

BOARD PACKET

May 16, 2016



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

Vision: Champion Learning -- Develop, Educate, and Inspire

BOARD MEETING AGENDA

- A. ROLL CALL - PLANNED ABSENCES – none
- B. MEETING MINUTES – 5/2/2016
- C. APPROVAL OF AGENDA
- D. SCHOOL PRESENTATIONS
 - 1. Brian Marcel and Scott Menzel: WISD Budget
- E. SUPERINTENDENT UPDATE
- F. STUDENT REPRESENTATIVES UPDATE
- G. **PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. **CONSENT ITEMS**
 - 1. Personnel – Resignation, Retirement
 - 2. April Budget Report
- I. **ACTION ITEMS**
 - 1. WISD Budget Approval
 - 2. Policy – First Reading
- J. **DISCUSSION ITEMS**
 - 1. Budget Update
- K. **PUBLIC PARTICIPATION:** *See Policy 0167.3*
- L. **BOARD COMMENTS**
- M. **INFORMATION ITEMS**
 - 1. Finance Committee Minutes (4/29/2016)
- N. **CLOSED SESSION**
 - 1. Negotiations

CALENDAR

- *Monday, May 30
Memorial Day
- *Sunday, June 5 – 2:00pm
Commencement (DHS)
- *Monday, June 6 – 7:00pm
Board Meeting (Creekside)
- *Friday, June 10
Last Day of School (half day)

- Board Members Only (Confidential Item)
- # Board Members Only (Public Document - Limited Supply)

**BOARD NOTES
BOARD MEETING
MAY 16, 2016**

A. ROLL CALL: PLANNED ABSENCES - NONE

B. MEETING MINUTES (5/2/2016)

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion would be, "I move that the agenda be approved as presented / amended."

D. SCHOOL PRESENTATIONS

1. WISD Budget. Brian Marcel and Scott Menzel

E. SUPERINTENDENT UPDATE

F. STUDENT REPRESENTATIVES UPDATE

G. PUBLIC PARTICIPATION: *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Personnel – Resignation, Retirement. Your packet contains a letter of resignation from Wylie teacher Margaret Hanna and a notification of retirement from Wylie teacher Ava Slemrod.

* An appropriate motion might be, "I move that the Dexter Board of Education acknowledge the resignation of Margaret Hanna and the retirement of Ava Slemrod."

2. April Budget Report. Your packet contains budget information for the month of April, 2016.

* An appropriate motion might be, "I move that the financial report for the month of April 2016 be received."

I. ACTION ITEMS

1. WISD Budget Approval. Your packet information on the proposed WISD budget for the 2016-17 school year. Local boards must consider a resolution of support or indicate specific recommendations for changes before June 1, 2016. This item was discussed at the May 2, 2016 Board meeting and is presented tonight for action.

* An appropriate motion might be, "I move that the Board of Education approve/disapprove the Washtenaw Intermediate School District Resolution expressing support/disapproval for the 2016-17 WISD proposed budget."

2. Policies – First Reading. Your packet contains a summary along with draft policies 1240 (Evaluation of the Superintendent), 1420 (School Administrator Evaluation), 2623 (Student Assessment), 3131 (Staff Reduction/Recalls), and 3220 (Professional Staff Evaluation) that were reviewed by the policy committee and are ready for first reading this evening.

* An appropriate motion might be, "I move that draft policies 1240 (Evaluation of the Superintendent), 1420 (School Administrator Evaluation), 2623 (Student Assessment), 3131 (Staff Reduction/Recalls), and 3220 (Professional Staff Evaluation) be approved for first reading as amended/presented."

BOARD NOTES
BOARD MEETING
MAY 16, 2016

J. DISCUSSION ITEMS

1. Budget Update. The superintendent and /or Finance Committee chair will update the board on the current status of 2016-17 budget projections.

K. PUBLIC PARTICIPATION: *See Policy 0167.3*

L. BOARD COMMENTS

M. INFORMATION ITEMS - NONE

N. CLOSED SESSION

1. Negotiations

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES
CREEKSIDE MEDIA CENTER – May 2, 2016, 7:00pm**

A. ROLL CALL

Members Present: Ron Darr, Bonnie Everdeen, Daryl Kipke (by phone), Dick Lundy, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representatives James Morgan and Rylee Kim (7:15pm)

Members Absent: none

Administrative & Supervisory Staff: Craig McCalla, Sharon Raschke, Mollie Sharrar, Jess Stevenson, Chris Timmis, Hope Vestergaard

D.E.A.: Jessica Baese

D.E.S.P.A.: none

Transportation: none

Press: Sean Dalton, We Love Dexter, Kyle Bucholz, Sun Times

Guests: Elise Bruderly, Michael McHugh, Jennifer Kangas, Rob Mitzel, Ryan Bruder

The meeting was called to order at approximately 7:02pm by Board President Michael Wendorf.

