoey had been considered or would be considered.
3. Laurie Hoose. Dexter resident Laurie Hoose requested that the Board consider more discussion and advertise it well so that the community would hear about it, since she only heard of it secondhand via Facebook.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JANUARY 23, 2017**

4. Michael Hoose. Dexter resident Michael Hoose compared billboards to antennas and commercials and talked about ever-encroaching commercial creep and said that academia is supposed to be the last line of defense against commercialism.

L. BOARD COMMENTS:

1. Dick Lundy said that all decisions are not merely based on money, and noted that the district has turned other proposals that would have meant money for the district.
2. Julie Schumaker said she understood why people are sensitive about advertising and noted that board policy prohibits advertising in educational spaces. Julie also reminded Board members about the WASB retreat on January 28th.

M. INFORMATION ITEMS

1. Committee Assignments – 2017
2. All-Star Driving School Donation. All Star Driving School has donated three gift certificates to the district. These have been designated to the Alternative Education program for qualified student use.

N. CLOSED SESSION – none

A motion was made by Dick Lundy and seconded by Julie Schumaker to adjourn the meeting at approximately 9:50pm. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr, Secretary
Board of Education

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

- Purpose: To approve the Charlotte Danielson Framework for Teaching as the teacher evaluation tool.
- Explanation: The Framework for Teaching is a research-based set of components of instruction, aligned to core teaching strategies and professional learning, and grounded in a constructivist view of learning and teaching.
- Recommendation: It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education adopt the Charlotte Danielson Framework for Teaching to comply with the Revised School Code section 380.1249, performance evaluation system for teachers and school administrators.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

- Purpose: To approve the Multidimensional Leadership Performance System as the administrator evaluation tool.
- Explanation: The Multidimensional Leadership Performance System is designed to give leaders formative as well as summative assessments of where they stand in all leadership performance areas and detailed guidance on how to improve.
- Recommendation: It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education adopt the Multidimensional Leadership Performance System to comply with the Revised School Code section 380.1249, performance evaluation system for teachers and school administrators.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
WORKSHOP MINUTES – JANUARY 31, 2017**

A. ROLL CALL

Members Present: Ron Darr, Daryl Kipke, Dick Lundy, Rob Mitzel, Barbara Read, Julie Schumaker, Michael Wendorf

Members Absent: Student Representatives Erin Evans and Rylee Kim

Administrative & Supervisory Staff: Chris Timmis

D.E.A.: none

D.E.S.P.A.: none

Transportation: none

Press: none

Guests: Charles Dumas, MASB

The meeting was called to order at approximately 5:21pm by Board President Michael Wendorf.

B. MEETING MINUTES – none

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Julie Schumaker and seconded by Barbara Read to approve the agenda as presented. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS – none

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE - none

G. PUBLIC PARTICIPATION – none

H. CONSENT ITEMS – none

I. ACTION ITEMS – none

J. DISCUSSION ITEMS

1. Superintendent Evaluation Tool Training.

Michigan Association of School Boards Consultant Charles Dumas trained the board to use the new Superintendent Evaluation tool.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
WORKSHOP MINUTES – JANUARY 31, 2017**

K. PUBLIC PARTICIPATION – none

L. BOARD COMMENTS – none

M. INFORMATION ITEMS – none

A motion was made by Dick Lundy and seconded by Rob Mitzel that the Board of Education move into executive session at approximately 7:12pm for the purpose of discussing the Superintendent's evaluation. **Majority Vote. Motion Carried (unanimous).**

N. CLOSED SESSION

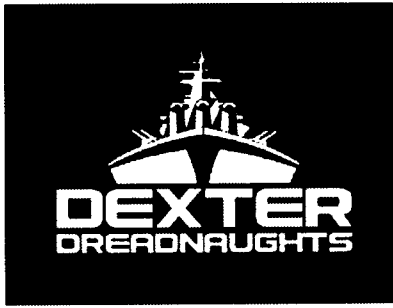
The board discussed the Superintendent's evaluation.

