

BOARD PACKET

Special Meeting

June 30, 2017



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

Vision: Champion Learning -- Develop, Educate, and Inspire

AGENDA

- A. ROLL CALL
- B. MEETING MINUTES – 6/19/2017
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS – none
- E. **PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- F. CONSENT ITEMS – none
- I. ACTION ITEMS
 - 1. Authorize the Superintendent to Enter Negotiations with TMP for Bond Architect
 - 2. Approve Restroom Renovation for Creekside Intermediate School
- J. DISCUSSION ITEMS – none
- K. PUBLIC PARTICIPATION: *See Policy 0167.3*
- L. BOARD COMMENTS
- M. INFORMATION ITEMS – none
- N. CLOSED SESSION - none

- Board Members Only (Confidential Item)
- # Board Members Only (Public Document - Limited Supply)

Mission: We will encourage and develop each student's individual abilities, skills, and character to shape tomorrow's world through positive relationships, best practices, and a shared sense of purpose.

BOARD NOTES
JUNE 30, 2017

A. ROLL CALL

B. MEETING MINUTES (6/19/2017)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS - none

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE - none

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS - none

I. ACTION ITEMS

1. Authorize the Superintendent to Enter Negotiations with TMP for Bond Architect. Your packet contains a resolution approving TMP as the architect of record for all or a portion of the Bond Proposal and authorizing and directing the Superintendent to negotiate and execute an agreement for professional architectural services with TMP for the implementation of all or a portion of the Bond Proposal.

* An appropriate motion might be, "I move that the Board of Education adopt the Resolution Authorizing Agreement with Architect."

2. Approve Restroom Renovation for Creekside Intermediate School. Your packet contains a memo from Granger Construction outlining bids received for an urgent need to convert part of an available class space into a restroom designed to serve children with special needs, as well as a recommendation to award the contract to Spieker Company.

* An appropriate motion might be, "I move Board of Education award the restroom renovation contract to Spieker Company of Toledo, Ohio in the amount

BOARD NOTES
JUNE 30, 2017

of \$83,000 and assign it to Granger for management as outlined in the attached recommendation letter dated June 29, 2017.”

- J. **DISCUSSION ITEMS - none**
- K. **PUBLIC PARTICIPATION:** *See Policy 0167.3 for details.*
- L. **BOARD COMMENTS**
- M. **INFORMATION ITEMS - none**
- N. **CLOSED SESSION - none**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 19, 2017**

A. ROLL CALL

Members Present: Ron Darr, Dick Lundy, Rob Mitzel, Julie Schumaker, Michael Wendorf

Members Absent: Daryl Kipke, Barbara Read

Administrative & Supervisory Staff: Sharon Raschke, Barb Santo, Chris Timmis, Hope Vestergaard

D.E.A.: none

D.E.S.P.A.: none

Transportation: none

Press: Sean Dalton, We Love Dexter

Guests: Melinda Baird

The meeting was called to order at approximately 7:02pm by Board President Michael Wendorf.

B. MEETING MINUTES – 6/5/2017, closed minutes 6/5/2017

Rob Mitzel made a motion to approve the meeting minutes and closed meeting minutes from 6/5/2017. Dick Lundy supported the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

Julie Schumaker made a motion to approve the agenda as presented. Dick Lundy supported the motion. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS – none

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on several items:

- Because the storm shelter requirement of the updated building code has been pushed back to December, the District is resubmitting its site plan for approval. The district has located a four-unit portable that can be purchased from another school district as soon as the site plan is approved.
- The Michigan House and Senate have passed similar MPSERS reform bills. Districts will have to pay seven percent of costs from the foundation allowance for those plans as opposed to the current three percent.
- The crisis team met Sunday regarding the student who died this past weekend. The district is offering counseling to students and staff.

F. STUDENT REPRESENTATIVES UPDATE – none

G. PUBLIC PARTICIPATION – none

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 19, 2017**

H. CONSENT ITEMS

Consent items are approved in bulk with all items covered by one motion. Julie Schumaker made a motion to approve the consent items. Ron Darr offered support. **Motion Carried (unanimous).**

1. Personnel – Retirement.
The Board acknowledged the retirement of Beth Seeger.
2. Personnel – New Hires.
The Board offered probationary teaching contracts to Betsy Bluhm, Kelsey Hobson, Maggie Scheurer, Maureen Service, Kelly Wagner, and Tiffany Barber for the 2017-18 school year.
3. Appointment of President.
The Board appointed Dick Lundy to be Board President for the single purpose of signing his grandchild’s diploma.

