

BOARD PACKET

January 9, 2017



Our Vision:

*Champion Learning –
Develop, Educate, and Inspire!*

**SCHOOL BOARD MEMBER
ACCEPTANCE OF OFFICE AND OATH OF OFFICE**

Within 5 business days after the certification of a school board election, the school district's "election coordinator" is required to issue a "Certificate of Election" to each elected candidate. Within 10 business days after the issuance of the certificate, the newly elected candidate is required to file an "Acceptance of Office" with the secretary of the school board. The secretary of the school board is required to forward a copy of the "Acceptance of Office" to the school district's election coordinator. (MCL 168.308 and 309) Before entering upon the duties of his or her office, an elected school board member must take and file the oath provided in Article XI, Section 1, of the State Constitution. (MCL 168.310(1)) The oath is filed with the secretary of the school board.

ACCEPTANCE OF OFFICE

I do hereby accept the office of Member of the Board of Education of _____, Michigan.

Dated _____, 20_____.

Signature

CONSTITUTIONAL OATH OF OFFICE

STATE OF MICHIGAN)
) SS
County of _____)

I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the duties of the office of Member of the Board of Education of _____, Michigan according to the best of my ability.

Signature

Name Printed or Typed

Sworn to and subscribed before me this _____ day of _____, 20_____

Signature

Title

Name Printed or Typed

Subscribed and sworn to by _____ Name of Notary _____

before me on the _____ day of _____, _____ Notary Public, State of Michigan, County of _____

My commission expires _____

Acting in the County of _____

Signature of notary public

* This information is requested if the Oath of Office is taken before someone other than a notary public. *The oath of office for a local school board member must be administered only by a justice, judge, clerk of a court, or a notary public. A board member or the superintendent may not administer the oath of office (unless that person is otherwise authorized under MCL 600.1440(1)). An ISD board member, however, may administer the oath for another ISD board member.*

**BOARD MEETING AGENDA
ORGANIZATIONAL MEETING**

A. ROLL CALL - PLANNED ABSENCES: Rob Mitzel, Julie Schumaker

ADMINISTER OATH OF OFFICE – HOPE VESTERGAARD

B. MEETING MINUTES: 12/5/2016

C. APPROVAL OF AGENDA

1. Election of Officers

D. SCHOOL PRESENTATIONS: none

E. SUPERINTENDENT UPDATE:

1. High School Math Curriculum Update
2. Alumni Search
3. Evaluation Law & Implementation Update

F. STUDENT REPRESENTATIVES UPDATE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS:

1. Personnel - New Hire
2. November Budget Report

I. ACTION ITEMS

1. Board Member Compensation

J. DISCUSSION ITEMS

1. Declaration of Commitment Form
2. Conflict of Interest Form
3. WASB & LRN Representative
4. Committee Roster
5. Electronic Signs
6. Financial Summary Report and Narrative
7. Facilities Committee Report & Discussion

K. PUBLIC PARTICIPATION: *See Policy 0167.3*

L. BOARD COMMENTS

M. INFORMATION ITEMS

1. Nice Job Notes

N. CLOSED SESSION: none

CALENDAR

- *Monday, January 16 –
Martin Luther King, Jr. Day
- *Thursday, January 19 –
Community Forum 7:00pm (Mill Creek)
- *Monday, January 23 –
Board Meeting 7:00pm (Creekside)
- *Tuesday, January 24 –
Facilities Committee Meeting 4:30pm
(Copeland)
- *Tuesday, January 31 –
Board Workshop 5:00pm-9:00pm
(WISD)(Supt. Eval. Tool Training)
- *Wednesday, February 1 –
State of the District 7:00pm
(Mill Creek)
- *Tuesday, February 7 –
Young Five & KG Info Night
6:00pm tours 6:30 meeting
- *Monday, February 13 –
Board Meeting 7:00pm (Creekside)
- *Monday, February 20
Presidents' Day

**BOARD NOTES
ORGANIZATIONAL BOARD MEETING
JANUARY 9, 2017**

A. ROLL CALL

ADMINISTRATION OF OATH OF OFFICE – HOPE VESTERGAARD

B. MEETING MINUTES (12/5/2016)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented / amended."

2. Board - Election of Officers. Board of Education policy 0152 provides for the election of Board of Education officers. Officers shall serve until their respective successors are elected or their term ended and shall include a President, Secretary, Treasurer, and Vice President.

The Superintendent of Schools is designated as temporary chairman to preside through the election of all officers. Upon the election of all officers, the President shall preside. Election of officers shall be by a majority of the full Board. If, however, only one (1) nomination is made it would be appropriate that nominations be closed and a unanimous ballot be cast.

* An appropriate motion would be, "I move that _____ be nominated for the office of President (and that nominations be closed and a unanimous ballot be cast)."

* An appropriate motion would be, "I move that _____ be nominated for the office of Vice President (and that nominations be closed and a unanimous ballot be cast)."

* An appropriate motion would be, "I move that _____ be nominated for Secretary (and that nominations be closed and a unanimous ballot be cast)."

* An appropriate motion would be, "I move that _____ be nominated for Treasurer (and that nominations be closed and a unanimous ballot be cast)."

D. SCHOOL PRESENTATIONS: NONE

E. SUPERINTENDENT UPDATE

1. High School Math Curriculum Update
2. Alumni Search
3. Evaluation Law & Implementation Update

BOARD NOTES
ORGANIZATIONAL BOARD MEETING
JANUARY 9, 2017

F. STUDENT REPRESENTATIVES UPDATE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS:

1. Personnel – New Hire: Your packet contains a letter of recommendation for hire from Bates Principal Ryan Bruder for an open part-time special education teacher consultant position.

* An appropriate motion might be, “I move that Emily Arbour be offered a probationary contract for the remainder of the 2016-17 school year.”

2. November Budget Report: Your packet contains budget information for the month of November 2016.

* An appropriate motion might be, “I move that Board receive the November Budget Report.”

I. ACTION ITEMS:

1. Board Member Compensation. Board policy 0144.1 regulates the amount of annual compensation. This compensation is paid by the District in two installments on or about December 15 and June 15 and shall not be contingent on the number of meetings scheduled or attended. Last year Board members set the amount at \$840 annually. We will again take action this evening per policy 0144.1 to set the amount of compensation for 2017.

* An appropriate motion might be, “I move that the annual compensation for Board members be \$_____ for the 2017 term of office.”

J. DISCUSSION ITEMS:

1. Declaration of Commitment Forms. Enclosed is the Declaration of Commitment form that each of you annually complete. Please provide the necessary signature and turn it in this evening.

2. Conflict of Interest Form. Enclosed is the Conflict of Interest form that each of you annually complete. Please provide the necessary information, sign it and turn it in this evening.

BOARD NOTES
ORGANIZATIONAL BOARD MEETING
JANUARY 9, 2017

3. Committee Membership. Each year the Board of Education organizes itself into a group of specific sub committees to deal with specific topics. Your packet contains a copy of the latest membership roster and a recommended membership roster for 2017. Per Board bylaw 0155, the President is authorized to appoint members of the Board to the standing committees where they shall serve a term of one (1) year.