A motion was made by Julie Schumaker and seconded by Dick Lundy that the Board return to open session at approximately 8:16pm. **Motion Carried (unanimous).**

A motion was made by Julie Schumaker and seconded by Dick Lundy to adjourn the meeting at approximately 8:17pm. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr, Secretary
Board of Education



DEXTER HIGH SCHOOL
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Dexter, MI 48130
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email: wallsk@dexterschools.org
email: koenigk@dexterschools.org

William Moran
Principal

Karen Walls
Assistant Principal

Ken Koenig
Assistant Principal

February 7, 2017

Dear Mr. Wendorf:

A committee of staff from Dexter High School interviewed candidates for the 1.00 physical education position. By unanimous consent the committee chose Mr. Garrett Chapel as the new physical education teacher. We have checked his references and support their decision. Mr. Chapel has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

A handwritten signature in black ink, appearing to be "W. Moran", with a long horizontal flourish extending to the right.

William C. Moran
Principal
Dexter High School

Garrett C. Chapel, CSCS

(contact info redacted)

PROFILE

A visionary, highly motivated, ethical and goal-oriented teacher/coach skilled at using science and emotional intelligence to motivate behaviors and commitment. I have learned effective teams emerge from a common vision, culture, and desire.

- Strong leadership, organizational, and public relation skills developed through facilitating roles as a secondary educator, football coach, and strength coach
- Skilled in developing an environment conducive to creating a common vision and facilitating teamwork among students, teachers, coaches, players, administration, and support personnel
- Relentless work ethic and an undeniable passion to serve as a positive influence for young people through education and competitive athletics

EDUCATION/CERTIFICATION

- **Certified Strength and Conditioning Specialist (CSCS)**, May 2015
National Strength and Conditioning Association
- **Master of Theological Studies**, May 2013
Institute for Pastoral Theology, Ave Maria University, Naples, FL
Overall GPA 3.26/4.0
- **Michigan Provisional Secondary Teaching Certificate**, February 2012
Endorsements in Physical Education/Health and Biology
- **Bachelor of Science**, May 2010
Hillsdale College, Hillsdale, MI
Major: Physical Education - Minor: Biology - Overall GPA 3.277/4.0

EXPERIENCE

Mercy Elite (Livonia, MI)

January 2015 - To Present

Strength & Conditioning Coach

- Develop custom programs combining speed, power, and free play to help athletes maximize efficient movements and performance
- Work to enhance performance through testing and evaluation methods and to reduce injuries by enabling athletes to maximize their strengths rather than overuse weaknesses
- Successfully worked as a member of a team that trained over 400 athletes belonging to the Michigan Wolves and Hawks Soccer Club per week

Cranbrook School (Bloomfield Hills, MI)

March 2014 - To Present

Football Defensive Coordinator/Strength Coach

- Our 2016 team posted a 7-3 record, won the Prep Bowl for the first time in school history, and qualified for the state playoffs. In 2015 our team recorded a 9-2 season and won our first playoff game since 2003. Our 2014 team accomplished a 6-4 season (the first winning season since 2009), beat two Catholic League opponents (0-20 prior to first CHSL victory), and earned a berth to the MHSAA state championship tournament (the first time since 2005).
- Founded the first year-round periodized strength and conditioning program for the football team and am in the process of doing the same for the school's other sports programs
- In the process of building a culture of commitment and competitive spirit amongst members of the football program that has been lacking for an extended period of time
- Report 100% participation in off-season strength training by football players not involved in a winter or spring sport

EXPERIENCE CONTINUED

Detroit Catholic Central High School (Novi, MI)

August 2012 – To Present

Educator/Coach

- Teach physical education, health, and theology classes to nearly 150 9th-12th grade students per day
- Developed the curriculum for a health and wellness activity course that monitors and motivates student's effort and participation through the use of heart rate sensors
- Test and evaluate students in physical education classes to ensure maximal development of skills and fitness as well as teach proper resistance training techniques and healthy nutritional habits
- Effectively organize time, equipment, and space to allow all students to learn while remaining physically active
- Carefully facilitate the development of skill through the use of simple verbal, visual, and kinesthetic coaching cues to appeal to the different types of learners in my classes.

