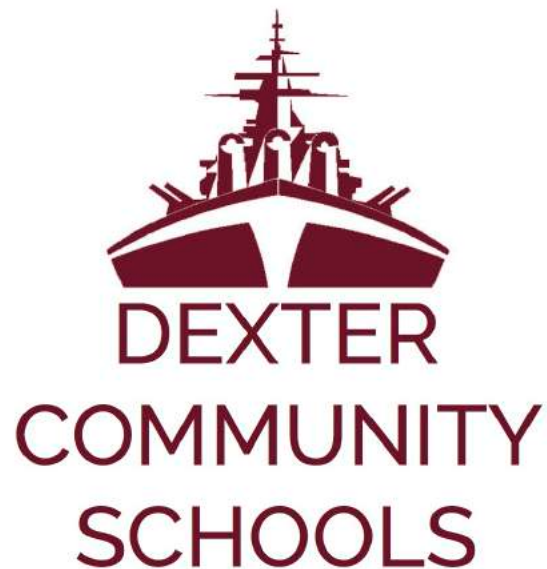


# **BOARD MEETING PACKET**

**JULY 22, 2019**



*Our Vision:*

*Champion Learning –*

*Develop, Educate, and Inspire!*

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).*

## BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES
- C. APPROVAL OF AGENDA
  - 1. Approval of Agenda
  - 2. Election of Officers
- D. SCHOOL PRESENTATIONS – none scheduled
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of five minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details, see policy 0167.3, Public Participation at Board Meetings.*
- H. CONSENT ITEMS
  - 1. Personnel – New Hires
  - 2. Personnel – Resignations
- I. ACTION ITEMS
  - 1. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities, Designate Electronic Transfer Officer, Designate Board – Legal Counsel, Designate Investment Officer, Designate Publications of Record
  - 2. Board Memberships - MASB & MASB Legal Trust Fund
  - 3. Declaration of Commitment and Conflict of Interest forms
  - 4. Set August Board Workshop
  - 5. Common Representation – Conflict of Interest Waiver
  - 6. MHSAA Membership Resolution
  - 7. School Loan Application 2019-20
  - 8. Approve Comprehensive Course Catalog
  - 9. Middle School Field Hockey Proposal
  - 10. Copeland Sale
  - 11. Superintendent Goals
  - 12. Athletics & Finance Committee Recommendations
- J. DISCUSSION ITEMS
  - 1. Naming of Athletic Fields Process Discussion
  - 2. Graduation Venue Change
  - 3. Meal Price Increase

(over)

### CALENDAR

- \*Wednesday, July 24 – 9:00am  
Finance – Copeland
- \*Monday, August 12 – 6:00pm  
Community Chat – Copeland
- \*Monday, August 12 – 7:00pm  
Board Meeting – Copeland
- \*Monday, August 26 – 7:00pm  
Board Meeting – Copeland
- \*Monday, September 16 – 6:00pm  
Community Chat – Creekside
- \*Monday, September 16 – 7:00pm  
Board Meeting - Creekside

**K. BOND UPDATE**

1. May Bond Report

**L. PUBLIC PARTICIPATION** *See Policy 0167.3*

**M. BOARD COMMENTS**

1. Community Chat Summary
2. Athletics Update
3. Finance Update

**N. INFORMATION ITEMS**

1. MHSAA update
2. Athletics Minutes 7/16/19 (draft)
3. Finance Minutes 7/18/19 (draft)
4. Jen Miceli - MSBO Certification

**O. CLOSED SESSION** (2/3 roll call vote)

1. Consider Material Exempt from Disclosure *per MCL 15.268(h)*

**BOARD NOTES**  
**JULY 22, 2019**

Per Board of Education policy 0152, the Superintendent of Schools is designated as temporary chairman to preside through the election of all officers. Upon the election of all officers, the President shall preside.

**A. ROLL CALL**

**B. WORKSHOP MEETING MINUTES (7-15-2019)**

\* "An appropriate motion might be, "I move that the Board of Education approve the attached workshop minutes from 7-15-2019 as presented/amended."

**C. APPROVAL OF AGENDA**

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

\* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

2. Election of Officers. Board policy provides for the election of Board of Education officers each year. Officers shall serve until their respective successors are elected or their term ends, and shall include a President, Secretary, Treasurer, and Vice President. Officers are typically elected at the January organizational meeting, however this year the Board postponed this election until the business meeting.

Election of officers shall be by a majority of the full Board. If, however, only one (1) nomination is made it would be appropriate that nominations be closed and a unanimous ballot be cast.

\* An appropriate motion would be, "I move that \_\_\_\_\_ be nominated for the office of President (and that nominations be closed and a unanimous ballot be cast)."

\* An appropriate motion would be, "I move that \_\_\_\_\_ be nominated for the office of Vice President (and that nominations be closed and a unanimous ballot be cast)."

\* An appropriate motion would be, "I move that \_\_\_\_\_ be nominated for Secretary (and that nominations be closed and a unanimous ballot be cast)."

\* An appropriate motion would be, "I move that \_\_\_\_\_ be nominated for Treasurer (and that nominations be closed and a unanimous ballot be cast)."

**D. SCHOOL PRESENTATIONS – none scheduled**

**E. SUPERINTENDENT UPDATE**

**BOARD NOTES**  
**JULY 22, 2019**

**F. STUDENT REPRESENTATIVES UPDATE**

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

**H. CONSENT ITEMS**

1. Personnel – New Hires. Your packet contains resumes and letters of recommendation from Jami Bronson to hire Anna Romano for the open Mill Creek social worker position, from Anne Nakon to hire A. Jouel Truesdell-Lewis for the open preschool speech and language pathologist and Kalli Nowitzke for the open Mill Creek special education position, from Kit Moran to hire Karen Reeves-Wagner for the open DHS guidance counselor position and Robert Dubay for the open social studies position, and from Craig McCalla to hire Ann Rossman for the open Spanish position at Anchor and Mill Creek.

\* An appropriate motion might be, "I move that the Board of Education offer probationary teaching contracts for the 2019-20 school year to Anna Romano, A. Jouel Truesdell-Lewis, Kalli Nowitzke, Karen Reeves Wagner, Robert Dubay, and Ann Rossman."

2. Personnel - Resignation. Your packet includes a resignation letter from Beacon teacher Stacey Plott, effective immediately.

\* An appropriate motion might be, "I move that the Board of Education accept the resignation of Stacey Plott."

**I. ACTION ITEMS**

1. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer. Your packet includes a memo from Chief Financial Officer Sharon Raschke summarizing various business matters that require official action from the Board of Education each year.

\* An appropriate motion might be, "I move that the school district's depositories of record be Chelsea State Bank, Flagstar Bank, Michigan Liquid Asset Fund Plus (MILAF+), Old National Bank, and TCF Bank, and in addition, investments be made with institutions in accordance with Board policy and State law... **and** I move that the signatories of any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be designated as signatories for the Accounts Payable account funded by General Fund, Debt Retirement Fund, Capital Projects (Checking for bond money), Community Services, and Food & Nutrition and that these signatories may be printed by stamp, machine or hand signed... **and** I move that the signatories for the Student/School Activities account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by

**BOARD NOTES**  
**JULY 22, 2019**

stamp, machine or hand signed... **and** I move that the signatories for the Payroll account be any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** I move that any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments... **and** I move that the Superintendent, the Executive Director of Human Resources, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business... **and** I move that the Board President and Treasurer be authorized to sign promissory notes... **and** I move that the Dexter Community Schools rent a safety deposit box at Chelsea State Bank and move that the Superintendent and Chief Financial Officer have access to the safety deposit box... **and** I move that the Dexter Community Schools set the yearly fee charged to individuals who request notice of Board meetings at \$50... **and** I move that Chief Financial Officer be designated to assume specified responsibilities of the Treasurer and that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary... **and** I move that the Electronic Transfer Officer (ETO) for Dexter Community Schools be the Chief Financial Officer and that the ETO may enter into an Automated Clearing House (ACH) arrangement for the district...**and** I move that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm, PC, Delaporte Law, PLLC, and Lusk & Albertson, PLC be named as the legal firms of record for the Dexter Community School District...**and** I move that the Chief Financial Officer be designated the investment officer for Dexter Community Schools...**and** I move that the Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record for the Dexter Community School District."

2. Board Memberships – MASB & MASB Legal Trust Fund. Each year the Board determines which professional organizations it wishes to join. We have historically always been a part of the Michigan Association of School Boards (MASB) and have been affiliated with the Michigan Association of School Boards Legal Trust Fund.

\* An appropriate motion might be, "I move that the Board of Education renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$6,194 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292."

3. Declaration of Commitment and Conflict of Interest Forms. Included in your packet are the annual board member Declaration of Commitment and Conflict of Interest forms. Clean copies will be provided at the meeting for your signature.

\* No motion is required for this item, but it needs to be completed this evening.

4. Set August Board Workshop. The Board needs to set a facilitated workshop during August. August 14<sup>th</sup> at 5pm has been proposed, at a location to be determined.

**BOARD NOTES**  
**JULY 22, 2019**

- \* An appropriate motion might be, "I move that the Board of Education set a workshop for August 14<sup>th</sup> at 5pm."
  
- 5. Common Representation – Conflict of Interest Waiver. Your packet includes a memo from Thrun Law regarding a cooperative education agreement between the Washtenaw Educational Options Consortium (WEOC) and Van Buren Public Schools. Because Thrun represents all other WEOC districts in a retainer capacity and occasionally represents Ann Arbor Public Schools in a non-retainer capacity, Rule 1.7 of the Michigan Rules of Professional Conduct regarding common representation apply. In order to proceed, each participating district's board of education must sign a waiver and consent form regarding this issue. The waiver and consent form is attached for your review; the summary paragraph is as follows:  
  
*By signing this Memorandum, the undersigned signatories: (a) affirm each board's respective understanding of this Memorandum; (b) affirm each board's respective waiver of the conflict of interests, or potential conflict of interests, which might exist now or in the future, and affirm each board's respective consent to our representation; and (c) affirm their respective authorities to execute this waiver and consent on behalf of each respective board of education. This waiver and consent is a requirement of the Rules of Professional Conduct. We are relying upon this waiver and consent by each respective board of education as a condition to accepting and continuing the engagement.*
  
- \* An appropriate motion might be, "I move that the Board of Education authorize the Superintendent to sign the attached waiver and consent agreement from Thrun Law regarding common representation on behalf of the District."
  
- 6. MHSAA Resolution. Each year the Board of Education must take official action to join the Michigan High School Athletic Association (MHSAA). This allows our athletic teams to compete at the district regional and state level for MHSAA-sponsored state championships.
  
- \* An appropriate motion might be, "I move that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations."
  
- 7. 2019-20 School Loan Application. Your packet contains a resolution and a memorandum from Sharon Raschke explaining the School Loan Revolving Fund Annual Loan Activity Application for 2019-20.
  
- \* An appropriate motion might be, "I move that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund."
  
- 8. Approve Comprehensive Course Catalog. Your packet includes a current (as of July 2019) comprehensive listing of all courses available to DCS Students. Your approval of this catalog tonight will not create new courses; it will satisfy a request for documentation from the office of pupil accounting. New courses will continue to come before the Board for discussion and approval as usual.

**BOARD NOTES**  
**JULY 22, 2019**

- \* An appropriate motion might be, "I move that the Board of Education approve the attached Dexter Community Schools Comprehensive Course Catalog."
- 9. Middle School Field Hockey Proposal. At its June 24, 2019 meeting, the Board had the opportunity to discuss a proposal to add middle school field hockey as a school-funded sport. Since that meeting, the Athletics Ad Hoc committee and the Finance committee have both registered their support for this proposal. (see committee minutes under info items).
- \* An appropriate motion might be, "I move that the Board of Education approve the addition of middle school field hockey as a school-funded sport for fall 2019, under the existing fee structure."
- 10. Copeland Sale. Your packet contains an executive summary including a timeline regarding the attached draft agreement to sell the Copeland facility. The Board had the opportunity to discuss this topic at its June 24, 2019 meeting. This item is presented for action this evening.
- \* An appropriate motion might be, "I move that the Board of Education authorize the Superintendent or CFO to execute and deliver the Agreement for the Sale and Purchase of Real Estate, including Exhibits, substantially in the form as presented to the Board subject to such modifications as may be reasonably agreed to by the Administration. The granting of Sale and Purchase Real Estate is subject to the execution of a lease between The Encore Musical Theater Company and the Dexter Senior Center that will survive the sale."
- 11. Superintendent Goals. At its July 15, 2019 workshop, the Board discussed goals for the Superintendent for the 2019-20 school year. These are attached. This item is presented for action this evening.
- \* An appropriate motion might be, "I move that the board of Education approve the attached Student Growth and Achievement Goals."
- 12. Athletics and Finance Committee Recommendations. Your packet includes an executive summary and recommendation regarding the ongoing pay-to-participate fee discussion. This item is presented for action this evening.
- \* An appropriate motion might be, "I move that the District pause any change to pay-to-participate fees **and** schedule at least two public forums including all stakeholders to discuss athletics structure **and** review scenarios including break-even with the current subsidy and flat fee structures (\$250/\$150, \$175/100, and other incremental options including no pay-to-participate fee at all.)"
- J. DISCUSSION ITEMS**
- 1. Naming of Athletic Fields Process Discussion. The Board needs to develop a process for naming facilities. This item is presented for discussion only this evening.

**BOARD NOTES**  
**JULY 22, 2019**

2. Graduation Venue Change. Your packet contains a summary and recommendation from the DHS Administration regarding a proposed venue change for Commencement ceremonies starting with the 2019-20 school year. This item is presented for discussion only this evening.
3. Meal Price Increase. Your packet includes a summary memo from Food and Nutrition Director Jennifer Mattison regarding a proposed increase to school meal prices. This item is presented for discussion this evening.

**K. BOND UPDATE**

1. May Bond Construction Report

**L. PUBLIC PARTICIPATION**

**M. BOARD COMMENTS**

1. Community Chat Summary
2. Athletics Update
3. Finance Update

**N. INFORMATION ITEMS**

1. MHSAA Update
2. Athletics Minutes
3. Finance Minutes
4. Jen Miceli MSBO Certification

\* An appropriate motion might be, "I move that the Board of Education move into closed session for the purpose of considering material exempt from disclosure."

**2/3 roll call vote required**

**O. CLOSED SESSION**

1. Consider Material Exempt from Disclosure *per MCL 15.268(h)*

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION**  
**WORKSHOP MINUTES – JULY 15, 2019 4:00pm**  
**COPELAND BOARD ROOM**

**A. ROLL CALL**

**Members Present:** Mara Greatorex, Dick Lundy, Barbara Read (4:07pm), Julie Schumaker, Michael Wendorf

**Members Absent:** Ron Darr, Daryl Kipke

**Administrative & Supervisory Staff:** Chris Timmis

**Guests:** none

The workshop was called to order at approximately 4:04pm by Board President Michael Wendorf.

**B. MEETING MINUTES**

Mara Greatorex made a motion to approve the regular meeting minutes and closed session minutes from 6/24/2019 as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education. Julie Schumaker made a motion to approve the workshop agenda as presented. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

**D. PUBLIC PARTICIPATION – none**

(Please note: the agenda had a duplicate item – Audience Participation and Public Participation. These referred to the same item.)

**E. ACTION ITEMS**

1. Ratify DESPA Contract. Julie Schumaker made a motion that the Board of Education ratify the attached tentative agreement between the Dexter Community Schools and the Dexter Educational Support Personnel Association as presented, effective through June 30, 2022. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
2. Ratify WWBDAMA Contract. Julie Schumaker made a motion that the Board of Education ratify the attached tentative agreement between Dexter Community Schools and the West Washtenaw Bus Drivers and Monitors Association as presented, effective through June 30, 2022. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

**F. WOKSHOP DISCUSSION**

1. **Board Officers.** The Board discussed officer roles for the current school year. Officers are typically elected at the January organizational meeting, but this was postponed this year. Officers will be elected at the July 22, 2019 meeting.
2. **Superintendent Goals.** The Board discussed goals for the Superintendent for the 2019-20 school year. These will be approved at the July 22, 2019 meeting.
3. **Board Norms and Commitments.** Due to time limitations, the Board was unable to discuss this item. It was suggested that the Superintendent schedule a facilitated board workshop on this topic.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
WORKSHOP MINUTES – JULY 15, 2019 4:00pm  
COPELAND BOARD ROOM**

**G. PUBLIC PARTICIPATION – none**

At approximately 6:14pm, Julie Schumaker made a motion to adjourn the workshop. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

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Ron Darr, Secretary,  
Board of Education



# MILL CREEK MIDDLE SCHOOL

Jami Bronson, Principal ♦ Brett Pedersen, Assistant Principal  
7305 Dexter Ann Arbor Road, Dexter, Michigan 48130  
(734) 424-4150 fax (734) 424-4159

bronsonj@dexterschools.org ♦ pedersenb@dexterschools.org

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To: Dexter Board of Education  
From: Jami Bronson  
Subject: Social Worker Recommendation  
Date: June 21, 2019

As a result of our most recent interview process we would like to recommend Anna Romano for our Mill Creek Social Worker position. Anna's ability to work with students, staff, and parents comes highly praised along with her patience and ability to build relationships with all students.

In her work as a school social worker, she has been committed to facilitating a positive environment for the students she served and she is very excited to bring her enthusiasm to Mill Creek. We are pleased to recommend her for our position.

Interview committee: Interview committee: Julia Arbour, Jami Bronson, Laura Krinock, Anne Nakon, Brett Pedersen, and Anna Vess.

# ANNA C ROMANO

contact info redacted

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## EDUCATION

**Wayne State University**  
Bachelor of Social Work  
Master of Social Work

**Detroit, Michigan**  
May 2000  
May 2001

## PROFESSIONAL EXPERIENCE

**Redford Union School District**  
*School Social Worker*

**Redford, Michigan**  
Nov. 2018- June 2019

- Multidisciplinary Team Member and Evaluations
- Service Provider, Groups and Individual
- Functional Behavior Assessments
- Behavior Plan Development
- District Crisis Team Member

**Crestwood School District**  
*School Social Worker*

**Dearborn Heights, Michigan**  
Aug. 2018- Oct. 2018

- Multidisciplinary Team Member and Evaluations
- Service Provider, Groups and Individual
- Functional Behavior Assessments
- Behavior Plan Development

**Dexter Community Schools**  
*School Social Worker*

**Dexter, Michigan**  
Aug. 2003- June 2018

- Multidisciplinary Team Member and Evaluations
- Service Provider, Groups and Individual
- Behavior Intervention Team Member
- Child Study Team Member
- Risk Assessments, Suicide
- Functional Behavior Assessments
- Behavior Plan Development
- Building 504 Coordinator, 5 years
- Building S.T.A.R.T. Coach, 3 years
- Parenting Support/Liaison
- Early On and Preschool Team Member
- District Crisis Team Member
- First Responder, 8 years
- Mentor, 4 years

**Livonia Public Schools**  
*School Social Worker*

**Livonia, Michigan**  
Aug. 2001- June 2003

- Multidisciplinary Team Member and Evaluations
- Service Provider, Groups and Individual

- Suicide/Threatening Behavior Assessments
- Functional Behavior Assessments
- Behavior Plan Development
- Educational Planning Team Member

### VOLUNTEER EXPERIENCE

**Detroit Institute of Arts**  
*Gallery Service Volunteer*

**Detroit, Michigan**  
*March 2018- Present*

**Horses' Haven Non-Profit Rescue**  
*Sponsor, Volunteer*

**Howell, Michigan**  
*January 2017- October 2018*

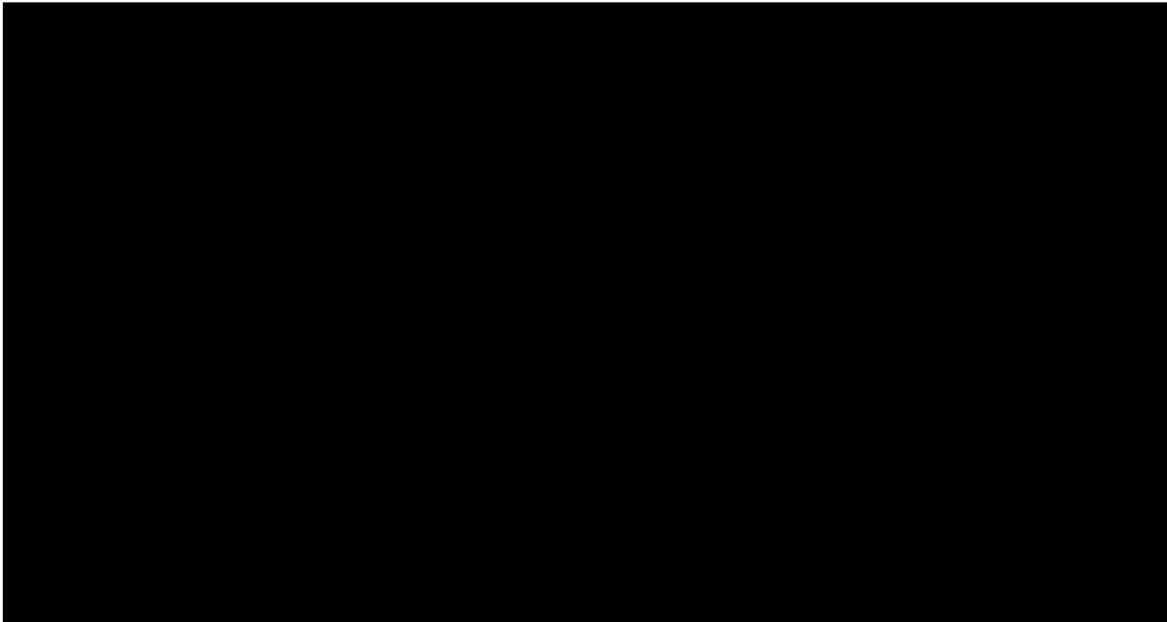
### LICENSES AND ACCREDITATIONS

Licensed Master Social Worker- Macro and Clinical Practices, *exp. April 2022*  
Full Approval for School Social Work, Michigan Dept. of Education

### ADDITIONAL TRAINING

Non-Violent Crisis Intervention (CPI)  
Statewide Autism Resources Training (S.T.A.R.T)  
Instructional Consultation Teams (ICT)  
Equity, Inclusion, and Social Justice Leaders Training  
Conscious Discipline Training, *A Trauma Informed Model*  
A Silent Crisis- Creating Safe Schools for Sexual Minority Youth Training  
First Responder Training  
ALICE Training  
ASIST, Suicide Prevention Training

reference contact info redacted





# DEXTER COMMUNITY SCHOOLS

Anne Nakon, Director of Special Education  
2615 Baker Road, Dexter, Michigan 48130  
(734) 424-4160 ext.6052 fax (734) 424-4169  
nakona@dexterschools.org

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To: Dexter Board of Education  
From: Anne Nakon  
Subject: Speech and Language Therapist Recommendation  
Date: June 24, 2019

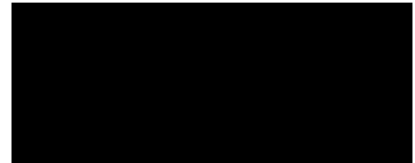
As a result of our most recent interview process, we would like to recommend A. Jouel Truesdell-Lewis for the Preschool Speech and Language position. Jouel's ability to work with and engage preschool age students, staff, and parents comes highly praised along with her patience and ability to build relationships with staff, students and families.

Jouel comes to us with background experience in school-based preschool settings and she has a strong background in applications of applied behavior analysis. Jouel has a great deal of experience teaching functional communication systems to students and is very familiar with understanding and programming Augmentative Communication Devices.

The interview committee included Emily Arbour, Kristen Bartenslager, Melinda Hieber, Cheryl Martin, and Anne Nakon.

## A. Jouel Truesdell-Lewis, M.A., CCC-SLP

Providing professional speech and language services to children and adults with speech and language disorders. Over 20 years experience working with children with autism, from behavior technician to certified speech-language pathologist. I pride myself on staying on top of current research and regulations to implement best practices for all clients and facilities.



contact info redacted

### EXPERIENCE

#### **Spectrum Therapy Center, Ann Arbor — *Speech Language Pathologist***

January 2015 - PRESENT

- Comprehensive assessment and treatment of children ages 1-12 years.
- Educated patients and family members regarding diagnosis and the therapeutic process for a variety of pediatric speech-language disorders.
- Recorded detailed evaluation reports, daily notes, and plans of care in patient electronic medical records.
- Guest Lecturer for Project Outreach course through the psychology department of the University of Michigan.
- Communicated effectively with other care providers (therapists, psychologists, physicians, schools, other treatment facilities) to provide continuity of patient care.
- Collaborated closely with other healthcare providers in comprehensive multidisciplinary team assessments.
- Developed at-home speech and language resource available to all STC patients.

#### **Ann Arbor Preschool, Ann Arbor — *Speech Language Pathologist, school internship***

August 2014 - November 2014

- Responsibilities included serving on a multi-disciplinary team providing special education services for children ages 3-5 in the preschool program.
- Planned and implemented appropriate and functional treatment using research-based therapeutic techniques.
- Compiled and completed data collection, progress notes, state reporting information, and IEP paperwork.
- Collaborated with parents, teachers, paraprofessionals, and additional service providers. Provided education, modeling, and current research to parents and other professionals.
- Provided group and individual treatment in the classroom

### Licensures

ASHA Certification in  
Speech-Language Pathology ·  
Michigan License in  
Speech-Language Pathology

### Trainings

PROMPT- Introduction to  
PROMPT technique, August  
2017

PECS- June 2016

SCERTS-Fall 2013

CPR and First Aid 2019-2021

### Professional Committees

Michigan Speech Language  
Hearing Association:  
Healthcare Committee,  
2017-current

Michigan Speech Language  
Hearing Association: Exhibits  
Chair, 2020

Michigan Speech Language  
Hearing Association:  
Moderator, 2020

## **Rainbow Rehabilitation, Ypsilanti — *Speech Language Pathologist, clinical internship***

January 2014 - April 2014

- Evaluated, diagnosed, and treated adult patients with dysphagia, cognitive, speech, language, and voice disorders.
- Performed screens to prevent decline and maintain current levels of daily function.
- Presented in-service for Rainbow Rehabilitation professionals on cognitive rehabilitation.
- Facilitated “Rainbow U” classes for all Rainbow clients.
- Performed trainings in compensatory strategies to promote safety and independence for return to home/community living.
- Worked in the community with clients to support carry over of skills across environments.

## **Rainbow Rehabilitation, Ypsilanti — *Rehabilitation Assistant***

May 2010 - May 2015

- Assisted Rainbow professional staff in administering therapeutic rehabilitation programs in the home and at the treatment center.
- Provided care, support, comfort and safety to clients in a Rainbow residential home, residential facility and in their own individual residence.
- Collaborated with speech pathologists, physical and occupational therapists, doctors, nurses, and additional team members to provide patients with comprehensive care.
- Awarded “Employee of the Season” three times during employment.

## **EDUCATION**

**Eastern Michigan University, Ypsilanti, MI — *M.A. Speech and Language Pathology***

September 2011 - December 2014

**Eastern Michigan University, Ypsilanti, MI — *B.S. Speech and Language Pathology (and) Communication and Theatre Arts Comprehensive***

September 2002 - December 2010

## **Engagements**

**2015 MSHA and ASHA Poster Presentation — *The need for ABA courses in graduate speech-pathology programs.***

**February 2019 Guest Lecturer at University of Michigan — *Presentation on Preschool language development and scope of practice for a speech language pathologist.***



# DEXTER COMMUNITY SCHOOLS

Anne Nakon, Director of Special Education  
2615 Baker Road, Dexter, Michigan 48130  
(734) 424-4160 ext.6052 fax (734) 424-4169  
nakona@dexterschools.org

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To: Dexter Board of Education  
From: Anne Nakon  
Subject: Special Education Teacher Recommendation  
Date: July 1, 2019

As a result of our most recent interview process, we would like to recommend Kalli Nowitzke for the Special Education Teacher position at Mill Creek Middle School.

Kalli comes to us from the Washtenaw Intermediate School District where she has taught at High Point School and in the Young Adult Program. Kalli is an outstanding Special Education Teacher and has a great deal of experience teaching students with complex disabilities. Kalli has a strong background in behavior analysis and designing positive behavior supports for students. Kalli has a history of developing positive relationships with staff, families, and students.

The interview committee included Jami Bronson, Brett Peterson, Anne Nakon, Julia Arbour, Mollie Kalick, Trina Gale, Anna Vess, and Chris Hoelscher.

# Kalli L. Williams Nowitzke

contact info redacted

## **EDUCATION**

Dominican University

Master of Arts, May 2013

GPA: 3.78, BISK Scholarship winner

Reading Specialist, BR, July 2014

River Forest, IL

2011-2013

## **Eastern Michigan University**

Bachelor of Science, April 2009

GPA: 3.89

Teacher Certification, April 2009

Major: Special Education– Cognitive Impairments, SA Minor: Elementary Education, ZG

Minor: Elementary Education, ZG

Ypsilanti, MI

2006-2009

## **University of Michigan**

*Major: Communications (Transferable Credits)*

Ann Arbor, MI

2003-2005

## **WORK EXPERIENCE (2006-Current)**

### **Washtenaw Intermediate School District**

*Special Education Teacher – Severe Cognitive Impairments*

Ann Arbor, MI

Current

Rated as a highly effective teacher. Teach students with severe cognitive impairments, ASD and emotional impairments. Instructional Consultation Team (ICAT) Case Management Certification. Assess and evaluate students using teacher-made instructional transition task analysis assessment. Develop specific learning programs for individual learners. Implement Lucy Calkins, Balanced literacy, START, Positive Behavior Intervention, and ICAT. Collect and analyze data. Write and measure IEP goals and objectives. Keep records in Tienet. Organized Run, Rock and Roll fundraiser. Began Peer-to-Peer program with Skyline High School. Began Young Adult writing program and collaborated with 826 Michigan. Empowered students to make change through writing. Job coached multiple students to employment. Developed problem solving curriculum. Developed multiple occupational training sites for students.

### **Houghton Mifflin Harcourt**

*Temporary Examiner*

Rolling Meadows, IL

2015-2016

Implement basal and ceiling assessment for research purposes.

