

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

The meeting was called to order at approximately 7:02pm by acting chair Superintendent Chris Timmis.

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representatives Chad Robards and Annalisa Shehab

Members Absent: Daryl Kipke

Administrative & Supervisory Staff: Jennifer Mattison, Roxanne Maze, Kit Moran, Sharon Raschke, Barb Santo, Christopher Timmis, Hope Vestergaard

DEA: none

DESPA: none

Guests: Jim Carson, Sharon Chevillet, Eric Delaporte, Laura Jones, Stephen Jones

Press: Melanie McIntyre (We Love Dexter)

B. MEETING MINUTES

Michael Wendorf made a motion to approve the regular meeting minutes and closed session minutes from 6/24/2019 as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

1. Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. Michael Wendorf added an action item regarding the MASB Summer Institute.

Michael Wendorf made a motion to approve the agenda as amended. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

2. Election of Officers.

Julie Schumaker made a motion that Michael Wendorf be nominated for the office of President. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

Michael Wendorf assumed presidency of the meeting.

Michael Wendorf made a motion that Julie Schumaker be nominated for the office of Vice President. Barbara Read seconded the motion. **Motion Carried (unanimous).**

Barbara Read made a motion that Mara Greatorex be nominated for Secretary. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

Julie Schumaker made a motion that Dick Lundy be nominated for Treasurer. Ron Darr supported the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS – none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on several items:

1. The 2018-19 financial audit will start Wednesday, July 24th at Copeland.
2. The District has started compiling social media posts using a service called Wakelet. These “In Case You Missed It” summaries are posted most weeks on Dread Strong on Facebook.
3. Hiring is ongoing. Open teaching positions include a kindergarten position at Beacon, a speech pathologist at Anchor, a special education position at Mill Creek; Community Education is hiring lifeguards, after care workers and Jenkins staff; the district still needs paraeducators, bus drivers, and custodians.
4. The Ceriani building is not complete yet. The punch list walk-through will be August 6th and the keys are to be handed over August 12th.

F. STUDENT REPRESENTATIVES UPDATE

1. Chad Robards said the boys basketball team is making positive progress with the new coach. Chad asked about his earlier suggestion to provide a means for players and parents to provide coaching feedback at the end of each season. President Michael Wendorf noted that one of the topics the Athletics ad hoc committee is working on is player/parent feedback and requested that Chad put his proposal in writing to the Board so a more specific request can be considered.
2. Anna Shehab updated the Board on field hockey and cross country summer camps.

G. PUBLIC PARTICIPATION – none

H. CONSENT ITEMS

Julie Schumaker made a motion to approve the following consent items in bulk. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

1. Personnel – New Hires. The Board offered probationary teaching contracts for the 2019-20 school year to Anna Romano, A. Jouel Truesdell-Lewis, Kalli Nowitzke, Karen Reeves Wagner, Robert Dubay, and Ann Rossman.
2. Personnel – Resignations. The Board accepted the resignation of Stacey Plott.

I. ACTION ITEMS

1. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer.

Dick Lundy made a motion that that the school district's depositories of record be Chelsea State Bank, Flagstar Bank, Michigan Liquid Asset Fund Plus (MILAF+), Old National Bank, and TCF Bank, and in addition, investments be made with institutions in accordance with Board policy and State law... **and** that the signatories of any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be designated as signatories for the Accounts Payable account funded by General Fund, Debt Retirement Fund, Capital Projects (Checking for bond

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019

money), Community Services, and Food & Nutrition and that these signatories may be printed by stamp, machine or hand signed... **and** that the signatories for the Student/School Activities account be any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** that the signatories for the Payroll account be any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** that any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments... **and** that the Superintendent, the Executive Director of Human Resources, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business... **and** that the Board President and Treasurer be authorized to sign promissory notes... **and** that the Dexter Community Schools rent a safety deposit box at Chelsea State Bank and move that the Superintendent and Chief Financial Officer have access to the safety deposit box... **and** that the Dexter Community Schools set the yearly fee charged to individuals who request notice of Board meetings at \$50... **and** that the Chief Financial Officer be designated to assume specified responsibilities of the Treasurer and that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary... **and** that the Electronic Transfer Officer (ETO) for Dexter Community Schools be the Chief Financial Officer and that the ETO may enter into an Automated Clearing House (ACH) arrangement for the district...**and** that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm, PC, Delaporte Law, PLLC, and Lusk & Albertson, PLC be named as the legal firms of record for the Dexter Community School District...**and** that the Chief Financial Officer be designated the investment officer for Dexter Community Schools...**and** that the Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record for the Dexter Community School District. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

2. Board Memberships – MASB & MASB Legal Fund.
Dick Lundy made a motion that that the Board of Education renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$6,194 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292. Ron Darr seconded the motion. **Motion Carried (unanimous).**
3. Declaration of Commitment and Conflict of Interest Forms.
Board Members completed these annual declarations.
4. Set August Board Workshop.
Julie Schumaker made a motion that that the Board of Education set a workshop for August 20th at 5pm. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
5. Common Representation – Conflict of Interest Waiver.
Julie Schumaker made a motion that the Board of Education authorize the Superintendent to sign the attached waiver and consent agreement from

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

Thurn Law regarding common representation on behalf of the District. Ron Darr seconded the motion. **Motion Carried (unanimous).**

6. MHSAA Resolution.

Dick Lundy made a motion that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations. Barbara Read seconded the motion. **Motion Carried (unanimous).**

7. 2019-20 School Loan Application.

