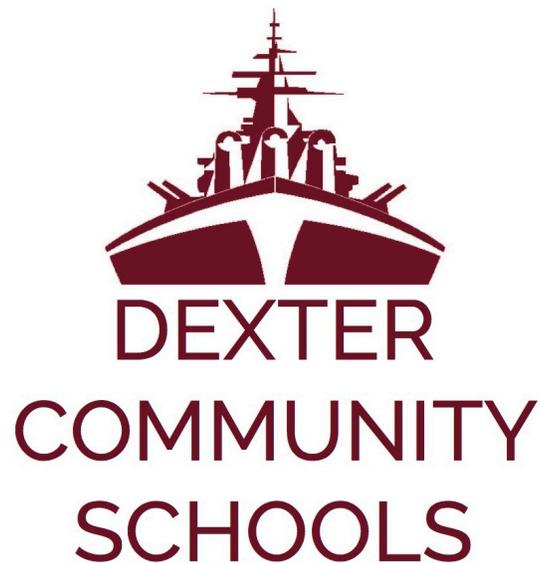


BOARD MEETING PACKET

AUGUST 12, 2019



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

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This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below (Bylaw 0166).

BOARD MEETING AGENDA

- A. ROLL CALL
- B. MEETING MINUTES
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS
 - 1. Dick Lundy Board Anniversary Recognition
- E. SUPERINTENDENT UPDATE
 - 1. High School Chiller
 - 2. Coaches Retreat Update
 - 3. Literacy 4 Real Conference
 - 4. Thought Exchange – Profile of a DCS Learner
- F. STUDENT REPRESENTATIVES UPDATE
- G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of five minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details, see policy 0167.3, Public Participation at Board Meetings.*
- H. CONSENT ITEMS
 - 1. Personnel – New Hires
- I. ACTION ITEMS
 - 1. Early Middle College Approval
 - 2. Meal Price Increase
 - 3. MASB Behind the Scenes Conference
- J. DISCUSSION ITEMS
 - 1. Graduation Venue Change
 - 2. Pay-to-Participate Forums
- K. BOND UPDATE
- L. PUBLIC PARTICIPATION *See Policy 0167.3*
- M. BOARD COMMENTS
 - 1. Community Chat Summary
 - 2. Finance Update
- N. INFORMATION ITEMS
 - 1. Finance Minutes 7-24-2019
- O. CLOSED SESSION (2/3 roll call vote)
 - 1. Consider Material Exempt from Disclosure *per MCL 15.268(h)*

CALENDAR

- *Tuesday, August 20th – 5:00pm
Board Workshop - WISD
- *Monday, August 26 – 7:00pm
Board Meeting – Copeland
- *Tuesday, September 10th – 6:00pm
Pay-to-Participate Forum
Creekside Media Center
- *Monday, September 16 – 6:00pm
Community Chat – Creekside
- *Monday, September 16 – 7:00pm
Board Meeting – Creekside
- *Wednesday, September 25 – all day
MASB Behind the Scenes
- *Monday, October 14 – 6:00pm
Community Chat - Creekside
- *Monday, October 14 – 7:00pm
Board Meeting - Creekside

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BOARD NOTES
AUGUST 12, 2019

A. ROLL CALL

B. MEETING MINUTES, CLOSED SESSION MINUTES 7-22-2019

- * An appropriate motion might be, "I move that the Board of Education approve the attached meeting minutes and closed session minutes from 7-22-2019 as presented/amended."

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

- * An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS

1. Dick Lundy Board Anniversary Recognition. In July 2019, Dick Lundy achieved forty years of service on the Dexter Community Schools Board of Education. In honor of his long-standing dedication, the Board has invited various members of the school community to recognize Dick publicly.

E. SUPERINTENDENT UPDATE

1. High School Chiller.
2. Coaches Retreat Update. Your packet contains selected handouts from the DHS Athletics Department Coaches retreat held August 1st.
3. Literacy 4 Real Conference. August 8th & 9th at the D.E.E.C.
4. Thought Exchange – Profile of a DCS Learner

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see policy 0167.3, Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel – New Hires. Your packet contains a resume and letter of recommendation from Ryan Bruder to hire Melissa Joling for the open kindergarten position at Beacon Elementary.

- * An appropriate motion might be, "I move that the Board of Education offer a probationary teaching contract for the 2019-20 school year to Melissa Joling."

BOARD NOTES
AUGUST 12, 2019

I. ACTION ITEMS

1. Early Middle College Motion Revision. At its May 20, 2019 regular meeting, the Board of Education passed the following motion: *“That the Board of Education authorize the Superintendent to sign the attached MOU with Washtenaw Community College and to submit the attached application for Dexter Early Middle College to the Michigan Department of Education.”*

* MDE has requested that the motion specifically include the fifth-year math requirement. Therefore, an appropriate motion to accompany the earlier Early Middle College application approval might be: *“I move that the Dexter Community Schools Board of Education approve a 5th year graduation plan that requires successful completion of a math or math-related course be taken in the fifth year for Early Middle College students.”*

2. Meal Price Increase. At the July 22, 2019 regular meeting, the Board had the opportunity to discuss Food and Nutrition Director Jennifer Mattison’s recommendation to raise meal prices. That proposal is included in the packet again this evening. It is now time to take action on this proposal.