B. MEETING MINUTES

The Board reviewed meeting minutes from 4/18/2016.

A motion was made by Bonnie Everdeen and seconded by Dick Lundy to approve the meeting minutes of 4/18/2016. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Dick Lundy and seconded by Bonnie Everdeen to approve the agenda as presented. **Motion Carried (unanimous).**

D. SCHOOL PRESENTATIONS

1. The Board recognized the 2016 Boys Swim and Dive team for their Division II State Championship.
2. Executive Director of Instruction and Strategic Initiatives Mollie Sharrar, Cornerstone teacher Cassy Korinek, and Cornerstone parent and Certified Reading Specialist Stacey Keeler presented information on the value of Evidence-Based Literacy Instruction (EBLI) for students.
3. Mollie Sharrar and Creekside teachers Narda Black, Denise Dutcher, Kirsten Korff and Jane Webby gave a brief presentation on Summit Base Camp, a personalized learning initiative that they plan to pilot in their classrooms. (Link to an overview video: <http://summitbasecamp.org>).

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – May 2, 2016

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on several items:

1. He introduced Ryan Bruder, who was selected from a pool of highly qualified applicants to be the next principal of Bates Elementary. Ryan is a Bates and DHS alum. Several staff members who knew him as a student were present at the meeting and commented on what a positive, memorable student he was.
2. Chris noted the status of current educational legislation: a permanent injunction on the “gag order” law preventing districts from discussing educational ballot items 60 days before an election; a special education voucher proposal; an attempt to abolish the State Board of Education.
3. Chris shared the establishment of Dexter International Academy to offer online courses, grade completion certificates, and diplomas to students anywhere (i.e., alternative education, homeschool students, and/or tuition-paying students).

F. STUDENT REPRESENTATIVES UPDATE

1. Rylee Kim noted that the tennis team beat Pinckney, women’s soccer beat Chelsea, and the high school bands were to perform selections from the Phantom of the Opera at their concert this week.
2. Jimmy Morgan noted that three weeks of school remain for seniors, many students are entrenched in AP/IB testing, and prom is coming up May 14th. He also mentioned that upon hearing about the Base Camp project element he would personally want to know more about participation, etc.

G. PUBLIC PARTICIPATION

1. Jennifer Kangas of E4DS updated the board and audience on the group’s progress. She cited a need for focus in order to rally support. She shared results of the focus groups at the April 13 Community Budget Forum. Participants were asked about their top spending priorities by age group. Common themes included smaller class sizes, shorter bus rides/fewer kids on buses, STEAM education, increasing teacher salaries. For high school students, participants expressed a desire for community engagement programs and workforce development programs. Jennifer also noted that various district programs conduct a large number of fundraisers each year and from a parent perspective and a fundraiser perspective, she and others have suggested that having a dedicated person in charge of fundraising would help focus resources and energy.

H. CONSENT ITEMS

1. Board members reviewed a letter of recommendation for hire for the open principal position at Bates. A motion was made by Julie Schumaker and seconded by Ron Darr to offer Ryan Bruder a probationary administrative contract for the 2016-17 school year. **Motion Carried (unanimous).**

DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – May 2, 2016

I. ACTION ITEMS

1. MHSAA Drone Resolution.
Julie Schumaker moved that the Board of Education approve the attached MHSAA Drone Resolution. Dick Lundy seconded the motion. **Motion Carried (unanimous).**
2. Mandarin Language Pilot Program Continuation.
The Board reviewed an executive summary from Superintendent Chris Timmis regarding continuation of the Mandarin Language Pilot program. Dick Lundy moved that the Board of Education approve the continuation of the pilot program offering Mandarin in Elementary World Cultures, preschool, and professional development through the 2016-17 school year. Bonnie Everdeen seconded the motion. **Motion Carried (unanimous).**
3. K-6 Writing Proposal.
Dick Lundy moved that the Board of Education authorize the Director of Instruction and Strategic Initiatives to approve the purchase of Lucy Calkins Units of Stude for Writing for grades K-6 for a total of \$18,653.32 from Heinemann. Ron Darr seconded the motion. **Motion Carried (unanimous).**
4. Trout Unlimited Letter of Support.
Dick Lundy moved that the Board of Education authorize the Superintendent to write a letter of support for the Trout Unlimited brown trout protection project in the creek behind Creekside School. Ron Darr seconded the motion. **Motion Carried (unanimous).**

J. DISCUSSION ITEMS

1. WISD Budget Review.
The Board discussed budget information from the WISD regarding their 2016-17 budget plans, as well as draft resolutions in support of and against the proposed budget.
2. 2016-17 Budget.
The Board briefly reviewed a list of possible cuts determined by the Finance Committee in case the millage does not pass. The Board decided to reserve lengthy discussion until the outcome of the millage election was known.