# **Kalli L. Williams Nowitzke**

## **Chelsea Public Schools**

*Middle School Teacher Consultant*

Chelsea, MI  
2010-2015

Rated as a highly effective teacher. Taught students with the following disabilities: Attention Deficit Disorder, Attention Deficit Hyperactivity Disorder, Specific Learning Disabilities, Autism Spectrum Disorder, Developmental Delays, and Emotional Impairments. Co-teach in all subject areas. Teach support classes in all subject areas, specifically focusing on reading and mathematics. Assess and evaluate students using the Qualitative Reading Inventory, Wilson Reading Evaluation tools, the WIAT III, Woodcock Johnson, PIAT, NWEA and MEAP tests. Trained in College Preparatory Mathematics. Develop specific learning programs for individual learners. Implement Soar to Success, Lucy Calkins, Balanced literacy, START, Positive Behavior Intervention, and Orton Gillingham. Write and measure IEP goals and objectives. Keep records in Excentera and Tienet. Volunteer after school and summer tutor for students struggling in reading and mathematics. Began a sixth grade running program. Organize field trips and community work. Began Peer-to-Peer program.

## **L'Anse Creuse Public School**

*High School Special Education English Teacher*

Macomb, MI  
2009-2010

Taught students with the following disabilities: Emotional Impairments, Learning Disabilities, Cognitive Impairments and Hearing Impairments. Created and implemented a Behavior Intervention Plan. Organized field trips, community work, and after school activities. Tutored homebound student. Wrote and measured IEP goals and objectives. Volunteer cross-country coach. Designed curriculum. Member of the School Improvement Committee and the Adopt-A-Struggler program. Kept records in the Tienet IEP database system. Completed the Reading Apprenticeship workshop. Co-taught in a ninth grade English classroom. Implemented Words Their Way, Kelly Gallagher, and Guided Reading.

## **Washtenaw Public Schools and ISD**

*Substitute Teacher and Teacher Assistant Substitute*

Ann Arbor, MI

Planned and taught lessons in all disciplines. Assisted with adult transitional services. Assisted students with public transportation and everyday life skills such as grocery shopping, cooking, and managing money.

## **Holiday Camp**

*Summer Camp Counselor*

Monroe, MI

Mentored and taught students ages five to twenty-one with Cognitive Impairments and Autism Spectrum Disorder.

# **Kalli L. Williams Nowitzke**

## **STUDENT TEACHING (2008-2009)**

### **Eberwhite Elementary**

*Cognitive Impairment Classroom for Grades 3-5*

Ann Arbor, MI

Duties include leading IEP meetings, organizing a reading program, using positive behavior support and reward system, and implementing ABC behavior analysis in the classroom. Taught students with the following impairments: Autism Spectrum Disorder, Learning Disabilities, Physical and Other Health Impairments, and Cognitive Impairments.

### **Houghton Elementary**

*Extended Day Option Kindergarten*

Saline, MI

Lead parent-teacher conferences, taught guided reading, centers, Everyday Math, ZooPhonics, Handwriting without Tears, Orton-Gillingham, and Lucy Calkins lessons, and applied the Four Blocks Literacy Model. Taught students with the following impairments: Down syndrome, Cognitive Impairments, Learning Disabilities, and Speech and language Disorders.

## **PUBLISHED ARTICLE**

Williams, Kalli. "Paul Sanchez Has Not Let Dyslexia Define Him." Outlook: LDA of Michigan, Fall 2007.

## **REFERENCES**

(redacted)



DEXTER HIGH SCHOOL  
2200 N. PARKER RD.  
Dexter, MI 48130  
(734) 424-4240  
email: moranw@dexterschools.org  
email: wallsk@dexterschools.org  
email: koenigk@dexterschools.org

**William Moran**  
Principal  
**Karen Walls**  
Assistant Principal  
**Ken Koenig**  
Assistant Principal

June 24, 2019

Dear Mr. Wendorf:

Ms. Karen Reeves-Wagner was interviewed by a committee of staff from Dexter High School for a counseling position that is available because of a retirement. By unanimous consent the committee chose Ms. Karen Reeves-Wagner as the new guidance counselor. Her references have been checked and support their decision. Ms. Reeves-Wagner has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

*William C. Moran*

William C. Moran  
Principal  
Dexter High School

# KAREN REEVES - WAGNER

## OBJECTIVE

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To obtain position in guiding students in a manner which is uplifting, healthy, and positive.

## EXPERIENCE

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2018- current      Monroe County Community College      Monroe, MI  
*College Admissions/Advisor*

- Discuss learning, psychopathology of everyday life, and occupational options of advancement.
- Advise future and current students on higher education and career development.
- Guide students through selection of higher education programs based on accreditation and transferability.
- Proficient in use of Education Information Systems such as eSchool, Colleague, Word, Excel, PowerPoint, and Outlook
- Knowledge of reporting process and work instruction preparations
- Skilled in providing excellent customer service, good interpersonal, and communication skills

2017- current      Ida Middle School      Ida, MI  
*7<sup>th</sup> Grade Girls Volleyball Coach*

- Developing the young athlete in the area of volleyball.
- Organized and managed practices, uniforms, and tournaments.
- Responsible for security and equipment of facility.

2015- current      Ida Public Schools      Ida, MI  
*High School Guidance Counselor*

- Provide guidance to adults, students and staff in addressing behavioral, social and academic issues from a mental health perspective.
- Organize and advise according to Education Development Plan (EDP)
- Guidance for college and career goals. Advise and approval in selection of course in dual enrollment setting.
- Help to ensure the school is a welcoming, healthy environment for all who are in need of assistance with academic and life skills.
- Provide group lessons, making students aware of coping strategies to

prevent problems such as bullying. Discuss things like boundaries, teamwork, conflict resolution, occupational choices and goal setting.

- Meet individually with students who need to address challenges they may face either at school or at home to help with their self-awareness, goal setting, or decision-making processes.
- Presentations on financial aid, dual enrollment, and introduction of new concepts for high school changes.
- Initiate 504 plans, with appropriate diagnosis under disabilities act and keeps record of needed reevaluations.
- Strong computer skills in Word, Excel, PowerPoint, and Outlook
- Knowledge and use of reporting process for safety and mental health.
- Skilled in providing excellent customer service, good interpersonal, and communication skills

2007-2015            Mason Central Elementary School            Erie, MI

*Elementary School Counselor*

- See above description as skills were similar in nature with a younger audience.

2005-2007            Central Texas College            Fort Polk, LA

*Life Span Psychology Instructor*

- Presentation, discussion, and assessment of Life Span of human psychology

2004-2006            AECOM Government Services INC.            Fort Polk, LA

*Army Continuing Education Services Counselor/Instructor*

- Discuss learning, psychopathology of everyday life, and occupational options of advancement.
- Advise active duty soldiers, family members, and veterans on higher education and career development
- Provide group briefings and individual counseling to Fort Polk, local, deployed, and remote Soldiers and liaison to remote Soldiers for continuing education
- Guide Soldiers through selection of higher education programs based on accreditation, transferability, non-traditional credit, SOC, and AARTS
- Proficient in use of Education Information Systems such as eArmyU, GoArmyEd, and Strong computer skills in Word, Excel, PowerPoint, and Outlook
- Knowledge of reporting process and work instruction preparations
- Skilled in providing excellent customer service, good interpersonal, and communication skills

2003–2004 Pickering High School Leesville, LA  
*Business Teacher (7-12)*

- Provided guidance of life, relationships, or occupational choice to students in need.
- Managed and organized entire school yearbook by networking with local businesses for advertisements.
- Provided publicity and marketing for sales of yearbook
- Responsible for computer lab security
- Administrator for student's computer access in Word and PowerPoint

2000–2001 Earlham College Richmond, IN  
*Assistant Volleyball Coach*

- Provided guidance of life, relationships, or occupational choice to students in need.
- Responsible for security and equipment of facility
- Recruiter for prospective students for college and volleyball team
- Organized and managed practices, uniforms, and tournaments
- Co-founder of Fellowship of Christian Athletes (FCA)

1995-current Masterpiece Massage Dundee, MI  
*Business Owner/Massage Therapist*

- Managing own business in the health aspects of massage therapy.
- Educating the consumer on health benefits of massage.
- Servicing the customer by muscle manipulation to a healthier lifestyle.

## EDUCATION

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2002–2005 Northwestern State University Natchitoches, LA  
■ M.Ed., School Counseling.

1996-1997 Siena Heights University Adrian, MI  
■ B.A. General Studies Minor Psychology

1995-1996 Monroe County Community College Monroe, MI  
■ A.S. General Studies

1995 Health Enrichment Center Lapeer, MI  
■ Diploma as Massage Practitioner



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email: koenigk@dexterschools.org

**William Moran**  
Principal  
**Karen Walls**  
Assistant Principal  
**Ken Koenig**  
Assistant Principal

June 27, 2019

Dear Mr. Wendorf:

Mr. Robert Dubay was interviewed by a committee of staff from Dexter High School for a social studies position that is available because of a teacher leaving for another job. By unanimous consent the committee chose Mr. Robert Dubay as the new social studies teacher. His references have been checked and support their decision. Mr. Dubay has been contacted and looks forward to being a part of Dexter High School.

Professionally yours,

*William C. Moran*

William C. Moran  
Principal  
Dexter High School

Robert T. Dubay  
(contact info redacted)

**Objective:** To teach, coordinate, facilitate, and operate High School Social Studies courses with an unmatched enthusiasm in the classroom.

**Education:** B.S. Degree in Social Studies Teaching ▪ Cum Laude, Eastern Michigan University, 2011.

**Qualifications:**

- Proficient in History, Geography, Government, and Economics.
- Effective in communicating and facilitating information in the classroom.
- Unique in developing lessons based on student interest and creativity.
- Well-versed in web based technologies including Smart Boards and laptops.
- Experienced in tutoring, coaching, and teaching students at the secondary level.

**Teaching and Tutoring Experience:**

**Edustaff- Brighton and Dexter, MI Aug. 2016-Current**

- Currently working a long term job teaching World History and Economics (Mar.-Jun. 2019)
- Worked a long term sub job at Scranton Middle School. 7th Grade History (Jan-Feb. 2019)
- Worked as a utility teacher and taught in a variety of classrooms over the course of the year.
- Placed into classrooms to assist and advise students with special needs.

**Huntington Learning Center-Canton, MI Aug. 1016-Jun. 2017**

- Worked as the Assistant Director. The job required the scheduling of students, coordination of online responsibilities, communication with parents, and management of daily paperwork/ tasks.
- As a tutor, assisted several student athletes with their homework, time management, study skills, and test preparations.
- Tutored students from a wide range of cultural, economic, and educational backgrounds.

**Pinckney High School- Pinckney, MI Aug. 2013-Jun. 2015 (Full-Time)**

- Crafted lessons within Pinckney's New Tech High program. This is a project based learning program.
- Taught World History, Government, and Global Issues. Each classes had hybrid-style lessons and projects that intertwined with the Michigan's curriculum.
- Developed writing assignments which allowed students to critically analyze a wide variety of current and historical conflicts.

**Pinckney High School▪ Pinckney, MI Apr. 2013-Jun. 2013 (Long Term)**

- Lessons and activities were rooted in hybrid-style of teaching. This required a blend of technology and verbal lecture. Use of Smart Boards and laptops was essential to the overall goals of the classroom.
- Students worked in groups to produce effective projects that revolved around the end of World War II and the rise of the Cold War.
- Designed written essay exams that challenged students to think critically and apply mature writing skills.

**Pinckney High School▪ Pinckney, MI Sept. 2012-Oct. 2012 (Long Term)**

- Adopted lesson plans, tests, and rules established by the primary teacher. These included 4 sections of World History and one of Sociology.
- Taught one section of Sociology. Mixed the work of the text with current social norms and issues. Held open forum discussions throughout the class.
- Designed a few lessons to coincide with the primary teacher's lessons. These lessons incorporated innovation, teamwork, and Internet skills.

**Pathfinder Middle School▪ Pinckney, MI Jan. 2012-June. 2012 (Long Term)**

- Implemented my own lesson plans and assessments for the 8<sup>th</sup> Grade U.S. History course. The six month job allowed me to operate my own room. This led to valuable time for classroom management
- Blended traditional forms of teaching with technology based assignments to assist students in their research and understanding of U.S. History.
- Modified tests and assignments for students with special needs.
- Held impactful discussions with parents on a daily basis via email or phone conversation.
- Developed an easy access Web blog to chronicle all of the classroom assignments, rules, expectations, Powerpoints, notes, and other vital classroom information.

-Completed a second long term stint as an 8th Grade Social Studies Teacher. (2016)

**Pathfinder Middle School▪ Pinckney, MI Jan. 2011-Apr.2011 (Student Teaching)**

- Developed effective and engaging lesson plans which followed the structure of the Michigan Standards and Benchmarks.
- Introduced a variety of activities to students to assist them with their understanding of Ancient China.
- Collaborated with students using online technologies. Google docs, Smart Board, and Keynotes were the crucial elements to a successful semester.
- Connected with students on a personal level as we talked about experiences outside of the classroom such as sports, music, movies, and literature.

**Clague Middle School▪ Ann Arbor, MI Jan. 2010-Apr. 2010 (Pre-Student Teaching)**

- Designed smaller scaled lessons that incorporated and promoted teamwork amongst all students in the classroom.
- Worked with a diverse and multicultural classroom. Clague Middle School has 56 representative countries within the school.

**Pinckney Community Schools/PESG ▪ Mar. 2010-Jun. 2016 (Substitute Teaching)**

### **Pinckney Community Schools/PESG ▪ Mar. 2010-Jun. 2016 (Substitute Teaching)**

- Adapted and deployed lesson plans left by primary teachers. Lesson plans varied at all educational levels. Instructed students in an outgoing and vibrant manner.
- Tutored and assisted students who needed help with the work that was given to them by their primary teacher.
- Obeyed and adhered to the behavior policies of the school districts with regards to students acting inappropriately.
- Left detailed and thoughtful summaries as feedback for primary teachers, which they could read upon their return.
- Worked with and supported students on numerous occasions within the special education department, specifically at Pinckney High School.

### **Community Involvement and Coaching Experience**

- Quiz Bowl coach and director for 2014-15.
- Created and organized Pinckney High School's Film Club.
- Local Access Sports Broadcaster (PSTN) Sept. 2006-2016 ▪ Volunteer
- Head Freshmen Football Coach (Pinckney High School) Aug. 2012- 2015
- Assistant JV Football Coach (Pinckney High School) Aug. 2011-Oct. 2011
- Assistant Track and Field Coach (Pinckney High School) Mar. 2014-Jun 2015.

### **References:**

(redacted)



# ANCHOR ELEMENTARY SCHOOL

Craig McCalla, Principal

7480 Dan Hoey Road, Dexter, Michigan 48130

(734) 424-4120 fax (734) 424-4129

mccallac@dexterschools.org

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July 1, 2019

To Board of Education:

I would like to recommend Ann Rossman for the 1.0 Anchor and Mill Creek Spanish position. At the end of June we interviewed multiple candidates and Ann quickly rose to the top. In Ann's formal interview was Jami Bronson, Bret Pedersen, Macy Selecman, and myself. After the formal interview Ann also presented a brief lesson to a group of Mill Creek students. Ann did a wonderful job and showed her skills as an educator. Ann has previously taught Spanish and world languages to both elementary and middle school students. Her references speak highly of her teaching and her ability to connect with students. Ann holds a Master's level teacher certificate in Spanish (K-8 FF) and Elementary Education (K-5 Self CC) from Wayne State University. Ann also did a study abroad at the University of Costa Rica, San Jose. We are excited to have Ann as a new member of the Anchor and Mill Creek staff.

*Craig McCalla*

Craig McCalla

Anchor Principal

(734) 424-4120 ext. 2001

mccallac@dexterschools.org

# Ann Rossman

Elementary & Middle School Spanish Teacher

contact info redacted

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## ABOUT ME

Compassionate educator who is enthusiastic about the academic and personal growth of each student ~ Self-starter who thrives with creative freedom ~ Versatile and easily adapts lessons to a diverse group of learning styles and abilities ~ Committed to professional relationships with staff, administrators, and parents ~ Dedicated to child-centered learning ~ Fascinated by exploring diversity and open-mindedness towards culture, traditions, and language ~ Passionate about guiding children to see themselves as a valuable and meaningful part of a whole.

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## EXPERIENCE & ACCOMPLISHMENTS IN EDUCATION

### **Middle School Spanish Teacher ~ Novi Community Schools ~ Novi & Walled Lake MI**

#### **2016-present**

- Create all curriculum and materials to teach Spanish to grades 6, 7, & 8
- Use Google Classroom and G Suite to communicate with students in and outside of the classroom
- Rated highly qualified

### **World Language Teacher ~ Novi Community Schools ~ Novi MI**

#### **2013-2016**

- Instructed fifth and sixth grade students in Spanish, French, German, Japanese, and Mandarin Chinese languages
- Used project-based learning and technology to spark interest in diversity and multicultural appreciation
- Tenured and rated highly qualified

### **Elementary Spanish Teacher ~ Pinckney Community Schools ~ Pinckney MI**

#### **2007-2013**

- Taught Spanish to grades pre-Kindergarten through six
- Developed curriculum to meet the academic needs and learning preferences of all students
- Created all materials to supplement curriculum
- Encouraged real-world interaction with the Spanish language, including intercultural exchange trips with students and teachers from Santa Cruz, Guatemala
- Tenured and rated highly qualified

## ADDITIONAL EXPERIENCE

### **Yoga and Pilates Instructor ~ Yoga Center for Healthy Living~ Brighton MI**

#### **2007-present**

- Teach yoga classes to adults, teenagers, and children
- Created the children and child/parent yoga programs, including Yoga Kindness Camp

**Owner and Yoga Instructor ~ Yoga Pinckney ~ Pinckney MI**

**2012-2015**

- Taught all yoga classes to adults, teenagers, and children
- Managed scheduling, marketing, communication, and social media for studio

**EDUCATION**

**Master's Level Teacher Certification ~ Wayne State University ~ Detroit MI**

**2005-2007**

- Professional Certifications: Spanish (K-8 FF), Elementary Education (K-5 Self CC)

**Bachelor's Degree ~ Kalamazoo College ~ Kalamazoo MI**

**1998-2002**

- Major: Economics and Business
- Minor: Spanish Language and Literature
- Study Abroad: University of Costa Rica, San José ~ Sustainable Development of Central America

**STRENGTHS & SKILLS**

- Technologically Proficient with Mac, Google Apps, & Microsoft Office Suite
- Attentive and Patient Communication
- Creative Lesson Planning
- Cooperative Learning
- Project-Based Learning
- Total Physical Response (TPR)
- Multiple Intelligences (MI)
- Social Justice & Seven Habits

**From:** Stacey Plott <[plotts@dexterschools.org](mailto:plotts@dexterschools.org)>

**Date:** July 12, 2019 at 11:53:56 AM EST

**To:** Barb Santo <[santob@dexterschools.org](mailto:santob@dexterschools.org)>

**Cc:** Ryan Bruder <[bruderr@dexterschools.org](mailto:bruderr@dexterschools.org)>

**Subject: Plott- Resignation**

Hi Barb,

The purpose of this email is to let you know I will not be continuing employment with DCS this upcoming school year. It was a very hard decision, and I am very thankful for my time at Bates/Beacon.

Please let me know if you have any questions, and any other steps I may need to take.

All the best,  
Stacey Plott

TO: Board of Education  
FROM: Sharon Raschke, CFO  
DATE: July 1, 2019  
RE: **Business Meeting 2019-20**

**I. Motions referenced in Board Policy #0154**

Board policy #0154 requires that at the business meeting, the Board of Education shall designate persons authorized to act on its behalf in several areas. Each item included contains recommendations for appropriate responsible designees. These recommendations are in line with the operational design of the district. I will assure that the signatures are on record at the appropriate institutions.

**Policy # 0154, A. Depositories for school funds (M.C.L.A. 380.1221)**

- Chelsea State Bank
- Flagstar Bank
- Michigan Liquid Asset Fund Plus (MILAF+)
- Old National Bank
- TCF Bank

I recommend that these institutions be the depositories of record for the Dexter Community School District. In addition, investments will be made with institutions in accordance with Board policy and state law.

**Policy # 0154, B. Persons authorized to sign checks, contracts, agreements, and purchase orders**

**1. Checks for Accounts Payable account funded by:**

- General Fund
- Debt Retirement
- Capital Projects (Checking for bond money)
- Community Services
- Student/School Activities (Formerly Internal/Agency)
- Food & Nutrition

I recommend the signatories for the Accounts Payable account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

**2. Checks for Internal (Agency) account** (will be renamed Student/School Activities account)

I recommend the signatories for the Internal Agency account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

**3. Checks for Payroll account**

I recommend the signatories for the Payroll account be any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer. These signatures may be printed by stamp, machine or hand signed.

**4. Wires and Transfers**

I recommend that any two of the Board President, Board Treasurer, Superintendent and/or the Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments.

**5. Contracts, agreements, and purchase orders**

**a. Contracts, agreements, and purchase orders**

I recommend that the Superintendent, the Executive Director of Human Resources, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business.

**b. Promissory notes**

I recommend that the Board President and Treasurer be authorized to sign promissory notes.

**Policy # 0154, D. Persons authorized to use the safe deposit box**

I recommend that the Dexter Community School District rent a safety deposit box, if needed, at Chelsea State Bank. I also recommend that the Superintendent and the Chief Financial Officer have access to the safety deposit box.

**Policy # 0154, E. Fee charged to individuals who request notice of Board meetings (M.C.L.A. 15.266)**

Upon the written request of an individual, organization, firm, or corporation, and upon the requesting party's payment of a yearly fee of not more than the reasonable estimated cost for printing and postage of such notices, a public body shall send to the requesting party by first class mail a copy of any notice required to be posted pursuant to sections 5(2) to (5).

The Board of Education is required to establish this fee annually. Notices for regular board meetings, special board meetings, all committee meetings, and any changes to meetings are required to be posted.

I recommend that the Dexter Community School District set the yearly fee charged to individuals who request notice of Board meetings at \$50.

**Policy # 0154, F. Designate an administrator/director to assume specified responsibilities of the Treasurer and/or of the Secretary**

I recommend that the Chief Financial Officer be designated to assume specified responsibilities of the Treasurer.

I recommend that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary.

**Policy # 0154, G. Designate the Electronic Transfer Officer (ETO) (Policy [6144](#))**

I recommend that the Electronic Transfer Officer (ETO) for the Dexter Community School District be the Chief Financial Officer. The ETO may enter into an Automated Clearing House (ACH) arrangement for the district.

**II. Designation of Law Firms**

Board policy #0172 requires that at the business meeting, that the Board of Education shall designate a law firm or firms to represent the School District or Board in actions brought for or against the School District and to render other legal service for the welfare of the School District.

We have used the firm of Miller, Canfield, Paddock & Stone, PLC and for general school law, bonding issues, and property matters. In addition, we use Thrun Law Firm, PC for general school law and special education matters. We also use Eric Delaporte Law, PLLC and Lusk Albertson, PLC for general school law.

I recommend that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm PC, Delaporte Law, PLLC, and Lusk Albertson, PLC be named as the legal firms of record for the Dexter Community School District.

**III. Designation of Investment Officer**

Board policy #6144 requires that the Board of Education establish an Investment Officer to oversee the day-to-day management of School District investments.

I recommend that the Chief Financial Officer be designated the investment officer for the Dexter Community School District.

**IV. Designation of Publication of Record**

Various policies and state law require the district designate a newspaper of general circulation to publish its legal notices.

I recommend that The Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record.

TO: Board of Education  
FROM: Sharon Raschke, CFO  
DATE: July 1, 2019  
RE: **District Memberships 2019-20**

Dexter Community Schools maintains memberships to provide particular services. I recommend that the following memberships be approved and/or renewed:

**Michigan Association of School Boards:** The organization provides in-services and information to assist school board members and school board activities.

**Annual cost: \$6,194**

**Michigan School Board Legal Trust Fund:** This fund is set aside to assist and protect legal actions or activities affecting school districts.

**Annual cost: \$292**

# DECLARATION OF COMMITMENT BOARD OF EDUCATION DEXTER COMMUNITY SCHOOLS

We, the members of the Dexter Community Schools Board of Education, each January commit ourselves collectively and individually to do the following:

- A. We will devote time, thought, and study to our duties and responsibilities as Board members.
- B. We will build and maintain good relationships with each other and with the Superintendent.
- C. We will emphasize planning, policy-making, and public relations, leaving management to the Superintendent.
- D. We will prepare ourselves well for each Board meeting; keep our comments concise, organized, and clear; and listen carefully to others who have the floor.
- E. We will vote our individual convictions and avoid factionalism.
- F. We will individually refrain from deliberations and decisions on matters in which we have a vested interest or a conflict of interest.
- G. We will respect all confidential information received and refrain from disclosing opinions expressed in confidence by each other and the Superintendent.
- H. We will listen courteously to citizens, refer those with personal requests and criticisms to the Superintendent, and keep the Superintendent apprised of community concerns.
- I. We will set clear goals for the Superintendent, support him/her, and help him/her to be as effective as possible.
- J. We will belong to organizations for Board members and be active in these associations.
- K. We will establish goals for our school district and make the community aware of these goals.
- L. We will abide by the *Code of Ethical Relationships for Board of Education Members and Educational Administrators* provided by the Michigan Association of School Boards (MASB).

If one (1) of us thinks another has violated any provision of this agreement, s/he will talk with the other in an attempt to resolve the issue. If the attempt fails s/he will bring the matter to the attention of the entire Board. If any grievances arise, we will deal with them at the earliest opportunity.

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_



**DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
CONFLICT OF INTEREST DECLARATION**

I have read and do understand the Dexter Community Schools Policy and Procedures on Conflict of Interest and agree to abide by them.

Name \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_

Please list below business relationships with DCS which contain real or potential conflicts of interest. (If none, please specify "NONE").

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Please list the names of any close relatives who are employed by the Dexter Schools.

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## Dexter Community Schools Board of Education

### 0144.3 Conflict of Interest

Board members shall perform their official duties in a manner free from conflict of interest. To this end:

- A. No Board member shall use his/her position as a Board member to benefit either himself/herself or any other individual or agency apart from the total interest of the School District.
- B. When a member of the Board determines that the possibility of a personal interest conflict exists, s/he should, prior to the matter being considered, disclose his/her interest (such disclosure shall become a matter of record in the minutes of the Board), and thereafter shall abstain from participation in both the discussion of the matter and the vote thereon.
- C. A member of the Board is presumed to have a conflict of interest if the member or his/her family member has a financial interest, or a competing financial interest, in the contract or other financial transaction or is an employee of the School District.

Having a child in the District does not alone constitute a conflict of interest or financial interest in a contract or other financial transaction of the School District.

"Family member" means a person's spouse or spouse's sibling or child; a person's sibling or sibling's spouse or child; a person's child or child's spouse; or a person's parent or parent's spouse, and includes these relationships as created by adoption or marriage.

- 1. A Board member is not considered to have a financial interest in any of the following instances:
  - a. A contract or other financial transaction between the School District and any of the following:
    - 1) A corporation in which the individual is a stockholder owning 1% or less of the total stock outstanding in any class if the stock is not listed on a stock exchange or owning stock that has a present market value of \$25,000.00 or less if the stock is listed on a stock exchange.
    - 2) A corporation in which a trust, if the individual is a beneficiary under the trust, owns 1% or less of the total stock outstanding in any class if the stock is not listed on a stock exchange or owns stock that has a present market value of \$25,000.00 or less if the stock is listed on a stock exchange.
    - 3) A professional limited liability company organized pursuant to the Michigan limited liability company act, if the individual is an employee but not a member of the company.
  - b. A contract or other financial transaction between the School District and any of the following:
    - 1) A corporation in which the individual is not a director, officer, or employee.
    - 2) A firm, partnership, or other unincorporated association, in which the individual is not a partner, member, or employee.
    - 3) A corporation or firm that has an indebtedness owed to the individual.
  - c. A contract between the School District and the intermediate school district.
  - d. A contract awarded to the lowest qualified bidder, upon receipt of sealed bids pursuant to a published notice for bids if the notice does not bar, except as authorized by law, any qualified person, firm, corporation, or trust from bidding. This does not apply to any amendments or renegotiations of a contract or to additional payments under the contract that were not authorized by the contract at the time of award.

*(continues)*

**Dexter Community Schools Board of Education  
Bylaw 0144.3 Conflict of Interest**

2. If the financial interest pertains to a proposed contract with the District, the following requirements must be met:
  - a. The Board member shall disclose the financial interest in the contract to the Board with such disclosure made a part of the official Board minutes. If his/her direct financial interest amounts to \$250 or more or five percent (5%) or more of the contract cost to the District, the Board member shall make the disclosure in one of two (2) ways:
    - 1) In writing, to the Board president (or if the member is the Board president, to the Board secretary) at least seven (7) days prior to the meeting at which the vote on the contract will be taken. The disclosure shall be made public in the same manner as the Board's notices of its public meetings. (See Bylaw 0165.)
    - 2) By announcement at a meeting at least seven (7) days prior to the meeting at which a vote on the contract is to be taken. The Board member must use this method of disclosure if his/her financial interest amounts to \$5000 or more.
  - b. Any contract in which there is a conflict of interest as defined by this bylaw and the related statute (M.C.L. 380.1203) must be approved by a majority vote of the full Board without the vote of any Board member with a financial interest.

However, if a majority of the members of the Board are required to abstain from voting on a contract or other financial transaction due to a financial interest, then for the purposes of that contract or other financial transaction, the members who are not required to abstain constitute a quorum of the board and only a majority of those members eligible to vote is required for approval of the contract or financial transaction.
  - c. The official minutes of the Board disclose the name of each party involved in the contract, the nature of the financial interest, and the terms of the contract including the duration, financial consideration between the parties, facilities or services of the District included in the contract, and the nature and degree of assignment of District staff needed to fulfill the contract.
  - d. A Board member with a conflict of interest in a contract may not participate in discussion of nor vote on the contract.
- D. Board members shall not solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts involved with Federal grant funds.
- E. A Board member may be appointed to serve as a volunteer coach or supervisor of a student extra-curricular activity if all of the following conditions are present:
  1. The Board member receives no compensation for service as a volunteer coach or supervisor;
  2. The Board member abstains from voting on issues before the Board concerning the program during The period of time s/he serves as a volunteer coach or supervisor;
  3. There is no other qualified applicant available to fill a vacant position; and
  4. The appointing authority has received the results of a criminal history check and criminal records check from the Michigan State Police or the Federal Bureau of Investigation for the Board member.