* An appropriate motion might be, *“I move that the Board approve a 25-cent increase in school lunch prices and a 15-cent increase in school breakfast prices at all schools throughout the district.”*

3. MASB Behind the Scenes Conference. Your packet contains a registration form for the MASB fall Behind the Scenes at the Capitol Conference September 25th. In the past, community members and board members have attended this conference as a group. The cost of registration is \$105 per person, which includes lunch.

* An appropriate motion might be, *“I move that the Board of Education approve registration and travel expenses for up to ten board and community members to attend the MASB Behind the Scenes at the Capitol conference on September 25, 2019 from 8:30am-1:00pm.”*

J. DISCUSSION ITEMS

1. Graduation Venue Change. At its July 22, 2019 meeting, the Board had the opportunity to discuss a proposal to move 2020 Commencement to Hill Auditorium in Ann Arbor to provide more seats, more comfortable seating, and to decrease costs. The proposal is in your packet. This item is again presented for discussion this evening.

2. Pay-to-Participate Forums. At the July 22, 2019 meeting, the Board passed a motion to pause any change to pay-to-participate fees and schedule at least two public forums including all stakeholders, as well as review scenarios including break-even with the current subsidy and flat fee structures. The first forum will be September 10th, 6pm at the Creekside Media Center. The will start with a brief explanation of school funding, athletics funding, pay-to-participate history and

BOARD NOTES
AUGUST 12, 2019

other relevant information, including handouts. This will be followed by a period of discussion. Based on feedback from this event, the format may be revised as needed before scheduling the second forum at a later date.

K. BOND UPDATE

L. PUBLIC PARTICIPATION

M. BOARD COMMENTS

1. Community Chat Summary
2. Finance Update

N. INFORMATION ITEMS

1. Finance Minutes 7-24-2019

* An appropriate motion might be, "I move that the Board of Education move into closed session for the purpose of considering material exempt from disclosure."

2/3 roll call vote required

O. CLOSED SESSION

1. Consider Material Exempt from Disclosure *per MCL 15.268(h)*

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**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

The meeting was called to order at approximately 7:02pm by acting chair Superintendent Chris Timmis.

A. ROLL CALL

Members Present: Ron Darr, Mara Greatorex, Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representatives Chad Robards and Annalisa Shehab

Members Absent: Daryl Kipke

Administrative & Supervisory Staff: Jennifer Mattison, Roxanne Maze, Kit Moran, Sharon Raschke, Barb Santo, Christopher Timmis, Hope Vestergaard

DEA: none

DESPA: none

Guests: Jim Carson, Sharon Chevillet, Eric Delaporte, Laura Jones, Stephen Jones

Press: Melanie McIntyre (We Love Dexter)

B. MEETING MINUTES

Michael Wendorf made a motion to approve the regular meeting minutes and closed session minutes from 6/24/2019 as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

1. Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board. Michael Wendorf added an action item regarding the MASB Summer Institute.

Michael Wendorf made a motion to approve the agenda as amended. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

2. Election of Officers.

Julie Schumaker made a motion that Michael Wendorf be nominated for the office of President and that nominations be closed and a unanimous ballot be cast. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

Michael Wendorf assumed presidency of the meeting.

Michael Wendorf made a motion that Julie Schumaker be nominated for the office of Vice President. Barbara Read seconded the motion. **Motion Carried (unanimous).**

Barbara Read made a motion that Mara Greatorex be nominated for Secretary. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

Julie Schumaker made a motion that Dick Lundy be nominated for Treasurer. Ron Darr supported the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS – none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on several items:

1. The 2018-19 financial audit will start Wednesday, July 24th at Copeland.
2. The District has started compiling social media posts using a service called Wakelet. These “In Case You Missed It” summaries are posted most weeks on Dread Strong on Facebook.
3. Hiring is ongoing. Open teaching positions include a kindergarten position at Beacon, a speech pathologist at Anchor, a special education position at Mill Creek; Community Education is hiring lifeguards, after care workers and Jenkins staff; the district still needs paraeducators, bus drivers, and custodians.
4. The Ceriani building is not complete yet. The punch list walk-through will be August 6th and the keys are to be handed over August 12th.

F. STUDENT REPRESENTATIVES UPDATE

1. Chad Robards said the boys basketball team is making positive progress with the new coach. Chad asked about his earlier suggestion to provide a means for players and parents to provide coaching feedback at the end of each season. President Michael Wendorf noted that one of the topics the Athletics ad hoc committee is working on is player/parent feedback and requested that Chad put his proposal in writing to the Board so a more specific request can be considered.
2. Anna Shehab updated the Board on field hockey and cross country summer camps.

G. PUBLIC PARTICIPATION – none

H. CONSENT ITEMS

Julie Schumaker made a motion to approve the following consent items in bulk. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

1. Personnel – New Hires. The Board offered probationary teaching contracts for the 2019-20 school year to Anna Romano, A. Jouel Truesdell-Lewis, Kalli Nowitzke, Karen Reeves Wagner, Robert Dubay, and Ann Rossman.
2. Personnel – Resignations. The Board accepted the resignation of Stacey Plott.