Concordia University (Ann Arbor, MI)

March 2012 – December 2012

Assistant Coach

- Coached linebackers and special teams
- Assisted strength and conditioning coach with off-season workouts

Ave Maria University (Ave Maria, FL)

May 2010 – March 2012

Assistant Coach

- Strength and Conditioning Coordinator - Designed and managed program's strength, speed and conditioning program for over 100 collegiate student-athletes
- Linebacker coach and video coordinator on the inaugural coaching staff responsible for founding the university's football program

Hillsdale College (Hillsdale, MI)

November 2008 – April 2010

Student Assistant Coach

- Assisted strength coach with off-season strength and conditioning program
- Assisted linebackers and defensive backs coaches with individual position skills during fall and spring practice
- Played linebacker for NCAA Division II Hillsdale College from 2005 to 2008

Eastern Michigan University (Ypsilanti, MI)

Summer 2008

Strength and Conditioning Intern

- Assisted head strength coach with maintaining a safe and effective weight room environment
- Charted the progress of athlete's strength and speed throughout the summer
- Responsible for acclimating incoming freshmen to a college strength program
- Assisted in developing and implementing programs for the following collegiate teams: football, women's basketball, women's volleyball, wrestling, and track and field

REFERENCES UPON REQUEST

Schools of Choice For 2017-2018

Purpose: To approve schools of choice slots for 2017-2018.

Explanation: According to Section 105 and 105c of the Michigan School Code, the Board of Education can open slots for out-of-district students to attend Dexter Community Schools. For several years, the Board offered limited schools of choice slots with many of the applications from current students who are in transition for housing. Last year, 10 of the applicants moved into the district after initial acceptance under schools of choice. While we are currently experiencing enrollment growth throughout the district, limited choice offers an opportunity to serve current families who are either in housing transition, retain existing students, and offer a high-quality education to students without adding additional class sections.

Recommendation: It is the recommendation of the Superintendent that the Dexter Community Schools Board of Education offer 30 slots for DHS IB Programme (10 in 9th grade, 10 in 10th grade, and 10 in 11th grade) plus a minimum of 1 student in each grade level from Young 5s/Kindergarten through 8th grade for the 2017-2018 school year.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose: To discuss the 10-year facility planning that began in the Fall of 2015 and next steps.

Explanation:

The Dexter Community Schools Board of Education has always been a good steward of community tax dollars while providing a high-quality education and facilities for our students.

These are the considerations we use when creating our 10-Year Facility Plan:

- The instructional program provided for our students
- Life cycle of current mechanical equipment systems and facility components (i.e., boilers, HVAC, plumbing, roofs, etc.)
- Student enrollment projections and needed space
- Community expectations for our schools
- Options that provide the most flexibility at the lowest cost to our district and taxpayers
- Options for funding sources

Historically, DCS has planned facility maintenance, updates, facility needs, and usage about every 10 years. The last 10-year facility plan resulted in the 2008 Bond which provided necessary facility updates, buses, technology and other improvements to maintain our facilities (energy conservation, security improvements, playgrounds, playfields, outdoor athletic facilities, furniture, music instruments, lunch tables, etc). We are now facing the next 10-year window.

Meanwhile, enrollment and program needs continue to evolve. In 2008, the district offered half-day kindergarten, limited Young 5 and Preschool offerings, and new residential housing within the district had stalled. Over the past several years, our preschool offerings have greatly expanded to meet the needs of our community thanks to the generous donation of the Jenkins Early Childhood Learning Center. In addition, we are utilizing double the number of kindergarten classroom spaces because Michigan law changes required us to shift to an all-day kindergarten program and our families are choosing Young 5's to support early learning for their children. As a district, we are committed to small class sizes and research supports this commitment at the youngest grades. The result is a significant need for additional space for our youngest learners.