K. PUBLIC PARTICIPATION

1. Rob Mitzel mentioned he would like to hear more about the project element of Summit Base Camp.

L. BOARD COMMENTS

1. Julie Schumaker noted teacher appreciation week and extended her thanks to DEA. She also noted a recent MLive article by Julie Mack (http://www.mlive.com/news/index.ssf/2016/05/see_michigan_school_districts.html) which outlines enrollment changes in Michigan districts. Julie also reminded board members of the MASB conference May 31st.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – May 2, 2016**

M. INFORMATION ITEMS

1. Finance Committee Minutes 3/28/2016
2. Policy Committee Minutes 4/26/2016
3. Nice Job Notes March & April 2016

A motion was made by Dick Lundy and seconded by Ron Darr that the Board of Education move into executive session at approximately 9:00pm for the purpose of discussing negotiations. **Majority Vote. Motion carried (unanimous).**

N. CLOSED SESSION

1. The Board of Education discussed contract negotiations.

President Michael Wendorf convened to open session at approximately 9:55pm.

A motion was made by Dick Lundy and seconded by Barbara Read to adjourn the meeting at approximately 9:57pm. **Motion Carried (unanimous).**

MINUTES/hlv

Bonnie Everdeen, Secretary
Board of Education

Margaret Hanna



May 5, 2016

Mrs. Katie See
Principal
Wylie Elementary School
3060 Kensington St.
Dexter, MI 48130

Dear Mrs. See,

I'm writing to inform you of my decision to resign from the position of third grade teacher at the end of the 2015-2016 school year.

I have been granted an incredible opportunity to continue my education at the University of Michigan. I will be a full time doctoral student in the Educational Studies program beginning in the fall of 2016. Although I applied to this program before I ever dreamed of teaching in a Dexter school, I have no doubt that the semester I am spending as a part of this community is providing me a valuable perspective. As I become part of the larger conversation in education, I will know the unique challenges and successes of this nearby school district.

After moving across the country and having twin babies in the fall, I was unsure if I would be in a classroom role again. I struggle to describe the immense gratitude I have for Dexter Community Schools for allowing me to have one more semester doing what I love. I am incredibly fortunate to have this group of students to teach me, energize me, and inspire me before I go on to a different challenge. As always, I hope to have done the same for my students and colleagues. I have enjoyed every day that I have been a Dexter Dreadnaught and I sincerely look forward to continuing the professional relationships that I have formed in the last several months.

Yours respectfully,

Margaret O. Hanna

May 4, 2016

Dear Dr. Timmis and School Board Members,

I am writing to inform you that I will be retiring at the end of the 2015-16 school year. I have spoken to Katie See about my plans.

I am leaving Dexter Community Schools after being in the field of education for close to 40 years. Teaching has always been my passion, and I would never have chosen another career. I feel fortunate that I have been able to spend many years in Dexter.

It has been a privilege to be a Wylie teacher where I have spent many years teaching and learning from my friends and colleagues. I am grateful that I have been able to work with Katie See. I have appreciated her insight, professionalism, and deep caring for her staff.