* If there is no disagreement with the recommended assignments, the minutes of the next meeting should reflect the committee assignments for 2017.

4. WASB & LRN Representative. Each year the President appoints a member of the Board to be its representative to the Washtenaw Association of School Boards and to be the Legislative Relations Network representative. Julie Schumaker has been serving in this capacity and has said she would be happy to continue doing so.

* The meeting minutes should reflect that President _____ appointed _____ to be the WASB representative and _____ to be the LRN Representative.

5. Electronic Signs Discussion. Your packet includes an executive summary from Chief Financial Officer Sharon Raschke regarding a proposed lease of school land for the placement of two electronic signs. Michael Thompson from Adams Outdoor Advertising will present a visual mockup of the proposed signs this evening. This item is presented for discussion purposes only this evening.

6. Financial Summary Report and Narrative. Enclosed you will find the Financial Summary Report along with the Financial Narrative from Sharon Raschke. This information is provided for discussion purposes only this evening.

7. Facilities Committee Report. Your packet includes an executive summary from Superintendent Chris Timmis regarding the District's ten-year facility plan. This item is presented for discussion purposes this evening. There will be a second opportunity for discussion at the January 23, 2017 board meeting.

K. PUBLIC PARTICIPATION: *See Policy 0167.3 for details.*

L. BOARD COMMENTS

M. INFORMATION ITEMS:

1. Nice Job Notes – October-November

N. CLOSED SESSION: none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – DECEMBER 5, 2016**

A. ROLL CALL

Members Present: Dick Lundy, Rob Mitzel, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representatives Erin Evans and Rylee Kim

Members Absent: Ron Darr, Daryl Kipke

Administrative & Supervisory Staff: Barb Santo, Chris Timmis, Hope Vestergaard

D.E.A.: Jessica Baese

D.E.S.P.A.: none

Transportation: none

Press: Sean Dalton

Guests: none

The meeting was called to order at approximately 7:03pm by Board President Michael Wendorf.

B. MEETING MINUTES

The Board reviewed regular meeting minutes and closed meeting from 11/7/16.

A motion was made by Dick Lundy and seconded by Julie Schumaker to approve the meeting minutes and closed meeting minutes of 11/7/16. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Julie Schumaker and seconded by Dick Lundy to approve the agenda as presented. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS: none

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis briefly updated the Board on two items:

- Districts are watching the lame duck session pending legislation closely, including the attempt to curb public employee pensions.
- Things are going well in the district.

F. STUDENT REPRESENTATIVES UPDATE

- Rylee Kim told the Board about high school charity efforts, including the Key Club Food Drive. The Key Club recently visited Chelsea Hospital with Chelsea Kiwanis and ran games for a Christmas party. Rylee also noted the Boys Basketball first home game was this week, and the Band Winter Concert was scheduled for this Wednesday.
- Erin Evans mentioned several other charity drives, including a water bottle drive for Flint, a clothing/toiletries drive for Faith in Action, and a joint student council and Leos Club (younger Lions Club) toy drive.

G. PUBLIC PARTICIPATION – none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – DECEMBER 5, 2016**

H. CONSENT ITEMS

1. October Budget Report.

The Board accepted the October Budget Report.

I. ACTION ITEMS

1. 2016-17 Budget Amendment.

Board members reviewed a memorandum and information from CFO Sharon Raschke regarding the 2016-17 Budget Revisions. The budget revisions, presented to and supported by the finance committee at its November 28 meeting, were presented for adoption. Dick Lundy made a motion that the 2016-17 Budget Amendment Resolutions for the General Fund, Community Service Fund, and the Food Services Fund be adopted. Rob Mitzel supported the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Facilities Committee Update.

- The next facilities meeting will be Monday, December 19th at 5pm (subsequently changed to 4:00pm).
- The committee is looking at ten-year projections for enrollment and space needs, particularly for K-2 and Mill Creek, paying particular attention to the types of spaces.
- The committee is taking a longer view, considering options such as adding on to existing buildings vs. new buildings, and the effects of changing grade groupings.

K. PUBLIC PARTICIPATION – none

L. BOARD COMMENTS

1. Julie Schumaker shared plans for a WASB and Superintendents Visioning Session to encourage collaboration across districts. This is tentatively scheduled for January 28th, 8:30am-11:30am at WISD.
2. Julie Schumaker also noted that with modification of the Superintendent Evaluation tool, the Board will need to be retrained, probably in January.
3. The Board presented Superintendent Timmis with an aerial photo of Al Ritt stadium as a holiday gift.

M. INFORMATION ITEMS

1. Finance Committee Minutes – 11/28/2016

N. CLOSED SESSION – none

A motion was made by Julie Schumaker and seconded by Barbara Read to adjourn the meeting at approximately 7:48pm. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr, Secretary
Board of Education



BATES ELEMENTARY SCHOOL

Ryan Bruder, Principal

2704 Baker Road, Dexter, Michigan 48130

(734) 424-4130 fax (734) 424-4139

bruderr@dexterschools.org

To: Dexter Board of Education
From: Ryan Bruder
Subject: Special Education Teacher Consultation Teacher Recommendation
Date: December 12, 2016

As a result of our most recent interview process, we would like to recommend Mrs. Emily Arbour for the part-time Special Education Teacher Consultant position at Bates Elementary School. Emily previously worked as a High School Intervention Specialist at the Charles School at Ohio Dominion in Columbus, Ohio. Before her time in Ohio, Emily worked as a Resource Room teacher with the Saline Community Schools as well as Arbor Preparatory High School in Ypsilanti.

Emily is a graduate of Michigan State University receiving a Bachelor of Arts with endorsements in Elementary Education, Social Studies and Learning Disabilities. She also earned her Masters of Arts in Special Education, with an endorsement in Autism Spectrum, as well as her Certificate in Applied Behavior Analysis from Michigan State University.

Emily comes highly recommended and will be an exceptional addition to the Special Education Teams of Bates Elementary as well as the Dexter Community Schools.

Our interview committee was comprised of: Juli Huddleston, Cheryl Martin, Robin Mentzer, Anne Nakon, Karen Porter, Anna Romano, Mollie Sharrar, Wendy Steadman and myself.