Fortunately, our community has supported funding our infrastructure and facilities with bond proposals and the Board has consistently been a good steward of taxpayer dollars. Our current bond standing places DCS in a positive position where we could raise more funding without raising the millage rate

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Analyzing this information shows a positive student growth projection and a need for additional classroom spaces in several buildings, especially for our youngest students.

Meanwhile, several new housing developments are in the works throughout the district. While not finalized, we are analyzing the potential impact of those developments on our existing spaces. The chart below shows the impact of three potential new developments within our district boundaries:

Projections with Planned Developments

	Develop. A	Develop. B	Develop. C	Growth	5 year	5 year	10 year	10 year	5 year	10 year
	planned(1)	planned(2)	planned(2)	Per	Count	Sections	Count	Sections	Range	Range
	350	100	76	Building	@ 50%	@ 50%	@ 100%	@ 100%	Sections	Sections
					10	2	10	2		
PK/ Y5	21.1	2.3	1.7	25	85	6	97	7	7-8	7-9
K	19.8	6.6	5.0							
1	13.2	6.0	4.6							
2	21.1	5.4	4.1	86	726	31	769	33	29-31	29-33
3	21.1	6.0	4.6							
4	30.4	5.7	4.3	72	556	21	592	23	20-21	20-23
5	27.7	4.0	3.0							
6	27.7	5.4	4.1	72	603	22	630	23	20-22	20-23
7	39.6	5.4	4.1							
8	30.4	2.3	1.7	84	624	20	691	22	19-20	19-22
9	31.7	4.0	3.0							
10	26.4	3.4	2.6						DHS Students	
11	18.5	5.4	4.1						1,144 -	1,144 -
12	25.1	3.1	2.4	130	1,347		1,384		1,347	1,384
									Students	
Students	354	65	50	469	3,951		4,172		3,586 -	3,586 -
Houses	350	100	76						3,951	4,172
Density	1.01	0.65	0.65							

These developments demonstrate a 5-10 year need for additional space. Fortunately, the space impacts are in the same grade spans as the space constraints we are projecting without new development.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Operationally, the chart below shows the number of classroom teaching spaces needed based on information in both projection charts (above). The range shows the number of classroom teaching stations needed to accommodate projected growth with no new housing developments and with new housing developments.

Grade Span	Number of Current Available Classroom Teaching Stations	5-Year Projected Classroom Teaching Stations Needed (Range)	10-Year Projected Classroom Teaching Stations Needed (Range)
PK/Y5-2	32	36-39	36-42
3-4	23	24-25	24-27
5-6	24	24-25	24-27
7-8	24	24-25	24-27
9-12	57	58-62	58-62

The facilities committee has analyzed this information and continues to review options that provide the most flexibility at the least cost to our district and taxpayers.

Tonight's workshop is intended to review detailed projected needs, cost estimates, funding options and timelines.

Recommendation:

It is the recommendation of the Facilities Committee that the Board of Education discuss the 10-Year Facility Plans and next steps.

**Dexter Community Schools
Facilities Committee
Meeting Minutes
November 9, 2016**

Board Members

Present – Ron Darr, Dick Lundy, Rob Mitzel

Staff Committee Members

Present –Sean Burton, Sharon Raschke, Chris Timmis

Others Present –None

Meeting convened at 4:00 pm.

