

BOARD PACKET

MARCH 11, 2019



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).

BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES (2-25-2019); CLOSED MEETING MINUTES (2-11-2019)
- C. APPROVAL OF AGENDA
 - 1. Approval of Agenda
- D. SCHOOL PRESENTATIONS
 - 1. WISD Board Representatives
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. CONSENT ITEMS
 - 1. Personnel – Resignations
 - 2. Personnel – Requests for Leave
- I. ACTION ITEMS
 - 1. Bid Package 17 – Creekside Locker Room
- J. DISCUSSION ITEMS
 - 1. Schedule Facility Committee Meeting
- K. BOND UPDATE
 - 1. Bond Reports – December and January
- L. PUBLIC PARTICIPATION: *See Policy 0167.3*
- M. BOARD COMMENTS
 - 1. Community Chat Summary
 - 2. Facilities Committee Update
- N. INFORMATION ITEMS
 - 1. Michael McHugh “40 Under 40” Award
 - 2. Facilities Minutes 2/26/19
 - 3. The Squall
- O. CLOSED SESSION
 - 1. Negotiations

CALENDAR

- *Tuesday, March 12th – 6:30pm
Beyond Measure Screening – CPA
- *Wednesday, March 13th – 2:00pm
Policy Committee – Copeland
- *Wednesday, March 13th – 5:00pm
Special Meeting - Copeland
- *March 20th & 21st – Y5 & KG Roundup
Dexter Early Elementary Complex
- *March 25th-29th – Spring Break
Schools Closed
- *Monday, April 8th – 6:00pm
Community Chat – Creekside
- *Monday, April 8th – 7:00pm
Board Meeting – Creekside
- *Monday, April 22nd – 7:00pm
Board Meeting - Copeland

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BOARD NOTES
MARCH 11, 2019

A. ROLL CALL

B. MEETING MINUTES (3-11-2019); CLOSED MEETING MINUTES (2-11-2019)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS

1. WISD Board Representatives. Steve Olsen and Brian Marcel will update the Board regarding goings-on at the ISD.

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel –Resignations. Your packet contains resignations from teachers Emily Stalmack and Cheryl Whitfield.

* An appropriate motion might be, "I move that the Board of Education accept the resignations of Emily Stalmack and Cheryl Whitfield."

2. Personnel – Requests for Leave. Your packet contains requests for extended leave from Erin Knotts, JoAnne West, and Stephanie Coy.

* An appropriate motion might be, "I move that the Board of Education approve extended leaves of absence for the 2019-20 for Erin Knotts, JoAnne West, and Stephanie Coy."

BOARD NOTES
MARCH 11, 2019

I. ACTION ITEMS

1. Bid Package 17 – Creekside Locker Room Mechanical Renovations. Your packet contains a recommendation letter along with a bid tabulation from Granger Construction for the Creekside Locker Room Mechanical Renovations.

* An appropriate motion might be, "I move that the Dexter Board of Education award the contract for the Creekside Locker Room Mechanical Renovations to Douglas Mechanical and assign it to Granger Construction for management as shown in the attached recommendation letter dated February 22, 2019."

J. DISCUSSION ITEMS

1. Schedule Facility Committee Meeting. Facility committee members, please bring your calendars so we can schedule a meeting.

K. BOND UPDATE

1. Bond Reports. Your packet includes the December 2018 and January 2019 bond construction reports from Granger.

L. PUBLIC PARTICIPATION

M. BOARD COMMENTS

1. Community Chat Summary
2. Facilities Update

N. INFORMATION ITEMS

1. Michael McHugh "40 Under 40" Award
2. Facilities Minutes 2/26/19
3. The Squall

O. CLOSED SESSION (simple majority vote)

1. Negotiations

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – FEBRUARY 25, 2019**

The meeting was called to order at approximately 7:01pm by Board President Michael Wendorf

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representative Hollie Pastorino

Members Absent: Dick Lundy, Michael Wendorf, Student Representative Chad Robards

Administrative & Supervisory Staff: Sharon Raschke, Mollie Sharrar, Barb Santo, Christopher Timmis