Thank you,

Ryan Bruder
Principal

Emily Arbour

(contact info redacted)

CERTIFICATIONS

- Board Certified Behavior Analyst
- Learning Disabilities (Grades K-12)
- Autism Spectrum Disorder (Grades K-12)
- Social Studies (Grades 6-8)
- Elementary Education (Grades K-5)

EDUCATION

Michigan State University, East Lansing, Michigan May 2015

Certificate in Applied Behavior Analysis

GPA: 4.0/4.0

Michigan State University, East Lansing, Michigan May 2014

Master of Arts in Special Education

Endorsement in Autism Spectrum

GPA: 3.95/4.0

Michigan State University, East Lansing, Michigan May 2010

Bachelor of Arts in Education with Honors

Endorsements in Elementary Education, Social Studies, and Learning Disabilities

GPA: 3.74/4.0

EXPERIENCE

High School Intervention Specialist, The Charles School at Ohio Dominican

Columbus, Ohio — August 2013 - Present

- Manage a caseload of 20+ students with mild to moderate disabilities and supported their success in general education curriculum
- Collaborate with general education teachers and other staff to support individual student needs
- Support students while taking college coursework through TCS's early college program and help set students up with the college's department of disability services
- Conduct functional behavior assessments and implement individual behavior intervention plans
- Updated the school's RTI process by implementing a Meeting Mechanics protocol and Tier-2 interventions

Emily Arbour

Home Team and Center Based Behavior Technician, Step by Step Academy

Columbus, Ohio — February 2014 - March 2016

- Provided home based services using applied behavior analysis for children and adolescents with Autism
- Worked as a center based behavior technician during the summer of 2014 while fulfilling internship requirements for a master's degree in Autism Spectrum Disorder.
- Created and carried out ABA based lessons based on individual service plan goals
- Tracked behavior based data and implemented evidence based practices

Resource Room Teacher, Arbor Preparatory High School

Ypsilanti, Michigan — August 2011 - June 2013

- Managed a caseload of 15+ high school students with diverse needs and their IEP and MET team meetings
- Co-taught English 9, English 10, and Algebra 1 courses
- Taught a resource class for student with IEPs with a focus on basic academic skill improvement, study, test taking, and organization skills, and re/pre teaching of English and math skills
- Organized and implemented the school RTI program
- Created and carried out functional behavior assessments and behavior intervention plans
- Facilitated a summer intervention workshop for at risk students with a focus on reading, writing, and math basic skills, as well as basic high school life skills

3rd Grade and K-3 Resource Room, Woodland Meadows Elementary

Saline, MI — August, 2010 - May, 2011

- Taught lessons in a K-3 resource room for students with variety of disabilities while completing student teaching internship
- Supported students with general education curriculum and developed supplemental lessons based on student's learning needs.
- Student taught in a 3rd grade general education classroom
- Planned, taught and differentiated lessons in all subject areas based on state standards and school curriculum (i.e. Lucy Caulkins Writing and Reading, Everyday Math, Words Their Way)



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|---|-----------------|----------------------|----------------|--------------|-----------------|-----------------|---------------|
| 11 - General Fund | | | | | | | |
| Revenue | | | | | | | |
| R100 - Local Sources - 100 | 5,137,463.00 | 314,740.30 | 617,576.00 | .00 | 4,519,887.00 | 204,711.57 | 12% |
| R200 - Non-Education Sources - 200 | \$5,137,463.00 | \$314,740.30 | \$617,576.00 | \$0.00 | \$4,519,887.00 | \$204,711.57 | 12% |
| R200 - Non-Education Sources - 200 | 3,671.00 | .00 | .00 | .00 | 3,671.00 | .00 | 0% |
| R200 - Non-Education Sources - 200 | \$3,671.00 | \$0.00 | \$0.00 | \$0.00 | \$3,671.00 | \$0.00 | 0% |
| R300 - State Sources - 300 | 28,262,647.00 | 2,861,088.40 | 5,123,067.62 | .00 | 23,139,579.38 | 4,943,414.09 | 18% |
| R300 - State Sources - 300 | \$28,262,647.00 | \$2,861,088.40 | \$5,123,067.62 | \$0.00 | \$23,139,579.38 | \$4,943,414.09 | 18% |
| R400 - Federal Sources - 400 | 869,148.00 | .00 | 1,790.89 | .00 | 867,357.11 | (1.00) | 0% |
| R400 - Federal Sources - 400 | \$869,148.00 | \$0.00 | \$1,790.89 | \$0.00 | \$867,357.11 | (\$1.00) | 0% |
| R500 - ISD / Other Sources - 500 | 4,074,340.00 | 992,737.00 | 997,026.70 | .00 | 3,077,313.30 | 432,477.00 | 24% |
| R500 - ISD / Other Sources - 500 | \$4,074,340.00 | \$992,737.00 | \$997,026.70 | \$0.00 | \$3,077,313.30 | \$432,477.00 | 24% |
| R600 - In from other Funds - 600 | 227,069.00 | 76,335.98 | 76,335.98 | .00 | 150,733.02 | .00 | 34% |
| R600 - In from other Funds - 600 | \$227,069.00 | \$76,335.98 | \$76,335.98 | \$0.00 | \$150,733.02 | \$0.00 | 34% |
| R600 - In from other Funds - 600 | \$38,574,338.00 | \$4,244,901.68 | \$6,815,797.19 | \$0.00 | \$31,758,540.81 | \$5,580,601.66 | 18% |
| Expense | | | | | | | |
| 100 - Instruction | | | | | | | |
| Sub Function Code 110 - Basic Functions - 110 | 19,054,141.00 | 2,709,388.63 | 5,519,554.12 | 28,631.54 | 13,505,955.34 | 5,297,043.34 | 29% |
| Sub Function Code 120 - Added Needs - 120 | 3,838,802.00 | 517,048.57 | 985,858.21 | 402.72 | 2,852,541.07 | 913,793.43 | 26% |
| Sub Function Code 100 - Instruction | \$22,892,943.00 | \$3,226,437.20 | \$6,505,412.33 | \$29,034.26 | \$16,358,496.41 | \$6,210,836.77 | 28% |
| 200 - Supporting Services | | | | | | | |
| Sub Function Code 210 - Support Services-Pupil - 210 | 4,046,614.00 | 525,378.10 | 1,129,246.55 | 86,201.80 | 2,831,165.65 | 1,092,772.29 | 28% |
| Sub Function Code 220 - Support Services-Instructional - 220 | 1,914,626.00 | 234,654.79 | 729,774.20 | 23,602.58 | 1,161,249.22 | 688,073.57 | 36% |
| Sub Function Code 230 - Support Services-Administration - 230 | 744,169.00 | 84,531.62 | 253,209.55 | 132.15 | 490,827.30 | 302,991.35 | 34% |
| Sub Function Code 240 - Support Services-School Admin - 240 | 2,254,295.00 | 309,569.31 | 855,807.99 | (395.98) | 1,398,882.99 | 827,798.38 | 38% |
| Sub Function Code 250 - Support Services-Business - 250 | 659,161.00 | 76,204.25 | 238,518.54 | 13,002.50 | 407,639.96 | 254,428.47 | 36% |
| Sub Function Code 260 - Operations and Maintenance - 260 | 3,526,547.00 | 469,604.28 | 1,522,474.60 | 333,453.54 | 1,670,618.86 | 1,310,269.54 | 43% |
| Sub Function Code 270 - Pupil Transportation - 270 | 1,544,615.00 | 219,559.33 | 537,301.59 | 8,863.79 | 988,449.62 | 498,053.13 | 35% |
| Sub Function Code 280 - Support Services-Central - 280 | 269,758.00 | 33,370.83 | 115,821.87 | .00 | 153,936.13 | 50,505.88 | 43% |
| Sub Function Code 200 - Supporting Services | \$14,959,785.00 | \$1,953,472.51 | \$5,382,154.89 | \$464,860.38 | \$9,112,769.73 | \$5,024,892.61 | 36% |
| 300 - Community Services | | | | | | | |
| Sub Function Code 320 - Community Recreation - 320 | 200,744.00 | 149,516.44 | 150,761.94 | 5,360.79 | 43,621.27 | .00 | 75% |
| Sub Function Code 330 - Community Activities - 330 | .00 | .00 | 1,757.89 | .00 | (1,757.89) | .00 | +++ |
| Sub Function Code 350 - Care of Children - 350 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Sub Function Code 370 - Non Public School Pupils - 370 | 1,800.00 | .00 | .00 | .00 | 1,800.00 | .00 | 0 |
| Sub Function Code 390 - Other Community Services - 390 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Sub Function Code 300 - Community Services | \$202,544.00 | \$149,516.44 | \$152,519.83 | \$6,360.79 | \$43,663.38 | \$0.00 | 75% |
| 400 - Government Agencies & Prior Period | | | | | | | |
| Sub Function Code 400 - Other Government Agencies - 400 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Sub Function Code 400 - Government Agencies & Prior Period | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| 500-600 - Other Financing Uses | | | | | | | |
| Sub Function Code 600 - Fund Modifications - 600 | 584,141.00 | 120,000.00 | 120,000.00 | .00 | 474,141.00 | 200,000.00 | 20% |