*M.C.L. 15.183, 15.323, 380.1203*

See also, Policy [6420](#), Conflict of Interest - Legal Counsel, Advisors, or Consultants.

Revised 5/20/13

Revised 8/26/13

Revised 1/20/14

Revised 12/3/15



3260 EAGLE PARK DRIVE NE, SUITE 121  
GRAND RAPIDS, MI 49525-4569  
PHONE: (616) 588-7700  
FAX: (616) 588-7710

GORDON W. VANWIENEN, JR.  
MARTHA J. MARCERO  
LISA L. SWEM  
JEFFREY J. SOLES  
ROY H. HENLEY  
ROBERT G. HUBER

MICHAEL D. GRESENS  
CHRISTOPHER J. IAMARINO  
RAYMOND M. DAVIS  
MICHELE R. EADDY  
KIRK C. HERALD  
MARGARET M. HACKETT

MATTHEW F. HISER  
KARI K. SHAY  
ROBERT A. DIETZEL  
KATHERINE WOLF BROADDUS  
DANIEL R. MARTIN  
JENNIFER K. STARLIN

TIMOTHY T. GARDNER, JR.  
RYAN J. NICHOLSON  
FREDRIC G. HEIDEMANN  
PHILIP G. CLARK  
PIOTR M. MATUSIAK  
CRISTINA T. PATZELT

JESSICA E. BAKER  
KATERINA M. VUJEA  
BRENNAN M. ACKERMAN

MEG HACKETT  
(616) 588-7701  
mhackett@thrunlaw.com

May 22, 2019

MEMORANDUM

*Sent via Electronic Mail*

TO:

Board of Education  
Washtenaw Intermediate School District  
c/o Dr. Scott Menzel, Superintendent  
1819 S. Wagner Road  
P.O. Box 1406  
Ann Arbor, MI 48106-1406  
[smenzel@washtenawisd.org](mailto:smenzel@washtenawisd.org)

Board of Education  
Ann Arbor Public Schools  
c/o Dr. Jeanice Swift, Superintendent  
2555 S. State St.  
Ann Arbor, MI 48104-6145  
[swift@a2schools.org](mailto:swift@a2schools.org)

Board of Education  
Chelsea School District  
c/o Dr. Julie Helber, Superintendent  
500 Washington Street  
Chelsea, MI 48118-1199  
[jhelber@chelsea.k12.mi.us](mailto:jhelber@chelsea.k12.mi.us)

Board of Education  
Dexter Community Schools  
c/o Christopher Timmis, Superintendent  
7714 Ann Arbor Street  
Dexter, MI 48130-1322  
[timmis@dexterschools.org](mailto:timmis@dexterschools.org)

Board of Education  
Lincoln Consolidated School District  
c/o Sean R. McNatt, Superintendent  
8970 Whittaker Road  
Ypsilanti, MI 48197-9440  
[mcnatts@lincolnk12.org](mailto:mcnatts@lincolnk12.org)

Board of Education  
Manchester Community Schools  
c/o Nick Steinmetz, Superintendent  
410 City Road  
Manchester, MI 48158-9589  
[nsteinmetz@mcs.k12.mi.us](mailto:nsteinmetz@mcs.k12.mi.us)

Board of Education  
Milan Area Schools  
c/o Bryan Girbach, Superintendent  
100 Big Red Drive  
Milan, MI 48160-1582  
[girbachb@milanareaschools.org](mailto:girbachb@milanareaschools.org)

Board of Education  
Saline Area Schools  
c/o Scot Graden, Superintendent  
7265 N. Ann Arbor Street  
Saline, MI 48176-1034  
[gradens@salineschools.org](mailto:gradens@salineschools.org)



Re: Proposed WEOC/Van Buren Agreement  
May 22, 2019  
Page 2 of 6

Board of Education  
Whitmore Lake Public Schools  
c/o Tom DeKeyser, Superintendent  
8845 Main Street  
Whitmore Lake, MI 48189-9597  
[tom.dekeyser@wlps.net](mailto:tom.dekeyser@wlps.net)

Board of Education  
Ypsilanti Community Schools  
c/o Alena Zachery-Ross, Superintendent  
1885 Packard Road  
Ypsilanti, MI 48197-1846  
[azacheryross@yoschools.us](mailto:azacheryross@yoschools.us)

Board of Education  
Van Buren Public Schools  
c/o Peter Kudlak, Superintendent  
555 W. Columbia Avenue  
Belleville, MI 48111-3999  
[superintendent@vanburenschools.net](mailto:superintendent@vanburenschools.net)

FROM: Thrun Law Firm, P.C. – Meg Hackett

DATE: May 22, 2019

RE: Common Representation – Conflict of Interests Waiver/Consent  
Cooperative Education Agreement Between W.E.O.C. and Van Buren  
Public Schools

---

Ladies and Gentlemen:

Van Buren Public Schools has expressed interest in entering into a cooperative education agreement with the Washtenaw Educational Options Consortium (“WEOC” or the “Consortium”) to permit students enrolled in Van Buren Public Schools to participate in WEOC’s Early College Alliance (“ECA”) program operated on the campus of Eastern Michigan University (“EMU”). WEOC’s Executive Director, David G. Dugger, has advised that EMU is receptive to this proposal. Because Van Buren Public Schools and all members of the Consortium, other than Ann Arbor Public Schools, are retainer clients of this firm, and because this firm may on occasion represent Ann Arbor Public Schools in a non-retainer capacity, our ability to represent Van Buren Public Schools, WEOC and Ann Arbor Public Schools in memorializing a cooperative education agreement to permit participation by Van Buren Public School students in the ECA requires consideration of Rule 1.7 of the Michigan Rules of Professional Conduct (MRPC) regarding conflicts of interest.



Re: Proposed WEOC/Van Buren Agreement

May 22, 2019

Page 3 of 6

Under MRPC 1.7, common representation of clients is permissible where: (1) the lawyer reasonably believes the representation of each party will not adversely affect the relationship with the other client; (2) the lawyer reasonably believes the representation of each party will not be adversely affected by the lawyer's responsibilities to the other parties; and (3) all parties have consented after consultation that included an explanation of the implications of the common representation and the advantages and risks involved.

This firm has concluded that neither our *representation* of Van Buren Public Schools, WEOC and its participating public school districts, including Washtenaw Intermediate School District (Washtenaw ISD) as Fiscal Agent, nor our *relationships* with Van Buren Public Schools, WEOC and its participating public school districts, including Washtenaw ISD as Fiscal Agent, would be adversely affected by common representation with regard to this engagement. We also have concluded that no conflict presently exists. It is our understanding that you agree.

However, the Rules of Professional Conduct prohibit us from providing common representation to Van Buren Public Schools, WEOC and the Consortium's participating public school districts, including Washtenaw ISD as Fiscal Agent, without the waiver and consent of each respective board of education. In order to obtain such waiver and consent, especially in advance of any actual conflict, the Rules of Professional Conduct require that you be informed, and consider the implications, advantages and risks of common representation.

The *implication* is that future circumstances could arise in which the interests of Van Buren Public Schools, WEOC and the Consortium's participating public school districts, including Washtenaw ISD as Fiscal Agent, represented by our lawyers, would be adverse to the other. As a consortium, an ISD and constituent school districts, you are involved in countless governmental functions. We are active in the representation of consortiums, ISDs and local school districts. There is no doubt that a conflict situation could arise in the future.

The *advantage* of the consent and waiver is that it would allow our firm to continue with the representation of Van Buren Public Schools, the participating public school districts which serve on WEOC's Joint Steering Committee, and Washtenaw ISD as Fiscal Agent of WEOC, in this and a variety of matters. This preserves your choice of counsel, in this matter, which both you and we deem important.

The principal *risk* in a future conflict is that, in this or other previous representations of you, we may have obtained confidential or protected information, which could be of use to an adversary. Of course, under no circumstances would we actually disclose or use such confidential information against you; nor would we interpret your consent here to common representation and waiver as an agreement to waive any rights of confidentiality of the attorney-client privilege.

We understand each of you -- as representatives of WEOC, its participating public school districts and Washtenaw ISD as Fiscal Agent, respectively -- to have preliminarily indicated that



Re: Proposed WEOC/Van Buren Agreement  
May 22, 2019  
Page 4 of 6

you have no objection to our representation of the others, now or in the future, regarding the above-described matters, and that you still wish to engage our legal services in this regard. You should also understand, and we again advise, that you have the right to seek independent legal counsel about this consent and waiver.

By signing this Memorandum, the undersigned signatories: (a) affirm each board's respective understanding of this Memorandum; (b) affirm each board's respective waiver of the conflict of interests, or potential conflict of interests, which might exist now or in the future, and affirm each board's respective consent to our representation; and (c) affirm their respective authorities to execute this waiver and consent on behalf of each respective board of education. This waiver and consent is a requirement of the Rules of Professional Conduct. We are relying upon this waiver and consent by each respective board of education as a condition to accepting and continuing the engagement.

Please do not hesitate to contact me with any questions or concerns regarding this waiver and consent. Thank you.

Understood and agreed to by:

WASHTENAW INTERMEDIATE SCHOOL DISTRICT  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,

Its: \_\_\_\_\_

ANN ARBOR PUBLIC SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,

Its: \_\_\_\_\_

CHELSEA SCHOOL DISTRICT  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,

Its: \_\_\_\_\_



Re: Proposed WEOC/Van Buren Agreement  
May 22, 2019  
Page 5 of 6

DEXTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_

LINCOLN CONSOLIDATED SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_

MANCHESTER COMMUNITY SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_

MILAN AREA SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_

SALINE AREA SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_

VAN BUREN PUBLIC SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,  
Its: \_\_\_\_\_



Re: Proposed WEOC/Van Buren Agreement  
May 22, 2019  
Page 6 of 6

WHITMORE LAKE PUBLIC SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,

Its: \_\_\_\_\_

YPSILANTI COMMUNITY SCHOOLS  
BOARD OF EDUCATION

By: \_\_\_\_\_ Dated: \_\_\_\_\_,

Its: \_\_\_\_\_

cc: David M. Dugger, Executive Director, WEOC ([dugger.eca@gmail.com](mailto:dugger.eca@gmail.com))



# 2019-20

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2019 — through July 31, 2020

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2019-20 must be listed on the back of this form)*

Dexter Community Schools City of Dexter

County of Washtenaw, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2019 and shall remain effective until July 31, 2020, during which the authorization may not be revoked.

### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Dexter Community School(s), on the 22<sup>nd</sup> day of July, 2019, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Board of Education  
(Governing Body Name)  
7714 Ann Arbor Street  
(Address)  
Dexter MI 48130  
(City & Zip Code)  
info@dexterschools.org  
(Contact E-mail)

\_\_\_\_\_  
Board Secretary Signature  
or Designee  
 Check if Designee

# Schools Which Are To Be MHSAA Members During 2019-20

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Dexter High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

## Member Junior High /Middle School(s)

*(member 6th, 7th and 8th-grade buildings)*

List separately from HS even if all grades are housed in the same building.

1. Mill Creek Middle School  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 7-8  
 Provide anticipated 2019-20 7th and 8th-grade enrollment 560  
 Provide anticipated 2019-20 6th-grade enrollment n/a
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
2. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
3. \_\_\_\_\_  
 Name of Member School  
 Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_  
 Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_
  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_

TO: Board of Education  
FROM: Sharon Raschke, CFO *Sharon*  
DATE: July 22, 2019  
RE: School Loan Revolving Fund-Annual Loan Activity Application 2019-20

Debt service payments on the 1998 Debt, 2012 Building and Site and Refunding Debt, and 2017 Building and Site and Refunding Debt are due each November 1 (interest payments) and May 1 (principal and interest payment). The revenue used to pay the debt service payments are collected by levying 8.5000 mills on all properties in the Dexter Community School District.

The Annual Loan/Repayment Activity Application is required to be filed at this time. Because we are winter collection only we will not begin collecting 2019 taxes until December. However, we have sufficient funds on hand for the November 2019 payment. We repaid \$2,223,900 during 2018-19.

P.A. 437 of 2012 requires that we provide an annual millage recalculation to Treasury. Jesse Nelson, our financial advisor at Umbaugh & Associates, has prepared the information. It is attached for your reference.

I recommend that you authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund.

AUTHORITY: Act 92, 2005, as amended  
COMPLETION: Required  
Due Date: August 1, 2019



Bureau of Bond Finance  
School Loan Revolving Fund  
430 W. Allegan  
Lansing, MI 48922

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

**School Loan Revolving Fund  
Annual Repayment Application  
Cover Transmittal**

**School District Name** Dexter Community School District

**District Code** 81-050

**Winter Levy**     **Summer/Split Levy**

**PURPOSE:** Use this form as a cover sheet and checklist when returning your Annual Repayment Activity Application. (Please check off indicated items)

School Board certified resolution (with board votes recorded on page 2)

Annual Repayment Worksheet

Copy of *Reconciled* Bank Statements

**CONTACT PERSON IF CHANGED:** Person to whom questions and correspondence concerning this application s directed.

Name: Sharon Raschke

E-Mail Address:

Title: Chief Financial Officer

raschkes@dexterschools.org

Telephone #: 734-424-4107

Fax #: 734-424-4111

**Certification:** I have reviewed the application for the purpose of assuring that the repayment estimate to the School Loan Revolving Fund has been calculated using proper allocation of the debt levy. I certify that the information contained in this application is complete and accurate in all respects.

\_\_\_\_\_  
(Signature of Authorized Officer)  
refer to section 5 of the board resolution

\_\_\_\_\_  
CFO  
(Title)

\_\_\_\_\_  
(Date)

**MAILING INSTRUCTIONS:**

Return ONE copy by August 1, 2019 to the STATE at the above address.

Direct questions to:

Cathy Clark, Assistant Director

Telephone: 517-335-7295 Fax: 517-241-1233

For Treasury Use Only:

Borrow (Repay) \_\_\_\_\_

School Bond Qualification and Loan Program  
School Loan Revolving Fund  
Bureau of Bond Finance  
Michigan Department of Treasury  
430 W. Allegan  
Lansing, MI 48922

**ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION**  
For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Dexter Community School District	District Code No. 81-050	County Washtenaw County
---	-----------------------------	----------------------------

**CERTIFICATE**

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a [regular or special] meeting held on the 22 day of July, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 22 day of July, 2019.

\_\_\_\_\_  
(Type or Print Name of Secretary)

\_\_\_\_\_  
(Signature of Secretary)

\_\_\_\_\_  
(Type or Print Name of Treasurer, Board of Education)

\_\_\_\_\_  
(Signature of Superintendent of Schools)

**RESOLUTION**

A meeting was called to order by \_\_\_\_\_, President.

Present: Members \_\_\_\_\_

Absent: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_

and supported by Member \_\_\_\_\_

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

**NOW, THEREFORE, LET IT BE RESOLVED THAT:**

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2019)	8.50	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2019		\$ 23,954,458.59
Estimated amount to borrow from or repay to the SBLF and/or SLRF		(\$ 4,553,975.00)
Estimated accrued interest		\$ 970,024.18
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2020		\$ 20,370,507.77

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Chief Financial Officer is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

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Nayes: Members

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**2019 Winter  
Annual Repayment Worksheet**

WINTER ONLY TAX LEVY

UNLIMITED TAX QUALIFIED BONDS

SCHOOL DISTRICT CODE: 81-050

SCHOOL DISTRICT NAME: Dexter Community School District

TOTAL DEBT MILLAGE TO BE LEVIED: 8.50

*Instructions for Internet use:*

1. Please enter data in the shaded areas only.
2. Complete this spreadsheet. Obtain Board of Education approval.
3. Submit this spreadsheet with the required documents prior to August 1, 2019.

2019 Taxable Valuation =	1,403,828,573
PLUS: 1/2 of 2019 Equivalent IFT/CFT Taxable Value =	
Total Equivalent Value =	1,403,828,573
Less: 2019 TIFA, DDA, & LDFA Captured Value =	
TOTAL 2019 Taxable Value Subject to Debt Service =	1,403,828,573

Bond Issue Date <i>M/D/YR</i> <i>(if variable rate issue, indicate attach current P&amp;I schedule)</i>	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
	Debt Service Payment (Principal & Interest) Due May 1, 2020	Debt Service Payment (Interest) Due Nov 1, 2020	Fees	Debt Service Payments (Principal Interest & Fees) Total (b + c + d)	RECONCILED Debt Fund Balance, June 30, 2019 Including Cash, Investments, etc.	Debt Service Payment Due Nov 1, 2019	Amount to Repay SLRF after the Nov 1, 2019 Debt Service Payment	Funds Needed for May/Nov 2020 Debt Service Payments (+h)	Prorated Millage Allocation (j / total i) * total millage	Actual Millage Allocation (if "0", enter "0")	Revenues to be Collected from 2019 Tax Levy (k * Taxable Value/1000)	Estimated Amount to Repay SLRF After the May/Nov 2020 Debt Service Payments (l - j)	Estimated Amount to Repay SLRF for Fiscal Year ending 6/30/2020 (h + m)	
06/01/98	3,222,188	531,563	500	3,754,251		597,188	4,351,439	5.013	-	-	0	(4,351,439)	(4,351,439)	
05/24/12	936,950	34,250	150	971,350		51,950	1,023,300	1.179	-	-	0	(1,023,300)	(1,023,300)	
11/28/17	1,326,266	1,326,266	500	2,653,032		1,326,266	3,979,298	4.584	-	-	0	(3,979,298)	(3,979,298)	
Common Debt Retirement				0	1,975,469		(1,975,469)	-2.276	8,500	11,932,543	13,908,012	13,908,012	13,908,012	
Total	5,485,404	1,892,079	1,150	7,378,633	1,975,469	1,975,404	7,378,568	8.500	8,500	11,932,543	4,553,975	4,553,975		

\*IF SIGNIFICANT ADJUSTMENTS ARE MADE TO THE ACTUAL MILLAGE ALLOCATION AS COMPARED TO THE PRORATED MILLAGE ALLOCATION, PLEASE PROVIDE A BRIEF EXPLANATION OF YOUR BASIS.

# Dexter Community Schools Comprehensive Course Catalog

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
10001	ECSE	56700	Robotics	74030	Earth Science A	77529	Aventa-AP Chemistry A
<u>10002</u>	Part B	56710	Computer Programming	74031	Earth Science	77530	Aventa-AP Chemistry B
20000	Young 5's	56720	Write Design	74032	Earth Science B	77531	Aventa-French III B
20001	AM Kindergarten	60001	Homeroom	74033	Earth Science C	77532	Aventa-Physics A
20002	PM Kindergarten	60002	Mentoring	74034	Earth Science 9A	77533	Aventa-Physics B
20003	Kindergarten	60010	Academic Support	74035	Earth Science 9B	77534	Aventa-AP Physics B 1
20101	First Grade	61005	Art 5	74040	ESS-Earth/Space Sci.	77535	Aventa-AP Physics B 2
20102	Multi Grade 1-2	61006	Art 6	74050	Integrated Science	77536	Aventa-AP Environmental Science A
20201	Second Grade	61105	Physical Education 5	74051	Integrated Science A	77537	Aventa-AP Environmental Science B
20202	Multi Grade 2	61106	Physical Education 6	74052	Integrated Science B	77538	Aventa-World History A
20300	Phys Ed - K	61205	Chorus 5	74100	Topics in Biology	77539	Aventa-World History B
20301	Phys Ed - 1	61206	Chorus 6	74101	Practical Biology	77540	Aventa-AP World History A
20302	Phys Ed - 2	61305	Band 5	74102	Practical Biology	77541	Aventa-AP World History B
20303	Phys Ed - Y5	61306	Band 6	74111	Biology A	77542	Aventa-AP U.S. History A
20304	Phys Ed ECDD	61405	Orchestra 5	74112	Biology B	77543	Aventa-AP U.S. History B
20400	Art - K	61406	Orchestra 6	74121	Plant Science	77544	Aventa-US Government & Politics
20401	Art - 1	61505	General Music 5	74122	Freshwater Biology	77545	Aventa-AP U.S. Government
20402	Art - 2	61506	General Music 6	74131	Adv. Bio: Ecology	77546	Aventa-Economics
20403	Art - Y5	61515	Blues/Jazz Music 5	74132	Adv. Bio: Behavioral Genetics	77547	Aventa-AP Microeconomics
20404	Art-ECDD	61516	Creekside Orff Recorder Ensemble 6	74133	Adv. Bio: Zoology	77548	Aventa-AP Macroeconomics
20500	Music - K	61525	World Music 5	74141	AP Biology A	77549	Aventa-Psychology
20501	Music - 1	61605	Media 5	74142	AP Biology B	77550	Aventa-AP Psychology
20502	Music - 2	61705	Foreign Language 5	74143	AP Biology C	77551	Aventa-Music Appreciation
20503	Music Y5	61706	Foreign Language 6	74200	Environmental Study	77552	Aventa-Art Appreciation
20600	World Cultures - K	63005	Math 5	74210	Intro Anat&Physiology	77553	Aventa-Spanish I A

## Dexter Community Schools Comprehensive Course Catalog

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
20601	World Cultures - 1	63006	Math 6	74212	Intro Anat&Physiolog	77554	Aventa-Spanish I B
20602	World Cultures - 2	64005	Science 5	74214	IB Sport/Exer/Health Sci SL A	77555	Aventa-Spanish II A
20603	World Cultures - Y5	64006	Science 6	74215	IB Sport/Exer/Health Sci. SL B	77556	Aventa-Spanish II B
20700	Library - K	65005	Social Studies 5	74221	Environmental Study	77557	Aventa-Spanish III A
20701	Library - 1	65006	Social Studies 6	74230	Astronomy	77558	Aventa-Spanish III B
20702	Library - 2	66005	Language Arts 5	74240	Dangerous Earth	77559	Aventa-Spanish IV A
20703	Library - Y5	66006	Language Arts 6	74250	National Parks	77560	Aventa-Spanish IV B
20704	Library-ECDD	68105	Life Skills 5	74260	Oceanography	77561	Aventa-AP Spanish Lang A
21000	Math - K	68106	Life Skills 6	74301	Chemistry A	77562	Aventa-AP Spanish Lang B
21001	Math - 1	68505	Tech Ed 5	74302	Chemistry B	77564	Aventa-French I B
21002	Math - 2	68506	Tech Ed 6	74304	AP Chemistry B	77565	Aventa-French II A
21100	Science - K	70001	Am Studies	74311	Accel. Chemistry A	77566	Aventa-French II B
21101	Science - 1	70002	English	74312	Accel. Chemistry B	77567	Aventa-French III A
21102	Science - 2	70003	Government	74321	Adv. Chemistry: Organics	77568	Aventa-French IV A
21200	Language Art - K	70004	Math	74322	Adv. Chem: Chemical Analysis	77569	Aventa-French IV B
21201	Language Art - 1	70005	MI Hist	74411	Physics A	77570	Aventa-AP French Lang A
21202	Language Art - 2	70006	Science	74412	Physics B	77571	Aventa-AP French Lang B
21300	Social Studies - K	70007	Basic US Hist	74413	AP Physics 1 A	77572	Aventa-German I A
21301	Social Studies - 1	70008	Linguistics	74414	AP Physics 1 B	77573	Aventa-German I B
21302	Social Studies - 2	70009	World Geography II	74415	AP Physics-B A	77574	Aventa-German II A
30010	BOC Art K	70010	ELL	74416	AP Physics-B B	77575	Aventa-German II B
30011	BOC Music K	70011	WISD	74421	Accel. Physics A	77576	Aventa-German III A
30012	BOC Phys Ed K	70012	Soc. Stud/Careers	74422	Accel. Physics B	77577	Aventa-German III B
30014	BOC Media K	70013	AGS ST II A	74451	IB Biology SL/HL 1A	77578	Aventa-German IV A
31011	BOC Music 1	70014	German Read/Write	74452	IB Biology SL/HL 1B	77579	Aventa-German IV B
31012	BOC Phys Ed 1	70015	Student Support Center	74453	IB Biology HL 1A	77580	Aventa-Physical Ed A
31013	BOC World Cultures 1	70018	Linguistics I	74454	IB Biology HL 1B	77581	Aventa-Physical Ed B
31014	BOC Media 1	70019	Linguistics II	74461	IB Chemistry SL/HL 1A	77582	Aventa-Health
32001	BOC English Language Arts 2	70020	Linguistics III	74462	IB Chemistry SL/HL 1B	77583	Aventa-Web Design

Dexter Community Schools Comprehensive Course Catalog

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
32002	BOC Mathematics 2	70021	Linguistics IV	74463	AP/IB Chemistry HL 1A	77584	Aventa-Career Planning
32003	BOC Science 2	70022	Independent Study English	74464	AP/IB Chemistry HL 1B	77585	Aventa-Life Skills
32004	BOC Social Studies 2	70025	Career Food Prep	74471	IB Biology HL 2A	77586	Aventa-Personal Finance
32012	BOC Phys Ed 2	70026	EMU	74472	IB Biology HL 2B	77587	Aventa-Game Design
34001	BOC English Language Arts 4	70027	U of M	74481	IB Chemistry HL 2A	77588	Aventa-Consumer Math A
34002	BOC Mathematics 4	70028	MSU	74482	IB Chemistry HL 2B	77589	Aventa-Consumer Math B
34003	BOC Science 4	70030	Life Skills	74491	IB Physics SL/HL 1A	77590	Aventa-Sociology A
34004	BOC Social Studies 4	70031	Vocational Training	74492	IB Physics SL/HL 1B	77591	Aventa-Sociology B
34010	BOC Art 4	70035	Adaptive Lifetime Fitness	74493	IB Physics HL 2A	77592	Aventa-Environmental Science A
34012	BOC Phys Ed 4	70036	Peer to Peer	74494	IB Physics HL 2B	77593	Aventa-Environmental Science B
35010	BOC Art 5	70037	Exercise for Life	74495	IB Physics HL 1A	77594	Aventa-Computer Fundamentals A
35012	BOC Phys Ed 5	70038	Home School	74496	IB Physics HL 1B	77595	Aventa-Computer Fundamentals B
35014	BOC Media 5	70040	E2020-Read Analyze Lit 10A	74500	Science Lab Technician	77596	Aventa-Journalism
36010	BOC Art 6	70041	E2020-Reading Analyzing Lit 10B	74501	Science Lab Technician B	77597	Aventa-Mythology & Folklore
36011	BOC Music 6	70042	E2020-Read Write Research Essay	74502	Science Lab Asst. C	77598	Aventa-Latin 1 A
37010	BOC Art 7	70043	E2020-Reading Analyzing Info Text 11A	74503	Food Sci Tech	77599	Aventa-Latin 1 B
37013	BOC Mandarin 7	70044	E2020-Reading Analyzing Info Text 11B	74505	Food Sci Tech	77600	Aventa-AP Computer Science A1
38010	BOC Art 8	70045	E2020-Reading Analyzing Lit 12A	74510	ELL Asst.	77601	Aventa-AP Computer Science A2
38011	BOC Music 8	70046	E2020-Reading Analyzing Lit 12B	74600	MIVirtHS-APBio	77602	Aventa-English III A

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Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
38012	BOC Phys Ed 8	70050	E2020-Health Science Concepts A	75001	US History A	77603	Aventa-English III B
39013	BOC Mandarin I	70051	E2020-Health Science Concepts B	75002	US History B	77604	Aventa-Java Programming
39100	BOC Foundations of Art	70052	E2020-Psychology A	75010	Michigan History	77606	Aventa-English 1A
39101	BOC Photojournalism	70053	E2020-Psychology B	75020	World History I	77607	Aventa-English 1B
39102	BOC Adv. Comp Apps	70054	E2020-Medical Terminology	75021	World History A	77608	Aventa-English 2A
39103	BOC Lifetime Fitness	70062	College for Creative Studies-Detroit	75030	World History II	77609	Aventa-English 2B
40301	Third Grade	70063	WCC @ Alt Ed	75040	Recent American Hist	77610	Aventa-Earth Science A
40302	Multi Grade 3-4	70064	WCC	75050	American History A	77611	Aventa-Earth Science B
40303	Phys Ed 3	70065	WCC @ DHS	75051	American History	77612	Aventa-Nutrition & Wellness
40304	Phys Ed 4	70066	Concordia Univ.	75052	American History B	77613	Aventa-Geography A
40401	Fourth Grade	70067	JCC	75053	American History C	77614	Aventa-Geography B
40403	Art 3	70068	JCC@DHS	75054	American History 9A	77615	Aventa-AP Art History A
40404	Art 4	70069	Schoolcraft CC	75055	Honors American History	77616	Aventa-AP Art History B
40503	Music 3	70094	W.A.V.E.	75056	American History 9B	77617	Aventa-AP World Hist A
40504	Music 4	70096	WAY	75060	Graphic History	77618	Aventa-AP World Hist B
40603	World Cultures 3	70097	E2020	75110	American Government	77619	Aventa-AP European Hist A
40604	World Cultures 4	70098	Forest Ave.	75120	Economics	77620	Aventa-AP European Hist B
40703	Library 3	70099	COPE	75122	AP Macroeconomics	77621	Aventa-Accounting A
40704	Library 4	70101	American Studies A	75123	AP Microeconomics	77622	Aventa-Accounting B
41003	Math 3	70102	American Studies B	75124	AP Macro/Micro Econ A	77623	Aventa-Philosophy
41004	Math 4	70201	E2020-US History 9A	75125	AP Macro/Micro Econ B	77624	Aventa-Japanese 1A

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Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
41103	Science 3	70202	E2020-US History 9B	75130	Financial Management	77625	Aventa-Japanese 1B
41104	Science 4	70203	E2020-World History A	75210	Psychology	77626	Aventa-Japanese 2A
41203	Language Art 3	70204	E2020-World History B	75220	Sociology	77627	Aventa-Japanese 2B
41204	Language Art 4	70205	E2020-American Government	75310	Internat'l. Affairs	77628	Aventa-Criminology
41303	Social Studies 3	70206	E2020-Economics	75401	AP Gov. & Politics A	77629	Aventa-Fashion & Int Design
41304	Social Studies 4	70207	E2020-Pre-Algebra A	75402	AP Gov. & Politics B	77630	Aventa-Sports & Entertain. Marketing
41403	Spelling 3	70208	E2020-Pre-Algebra B	75403	AP Gov. & Politics C	77632	Aventa-Latin 2A
41404	Spelling 4	70209	E2020-Algebra 1A	75501	AP U.S. History A	77633	Aventa-Latin 2B
44747	MVS-Chemistry A	70210	E2020-Algebra 1B	75502	AP U.S. History B	77634	Aventa-Legal Studies
44748	MVS-Entrepreneurship	70211	E2020-Geometry A	75503	AP U.S. History C	77635	Aventa-Modern World Studies
44749	MVS-Entrepreneurship Business Plan	70212	E2020-Geometry B	75551	IB Psychology HL 1A	77636	Aventa-Engine.Design/CAD
44750	MVS-Human Space Exploration	70213	E2020-Algebra 2A	75552	IB Psychology HL 1B	77637	Aventa-Astronomy
44751	MVS-AP Physics 2A	70214	E2020-Algebra 2B	75561	IB 20c World Hist HL 1A	77638	Special Topics - Health
44752	MVS-AP Physics 2B	70215	E2020-Financial Math	75562	IB 20c World Hist HL 1B	77639	Aventa-Fine Art A
44753	eAchieve-AP Music Theory A	70216	E2020-Earth Science A	75571	IB Psychology HL 2A	77640	Aventa-Fine Art B
44754	eAchieve-AP Music Theory B	70217	E2020-Earth Science B	75572	IB Psychology HL 2B	77641	Aventa-Probability & Stat
44756	MVS-Sports & Entertainment Mktg	70218	E2020-Biology A	75581	IB 20c World Hist HL 2A	77642	Aventa-Literary Analysis and Comp. I
44757	MVS-Mathematics of Baseball	70219	E2020-Biology B	75582	IB 20c World Hist HL 2B	77643	Aventa-Culinary Arts
44758	American Sch-Algebra 2A	70220	E2020-Chemistry A	75591	IB World Religions SL A	77644	Aventa-Anthropology
44759	American Sch-Algebra 2B	70221	E2020-Chemistry B	75592	IB World Religions SL B	77645	Aventa-British and World Lit.