DEA: none

DESPA: none

Guests: Paula Palmer-Burns, Claire Christensen, Trish Macheimer

- B. MEETING MINUTES** – Ron Darr was incorrectly listed as both present and absent in the 2/11/19 minutes. (He was absent). Julie Schumaker made a motion to approve the meeting minutes from 2/11/2019 as amended and the workshop minutes from 2/12/2019. (The closed meeting minutes from 2/11/2019 were not available for review.) Barbara Read seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. A third action item, MASB Behind the Scenes at the Capitol, was added. Julie Schumaker made a motion that the Board approve the agenda as amended. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. Ashley James Johnson of the American Heart Association talked to the Board about donating CPR kits to schools to train students. **Steve Sarns** provided funding to the American Heart Association for a full CPR kit to DHS.

E. SUPERINTENDENT UPDATE

The Superintendent updated the Board on several items:

1. Creekside's 6th grade students will be doing the EMU Explorers camp Feb. 26th - March 1st, sponsored by E4DS.
2. Kindergarten/young 5 information night is February 26th.
3. The District will be sending in a waiver request for three additional snow days. We are allowed six and currently have nine at all buildings except Wylie and DHS, which each have ten.
4. The Angst screening and debriefing will be March 5th 6:30pm at the CPA. Beyond Measure will be screened March 12th, 6:30 pm, also at the CPA. These events are sponsored by the Ed Foundation.
5. A group of high school administrators, students, and teachers took a field trip to Bloomfield Hills High School to look at their innovative design elements.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – FEBRUARY 25, 2019**

F. STUDENT REPRESENTATIVES UPDATE

1. Student representative Hollie Pastorino updated the Board on goings-on at the schools.

G. PUBLIC PARTICIPATION

1. DHS Student Claire Christensen spoke.
2. Parent and Coach Trish Machemer spoke.

H. CONSENT ITEMS: Julie Schumaker made a motion to that the Board of Education approve the consent items in bulk. Mara Greatorex seconded the motion. **Motion Carried (4-0, Ron Darr abstained).**

1. The Board of Education acknowledged the retirement of Sandra Darr, accepted the resignation of DHS teacher Michael Kedroske, and received the January 2019 budget report.

I. ACTION ITEMS

1. Mill Creek New Course Proposals. Julie Schumaker made a motion that the Dexter Board of Education approve the attached proposals for two new elective courses at Mill Creek Middle School: *Mindfulness* and *Sim Money*, along with the requested start-up costs for materials. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
2. Literacy Curriculum Proposal. Mara Greatorex made a motion that the Board of Education adopt and purchase the Souday Systems I and II: Improving Reading Skills & More, as outlined in the attached proposal, at a total cost of not more than \$14,750.00. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**
3. MASB Behind the Scenes at the Capitol 2019 Conference. Barbara Read made a motion that the Board of Education approve registration and travel expenses for up to ten board and community members to attend the MASB Behind the Scenes at the Capitol Spring 2019 conference on April 17, 2019 from 8:30am-1:30pm.

J. DISCUSSION ITEMS – none

K. PUBLIC PARTICIPATION – none

L. BOND UPDATE

1. A facilities meeting has been rescheduled for February 26th.
2. Dexter Early Elementary Complex (DEEC) is open.
3. Construction is ongoing at Mill Creek.

M. BOARD COMMENTS

1. No committees have met since the last board meeting.
2. Barbara Read offered support for the DHS student who spoke regarding vaping.
3. Student Representative Hollie Pastorino noted that the high school is cracking down on vaping.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – FEBRUARY 25, 2019**

N. INFORMATION ITEMS – none

O. CLOSED SESSION – none

At approximately 7:42pm, Julie Schumaker made a motion to adjourn the meeting. Ron Darr seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr
Secretary
Board of Education

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To Christopher Timmis and the Board of Education:

I have been on a leave of absence for the 2018-2019 school year. I do not intend to return to Dexter Community Schools for the 2019-2020 school year. I intend to resign from my position. Thank you for the opportunities you provided to me.