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|--------------------------------|-----------------|----------------------|------------------|----------------|-----------------|------------------|---------------|
| 500-600 - Other Financing Uses | \$594,141.00 | \$120,000.00 | \$120,000.00 | \$0.00 | \$474,141.00 | \$200,000.00 | 20 % |
| Expense | \$38,649,413.00 | \$5,449,426.15 | \$12,160,087.05 | \$500,255.43 | \$25,989,070.52 | \$11,435,729.38 | 31 % |
| 11 - General Fund | (\$75,075.00) | (\$1,204,524.47) | (\$5,344,289.86) | (\$500,255.43) | \$5,769,470.29 | (\$5,855,127.72) | 7,119 % |



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|--|-----------------------|----------------------|-----------------------|----------------------|-----------------------|-----------------------|---------------|
| 23 - Community Service Fund | | | | | | | |
| Revenue | | | | | | | |
| R100 - Local Sources - 100 | | | | | | | |
| R100 - Local Sources - 100 | 2,029,980.00 | 130,308.38 | 945,668.87 | .00 | 1,084,311.13 | 984,191.20 | 47% |
| \$2,029,980.00 | \$2,029,980.00 | \$130,308.38 | \$945,668.87 | \$0.00 | \$1,084,311.13 | \$984,191.20 | 47% |
| R300 - State Sources - 300 | | | | | | | |
| R300 - State Sources - 300 | 37,084.00 | .00 | .25 | .00 | 37,083.75 | .00 | 0% |
| \$37,084.00 | \$0.00 | \$0.00 | \$0.25 | \$0.00 | \$37,083.75 | \$0.00 | 0% |
| R400 - Federal Sources - 400 | | | | | | | |
| R400 - Federal Sources - 400 | 125,000.00 | .00 | 18,917.03 | .00 | 106,082.97 | 22,179.42 | 15% |
| \$125,000.00 | \$0.00 | \$0.00 | \$18,917.03 | \$0.00 | \$106,082.97 | \$22,179.42 | 15% |
| R500 - ISD / Other Sources - 500 | | | | | | | |
| R500 - ISD / Other Sources - 500 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| R600 - In from other Funds - 600 | | | | | | | |
| R600 - In from other Funds - 600 | 594,141.00 | 120,000.00 | 120,000.00 | .00 | 474,141.00 | 200,000.00 | 20% |
| \$594,141.00 | \$120,000.00 | \$120,000.00 | \$120,000.00 | \$0.00 | \$474,141.00 | \$200,000.00 | 20% |
| Revenue | \$2,786,205.00 | \$250,308.38 | \$1,084,586.15 | \$0.00 | \$1,701,618.85 | \$1,206,370.62 | 39% |
| Expense | | | | | | | |
| 100 - Instruction | | | | | | | |
| 100 - Instruction | 149,793.00 | 18,544.61 | 44,808.61 | .00 | 104,984.39 | 54,925.35 | 30% |
| \$149,793.00 | \$18,544.61 | \$44,808.61 | \$0.00 | \$0.00 | \$104,984.39 | \$54,925.35 | 30% |
| 200 - Supporting Services | | | | | | | |
| 200 - Supporting Services | 7,079.00 | 627.75 | 627.75 | .00 | 6,451.25 | 602.30 | 9% |
| Sub Function Code 220 - Support Services-Instructional - 220 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Sub Function Code 250 - Support Services-Business - 250 | 92,491.00 | (61,099.69) | 28,375.25 | 15,409.69 | 48,706.06 | 53,260.27 | 31% |
| Sub Function Code 260 - Operations and Maintenance - 260 | 80,000.00 | .00 | .00 | .00 | 80,000.00 | 26,150.57 | 0% |
| Sub Function Code 270 - Pupil Transportation - 270 | 662,431.00 | 99,358.77 | 267,575.46 | 5,942.00 | 388,913.54 | 353,161.92 | 40% |
| Sub Function Code 290 - Support Services-Other - 290 | \$842,001.00 | \$38,886.83 | \$296,578.46 | \$21,351.69 | \$524,070.85 | \$433,175.06 | 35% |
| 300 - Community Services | | | | | | | |
| 300 - Community Services | 273,650.00 | 31,183.02 | 111,576.24 | .00 | 162,073.76 | 129,664.55 | 41% |
| Sub Function Code 310 - Community Services Direction - 310 | 448,445.00 | 15,633.71 | 169,958.57 | 10,821.70 | 267,664.73 | 169,703.34 | 38% |
| Sub Function Code 320 - Community Recreation - 320 | 855,967.00 | 95,997.20 | 344,398.06 | 1,140.00 | 510,428.94 | 487,214.23 | 40% |
| Sub Function Code 350 - Care of Children - 350 | 126,646.00 | 49.60 | 21,964.24 | .00 | 104,681.76 | 22,289.31 | 17% |
| Sub Function Code 390 - Other Community Services - 390 | \$1,704,708.00 | \$142,763.53 | \$647,897.11 | \$11,961.70 | \$1,044,849.19 | \$808,871.43 | 38% |
| 500-600 - Other Financing Uses | | | | | | | |
| 500-600 - Other Financing Uses | 89,703.00 | 32,502.57 | 32,502.57 | .00 | 57,200.43 | .00 | 36% |
| Sub Function Code 600 - Fund Modifications - 600 | \$89,703.00 | \$32,502.57 | \$32,502.57 | \$0.00 | \$57,200.43 | \$0.00 | 36% |
| Expense | \$2,786,205.00 | \$232,697.54 | \$1,021,786.75 | \$33,313.39 | \$1,731,104.86 | \$1,296,971.84 | 37% |
| 23 - Community Service Fund | \$0.00 | \$17,610.84 | \$62,799.40 | (\$33,313.39) | (\$29,486.01) | (\$90,601.22) | +++ |