I. ACTION ITEMS

1. Banking - Depositories, Accounts Payable, Internal Agency Account, Payroll Account, Wires/Transfers, Contracts/Agreements/Purchase Orders, Safe Deposit Box, Notice of Meeting Fees, Designate Treasurer/Secretary Responsibilities and Designate Electronic Transfer Officer.

Dick Lundy made a motion that that the school district's depositories of record be Chelsea State Bank, Flagstar Bank, Michigan Liquid Asset Fund Plus (MILAF+), Old National Bank, and TCF Bank, and in addition, investments be made with institutions in accordance with Board policy and State law... **and** that the signatories of any two (2) of the Board President, Board Treasurer, Superintendent, and/or Chief Financial Officer be designated as signatories for the Accounts Payable account funded by General Fund, Debt Retirement Fund, Capital Projects (Checking for bond

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019

money), Community Services, and Food & Nutrition and that these signatories may be printed by stamp, machine or hand signed... **and** that the signatories for the Student/School Activities account be any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** that the signatories for the Payroll account be any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer and that these signatories may be printed by stamp, machine or hand signed... **and** that any two (2) of the Board President, Board Treasurer, Superintendent, and /or Chief Financial Officer be authorized to transfer or wire district funds between district bank accounts and between banks for legal obligations and investments... **and** that the Superintendent, the Executive Director of Human Resources, and the Chief Financial Officer be authorized to sign contracts, agreements and purchase orders in conducting District business... **and** that the Board President and Treasurer be authorized to sign promissory notes... **and** that the Dexter Community Schools rent a safety deposit box at Chelsea State Bank and move that the Superintendent and Chief Financial Officer have access to the safety deposit box... **and** that the Dexter Community Schools set the yearly fee charged to individuals who request notice of Board meetings at \$50... **and** that the Chief Financial Officer be designated to assume specified responsibilities of the Treasurer and that the Director of Office Management and Communications be designated to assume specified responsibilities of the Secretary... **and** that the Electronic Transfer Officer (ETO) for Dexter Community Schools be the Chief Financial Officer and that the ETO may enter into an Automated Clearing House (ACH) arrangement for the district...**and** that the firms of Miller, Canfield, Paddock & Stone, PLC, Thrun Law Firm, PC, Delaporte Law, PLLC, and Lusk & Albertson, PLC be named as the legal firms of record for the Dexter Community School District...**and** that the Chief Financial Officer be designated the investment officer for Dexter Community Schools...**and** that the Sun Times News and the Dexter Community School District newsletter be designated as the legal publications of record for the Dexter Community School District. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

2. Board Memberships – MASB & MASB Legal Fund.
Dick Lundy made a motion that that the Board of Education renew its membership in the Michigan Association of School Boards (MASB) at an annual cost of \$6,194 and the Michigan Association of School Boards Legal Trust Fund at an annual cost of \$292. Ron Darr seconded the motion. **Motion Carried (unanimous).**
3. Declaration of Commitment and Conflict of Interest Forms.
Board Members completed these annual declarations.
4. Set August Board Workshop.
Julie Schumaker made a motion that that the Board of Education set a workshop for August 20th at 5pm. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**
5. Common Representation – Conflict of Interest Waiver.
Julie Schumaker made a motion that the Board of Education authorize the Superintendent to sign the attached waiver and consent agreement from

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

Thurn Law regarding common representation on behalf of the District. Ron Darr seconded the motion. **Motion Carried (unanimous).**

6. MHSAA Resolution.

Dick Lundy made a motion that the Dexter Community Schools join the Michigan High School Athletic Association and agree to participate according to its rules and regulations. Barbara Read seconded the motion. **Motion Carried (unanimous).**

7. 2019-20 School Loan Application.

Dick Lundy made a motion that the Board of Education authorize the attached resolution to reflect the anticipated activity with the School Loan Revolving Fund. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

8. Approve Comprehensive Course Catalog.

Dick Lundy made a motion that the Board of Education approve the attached Dexter Community Schools Comprehensive Course Catalog. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

9. Middle School Field Hockey Proposal.

Dick Lundy made a motion that the Board of Education approve the addition of middle school field hockey as a school-funded sport for fall 2019, under the existing fee structure. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

10. Copeland Sale. Dexter Senior Center Board President Jim Carson expressed his appreciation for the District's facilitation of negotiations with The Encore Theater regarding the Senior Center lease and assured the Board that he is confident the two parties will be able to reach a satisfactory agreement.

Dick Lundy made a motion that the Board of Education authorize the Superintendent or CFO to execute and deliver the Agreement for the Sale and Purchase of Real Estate, including Exhibits, substantially in the form as presented to the Board subject to such modifications as may be reasonably agreed to by the Administration. The granting of Sale and Purchase Real Estate is subject to the execution of a lease between The Encore Musical Theater Company and the Dexter Senior Center that will survive the sale. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

11. Superintendent Goals.

Julie Schumaker made a motion that the Board of Education approve the attached Student Growth and Achievement Goals for school years '19-'20, '20-'21, and '21-'22. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

12. Athletics and Finance Committee Recommendations.

The Board discussed a suggestion to add items to the proposed motion (a recommendation from the athletics ad hoc and finance committees) and declined to do so.