Dick Lundy made a motion that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

8. Approve Comprehensive Course Catalog.

Dick Lundy made a motion that the Board of Education approve the attached Dexter Community Schools Comprehensive Course Catalog. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

9. Middle School Field Hockey Proposal.

Dick Lundy made a motion that the Board of Education approve the addition of middle school field hockey as a school-funded sport for fall 2019, under the existing fee structure. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

10. Copeland Sale. Dexter Senior Center Board President Jim Carson expressed his appreciation for the District's facilitation of negotiations with The Encore Theater regarding the Senior Center lease and assured the Board that he is confident the two parties will be able to reach a satisfactory agreement.

Dick Lundy made a motion that the Board of Education authorize the Superintendent or CFO to execute and deliver the Agreement for the Sale and Purchase of Real Estate, including Exhibits, substantially in the form as presented to the Board subject to such modifications as may be reasonably agreed to by the Administration. The granting of Sale and Purchase Real Estate is subject to the execution of a lease between The Encore Musical Theater Company and the Dexter Senior Center that will survive the sale. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

11. Superintendent Goals.

Julie Schumaker made a motion that the Board of Education approve the attached Student Growth and Achievement Goals for school years '19-'20, '20-'21, and '21-'22. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

12. Athletics and Finance Committee Recommendations.

The Board discussed a suggestion to add items to the proposed motion (a recommendation from the athletics ad hoc and finance committees) and declined to do so.

Dick Lundy made a motion that that the District pause any change to pay-to-participate fees **and** schedule at least two public forums including all stakeholders to discuss athletics structure **and** review scenarios including break-even with the current subsidy and flat fee structures. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

13. MASB Summer Conference Attendance. Barbara Read made a motion that the Board of Education authorize the payment of appropriate registration fees and travel expenses for any interested board members to attend the MASB Summer Institute August 16th through 18th at the Shanty Creek Resort in Bellaire. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Naming of Athletic Fields Process. The Board discussed how policy 7250 may benefit from reconsideration based on feedback following the naming of Anchor/Beacon and the Ceriani building since that policy was adopted 12/10/2018. The existing policy is not specific about the naming of facilities other than buildings (fields and outdoor spaces), may be too specific regarding the naming process, and is silent regarding the naming of facilities after current board or staff members. Board President Michael Wendorf referred the policy to the policy committee for further consideration. Barbara Read requested that board members review the current policy and send her suggestions for the committee to discuss. At this time, board members were also reminded to send requests for committee membership to Michael Wendorf for consideration and assignment.
2. Graduation Venue Change. The Board discussed a proposal from the high school administrative team to move the venue for commencement to Hill Auditorium for the class of 2020. Positive elements included increased, more comfortable seating and lower costs. A nonrefundable reservation deposit of \$100 has been made to secure Friday May 29th since Sunday, May 31st is not available. Future years would return to the Sunday, 2pm time. District staff will share the proposal with parents of 2020 seniors to garner their input.
3. Meal Price Increase. Food and Nutrition Director Jennifer Mattison shared with the Board her department's proposal to raise school lunch prices by 25 cents per meal and breakfast prices by 15 cents per meal in order to meet USDA mandated requirements. This item will return for action at the August 22nd meeting.

K. BOND UPDATE

1. Dexter High School – design plans are still under discussion; the roof needs an infrared scan to check for needed repairs.
2. Bates – design work is being done for the administrative offices.
3. District Signage – will be added at the twin turf fields regarding emergency and handicapped accessible parking and no pets on the fields; signage is also being installed at other places in the district as needed (e.g., new buildings).
4. The Wylie pool is getting an enzyme treatment and starter blocks will be reviewed after this bid package is complete; mechanical room flooding cause has been identified and will be remediated; pool locker rooms are getting new non-slip tile and shower towers.
5. Wylie – electrical work is being done on the robotics lab; the new office is almost complete and the old office transformation into flex spaces should be complete by Labor Day.
6. Mill Creek – the band addition and orchestra renovation will be complete by the end of August; the flex learning space should be complete by the end of September.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

7. DHS mechanicals – the loud boiler room near the cafeteria is being investigated.

L. PUBLIC PARTICIPATION – none

M. BOARD COMMENTS

1. Barbara Read. Trustee Read shared several quotes about board governance.
2. Community Chat Summary. Mara, Barbara, and Julie attended the Community Chat. One community member attended. Topics included athletics fees and transparency.
3. Barbara Read. Trustee Read made a suggestion regarding high transportation costs for athletics teams.

N. INFORMATION ITEMS

1. MHSAA Update
2. Athletics Minutes
3. Finance Minutes
4. Jen Miceli MSBO Certification

At approximately 9:01pm, Dick Lundy made a motion that the Board of Education move into closed session for the purpose of discussing materials exempt from disclosure. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

O. CLOSED SESSION

At approximately 10:48 pm, the Board returned to open session.

At approximately 10:49pm, Julie Schumaker made a motion to adjourn the meeting. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Mara Greatorex
Secretary
Board of Education