Discussion Items

1. We are approaching 10 years since the 2008 Bond. Chris Timmis explained the preliminary facility work that began two years ago identifying the mechanical systems and facility needs for the next 10 years. The Committee discussed the 10 year facility plan.
2. Chris Timmis shared the planned and potential housing developments that are currently within school district boundaries. The Committee discussed the new developments and potential impact on facility space.
3. Sharon Raschke provided the enrollment history and Middle Cities enrollment projections. The Committee discussed enrollment and likely growth.
4. The Committee discussed the building design capacity and current need for additional classroom space. The addition of all-day kindergarten in 2012-13 doubled the use of kindergarten classrooms. The addition of half day and then full day Young 5s has filled our K-2 buildings beyond the designed capacity. We have also exceeded the designed capacity of Mill Creek. The popularity of our 0-5 programs has filled the Jenkins Early Childhood Center. Additional space would serve the pre-school aged children who are on wait lists.
5. Administrators have been having discussions regarding facilities and future needs. Teachers will begin the first of many discussions on the November 11 professional development day. Chris Timmis will provide an overview. Then each building's teachers will break into building based groups to talk with administrators and engineers about their particular building and instructional needs.
6. The Committee discussed funding options. The District has historically funded facilities and infrastructure with bond issues. Funding facility and instructional needs with a Bond is an option. A Sinking Fund would provide annual funding for major repairs, renovations, and technology updates. This is a pay as you go way to relieve the general operating budget from major facility repairs. New legislations allows newly voted sinking funds to also be used for technology.

Ann Arbor, Chelsea, Saline, Whitmore Lake from our area all have Sinking Funds to support their facility needs. Statewide, 174 school districts have Sinking Funds: 70 are less than 1.0 mills (including 1.0 levies that have rolled back due to Headlee); 68 have 1.0-1.9 mills; 36 have 2-3.9 mills; and 20 have 4-5 mills.

1.0 mil for Dexter Schools would generate \$1.2 million annually. It would be subject to the Headlee Rollbacks that we are currently experiencing with taxable value growth.

7. Sharon Raschke provided timeline examples provided by Miller Canfield, our Bond counsel, for a bond issue and sinking fund. The Committee discussed process and timelines.

Recommendation

The Committee recommended that we investigate the feasibility of 2 ballot proposals in August 2017, for a bond and a sinking fund.

While we have a good base of facility infrastructure for the next 10 years, we would like to seek out much input on the vision of instructional needs that can be funded through bond. An August 2017 Bond issue would give us time to engage our staff and community before we put together a bond application for treasury. We also will use the planning sessions to explain a Sinking Fund and how it would provide an ongoing pay-as-you-go revenue stream that will help us maintain our facility infrastructure and technology funding.

Once we have staff and community input, we will do a community support survey like we did before the last bond issue to fine tune the bond plans and communication. Then we can set a bond dollar amount and recommend an appropriate sinking fund levy. The Committee also discussed refinancing our 2008 bonds in the same issue.

Meeting adjourned at 5:30 pm.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose: To purchase classroom sets of TiNspire calculators for staff and students at Dexter High School.

Explanation: Increased Achievement and Growth in Elementary Mathematics
In 2011, the district initiated a curriculum review process for mathematics. Two recommendations that came out of that process were to purchase an elementary math curriculum and to provide extensive professional development for teachers. The BOE responded by adopting Everyday Mathematics for grades PreK-6th along with training and coaching support. This two-pronged approach has proven extremely effective at boosting student achievement and growth within all demographic subgroups. The successful implementation has underscored the necessity of retooling secondary mathematics so that elementary students can continue on a learning trajectory that will make them college and career ready by their senior year.

Outdated and Unaligned Resources

The district's secondary instructional materials are out of alignment with the state's content standards as well as the state's standardized assessments (both the former MME/ACT and the more recent M-STEP/SAT). The new assessments offer a variety of technology enhanced item formats that are not available in the outdated electronic resources that were released with the old textbooks. As a result, students are confronted with more sophisticated item types than just multiple choice. Students will not have seen, let alone practiced, these item types before taking the M-STEP. New resources and instructional practices will better prepare DCS students for college and career readiness assessments.

Increased Emphasis on Personalized Learning

Over the last two years, district stakeholders have been collaborating on a vision for more personalized learning. The BOE has been supporting movement toward the vision by funding 1:1 technology K-8 and sponsoring innovative pilot programs. It is incumbent upon the high school to consider several instructional alternatives.