Dick Lundy made a motion that that the District pause any change to pay-to-participate fees **and** schedule at least two public forums including all stakeholders to discuss athletics structure **and** review scenarios including break-even with the current subsidy and flat fee structures. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019

13. MASB Summer Conference Attendance. Barbara Read made a motion that the Board of Education authorize the payment of appropriate registration fees and travel expenses for any interested board members to attend the MASB Summer Institute August 16th through 18th at the Shanty Creek Resort in Bellaire. Dick Lundy seconded the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Naming of Athletic Fields Process. The Board discussed how policy 7250 may benefit from reconsideration based on feedback following the naming of Anchor/Beacon and the Ceriani building since that policy was adopted 12/10/2019. The existing policy is not specific about the naming of facilities other than buildings (fields and outdoor spaces), and may be too specific regarding the naming process. Board President Michael Wendorf referred the policy to the policy committee for further consideration. Barbara Read requested that board members review the current policy and send her suggestions for the committee to discuss. At this time, board members were also reminded to send requests for committee membership to Michael Wendorf for consideration and assignment.
2. Graduation Venue Change. The Board discussed a proposal from the high school administrative team to move the venue for commencement to Hill Auditorium for the class of 2019. Positive elements included increased, more comfortable seating and lower costs. A nonrefundable reservation deposit of \$100 has been made to secure Friday May 29th since Sunday, May 31st is not available. Future years would return to the Sunday, 2pm time. District staff will share the proposal with parents of 2019 seniors to garner their input.
3. Meal Price Increase. Food and Nutrition Director Jennifer Mattison shared with the Board her department's proposal to raise school lunch prices by 25 cents per meal and breakfast prices by 15 cents per meal in order to meet USDA mandated requirements. This item will return for action at the August 22nd meeting.

K. BOND UPDATE

1. Dexter High School – design plans are still under discussion; the roof needs an infrared scan to check for needed repairs.
2. Bates – design work is being done for the administrative offices.
3. District Signage – will be added at the twin turf fields regarding emergency and handicapped accessible parking and no pets on the fields; signage is also being installed at other places in the district as needed (e.g., new buildings).
4. The Wylie pool is getting an enzyme treatment and starter blocks will be reviewed after this bid package is complete; mechanical room flooding cause has been identified and will be remediated; pool locker rooms are getting new non-slip tile and shower towers.
5. Wylie – electrical work is being done on the robotics lab; the new office is almost complete and the old office transformation into flex spaces should be complete by Labor Day.
6. Mill Creek – the band addition and orchestra renovation will be complete by the end of August; the flex learning space should be complete by the end of September.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JULY 22, 2019**

7. DHS mechanicals – the loud boiler room near the cafeteria is being investigated.

L. PUBLIC PARTICIPATION – none

M. BOARD COMMENTS

1. Barbara Read. Trustee Read shared several quotes about board governance.
2. Community Chat Summary. Mara, Barbara, and Julie attended the Community Chat. One community member attended. Topics included athletics fees and transparency.
3. Barbara Read. Trustee Read made a suggestion regarding high transportation costs for athletics teams.

N. INFORMATION ITEMS

1. MHSAA Update
2. Athletics Minutes
3. Finance Minutes
4. Jen Miceli MSBO Certification

At approximately 9:01pm, Dick Lundy made a motion that the Board of Education move into closed session for the purpose of discussing materials exempt from disclosure. Julie Schumaker seconded the motion. **Motion Carried (unanimous).**

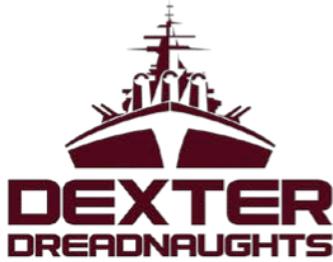
O. CLOSED SESSION

At approximately 10:48 pm, the Board returned to open session.

At approximately 10:49pm, Julie Schumaker made a motion to adjourn the meeting. Mara Greatorex seconded the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Mara Greatorex
Secretary
Board of Education



DEXTER COMMUNITY SCHOOLS

Athletic Department

2200 North Parker Road, Dexter, Michigan 48130

(734) 424-4170 fax (734) 424-4251

Mike Bavineau, Athletic Director

bavineaum@dexterschools.org

Dexter Athletic Department Coaches Retreat Summary

On August 1st we held our first Dexter Coaches retreat. We had a great cross-section of more than forty coaches who attended including varsity, sub-varsity, and middle school sport coaches.

The event was great. Coaches participated in creating a summary of student athlete expectations – those qualities that coaches felt were important to see in a Dreadnaught Athlete (RISING TIDE).

The athletic department unveiled eight core values that will help govern our decision making and help to solidify the direction we are now headed. We call these the “HELM” – a graphic summary is attached.