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Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
44768	MVS-Adv. Web Design: Java Script	70222	E2020-English 9A	76010	Literature & Comp.	77646	Aventa-Veterinary Science
44769	MVS-Foundations of Programming	70223	E2020-English 9B	76020	The Literate Experience	77647	Aventa-Digital Arts I
44770	American Sch-World History A	70224	E2020-World Lit & Comp A	76031	World Lit & Comp A	77700	MVS-AP Psychology B
44771	American Sch-World History B	70225	E2020-World Lit & Comp B	76032	World Lit & Comp B	77701	MVS-Spanish 2A
44772	American Sch-Intro to Culinary Arts A	70226	E2020-Lit & Comp 1	76033	World Lit & Comp	77702	MVS-Spanish 2B
44773	American Sch-Intro to Culinary Arts B	70227	E2020-Lit & Comp 2	76034	World Lit & Speech	77703	MVS-Spanish 3A
50001	Team Support	70228	E2020-Intro to Art	76041	Upper Level Lit & Comp 11 A	77704	MVS-Spanish 3B
50101	English/Lang Arts	70229	E2020-Art History	76042	Upper Level Lit & Comp 11 B	77705	MVS-Spanish 4A
50102	English	70230	E2020-Health	76043	Upper Level Lit & Comp 12 A	77706	MVS-Spanish 4B
50109	Resource Room	70231	E2020-Strategies for Academic Success	76044	Upper Level Lit & Comp 12 B	77707	MVS-German 4A
50201	Math	70232	E2020-Career Planning & Development	76052	Advanced Placement/ IB English 11 B	77708	MVS-German 4B
50202	Adj Math	70233	E2020-Career Skills	76100	Composition	77709	MVS-AP Computer Sci A
50203	Adj. English	70234	E2020-Environmental Science	76110	Adv. Composition	77710	MVS-AP Computer Sci B
50204	Reading	70235	E2020-Physical Science	76120	Creative Writing	77711	Special Topics - AP Physics C (Sem 1)
50250	Math Counts	70236	E2020-English 12A	76201	Sci. Fict. & Fantasy	77712	Special Topics - AP Physics C (Sem 2)
50260	Math Power Hour	70237	E2020-English 12B	76202	Popular Literature	77713	Special Topics-Spanish 1&2 A
50270	Math Challenge	70238	E2020-Healthy Living	76210	American Literature	77714	Special Topics-Spanish 1&2 B
50280	Math Mania	70239	E2020-DHS Math 1A	76220	British Literature	77715	MVS-Astronomy

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Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
50458	ILH	70240	E2020-DHS Math 1B	76230	Contemp Literature	77716	MVS-Oceanography A
50459	Academic Support	70241	E2020-English 11A	76240	Mythology & Folklore	77717	MVS-Oceanography B
50460	LD Classroom	70242	E2020-English 11B	76250	Popular Literature	77718	MVS-Forensic Science (Intro)
50527	Adolescent Health	70244	E2020-French 1A	76251	AP English	77719	MVS-Forensic Science (Advanced)
50537	Skills & Strategies	70245	E2020-French 1B	76252	AP English	77720	MVS-Anatomy & Physiology A
50556	Art	70246	E2020-French 2A	76260	Science Fiction & Fantasy	77721	MVS-Anatomy & Physiology B
50557	Phys Ed 7	70247	E2020-French 2B	76261	AP English Language A	77723	MVS-Archaeology
50558	Phys Ed 8	70248	E2020-Spanish 1A	76262	AP English Language B	77724	MVS-Criminology
50560	RAP	70249	E2020-Spanish 1B	76263	AP English Language C	77725	MVS-Game Design
50600	Microsoft Office	70250	E2020-Spanish 2A	76271	AP English Literature A	77726	MVS-Personal Finance
50601	Cadet Teaching	70251	E2020-Spanish 2B	76272	AP English Literature B	77727	MVS-Mathematics of Personal Finance
50602	Peer Teaching	70252	E2020-English 10A	76273	AP English Literature C	77728	MVS-Art Appreciation
50603	Book Club	70253	E2020-English 10B	76280	English 9 A	77729	MVS-Music Appreciation
50604	Hands on Creative Ex	70254	E2020-AccuPlacer: Alg Apps	76281	English 9	77730	MVS-Medical Terminology
50605	Spanish	70255	E2020-AccuPlacer: Adv. Alg & Func	76282	English 9 B	77731	MVS-Chinese 2A
50606	Sculpture	70256	E2020-AccuPlacer: Writing	76283	English 9 C	77732	MVS-Chinese 2B
50607	Civil War	70257	E2020-Algebra Readiness	76284	English 9A	77733	Aventa- Archeology
50608	Let's Read	70258	E2020-Algebra I Pre- req	76285	English 9B	77734	Aventa-Achieving Career & College Goals
50609	Beyond Books	70260	Aventa-Civics	76291	IB English HL 1A	77735	Aventa-Intro to Agriscience
50610	School Newspaper	70261	Aventa-Public Speaking	76292	IB English HL 1B	77736	Aventa-Intro to Computer Science

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
50611	Indiv & Team Sports	70262	Aventa-Art in World Cultures	76295	IB English HL 2A	77737	MVS-Japanese 2A
50612	Ceramics	70263	Aventa-Eng 10A: Comp Lit & Comp	76296	IB English HL 2B	77738	MVS-Japanese 2B
50613	Integ Office Apps	70264	Aventa-Eng 10B: Comp Lit & Comp	76300	Intro. Journalism	77739	MVS-World Religions: Exp. Diversity
50614	Foods	70265	Aventa-Archeology	76301	Newspaper Writing A	77740	FLVS-AP Computer Sci A (Part 1)
50615	Sewing	70344	E2020-Math Models w Apps	76302	Newspaper Writing B	77741	FLVS-AP Computer Sci A (Part 2)
50616	20th Century Culture	70345	E2020-Lifetime Fitness	76303	Newspaper Writing C	77742	Aventa-Dental Assisting 1
50617	Drawing/Painting	70346	E2020-Physics A	76310	Photojournalism	77743	Special Topics- American School
50618	AppleWorks	70347	E2020-Physics B	76311	Yearbook Writing A	77744	Special Topics-Adv. Economics
50619	Creative Writing	70401	Humanities A	76312	Yearbook Writing B	77745	MVS-Chinese 3A
50620	Keyboarding	70402	Humanities B	76313	Yearbook Writing C	77746	MVS-Chinese 3B
50621	Trash to Treasure	70403	Honors Humanities A	76314	IB Theater SL/HL A	77747	MVS-Chinese 4A
50622	Movin' to Music	70404	Honors Humanities B	76315	IB Theater SL/HL B	77748	MVS-Chinese 4B
50623	Science Olympiad	70411	Honors Humanities A	76400	Speech	77749	MVS-AP Art History A
50624	Flight	70412	Honors Humanities B	76411	Debate	77750	MVS-AP Art History B
50625	CS&Leadership	70438	E2020-Entrepreneurship 1	76421	Forensics	77751	MVS-Journalism (Intro)
50626	Archaeology	70439	E2020-Entrepreneurship 2	76422	Forensics	77752	MVS-Digital Photography
50627	Intro to Theater	70440	E2020-Entrepreneurship 3	76431	Adv. Debate	77901	BYU-Calculus 2A
50628	Comics to Classics	70441	E2020-Intro to Business	76441	Adv. Forensics	77902	BYU-Calculus 2B
50629	Video Production	70442	E2020-Personal Finance	76442	Adv. Forensics	77903	GU-AP Music Theory A
50630	Science you can eat	70443	E2020-Special Topics in Lit	76450	Drama Performance I	77904	Adv. Algebra 9

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Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
50631	Web Pages	70444	E2020-Human Geography	76460	Drama Performance II	77905	Aventa-German I A
50632	Speak for Yourself	70446	E2020-Physical Science B	76500	Intro. Media Literacy	77906	Aventa-German I B
50635	iMovie	70447	E2020-Moral Dilemma	76510	Topics in English	77907	Algebra I MS
50636	Reel to Real	70448	E2020-Adv Dis & Text	76610	UCS: American Mindscape	77908	Geometry MS
50637	Mindfulness	71000	Foundations of Art	76620	UCS: Contemporary Issues	77909	Spanish I A MS
50638	Sim Money	71010	Adv. Draw&Painting	76630	UCS: Contemporary Theater	77910	Spanish I B MS
50640	German	71020	Shaping Space	76640	UCS: Front Page Issues	77911	French I A MS
50642	Chorus	71030	Drama-Stagecraft	76650	UCS: Heroes of Brit Lit	77912	French I B MS
50643	Future Entrepreneurs	71040	Adv. Ceramics	76660	UCS: Literate Experience	77914	Adv. Algebra 1
50644	Visual-Verbal Art	71050	Jewelry	76670	UCS: Shakespeare	77920	Hon American History
50650	Team Leader	71051	Adv. Jewelry	76680	UCS: Theater and Film	77927	MVS-Entrepreneur Business Mgt.
50651	Life in Rainforest	71060	Illustration	76690	UCS: Exploring Other Worlds	77928	MVS-Accounting A
50660	Reading Buddies	71062	Painting	76700	UCS: Women's Issues	77929	MVS-Accounting B
50661	How to Read & Get It	71063	Portfolio Development	76710	UCS:Legends of the Am. Dream	77930	MVS-American Sign Language 2A
50662	Eco Restoration	71070	Ceramics	76720	Advanced Comp & Lit	77932	MVS-American Sign Language 2B
50663	Studio Art	71100	Lifetime Fitness	76730	English Lit & Comp A	77933	MVS-Calculus A
50667	Band 7	71101	Lifetime Fitness-Fall	77000	Library Science	77934	MVS-Calculus B
50668	Band 8	71102	Lifetime Fitness-Winter	77001	First Step Mentoring	77935	MVS-Japanese 1A
50677	Orchestra 7	71103	Lifetime Fitness-Spring	77002	Library Science B	77936	MVS-Japanese 1B
50678	Orchestra 8	71110	Team/Ind. Sport	77003	Library Science C	77937	MVS-Hist. of the Holocaust

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50680	Forensics	71111	Team/Ind. Sports-Fall	77010	Band Library Asst.	77938	MVS-Reading for College Success
50681	Drawing	71112	Team/Ind. Sports-Winter	77020	Choir Library Asst.	77939	MVS-Veterinary Science
50682	Recycled, Re-Seen	71113	Team/Ind. Sports-Spring	77030	Orchestra Lib. Asst	77940	MVS-Employability Skills
50690	Hollywood Hype	71114	Aventa-Sports Medicine I	77040	First Step Mentoring	77960	Aventa-Eng 11A: Comp Amer Lit A
50691	Write it Right!	71120	Adv. Body Fitness	77050	Special Topics-Physics	77961	Aventa-Eng 11B: Comp Amer Lit B
50707	Picture Middle Ages	71125	Readiness Weight Training	77051	Special Topics-Survey of Adv. Algebra 2	77962	Aventa-Grammar & Comp A
50750	Academic Games	71130	Strength Cond for Perform	77052	Special Topics-Communications	77963	Aventa-Grammar & Comp B
50760	Yearbook	71131	Athletic Weight Training-Fall	77053	Special Topics-Comparative Religion	78000	Keyboarding
50803	Water Cond/Tm Sports	71132	Athletic Weight Training-Winter	77054	Special Topics-Animal Science	78011	Accounting A
50806	Personal Fitness	71133	Athletic Weight Training-Spring	77060	Mentoring	78012	Accounting B
50812	Design Drafting	71140	Aerobics	77070	Academic Support Hr	78013	IB Business Mgmt SL 1A
50814	Manufacturing Tech	71141	Aerobics-Fall	77080	First Step Mentoring	78014	IB Business Mgmt SL 1B
50815	Transportation Tech	71142	Aerobics-Winter	77090	Academic Mentor	78015	Accounting A (SWWC)
50900	Independent Study Math	71143	Aerobics-Spring	77100	Reconnecting Youth	78016	Accounting B (SWWC)
50902	Lunch Duty	71145	Aquatics	77110	Project Rise	78100	Health & Wellness
51010	English 7	71150	Adv. Team Sports	77120	Pass With Care	78101	DHS Wellness Center
51020	English 8	71155	Adv. Sport Cond & Tech	77200	Reduced Schedule A	78102	Yoga and Mindfulness
51030	MC Int. Math 7	71156	Adv. Sport Cond & Tech-Winter	77201	Reduced Schedule B	78110	Peer Leadership Trng
51031	Math 7/8	71157	Adv. Sport Cond & Tech-Spring	77202	Zero Hour Release A	78120	Human Development
51032	Math 8	71160	Lifeguard/First Aid	77203	Zero Hour Release B	78130	Nutrition & Food Ser

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
51033	MATH	71170	FAST (Flex, Agility, Speed)	77204	Special Topics-Yearbook	78140	Housing & Interior Design
51035	Ind. Study-Math	71172	FAST (Flex, Agility, Speed Train)-Winter	77205	Special Topics-IB Math SL 2A	78200	Adv. Video Prod.
51040	Pre-Algebra 8	71173	FAST (Flex, Agility, Speed Train)-Spring	77206	Special Topics-IB Math SL 2B	78210	Video Production
51045	Algebra	71180	Field Sports-Fall	77207	Special Topics-Science	78220	Graphic Arts I
51050	Algebra I 8	71182	Court Sports-Winter	77208	Special Topics-Career Plan/Exploration	78222	Graphic Arts I B
51051	Algebra 1 8A/B	71183	Sports Technique: Football	77209	Special Topics-Engineering	78230	Graphic Arts II
51054	Algebra 1	71184	Racket/Paddle Sports-Spring	77210	Special Topics-Algebra	78232	Graphic Arts II B
51055	Geometry MMC	71201	Descant Choir A	77211	Special Topics-Music	78251	IB Film Studies SL A
51056	Algebra 1 7A/B	71202	Descant Choir B	77212	Special Topics-Art	78252	IB Film Studies SL B
51060	Science 7	71203	Women's Choir C	77213	Special Topics-Journalism	78253	IB Film Studies HL/SL 1A
51070	Science 8	71211	Chamber Choir A	77214	Special Topics-Cosmetology	78254	IB Film Studies HL/SL 1B
51071	English 7	71212	Chamber Choir B	77215	Special Topics-Teacher Ed.	78256	IB Film Studies SL/HL 2 B
51072	English 7B	71213	Jazz Choir C	77216	Special Topics-Web Design	78261	IB Theory of Knowledge I
51073	English 7C	71221	Concert Choir A	77217	Special Topics-IB World History	78262	IB Theory of Knowledge B
51075	Earth Science MMC	71222	Concert Choir B	77218	Special Topics-Theater	78263	IB Theory of Knowledge II
51080	Global Studies 7	71223	Concert Choir C	77219	Ind. Study-German V Read/Write	78264	IB Theory of Knowledge
51081	English 8A	71231	DHS Jazz Choir	77220	Special Topics - Mathematics	78271	IB Internship
51082	English 8B	71232	DHS Jazz Choir	77221	Special Topics - English	78301	Drafting & Design

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51083	English 8C	71241	DHS Men's Ensemble	77222	Special Topics - Music Theater	78302	Architecture
51090	History 8	71242	DHS Men's Ensemble	77223	Special Topics - Statistics	78311	Mechanics
51201	Foreign Lang 8A	71301	Varsity Band A	77224	Special Topics - Psychology	78312	Electronics
51202	Foreign Lang 8B	71302	Varsity Band B	77225	Special Topics - Video Production	78322	Topics in Technology
51203	Foreign Lang 8C	71303	Varsity Band C	77227	Special Topics - Film	78332	Directed Res. Tech.
51210	Adolescent Health	71311	Concert Band A	77228	Special Topics-AP Physics	78400	CIS Computer Apps I
51220	Art	71312	Concert Band B	77229	Special Topics-AP/IB Physics	78410	CIS Computer Apps II
51230	World Languages	71313	Concert Band C	77230	Special Topics-French	78420	CIS Programming I
51240	Life Skills	71321	Symphonic Band A	77231	Special Topics-Spanish	78421	Intro to Java Prog
51250	Phys Ed 7	71322	Symphonic Band B	77232	Special Topics-IB Film Studies	78422	Advanced Java Concepts
51260	Phys Ed 8	71323	Symphonic Band C	77233	Special Topics-Oceanography	78430	CIS Programming II
51270	Careers/Technology	71401	Concert Orchestra A	77234	Special Topics-CAD	78431	Game Dev For Beginners
51280	Tech Ed	71402	Concert Orchestra B	77235	Special Topics-Adv. Computer Apps	78440	CIS Intro C++ Prog
51310	German-7th	71403	Concert Orchestra C	77236	Special Topics-Adv. Graphic Arts	78450	CIS Adv C++ Prog
51320	Spanish-7th	71411	Chamber Orchestra A	77237	Special Topics - ELL	78460	CIS Intro VIS. BASIC
51330	French-7th	71412	Chamber Orchestra B	77238	Special Topics - Food & Nutri	78470	CIS Adv. VIS. BASIC
52020	German I	71413	Chamber Orchestra C	77239	E2020-Sociology	78480	CIS Web Design
52021	German I A	72011	French I A	77240	Special Topics-Production Print	78500	Computer Apps & Design
52030	Spanish I	72012	French I B	77241	Special Topics-IB TOK	78601	English/Social Studies Lab

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52031	Spanish I A	72021	French II A	77242	Special Topics-Marine Biology	78602	English Lab
52032	Spanish I B	72031	French III A	77243	Special Topics-Political Science	78603	Social Studies Lab
52040	French I	72032	French III B	77244	Special Topics-Art Portfolio Develop.	78611	Math/Science Lab
52041	French I A	72041	French IV A	77294	BYU- Korean 2 (part 2)	78612	Math Lab
52042	French I B	72042	French IV B	77295	BYU- Korean 2 (part 1)	78613	Science Lab
52071	MC Int. Math 7A	72045	French V A	77296	BYU-Russian 1 (Part 1)	78621	Student Leadership
52072	MC Int. Math 7B	72046	French V B	77297	BYU-Russian 1 (Part 2)	78622	Student Leadership B
52073	MC Int. Math 7C	72051	IB French SL 1A	77298	BYU-Korean 1 (part 2)	78623	Student Leadership C
52081	MC Int. Math 8A	72052	IB French SL 1B	77299	BYU-Korean 1 (part 1)	78630	Senior Strategies
52082	MC Int. Math 8B	72053	French IV/IB French SL 1A	77300	BYU-Careers in Criminal Justice	78631	Reading & Writing Lab
52083	MC Int. Math 8C	72054	French IV/IB French SL 1A	77301	K-12-Careers in Criminal Justice	79001	Zoology: Animal Systems A
52091	Algebra I 8	72055	French IV/IB French SL 1B	77302	Special Topics-Adv. Chem Analysis	79002	Zoology: Animal Systems B
52092	Algebra I 8B	72061	Accel French I A	77305	BYU-First-Yr Arabic, Part 1	79003	Animal Systems C
52093	Algebra I 8C	72062	Accel French I B	77306	BYU-First-Yr Arabic, Part 2	79011	Auto Tech. I A
52101	Pre-Algebra 8A	72063	Accel French II A	77320	BYU-Automotive Basics	79012	Auto Tech. I B
52102	Pre-Algebra 8B	72064	Accel French II B	77350	Concordia	79013	Auto Tech. I C
52103	Pre-Algebra 8C	72065	Pomoja-IB Spanish Ab Initio 2A	77351	MVS-Business Ethics	79014	Auto Tech. I D
53010	Academic Support	72066	Pomoja-IB Spanish Ab Initio 2B	77352	MVS-Career Planning	79021	Auto Tech. II A
53011	Academic Support 7	72071	IB French Ab Initio 1A	77353	MVS-Social Media	79022	Auto Tech. II B

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53012	Academic Support 8	72072	IB French Ab Initio 1B	77354	MVS-Web Design HTML	79023	Auto Tech. II C
53015	Mentoring	72073	IB French Ab Initio 2A	77355	MVS-Digital Imaging/Comm.	79024	Auto. Tech II D
53020	Basic Math	72074	IB French Ab Initio 2B	77357	MVS-Intro.Comp.Prog-Java	79031	Auto.Mfg. CAD/CAM A
53030	Basic English	72075	Pomoja-IB French Ab Initio 1A	77360	MIVirtHS	79032	Auto.Mfg. CAD/CAM B
53040	English	72076	Pomoja-IB French Ab Initio 1B	77370	GenNET	79033	Auto.Mfg. CAD/CAM C
53050	English/Lang Arts	72077	Pomoja-IB French Ab Initio 2A	77380	GenNET-STW	79041	Avaition Technology
53060	LD Classroom	72078	Pomoja-IB French Ab Initio 2B	77401	MVS-English 10A	79042	Avaition Technology
53070	Math	72079	Pomoja-IB Spanish Ab Initio 1A	77402	MVS-Algebra 2A	79043	Aventa-Gothic Literature
53071	Science 7A	72080	Pomoja-IB Spanish Ab Initio 1B	77403	MVS-Algebra 2A (Blended)	79044	MVS-Film Studies: Amer Film Survey
53072	Science 7B	72081	IB French SL 2A	77404	MVS-Algebra 2B	79045	MVS-Film St: Dir of Golden Age
53073	Science 7C	72082	IB French SL 2B	77405	MVS-Algebra 2B (Blended)	79046	MVS-Criminology: Inside the Crim Mind
53080	Reading	72111	German I A	77406	MVS-Geometry A	79047	MVS-Environmental Sci A
53081	Science 8A	72112	German I B	77407	MVS-Geometry B	79048	MVS-Environmental Sci B
53082	Science 8B	72121	German II A	77408	MVS-Pre-Calculus A	79049	Aventa-Early Childhood Ed
53083	Science 8C	72122	German II B	77409	MVS-Pre-Calculus B	79050	Aventa-Contemp World Issues A
53090	Resource Room	72131	German III A	77410	MVS-Probability & Statistics A	79051	Building Trades A
53091	Cadet/Peer Teaching	72132	German III B	77411	MVS-Trigonometry	79052	Building Trades B
53100	Team Support	72141	German IV A	77412	MVS-Physics A	79053	Building Trades C
53110	Adj. History	72142	German IV B	77413	MVS-Physics B	79061	Early Childhood Education A
54071	History 7A	72151	German V A	77414	MVS-AP Macroeconomics	79062	Early Childhood Education B

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54072	History 7B	72152	German V B	77415	MVS-AP Microeconomics	79063	Early Childhood Education C
54073	History 7C	72211	Spanish I A	77416	MVS-Civics	79071	Computer/Electronics A
54081	History 8A	72212	Spanish I B	77417	MVS-Economics	79073	Computer/Electronics C
54082	History 8B	72221	Spanish II A	77418	MVS-AP U.S. Government & Politics	79081	Cosmetology I A
54083	History 8C	72222	Spanish II B	77419	MVS-U.S. History & Geography A	79082	Cosmetology I B
55171	Tech Ed 8A	72226	Accel Spanish I B	77420	MVS-U.S. History & Geography B	79083	Cosmetology I C
55172	Tech Ed 8B	72227	Accel Spanish II A	77421	MVS-World Hist & Geography A	79091	Cosmetology II A
55173	Tech Ed 8C	72228	Accel Spanish II B	77422	MVS-World Hist & Geography B	79092	Cosmetology II B
55281	Life Skills 8	72231	Spanish III A	77423	MVS-American Sign Language 1A	79093	Cosmetology II C
55282	Life Skills 8B	72232	Spanish III B	77424	MVS-American Sign Language 1B	79101	Hospitality/Culinary Arts A
55283	Life Skills 8C	72241	Spanish IV A	77425	MVS-AP Spanish A	79102	Hospitality/Culinary Arts B
55581	Phys Ed 8A	72242	Spanish IV B	77426	MVS-AP Spanish B	79103	Hospitality/Culinary Arts C
55582	Phys Ed 8B	72245	Spanish V A	77427	MVS-Chinese 1A - Mandarin	79111	Graph X A
55583	Phys Ed 8C	72246	Spanish V B	77428	MVS-French 1A	79112	Graph X B
56010	Twentieth Century Culture	72251	IB Spanish SL 1A	77429	MVS-French 4A (Aventa)	79113	Graph X C
56020	Academic Games	72252	IB Spanish SL 1B	77430	MVS-German 1A	79114	Graph X D
56030	AppleWorks	72261	IB Spanish SL 2A	77431	MVS-German 1B	79121	Health Sciences A
56031	Academy	72262	IB Spanish SL 2B	77432	MVS-Japanese 3A	79122	Health Sciences B
56040	Archaeology	72310	French Conversation for Travel	77433	MVS-Japanese 3B	79123	Health Sciences C
56050	Band 7	72311	Culture of France	77434	MVS-Health Education	79130	Health Science Intern. A
56051	Band 7-S1	72312	College Placement for French	77435	MVS-Personal Fitness	79131	Health Science Intern. B

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56052	Band 7-S2	72320	German Conversation for Travel	77436	MVS-Physical Education (Blended)	79141	Machine Tool Tech. A
56060	Band 8	72321	Culture of Germany	77437	MVS-Study Skills	79142	Machine Tool Tech. B
56061	Band 8-S1	72322	College Placement for German	77438	MVS-AP English Language A	79143	Machine Tool Tech. C
56062	Band 8-S2	72330	Spanish Conversation for Travel	77440	MVS-AP English Literature A	79145	Computer Integrated Eng Mfg A
56070	Beyond Books	72331	Culture of Spain	77441	MVS-AP English Literature B	79146	Computer Integrated Eng Mfg B
56080	Book Club	72332	College Placement for Spanish	77442	MVS-English 9A	79151	Marketing I A
56090	Cadet/Peer Teaching	73001	Practical Math	77443	MVS-English 9B	79152	Marketing I B
56100	Ceramics	73002	Practical Math	77444	MVS-English 11A Brit Lit	79153	Marketing I C
56110	Chorus	73011	AGS Stretch I	77445	MVS-English 10B	79161	Marketing II A
56111	Chorus 1	73012	AGS Stretch I	77446	MVS-English 11B Brit Lit	79162	Marketing II B
56112	Introduction to Choir	73021	AGS Stretch IIA	77447	MVS-German 3A	79163	Marketing II C
56113	Mill Creek Singers-S1	73022	AGS Stretch IIA	77448	MVS-English 12A Amer Lit	79171	Plant Systems & Turf Sci. A
56114	Mill Creek Singers-S2	73031	AGS Stretch IIB	77449	MVS-English 12B Amer Lit	79172	Plant Systems & Turf Sci. B
56120	Civil War	73032	AGS IIIA	77450	MVS-Mythology & Folklore	79173	Botany & Turf Sci. A
56130	Comics to Classics	73041	AGS Stretch IIIB	77451	MVS-World Literature	79174	Botany & Turf Sci. B
56140	Creative Writing	73042	AGS Stretch IIIB	77452	MVS-Composition (Adv.)	79181	Visual Imaging Tech. A
56150	Community Service & Leadership	73051	Pre-Algebra A	77453	MVS-AP Calc AB A	79182	Visual Imaging Tech. B
56160	Design Drafting	73052	Pre-Algebra B	77454	MVS-AP Calc AB B	79183	Visual Imaging Tech. C
56170	Drawing	73055	Algebra 9	77455	MVS-AP Calc BC A	79191	Metal Process & Weld Tech A
56180	Drawing/Painting	73056	Algebra 9 B	77456	MVS-AP Calc BC B	79192	Metal Process & Weld Tech B
56190	Eco Restoration	73057	Algebra 9 C	77457	MVS-AP Statistics A	79193	Welding & Metal Fab. C