Thank You,

Emily N. Stalmack

CC: Barb Santos, William Moran, Ken Koenig, Karen Walls, Jessica Baese

2/28/19

Dear Dr. Timmis and the School Board of Dexter Community Schools,

This letter is to notify you of my official decision to not return to Dexter Community Schools for the 2019-2020 school year.

Thank you for giving me the opportunity to take a leave of absence to accompany my husband for his job move to Ohio. After spending adequate time working for his current employer, we have decided to stay in Ohio. I loved my time teaching at Dexter Community Schools and will cherish the memories of working with the wonderful staff and students in the district.

Sincerely,

Cheryl Whitfield

February 26, 2019

To The Board of Education,

I am requesting to extend my leave of absence to the 2019-2020 school year. This is an extension of my previous leave that began on August 27, 2018.

If there is any additional information you need from me, please let me know.

Thank you,

Erin Knotts

Knottse@dexterschools.org

Dexter Community School Teacher

2/28/19

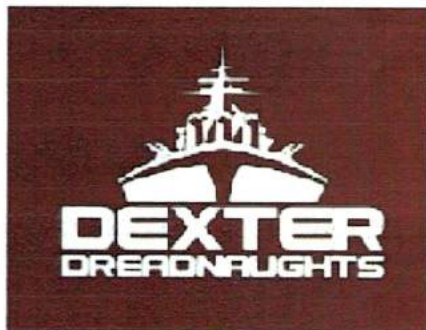
Dear Dr. Timmis and the School Board of Dexter Community Schools,

This letter is to notify you of my official decision to not return to Dexter Community Schools for the 2019-2020 school year.

Thank you for giving me the opportunity to take a leave of absence to accompany my husband for his job move to Ohio. After spending adequate time working for his current employer, we have decided to stay in Ohio. I loved my time teaching at Dexter Community Schools and will cherish the memories of working with the wonderful staff and students in the district.

Sincerely,

Cheryl Whitfield



CORNERSTONE ELEMENTARY SCHOOL
7480 DAN HOEY RD.
Dexter, MI 48130
(734) 424-4120
email: stephaniecoy82@gmail.com

Stephanie Coy

February 28, 2019

Dear Dexter Board of Education Members,

I am writing this letter to express my interest in taking a full time leave for the 2019-2020 school year. I want to graciously thank you for allowing me the opportunity to take a full year leave this school year. I intend to take an additional one year leave from teaching at Cornerstone Elementary School this upcoming fall. My hope is to return to a full time teaching position for the 2020-2021 school year. My husband and I are excited to share that we are expecting our fourth child this August. I have put a lot of thought and consideration into making this professional decision. With the opportunity to go on extended leave I am able to create lasting memories and better able to meet the needs of my growing family. I am confident that this change will allow me to grow as both an early childhood educator and parent of four young children. Thank you for your consideration in this matter.

Sincerely,

Stephanie Coy

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February 22, 2019

Dr. Chris Timmis
Superintendent of Schools
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2017 Bond Project
Contract Recommendations
Bid Package 17 Creekside Locker Room Mechanical Renovations

Dear Dr. Timmis:

Bids for the Bid Package 17 work were received on behalf of Dexter Community Schools (DCS) Tuesday, February 19th, 2019. A tabulation of the bids received is attached for your reference.

We have reviewed the proposals, interviewed the low bidder, and are recommending the lowest responsive bidder at the best value to DCS.

Pending final review of financial and other qualification criteria, Granger recommends that DCS award the subcontract as indicated below and assign them to Granger for management.

Bid Category	Bidder	Base Bid	Recommended Contract
04-22-01	Douglas Mechanical	\$21,000	\$21,000

Total recommendation \$21,000

Granger conducted a post-bid interview to review the project scope with the recommended contractors and found them to have the project scope as intended. All work will be performed per the contract documents developed by TMP Architects and Granger.

We request that the Board of Education consider and take action on the contract recommendation above at the meeting scheduled for March 11th, 2019.

Please feel free to contact me if you have any questions or require additional information.