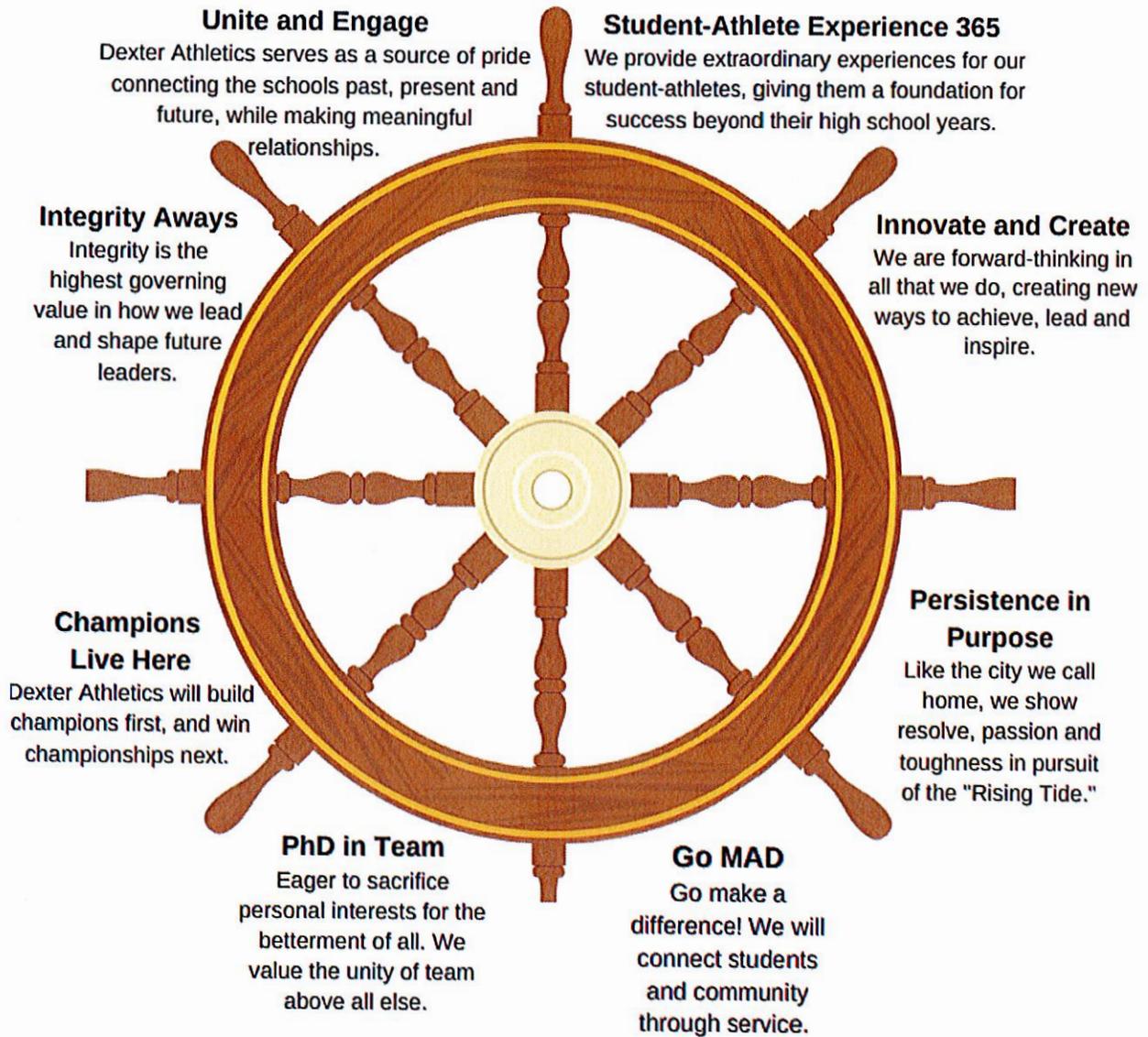
Vision of Dexter Athletics

Dexter athletics seeks to connect athletic programs, coaches, student-athletes with the community of Dexter through an unwavering focus on team, student-athlete experience, character development, and collective greatness.

"Consistency breeds excellence.
Excellence breeds trust.
Trust breeds loyalty.
Loyalty builds strong programs."

Mike Bavineau
Director of Athletics
Dexter Community Schools
August 8st, 2019

The HELM



Hold Fast, Stay True

To bear down, stay the course, to continue to believe in or adhere to an idea when times get tough one needs to hold fast and stay true to ride it out.



BEACON ELEMENTARY SCHOOL

Ryan Bruder, Principal
7480 Dan Hoey Road, Dexter, Michigan 48130
(734) 424-4130 fax (734) 424-4139
bruderr@dexterschools.org

To: Dexter Board of Education
From: Ryan Bruder
Subject: Kindergarten Teacher Recommendation
Date: August 6, 2019

As a result of our most recent interview process, we would like to recommend Mrs. Melissa Joling for the Kindergarten position at Beacon Elementary School. Mrs. Joling previously held the position of lead teacher at the Towsley Pre-School Program at the University of Michigan where she served in that role for eight years. Melissa brings a wealth of knowledge and experience in early childhood development, curriculum integration and social emotional learning.