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56200	Flight	73058	Algebra 9A	77458	MVS-AP Statistics B	79201	Work Experience
56210	Foods	73059	Algebra 9B	77459	MVS-Algebra 1A	79202	Work Experience
56220	Forensics	73061	Algebra I A	77460	MVS-Algebra 1B	79211	CAD/CAM
56230	Future Entrepreneurs	73062	Algebra I B	77461	MVS-Probability & Statistics B	79212	CAD/CAM
56240	Hands on Creative Ex	73071	Adv. Algebra I A	77462	MVS-AP Environmental Sci A	79213	CAD A
56250	Hollywood Hype	73072	Adv. Algebra I B	77463	MVS-AP Environmental Sci B	79214	CAD B
56260	How to Read & Get It	73075	Algebra 2 A	77464	MVS-AP Biology A	79215	CAD C
56270	ILH	73076	Algebra 2 B	77465	MVS-AP Biology B	79217	CAM A
56271	ILH - Q1	73077	Algebra 2 C	77466	MVS-AP Chemistry A	79218	CAM B
56272	ILH - Q2	73081	AGS Concepts and Skills A	77467	MVS-AP Chemistry B	79219	CAM C
56273	ILH - Q3	73082	AGS Concepts and Skills B	77468	MVS-AP Physics 1A A	79221	Drafting & Design Tech A
56274	ILH - Q4	73085	Adv. Algebra 2 A	77469	MVS-AP Physics 1B B	79222	Drafting & Design Tech B
56280	Video Production	73086	Adv. Algebra 2 B	77470	MVS-AP Physics C A	79223	Drafting & Design Tech C
56290	Indepentent Study Math	73087	Accel. Algebra 2A-9	77471	MVS-AP Physics C B	79231	Advanced Photography A
56300	Indiv & Team Sports	73088	Accel. Algebra 2B-9	77472	MVS-Earth Science A	79232	Advanced Photography B
56310	Integ Office Apps	73089	Accel. Algebra 2C-9	77473	MVS-Earth Science B	79233	Advanced Photography C
56320	Intro to Theater	73091	Pre-Algebra	77474	MVS-German 3B	79241	Video News Production A
56330	Keyboarding	73092	Pre-Algebra	77475	MVS-Biology A	79242	Video News Production B
56340	Let's Read	73111	AGS I	77476	MVS-Biology B	79243	Video News Production C
56345	Life in the Middle Ages	73112	AGS I	77477	MVS-Chemistry B	79251	Careers in Education A
56360	Manufacturing Tech	73121	AGS II	77478	MVS-AP Psychology A	79253	Thoughts on Knowledge
56370	Math Challenge	73122	AGS II	77479	MVS-AP U.S. History A	79300	Work Study
56380	Math Counts	73131	AGS III	77480	MVS-AP U.S. History B	79301	Co-Op Education

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
56390	Math Mania	73132	AGS III	77482	MVS-AP World History B	79302	Co-Op Education
56400	Math Power Hour	73135	Advanced Geometry 9	77483	MVS-Psychology	79303	Co-Op Education
56410	Microsoft Office	73136	Geometry 9 B	77484	MVS-Sociology A	79900	Zero Hour
56420	Movin' to Music	73137	Geometry 9 C	77485	MVS-Sociology B	761201	Creative Writing 2
56430	Orchestra 7	73138	Geometry 9A	77486	MVS-Philosophy	776060	Aventa-C++ Programming
56431	Orchestra 7-S1	73139	Geometry 9B	77488	MVS-AP French A (Middlebury)	776061	Aventa-British/World Lit Honors A
56432	Orchestra 7-S2	73141	Geometry A	77489	MVS-AP French B (Middlebury)	776063	Aventa-British/World Lit Honors B
56440	Orchestra 8	73142	Geometry B	77490	MVS-Chinese 1B-Mandarin	776064	Aventa-Physics Honors A
56441	Orchestra 8-S1	73150	Adv. Geometry 9	77491	MVS-French 1B	776065	Aventa-Physics Honors B
56442	Orchestra 8-S2	73151	Adv. Geometry A	77492	MVS-French 2A	776066	Aventa-Biology Comprehensive A
56450	Peer Teaching	73152	Adv. Geometry B	77493	MVS-French 2B	776067	Aventa-Biology Comprehensive B
56460	Personal Fitness	73211	Pre-Calculus A	77494	MVS-French 3A	776068	Aventa-Pre-Calc/Trig A
56461	Photojournalism	73212	Pre-Calculus B	77495	MVS-French 3B	776069	Aventa-Pre-Calc/Trig B
56462	Photojournalism	73311	AP Calculus A	77496	MVS-French 4B (Aventa)	776070	Aventa-Health Science I
56470	Picture Middle Ages	73312	AP Calculus B	77497	MVS-German 2A	776071	Aventa-Health Science II
56471	Reading Support	73313	AP Calculus C	77498	MVS-German 2B	776072	Aventa-Pharmacy Tech I
56472	Power Typing	73400	Statistics	77499	MVS-Spanish 1A	776073	Aventa-Pharmacy Tech II
56480	Read It & Get It	73401	Statistics	77500	MVS-Spanish 1B	44755	MVS-Native American History
56490	Reading Buddies	73402	Statistics B	77501	Aventa-AP English Language A	52022	German I B
56492	Our Human Journey: Genographic (DNA) Div	73403	AP Statistics	77502	Aventa-AP English Language B	56350	Life in Rainforest
56494	Community Announcements	73404	AP Statistics A	77503	Aventa-AP English Literature A	70243	E2020-Intro to Communication/Speech
56500	Recycled, Re-Seen	73500	Trigonometry	77504	Aventa-AP English Literature B	70445	E2020-Physical Science A

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56510	Reel to Real	73510	Adv. Trigonometry	77505	Aventa-Creative Writing A	74303	AP Chemistry A
56520	School Newspaper	73551	IB Mathematical Studies SL 1A	77506	Aventa-Creative Writing B	75022	World History B
56525	Comics	73552	IB Mathematical Studies SL 1B	77507	Aventa-Algebra 1A	76051	Advanced Placement/ IB English 11 A
56530	Science Olympiad	73553	IB Math Studies SL A	77508	Aventa-Algebra 1B	76731	English Lit & Comp B
56532	TEdD Talk	73554	IB Math Studies SL B	77509	Aventa-Algebra 2A	77226	Special Topics - Adv. Debate
56540	Science you can eat	73561	IB Mathematics SL 1A	77510	Aventa-Algebra 2B	77358	MVS-Intro.Comp.Prog-Java
56550	Sculpture	73562	IB Mathematics SL 1B	77511	Aventa-Geometry A	77439	MVS-AP English Language B
56560	Sewing	73570	Business Math	77512	Aventa-Geometry B	77481	MVS-AP World History A
56570	Skills & Strategies	73571	IB Mathematical St SL 2A	77513	Aventa-PreCalculus	77523	Aventa-Biology A
56571	Sports Medicine	73572	IB Mathematical St SL 2B	77514	Aventa-Trigonometry	77563	Aventa-French I A
56580	Speak for Yourself	73581	IB Mathematics SL 2A	77515	Aventa-Calculus A	77605	Avents-Visual Basic Prog.
56590	Studio Art	73582	IB Mathematics SL 2B	77516	Aventa-Calculus B	77631	Aventa-Digital Photography
56591	Studio Art	73591	IB Mathematics HL 2A	77517	Aventa-AP Calculus AB 1	77722	MVS-Anthropology
56600	Team Leader	73592	IB Mathematics HL 2B	77518	Aventa-AP Calculus AB 2	77913	Adv. Algebra 9
56610	Transportation Tech	73800	CIS Programming I	77519	Aventa-AP Statistics A	78255	IB Film Studies SL/HL 2 A
56620	Trash to Treasure	73810	CIS Programming II	77520	Aventa-AP Statistics B	79072	Computer/Electronics B
56630	Video Production	73820	CIS Intro C++ Prog	77521	Aventa-Earth Science A	79252	Careers in Education B

Number	Course Name	Number	Course Name	Number	Course Name	Number	Course Name
56640	Visual-Verbal Art	73830	CIS Adv C++ Prog	77522	Aventa-Earth Science B	Number 61606	Media 6
56650	Water Cond/Tm Sports	73840	CIS Intro VIS. BASIC	77524	Aventa-Biology B	Number 70095	ECA
56660	Web Pages	73850	CIS Adv. VIS. BASIC	77525	Aventa-AP Biology A	Number 72022	French II B
56670	Write it Right!	73860	Computer Programming	77526	Aventa-AP Biology B	Number 72225	Accel Spanish I A
56680	Yearbook	74010	PS-Physical Science	77527	Aventa-Chemistry A	Number 73405	AP Statistics B
56690	Holocaust History	74020	IPS-Integ.Phys. Sci.	77528	Aventa-Chemistry B	And: <b>Any Virtual Course offered under the Statewide Catalog per Section 21f of the Michigan School Code</b>	



# DEXTER COMMUNITY SCHOOLS

Athletic Department  
2200 North Parker Road, Dexter, Michigan 48130  
(734) 424-4170 fax (734) 424-4251  
Mike Bavineau, Athletic Director  
bavineaum@dexterschools.org

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June 10<sup>th</sup>, 2019

Dr. Timmis & Board of Education,

Mr. Moran and I have received an application to change status for a sports team. Attached we have provided you with information and a detailed full cost proposal. Based on the attached information we would like the finance committee and board of education to vote on the addition of girl's field hockey to be added as a funded Mill Creek middle school sport.

Mr. Moran and I can be reached for additional information and questions per your request. Thank you for taking the time to consider this proposal.

In Dreadnaught Pride,

Mike Bavineau  
Kit Moran

Revenues

# of games	Gate Approximate spectators	Cost/ticket	Total
6	25	\$2	\$300
6	20	\$2	\$240

# of athletes	Pay to Participate Fee	Total
25	\$150	\$3,750
20	\$150	\$3,000

Projected revenue	Gate + Pay to Participate
25	\$4,050
20	\$3,240

Expenses

Coach Salary (highest possible)	\$5,145
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	# of games	Cost	Total
Transportation	6	\$595	\$3,570
Officials	6	\$50	\$300
Workers (clock-\$15, supervisor-\$20)	6	\$35	\$210
Equipment Annually		\$2500+\$500	\$250
Uniform & Equipment	Start Up Cost	\$2500+\$500	\$3,000

Total	2019-20	2020-?
	\$12,475	\$9,475

Projected cost to district	2019 w/ 25 athletes	2019 w/ 20 athletes	2020 w/ 25 athletes	2020 w/ 20 athletes
	\$8,425	\$9,235	\$5,425	\$6,235

Application for Changing Status of a Sports Team  
Dexter Community Schools

Sport's Name(Indicated Girls or Boys) - Mill Creek Field Hockey - Girls

Contact Person: Keely Tamer

Contact Information (Email & Phone): [dextercefh@gmail.com](mailto:dextercefh@gmail.com); 734-255-5904

Date Submitted: 6/7/2019

Projected Student Participation:

25-40 athletes

Explain history of participation for the last three years:

We started Mill Creek Field Hockey through Dexter Community Education 2011. At times we have had participation numbers that dictate two teams and at times we have had one team.

Respond to the following prompts:

*Is this sport organized locally and/or statewide? Are competent coaches available? Could it be played at Dexter Schools?*

At the middle school level there are 12 areas schools with middle school field hockey. Dexter schedules regularly with 9 of these teams and hosts a middle school tournament (2019 will be the 6th year). At the high school level Field Hockey is an Southeastern Conference sport (SEC) and is sponsored statewide by the Michigan High School Field Hockey Association (MHSFHA). The United States Field Hockey Association (USAFH) regularly sponsors coach development program in Michigan to develop competent coaches.

Dexter High School field hockey is in its 10th year (Fall of 2019). In 2014 Dexter won the Division 2 State Championship, which moved Dexter up to Division 1. In its four years competing in Division 1 Dexter has been a semi-finalist twice and Finalist twice.

Projected costs with details (attach documentation):

See attached - it is recommended that a single team has a head and assistant coach. If the team is split into two each team may be able to operate with just one coach. A coach to athlete ratio of 1-15 is sensible and reasonable in FH.

For Internal Use Only

Discuss administrative support and ability to program for the above team:

Updated 6/5/2019

**Mill Creek Sports  
Middle School Field Hockey Proposal**

This is to serve as the formal ask to convert the Field Hockey Program that is administered by Dexter Community Education( since 2011) into a Middle School athletic program run by the athletic department. This request comes after email correspondence (February and March 2018) and discussions with Dr. Timmis, AD Bavineau, Principal Bronson, and Assistant Principal Pedersen. Both principals are supportive of our program and for opportunities for girls to compete for Mill Creek. The principals deferred the decision to AD Bavineau. The AD indicated that any decision required the structural work of the Athletic committee to be completed. I was aware the committee's work would be completed in May. That final May athletic committee meeting was postponed until August 7. Given no athletic structure has been defined and an Athletic Committee 2009 document indicates that the decision for status change goes to the Board of Education and the AD, I am now making a formal request on behalf of Middle School Field Hockey and the female athletes.

Dexter Middle School Field Hockey began in 2011 with 21 athletes. It has continued successfully for the last 7 years. At its largest we have had as many as 26 athletes participate. Additionally, over the the last 10 years, the grades 2 -6 program started with 15 girls and has grown to roughly 40-50 per fall season grades 2-6.

**Current Costs**

- \$1600 - Head Coach
- \$1200 - Assistant Coach
- \$50 per game - officials
- \$250 - Equipment

Total Cost for the season - \$3100

Income -  $\$195 \times 21 = \$4095$

**Costs as an Athletic Department program**

- Coaching costs on par with other programs in the department - ?
- Transportation - ?
- Officials - \$50 per game
- Equipment - \$250 assuming Equipment purchased through DCE transitions with the program.

Income -  $\$150 \times 21 = \$3150$

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

**Purpose:**

At the April 22, 2019 Board Meeting, you had the opportunity to discuss the sale of the Copeland facility and site based on the recommendation of the Ad Hoc Committee. The Ad Hoc Committee consists of Board Members Mara Greatorex, Dick Lundy, and Michael Wendorf and administrative staff personnel Chris Timmis and Sharon Raschke.

At the May 6, 2019 Board Meeting, you authorized the Ad Hoc Committee to prepare a draft purchase agreement consistent with the outcomes and timelines discussed.

A draft agreement for the sale of the Copeland facility and site has been prepared by our legal team at Miller, Canfield, Paddock & Stone. It is enclosed for your review and discussion. The draft has been shared with the Purchaser and accurately documents the proposed sale.

**Timeline:**

- 1) On June 24, 2019, the Board will discuss the draft document Agreement for the Sale and Purchase of Real Estate that includes Exhibits for Land Contract, Form of Quit Claim Deed, Form of Escrow Agreement, and Form of Memorandum of Land Contract.
- 2) On July 22, 2019, the Board will approve the documents and give the Superintendent and CFO authorization to execute the documents, including the land contract, once Encore has executed a lease with Dexter Seniors (target December 31, 2019).
- 3) Bond Counsel at Miller, Canfield, Paddock & Stone will prepare necessary filings to convert the portion of any outstanding bond issues used to improve Copeland to qualified 501c3 bonds.
- 4) The Closing date will be March 31, 2020 (or sooner). The Purchaser will have 3 days after Closing to transfer the \$100,000 deposit to the Escrow Agent.
- 5) At Closing (March 31, 2020,) Encore takes effective title to Copeland so they "own it" but have a land contract (mortgage) on the property.
- 6) Dexter Community Schools will vacate Copeland's first floor by March 31, 2020.
- 7) The Purchaser plans to start physical renovation of Copeland after March 31, 2020.

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

- 8) Dexter Community Schools will vacate the remainder of Copeland (second floor) by December 31, 2020.
- 9) The Purchaser will pay off the land contract by March 31, 2021 as a balloon payment of \$970,000. The Quit Claim Deed will then be recorded at the County and the land contract will be discharged and the Purchaser will own Copeland outright est. March 31, 2021. The Purchaser may secure donations sufficient to satisfy the balloon payment or secure a mortgage to satisfy the balloon payment of the land contract.

Recommendation (proposed resolution):

It is the recommendation of the Ad Hoc Committee that the Dexter Community Schools Board of Education authorize the Superintendent or CFO to execute and deliver the Agreement for the Sale and Purchase of Real Estate, including Exhibits, substantially in the form as presented to the Board subject to such modifications as may be reasonably agreed to by the Administration. The granting of the Sale and Purchase of Real Estate is subject to the execution of a lease between The Encore Musical Theater Company and the Dexter Senior Citizens that will survive the sale.

**AGREEMENT FOR THE SALE AND PURCHASE OF REAL ESTATE**

This AGREEMENT FOR THE SALE AND PURCHASE OF REAL ESTATE (“Agreement”) is made on December \_\_\_, 2019, by and between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the “Seller” or the “District”), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the “Purchaser”).

WHEREAS, the Seller is the owner of all of that certain real property located in the City of Dexter, Washtenaw County, Michigan, commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130 and more particularly described on Exhibit A attached hereto (the “Property”); and

WHEREAS, the Seller desires to sell, and the Purchaser desires to purchase the Property pursuant to this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth herein and in the Sales Agreement, the parties hereto agree as follows:

1. Agreement to Sell and Convey; Possession and Use. Seller agrees to sell and convey to Purchaser the Property, together with all (a) easements, rights, hereditaments and appurtenances thereto, including, without limitation, mineral rights and (b) all improvements on the Property, for the Purchase Price (as defined below), subject to and upon the other terms and conditions set forth in this Agreement. The parties agree that the description of the Property set forth in Exhibit A is the tax description of tax parcel # 08-08-06-178-007, and the actual description of the Property shall be subject to verification by parties based on a survey and/or title commitment.

Purchaser agrees that Seller shall have the right to possess and use the entirety of the Property from the Effective Date until March 31, 2020, and shall have the right to possess and use the second floor of the Property from March 31, 2020 until December 31, 2020. The terms of this Section 1 shall survive Closing (as hereinafter defined).

2. Purchase Price. The total price for the purchase of the Property hereunder (the “Purchase Price”) shall be One Million Seventy Thousand and 00/100 Dollars (\$1,070,000.00), payable as follows:

A. On the Closing Date (as defined below), Purchaser shall deposit with the Title Company (defined below), as escrow agent (the “Escrow Agent”), the sum of One Hundred Thousand and No/100 Dollars (\$100,000.00) (the “Deposit”) to be held by the Escrow Agent in a non-interest bearing account for application to the Purchase Price upon consummation of the transaction. In the event the sale is consummated as contemplated hereunder, the Deposit shall be paid by the Escrow Agent to Seller on the Closing Date and credited against the Purchase Price. In the event the sale is not consummated for any reason, disposition of the Deposit and all interest accrued thereon shall be governed by this Agreement.

B. On the Closing Date, Purchaser shall pay (i) the Purchase Price referred to in Section 2.A. above by delivery to Seller of a land contract in the form of land contract attached hereto and incorporated by reference as Exhibit B (the "Land Contract"); and (ii) and all other amounts payable by Purchaser on the Closing Date pursuant to the terms of this Agreement.

3. Due Diligence.

A. Purchaser and its agents shall have until March 13, 2020 (the "Inspection Period"), to inspect and investigate or cause to be inspected or investigated all aspects and conditions of the Property. Purchaser is not permitted to perform any sampling, boring, drilling or other physically intrusive testing into the structures or ground comprising the Property, including, without limitation, a Phase II environmental assessment, without first giving notice to Seller of the scope and specifications for such testing and obtaining the Seller's prior written approval to such scope and specifications. Seller retains the right to be present at any inspections of or studies at the Property. Purchaser and/or Purchaser's agents, employees and independent contractors may enter the Property at reasonable times and with 24-hours' prior notice to perform due diligence work. All testing, inspections and investigations shall be conducted at Purchaser's sole cost and expense. Purchaser hereby indemnifies, protects, defends and holds Seller and its Board trustees, administrators, parents, students, subsidiaries, affiliates, beneficiaries, managers, advisors and other agents and their respective partners, trustees, beneficiaries, employees, officers, directors and shareholders, as well as the Dexter Senior Center and its agents, representatives, employees, and invitees (collectively, the "Indemnified Parties"), harmless from and against any and all liabilities, demands, actions, causes of action, suits, claims, losses, damages, costs and expenses (including, without limitation, reasonable attorneys' fees, court costs and litigation expenses) suffered or incurred by any of the Indemnified Parties as a result of or in connection with any activities of Purchaser in its testing, inspections and investigation of the Property (including activities of any of Purchaser's employees, consultants, contractors or other agents), including any activities involving construction or mechanics' liens, damage to the Property, or injury to persons or property resulting from such activities in connection therewith, excepting the negligence or willful misconduct of any of the Indemnified Parties.

In the event that the Property is disturbed or altered in any way as a result of such activities, Purchaser shall promptly restore the Property to its condition existing prior to the commencement of such activities which disturb or alter the Property and shall pay for any such costs and expenses. The indemnification and restoration obligations of Purchaser pursuant to this Section shall survive Closing and shall survive any termination of this Agreement; and, in all events, Purchaser shall not be liable in any manner relating to Purchaser's discovery and reporting of materials or substances on, in, or under the Property (which reporting is required by law) in connection with which liability may arise under state or federal environmental laws. Purchaser shall maintain and shall ensure that Purchaser's consultants maintain public liability and property damage insurance in the amount of \$1,000,000, which names Seller as an additional insured party, and in form and substance adequate to insure against all liability of Purchaser and its consultants, respectively, and each of its agents, employees or contractors, arising out of the inspections or testing of the Property.

Purchaser shall, upon Seller's request, provide Seller with copies of any reports generated in connection with its inspection activities.

B. In the event Purchaser determines that any of the conditions specified in this Section are not fulfilled or satisfactory to Purchaser in its sole discretion, then Purchaser may rescind this transaction by giving written notice to Seller (the “Rescission Notice”) at any time on or before 5:00 p.m. prevailing Eastern time on the last day of the Inspection Period, in which case this Agreement shall be terminated. If the Rescission Notice is delivered by Purchaser on or before the last day of the Inspection Period, Purchaser shall be entitled to a refund of the Deposit, and all interest accrued thereon. In the event that Purchaser fails to deliver the Rescission Notice to Seller before expiration of the Inspection Period, Purchaser shall no longer be entitled to terminate this Agreement (except as otherwise provided herein) and the parties shall proceed to Closing in accordance with and subject to the other terms of this Agreement.

C. PURCHASER UNDERSTANDS AND ACKNOWLEDGES THAT SELLER IS NOT MAKING AND HAS NOT AT ANY TIME MADE ANY WARRANTIES OR REPRESENTATIONS OF ANY KIND OR CHARACTER, ORAL OR WRITTEN, EXPRESSED OR IMPLIED, WITH RESPECT TO THE CONDITION, STATE OF REPAIR, OR OPERABILITY OF THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OR REPRESENTATIONS AS TO HABITABILITY, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE (INCLUDING BUT NOT LIMITED TO PURCHASER’S INTENDED USE OR PURPOSE) OR WITH RESPECT TO THE APPRECIATION OR INCOME POTENTIAL OF THE PROPERTY, TITLE (OTHER THAN SELLER’S WARRANTY OF TITLE TO BE SET FORTH IN THE DEED), ZONING, TAX CONSEQUENCES, LATENT OR PATENT PHYSICAL OR ENVIRONMENTAL CONDITION, THE AVAILABILITY OR ADEQUACY OF UTILITIES TO THE PROPERTY, OPERATING HISTORY OR PROJECTIONS, VALUATION, GOVERNMENTAL APPROVALS, THE COMPLIANCE OF THE PROPERTY WITH GOVERNMENTAL LAWS, THE TRUTH, ACCURACY OR COMPLETENESS OF THE SELLER’S MATERIALS OR ANY OTHER INFORMATION PROVIDED BY OR ON BEHALF OF SELLER TO PURCHASER, THE PLATTING OF THE PROPERTY, ACCESS TO THE PROPERTY, REQUIREMENTS IN CONNECTION WITH ANY DEVELOPMENT OF THE PROPERTY OR ANY OTHER MATTER OR THING REGARDING THE PROPERTY. PURCHASER AGREES THAT UPON CLOSING SELLER SHALL SELL AND CONVEY TO PURCHASER AND PURCHASER SHALL ACCEPT THE PROPERTY “AS IS, WHERE IS, WITH ALL FAULTS”, NOTWITHSTANDING ANY PROVISION OF THIS AGREEMENT TO THE CONTRARY. PURCHASER HEREBY RELEASES SELLER FROM ANY LIABILITY, CLAIMS, DAMAGES, EXPENSES OF ANY KIND OR NATURE, OR ANY OTHER CLAIM RESULTING FROM THE PRESENCE, REMOVAL OR OTHER REMEDIATION OF HAZARDOUS MATERIALS OR SUBSTANCES IN, ON, UNDER OR ABOUT THE PROPERTY OR WHICH HAS MIGRATED FROM ADJACENT LANDS ONTO THE PROPERTY OR FROM THE PROPERTY TO ADJACENT LAND. PURCHASER HEREBY ACKNOWLEDGES AND AGREES THAT PURCHASER HAS INVESTIGATED OR WILL INVESTIGATE ALL MATTERS OF CONCERN TO PURCHASER WITH RESPECT TO THE PROPERTY AND THAT PURCHASER HAS NOT RELIED AND WILL NOT RELY ON, AND SELLER IS NOT LIABLE FOR OR BOUND BY, ANY EXPRESSED OR IMPLIED WARRANTIES, GUARANTIES, STATEMENTS, REPRESENTATIONS OR INFORMATION PERTAINING TO THE PROPERTY OR RELATING THERETO (INCLUDING SPECIFICALLY, WITHOUT LIMITATION, PROPERTY INFORMATION PACKAGES DISTRIBUTED WITH RESPECT TO THE PROPERTY) MADE OR FURNISHED BY SELLER OR ANY REAL ESTATE BROKER OR AGENT REPRESENTING OR

PURPORTING TO REPRESENT SELLER, TO WHOMEVER MADE OR GIVEN, EXPRESSLY OR IMPLIEDLY, DIRECTLY OR INDIRECTLY, ORALLY OR IN WRITING, OF SELLER WITH RESPECT TO SUCH MATTERS. Purchaser acknowledges that Purchaser has entered into this Agreement with the intention of making and relying upon its own investigation of the physical, environmental, economic use, compliance, and legal condition of the Property and that Purchaser is not now relying, and will not later rely, upon any representations and warranties made by the Seller or anyone acting or claiming to act, by, through or under or on the Seller's behalf concerning the Property. The provisions of this Paragraph C shall survive indefinitely any Closing or termination of this Agreement and shall not be merged into the documents delivered at Closing.

4. Evidence of Title.

A. As evidence of title to the Property, Seller shall, as soon as reasonably practicable after the date of this Agreement, furnish or cause to be furnished to Purchaser a commitment for a land contract vendee's policy of title insurance for the Property (the "Title Commitment"), in the amount of the Purchase Price, which commitment shall be issued with Amrock, Inc., as agent for First American Title Insurance Company, whose address is 662 Woodward Avenue, Detroit, Michigan 48226 (Attn: Tracy Parnell) ("Title Company") (with any endorsements Purchaser elects to obtain, at its sole cost). Seller shall, at the time of Closing, order a title insurance policy (the "Title Policy"), in the face amount of the Purchase Price and at standard rates from the title insurance company pursuant to the Title Commitment for prompt delivery to Purchaser. The title insurance company shall provide copies of all documents referred to in the Title Commitment upon delivery of the Title Commitment.

B. Within twenty (20) days after receiving the Title Commitment and copies of all the documents referred to in the Title Commitment, Purchaser shall notify Seller in writing (a "Title Objection Notice") of any objections to the title to the Property. Any matter shown on the Title Commitment not timely objected to by Purchaser shall be considered a "Permitted Exception." If Purchaser or its counsel objects in writing to any matter disclosed by the Title Commitment (the "Objections"), Seller may elect to cure some or all of such Objections, and to make such election, it shall give written notice to Purchaser within thirty (30) days of its receipt of the Title Objection Notice (the "Title Objection Response Period") of which Objections, it is prepared to cure at or prior to Closing, with there being no liability to Seller should it fail to do so. If Seller fails to give such notice of its decision within thirty (30) days of its receipt of the Title Objection Notice, Seller shall be deemed to have elected not to cure any of the Objections. If Seller elects not to cure an Objection or is deemed to have elected not to cure all of the Objections, Purchaser may in a writing delivered to Seller within seven (7) days after the expiration of the Title Objection Response Period (i) waive the Objections that Seller elects not to cure or is deemed to have elected not to cure and consummate the Closing (whereupon all such waived Objections shall be deemed to be Permitted Exceptions), or (ii) terminate this Agreement (whereupon the Deposit shall forthwith be returned to Purchaser and neither party shall have any further rights or obligations hereunder, except for any rights or obligations which expressly set forth herein survive such termination). If Purchaser fails to deliver such notice to Seller within seven (7) days after the expiration of the Title Objection Response Period, then Purchaser shall be deemed to have elected to proceed to close. If, as of the Closing, Seller have failed to cure any Objection it elected to cure, then Purchaser may (i) waive such Objections and consummate the Closing (whereupon all such waived Objections shall be deemed to be Permitted Exceptions) or (ii) terminate this Agreement

by giving written notice to Seller as of the Closing (whereupon the Deposit shall forthwith be returned to Purchaser and neither party shall have any further rights or obligations hereunder, except for any rights or obligations which expressly set forth herein survive such termination).

5. Closing. “Closing” shall be on such date mutually agreed to by Purchaser and Seller, but in no event later than March 31, 2020 (the “Closing Date”), through an escrow with the Title Company and pursuant to escrow instructions acceptable to the Title Company, Seller and Purchaser. Upon such termination, the entire Deposit shall be released to Seller, unless the failure to close is due to Seller’s default or failure to fulfill contingencies within Seller’s control, in which case the Deposit shall be refunded to Purchaser, and the parties shall have no further liability to each other.

6. Conditions Precedent.

A. The obligation of Purchaser to proceed to consummate this transaction shall be conditioned upon the following “Conditions Precedent”:

(i) This Agreement has not been terminated by Purchaser pursuant to the provisions of Sections 3 or 4;

(ii) Seller shall be prepared to deliver to Purchaser the documents listed in Section 7.

B. The obligation of Seller to proceed to consummate this transaction shall be conditioned upon the following Conditions Precedent:

(i) Purchaser shall have performed and observed, in all material respects, all covenants and agreements of this Agreement to be performed and observed by Purchaser as of the Closing Date;

(ii) Seller shall have obtained all approvals required for Seller to have authority to consummate the sale of the Property;

(iii) Purchaser shall be prepared to deliver to Purchaser the documents listed in Section 7;

(iv) Purchaser shall have not materially interfered with Seller’s possession and use of the first floor of the Property prior to the Closing Date; and

(v) Purchaser shall have entered into a use agreement with the Dexter Senior Center in a form and substance reasonably satisfactory to Seller.