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|--|----------------|----------------------|---------------|----------------|-----------------|-----------------|---------------|
| 25 - School Lunch Fund | | | | | | | |
| Revenue | | | | | | | |
| R100 - Local Sources - 100 | 1,103,900.00 | 100,409.84 | 363,530.92 | .00 | 740,369.08 | 476,999.89 | 33 % |
| R100 - Local Sources - 100 | \$1,103,900.00 | \$100,409.84 | \$363,530.92 | \$0.00 | \$740,369.08 | \$476,999.89 | 33 % |
| R300 - State Sources - 300 | 53,500.00 | 4,826.76 | 9,653.53 | .00 | 43,846.47 | 9,600.78 | 18 % |
| R300 - State Sources - 300 | \$53,500.00 | \$4,826.76 | \$9,653.53 | \$0.00 | \$43,846.47 | \$9,600.78 | 18 % |
| R400 - Federal Sources - 400 | 283,500.00 | 41,596.61 | 41,696.61 | .00 | 241,803.39 | 43,638.36 | 15 % |
| R400 - Federal Sources - 400 | \$283,500.00 | \$41,596.61 | \$41,696.61 | \$0.00 | \$241,803.39 | \$43,638.36 | 15 % |
| R500 - ISD / Other Sources - 500 | 103,000.00 | 11,340.44 | 22,887.89 | .00 | 80,112.11 | 1,102.51 | 22 % |
| R500 - ISD / Other Sources - 500 | \$103,000.00 | \$11,340.44 | \$22,887.89 | \$0.00 | \$80,112.11 | \$1,102.51 | 22 % |
| Revenue | \$1,543,900.00 | \$158,273.65 | \$437,768.95 | \$0.00 | \$1,106,131.05 | \$531,341.54 | 28 % |
| Expense | | | | | | | |
| 200 - Supporting Services | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| 210 - Support Services-Pupil - 210 | 2,390.00 | .00 | 1,339.61 | .00 | 1,050.39 | 5,785.06 | 56 |
| 260 - Operations and Maintenance - 260 | 1,371,289.00 | 150,644.58 | 437,113.79 | 385,794.86 | 548,360.35 | 559,400.11 | 32 |
| 290 - Support Services-Other - 290 | 1,373,659.00 | \$150,644.58 | \$438,453.40 | \$385,794.86 | \$549,410.74 | \$565,185.17 | 32 % |
| 500-600 - Other Financing Uses | 137,366.00 | 43,833.41 | 43,833.41 | .00 | 93,532.59 | .00 | 32 |
| 500-600 - Other Financing Uses | \$137,366.00 | \$43,833.41 | \$43,833.41 | \$0.00 | \$93,532.59 | \$0.00 | 32 % |
| Expense | \$1,511,025.00 | \$194,477.99 | \$482,286.81 | \$385,794.86 | \$642,943.33 | \$565,185.17 | 32 % |
| 25 - School Lunch Fund | \$32,875.00 | (\$36,204.34) | (\$44,517.86) | (\$385,794.86) | \$463,187.72 | (\$33,843.63) | -135 % |



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|----------------------------------|-----------------|----------------------|----------------|--------------|-----------------|-----------------|---------------|
| 30 - Debt Retirement Fund | | | | | | | |
| Revenue | | | | | | | |
| R100 - Local Sources - 100 | 10,423,583.00 | .00 | 61,814.73 | .00 | 10,361,768.27 | 3,998.84 | 1% |
| R100 - Local Sources - 100 | \$10,423,583.00 | \$0.00 | \$61,814.73 | \$0.00 | \$10,361,768.27 | \$3,998.84 | 1% |
| R500 - ISD / Other Sources - 500 | 1,110,170.00 | .00 | 1,110,170.00 | .00 | .00 | 1,356,053.00 | 100% |
| R500 - ISD / Other Sources - 500 | \$1,110,170.00 | \$0.00 | \$1,110,170.00 | \$0.00 | \$0.00 | \$1,356,053.00 | 100% |
| R600 - In from other Funds - 600 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| R600 - In from other Funds - 600 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ |
| Revenue | \$11,533,753.00 | \$0.00 | \$1,171,984.73 | \$0.00 | \$10,361,768.27 | \$1,360,051.84 | 10% |
| Expense | | | | | | | |
| 200 - Supporting Services | 51,000.00 | .00 | 531.29 | .00 | 50,468.71 | 963.36 | 1% |
| 200 - Supporting Services | \$51,000.00 | \$0.00 | \$531.29 | \$0.00 | \$50,468.71 | \$963.36 | 1% |
| 500-600 - Other Financing Uses | 10,003,019.00 | .00 | 1,581,509.38 | .00 | 8,421,509.62 | 1,782,616.38 | 16% |
| 500-600 - Other Financing Uses | \$10,003,019.00 | \$0.00 | \$1,581,509.38 | \$0.00 | \$8,421,509.62 | \$1,782,616.38 | 16% |
| Expense | \$10,054,019.00 | \$0.00 | \$1,582,040.67 | \$0.00 | \$8,471,978.33 | \$1,783,579.74 | 16% |
| 30 - Debt Retirement Fund | \$1,479,734.00 | \$0.00 | (\$410,055.94) | \$0.00 | \$1,889,789.94 | (\$423,527.90) | -28% |



Board Monthly Financial Report

Fiscal Year to Date 11/30/16

| Sub Function Code | Amended Budget | Current Month Actual | Actual FYTD | Encumbrances | Budget - Actual | Prior Year FYTD | % Rec'd/Spent |
|--|-----------------|----------------------|------------------|----------------|-----------------|------------------|---------------|
| 48 - 2008 Capital Projects Fund | | | | | | | |
| Revenue | | | | | | | |
| R100 - Local Sources - 100 | 2,463,606.00 | 999.62 | 5,239.36 | .00 | 2,458,366.64 | 913.77 | 0 % |
| R100 - Local Sources - 100 | \$2,463,606.00 | \$999.62 | \$5,239.36 | \$0.00 | \$2,458,366.64 | \$913.77 | 0 % |
| R500 - ISD / Other Sources - 500 | 47,890,000.00 | .00 | .00 | .00 | 47,890,000.00 | .00 | 0 % |
| R500 - ISD / Other Sources - 500 | \$47,890,000.00 | \$0.00 | \$0.00 | \$0.00 | \$47,890,000.00 | \$0.00 | 0 % |
| Revenue | \$50,353,606.00 | \$999.62 | \$5,239.36 | \$0.00 | \$50,348,366.64 | \$913.77 | 0 % |
| Expense | | | | | | | |
| 200 - Supporting Services | | | | | | | |
| Sub Function Code 250 - Support Services-Business - 250 | 441,844.00 | .00 | .00 | .00 | 441,844.00 | .00 | 0 % |
| Sub Function Code 260 - Operations and Maintenance - 260 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| Sub Function Code 270 - Pupil Transportation - 270 | 6,162,000.00 | .00 | .00 | .00 | 6,162,000.00 | .00 | 0 % |
| Sub Function Code 280 - Support Services-Central - 280 | 10,219,490.00 | 208,558.11 | 635,668.05 | .00 | 9,583,821.95 | (50.00) | 6 % |
| Expense | \$16,823,334.00 | \$208,558.11 | \$635,668.05 | \$0.00 | \$16,187,665.95 | (\$50.00) | 4 % |
| 400 - Government Agencies & Prior Period | | | | | | | |
| Sub Function Code 400 - Other Government Agencies - 400 | 33,254,447.00 | 2,166.00 | 39,406.40 | 49,398.02 | 33,165,642.58 | 69,647.11 | 0 % |
| 400 - Government Agencies & Prior Period | \$33,254,447.00 | \$2,166.00 | \$39,406.40 | \$49,398.02 | \$33,165,642.58 | \$69,647.11 | 0 % |
| 500-600 - Other Financing Uses | | | | | | | |
| Sub Function Code 500 - Debt Service - 500 | 275,825.00 | .00 | .00 | .00 | 275,825.00 | .00 | 0 % |
| 500-600 - Other Financing Uses | \$275,825.00 | \$0.00 | \$0.00 | \$0.00 | \$275,825.00 | \$0.00 | 0 % |
| Expense | \$50,353,606.00 | \$210,724.11 | \$675,074.45 | \$49,398.02 | \$49,629,133.53 | \$69,597.11 | 1 % |
| 48 - 2008 Capital Projects Fund | \$0.00 | (\$209,724.49) | (\$669,835.09) | (\$49,398.02) | \$719,233.11 | (\$68,683.34) | +++ |
| | \$1,437,534.00 | (\$1,432,842.46) | (\$6,405,899.35) | (\$968,761.70) | \$8,812,195.05 | (\$6,471,763.81) | -446 % |