Most sincerely,

Ava Slemrod



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Function Code 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
Function Code R200 - Non-Education Sources - 200	4,875,034.00	36,251.93	4,426,745.43	.00	448,288.57	4,039,503.67	91%
Function Code R100 - Local Sources - 100 Totals	\$4,875,034.00	\$36,251.93	\$4,426,745.43	\$0.00	\$448,288.57	\$4,039,503.67	91%
Function Code R200 - Non-Education Sources - 200	3,564.00	.00	.00	.00	3,564.00	477.55	0%
Function Code R300 - State Sources - 300	\$3,564.00	\$0.00	\$0.00	\$0.00	\$3,564.00	\$477.55	0%
Function Code R200 - Non-Education Sources - 200 Totals	27,357,475.00	2,514,719.43	17,451,052.26	.00	9,906,422.74	16,920,850.27	64%
Function Code R300 - State Sources - 300 Totals	\$27,357,475.00	\$2,514,719.43	\$17,451,052.26	\$0.00	\$9,906,422.74	\$16,920,850.27	64%
Function Code R400 - Federal Sources - 400	868,055.00	.00	395,417.36	.00	472,637.64	.00	45%
Function Code R400 - Federal Sources - 400 Totals	\$868,055.00	\$0.00	\$395,417.36	\$0.00	\$472,637.64	\$0.00	45%
Function Code R500 - ISD / Other Sources - 500	3,698,542.00	453,539.90	2,257,082.81	.00	1,441,459.19	1,753,092.86	61%
Function Code R500 - ISD / Other Sources - 500 Totals	\$3,698,542.00	\$453,539.90	\$2,257,082.81	\$0.00	\$1,441,459.19	\$1,753,092.86	61%
Function Code R600 - In from other Funds - 600	250,770.00	.00	179,100.88	.00	71,669.12	180,765.28	71%
Function Code R600 - In from other Funds - 600 Totals	\$250,770.00	\$0.00	\$179,100.88	\$0.00	\$71,669.12	\$180,765.28	71%
Function Code R600 - In from other Funds - 600 Totals	\$37,053,440.00	\$3,004,511.26	\$24,709,398.74	\$0.00	\$12,344,041.26	\$22,894,689.63	67%
Account Type Expense							
Function Code 100 - Instruction							
Function Code 110 - Basic Functions - 110	18,297,426.00	1,469,175.67	12,837,918.35	41,520.78	5,417,986.87	12,333,047.31	70%
Function Code 120 - Added Needs - 120	3,655,127.00	281,258.32	2,429,887.13	.00	1,225,239.87	2,325,271.09	66%
Function Code 100 - Instruction Totals	\$21,952,553.00	\$1,750,433.99	\$15,267,805.48	\$41,520.78	\$6,643,226.74	\$14,658,318.40	70%
Function Code 200 - Supporting Services							
Function Code 210 - Support Services-Pupil - 210	3,971,842.00	337,789.52	2,773,952.77	21,263.30	1,176,625.93	2,551,110.80	70%
Function Code 220 - Support Services-Instructional - 220	1,924,716.00	94,975.14	1,406,063.68	(261.71)	518,914.03	1,723,235.12	73%
Function Code 230 - Support Services-Administration - 230	720,626.00	5,491.38	500,165.48	806.24	219,654.28	630,724.55	69%
Function Code 240 - Support Services-School Admin - 240	2,196,065.00	176,355.37	1,732,189.78	(195.98)	464,061.20	1,746,955.68	79%
Function Code 250 - Support Services-Business - 250	720,385.00	43,094.33	522,752.02	24,991.24	172,621.74	479,453.18	73%
Function Code 260 - Operations and Maintenance - 260	3,365,433.00	322,205.84	2,803,593.58	127,597.02	434,302.40	2,641,054.59	83%
Function Code 270 - Pupil Transportation - 270	1,588,484.00	129,222.75	1,177,523.34	28,275.74	382,684.92	1,206,378.29	74%
Function Code 280 - Support Services-Central - 280	200,287.00	6,727.23	131,984.52	.00	68,292.48	98,725.62	66%
Function Code 200 - Supporting Services Totals	\$14,687,818.00	\$1,115,861.56	\$11,048,185.17	\$202,475.85	\$3,437,156.98	\$11,077,637.83	75%
Function Code 300 - Community Services							
Function Code 330 - Community Activities - 330	.00	.00	2,256.30	.00	(2,256.30)	.00	+++
Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	.00	+++
Function Code 370 - Non Public School Pupils - 370	1,706.00	.00	.00	.00	1,706.00	195.00	0
Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	.00	+++
Function Code 300 - Community Services Totals	\$1,706.00	\$0.00	\$2,256.30	\$0.00	(\$550.30)	\$195.00	132%
Function Code 400 - Government Agencies & Prior Period							
Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	82,107.81	+++
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,107.81	+++
Function Code 500-600 - Other Financing Uses							
Function Code 600 - Fund Modifications - 600	910,988.00	.00	626,228.99	.00	284,759.01	512,143.48	69%
Function Code 500-600 - Other Financing Uses Totals	\$910,988.00	\$0.00	\$626,228.99	\$0.00	\$284,759.01	\$512,143.48	69%



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Account Type	Expense Totals	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
	Fund(COY)	11 - General Fund	Totals						
			\$37,553,066.00	\$2,866,295.55	\$26,944,475.94	\$243,996.63	\$10,364,592.43	\$26,330,402.52	72%
			(\$499,625.00)	\$138,215.71	(\$2,235,077.20)	(\$243,996.63)	\$1,979,448.83	(\$3,435,712.89)	447%