7. Documents to be Furnished at Closing.

A. On the Closing Date, Seller shall deliver to Purchaser the following documents:

(i) A quit claim deed (the “Deed”), subject only to the Permitted Exceptions, sufficient to transfer and convey good and marketable fee simple title to the Property to Purchaser upon payment in full of the Land Contract as required by this Agreement, and otherwise in form acceptable to the Title Company which Deed shall be held in escrow by the Escrow Agent pursuant to the terms of a written escrow agreement (the “Escrow Agreement”);

(ii) The Land Contract and a memorandum of land contract in recordable form evidencing the interests of Seller and Purchaser in the Property and in the Land Contract;

(iii) A closing statement (the “Closing Statement”) reflecting payment of the Purchase Price and the applicable prorations, in form reasonably satisfactory to both Purchaser and Seller and their respective counsel; and

(iv) Such additional documents as may be reasonably required by Purchaser and the Title Company in order to consummate the transactions hereunder and issue the Title Policy, including an Owner’s Affidavit attesting as to certain matters sufficient to remove the standard exceptions other than the standard survey exception.

B. On the Closing Date, Purchaser shall deliver to Seller the following:

(i) The full amount of the Purchase Price, as evidenced by the obligations arising under the Land Contract, and it being acknowledged that at Closing the Deposit shall be delivered to Seller and applied towards payment of the Purchase Price;

(ii) The Land Contract and a memorandum of land contract in recordable form evidencing the interests of Seller and Purchaser in the Property and in the Land Contract;

(iii) The Closing Statement;

(iv) Payment of all other amounts owed by Purchaser other than Purchase Price pursuant to the Closing Statement by wire transfer of immediately available funds; and

(v) Such additional documents as may be reasonably required by Seller and/or the Title Company in order to consummate the transactions hereunder (provided the same do not materially increase the costs to, or liability or obligations of, Purchaser in a manner not otherwise provided for herein).

8. Obligations of Seller Prior to Closing. During the period of this Agreement and ending on the Closing Date, Seller shall:

A. Operate and maintain the Property in substantially the same manner in which Seller has operated and maintained it prior to the date of this Agreement; and

B. Pay all costs and expenses arising out of its ownership of the Property and that are incurred prior to the Closing Date, regardless of when due.

9. Purchaser's Remedies Upon Default. If Seller shall be in material breach of any obligation of Seller under this Agreement (which breach is not caused by Purchaser's default) and Seller shall not have cured such breach within thirty (30) days after receipt of written notice from Purchaser (unless the nature of such breach is such that more than thirty (30) days are reasonably required for cure as reasonably determined by Seller, then Seller's obligation shall be to commence performance within such thirty (30) day period and thereafter continue diligently to completely perform the same to completion, and in any case complete said cure within sixty (60) days after the aforesaid written notice), Purchaser, as its sole and exclusive remedy, may elect to (i) terminate this Agreement or (ii) sue for specific performance; provided, however, that in the event that such failure of Seller was beyond Seller's reasonable control, Purchaser's sole remedy shall be to so terminate this Agreement; provided, further, in the event that Purchaser elects to specifically enforce this Agreement it must institute such action within sixty (60) days following Seller's default, failing which Purchaser shall be deemed to have waived the right to pursue specific performance. If this Agreement is terminated by Purchaser pursuant to this Section, the Deposit shall be immediately returned to Purchaser and neither Purchaser nor Seller shall have any further rights or obligations hereunder, except any rights or obligations that expressly survive such termination.

10. Seller's Remedy upon Default. If the sale and purchase of the Property contemplated by this Agreement is not consummated because of Purchaser's material breach of any obligation of Purchaser hereunder (which breach is not caused by Seller's default), and Purchaser shall not have cured such breach within thirty (30) days after receipt of written notice from Seller, (unless the nature of such breach is such that more than thirty (30) days are reasonably required for cure, then Purchaser's obligation shall be to commence performance within such thirty (30) day period and thereafter continue diligently to completely perform the same to completion, and in any case complete said cure within sixty (60) days after the aforesaid written notice), Seller may terminate this Agreement and on such termination the Deposit shall be paid to Seller as full liquidated damages for such material breach by Purchaser, and not as a penalty, the parties hereto acknowledging that it is impossible to estimate more precisely the damages which might be suffered by Seller upon Purchaser's default. Upon such termination and delivery of the Deposit to Seller, neither Purchaser nor Seller shall have any further rights or obligations hereunder, except any rights or obligations that expressly survive such termination.

11. Prorations. Seller shall pay all water, sewer, and all other utility charges, if any, incurred on or before the Closing Date with respect to the Property. After the Closing, Purchaser shall pay all such charges. All current water, sewer, and other utility charges with respect to the Property that relate to a period beginning before the Closing Date and ending after the Closing Date, if any, shall be prorated between Purchaser and Seller as of the Closing Date. In addition, Seller shall pay any taxes, special assessments, liens and other charges levied upon the Property that first become due before the Closing Date. Any current city, county and/or state ad valorem property taxes and special assessments levied upon the Property shall be prorated between Purchaser and Seller as of the Closing Date on a due date basis, payable in advance, as of the Closing Date.

12. Closing Costs. ***Seller shall pay the following expenses:*** (i) the costs to obtain the Title Commitment and base premium of the Title Policy; (ii) 50% of all closing escrow fees; (iii) Seller's legal fees and expenses; and (iv) 100% of the total amount of all conveyance fees,

documentary, stamp and any transfer taxes. ***Purchaser shall pay the following expenses:*** (a) 50% of all closing escrow fees; (b) the fee for the recording of the Deed; (c) the cost of any additional endorsements or coverage desired by Purchaser beyond those required by this Agreement; and (d) Purchaser's legal fees and expenses. The provisions of this Section 12 shall survive Closing or any termination of this Agreement.

13. **Brokers.** Seller and Purchaser each warrant and represent to the other that, neither has had any dealings with any broker, agent, or finder relating to the sale of the Property or the transactions contemplated hereby, and, to the extent permitted by law, each agrees to indemnify and hold the other harmless against any claim for brokerage commissions, compensation or fees by any broker, agent, or finder in connection with the sale of the Property or the transactions contemplated hereby resulting from the acts of the indemnifying party. The provisions of this Section 13 shall survive Closing or any termination of this Agreement.

14. **Assignment.** Purchaser shall have no right to assign this Agreement without the Seller's prior written consent, which may be withheld, granted, or conditioned in Seller's sole discretion.

15. **Notices.** All notices, demands, deliveries and communications (a "Notice") under this Agreement shall be delivered or sent by: (i) certified mail, postage prepaid, return receipt requested, (ii) nationally recognized overnight courier service, or (iii) electronic mail addressed to the address set forth below or to such other address as either party may designate by Notice pursuant to this Section 15. Notices shall be deemed given (x) three (3) business days after being mailed as provided in clause (i) above, (y) one (1) business day after delivery to the overnight carrier as provided in clause (ii) above, or (z) on the day of the transmission of electronic mail so long as it is received in its entirety by 5:00 p.m. prevailing Eastern time on such day. The addresses for notice are as follows:

To Seller:  
Dexter Community Schools,  
7714 Ann Arbor Street  
Dexter, Michigan 48130  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

To Purchaser:  
The Encore Musical Theater Company  
3126 Broad Street, Suite A  
Dexter, Michigan 48130  
Attn: \_\_\_\_\_  
Email: \_\_\_\_\_

With copy to:  
Lucas J. Polcyn, Esq.  
Miller, Canfield, Paddock & Stone, P.L.C.  
150 West Jefferson Avenue, 25th Floor  
Detroit, Michigan 48226  
Email: polcyn@millercanfield.com

16. **Effective Date of this Agreement.** For the purposes of the transaction contemplated by this Agreement, the effective date of this Agreement is December 31, 2019 (the "Effective Date").

17. **Headings.** The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of any provisions of this Agreement.

18. Saturdays, Sundays and Legal Holidays. Time is of the essence of this Agreement and the performance of all covenants, agreements and obligations hereunder. Whenever in this Agreement it is provided that notice must be given or an act performed or payment made on a certain date, if such date falls on a Saturday, Sunday or legal holiday the date for the notice of performance or payment shall be the next following business day. As used herein, the term “legal holiday” means any state or federal holiday on which financial institutions or post offices are generally closed in the state in which the Property is located.

19. Waiver. No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver be a continuing waiver. No waiver shall be binding unless executed in writing to the party making the waiver.

20. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

21. Integration. This Agreement constitutes the entire agreement and understanding between the parties hereto relating to the sale and purchase of the Property, and it is agreed that any change in, addition to, or amendment or modification of the terms hereof shall be of no effect unless reduced to writing and executed by both Purchaser and Seller.

22. Governing Law. THIS AGREEMENT SHALL BE DEEMED TO BE A CONTRACT MADE UNDER THE LAWS OF THE STATE OF MICHIGAN AND FOR ALL PURPOSES SHALL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF MICHIGAN.

23. Recordation. Purchaser shall not record this Agreement or a memorandum or other notice thereof in any public office without the prior express written consent of Seller.

24. Miscellaneous. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but which together shall constitute one original Agreement. For the purposes of this Agreement, a signature or signatures delivered via facsimile or e-mail (in portable document format) transmission shall be deemed to be an original signature or signatures when attached to this Agreement or to any other document or notice provided for in this Agreement. All parties to this Agreement having participated fully and equally in the negotiation and preparation hereof, this Agreement shall not be more strictly construed, or any ambiguities within this Agreement resolved, against either party hereto.

25. Board Approval. Seller shall submit to Seller’s board this Agreement and request the approval thereof and such other authorizations as Seller deems necessary to proceed with the transaction contemplated by this Agreement. If the Seller is unable to obtain such approvals within thirty (30) days following Purchaser’s tender of partially executed copy of this Agreement, this Agreement shall terminate this Agreement.

26. Access to Programming. In consideration of the District’s educational mission and its expectation, as evidenced by the sale contemplated by this Agreement, that the Purchaser will

actively collaborate and coordinate with the District in matters of mutual interest related to the community served by the District, Purchaser shall make all appropriate and good faith efforts to provide students of Dexter Community Schools access to the Purchaser's professional talent, co-curricular, extra-curricular, and community education programs. The provisions of this Section 26 shall survive Closing.

All parties have had the opportunity to have their own respective counsel review this Agreement and they both acknowledge they are satisfied with the terms and conditions of this offer and acceptance.

[SIGNATURES ON FOLLOWING PAGE]

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON,  
STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
  
Dated: \_\_\_\_\_

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation,

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
  
Dated: \_\_\_\_\_

**EXHIBIT A**

**THE PROPERTY**

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

Land in the City of Dexter, Washtenaw County, Michigan, described as follows:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

**EXHIBIT B**

**LAND CONTRACT**

THIS LAND CONTRACT (the "Contract") is made as of March 31, 2020 between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser").

RECITALS:

The Seller is the owner of all of that certain real property located in the City of Dexter, Washtenaw County, Michigan, commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130 and more particularly described on Exhibit 1 attached hereto (the "Property");

The Seller and Purchaser have entered into that certain Agreement for the Sale and Purchaser of Real Estate dated December 31, 2019 (the "Purchase Agreement"), which is hereby incorporated by reference; and

To give further effect to the Purchase Agreement, the Seller desires to sell, and the Purchaser desires to purchase the Property pursuant to this Contract.

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth herein and in the Sales Agreement, the parties hereto agree as follows:

1. Sale and Purchase of Property. The Seller agrees to sell and convey to the Purchaser the Property, together with all (a) easements, rights, hereditaments and appurtenances thereto, including, without limitation, mineral rights, (b) all improvements on the Property, if any, and (c) all of the Seller's right, title and interest in and to all public ways adjoining the Property. The Purchaser agrees to purchase the Property pursuant to the terms and conditions hereinafter set forth.

(a) Purchase Price. The purchase price for the Property is One Million Seventy Thousand and 00/100 Dollars (\$1,070,000.00) (the "Purchase Price"). The Seller acknowledges receipt of a down payment of One Hundred Thousand and 00/100 Dollars (\$100,000.00) (the "Down Payment"). The Purchaser shall pay the Seller the Nine Hundred Thousand Seventy and 00/100 Dollars (\$970,000.00) balance (the "Balance") of the Purchase Price on March 31, 2021. The term of this Contract (the "Contract Term") shall commence as of the date hereof and continue until the date upon which the Balance is due.

2. Prepayment. The Purchaser may, but shall have no obligation to, prepay all or any portion of the Balance at any time prior to the expiration of the Contract Term, without penalty or premium.

3. Form of Payment. The Purchaser shall make all payments due hereunder to the Seller in the form of a cashier's or certified check, or by wire transfer in accordance with written instructions provided by the Seller to the Purchaser prior to the date upon which any such payment is due hereunder.

4. Title Insurance. The Purchaser acknowledges that it has examined, or has caused to be examined by an attorney licensed to practice law in the State of Michigan, a commitment for a land contract vendee's policy of title insurance for the Property being Commitment No. \_\_\_\_\_ dated \_\_\_\_\_ and the Purchaser agrees to accept as marketable the title disclosed thereby (the "Title Commitment"), subject to the Permitted Exceptions (as defined in the Purchase Agreement). The Seller shall deliver to the Purchaser, at the Seller's sole cost and expense, a policy of title insurance on the Property issued pursuant to the Title Commitment. The Seller shall not be obligated to furnish any evidence of title to the Property for any period thereafter.

5. Conveyance of Property. Upon execution of this Contract, the Seller shall execute and deliver to Amrock, Inc., as escrow agent (the "Escrow Agent") a quit claim deed conveying title to the Property to the Purchaser in the form attached hereto as Exhibit 2, free from all other encumbrances not noted therein, except such encumbrances as shall have accrued or attached since the date hereof through the acts or omissions of persons other than the Seller or the Seller's employees, contractors, agents, successors or assigns. Upon execution of this Contract, the Seller and the Purchaser agree to execute an escrow agreement with the Escrow Agent for deposit of such deed in the form attached hereto as Exhibit 3. Upon receiving payment in full of the Balance and accrued interest, the Seller shall direct the Escrow Agent to record such deed in the records of the county in which the Property is located. The Seller is responsible for any real estate transfer taxes then due by reason of the transfer of the Property evidenced by such Deed.

6. Real Estate Transfer Valuation Affidavit. To evidence any transfer tax payable upon delivery of any quit claim deed to the Property required by the foregoing Section by a Real Estate Transfer Valuation Affidavit in the form required by Act 134 of the Michigan Public Acts of 1966 and Act 330 of the Michigan Public Acts of 1993, as amended, and to cause the same to be filed with the appropriate governmental officials. Accordingly, any such quit claim deed shall not set forth the amount of consideration relating thereto.

7. Memorandum of Land Contract. Upon execution of this Contract, the Purchaser shall be entitled to record a memorandum of land contract in the form attached hereto as Exhibit 4 for the purpose of placing evidence of Purchaser's land contract vendee interest in the Property on public record.

8. Covenants of Seller; Breach.

(a) The Seller covenants and agrees not to encumber the Property in any way, including, without limitation, by mortgage or any other type of lien, during the term of this Land Contract. If the Seller's interest in the Property be that of a land contract vendee and is now, or hereafter becomes, encumbered by a mortgage, the Seller shall meet the payments of principal and interest thereon as they mature and produce evidence thereof to the Purchaser upon reasonable request.

(b) The Seller acknowledges and agrees that any breach of the covenants of the Seller contained in the foregoing subsection shall constitute a material breach of this Contract and that damages would be an inadequate remedy in the event of any such breach. Accordingly, the Seller agrees that the Purchaser shall be entitled to the remedy of specific performance in the event of any such breach and hereby consents to, and waives any rights to contest, the imposition of any injunction by a court of competent jurisdiction requested by the Purchaser to enforce specific performance of such covenants.

9. Condition of Property. Pursuant to Section 3.C. of the Purchase Agreement, the Purchaser acknowledges that the Seller makes no warranty of any kind with respect to the condition of the Property or its suitability for any particular purpose, including, without limitation, the environmental condition of the Property and its compliance with any federal, state or local law or regulation pertaining to the condition or use of the Property. The Purchaser represents and warrants to the Seller that the Purchaser has made all investigations of the Property that the Purchaser has deemed necessary in the Purchaser's sole discretion to determine the Property's condition and suitability for the Purchaser's intended use thereof. The Purchaser agrees to accept the Property in its "as is" condition, without warranty or recourse.

10. Covenants of Purchaser. Purchaser covenants and agrees to:

(a) use, maintain and occupy the Property in accordance with any and all restrictions thereon;

(b) keep the Property in accordance with all police, sanitary and other regulations imposed by any governmental authority;

(c) keep and maintain the Property in as good condition as it is at the date hereof and not to commit waste, remove or demolish any improvements thereon, or otherwise diminish the value of the Property or any improvement thereon, without the written consent of the Seller, which consent shall not be unreasonably withheld or delayed; and

(d) grant the District the right to continue to possess and use the second floor of the Property until December 31, 2020.

11. Environmental Compliance. The Purchaser hereby agrees that:

(a) The Purchaser shall, at the Purchaser's sole cost and expense at all times during the Contract Term, comply in all respects with the Relevant Environmental Laws (as defined below) in its use and operation of the Property, and in its storage or use of any Hazardous Substances.

(b) The Purchaser shall notify the Seller promptly and in reasonable detail in the event that the Purchaser becomes aware of or suspects (i) the presence of any Hazardous Substance on the Property (other than any Permitted Hazardous Substance), (ii) the presence of Asbestos on the Property, or (iii) a violation of the Relevant Environmental Laws on the Property.

(c) If the Purchaser uses or permits the Property to be used so as to subject the Purchaser, the Seller or any occupant of the Property to a claim of violation of the Relevant

Environmental Laws (unless contested in good faith by appropriate proceedings), the Purchaser shall immediately cease or cause cessation of such use or operations and shall remedy and fully cure any conditions arising therefrom, at its sole cost and expense.

(d) At the Purchaser's sole cost and expense, the Purchaser shall keep the Property free of any liens imposed pursuant to the Relevant Environmental Laws by reason of acts or omissions of the Purchaser, its employees, officers, directors, contractors, agents, customers, guests and invitees.

(e) The Purchaser shall indemnify, save and hold the Seller harmless from and against any claim, liability, loss, damage or expense (including, without limitation, reasonable attorneys' fees and disbursements) arising out of any violation of the covenants of the Purchaser contained in this Section, or out of any violation of the Relevant Environmental Laws by the Purchaser, its owners, employees, agents, contractors, customers, guests and invitees, which indemnity obligation shall survive the expiration or termination of this Contract.

(f) In the event that the Purchaser fails to comply with the any of the foregoing requirements of this Section, after the expiration of the cure period permitted under the Relevant Environmental Laws, if any, the Seller may, but shall not be obligated to, exercise its right to do one or more of the following: (i) elect that such failure constitutes an Event of Default; and (ii) take any and all actions, at the Purchaser's sole cost and expense, that the Seller deems necessary or desirable to cure any such noncompliance. Any costs incurred by the Seller pursuant to this subsection shall be added to the Balance upon written notice of any such cost from the Seller to the Purchaser.

Capitalized terms used in this Section and not otherwise defined herein shall have the following meanings:

“Asbestos” means that term as it is defined under the Relevant Environmental Laws, and shall include, without limitation, asbestos fibers and friable asbestos, as such terms are defined under the Relevant Environmental Laws.

“Hazardous Substance” means any of the following as defined by the Relevant Environmental Laws: solid wastes; medical or nuclear waste or materials; toxic or hazardous substances, petroleum products or derivatives, wastes, or contaminants (including, without limitation, polychlorinated biphenyls (“PCBs”), paint containing lead, and urea-formaldehyde foam insulation; and discharges of sewage or effluent.

“Relevant Environmental Laws” means all applicable federal, state and local laws, rules, regulations, orders, judicial determinations, and decisions or determinations by any judicial, legislative or executive body of any governmental or quasi-governmental entity, as they may be amended from time to time, whether presently existing or hereinafter enacted, adopted or ordered with respect to: (a) the existence on, discharge from or to, or removal from all or any portion of the Property of any Hazardous Substance; and (b) the effects on the environment of all or any portion of the Property, or of any activity now, previously, or hereafter conducted on the Property.

“Permitted Hazardous Substance” means any Hazardous Substance which is lawful, necessary and commercially reasonable for the provision of any good or service related to the use of the Property by the Purchaser.

12. Possession. Subject to section 10(d) herein, the Purchaser shall have the right to possession of the Property from and after the date hereof and be entitled to retain possession of the Property and improve the same only so long as there is no default on the Purchaser’s part in carrying out the Purchaser’s duties and obligations hereunder.

(a) Interest on Overdue Amounts. If the Purchaser shall fail to make any payment to the Seller required hereunder within ten (10) days after receipt of notice from the Seller of such failure, the Seller shall have the right to charge the Purchaser interest on all past due amounts from the due date and at the lesser of [eleven percent (11%)] per annum or the maximum per annum rate then permitted by applicable law.

13. Events of Default. In the event the Purchaser shall fail either to (i) make any payment due under this Contract on the date when due, or (ii) perform any non-monetary obligation to be performed hereunder for a period of thirty (30) days after receiving written notice of such default from the Seller (provided that if such default is such that it cannot be cured within such thirty (30) day period, such thirty (30) day period shall be extended for so long as the Purchaser is diligently and continually pursuing a cure thereof) (each an “Event of Default”), the Purchaser shall be in default under this Contract.

14. Remedies. Upon the occurrence of an Event of Default, the Seller shall have the right to exercise any one or more of the following remedies, which shall be cumulative to the extent permitted by law:

(a) specifically enforce this Contract;

(b) forfeit this Contract pursuant to summary proceedings provided in the State of Michigan and retain all amounts then paid hereunder; provided, however, that the Seller shall give the Purchaser notice of the Seller’s intent to forfeit this Contract not less than thirty (30) days prior to serving a notice of forfeiture upon the Purchaser;

(c) foreclose the Purchaser’s interest in the Property pursuant to Chapter 31 of the Michigan Revised Judicature Act of 1961, as amended, which foreclosure shall be deemed to include acceleration of the entire principal balance and accrued interest then due hereunder;

(d) declare the entire principal balance and accrued interest thereon immediately due and payable by giving the Purchaser written notice thereof; or

(e) after giving written notice to the Purchaser, collect all rent, income and other profits from the Property and apply the same to amounts due from the Purchaser hereunder.

Upon the exercise of any of such remedies, the Seller may treat the Purchaser as a tenant of the Property, holding over without permission, take immediate possession of the Property, remove and put out the Purchaser by any summary proceeding available therefor, and retain all improvements made by the Purchaser to the Property. The Purchaser shall reimburse the Seller, upon demand

for any and all costs, expenses and charges incurred by the Seller by reason of the occurrence of an Event of Default, including, without limitation, reasonable attorneys' fees and expenses.

15. Assignability. The Purchaser may not either (i) assign this Contract, or (ii) enter into a land contract to sell the Property to a third party, without the Seller's prior written consent, which may be withheld, granted, or conditioned in Seller's sole discretion.

16. Notices. All notices required under this Contract shall be effective only if in writing and shall be either personally served or sent by certified or registered mail with postage prepaid, return receipt requested, to the appropriate party at its address as set forth in the introductory paragraph of this Contract. Notice given by mail shall be deemed effective four (4) business days after deposit in the United States Mail. Either party hereto may change such address by giving notice of such change to the other as provided in this Section.

17. Amendments. This Contract may not be modified except by written instrument executed by the Seller and the Purchaser.

18. Applicable Law. This Contract shall be applied, construed and enforced in accordance with the laws of the State of Michigan, without giving effect to conflicts of laws principles.

19. Binding Effect. This Contract shall be binding upon, and inure to the benefit of, the parties hereto and their respective permitted successor and assigns.

20. Counterparts. This Contract may be executed in one or more counterparts, each of which shall constitute an original, and all of which shall constitute one and the same instrument.

The Seller and the Purchaser have executed this Contract as of the day and year first above written.

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation,

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: \_\_\_\_\_

EXHIBIT 1

DESCRIPTION OF PROPERTY

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

Land in the City of Dexter, Washtenaw County, Michigan, described as follows:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

EXHIBIT 2

FORM OF QUIT CLAIM DEED

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

**QUIT CLAIM DEED**

For the consideration set forth in the Real Estate Transfer Tax Valuation Affidavit filed with this Deed and other good and valuable consideration, DEXTER COMMUNITY SCHOOLS, COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Grantor"), hereby does convey to THE ENCORE MUSICAL THEATER COMPANY, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Grantee"), the real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

subject to easements and restrictions of record, to the lien of property taxes not yet due and payable and any encumbrances thereon arising after the date hereof by reason of any act or omission of any person or entity other than Grantor or Grantors employees, agents and contractors, and those exceptions and conditions of title of record including those identified on Exhibit A attached hereto and incorporated herein by reference.

The Grantor grants to the Grantee the right to make all available division(s) under Section 108 of the land division act, Act No. 288 of the Public Acts of 1967, as amended.

Exempt from transfer taxes pursuant to MCL Section 207.505(h)(i) and MCL 207.526(h)(i).

[SIGNATURES ON FOLLOWING PAGE]



Exhibit A to  
Quit Claim Deed

**Exceptions and Conditions of Title**

[To be completed]

EXHIBIT 3

FORM OF ESCROW AGREEMENT

**ESCROW AGREEMENT**

THIS ESCROW AGREEMENT (the "Agreement") is made as of \_\_\_\_\_, 20\_\_\_\_, among between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser"), and Amrock, Inc., a Michigan corporation, whose address is 662 Woodward Avenue, Detroit, Michigan 48226 (the "Escrow Agent").

WITNESSETH:

WHEREAS, the Seller is the owner of certain real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

(the "Property"); and

WHEREAS, pursuant to that certain Land Contract, dated as of the date hereof (the "Land Contract"), between the Seller and the Purchaser, the Seller has agreed to sell, and the Purchaser has agreed to purchase, the Property; and

WHEREAS, the Seller and the Purchaser desire that the Escrow Agent hold in escrow a quit claim deed conveying the Property to the Purchaser, and the real estate transfer valuation affidavit relating thereto, until such time as the Purchaser shall have fully performed its obligations under the Land Contract, and the Escrow Agent has agreed to do so.

NOW, THEREFORE, in consideration of the terms, conditions and covenants hereinafter set forth, the parties hereto agree as follows:

1. Deposits. The Seller and the Purchaser hereby deposit with the Escrow Agent the Quit Claim Deed, dated as of the date hereof, conveying the Property from the Seller to the

Purchaser (the “Deed”), and the real estate transfer tax valuation affidavit required by Act 134 of the Michigan Public Acts of 1966 and Act 330 of the Michigan Public Acts of 1993, as amended (the “Affidavit”; together with the Deed, the “Deposit”), to be held in escrow by the Escrow Agent pursuant to the terms hereof. The Escrow Agent hereby acknowledges receipt of the Deposit.

2. Terms of Escrow.

(a) The Escrow Agent agrees to hold the Deposit in escrow until such time as the Escrow Agent shall receive written notice from the Seller that the amount due from the Purchaser to the Seller under the Land Contract has been paid in full, at which time the Escrow Agent shall deliver the Deed to the Register of Deeds of Washtenaw County for recording in the Washtenaw County Records and file the Affidavit with the appropriate governmental officials. The Escrow Agent shall invoice the Purchaser for any resultant recording fees and transfer taxes and the Purchaser shall promptly pay such invoice. In the event that at any time while the Escrow Agent holds the Deposit in escrow pursuant to the foregoing sentence, the Escrow Agent shall receive written notice from the Seller indicating that the Purchaser is in default under the Land Contract, the Escrow Agent shall instead deliver the Deposit to the Seller.

(b) The Escrow Agent shall make the deliveries required by this Section 3 within three (3) business days after receipt of notice triggering any such delivery.

3. Limitation of Escrow Agent’s Liability. Upon release of the Deposit in accordance with Section 2 hereof, the Escrow Agent shall be released and acquitted from any further liability concerning the same, it being expressly understood that the liability of the Escrow Agent is limited by the terms and conditions set forth herein.

4. Disputes. The Escrow Agent assumes no liability under this Agreement except that of a stakeholder. In the event of any dispute as to whether the Escrow Agent is obligated to deliver the Deposit, or as to whom the Deposit shall be delivered, the Escrow Agent shall not be obligated to make any disbursements hereunder, but in such event may hold the Deposit until receipt by the Escrow Agent of authorization in writing, signed by both the Seller and the Purchaser, directing the disposition of the Deposit. In the absence of any such authorization, the Escrow Agent may hold the Deposit until the final determination of the rights of the Seller and the Purchaser in an appropriate proceeding. If such written authorization is not given, or proceedings for such determination are not begun and diligently continued, the Escrow Agent shall have no obligation to bring an appropriate action or proceeding for leave to deposit the Deposit with a court of competent jurisdiction, pending such determination.

5. Indemnification. Purchaser hereby agrees to indemnify, save and hold the Escrow Agent harmless from any liability resulting from the Escrow Agent’s duties hereunder, absent any commission or omission by the Escrow Agent amounting to willful misconduct or gross negligence. Purchaser further agrees to reimburse the Escrow Agent for any reasonable expenses incurred by the Escrow Agent in connection with its duties under this Agreement, or any liability resulting therefrom, including, without limitation, reasonable attorneys’ fees and disbursements.

6. Binding Effect. This Agreement shall be binding upon, inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors and assigns. This Agreement may not be modified, except by written instrument signed by all the parties hereto.

7. Notices. All notices and demands required by this Agreement shall be made in writing and shall be either personally served, delivered by overnight delivery service, or sent by registered or certified mail, postage prepaid, return receipt requested, addressed to the appropriate party, at the respective address for each indicated in the introductory paragraph. Notice given by mail shall be deemed received on the date three (3) days following the day upon which any such notice is deposited in the United States mail. Any party hereto may change such address by giving written notice of such change to the others in the manner prescribed by this Section.

8. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Michigan. Any dispute arising under this Agreement shall be adjudicated by a court sitting in the State of Michigan.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document.

[SIGNATURES ON FOLLOWING PAGE]

The Seller, the Purchaser and the Escrow Agent have executed this Agreement as of the day and year first written above.

**SELLER:**

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**PURCHASER:**

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ESCROW AGENT:**

AMROCK, INC.,  
a Michigan corporation

By \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

EXHIBIT 4

FORM OF MEMORANDUM OF LAND CONTRACT

**MEMORANDUM**

THIS MEMORANDUM OF LAND CONTRACT is made as of \_\_\_\_\_, 20\_\_\_\_, between Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, a Michigan general powers school district, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 (the "Seller" or the "District"), and The Encore Musical Theater Company, a Michigan nonprofit corporation, whose address is 3126 Broad Street, Suite A, Dexter, Michigan 48130 (the "Purchaser").