DECLARATION OF COMMITMENT BOARD OF EDUCATION DEXTER COMMUNITY SCHOOLS

We, the members of the Dexter Community Schools Board of Education, each January commit ourselves collectively and individually to do the following:

- A. We will devote time, thought, and study to our duties and responsibilities as Board members.
- B. We will build and maintain good relationships with each other and with the Superintendent.
- C. We will emphasize planning, policy-making, and public relations, leaving management to the Superintendent.
- D. We will prepare ourselves well for each Board meeting; keep our comments concise, organized, and clear; and listen carefully to others who have the floor.
- E. We will vote our individual convictions and avoid factionalism.
- F. We will individually refrain from deliberations and decisions on matters in which we have a vested interest or a conflict of interest.
- G. We will respect all confidential information received and refrain from disclosing opinions expressed in confidence by each other and the Superintendent.
- H. We will listen courteously to citizens, refer those with personal requests and criticisms to the Superintendent, and keep the Superintendent apprised of community concerns.
- I. We will set clear goals for the Superintendent, support him/her, and help him/her to be as effective as possible.
- J. We will belong to organizations for Board members and be active in these associations.
- K. We will establish goals for our school district and make the community aware of these goals.
- L. We will abide by the *Code of Ethical Relationships for Board of Education Members and Educational Administrators* provided by the Michigan Association of School Boards (MASB).

If one (1) of us thinks another has violated any provision of this agreement, s/he will talk with the other in an attempt to resolve the issue. If the attempt fails s/he will bring the matter to the attention of the entire Board. If any grievances arise, we will deal with them at the earliest opportunity.

Signed by: _____ Date: _____



**DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION
CONFLICT OF INTEREST DECLARATION**

I have read and do understand the Dexter Community Schools Policy and Procedures on Conflict of Interest and agree to abide by them.

Name _____ Date _____

Position _____

Please list below business relationships with DCS which contain real or potential conflicts of interest. (If none, please specify "NONE").

Please list the names of any close relatives who are employed by the Dexter Schools.

Dexter Community Schools Board of Education

0144.3 Conflict of Interest

Board members shall perform their official duties in a manner free from conflict of interest. To this end:

- A. No Board member shall use his/her position as a Board member to benefit either himself/herself or any other individual or agency apart from the total interest of the School District.
- B. When a member of the Board determines that the possibility of a personal interest conflict exists, s/he should, prior to the matter being considered, disclose his/her interest (such disclosure shall become a matter of record in the minutes of the Board), and thereafter shall abstain from participation in both the discussion of the matter and the vote thereon.
- C. A member of the Board is presumed to have a conflict of interest if the member or his/her family member has a financial interest, or a competing financial interest, in the contract or other financial transaction or is an employee of the School District.

Having a child in the District does not alone constitute a conflict of interest or financial interest in a contract or other financial transaction of the School District.

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage.

- 1. A Board member is not considered to have a financial interest in any of the following instances:
 - a. A contract or other financial transaction between the School District and any of the following:
 - 1) A corporation in which the individual is a stockholder owning 1% or less of the total stock outstanding in any class if the stock is not listed on a stock exchange or owning stock that has a present market value of \$25,000.00 or less if the stock is listed on a stock exchange.
 - 2) A corporation in which a trust, if the individual is a beneficiary under the trust, owns 1% or less of the total stock outstanding in any class if the stock is not listed on a stock exchange or owns stock that has a present market value of \$25,000.00 or less if the stock is listed on a stock exchange.
 - 3) A professional limited liability company organized pursuant to the Michigan limited liability company act, if the individual is an employee but not a member of the company.
 - b. A contract or other financial transaction between the School District and any of the following:
 - 1) A corporation in which the individual is not a director, officer, or employee.
 - 2) A firm, partnership, or other unincorporated association, in which the individual is not a partner, member, or employee.
 - 3) A corporation or firm that has an indebtedness owed to the individual.
 - c. A contract between the School District and the intermediate school district.
 - d. A contract awarded to the lowest qualified bidder, upon receipt of sealed bids pursuant to a published notice for bids if the notice does not bar, except as authorized by law, any qualified person, firm, corporation, or trust from bidding. This does not apply to any amendments or renegotiations of a contract or to additional payments under the contract that were not authorized by the contract at the time of award.

(continues)

Dexter Community Schools Board of Education
Bylaw 0144.3 Conflict of Interest

2. If the financial interest pertains to a proposed contract with the District, the following requirements must be met:
 - a. The Board member shall disclose the financial interest in the contract to the Board with such disclosure made a part of the official Board minutes. If his/her direct financial interest amounts to \$250 or more or five percent (5%) or more of the contract cost to the District, the Board member shall make the disclosure in one of two (2) ways:
 - 1) In writing, to the Board president (or if the member is the Board president, to the Board secretary) at least seven (7) days prior to the meeting at which the vote on the contract will be taken. The disclosure shall be made public in the same manner as the Board's notices of its public meetings. (See Bylaw 0165.)
 - 2) By announcement at a meeting at least seven (7) days prior to the meeting at which a vote on the contract is to be taken. The Board member must use this method of disclosure if his/her financial interest amounts to \$5000 or more.
 - b. Any contract in which there is a conflict of interest as defined by this bylaw and the related statute (M.C.L. 380.1203) must be approved by a majority vote of the full Board without the vote of any Board member with a financial interest.