Recommendation:

The DHS Math and Instructional departments would like to recommend the purchase of ACT/SAT/M-STEP approved TI-Nspire CX calculators (with Navigator network and charging stations), AND provide training for all DHS math and special education teachers. The cost analysis is as follows:

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

ITEM	QUANTITY	COST EACH	PRICE
Ti Nspire CX, including rechargeable batteries, cables and 39 docking stations	360	\$129.95 (\$134 w/docking stations)	\$48,240
Navigator CX Network			\$26,075
On-site custom professional development	2 days	\$1,095	\$2,190
		TOTAL	\$76,505



Dexter Community Schools

Nice Job Notes

DEC 2016

Laura Armbruster
Jessica Baese
Ryan Baese
Tracy Baker
Julie Bassett
Mike Bavineau
Narda Black
Jami Bronson (2)
Matt Brown
Eleanor Budd
Sean Burton (2)
Kirsten Butler
Jeff Dagg (3)
Andy Damman
Julie Darling
Cheryl Darnton
DCS Tech Team
Jaime Dudash
Denise Dutcher (2)
Karen Eby
Evie Erickson
Lisa Glover
Rob Grams
Lynne Gronvall
Dori Gross

Natalie Hanlon (2)
Barb Hesse
Abby Holland
Cindy Kapanowski
Susan Karsch
Stacey Keeler
Mollie Kemp
Ashley Kerns
Maureen Kline
Ken Koenig
Kirsten Koff
Jessica Leonard
Julie Liskiewicz
Andrew Lloyd
Becky Mann
Deb Marsh
Kim Mendez
Scott Menzel
Anne Nakon
Meredith Nickerson
Linda Paciorka
Brett Pedersen
Renee Petik
Ann Pregont
Gary Puhl
Sharon Raschke

Barbara Read
Tammy Reich
Michael Sadler
Barb Santo
Steven Schuler (2)
Brian Schuler
Angie Scott
Katie See (2)
Mollie Sharrar
David Sinopoli
Sandy Sloan (2)
Vicki Smith
Deneen Smith
Al Snider
Patti Steinbrecker
Jonathon Sturza
David Teddy
Maria Vazquez-Brieva
Hope Vestergaard (2)
Jane Webby
Michael Wendorf
Rachel Wilson
Julie Wineman
Mill Creek kitchen
staff

DECEMBER TOTAL = 85
RUNNING TOTAL = 34,062

**Dexter Community Schools
Facilities Committee
Meeting Minutes
November 9, 2016**

Board Members

Present – Ron Darr, Dick Lundy, Rob Mitzel

Staff Committee Members

Present –Sean Burton, Sharon Raschke, Chris Timmis

Others Present –None

Meeting convened at 4:00 pm.

Discussion Items

1. We are approaching 10 years since the 2008 Bond. Chris Timmis explained the preliminary facility work that began two years ago identifying the mechanical systems and facility needs for the next 10 years. The Committee discussed the 10 year facility plan.
2. Chris Timmis shared the planned and potential housing developments that are currently within school district boundaries. The Committee discussed the new developments and potential impact on facility space.
3. Sharon Raschke provided the enrollment history and Middle Cities enrollment projections. The Committee discussed enrollment and likely growth.
4. The Committee discussed the building design capacity and current need for additional classroom space. The addition of all-day kindergarten in 2012-13 doubled the use of kindergarten classrooms. The addition of half day and then full day Young 5s has filled our K-2 buildings beyond the designed capacity. We have also exceeded the designed capacity of Mill Creek. The popularity of our 0-5 programs has filled the Jenkins Early Childhood Center. Additional space would serve the pre-school aged children who are on wait lists.
5. Administrators have been having discussions regarding facilities and future needs. Teachers will begin the first of many discussions on the November 11 professional development day. Chris Timmis will provide an overview. Then each building's teachers will break into building based groups to talk with administrators and engineers about their particular building and instructional needs.
6. The Committee discussed funding options. The District has historically funded facilities and infrastructure with bond issues. Funding facility and instructional needs with a Bond is an option. A Sinking Fund would provide annual funding for major repairs, renovations, and technology updates. This is a pay as you go way to relieve the general operating budget from major facility repairs. New legislations allows newly voted sinking funds to also be used for technology.