Melissa holds her Bachelor of Science (Major: Elementary Education Minors: Early Childhood, Math, Language Arts) in Elementary Education from Eastern Michigan University and earned her Master of Arts in Reading from Eastern Michigan University.

We are thrilled to welcome Melissa to the Beacon Family and the Dexter Community Schools.

Our interview committee was comprised of: Lauren Garleff, Maureen Service, Eleanor Budd, Stacy Shields, Betsy Bluhm, Brook Gillum, Pam Krebs and myself.

Thank you,

Ryan Bruder

Ryan Bruder
Principal

MELISSA M. JOLING
(contact info redacted)

Objective. To obtain a young fives teacher position, committing to my students a great deal of motivation and dedication in order to shape them into life-long learners and make sure every child succeeds.

Education. **Eastern Michigan University**, Ypsilanti, Michigan September 2011–April 2017
Master’s Program: Reading, G.P.A: 3.97

Eastern Michigan University, Ypsilanti, Michigan August 2009–December 2009
Teacher Intern Program

Eastern Michigan University, Ypsilanti, Michigan September 2006–April 2010
Bachelor of Science, G.P.A: 3.67

Major: Elementary Education Minors: Early Childhood, Math, Language Arts

Brighton High School, Brighton, Michigan
Graduated: June 2005

Certification. Michigan Elementary Provisional Certificate: PF0000000871417
K-5 All Subject area, Endorsed in Early Childhood (K-8 Self Subjects Self Contained Classroom)

Teaching Experience.

- **UNIVERSITY OF MICHIGAN TOWSLEY** Ann Arbor, Michigan • August 2010–Present
Preschool Teacher, Ages:3-5

Promote thoughtful and meaningful connections in a developmentally appropriate, child centered, and inquiry-based learning environment. Work to bring the learning to the whole child in all learning domains; social, emotional, cognitive, and physical. Ensure all children are involved in the learning process and differentiate each lesson so every child can succeed. Develop and implement curriculum and materials. Conduct formal and informal assessments throughout the year. Write formal narratives for each student’s conference.

Responsibilities.

- Use the project approach and emergent curriculum
 - Plan child-centered activities that are made into lessons with the children's interests included.
 - Connect activities with domains and lessons: physical, emotion, social, creative, and cognitive.
 - Differentiate lessons for ages 3-5.
 - Create Family Education Program: make power points to help parents understand their child's learning.
 - Work in a team with two others.
 - Conduct children's conferences twice a year using Teaching Strategies Gold.
 - Use running records, and take anecdotal and daily observation notes to document children's learning.
 - Design individual education plans for children with special needs.
 - Use Brain-Gym daily.
 - Employ sign language daily to help ESL children
 - Teach children from around the world.
 - Professional development on the Anti-Bias Teacher and Classroom
 - Serve on the Playground and Month of the Young Child committees.
 - Supervise Student Teachers and Psychology students from the University of Michigan.
 - Train various new teachers at Towsley
 - Teach lab class where college students learn children's development from the University of Michigan.
- **UNIVERSITY OF MICHIGAN TOWSLEY** Ann Arbor, Michigan
 - Student Teacher* ● January 2010-April 2010
 - Substitute Teacher* ● April 2010-July 2010
 - Summer Camp Teacher* ● July 2010- August 2010

Responsibilities.

- Planned and taught hands-on lessons.
 - Arranged and organized field trips around the U of M campus.
 - Designed events and activities for campers' grades K-5.
- **WASHTENAW AND LIVINGSTON SCHOOL DISTRICT** April 2010-July 2010
 - Substitute Teacher*

- Learned valuable classroom management skills.
- **NORTHSIDE ELEMENTARY**, Ann Arbor, Michigan • Sept 2009–Dec 2009
Student Teacher
 - Conducted lessons using Everyday Mathematics daily.
 - Managed a classroom with 50 children
 - Planned and instructed units and daily lessons in accordance with State and District standards.
 - Incorporated technology into lessons to strengthen student learning.
 - Encouraged the concept of a classroom community through teamwork–based activities.
 - Used Lucy Calkins reading program: pre and post assessment, observation, test, running records, and portfolios for assessment.
 - Designed guided reading lessons in small groups.
 - Made behavior plans to discuss with children and parents.
 - Assessed children to make report cards and conduct conferences.
- **ESTABROOK ELEMENTARY**, Ypsilanti, Michigan • January 2006–June 2009
Field Experience, Grade: 2nd, 3rd, and 5th
- **Eastern Michigan Child Center**, Ypsilanti, Michigan • January 2007–April 2008

Teacher-Related Experience. **Jumpstart**, Ypsilanti, Willow Run, Rawsonville • January 2006– April 2009
Team Leader and Activity Coordinator; Preschool

American Reads, Toledo, Michigan • October 2005– April 2006

After-School Teacher; Grades 2nd, 3rd, and 4th

Special Olympics, Livingston County, Michigan • November 2006– Present

Professional Development.