However, if a majority of the members of the Board are required to abstain from voting on a contract or other financial transaction due to a financial interest, then for the purposes of that contract or other financial transaction, the members who are not required to abstain constitute a quorum of the board and only a majority of those members eligible to vote is required for approval of the contract or financial transaction.
 - c. The official minutes of the Board disclose the name of each party involved in the contract, the nature of the financial interest, and the terms of the contract including the duration, financial consideration between the parties, facilities or services of the District included in the contract, and the nature and degree of assignment of District staff needed to fulfill the contract.
 - d. A Board member with a conflict of interest in a contract may not participate in discussion of nor vote on the contract.
- D. Board members shall not solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts involved with Federal grant funds.
- E. A Board member may be appointed to serve as a volunteer coach or supervisor of a student extra-curricular activity if all of the following conditions are present:
 1. The Board member receives no compensation for service as a volunteer coach or supervisor;
 2. The Board member abstains from voting on issues before the Board concerning the program during The period of time s/he serves as a volunteer coach or supervisor;
 3. There is no other qualified applicant available to fill a vacant position; and
 4. The appointing authority has received the results of a criminal history check and criminal records check from the Michigan State Police or the Federal Bureau of Investigation for the Board member.

M.C.L. 15.183, 15.323, 380.1203

See also, Policy [6420](#), Conflict of Interest - Legal Counsel, Advisors, or Consultants.

Revised 5/20/13

Revised 8/26/13

Revised 1/20/14

Revised 12/3/15



Dexter Community Schools
 7714 Ann Arbor Street
 Dexter, Michigan 48130
 (734) 424-4100 ext. 1001
 email: timmisc@dexterschools.org

Christopher J. Timmis, Ed. D.
 Superintendent

Committee Roster 2016

X = Chair
 X = Member
 (X) = Alternate

| <u>Committee</u> | <u>Wendorf</u> | <u>Schumaker</u> | <u>Lundy</u> | <u>Mitzel</u> <u>((Everdeen))</u> | <u>Darr</u> | <u>Kipke</u> | <u>Read</u> |
|--|----------------|------------------|--------------|--------------------------------------|-------------|--------------|-------------|
| Policy | | | | | X | X | <u>X</u> |
| Finance | | <u>X</u> | | ((X)) | | X | X |
| Personnel & Negotiations: Supt. Evaluation | X | X | X | | | | |
| Ad Hoc - As Needed: Facilities | | | X | X | X | | |
| WASB Rep. | | X | | | | | |
| LRN Rep. | | X | | | | | |
| E4DS Rep | X | | | | | | |

The Superintendent is an ex-officio member of each committee.



DEXTER COMMUNITY SCHOOLS

7714 Ann Arbor Street, Dexter, Michigan 48130

www.dexterschools.org

(734) 424-4100

Committee Roster 2017

X = Chair
 X = Member
 (X) = Alternate

| <u>Committee</u> | <u>Wendorf</u> | <u>Schumaker</u> | <u>Lundy</u> | <u>Mitzel</u> | <u>Darr</u> | <u>Kipke</u> | <u>Read</u> |
|--|----------------|------------------|--------------|---------------|-------------|--------------|-------------|
| Policy | | | | X | X | | X |
| Finance | | X | X | | | X | (X) |
| Personnel & Negotiations: Supt. Evaluation | X | X | X | | | (X) | |
| As Needed: Facilities | | | X | X | X | | |
| WASB Rep. | | X | | | | | |
| WAE Rep. | | X | | | | | |
| E4DS Rep | | X | | | | | |

The Superintendent is an ex-officio member of each committee.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose: To discuss the proposed lease of school land for the placement of two electronic signs.

Explanation: The School District has been presented with an opportunity to lease land to Adams Outdoor Advertising for the placement of two electronic signs. The proposed ten-year leases would generate up to a total of \$40,000 annually for the School District, with a generous escalator clause. As additional consideration, DCS has requested free advertising on the electronic signs and funding for at least one pedestrian-actuated warning system. The same system used on Shield Rd. at the bridge would be placed at the marked crosswalk on Baker Rd. between Bates and Creekside.

This proposal has previously been discussed by both the Policy Committee and the Finance Committee, and Thrun Law Firm has reviewed the proposed lease agreement. All requested changes have been incorporated into the document you will be discussing this evening.

The proposed locations of the two electronic signs have been staked. The first location is on the west side of Baker Rd. between Dan Hoey Rd. and Shield Rd. at the edge of the open field. The second location is on Dexter-Ann Arbor Rd. east of the current traffic light. Michael Thompson from Adams Outdoor Advertising will be presenting a visual mockup of the two proposed electronic signs this evening.

Governor Snyder's recent veto of a school billboard bill relates to billboards placed along interstate highways and does not impact our placement.

Recommendation: It is the recommendation of the Chief Financial Officer that the Board of Education discuss the proposed lease of school land for the placement of two electronic signs.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose: To discuss the 10-year facility planning and next steps.

Explanation:

The Dexter Community Schools Board of Education has always been a good steward of community tax dollars while providing a high-quality education and facilities for our students.

These are the considerations we use when creating our 10-Year Facility Plan:

- The instructional program provided for our students
- Life cycle of current mechanical equipment systems and facility components (i.e., boilers, HVAC, plumbing, roofs, etc.)
- Student enrollment projections and needed space
- Community expectations for our schools
- Options that provide the most flexibility at the lowest cost to our district and taxpayers
- Options for funding sources

Historically, DCS has planned facility maintenance, updates, facility needs, and usage about every 10 years. The last 10-year facility plan resulted in the 2008 Bond which provided necessary facility updates, buses, technology and other improvements to maintain our facilities (energy conservation, security improvements, playgrounds, playfields, outdoor athletic facilities, furniture, music instruments, lunch tables, etc). We are now facing the next 10-year window.

Meanwhile, enrollment and program needs continue to evolve. In 2008, the district offered half-day kindergarten, limited Young 5 and Preschool offerings, and new residential housing within the district had stalled. Over the past several years, our preschool offerings have greatly expanded to meet the needs of our community thanks to the generous donation of the Jenkins Early Childhood Learning Center. In addition, we are utilizing double the number of kindergarten classroom spaces because Michigan law changes required us to shift to an all-day kindergarten program and our families are choosing Young 5's to support early learning for their children. As a district, we are committed to small class sizes and research supports this commitment at the youngest grades. The result is a significant need for additional space for our youngest learners.

Fortunately, our community has supported funding our infrastructure and facilities with bond proposals and the Board has consistently been a good steward of taxpayer dollars. Our current bond standing places DCS in a positive position where we could raise more funding without raising the millage rate

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Analyzing this information shows a positive student growth projection and a need for additional classroom spaces in several buildings, especially for our youngest students.