I. ACTION ITEMS

1. 2017-18 Budget Adoption.
Dick Lundy made a motion that the Board of Education adopt the 2017-18 budget as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**
2. 2016-17 Budget Amendment.
Dick Lundy made a motion that the Board of education approve the 2016-17 budget amendment as presented. Julie Schumaker supported the motion. **Motion Carried (unanimous).**
3. 2017-18 Tax Levies.
Dick Lundy made a motion that the Board of Education authorize tax levies for school operating expenses at 18 mills on non-homestead property in December of 2017 and a debt levy of 8.5 mills on all property in December of 2017. Julie Schumaker supported the motion. **Motion Carried (unanimous).**
4. Policy – First Reading.
Julie Schumaker made a motion that draft policy 5630.01 (Student Seclusion and Restraint) be approved for first reading as presented. Dick Lundy supported the motion. **Motion Carried (unanimous).**
5. Policies – Second Reading.
Julie Schumaker made a motion that draft policies 0168.1 (Bylaw – Meeting Minutes), 2221 (Mandatory Courses), 2461 (Covert Recording of Meetings), 2623 (Student Assessment), 3120.04 (Employment of Substitutes), 3121 and 4121 (Criminal History Record Check), 5111.01 (Homeless Students), 5111.03 (Children and Youth in Foster Care), 5517.01 (Bullying), 5610 (Emergency Removal, Suspension, and Expulsion of Nondisabled Students), 5610.01 (Expulsions/Suspensions Required by Statute), 7540.02 (Web Content, Services and Apps), 8300 (Continuity of Organizational Operations Plan), 8305 (Operations), 8321 (Criminal Justice Information Security), 8330 (Student Records), 8340 (Letters of Reference), 8500 (Food Services) be

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – JUNE 19, 2017**

approved for second reading and adoption as presented. Dick Lundy supported the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. Financial Summary Report and Narrative.

The Board had the opportunity to discuss the Financial Summary Report and Departmental Narratives and direct questions to Chief Financial Officer Sharon Raschke.

K. PUBLIC PARTICIPATION - none

L. BOARD COMMENTS

1. Dick Lundy suggested that the Board officially acknowledge Ken Moore's being named Band Teacher of the Year.
2. Julie Schumaker reminded the Board that the Equity and Opportunity Meeting will be June 20, 6:00pm at the WISD. Dinner is provided.
3. Ron Darr noted that the DHS marching band's fall show will feature eighties music.

M. INFORMATION ITEMS

1. Nice Job Notes – May 2017
2. Audit Engagement Letter
3. Ken Moore – District 12 Band Teacher of the Year

N. CLOSED SESSION – none

Dick Lundy made a motion to adjourn the meeting at approximately 8:10pm. Ron Darr supported the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr, Secretary
Board of Education

DEXTER COMMUNITY SCHOOLS
COUNTIES OF WASHTENAW AND LIVINGSTON
STATE OF MICHIGAN

RESOLUTION AUTHORIZING AGREEMENT WITH ARCHITECT

Minutes of a special meeting of the Board of Education (the “Board”) of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan (the “School District”), held in the School District, on June 30, 2017, at 8:00 a.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the School District has solicited proposals from architectural and engineering firms in connection with the capital projects that are described in the School District’s 2017 bond proposal (the “Bond Proposal”), a draft of which is attached hereto as Exhibit A; and

WHEREAS, upon review and evaluation of the proposals, which are on file with the School District, the administration has recommended to the Board that it approve TMP Architecture, Inc. (“TMP”) to provide professional architectural and engineering services in connection with the implementation of all or a portion of the Bond Proposal; and

WHEREAS, the Board, based on the review and the evaluation by the administration, has determined that it is in the best interest of the School District to retain TMP as the architect of record for all or a portion of the Bond Proposal; and

WHEREAS, the Board of Education desires to authorize the Superintendent to negotiate and execute an agreement for professional architectural services with TMP for the implementation of all or a portion of the Bond Proposal.