The Seller and the Purchaser have entered into that certain Land Contract, dated even herewith (the "Land Contract"), pursuant to which the Seller has agreed to sell to the Purchaser certain real property located in the City of Dexter, Washtenaw County, Michigan, particularly described as:

**[DRAFTER'S NOTE: LEGAL DESCRIPTION TO BE CONFIRMED UPON RECEIPT OF TITLE COMMITMENT OR SURVEY]**

LOTS 7, 8 & 9, ALSO BEG AT THE NW COR OF LOT 6, TH N 65 DEG E 99 FT TO THE NE COR OF LOT 6, TH S 25 DEG E 99 FT IN THE E'LY LINE OF LOT 6, TH S 65 DEG W 99 FT TO THE W'LY LINE OF LOT 6, TH N 25 DEG W 99 FT TO THE PL OF BEG. BLK 27 ORIGINAL PLAT.

Commonly known as 7714 Ann Arbor Street, Dexter, Michigan 48130

Parcel ID: 08-08-06-178-007

(the "Property"); and

The Land Contract matures on March 31, 2021.

The purpose of this Memorandum is give record notice of the existence of the Land Contract and it may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Seller and the Purchaser have executed this Memorandum as of the day and year first written above.

WITNESSES:

SELLER:

DEXTER COMMUNITY SCHOOLS,  
COUNTIES OF WASHTENAW AND  
LIVINGSTON, STATE OF MICHIGAN,  
a Michigan general powers school district

\_\_\_\_\_  
Print name

By \_\_\_\_\_

\_\_\_\_\_  
Print name

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me by \_\_\_\_\_, on behalf of DEXTER COMMUNITY SCHOOLS, COUNTIES OF WASHTENAW AND LIVINGSTON, STATE OF MICHIGAN, a Michigan general powers school district.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

PURCHASER:

THE ENCORE MUSICAL THEATER  
COMPANY,  
a Michigan nonprofit corporation

\_\_\_\_\_  
Print name

By \_\_\_\_\_

\_\_\_\_\_  
Print name

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me by \_\_\_\_\_, on behalf of THE ENCORE MUSICAL THEATER COMPANY, a Michigan nonprofit corporation.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

Drafted by:  
Lucas J. Polcyn, Esq.  
Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson Avenue, 25th Floor  
Detroit, MI 48226

When recorded, return to:  
Purchaser

**Student Growth & Achievement Goals**  
**2018-19, 2019-20 and 2020-21**  
**Draft 7/15/19**

**Social-Emotional:**

The district will create a supportive school environment and support structure in all grades which focuses on students' social-emotional well-being and engagement. Effectiveness will be measured by discipline data, counseling referral data, participation in extracurricular activities, and student survey data in the 2017-18 school year and the 2021-22 school year.

**Graduation Rate**

For the Classes of 2019 and beyond, the 4-year graduation rate will meet or exceed 95%.

**Individualized Learning (see definition below)**

The district will create individualized learning opportunities for students in all grades. Effectiveness will be measured by student survey data in grades 5-12 and by parent survey data in grades K-12 in the 2018-19 school year and the 2021-22 school year.

**Student Growth in Reading and Math**

The district will strive to ensure that all students annually achieve one year of growth in reading and math. This will be measured by student growth on the NWEA and/or other appropriate metrics

*Individualized Learning (defined and adapted from KnowledgeWorks, 2019):*

*Individualized learning means meeting each student at their own level, challenging them with high expectations for academic achievement and growing student agency through:*

- *Instruction aligned to rigorous academic standards and social-emotional skills students need to be ready for college, career and life*
- *Customized instruction that allows each student to design learning experiences aligned to his or her interests*
- *Varied pacing of instruction based on individual student needs, allowing students to accelerate or take additional time based on their level of mastery*
- *Real-time differentiation of instruction, supports and interventions based on data from formative assessments and student feedback to ensure every student remains on track to graduation*
- *Access to clear, transferable learning objectives and assessment results so students and families understand what is expected for mastery and advancement*

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

**Background:**

At its June 24, 2019 regular meeting, the Board referred the ongoing pay-to-participate fee discussion (see meeting minutes 5/20/2019 and 6/10/2019) to the Athletics Ad Hoc and Finance committees for further discussion.

**Athletics Committee Recommendation:**

The Athletics Ad Hoc Committee met July 16<sup>th</sup> and recommended to the Board that “the District pause any change to pay-to-participate fees **and** schedule at least two public forums including all stakeholders to discuss athletics structure **and** review scenarios including break-even with the current subsidy and flat fee structures (\$250/\$150, \$175/100, and other incremental options including no pay-to-participate fee at all.)”

**Finance Committee Recommendation:**

On July 18<sup>th</sup>, the Finance Committee met. At that time, the committee passed two motions regarding athletics fees:

- That the Finance Committee endorses the Athletics Ad Hoc Committee recommendation from 7/16/2019.
- That District administrators prepare information regarding the impact of bringing DCS coaching salaries on par with peer districts, as well as the impact of adjusting district subsidies to team sports.

**Summary:**

Given the amount of public interest and confusion on the topic of athletics funding and participation costs, the Finance and Athletics Committees both recommend that the Board act to pause any change to pay-to-participate fees, schedule two public forums for stakeholders, and review various fee structure scenarios.



## **Proposal:**

**Venue Change  
Dexter High School  
Commencement Ceremony  
May 2020**

## **Introduction:**

A high school commencement ceremony is a culminating, celebratory occasion for students and families alike. It is a special event that should be positively remembered for many years to come. Currently, the Dexter High School commencement ceremony is held in the school's gymnasium. The crowds at the ceremony have grown and we no longer have the capacity to provide seats and/or parking spaces for all who attend. This has been an ongoing issue for many years. Weather has exacerbated the situation as well, this year included. In fact, several cars had to be towed out of the grassy areas due to all of the rain that had fallen the weeks prior to the ceremony.

The 2019 graduating class was comprised of 285+ students. Many friends and family members of these students did not have a seat during the ceremony. Thus, the Dexter High School Administration wishes to propose a change in venue for the Dexter High School 2020 Commencement Ceremony.

## **Challenge:**

Dexter High School is faced with overcrowding at our commencement ceremony, which is currently held in the DHS gymnasium. We estimate that bleacher seating in the DHS gymnasium is approximately 2,144 of which 1,714 seats are available during the ceremony. We also estimate that during the most recent ceremony, we had an additional 200 people sitting/standing on the indoor track. We do not have enough parking spaces for all who attend.

As we look to the future, the current class numbers, according to PowerSchool, are:

Class of 2020 - 276 students

Class of 2021 - 297 students

Class of 2022 - 326 students

Class of 2023 - 269 students

Class of 2024 - 293 students

In addition to the over-crowded conditions, graduation expenses are considerable.

Annual stage rental : ~\$4,000

Programs: \$1100

Flowers: \$1700 (combined for Senior Honors Night & Commencement)

Overtime pay for Buildings and Grounds people: Unknown

Preparation for the DHS Commencement Ceremony also impacts Physical Education classes as the gym is unavailable for two school days to allow for set-up and take-down.

## **Proposed Solution:**

The Dexter High School Administration proposes a change in venue for the DHS Commencement Ceremony in May, 2020 from the DHS Gymnasium to the historic and beautiful Hill Auditorium on the campus of The University of Michigan. Hill Auditorium seats 3,500 people. As we look towards our next ceremony in May 2020, we anticipate approximately 300 of those seats to be filled by graduates and DCS staff, leaving 3,200 seats available for students' family members and friends. This change would also impact the DHS Band and/or DHS Orchestra in some capacity, as we may not be able to include them, in person, at Hill Auditorium. We do have ideas on how to incorporate them however.

In addition, according to the Hill Auditorium Facilities Manager, UM Parking usually makes parking structures available for commencement ceremonies free of charge. There are accessible parking spots in the structures as well as accessible meters on the street.

## **Schedule/Budget:**

Schedule: The proposed solution of having the Dexter High School Commencement Ceremony at Hill Auditorium in May, 2020 does come with a change in date.

Historically, the DHS Commencement Ceremony is held two full weeks prior to the last day of school. High schools in Western Washtenaw County generally hold their ceremonies on Sundays, however other high schools in Washtenaw County hold their ceremonies on weeknight evenings.

Hill Auditorium is not available on Sunday, May 31, 2020. It is available on Friday, May 29, 2020. In order to secure this date, a non-refundable deposit of \$100 has been paid and a reservation confirmation has been signed. There is no penalty for reservation cancellation, if cancellation occurs prior to 60 days before the event.

Budget: A one-day rental of Hill Auditorium costs \$1,900.

The base rent includes:

- Access to the theatre between 9am and 1am
- Use of Box Office and Usher room during rental period
- One House Technician for 1 shift (8 hours)
- One House Manager and lobby staff for 1 performance per day
- HVAC, Custodial, Open & Close of theatre
- \$300.00 of Custodial Service towards clean up following event
- Use of dressing rooms, one with a shower
- Sound System (as outlined on the Hill website Tech Specs page)

- Lighting System (as outlined on the Hill website Tech Specs page)
- 100 music stands & chairs

There may be additional charges to the base rent if we decide to use UM Security and choral risers for the DHS Chamber Choir.

In addition to the one-day rental fee of Hill Auditorium, we also anticipate:

Programs: \$1100

Flowers: \$1700 (combined for Senior Honors Night & Commencement)

### **Conclusion:**

The DHS Administration feels the time is right to change our venue for the Dexter High School Commencement Ceremony. We honor and recognize the long-standing traditions at Dexter, one of which is to hold our commencement ceremony in our own facility. However, we have come to a point in time where our inability to provide a comfortable area for friends and family to watch their graduate at commencement is impeding the experience that this culminating, celebratory occasion should create.

Thank you for your consideration.

### **Additional information/resources:**

**1. Link to Hill Auditorium at the University of Michigan:**

<https://smt.d.umich.edu/about/facilities/hill-auditorium/>

**2. Venue address:**

825 N. University  
Ann Arbor, MI 48109-1276

**3. Seating Charts:**

<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-mainfloor.pdf>  
<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-mezzanine.pdf>  
<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-balcony.pdf>

**4. Rate Sheet for Hill Auditorium:**

<https://smt.d.umich.edu/wp-content/uploads/2018/06/Hill.RateSheet.5.23.18.pdf>

July 22, 2019  
Board Discussion  
Food & Nutrition Meal Price Increase

In accordance with the Healthy, Hunger-Free Kids Act of 2010: School Food Authorities (SFAS) participating in the National School Lunch Program are required to complete the Paid Lunch Equity (PLE) Tool to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not certified eligible for free or reduced price meals.

After completing the PLE Tool that evaluates Dexter's average meal cost against the USDA minimum price, the results show the need for a price increase for the upcoming school year. The USDA has made a one year waiver available that would allow for the opportunity to defer that price increase if so desired.

The USDA SY19-20 Weighted Average Price Requirement is \$3.00. Based on SY2018-19 data Dexter's current weighted average price is \$2.91. This already leaves a \$.09 gap between the USDA required average pricing level and Dexter's existing level. Best practice says that when implementing a price increase it is best to do so in \$.25 increments, as was done in at least the previous two price increases. Our last price increase occurred in SY15-16.

If a decision was made to defer the increase then I worry that it would only shorten the cycle of the next price increase which may cause more distress to our community than implementing the price increase in the upcoming year.

My recommendation is to do an increase next year regardless of the waiver. This would result in Dexter's lunch prices moving to Y5-6 \$3.00, 7-12 \$3.25. The breakfast prices would move to Y5-6 \$1.65, 7-12 \$1.90, to offset rising costs. Below is a breakdown of proposed prices as compared with current pricing amongst area schools.

### Lunch Price Comparison Chart

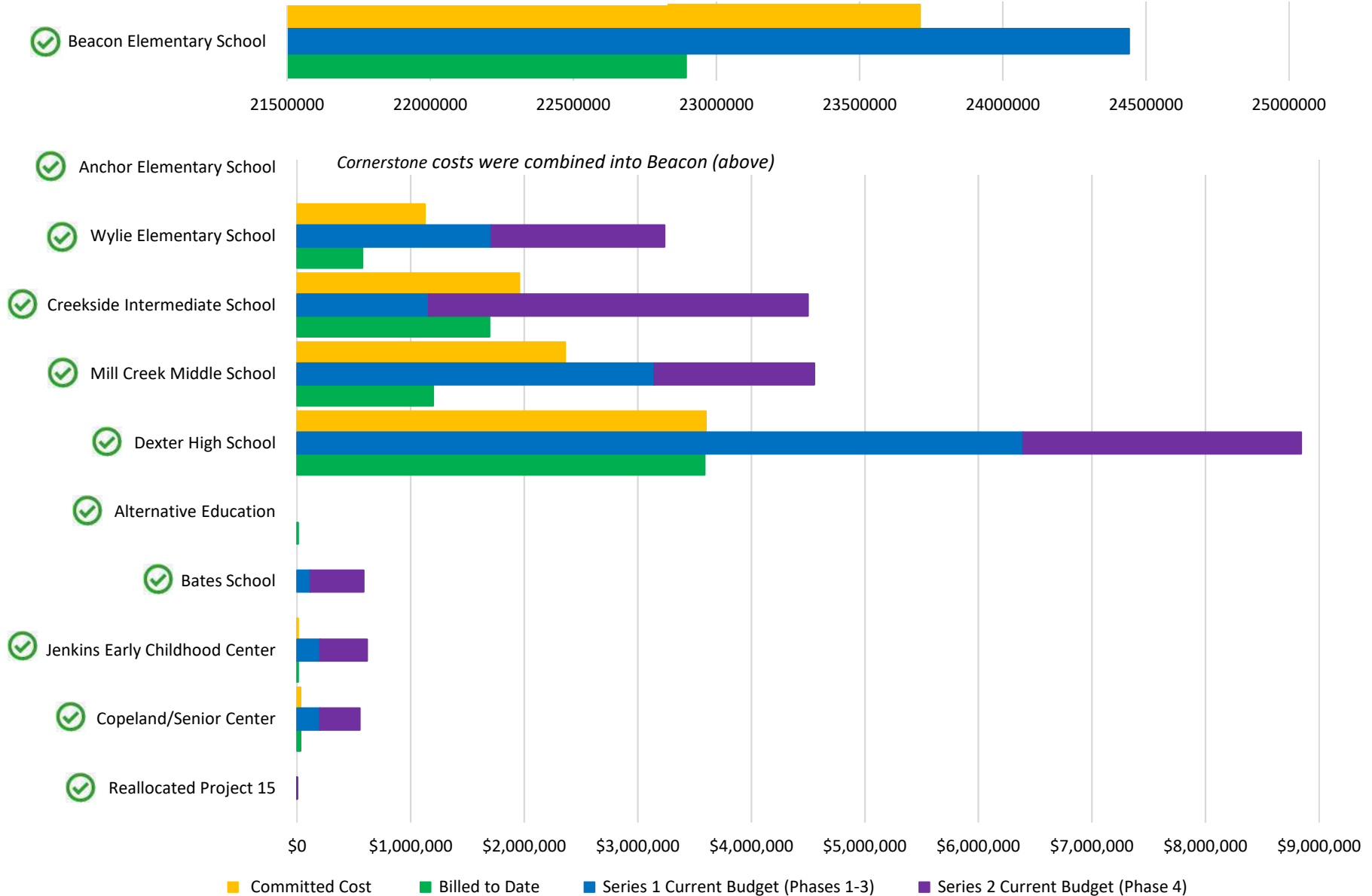
<b>School</b>	<b>Elementary Lunch/Brk</b>	<b>Middle Lunch/Brk</b>	<b>High School Lunch/Brk</b>
<b>Dexter Current</b>	<b>\$2.75/\$1.50</b>	<b>\$3.00/\$1.75</b>	<b>\$3.00/\$1.75</b>
<b>Dexter Proposed</b>	<b>\$3.00/\$1.65</b>	<b>\$3.25/\$1.90</b>	<b>\$3.25/\$1.90</b>
Saline (SY18-19)	\$2.50/\$1.70	\$2.75/\$1.70	\$2.75/\$1.70
Brighton (SY18-19)	\$2.75/\$2.00	\$3.00/\$2.00	\$3.00/\$2.00
Whitmore Lake (SY18-19)	\$2.75/\$1.60	\$2.75/\$1.60	\$3.00/\$1.60
Chelsea (SY18-19)	\$2.85/\$1.60	\$3.35/\$1.85	\$3.35/\$1.85
South Lyon (SY18-19)	\$2.95/\$1.40	\$3.40/\$1.55	\$3.40/\$1.55
Ann Arbor (SY18-19)	\$2.50/\$1.25	\$3.00/\$1.50	\$3.50/\$1.50

Please let me know if you have any questions.

Respectfully,  
Jennifer Mattison Food & Nutrition Director

# Construction Management Board Report - May 2019

## Financial Dashboard



# Construction Management Board Report - May 2019

## Summary

Description of Work	Total Original Budget	Series 1 (Phases 1-3)				
		Original Budget	Budget Revisions	Current Budget (Col 1 + 2)	Committed Project Cost	Variance from Current Budget (Col 3-4) Surplus/(Deficit)
<b>Construction Costs</b>						
Project #01: K-2 Addition	\$21,871,604	\$24,441,425	\$-	\$24,441,425	\$23,827,391	\$614,034
Project #02: Cornerstone Elementary School	\$1,628,981	<i>Project #2 was combined into Project #1 above</i>				
Project #03: Wylie Elementary School	\$3,236,902	\$1,780,799	\$(71,422)	\$1,709,377	\$1,124,959	\$584,418
Project #04: Creekside Intermediate School	\$4,498,653	\$1,195,813	\$(34,560)	\$1,161,253	\$1,957,244	\$(795,991)
Project #05: Mill Creek Middle School	\$5,024,640	\$3,292,280	\$(146,299)	\$3,145,981	\$2,361,406	\$784,575
Project #06: Dexter High School	\$8,710,776	\$6,239,614	\$152,806	\$6,392,420	\$3,600,900	\$2,791,520
Project #07: Alternative Education	\$158,258	\$158,258	\$(158,258)	\$-	\$-	\$-
Project #08: Bates School	\$586,113	\$118,112	\$-	\$118,112	\$-	\$118,112
Project #09: Jenkins Early Childhood Center	\$616,713	\$303,464	\$(100,613)	\$202,851	\$9,813	\$193,038
Project #10: Copeland/Senior Center	\$552,422	\$200,246	\$-	\$200,246	\$31,953	\$168,293
Projects #11-15	\$135,270	\$65,635	\$(267,181)	\$(201,546)	\$-	\$(201,546)
CM General Conditions Costs	\$912,158	\$716,690	\$-	\$716,690	\$716,690	\$-
Construction Manager Services	\$2,966,611	\$2,581,186	\$-	\$2,581,186	\$2,581,186	\$-
<b>SUBTOTAL CM Responsibility</b>	<b>\$50,899,101</b>	<b>\$41,093,522</b>	<b>\$(625,527)</b>	<b>\$40,467,995</b>	<b>\$36,211,542</b>	<b>\$4,256,453</b>
Project #07: Alternative Ed (Owner Managed)	\$633,496	\$633,496	\$259,031	\$892,527	\$892,527	\$-
<b>TOTAL 2017 Bond Construction Project Costs</b>	<b>\$51,532,597</b>	<b>\$41,727,018</b>	<b>\$(366,496)</b>	<b>\$41,360,522</b>	<b>\$37,104,069</b>	<b>\$4,256,453</b>
Project #6: DHS Fields Work (from 2008 Bond)	\$600,000	\$600,000	\$-	\$600,000	\$600,000	\$-
<b>TOTAL Construction Project Costs</b>	<b>\$52,132,597</b>	<b>\$42,327,018</b>	<b>\$(366,496)</b>	<b>\$41,960,522</b>	<b>\$37,704,069</b>	<b>\$4,256,453</b>

Amounts are through May 2019 billing.

Series 2 work is anticipated to start in 2022 and reporting will be shown at that time.

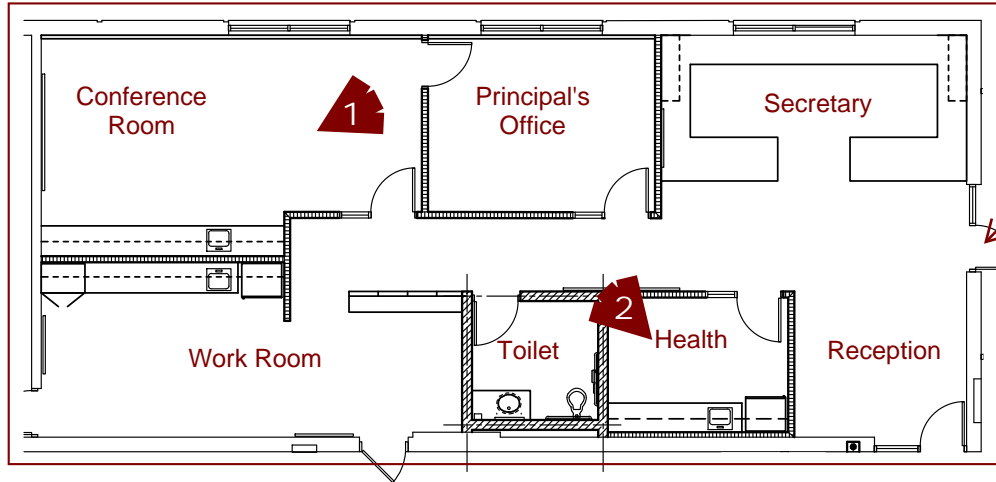
## Construction Management Board Report - May 2019

### Active Projects Status

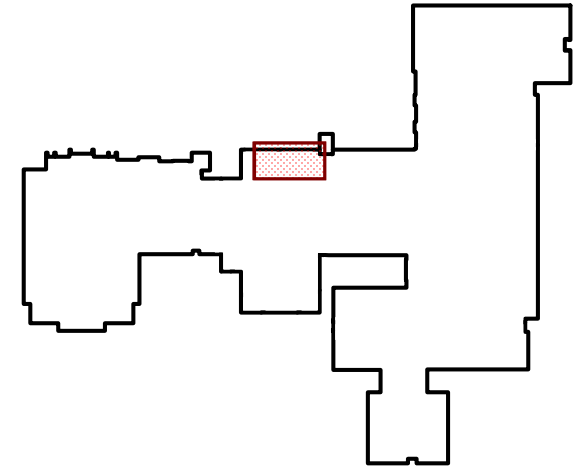
Building	Target Dates		Status
	Start	Finish	
Creekside Quad Softball Fields	7-2018	5-2019	✔ Construction in Progress
Wylie Locker Room Renovation	10-2018	8-2019	✔ Construction in Progress
Mill Creek Additions	10-2018	8-2019	✔ Construction in Progress
Creekside Wrestling Room	4-2019	6-2019	✔ Construction in Progress



# Wylie Locker Renovation into Administrative Offices

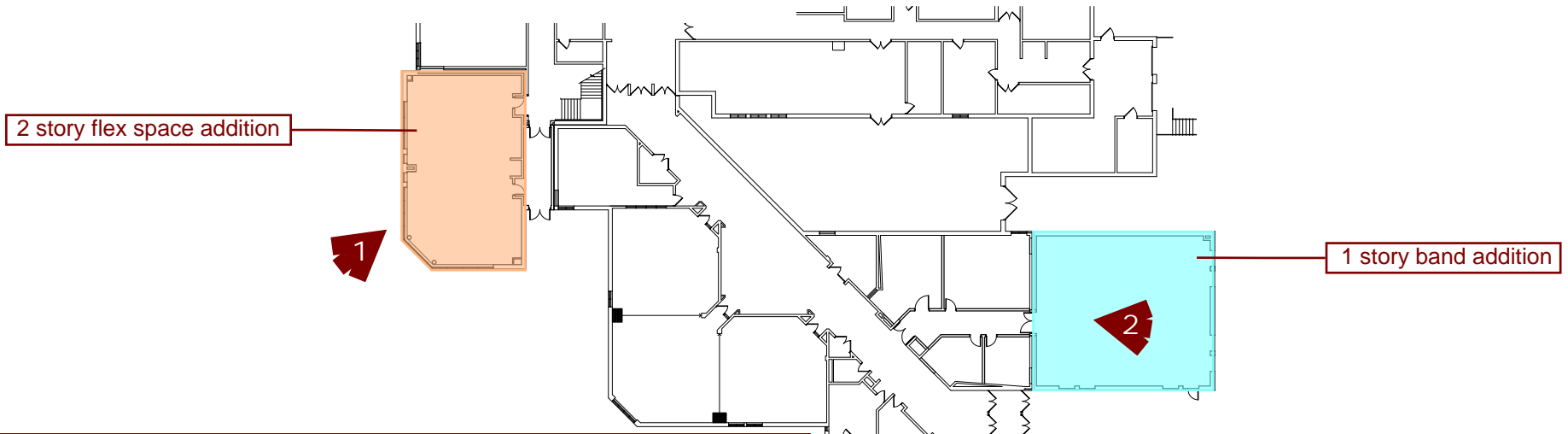


New Secured Entry into Administration Area



# Construction Management Board Report - May 2019

## Mill Creek Additions



View 1 - Flex Addition



View 2 - Band Addition



***REPRESENTATIVE  
COUNCIL MEETING  
MAY 5-6, 2019***

**ATTENTION! Please make copies of this and share with your Board of Education and staff. These minutes will be published on MHSAA.com. Unless otherwise indicated, changes made by the Representative Council take effect on Aug. 1, 2019.**

# MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

## REPRESENTATIVE COUNCIL MEETING

Gaylord, May 5-6, 2019

### Members Present:

Nicole Carter, Novi  
Scott Grimes, Grand Haven  
Vicky Groat, Battle Creek  
Don Gustafson, St. Ignace (May 6 only)  
Courtney Hawkins, Mt. Morris  
Kris Isom, Adrian  
Sean Jacques, Calumet  
Justin Jennings, Muskegon  
Karen Leinaar, Bear Lake  
Vic Michaels, Detroit  
Chris Miller, Gobles  
Steve Newkirk, Clare  
Chris Riker, Portage  
Pete Ryan, Saginaw  
Adam Stefanski, Mackinaw City  
John Thompson, Brighton  
Al Unger, Kingsford  
Alvin Ward, Detroit

### Member Absent:

Kyle Guerrant, Lansing

### Staff Members Present:

Tony Bihn  
Andy Frushour  
Nate Hampton  
Dan Hutcheson  
Cody Inglis  
John Johnson  
Geoff Kimmerly  
Andi Osters  
Tom Rashid  
Brent Rice  
Mark Uyl (Recorder)  
Kathy Westdorp  
Karen Yonkers

**Accounts of Meetings** – Motion by Sean Jacques, supported by Al Unger, to approve the minutes of the Representative Council meeting of March 22, 2019; and the Executive Committee meeting minutes of March 21 and April 23, 2019; and the Upper Peninsula Athletic Committee meeting minutes of April 25, 2019. Adopted.

## REPORTS

**Administration – MHSAA membership** during the 2018-19 school year was 750 high schools and 810 junior high/middle schools as of April 1, 2019. This compares with 751 and 752, respectively, as of April 1, 2018. In addition, there were 56 elementary schools with 6<sup>th</sup>-grader participation.

As of April 4, 2019, there were 313 **cooperative program agreements** for high schools for 552 teams (an increase of 14 programs and 28 teams over the previous year). There were 79 cooperative program agreements for 296 teams for junior high/middle schools (an increase of 3 programs and 7 teams). The most frequent sports involved in cooperative programs at the high school level are (in order) ice hockey, boys and girls swimming & diving, girls gymnastics and boys lacrosse. At the junior high/middle school level, the sports most frequently involved in cooperative programs are football, boys and girls track & field and boys and girls cross country.

**Eligibility advancement** applications were received and approved for 3 students during the 2018-19 school year, which was the lowest number since the eligibility advancement provision was begun during the 1987-88 school year. This compares with 6 during 2017-18, 5 during 2016-17, 5 during 2015-16, 4 during 2014-15, 14 during 2013-14, 15 during 2012-13, 9 during 2011-12, 15 during 2010-11, 2009-10 and 2008-09, and 7 during 2007-08. The highest number of applications was 94 during the 1991-92 school year.

It was reported that 215 **Educational Transfer Forms** were processed for the 2018-19 school year through April 8, 2019, compared to 219 for the 2017-18 school year, 237 for the 2016-17 school year and 266 for the 2015-16 school year. Public to public school transfers continue to be the most common (149), and the divorce exception (#8) continues to be the most frequent reason (79) for the Educational Transfer Form to be used.

It was reported that there were 72 "**Travel Forms for Out-of-State Practice**" filed during 2018-19, compared to 74 the year before. The highest number filed was 113 during the 2007-08 school year. The lowest was 40 during the 2003-04 school year. The requirement began in 1994-95. Staff will monitor these numbers in light of the recent change that will allow teams on spring break to hold up to four scrimmages against other MHSAA member school teams.

A listing of **violations** by schools and officials between April 9, 2018 and April 8, 2019 indicated that the total number of violations for the year was higher than the previous year but below the 13-year average for schools. Failure to rate officials, always the most frequent violation in previous years, was significantly higher than the previous year.

Associate Director Tom Rashid described the **Athletic Director In-Service** programs conducted by the MHSAA that attracted more than 890 registrants. The schedule for the fall of 2019 was presented. Topics for those meetings were identified throughout this meeting. For the ninth year, two in-service programs for athletic department administrative assistants are being planned for September due to high interest in recent years.

Assistant Director Kathy Westdorp reported on the MHSAA **Coaches Advancement Program (CAP)** during the 2018-19 school year. Level-by-level and site-by-site listings were provided. CAP programs offered by Michigan secondary schools, colleges and universities were identified. By the end of this year, individuals will have completed more than 28,000 CAP units since the start of the 2004-05 school year.

Kathy Westdorp also reported on concussion reports, concussion insurance claims and coaching compliance reports through the winter season. It was noted that insurance claims have remained consistent from recent years. The Council was provided a list of those schools not in compliance with CPR, CAP and subvarsity/assistant coach rules meeting completion. The low numbers of schools not in compliance is attributed to the great efforts of MHSAA staff and the good communication with schools as deadlines approach.

Assistant Director Brent Rice reported that the decade-long decline in **officials' registrations** continued through the 2018-19 school year. Registration numbers were down slightly from this same time last year.