Ann Arbor, Chelsea, Saline, Whitmore Lake from our area all have Sinking Funds to support their facility needs. Statewide, 174 school districts have Sinking Funds: 70 are less than 1.0 mills (including 1.0 levies that have rolled back due to Headlee); 68 have 1.0-1.9 mills; 36 have 2-3.9 mills; and 20 have 4-5 mills.

1.0 mil for Dexter Schools would generate \$1.2 million annually. It would be subject to the Headlee Rollbacks that we are currently experiencing with taxable value growth.

7. Sharon Raschke provided timeline examples provided by Miller Canfield, our Bond counsel, for a bond issue and sinking fund. The Committee discussed process and timelines.

Recommendation

The Committee recommended that we investigate the feasibility of 2 ballot proposals in August 2017, for a bond and a sinking fund.

While we have a good base of facility infrastructure for the next 10 years, we would like to seek out much input on the vision of instructional needs that can be funded through bond. An August 2017 Bond issue would give us time to engage our staff and community before we put together a bond application for treasury. We also will use the planning sessions to explain a Sinking Fund and how it would provide an ongoing pay-as-you-go revenue stream that will help us maintain our facility infrastructure and technology funding.

Once we have staff and community input, we will do a community support survey like we did before the last bond issue to fine tune the bond plans and communication. Then we can set a bond dollar amount and recommend an appropriate sinking fund levy. The Committee also discussed refinancing our 2008 bonds in the same issue.

Meeting adjourned at 5:30 pm.

**Dexter Community Schools
Facilities Committee
Meeting Minutes
November 30, 2016**

Board Members

Present – Ron Darr, Dick Lundy, Rob Mitzel

Staff Committee Members

Present –Sean Burton, Sharon Raschke, Chris Timmis

Consultants

Christa Azar (Integrated Design Solutions)

Greg Brand (Granger Construction)

Jerry Brand (Granger Construction)

Bruce Snyder (Integrated Design Solutions)

Others Present –None

Meeting convened at 4:00 pm.

Discussion Items

1. The Committee discussed updates to the Granger Facility Study. Revisions included viable building facility and instructional input received from staff at meetings and a follow up survey. As directed by the Committee at the last meeting, the Facility Study was separated into needs that would practically be funded with a Bond issue and needs that could best be funded by Sinking Fund.
2. Jerry Brand reported that Granger Construction has engaged Integrated Design Solutions as architects to prepare potential new space solutions as required. Midwestern Consulting will be used when a traffic engineer is needed. Beckett and Raeder will assist as land use planning and civil consultant.
3. The Committee reviewed student projections prepared by Middle Cities. The Committee requested that Dr. Timmis and Dr. Raschke project enrollments based on the district's historical growth as grades move up. Growth from new planned developments also should be incorporated to develop a reasonable range of student population in 5 and 10 years.
4. The Committee reviewed the current need for additional classroom space at K-2, Early Childhood, and 7-8. The Committee discussed several possible solutions, including building additions, flex lab space, and/or a new school building. Maintaining the central campus layout and functionality is an important factor.

Meeting adjourned at 6:00 pm.

**Dexter Community Schools
Facilities Committee
Meeting Minutes
December 19, 2016**

Board Members

Present – Ron Darr, Dick Lundy, Rob Mitzel

Staff Committee Members

Present –Sean Burton, Sharon Raschke, Chris Timmis

Consultants

Christa Azar (Integrated Design Solutions)

Greg Brand (Granger Construction)

Jerry Brand (Granger Construction)

Carey Baker (Beckett and Raeder)

Others Present –None

Meeting convened at 4:00 pm.