Sincerely,
GRANGER CONSTRUCTION COMPANY

Andrea Andres P.E.
Project Engineer

att: Bid Tabulation

cc: S. Raschke, DCS
J. Brand, GCC
E. Geiser, TMP



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

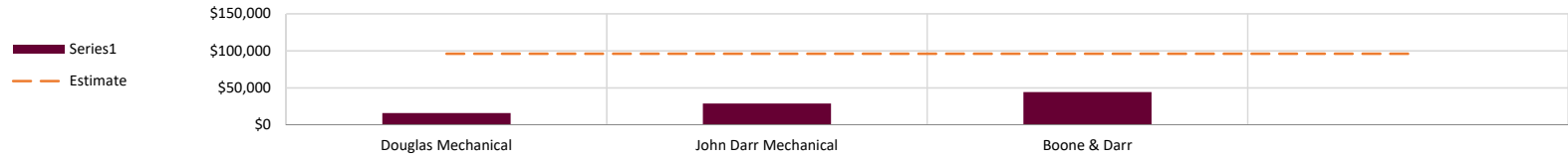
248.724.2950 P
248.489.5753 F

BID TABULATION

CATEGORY: 04-22-01 LOCKER ROOM PLUMBING & MECHANICAL RENOVATIONS

PROJECT NUMBER	1710-00	BOND BUDGET	\$96,000
OWNER	DEXTER COMMUNITY SCHOOLS	APPARENT LOW BID	\$21,000
SITE	CREEKSIDE INTERMEDIATE SCHOOL	APPARENT LOW BIDDER	Douglas Mechanical
DELIVERY METHOD	CM	VARIANCE FROM BUDGET	\$75,000
ARCHITECT	TMP	VARIANCE FROM BUDGET (%)	78.13%
BID DATE	2/19/2019		

Bidder	Base Bid	Non-Iran Linked Business	Familial Disclosure	Bid Bond	Remarks
Douglas Mechanical	\$16,000	X	X	X	\$5000 Cutting & Patching Allowance Not Included (\$21,000 Equivalent Cost to 2nd Bidder)
John Darr Mechanical	\$28,900	X	X	-	
Boone & Darr	\$44,400	X	X	X	



ADDENDA ISSUED
ADD#1 Pre bid meeting minutes & sign in and bidder questions/ answers.



MHSACA.ORG

MICHIGAN HIGH SCHOOL COACHES ASSOCIATION



Jim Okler, Executive Director
Cell: 734-223-8490

854 Marshall Street, Portland, MI 48875
E-MAIL: mhsca1954@gmail.com

Mark F. Holdren, Exec. Secretary
Cell: 517-526-4575

Executive Board

Executive Director:
Jim Okler
Executive Secretary:
Mark F. Holdren
President:
Larry Merx
1st Vice President:
John Cunningham
2nd Vice President:
Ted McIntyre
3rd Vice President:
Debbie Williams-Hoak
Past President:
Steve Porter

Dexter Community Schools, Mr. Michael McHugh Named Coach & Athletic Director Magazine associated with National High School Athletic Coach Association Receives the 40 Under 40 Next Generation of Leaders Award

Belleville MI, February 2019 – The National High School Athletic Coaches Association has partnered with Coach & Athletic Director Magazine to select 40 young coaching professionals to represent the best in the industry. 40 coaches and professionals from the sports community Under 40 year of age will be honored at the National High School Athletic Coaches Association (NHSACA) National Convention, and recognized in the July/August 2019 issue of Coach and Athletic Director magazine. The award will be presented to Mr. McHugh June 25, 2019 at the Ramkota, in Bismarck, North Dakota, at the NHSACA Annual Conference in which over 500 coaches and athletic directors will participate.

Congratulations to Dexter Community Schools, and Mr. Michael McHugh, the Swimming & Diving Coach at your school has been selected as one of the 40 Under 40 young professional in the nation. The selection and nomination for these awards comes from your coach's constituent sport association and through the Michigan High School Coaches Association.

The NHSACA along with Coach & Athletic Director magazine selection of Mr. McHugh from Dexter Community Schools reflects positively upon your school and your community. Nominee's selections have been based outstanding individuals making their marks in the industry— men and women who are demonstrating involvement, innovation and commitment to sports, school, and community. These were some of the criteria to determine your selection. It is indeed an honor to have been selected as one of the finalists for NHSACA, and Coach & Athletic Director magazine in their sport from the entire nation of nominees.