Meanwhile, several new housing developments are in the works throughout the district. While not finalized, we are analyzing the potential impact of those developments on our existing spaces. The chart below shows the impact of three potential new developments within our district boundaries:

Projections with Planned Developments

| | Develop. A planned(1) | Develop. B planned(2) | Develop. C planned(2) | Growth Per Building | 5 year Count @ 50% | 5 year Sections @ 50% | 10 year Count @ 100% | 10 year Sections @ 100% | 5 year Range Sections | 10 year Range Sections |
|----------|--------------------------|--------------------------|--------------------------|---------------------------|--------------------------|-----------------------------|----------------------------|-------------------------------|-----------------------------|------------------------------|
| | 350 | 100 | 76 | | 10 | 2 | 10 | 2 | | |
| PK/ Y5 | 21.1 | 2.3 | 1.7 | 25 | 85 | 6 | 97 | 7 | 7-8 | 7-9 |
| K | 19.8 | 6.6 | 5.0 | | | | | | | |
| 1 | 13.2 | 6.0 | 4.6 | | | | | | | |
| 2 | 21.1 | 5.4 | 4.1 | 86 | 726 | 31 | 769 | 33 | 29-31 | 29-33 |
| 3 | 21.1 | 6.0 | 4.6 | | | | | | | |
| 4 | 30.4 | 5.7 | 4.3 | 72 | 556 | 21 | 592 | 23 | 20-21 | 20-23 |
| 5 | 27.7 | 4.0 | 3.0 | | | | | | | |
| 6 | 27.7 | 5.4 | 4.1 | 72 | 603 | 22 | 630 | 23 | 20-22 | 20-23 |
| 7 | 39.6 | 5.4 | 4.1 | | | | | | | |
| 8 | 30.4 | 2.3 | 1.7 | 84 | 624 | 20 | 691 | 22 | 19-20 | 19-22 |
| 9 | 31.7 | 4.0 | 3.0 | | | | | | | |
| 10 | 26.4 | 3.4 | 2.6 | | | | | | DHS Students | |
| 11 | 18.5 | 5.4 | 4.1 | | | | | | 1,144 - | 1,144 - |
| 12 | 25.1 | 3.1 | 2.4 | 130 | 1,347 | | 1,384 | | 1,347 | 1,384 |
| | | | | | | | | | Students | |
| Students | 354 | 65 | 50 | 469 | 3,951 | | 4,172 | | 3,586 - | 3,586 - |
| Houses | 350 | 100 | 76 | | | | | | 3,951 | 4,172 |
| Density | 1.01 | 0.65 | 0.65 | | | | | | | |

These developments demonstrate a 5-10 year need for additional space. Fortunately, the space impacts are in the same grade spans as the space constraints we are projecting without new development.

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Operationally, the chart below shows the number of classroom teaching spaces needed based on information in both projection charts (above). The range shows the number of classroom teaching stations needed to accommodate projected growth with no new housing developments and with new housing developments.

| Grade Span | Number of Current Available Classroom Teaching Stations | 5-Year Projected Classroom Teaching Stations Needed (Range) | 10-Year Projected Classroom Teaching Stations Needed (Range) |
|-------------------|--|--|---|
| PK/Y5-2 | 32 | 36-39 | 36-42 |
| 3-4 | 23 | 24-25 | 24-27 |
| 5-6 | 24 | 24-25 | 24-27 |
| 7-8 | 24 | 24-25 | 24-27 |
| 9-12 | 57 | 58-62 | 58-62 |

The facilities committee has analyzed this information and continues to review options that provide the most flexibility at the least cost to our district and taxpayers. Tonight, an update on this process is scheduled for discussion. In addition, a community forum is scheduled for Thursday, January 19th to discuss the 10-year facility needs based on life-cycles of our equipment/facilities, student growth, and potential funding sources.

Recommendation:

It is the recommendation of the Facilities Committee that the Board of Education discuss the 10-Year Facility Planning and next steps.



Dexter Community Schools

Nice Job Notes

OCTOBER-NOVEMBER 2016

Amanda Albers
Vicki Allie-2
Julia Arbour
Nancy Baldus-3
Tara Basso
Mike Bavineau
Bill Bernard
Val Berryman-3
Narda Black
Morris Boyd-2
Jill Breitag
Jami Bronson-2
Brad Buelow
Kirsten Butler
Barbara Cansfield
Angela Chea
Karen Conroy-2
Trina Cox
Stephanie Coy
Mill Creek F&N
Becky Cudini
Jeff Dagg
Cheryl Darnton-4
Trevor Davidson
Matt Deloria
Tech Department-2
Melanie Dever-3
Hallie Dunham
D'Ann Dunn
Lisa Dunn
Denise Dutcher-3
Joanne Early
Kim Easterday
Jessica Elkin-2
Mary Elordi
Leanne Engle-3
Evie Erickson
John Estrada

Deb Featherly
Sara Fisk
Scott Forrester
Todd Fry-2
Stacey Girbach
DHS girls swim
Rob Grams-2
Amy Grant-2
Murphy Hansen
Katie Heikhila-2
Julie Helber
John Hevser
Jeremy Hilobuk-3
Leslie Hite
Chris Hoelscher-3
Don Holiday-2
Sharon Holmes
Hannah Jacobs
Jill Jastren
MaryJo Sinelli
RikkiJo Mcquarrie
Roger Johnson
Grace Kacmarek
Amara Karapas-4
Madeline Kaufman
Anne Kelley
Laura Kelly
Susan Kemble
CS&L Kids
Amelia Kinnard
Ken Koenig-2
Kristen Korff
Cassy Korinek-2
Hope Lacombe-2
Heidi Lakey-3
MaryLeach-2
NicoleLeonard-2
Jordan Maisch

RyanMaki-2
Deb Marsh-2
Joe Martin-3
David Matthis
Jennifer Mattison
Craig McCalla-3
Kim Melinsky
Lisa Melvin
Jennifer Metzner
Jen Miceli
Kit Moran
Lisa Mulder
Lisa Mulder
Rick Munir-4
Marianne Mutschler-5
Anne Nakon-3
Meredith Nickerson-2
Becky Niedzielski
DHS office staff
Erin Palmer-2
Brett Pedersen
Sharon Potes
Ann Pregont
Gary Puhl
Hannah Quist
Sharon Raschke
Karen Rozema-2
Shelley Rychener
Barb Santo
Rich Schlanderer
Brian Schuler
Steve Schuler
Annette Schultz
Karen Scott
Katie See
Mary Selecman
Andrea Sellman
Mollie Sharrar

Cindy Shingledecker
Joanne Shipley
Kaitlin Shmoeckel-2
David Sinopoli
Alex Sloan
Deneen Smith
Victoria Smith
Julie Snider-3
Brooke Spencer-2
Ryan Spencer
JohnSperendi-2
Wylie Staff
Jack Stearns-2
Hannah Stewart
Judi Stoll
Lauren Straub
Lauren Thompson-2
Chris Timmis-3
DCS Transportation
Anna Vess-5
Hope Vestergaard-5
Amy Vimawala-2
Karen Walls
Jane Webby-2
Anouk Weiss
Danielle Westman
Rod Whitlock
Angie Williams-2
Jerry Williams
Colleen Winder
Julie Wineman
Louann Wing
Dustin Wise
Tim Wise
Ryan Woodard-2
Sarah Zofchak
Crystal Zurek-2
Pam Grzelak

OCTOBER-NOVEMBER TOTAL = 230
RUNNING TOTAL = 33,977