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(GOA) 23 - Community Service Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
Function Code R100 - Local Sources - 100 Totals	2,044,687.00	183,633.44	1,887,790.81	.00	156,896.19	1,868,359.23	92%
Function Code R300 - State Sources - 300	\$2,044,687.00	\$183,633.44	\$1,887,790.81	\$0.00	\$156,896.19	\$1,868,359.23	92%
Function Code R300 - State Sources - 300 Totals	47,069.00	.00	23,750.10	.00	23,318.90	.00	50%
Function Code R400 - Federal Sources - 400	\$47,069.00	\$0.00	\$23,750.10	\$0.00	\$23,318.90	\$0.00	50%
Function Code R400 - Federal Sources - 400 Totals	125,000.00	.00	80,065.17	.00	44,934.83	.00	64%
Function Code R500 - ISD / Other Sources - 500	\$125,000.00	\$0.00	\$80,065.17	\$0.00	\$44,934.83	\$0.00	64%
Function Code R500 - ISD / Other Sources - 500 Totals	.00	.00	.00	.00	.00	.00	+++
Function Code R600 - In from other Funds - 600	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function Code R600 - In from other Funds - 600 Totals	910,988.00	.00	626,228.99	.00	284,759.01	512,143.48	69%
Function Code R600 - In from other Funds - 600 Totals	\$910,988.00	\$0.00	\$626,228.99	\$0.00	\$284,759.01	\$512,143.48	69%
Account Type Revenue Totals	\$3,127,744.00	\$183,633.44	\$2,617,835.07	\$0.00	\$509,908.93	\$2,380,502.71	84%
Account Type Expense							
Function Code 100 - Instruction							
Function Code 100 - Instruction Totals	142,384.00	15,560.34	140,985.93	.00	1,398.07	176,741.71	99%
Function Code 200 - Supporting Services	\$142,384.00	\$15,560.34	\$140,985.93	\$0.00	\$1,398.07	\$176,741.71	99%
Sub Function Code 220 - Support Services-Instructional - 220	6,784.00	120.46	4,774.90	.00	1,989.10	450.26	71%
Sub Function Code 230 - Support Services-Business - 230	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 250 - Operations and Maintenance - 250	203,262.00	14,678.55	151,903.11	5,542.30	45,816.59	155,757.94	75%
Sub Function Code 270 - Pupil Transportation - 270	75,000.00	.00	53,083.60	.00	21,916.40	48,920.32	71%
Sub Function Code 290 - Support Services-Other - 290	655,982.00	36,054.77	626,106.91	3,703.82	26,151.27	585,857.04	95%
Function Code 200 - Supporting Services Totals	\$940,988.00	\$50,853.78	\$835,866.52	\$9,246.12	\$95,873.36	\$790,965.56	89%
Function Code 300 - Community Services							
Function Code 310 - Community Services Direction - 310	279,665.00	30,434.92	266,613.21	533.20	12,518.59	266,279.65	95%
Function Code 320 - Community Recreation - 320	485,140.00	45,621.88	300,408.87	6,891.14	177,839.99	356,339.86	62%
Function Code 350 - Care of Children - 350	1,092,722.00	92,144.30	912,019.20	780.00	139,922.80	764,577.43	87%
Function Code 390 - Other Community Services - 390	126,675.00	11.98	80,320.34	1,157.14	45,197.52	33,340.44	63%
Function Code 300 - Community Services Totals	\$1,984,202.00	\$168,213.08	\$1,559,361.62	\$9,361.48	\$375,478.90	\$1,410,537.38	80%
Function Code 500-600 - Other Financing Uses							
Function Code 600 - Fund Modifications - 600	100,170.00	.00	70,094.02	.00	30,075.98	66,223.98	70%
Function Code 600 - Fund Modifications - 600 Totals	\$100,170.00	\$0.00	\$70,094.02	\$0.00	\$30,075.98	\$66,223.98	70%
Account Type Expense Totals	\$3,127,744.00	\$234,627.20	\$2,606,310.09	\$18,607.60	\$502,826.31	\$2,444,488.63	83%
Fund(GOA) 23 - Community Service Fund Totals	\$0.00	(\$50,993.76)	\$11,524.98	(\$18,607.60)	\$7,082.62	(\$63,965.92)	+++



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund/COA) 25 - School Lunch Fund							
Account Type: Revenue							
Function Code: R100 - Local Sources - 100							
Function Code: R100 - Local Sources - 100 Totals	1,210,570.00	93,592.40	1,000,793.62	.00	209,776.38	1,049,614.58	83 %
Function Code: R300 - State Sources - 300							
Function Code: R300 - State Sources - 300 Totals	\$7,210,570.00	\$93,592.40	\$1,000,793.62	\$0.00	\$209,776.38	\$1,049,614.58	83 %
Function Code: R400 - Federal Sources - 400							
Function Code: R400 - Federal Sources - 400 Totals	56,130.00	10,221.64	39,023.98	.00	17,106.02	33,620.48	70 %
Function Code: R500 - ISD / Other Sources - 500							
Function Code: R500 - ISD / Other Sources - 500 Totals	258,195.00	23,415.92	142,570.02	.00	115,624.98	161,615.88	55 %
Function Code: R400 - Federal Sources - 400 Totals	\$258,195.00	\$23,415.92	\$142,570.02	\$0.00	\$115,624.98	\$161,615.88	55 %
Account Type: Revenue							
Function Code: R500 - ISD / Other Sources - 500 Totals	144,000.00	16,470.70	122,703.39	.00	21,296.61	91,698.88	85 %
Function Code: R500 - ISD / Other Sources - 500 Totals	\$144,000.00	\$16,470.70	\$122,703.39	\$0.00	\$21,296.61	\$91,698.88	85 %
Account Type: Expense							
Function Code: 200 - Supporting Services							
Function Code: 210 - Support Services-Pupil - 210							
Function Code: 260 - Operations and Maintenance - 260							
Function Code: 290 - Support Services-Other - 290							
Function Code: 200 - Supporting Services Totals	.00	.00	.00	.00	.00	.00	+++
Function Code: 210 - Support Services-Pupil - 210	5,088.00	813.00	6,598.06	.00	(1,510.06)	2,978.69	130
Function Code: 260 - Operations and Maintenance - 260	1,500,905.00	121,126.37	1,205,389.88	238,938.28	56,576.84	1,361,977.33	80
Function Code: 290 - Support Services-Other - 290	\$1,505,993.00	\$121,939.37	\$1,211,987.94	\$238,938.28	\$55,066.78	\$1,364,956.02	80 %
Function Code: 500-600 - Other Financing Uses							
Function Code: 600 - Fund Modifications - 600							
Function Code: 500-600 - Other Financing Uses Totals	150,599.00	.00	109,006.86	.00	41,592.14	114,541.30	72 %
Function Code: 500-600 - Other Financing Uses Totals	\$150,599.00	\$0.00	\$109,006.86	\$0.00	\$41,592.14	\$114,541.30	72 %
Account Type: Expense							
Function Code: 500-600 - Other Financing Uses Totals	\$1,656,592.00	\$121,939.37	\$1,320,994.80	\$238,938.28	\$96,658.92	\$1,479,497.32	80 %
Function Code: 25 - School Lunch Fund Totals	\$12,303.00	\$21,761.29	(\$15,903.79)	(\$238,938.28)	\$267,145.07	(\$142,947.50)	-129 %