The NHSACA is a – 55-year-old association with nearly 335,000 members serving as athletic administrators, and all levels as coaches in numerous high schools and junior/middle highs throughout the United States. Partnered with the Michigan High School Coaches Association, NHSACA, and Coach & Athletic Directors magazine works to promote the educational value of interscholastic athletics and the role of athletic administrators and coaches. The NHSACA, the MHSACA, Coach & Athletic Directors magazine are very proud to spotlight Michael McHugh— a person whose work and values best mirror those of the association.

For further information contact:
NHSACA Executive Director, Dave Dougherty, P.O. Box 10277, Fargo, ND 58106
701-570-1008 (C)

Dexter Athletic Director; Mr. Mike Bavineau bavineau@dexterschools.org 734-424-4100 x1101

Executive Committees

Rich Tompkins Multi-Sport
Athlete Award
Larry Merx
Service Award
Mike Jolly

Member Associations

MHSBCA: Baseball
BCAM: Basketball
MHSBCA: Bowling
CCCAM: Competitive Cheer
MHSFCA: Football
MIGCA: Golf
MHSGCJA: Gymnastics
MHSCLA: Men's Lacrosse
MWLCA: Women's Lacrosse
MHSSCA: Skiing
MHSSCA: Softball
MISCA: Swimming & Diving
MHSTeCA: Tennis
MITCA: Track & Field &
Cross Country
MIVCA: Volleyball
MWA: Wrestling

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Facilities Committee Meeting Minutes

Date: Tuesday, February 26th, 2019
Project: Dexter Community Schools – 2017 Bond
Location: Copeland Administration Bldg.
Time: 4:15-5:15 pm

DCS: Sharron Raschke, Chris Timmis, Ron Darr, Barb Read, Dick Lundy (via phone)

GCC: Greg Brand, Jerry Brand, Andrea Andres

PUBLIC COMMENTS

1. None

ACTION ITEMS

1. Review minutes from January 10th, 2019 meeting
 - a. Motion to approve by Lundy, support by Darr. Approved.
2. BP17 Creekside Locker Room Mechanical Renovations
 - a. Contract Recommendations.
 - i. Motion to recommend award to Douglas Mechanical by Lundy, support by Read.
Approved

DISCUSSION ITEMS

1. Current Contingency Report
 - a. Greg Brand presented an overview of current contingency expenditures. Any budget left will be transferred to project 15 upon completion.
2. 2017 Board of Education Report December 2018
3. 2017 Bond Administration Report December 2018
4. DRAFT 2017 Board of Education Report January 2019
5. DRAFT 2017 Bond Administration Report January 2019
 - a. Greg Brand presented BOE reports and Bond administration reports. Status on projects should be changed to complete when projects are substantially finished.

INFORMATION ITEMS

1. Signage update
 - a. Jerry Brand presented the signage plan for Anchor/Beacon and the Mill Creek entrance off of Dan Hoey.

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- i. On Anchor/Beacon signs the address should indicate A or B after the address numbers.
 - ii. Sign D should clarify three different uses. Add arrows and addresses for clarity.
 - iii. Creekside signage at the roundabout entrance will be included in the upcoming signage package. They should read “Creekside Intermediate School & Al Ritt Stadium”.
 - iv. Alternative Education Building will not be included in the signage package. Need finalized name for signage.
 2. Update on Phase II Series 1 Projects
 - a. Jerry Brand presented an update on the remaining projects in Phase II Series 1.
 - i. TMP has been engaged to explore flexible learning options at DHS using existing spaces in lieu of additions.

PUBLIC COMMENTS

1. None

ATTACHMENTS

1. Minutes from January 10th, 2019 Meeting
2. BP17 Contract Recommendation and Bid Tabulation
3. CM Contingency Summary
4. Signage Layout Update
5. 2017 Board of Education Report December 2018
6. 2017 Bond Administration Report December 2018
7. DRAFT 2017 Board of Education Report January 2019
8. DRAFT 2017 Bond Administration Report January 2019

Meeting adjourned at 4:53 pm.