Planning for Differentiation Seminar, Ann Arbor	August 2009
Lucy Calkins Conference, Ann Arbor School District	August 2009
Literacy in the Classroom Seminar 4C Conference	January 2011
American Sign Language Seminar U of M	August 2012

Bring the child back to the playground	February 2012
Fountas & Pinnell	February 2012
Hand Writing without Tears	August 2014
Certified in First Aid and CPR for children and adults	August 2019
Project Approach	October 2013–Present
Brain Gym: Bring it to your everyday classroom	June 2017–Present
Children with Social/Emotional Challenges	April 2018
Strengthening your parent/family interactions	May 2018
Leadership Series	June 2018
Forest Classroom	July 2019
Anti-Bias Training	September 2019
Active Shooter	September 2019
Allergy Awareness and Respond	September 2019

Technology: Proficient in Microsoft Word, Power Point, Publisher, Excel, Windows 95/98/2000/XP Operating Systems, Internet, E-Mail, and. knowledgeable in using Smart Board.

Honors.	Achievement Award	2013
	Excellence Award from Eastern Michigan	2010
	Kappa Delta Pi Honor Society	2009
	Dean's List	2008–2010
	Joseph/Pearl Doyle Award	2009
	Henry A./Flora S. Tape Award	2008
	Service Award from State of Michigan	2007–2010

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July 22, 2019
Board Discussion
Food & Nutrition Meal Price Increase

In accordance with the Healthy, Hunger-Free Kids Act of 2010: School Food Authorities (SFAS) participating in the National School Lunch Program are required to complete the Paid Lunch Equity (PLE) Tool to ensure sufficient funds are provided to the nonprofit school food service account for lunches served to students not certified eligible for free or reduced price meals.

After completing the PLE Tool that evaluates Dexter's average meal cost against the USDA minimum price, the results show the need for a price increase for the upcoming school year. The USDA has made a one year waiver available that would allow for the opportunity to defer that price increase if so desired.

The USDA SY19-20 Weighted Average Price Requirement is \$3.00. Based on SY2018-19 data Dexter's current weighted average price is \$2.91. This already leaves a \$.09 gap between the USDA required average pricing level and Dexter's existing level. Best practice says that when implementing a price increase it is best to do so in \$.25 increments, as was done in at least the previous two price increases. Our last price increase occurred in SY15-16.

If a decision was made to defer the increase then I worry that it would only shorten the cycle of the next price increase which may cause more distress to our community than implementing the price increase in the upcoming year.

My recommendation is to do an increase next year regardless of the waiver. This would result in Dexter's lunch prices moving to Y5-6 \$3.00, 7-12 \$3.25. The breakfast prices would move to Y5-6 \$1.65, 7-12 \$1.90, to offset rising costs. Below is a breakdown of proposed prices as compared with current pricing amongst area schools.

Lunch Price Comparison Chart

School	Elementary Lunch/Brk	Middle Lunch/Brk	High School Lunch/Brk
Dexter Current	\$2.75/\$1.50	\$3.00/\$1.75	\$3.00/\$1.75
Dexter Proposed	\$3.00/\$1.65	\$3.25/\$1.90	\$3.25/\$1.90
Saline (SY18-19)	\$2.50/\$1.70	\$2.75/\$1.70	\$2.75/\$1.70
Brighton (SY18-19)	\$2.75/\$2.00	\$3.00/\$2.00	\$3.00/\$2.00
Whitmore Lake (SY18-19)	\$2.75/\$1.60	\$2.75/\$1.60	\$3.00/\$1.60
Chelsea (SY18-19)	\$2.85/\$1.60	\$3.35/\$1.85	\$3.35/\$1.85
South Lyon (SY18-19)	\$2.95/\$1.40	\$3.40/\$1.55	\$3.40/\$1.55
Ann Arbor (SY18-19)	\$2.50/\$1.25	\$3.00/\$1.50	\$3.50/\$1.50

Please let me know if you have any questions.

Respectfully,
Jennifer Mattison Food & Nutrition Director

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Proposal:

**Venue Change
Dexter High School
Commencement Ceremony
May 2020**

Introduction:

A high school commencement ceremony is a culminating, celebratory occasion for students and families alike. It is a special event that should be positively remembered for many years to come. Currently, the Dexter High School commencement ceremony is held in the school's gymnasium. The crowds at the ceremony have grown and we no longer have the capacity to provide seats and/or parking spaces for all who attend. This has been an ongoing issue for many years. Weather has exacerbated the situation as well, this year included. In fact, several cars had to be towed out of the grassy areas due to all of the rain that had fallen the weeks prior to the ceremony.

The 2019 graduating class was comprised of 285+ students. Many friends and family members of these students did not have a seat during the ceremony. Thus, the Dexter High School Administration wishes to propose a change in venue for the Dexter High School 2020 Commencement Ceremony.

Challenge:

Dexter High School is faced with overcrowding at our commencement ceremony, which is currently held in the DHS gymnasium. We estimate that bleacher seating in the DHS gymnasium is approximately 2,144 of which 1,714 seats are available during the ceremony. We also estimate that during the most recent ceremony, we had an additional 200 people sitting/standing on the indoor track. We do not have enough parking spaces for all who attend.