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Sub Function Code 30 - Debt Retirement Fund							
Fund(COA) 30 - Debt Retirement Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
Function Code R100 - Local Sources - 100 Totals	10,220,746.00	109,666.50	9,978,071.68	.00	242,674.32	9,444,632.96	98 %
Function Code R500 - ISD / Other Sources - 500	\$10,220,746.00	\$109,666.50	\$9,978,071.68	\$0.00	\$242,674.32	\$9,444,632.96	98 %
Function Code R500 - ISD / Other Sources - 500 Totals	4,569,272.00	3,498,887.00	4,854,940.00	.00	(285,668.00)	5,688,824.00	106 %
Function Code R500 - ISD / Other Sources - 500 Totals	\$4,569,272.00	\$3,498,887.00	\$4,854,940.00	\$0.00	(\$285,668.00)	\$5,688,824.00	106 %
Function Code R600 - In from other Funds - 600	.00	.00	.00	.00	.00	.00	+++
Function Code R600 - In from other Funds - 600 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function Code R600 - In from other Funds - 600 Totals	\$14,790,018.00	\$3,608,553.50	\$14,833,011.68	\$0.00	(\$42,993.68)	\$15,133,456.96	100 %
Account Type Expense							
Sub Function Code 200 - Supporting Services							
Function Code 250 - Support Services-Business - 250							
Function Code 200 - Supporting Services Totals	\$51,000.00	420.08	4,057.87	.00	46,942.13	21,176.89	8 %
Function Code 200 - Supporting Services Totals	\$51,000.00	\$420.08	\$4,057.87	\$0.00	\$46,942.13	\$21,176.89	8 %
Sub Function Code 500 - Other Financing Uses							
Function Code 500 - Debt Service - 500							
Function Code 500 - Debt Service - 500 Totals	15,205,233.00	13,422,616.38	15,205,232.76	.00	.24	14,739,995.26	100 %
Function Code 500 - Debt Service - 500 Totals	\$15,205,233.00	\$13,422,616.38	\$15,205,232.76	\$0.00	\$0.24	\$14,739,995.26	100 %
Account Type Expense							
Fund(COA) 30 - Debt Retirement Fund Totals							
Fund(COA) 30 - Debt Retirement Fund Totals	(\$466,215.00)	(\$9,814,482.96)	(\$376,278.95)	\$0.00	(\$89,936.05)	\$372,284.81	81 %



Board Monthly Financial Report

Fiscal Year to Date 04/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(GOA) 48 - 2008 Capital Projects Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
Function Code	R500 - ISD / Other Sources - 500						
Function Code	R100 - Local Sources - 100 Totals	.00	963.33	4,496.81	.00	(4,496.81)	733.86
		\$0.00	\$963.33	\$4,496.81	\$0.00	(\$4,496.81)	\$733.86
Function Code	R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	.00
Function Code	R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$963.33	\$4,496.81	\$0.00	(\$4,496.81)	\$733.86
Account Type Revenue Totals							
Account Type	Expense						
Function Code	200 - Supporting Services	.00	.00	.00	.00	.00	.00
Function Code	250 - Support Services-Business - 250	.00	.00	.00	.00	.00	.00
Function Code	260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	.00
Function Code	270 - Pupil Transportation - 270	.00	.00	.00	.00	.00	.00
Function Code	280 - Support Services-Central - 280	.00	32,257.80	32,207.80	.00	(32,207.80)	1,307,908.96
Function Code	200 - Supporting Services Totals	\$0.00	\$32,257.80	\$32,207.80	\$0.00	(\$32,207.80)	\$1,661,806.96
Function Code 400 - Government Agencies & Prior Period							
Function Code	400 - Other Government Agencies - 400	.00	.00	80,960.11	33,713.90	(114,674.01)	304,656.87
Function Code	400 - Government Agencies & Prior Period Totals	\$0.00	\$0.00	\$80,960.11	\$33,713.90	(\$114,674.01)	\$304,656.87
Function Code 500 - Other Financing Uses							
Function Code	500 - Debt Service - 500	.00	.00	.00	.00	.00	.00
Function Code	500 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Type Expense Totals							
Function Code	48 - 2008 Capital Projects Fund Totals	\$0.00	\$32,257.80	\$113,167.91	\$33,713.90	(\$146,881.81)	\$1,966,463.83
		\$0.00	(\$31,294.47)	(\$108,671.10)	(\$33,713.90)	\$142,386.00	(\$1,965,709.97)
	Grand Totals	(\$953,537.00)	(\$9,736,794.19)	(\$2,724,406.06)	(\$535,256.41)	\$2,306,125.47	(\$5,236,051.47)