NOW, THEREFORE, BE IT RESOLVED,

1. The Board of Education approves of TMP as the architect of record for all or a portion of the Bond Proposal and authorizes and directs the Superintendent to negotiate the terms of an agreement with TMP for the procurement of professional architectural services for all or a portion of the Bond Proposal, subject to final approval of the Board prior to execution, pursuant to the appropriate AIA Standard Form of Agreement Between Owner and Architect, with such

revisions as are deemed appropriate by the Superintendent on behalf of the School District, provided that such agreement and payment for services pursuant to such agreement shall be contingent upon the successful passage of the Bond Proposal by the School District's electors at the election to be held on August 8, 2017.

2. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, be and hereby are rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Ron Darr
Secretary, Board of Education

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, at a special meeting held on June 30, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ron Darr
Secretary, Board of Education

29418910

EXHIBIT A

BOND PROPOSAL

Shall the Dexter Community Schools, Counties of Washtenaw and Livingston, Michigan, borrow the principal sum of not to exceed Seventy-One Million Seven Hundred Five Thousand Dollars (\$71,705,000) and issue its unlimited tax general obligation bonds for the purpose of defraying the cost of:

- Erecting, completing, equipping and furnishing a new elementary school building;
- Constructing additions to and remodeling, equipping, re-equipping, furnishing, re-furnishing school buildings, and other facilities, including for technology, energy conservation and security improvements and purchasing school buses;
- Acquiring land and preparing, developing, or improving sites, including school buildings, outdoor athletic fields, athletic facilities, playfields, playgrounds and other facilities;
- Acquiring, installing, equipping and re-equipping school buildings and other facilities, including classrooms?

YES _____

NO _____

The debt millage required to retire all bonds of the School District currently outstanding and proposed pursuant to this ballot is expected to remain at or below 8.50 mills. The estimated millage to be levied in 2017 to service this issue of bonds is 1.939 mills (\$1.939 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds of this issue is 2.406 mills (\$2.406 per \$1,000 of taxable value). The bonds may be issued in one or more series, payable in the case of each series in not to exceed 30 years from the date of issue of such series.

The School District currently has \$60,595,000 of qualified bonds outstanding and approximately \$25,194,160 of qualified loans outstanding under the School Bond Qualification and Loan Program (the "Program"). The School District expects to borrow from the Program to pay debt service on these bonds. The estimated total principal amount of additional borrowing is \$2,175,550 and the estimated total interest thereon is \$10,542,205. The estimated duration of the millage levy associated with that borrowing is 13 years and the estimated computed millage rate for such levy is 8.50 mills. The estimated computed millage rate may change based on changes in certain circumstances.

(Under State law, expenditure of bond proceeds must be audited, and the proceeds cannot be used for teacher, administrator or employee salaries, repair or maintenance costs or other operating expenses.)

29418910.2\022912-00048

June 29, 2017

Ms. Sharon Raschke
Chief Financial Officer
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2008 Bond Project
Creekside School Special Needs Restroom Alteration
Urgent Procurement Contract Recommendation

Dear Ms. Raschke:

Pursuant to your request that Granger Construction procure a renovation of an available class space converting it to a toilet designed to serve children with special needs, acting under your urgent need powers, we solicited three bids and, in consultation with the designer of record Dailey Engineering of Onsted, MI, present our recommendation for contract award.

We have reviewed the bids and interviewed the three bidders to evaluate if they are providing a complete scope as designed. We are recommending the apparent low bidder as it is our belief they include all the necessary components in their bid. The recommended bidder has served Granger clients well under several previous contracts. Therefore, Granger recommends that DCS award the contract to **Spieker Company of Toledo, Ohio** in the amount of their bid of **\$83,300**, and then assign them to Granger for management.

We request approval to issue this contract at this time. Please feel free to contact me at (734) 216-4230 if you have any questions or require additional information.



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

248.724.2950 P
248.489.5753 F

Sincerely,
Granger Construction Company

Jerald S. Brand,
VP, LEED AP

Authorized,
Dexter Community Schools

Sharon Raschke,
Chief Financial Officer

encl: Bids Tabulation

cc: Chris Timmis, Superintendent, DCS
Todd Dailey, Dailey Engineering
Greg Brand, GCC



Dexter Bond 2008
Creekside Restroom

Bids taken June 28, 2017

Bid Category	Company	Bid Bond	Fam. Disc.	Addm. 1	Base Bid
29-06-01	The Spieker Company	Y	Y	Y	\$83,300
29-06-01	Baseline Constructors	Y	Y	Y	\$86,000
29-06-01	Moore Trosper	Y	Y	Y	\$137,400
29-06-01					
29-06-01					
29-06-01					
29-06-01					