As we look to the future, the current class numbers, according to PowerSchool, are:

Class of 2020 - 276 students

Class of 2021 - 297 students

Class of 2022 - 326 students

Class of 2023 - 269 students

Class of 2024 - 293 students

In addition to the over-crowded conditions, graduation expenses are considerable.

Annual stage rental : ~\$4,000

Programs: \$1100

Flowers: \$1700 (combined for Senior Honors Night & Commencement)

Overtime pay for Buildings and Grounds people: Unknown

Preparation for the DHS Commencement Ceremony also impacts Physical Education classes as the gym is unavailable for two school days to allow for set-up and take-down.

Proposed Solution:

The Dexter High School Administration proposes a change in venue for the DHS Commencement Ceremony in May, 2020 from the DHS Gymnasium to the historic and beautiful Hill Auditorium on the campus of The University of Michigan. Hill Auditorium seats 3,500 people. As we look towards our next ceremony in May 2020, we anticipate approximately 300 of those seats to be filled by graduates and DCS staff, leaving 3,200 seats available for students' family members and friends. This change would also impact the DHS Band and/or DHS Orchestra in some capacity, as we may not be able to include them, in person, at Hill Auditorium. We do have ideas on how to incorporate them however.

In addition, according to the Hill Auditorium Facilities Manager, UM Parking usually makes parking structures available for commencement ceremonies free of charge. There are accessible parking spots in the structures as well as accessible meters on the street.

Schedule/Budget:

Schedule: The proposed solution of having the Dexter High School Commencement Ceremony at Hill Auditorium in May, 2020 does come with a change in date.

Historically, the DHS Commencement Ceremony is held two full weeks prior to the last day of school. High schools in Western Washtenaw County generally hold their ceremonies on Sundays, however other high schools in Washtenaw County hold their ceremonies on weeknight evenings.

Hill Auditorium is not available on Sunday, May 31, 2020. It is available on Friday, May 29, 2020. In order to secure this date, a non-refundable deposit of \$100 has been paid and a reservation confirmation has been signed. There is no penalty for reservation cancellation, if cancellation occurs prior to 60 days before the event.

Budget: A one-day rental of Hill Auditorium costs \$1,900.

The base rent includes:

- Access to the theatre between 9am and 1am
- Use of Box Office and Usher room during rental period
- One House Technician for 1 shift (8 hours)
- One House Manager and lobby staff for 1 performance per day
- HVAC, Custodial, Open & Close of theatre
- \$300.00 of Custodial Service towards clean up following event
- Use of dressing rooms, one with a shower
- Sound System (as outlined on the Hill website Tech Specs page)

- Lighting System (as outlined on the Hill website Tech Specs page)
- 100 music stands & chairs

There may be additional charges to the base rent if we decide to use UM Security and choral risers for the DHS Chamber Choir.

In addition to the one-day rental fee of Hill Auditorium, we also anticipate:

Programs: \$1100

Flowers: \$1700 (combined for Senior Honors Night & Commencement)

Conclusion:

The DHS Administration feels the time is right to change our venue for the Dexter High School Commencement Ceremony. We honor and recognize the long-standing traditions at Dexter, one of which is to hold our commencement ceremony in our own facility. However, we have come to a point in time where our inability to provide a comfortable area for friends and family to watch their graduate at commencement is impeding the experience that this culminating, celebratory occasion should create.

Thank you for your consideration.

Additional information/resources:

1. Link to Hill Auditorium at the University of Michigan:

<https://smt.d.umich.edu/about/facilities/hill-auditorium/>

2. Venue address:

825 N. University
Ann Arbor, MI 48109-1276

3. Seating Charts:

<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-mainfloor.pdf>
<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-mezzanine.pdf>
<https://smt.d.umich.edu/wp-content/uploads/2018/11/HA-balcony.pdf>

4. Rate Sheet for Hill Auditorium:

<https://smt.d.umich.edu/wp-content/uploads/2018/06/Hill.RateSheet.5.23.18.pdf>

DRAFT
Dexter Community Schools
Finance Committee
Meeting Minutes
July 24, 2019

Board Members

Present – Dick Lundy, Julie Schumaker, Michael Wendorf

Staff Committee Members

Present – John Heuser, Sharon Raschke, Chris Timmis

Others Present – Kim Lindsay (Rehmann)

Other Community Present – None

Meeting convened at 9:00 am.

Audience Participation

None.

Approval of Minutes

A motion was made by Dick Lundy and supported by Michael Wendorf to approve the finance committee meeting minutes of May 21, 2019. Approved.

Discussion Items

1. 18-19 Pre-Audit with Auditor

SAS 114 standards require auditors to meet with individuals involved with financial matters of the district prior to planning the audit. Kim Lindsay, the auditor from Rehmann, was present to discuss how the 18-19 audit will be approached, including required accounting standards.

The committee had an opportunity to ask questions and share concerns that should be reviewed as part of this year's audit.

2. Additional financial reporting

The committee discussed check registers as a part of reporting.

Meeting adjourned at 9:50 am.