Policy Update Process – April 2016

Still reviewing Internally:

- 6146 Post-issuance compliance for Tax Exempt... (After reviewing with Sharon, we'll bring them to Policy Committee with some other loose end policies)

Policy 6146 – Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations (Revised)

Revisions to this policy (and guideline) are a result of the U. S. Securities and Exchange Commission's (SEC's) Municipalities Continuing Disclosure Cooperation Initiative (the "MCDC Initiative").

These revisions are recommended for consideration and adoption.

- 6424 Purchasing Cards (After reviewing with Sharon, we'll bring them to Policy Committee with some other loose end policies)

Policy 6424 – Purchasing Cards (New)

This new policy is provided at the request of clients to provide authorization for the use of this mechanism for purchasing.

This policy is only required if the District wishes to use the purchasing card as an approved procurement strategy.

- Others with Sharon from an old stack. Still finishing now that we have the Tungl totals complete.

Ready for the Policy Committee:

- 1240 Superintendent Evaluation (attached)

Policy 1240 – Evaluation of the Superintendent (Revised)

Policy 1420 – School Administrator Evaluation (Revised)

Revisions to this policy reflect recently enacted changes to the Revised School Code on the topic of administrator evaluations. Some of the mandated changes require immediate adjustments to the evaluation process. Other mandated changes must be made by the beginning of the 2016-2017 or 2017-2018 school year. All revisions to the statute are included in this change, whether they require immediate or prospective action, to allow the clients time to implement the changes and adapt their practices as necessary.

These revisions reflect the current State of the law and should be adopted to maintain accurate policies.

- 1420 School Administrator Evaluation (attached)

- 2623 Student Assessment (attached)

Policy 2623 – Student Assessment (Revised)

This policy has been revised to bring specific test references up to date with current requirements. The reference to Michigan promise grants has been left in the template on page 5 because the reference has not been deleted in statute.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

- 3131 Staff Reductions/Recalls (attached)

Policy 3131 – Staff Reductions/Recalls (Revised)

This policy has been revised to clarify the districts' rights and obligations under the statute with respect to layoffs and recalls of tenured teachers rated as Minimally Effective or Ineffective and/or probationary teachers who have been rated as Effective or Highly Effective on the most recent annual performance evaluation.

These revisions are recommended for consideration and adoption.

- 3220 Professional Staff Evaluation (attached)

Policy 3220 – Professional Staff Evaluation (Revised)

Revisions to this policy reflect recently enacted changes to the Revised School Code on the topic of teacher evaluations. As with the administrator evaluations, some of the mandated changes require immediate adjustments to the evaluation process. Other mandated changes must be made by the beginning of the 2016-2017 or 2017-2018 school year. All revisions to the statute are included in this change, whether they require immediate or prospective action, to allow the clients time to implement the changes and adapt their practices as necessary.

These revisions reflect the current state of the law and should be adopted to maintain accurate policies.

REVISED POLICY - VOL. 30, NO. 2

EVALUATION OF THE SUPERINTENDENT

The Board of Education believes it is essential that it evaluate the Superintendent's performance periodically in order to assist both the Board and the Superintendent in the proper discharge of their responsibilities and to enable the Board to provide the District with the best possible leadership. To carry out this responsibility, the Board will evaluate the Superintendent utilizing a rigorous, transparent, and fair performance evaluation system that does all of the following:

- A. Evaluates the Superintendent's job performance at least annually in a year-end evaluation, while providing timely and constructive feedback.

A Superintendent rated highly effective on three (3) consecutive year-end evaluations may be evaluated every other year, at the District's discretion.

- B. Establishes clear approaches to measuring student growth and provides the Superintendent with relevant data on student growth.
- C. Evaluates the Superintendent's job performance as highly effective, effective, minimally effective or ineffective, using multiple rating categories that take into account student growth and assessment data. For the 2015 - 2016, 2016 - 2017 and 2017 - 2018 school years twenty-five (25) percent of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2018 - 2019 school year, forty (40) percent of the annual year-end evaluation shall be based on student growth and assessment data.