Mr. Rice reported that officials recruitment campaigns are ongoing. Groups of current focus include military veterans, first responders, law enforcement and college students. Staff is working to connect with young people with a text campaign along with expanding the Legacy officials program. It was noted that communication will improve with approved associations as each group now has a dedicated recruiting coordinator.

**MHSAA rules/risk management meeting attendance** during 2018-19 was down slightly compared to the previous year, with nearly 90 percent of school representatives and more than 93 percent of officials completing the requirement online. Beginning in 2014-15, in order to increase efficiency and communication, rule/risk management meetings had some content in common for both officials and coaches and other content that was provided separately to coaches and officials. The health and safety focus for 2018-19 was multi-sport participation and overuse injuries. The 2019-20 health and safety focus is again on concussions.

**Officials Reports** for the spring 2018, fall 2018 and winter 2018-19 seasons were reviewed. The reports were broken down not only by sport but also by level: varsity, junior varsity, and sometimes also 9<sup>th</sup>-, 8<sup>th</sup>- and 7<sup>th</sup>-grade levels. The frequency of sportsmanship problems is statistically rare in sports conducted by MHSAA member schools. It was noted that officials are submitting sportsmanship reports when an ejection would have been more appropriate.

For spring 2018 compared to the previous spring, player ejections decreased significantly in baseball and slightly in boys lacrosse and girls soccer. For fall 2018, player ejections decreased slightly in football but increased in boys soccer. For winter 2018-19, there was a significant increase in player ejections in boys basketball but a slight decrease in ice hockey. This data will be reviewed to address sport-specific issues moving forward.

**National Collegiate Athletic Association & National Federation of State High School Associations** – The executive director provided an update on this summer’s three NCAA/NFHS certified event schedule on the last two weekends in June and the last weekend in July. On these weekends, NCAA Division I men’s basketball coaches can only be present at these scholastic-based events. It was noted that one of these events could require Executive Committee review in terms of expense reimbursement.

Assistant Director Nate Hampton provided an update on the 2019 Reaching Higher Basketball program for both boys and girls to be held at Milford High School on June 23, 2019. The boys event has been certified by the NCAA/NFHS under the new guidelines referenced above.

Assistant Director Andi Osters reported that the first Reaching Higher Girls Volleyball event will take place on July 18, 2019. This will be a partnership with the MHSAA and the Michigan Interscholastic Volleyball Coaches Association, patterned much like the MHSAA/BCAM Reaching Higher Basketball events. Council members encouraged staff to look for opportunities in other sports to grow the Reaching Higher model. In addition, both the basketball and volleyball events will include an officiating camp for up-and-coming referees in each sport.

**Mental Health** – Staff reported the work being done with mental health initiatives, including an event on Oct. 8, 2019, in partnership with the Michigan Association of Secondary School Principals at the Lansing Center.

**Legislation** – The executive director reported that state lawmakers are currently focused on education funding, infrastructure improvement and the state budget process. The only activity of note is a member school working with lawmakers on a solution to press box building requirements and renovations.

**Litigation** – The executive director reported that the MHSAA is not involved in public, legislative or judicial challenges that are visiting similar organizations in other states.

## ONGOING BUSINESS

**Event Security** –The Council reviewed the final draft of an Athletic Activities Emergency Preparedness Manual as a resource for schools. It was reported that public address scripts from the manual will be incorporated into tournament PA scripts in most sports. The manual will be made available to schools by June of 2019.

**Esports** – MHSAA staff provided a status report on this topic in light of recent conversations and meetings, along with an activity report of what is happening in other states.

## REGULATIONS

**Regulation I, Section 9 (Transfers)** – Motion by Karen Leinaar, supported by Kris Isom, to approve the transfer rule consent package of editorial changes for purposes of organization, clarity or updating which reflect changes previously approved by the Representative Council. Adopted.

Motion by Steve Newkirk, supported by Karen Leinaar, to revise the athletic-related (links) rule: A residential change under Exception 1 does not grant immediate eligibility if a transfer student follows his/her newly hired high school coach. Adopted.

Motion by Al Unger, supported by Chris Miller, to change the athletic-motivated transfer rule (New Section 9[D]) to reflect a sport-specific penalty. The student would not be eligible in the sport played the previous school year. Previously, students confirmed to have made an athletic-motivated transfer were ineligible in all sports for 180 school days. Adopted.

Motion by Karen Leinaar, supported by Courtney Hawkins, to expand the late transfer restriction (formerly Section 9[G] and Interpretation 256) to include students who transfer under Section 9(B) (sport not previously played). Adopted. Otherwise eligible transfer students must be enrolled prior to Oct. 1 (fall sports), Feb. 1 (winter sports) or May 1 (spring sports) to be eligible for MHSAA tournaments.

Motion by Kris Isom, supported by Alvin Ward, to clarify eligibility (Interpretation 61) under the new sport-specific transfer regulation for multi-school districts which have schools that are both geographical boundary schools and schools that are district-wide. A student meeting an exception would have eligibility in any sport at the boundary school only. Adopted.

Motion by Chris Miller, supported by John Thompson, to clarify eligibility (Interpretation 62) under the new sport-specific transfer regulation for nonpublic schools and charter schools. A student who meets an exception would have eligibility in any sport at the closest charter school or nonpublic school to the new residence (or school of the same denomination as previously attended) only. A student who does not enroll in the closest school to the new residence would be eligible only in sports not played during the previous school year. Adopted.

Motion by Vic Michaels, supported by Sean Jacques, to clarify the eligibility of transfer students in an Approved International Student Program as stated under revised Interpretations 84-86. A summary of these Interpretations follows.

- (1) AISP students who “play one, wait one” and then change schools have eligibility under the sport-specific transfer rule based on the sports that student played in the “play one” year (ineligible in those sports played in that year, eligible in sports not played in the play-one year. Interpretation 84c). An AISP student who transfers from any school following the “wait one” year is subject to Section 9(B) – sport-specific eligibility based on the previous season.
- (2) All AISP students “play one, wait one” then have full eligibility in subsequent years if there is no change of schools (Interpretation 84d).
- (3) When an international student who has been enrolled in any secondary school in the US, and whose program changes its status from non-AISP to AISP, that student will be ineligible at the varsity level for the duration of his or her tenure in any MHSAA member school. Subvarsity eligibility may be permitted after 90 scheduled school days in any sport. Section 9(B) does not apply to this student.

Adopted.

Motion by Karen Leinaar, supported by Al Unger, to adopt a new Interpretation (Interpretation 99) which clarifies eligibility under the new sport-specific transfer regulation for transfer students in sports played twice in a school year: “Insofar as the sport-specific transfer regulation (Section 9[B]) is concerned, when a sport is conducted in the same season for girls and boys (e.g., bowling, cross country, skiing, track) or in different seasons for girls and boys (e.g., golf, tennis soccer, swimming & diving), participation during one school year in either season makes that student ineligible for both seasons in that sport only the next school year.” Adopted.

**Regulations I through V** of the *MHSAA Handbook* and their interpretations were submitted for review by the Representative Council.

Motion by John Thompson, supported by Kris Isom, to approve the consent package of miscellaneous changes for the purpose of organization, clarity or updating and to incorporate changes or interpretations previously adopted by the Representative Council. Adopted.

**Regulation I, Section 3** – Motion by Karen Leinaar, supported by Steve Newkirk, to add the following to Interpretations 16 and 17: “Note: Electronic signatures are acceptable from the MD, DO, PA or NP who administered the physical examination. Electronic signatures from the student, parent, guardian or 18-year-old student are also accepted under the Student Participation and Parent Consent. Electronic signatures are acceptable, provided they are affixed by the person who is required to sign the document and can be verified and stored (archived) for the recommended period.” Adopted.

**Regulation I, Section 11** – Motion by Chris Riker, supported by Vicky Groat, to increase the amateur status and awards amount from \$25 to \$40. Interpretation 116: “A student may accept for participation in athletics a symbolic or merchandise award such as trophies, medals or plaques which do not have a fair market value or cost in excess of \$40.” Adopted.

**Regulation II, Section 6(C)** – Motion by Chris Miller, supported by Chris Riker, to add the following clarifying language regarding out-of-state scrimmages: “No competition (scrimmage or contest against another team) is allowed except that in spring sports, two or more MHSAA member schools which have submitted the MHSAA Out-of-State Travel Form may scrimmage or hold joint practices with other MHSAA member schools up to the maximum of four allowed scrimmage dates in that sport. These days shall count in the total of four allowed for the season. Regulation II, Section 11(B) and applicable Interpretations regarding scrimmages shall apply. Dates of competition may not be converted to scrimmages as permitted under this allowance. No more than four dates will be allowed while operating under the out-of-state travel form allowance.” Adopted.

**Regulation II, Section 11(H)** – Motion by Karen Leinaar, supported by Nicole Carter, to add the following to Section 11(H) 2 a: “NOTE: School coaches who are also involved with coaching active Unified Special Olympic programs and have limited contact between coaches and students who are regular season participants are exempt from the four-player rule.” Adopted.

Motion by Al Unger, supported by Chris Miller, to add the following to Section 11(H) 6: “Out of season, school sport coaches may only be involved in teaching sport content in these courses in a sport they coach for that school district if they are the staff member assigned to instruct this course on a regular basis throughout the semester or trimester. See Interpretation 208.” Adopted.

**Regulation IV, Section 7** – Motion by Karen Leinaar, supported by Vicky Groat, to add Section 7(B): “Member junior high/middle schools and others which sponsor competition for member school teams and utilize and pay for services of a third-party, non-school assigner for junior high/middle school officiating contests shall use only those individuals who are assigners registered with the MHSAA for a current school year.” Adopted.

**Regulation V, Section 3(D)** – Motion by Sean Jacques, supported by Nicole Carter, to add the following after Section 3(D) 2: “3. When a student or coach commits an offense worthy of ejection and disqualification against an official following the conclusion of the contest, but before the officials have left the facility and/or grounds, an official may disqualify the student or coach as though it had occurred during the contest. A coach or student who receives a post-contest disqualification shall be withheld from competition according to the policies of Section 3(D) 1-2. This does not apply to a situation when an official from an earlier contest remains at the facility as a spectator and encounters an offense by a student or coach at that later time.” Adopted.

## **CLASSIFICATION**

The Summary of MHSAA Tournament Classification for 2019-20 was provided to Council members. It was reported that future committee agenda topics will include cooperative program limitations, ice hockey classification issues and the process used for counting **all** high school students in the enrollment declaration process.

## **JUNIOR HIGH/MIDDLE SCHOOLS**

**Multi-Sport Task Force** – Assistant Director Cody Inglis reported that the Multi-Sport Task Force will be analyzing data from the current MHSAA multi-sport survey. This survey data will be used as it looks to develop an MHSAA “Multi-Sport Participation Champion” recognition award for member schools. This will be the second year that participation and specialization data has been collected. This future “school champion” award during the 2019-20 school year would become the third accomplishment of this task force in its three years of existence.

**Presenting Sponsor Program** – A report was provided on the junior high/middle school “Presenting Sponsorship” program that has served over 30 leagues, conferences and schools since 2017. The MHSAA has been a sponsor of existing meets, games, invitationals and contests, helping to provide limited financial assistance and messaging during those events. This well-received program has allowed the MHSAA to establish the importance of school-based sports at the junior high/middle school level to better ease the transition for parents and student-athletes between non-school youth sports and school-based sports. The “presenting sponsorship” program could transition into pilot programs of “area meets” where schools in a region would compete in cross country, track & field and wrestling to compete for MHSAA-provided awards. These potential pilot “area meets” will be used to determine the next steps for the Junior High/Middle School Committee.

An update on emerging high school sports and affiliate programs was given. This program allows the MHSAA to provide modest financial support and messaging to non-MHSAA tournament sports and activities. During 2018-19, the MHSAA supported the Michigan Wrestling Association’s girls wrestling invitational at Adrian College, the Michigan Power Lifting Coaches Association’s event at Ionia High School and the Kensington Lake Activities Association’s Unified basketball event at Novi High School. The MHSAA’s emerging sport and affiliate programs will continue to support similar events in 2019-20 within these current practices.

## **OFFICIALS**

Motion by Kris Isom, supported by Steve Newkirk, to approve the staff proposal to expand the Student Officials Legacy Program to include freshman and sophomore students at least 14 years of age to officiate with a mentor official at the junior high/middle school level only. Adopted.

## **COMMITTEES**

The Council was supplied with a description of MHSAA committees, a review of the committee appointment procedures adopted by the Representative Council, a list of those who had identified themselves as candidates for committees in 2019-20, a list of schools not represented on any committees for the past five years, and a list of those who had declined committee appointments in 2018-19. Council members were encouraged to submit nominations for committees, making special efforts to provide nominations from superintendents, principals, small schools, females and minorities, and any school that has not been represented in recent years. The staff will compile the suggestions and submit them to the Executive Committee for review and appointment.

Names of committee members selected to serve during the 2019-20 school year will be published in *benchmarks*. The only exceptions are those committees involving the selection of tournament officials and award recipients. Some committees were identified as having converted to online and email or conference call formats.

## **CONSTITUTION**

Motion by Karen Leinaar, supported by Al Unger, to approve the Executive Committee recommendation to continue past practice to fill mid-term vacancies of elected members on the Representative Council in a special election through the regular nomination and election process. Adopted.

## SPORTS ACTIVITIES

**Basketball** – Motion by Steve Newkirk, supported by Kris Isom, to not approve the Basketball Committee recommendation that, at the District level only, **all** teams in each District be seeded. Seeding is approved, beginning with the 2019-20 season, based on MPR ratings through games two weeks prior to the start of District competition (including all results through that Saturday), where the top two teams, as determined by MPR, are split between the top and bottom of a District bracket. Adopted.

**Girls Competitive Cheer** – Motion by Kris Isom, supported by John Thompson, to approve the Girls Competitive Cheer Committee recommendation to allow non-braced static inversions at the high school level only with the following stipulations in place:

1. The original base or spotter maintains constant contact with the flyer. Constant contact may be in any form and is not limited to hand/hand or hand/arm and/or hand/foot.
2. Prior to the static inverted position, the flyer must originate from below shoulder level.
3. The inversion must dismount to the cheering surface, cradle, any waist level position, or a non-inverted stunt at shoulder level.
4. Twists from inversions are illegal, and inversions released to extended level are illegal.

Adopted.

Motion by Karen Leinaar, supported by Don Gustafson, to approve the Girls Competitive Cheer Committee recommendation to review and possibly restructure the girls competitive cheer format as early as the 2020-21 season by evaluating current requirements and using the Competitive Cheer Task Force which will follow MHSAA protocol while keeping the primary focus on the safety of athletes and continuing to increase participation numbers at all levels. Adopted.

**Cross Country/Track & Field** – Motion by Chris Miller, supported by Karen Leinaar, to approve the Cross Country/Track & Field Committee recommendation to allow UP and LP Regional competitions to also be held on Thursday in addition to Friday and Saturday as currently allowed. Adopted.

Motion by Don Gustafson, supported by Kris Isom, to approve the Cross Country/Track & Field Committee recommendation that, beginning in 2020, with the emergence of the one-turn stagger in events 800 meters and longer, would allow the use of a double waterfall mark and the step-up start. Adopted.

**Football** – Motion by Vic Michaels, supported by Steve Newkirk, to approve the Football Committee recommendation to adopt the Michigan High School Football Coaches Association enhanced strength of schedule 11-player football playoff plan, effective for the 2020 football season. Schools may not opt up in football under this plan. Adopted. The Council was also given a copy of 8-player data from 2018 if enhanced strength of schedule would have been used. This topic for 8-player playoff qualification will be studied further and brought back to the Council.

Motion by Karen Leinaar, supported by Don Gustafson, to approve the Football Committee recommendation to allow video review at the MHSAA Finals only for both the 11-player and 8-player Finals with limited provisions. Adopted.

Motion by Al Unger, supported by Adam Stefanski, to approve the Football Committee recommendation that, to be eligible for the 8-player tournament, a member school may not have an enrollment greater than 215 students. This will be in effect for the 2020-21 school year and the one-year grace period for schools previously eligible but over the enrollment limit will continue. Adopted.

Motion by Steve Newkirk, supported by Pete Ryan, to approve the Football Committee recommendation to revise current practice contact definitions and limitations as follows:

New Definitions:

There are only two levels of contact:

- (1) Collision contact is game speed, executing full tackles at a competitive pace, taking players to the ground.
- (2) Thud: Full speed, contact above the waist only, with no player being taken to the ground. Each player is responsible to ensure that a teammate with whom he is engaged is not taken to the ground. There is no winner or loser, predetermined or otherwise. Coaches are not grading physical domination in thud. Teammates are merely trying to give each other a simulation of full-speed game action. Thud is not collision contact and is an alternative to live/full contact. Thud drills and segments are unlimited during the football season.

New Limitations:

First 2 Weeks of Practice Before First Contest:

- (1) Collision contact is limited to no more than 6 hours in a week (Monday-Sunday). Inter-squad scrimmages will calculate collision contact based on  $\frac{1}{2}$  of the total time (2-hour scrimmage = 1 hour of collision contact, 3-hour scrimmage = 1.5 hours of collision contact).

In-Season (Game Week):

- (2) A maximum of 30 minutes of collision contact is allowed during an in-season week (Monday-Sunday).

Note: Thud tempo drills and activity is not considered collision contact and is not limited.

Adopted.

Youth Football – The Council received a position statement on youth football which is supported by the MHSAA, Michigan Interscholastic Athletic Administrators Association, Michigan High School Football Coaches Association and Michigan Athletic Trainers Society. The focus of this statement is to provide sound and rational guidance to youth football programs in protecting health and safety and to increase participation in football at all levels.

**Golf** – Motion by Steve Newkirk, supported by Karen Leinaar, to approve the Golf Committee recommendation to allow the use of cell phones by players in MHSAA golf as a local rule in four specific circumstances, which include calling a coach or tournament administrator for a health and safety issue, inputting scores for live scoring or other scoring applications, contacting a rules official with questions, and use as a distance-measuring device. Adopted.

Motion by Al Unger, supported by Chris Miller, to approve the Golf Committee recommendation to set the maximum allowable score for a hole at 12 strokes to follow the new 2019 local rule of golf to be implemented beginning with the 2019-20 school year. Adopted.

Motion by Chris Miller, supported by Sean Jacques, to approve the Golf Committee recommendation to allow LP boys and girls Regional tournament hosts to set the date of the one-day Regional tournament on any of the days between the Monday-Saturday the week of the Regional tournament. Previously, Golf Regionals were scheduled on Wednesday through Saturday. Spring Golf Regionals may not be scheduled on Memorial Day observed. Adopted.

**Girls Gymnastics** – Motion by Pete Ryan, supported by Vic Michaels, to approve the Girls Gymnastics Committee recommendation to solidify the language that when four judges are contracted for a meet in which two events are conducted simultaneously, a total of 28 gymnasts may compete per event in a Double Dual or Quad meet, with a total of 14 gymnasts per school per event (in the case of an A or B team) allowed. Adopted.

**Boys Lacrosse** – Motion by Karen Leinaar, supported by Courtney Hawkins, to delay action until December 2019 on the Boys Lacrosse Committee recommendation to establish, beginning with the 2021 season, a third division of the Boys Lacrosse Tournament with teams in equal divisions based on enrollment. This would result in approximately 45 teams in each division: 8 Regions of 4-6 teams per division. Adopted (no change). This will be referred to the Boys and Girls Lacrosse Committees for additional review before a return to the Representative Council in December 2019 for discussion and action.

Motion by Vic Michaels, supported by Karen Leinaar, to not approve the Boys Lacrosse Committee recommendation to permit boys lacrosse coaches (and perhaps all coaches, or all winter and spring sport coaches) four voluntary days of practice with any number of players out of season during the school year (November-March). All other out-of-season regulations would apply. This question and topic will be included in constituent and committee discussions in all sports during the 2019-20 school year. Adopted (no change).

Motion by Kris Isom, supported by Pete Ryan, to approve the Boys Lacrosse Committee recommendation to change Regulation I, Section 11 (Limitations of Competition-Boys Lacrosse) to permit the option under the multi-team tournament allowance for a team to play two full games (four 12-minute quarters regularly timed to a total of 96 stop-time minutes, as opposed to three running-time games of 25-minute halves; 150 minutes total). If the game is a varsity game, one four-minute sudden victory overtime period will be permitted. Adopted.

**Girls Lacrosse** – Kathy Westdorp made a brief report on headgear risk compensation.

**Soccer** – Motion by Karen Leinaar, supported by Steve Newkirk, to approve the Soccer Committee recommendation to seed the top two teams at the District level only and place them on opposite sides of the bracket. Seeded teams are not guaranteed byes or home games. Seeds will be determined by the MHSAA's MPR computer formula. The random draw will be conducted and published by the MHSAA on the Sunday ten days prior to the start of the District tournament (and include all results through that Saturday). The draw system will guarantee that the top two teams, as determined by MPR, are split between the top and bottom of a District bracket. Adopted. This action eliminates geographic pairings in selected Districts.

Motion by John Thompson, supported by Karen Leinaar, to not approve the Soccer Committee recommendation to amend the Limited Team Membership rule for soccer to allow students to compete in scrimmages at a maximum of two college ID camps (including visits and play dates) during the season. Adopted (no change). This question and topic will be included in constituent and committee discussions during the 2019-20 school year. The Council will receive a report on this topic in December of 2019.

Motion by Don Gustafson, supported by Chris Miller, to approve the Soccer Committee recommendation to change the multi-team tournament rule language from “only be held on non-school days” to “only be held on non-school days or days not followed by school.” Adopted.

Motion by Pete Ryan, supported by Steve Newkirk, to approve the Soccer Committee recommendation to remove the rule requiring District and Regional Final games to start after 5 p.m. if held on an SAT or ACT national testing day. Adopted.

**Swimming & Diving** – Motion by Kris Isom, supported by Vic Michaels, to approve the Swimming & Diving Committee recommendation that divers who enter into MHSAA Qualifying Meets provide meet management with the name of a designated individual (MHSAA coach) who will serve on the diving panel of judges. After accepting volunteers from this list of coaches, meet management will conduct a pre-meet random draw of designated individuals to fill any remaining slots on the seven-judge panel. Adopted.

**Tennis** – Motion by Karen Leinaar, supported by Chris Riker, to approve the Tennis Committee recommendation to allow coaches at the **Finals** who are on-court for coaching purposes during matches to text coaches or players not engaged in matches as long as it is not disruptive to play. Should it become a problem, the team will lose that privilege. Adopted.

Motion by Al Unger, supported by Don Gustafson, to approve the Tennis Committee recommendation that any substitution must be made before the end of the last scheduled coaches meeting prior to play at the Regional and Final level. If there is a possibility of a seeded player not being able to play, the coach should notify the tournament manager in advance. If a substitution is made for any seeded player, the flight must be reseeded and redrawn. Adopted.

Motion by Chris Miller, supported by Sean Jacques, to approve the Tennis Committee recommendation to allow three coaches on the first day of the Final tournament. If additional sites are used, one coach may be added for each additional site. On the second day of the tournament, only two coaches are allowed. All coaches must meet all MHSAA requirements. Adopted.

Motion by Karen Leinaar, supported by Kris Isom, to approve the Tennis Committee recommendation that in subvarsity and middle school matches, a coach may offer coaching at any time during the match as long as he/she remains off-court and does not disrupt the flow of the match. Adopted.

## **OPERATIONS**

**Calendar** – Motion by Pete Ryan, supported by Steve Newkirk, to approve the seven-year calendar of MHSAA events reflecting changes required by other Representative Council action. Adopted.

**Allen W. Bush Award** – Council members were invited to vote for up to three candidates from the six presented. The award winners will be notified in May and honored at events important to them during the fall of 2019 or early in 2020. The recipients will be featured in the fall issue of *benchmarks*.

**Meeting Expenses** – Motion by Steve Newkirk, supported by Justin Jennings, to approve the expenses for this meeting as follows: the specified hotel rate, the IRS-stipulated amounts for meals, and a 40¢ per mile mileage allowance, round trip. Adopted.

**Future Meetings** – The next meeting of the Representative Council is Dec. 6, 2019, at the MHSAA office in East Lansing. The March meeting of the Representative Council will be the morning of Friday, March 27, 2020 in East Lansing.

Motion by Kris Isom, supported by Sean Jacques, to conduct the spring meeting of the Representative Council on May 3-4, 2020 at Treetops Resort in Gaylord. Adopted.

**Budget** – Financial reports through April were presented to the Council with comparisons to fiscal year 2017-18 and the 2018-19 budget. Net revenue from MHSAA tournaments and gross revenue from sponsorships were reported to be up for fiscal year 2018-19 compared to 2017-18 as of April 30. The budget improvement in 2018-19 can be attributed to the \$1 increase in District and Regional ticket prices, better financial plan for individual wrestling at Ford Field and improved performance and stability in corporate sales and sponsorships.

Motion by Steve Newkirk, supported by John Thompson, to approve the 2019-20 revenue, expense and capital improvements budget, all of which would result in additions in cash of \$258,895. The approved budget will include ticket price increases at the two most expensive venues, Ford Feld and the Breslin Student Events Center. Final football tickets will increase to \$15, individual session tickets at Individual Wrestling Finals will increase to \$18 and Boys Semifinal and Final Basketball Tournament tickets will increase to \$12. Adopted.

## Athletics Ad Hoc Committee Meeting Minutes

July 16, 2019

Copeland

**Meeting started:** 9:05am

**Present at meeting:** Michael Wendorf, Mara Greatorex, Ron Darr

**Staff:** Sharon Raschke, Chris Timmis, Hope Vestergaard

**Guests:** Barbara Read, Laura Jones

### 1. Approval of Agenda

Mara Greatorex made a motion that the committee approve the agenda. Ron Darr seconded the motion. Motion Carried (unanimous).

### 2. Public Participation – none

### 3. Action & Discussion

- a. **Pay-to-Participate.** The committee discussed the Board's request to review the proposed changes to pay-to-participate fees. It was noted that the review of these fees was not intended to increase revenue, but to address inequities among the fees paid by boys and girls in school-funded and club sports.

Michael Wendorf made a motion that the athletics ad hoc committee recommend to the Board of Education that the District pause any change to pay-to-participate fees; schedule at least two public forums including all stakeholders to discuss athletics structure; and review scenarios including break-even with the current subsidy and flat fee structures (\$250/150, \$175/100, and other incremental options including no pay-to-participate fee at all). Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

- b. **Middle School Field Hockey.** The committee discussed the proposal to add middle school field hockey as a school-funded sport that was presented to the Board of Education at its June 24, 2019 regular meeting. It was noted that middle school field hockey is currently run through Community Education and is therefore comparable to a club sport. At a future meeting with greater attendance, the athletics ad hoc committee will review the additional costs associated with participation in each sport and outline consistent expectations for what the District will cover and what parents/guardians will be asked to pay for.

Mara Greatorex made a motion that the athletics ad hoc committee recommend to the Board of Education that the Board approve the application to add middle school field hockey as a school-funded sport, effective fall 2019, under the existing fee structure. Ron Darr supported the motion. **Motion Carried (unanimous).**

### 4. Public Participation – none

At approximately 9:59am, Mara Greatorex made a motion that the committee meeting adjourn. Michael Wendorf seconded the motion. **Motion Carried (unanimous).**

/hlv

**Dexter Community Schools Finance Committee DRAFT**  
**Meeting Minutes**  
**July 18, 2019**

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Board Members

Present – Dick Lundy, Julie Schumaker, Michael Wendorf

Staff Committee Members

Present – John Heuser, Chris Timmis

Staff – Hope Vestergaard

Guests – Barbara Read, Laura Jones

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Meeting convened at 9:05 am.

1. Approval of Agenda

A motion was made by Dick Lundy and seconded by Michael Wendorf to approve the agenda as presented. Motion Carried (unanimous).

2. Audience Participation

None

3. Discussion/Action

A. Pay-to-Participate Fees

The Committee discussed the Athletics Ad Hoc committee's 7/16/2019 recommendation to the Board that the District pause any change to pay-to-participate fees and schedule at least two public forums including all stakeholders to discuss athletics structure and review scenarios including break-even with the current subsidy and flat fee structures (\$250/150, \$175/100 and other incremental options including no pay-to-participate fees at all).

Julie Schumaker made a motion that the Finance Committee endorse the Athletics Ad Hoc recommendation above regarding pay-to-participate fees. Dick Lundy seconded the motion. Motion Carried (unanimous).

Dick Lundy made a motion that District administrators prepare information regarding the impact of bringing DCS coaching salaries on par with peer districts, as well as the impact of adjusting district subsidies to team sports. Michael Wendorf supported the motion. Motion Carried (unanimous).

B. Middle School Field Hockey Proposal

Dick Lundy made a motion that the Finance Committee endorse the Athletics Ad Hoc Committee's recommendation to implement a school-funded middle school field hockey team for fall 2019 under the existing fee structure. Michael Wendorf supported the motion. Motion Carried (unanimous).

C. The check registry discussion was postponed until the July 24<sup>th</sup> Finance Committee meeting in order for CFO Sharon Raschke to participate.

4. Public Participation – Laura Jones made a statement.

At approximately 9:45am, Dick Lundy made a motion to adjourn the meeting. John Heuser supported the motion. Motion Carried (unanimous).



June 17, 2019

Mr. Christopher Timmis  
Superintendent  
Dexter Community Schools  
7714 Ann Arbor St.  
Dexter, MI 48130-1322

Dear Mr. Timmis,

On behalf of Michigan School Business Officials, it is my pleasure to inform you that Jennifer Miceli has met the requirements for certification under the MSBO Voluntary Certification Program and has earned the Business Office Manager certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through our Professional Development Committee.

Ms. Miceli was given the certificate and pin at the 81<sup>st</sup> Annual MSBO Conference & Exhibit Show held this past April/May. To view a complete listing of certification achievers, please visit our website at [www.msbo.org](http://www.msbo.org).

Ms. Miceli's certificate will be valid from 06/01/19-06/30/24. During this 5-year period, she will need to maintain active MSBO membership and earn 90 professional development hours in order to maintain and renew her certification.

I hope that you will join us in celebrating Ms. Miceli's accomplishment. You may wish to inform your district's board of education and or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "David Martell". The signature is written in a cursive style and is positioned below the word "Sincerely,".

David Martell  
Executive Director

DM/cbb

cc: Jennifer Miceli, BOM