Discussion Items

1. The Committee reviewed building projections based on the district's historical growth as grades move up. Growth from new planned developments also should be incorporated to develop a reasonable range of student population in 5 and 10 years.
2. The Committee reviewed several possible solutions for additional classroom space at K-2, Early Childhood, and 7-8. The Committee requested further development of the concept of adding a new elementary school within the central campus and incorporating connectors and flex lab space.
3. The Facility Committee will update the Board on its facility planning work at the January 9, 2017 Board Meeting and provide an opportunity for Board discussion. The District will hold a community forum to engage community input on January 19.

Meeting adjourned at 6:00 pm.

**Dexter Community Schools
Facilities Committee
Meeting Minutes
January 24, 2017**

Board Members

Present – Ron Darr (arrived at 5:25 pm), Dick Lundy, Rob Mitzel

Staff Committee Members

Present – Sharon Raschke, Chris Timmis

Consultants

Christa Azar (Integrated Design Solutions)

Greg Brand (Granger Construction)

Jerry Brand (Granger Construction)

Others Present –None

Meeting convened at 4:30 pm.

Approval of Minutes

A motion was made by Dick Lundy and supported by Rob Mitzel to approve the Facilities Committee meeting minutes of November 9, 2016, November 30, 2016, and December 19, 2016. Approved.

A motion was made by Dick Lundy and supported by Rob Mitzel to acknowledge the facilities planning discussion of January 5, 2017. A quorum of the Facilities Committee was not present to conduct action items. Approved.

Audience Participation None.

Discussion Items

1. Superintendent Timmis and Rob Mitzel summarized the Community Forum that was held on January 19, 2017. Approximately 10 community members attended. The next Community Forum will be held on February 6, 2017. The Board discussed facilities planning at its January 9, 2017 and January 23, 2017 Board Meetings. Superintendent Timmis has also held staff meetings in individual buildings to discuss facility planning.
2. The Committee discussed the current dollar estimate of the all in needs compiled list and asked Superintendent Timmis to prioritize and develop three possible target levels.
3. The Committee discussed the possible funding sources to address the needs for the next 10 years. A Bond Issue could be used to provide funding for necessary infrastructure updates, a new elementary school, renovations or additions, buses for the next 10 years, furniture and equipment for the next 10 years, and technology. A Sinking Fund could provide an annual dedicated funding for major facility repairs and computer technology. The Committee discussed timelines for a possible Bond Issue and Sinking Fund election that could be August 2017 or November 2017.
4. The Committee discussed engaging a firm to conduct a district-wide voter survey to determine the level of community support for a bond proposal that would fund the construction of a new elementary school and renovations to existing facilities and a sinking

fund to provide dedicated annual funding for major repairs and technology. The District had previously conducted such a community survey with the 2008 Bond Issue. The District had not engaged such a survey for previous Bond Issues. The cost is approximately \$20,000.

5. The Board, community, and staff input thus far suggests a feasible concept to add a new elementary school within the central campus and incorporate a coordinated K-4 campus.

Meeting adjourned at 6:00 pm.

**Dexter Community Schools
Facilities Committee
Meeting Notes
January 5, 2017**

Board Members

Present –Dick Lundy (by phone)

Staff Committee Members

Present –Sean Burton, Sharon Raschke, Chris Timmis

Consultants

Christa Azar (Integrated Design Solutions)

Jerry Brand (Granger Construction)

Carey Baker (Beckett and Raeder)

Others Present –None

Meeting convened at 4:00 pm.

Discussion Items

1. The Committee reviewed updated building projections based on the three proposed new developments. A reasonable allowance for the growth in student population in 5 and 10 years should be considered in planning for the facilities.
2. The Committee reviewed the further developed concept of adding a new elementary school within the central campus and incorporating a connected K-4 campus.
3. The Facility Committee will update the Board on its facility planning work at the January 9, 2017 Board Meeting and provide an opportunity for Board discussion. The District will hold a community forum to engage community input on January 19.
4. The Facility Committee will reconvene on January 24 at 4:30 pm to discuss Board and community input and provide direction to the District's consultants.

Meeting adjourned at 6:00 pm.