For the Superintendent, the pertinent data is that of the entire School District.

- D. Uses the evaluations, at a minimum, to inform decisions regarding all of the following:
1. The effectiveness of the Superintendent, so that s/he is given ample opportunities for improvement.
 2. Retention and development of the Superintendent, including providing relevant coaching, instruction support, or professional development.
 3. Removing an ineffective Superintendent after s/he has had ample opportunities to improve, and providing that these decisions are made using rigorous standards and streamlined, transparent, and fair procedures.
- E. The portion of the annual year-end evaluation that is not based on student growth and assessment data shall be based on at least the following for the entire District:
1. The Superintendent's training and proficiency in conducting teacher performance evaluations if s/he does so or his/her designee's proficiency and training if the Superintendent designates such duties.
 2. The progress made by the school or District in meeting the goals established in the school/District improvement plan.
 3. Student attendance.
 4. Student, parent and teacher feedback and other information considered pertinent by the Board.

- F. For the purposes of conducting annual year-end evaluations under the performance evaluation system, by the beginning of the 2016-2017 school year, the District shall adopt and implement one (1) or more of the evaluation tools for teachers, or administrators, if available, that are included on the list established and maintained by the Michigan Department of Education ("MDE"). However, if the District has one (1) or more local evaluation tools for administrators or modifications of an evaluation tool on the list, and the District complies with G., below, the District may conduct annual year-end evaluations for administrators using one (1) or more local evaluation tools or modifications.
- G. Beginning with the 2016-2017 school year, the District shall post on its public website all of the following information about the measures it uses for its performance evaluation system for school administrators:
1. The research base for the evaluation framework, instrument, and process or, if the District adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
 2. The identity and qualifications of the author or authors or, if the District adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in teacher evaluations who has reviewed the adapted or modified evaluation tool.
 3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the District adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.

4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
 5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
 6. A description of the plan for providing evaluators and observers with training.
- H. Beginning with the 2016-2017 school year:
1. The District shall provide training to the Superintendent on the measures used by the District in its performance evaluation system and on how each of the measures is used. This training may be provided by a district or by a consortium consisting of two (2) or more districts, the intermediate school district or a public school academy.
 2. The District shall ensure that training is provided to all evaluators and observers. The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.

[OPTIONAL]

The Board's evaluation shall also include an assessment of the:

- x) progress toward the educational goals of the District;
- (x) working relationship between the Board and the Superintendent;
- (x) Board's own effectiveness in providing direction to the Superintendent.

Such assessments will be based on defined quality expectations developed by the Board for each criteria being assessed. **[END OF OPTIONAL LANGUAGE]**

The evaluation system shall ensure that if the Superintendent is rated as minimally effective or ineffective, the person(s) conducting the evaluation shall develop and require the Superintendent to implement an improvement plan to correct the deficiencies. The improvement plan shall recommend professional development opportunities and other measures designed to improve the rating of the Superintendent on his/her next annual year-end evaluation. A Superintendent rated as "ineffective" on three (3) consecutive year-end evaluations must be dismissed from employment with the District.

The evaluation program shall aim at the early identification of specific areas in which the Superintendent needs help so that appropriate assistance may be provided or arranged for. The Board shall not release the Superintendent from the responsibility to improve. If the Superintendent, after receiving a reasonable degree of assistance, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissal, or non-renewal procedures may be invoked. In such an instance, all relevant evaluation documents may be used in the proceedings.

Evaluations shall be conducted of each administrator as stipulated in the revised School Code, the employment contract, the Superintendent's administrative guidelines and as directed by the Michigan Department of Education. An administrator shall be given a copy of any documents relating to his/her performance which are to be placed in the personnel file.

This policy shall not deprive an administrator of any rights provided by State law or any contractual rights consistent with State law.

As an outcome of the evaluation of the Superintendent's performance, the Board should be prepared to judge the advisability of retention of the Superintendent and be prepared better to:

- (x) determine the Superintendent's salary;
- (x) identify strengths and weaknesses in the operation of the District and determine means by which weaknesses can be reduced and strengths are maintained;
- (x) establish specific objectives, the achievement of which will advance the District toward its goals;
- (x) improve its own performance as the public body ultimately charged with the educational responsibility of this District.

REVISED POLICY - VOL. 30, NO. 2

SCHOOL ADMINISTRATOR EVALUATION

The Board of Education, through the powers derived from the School Code and other relevant statutes, is responsible for the employment and discharge of all personnel. To carry out this responsibility, with the involvement of school administrators, it delegates to the Superintendent, the function of establishing and implementing a rigorous, transparent, and fair performance evaluation system that does all of the following:

- A. Evaluates the school administrator's job performance at least annually in a year-end evaluation, while providing timely and constructive feedback.

The Superintendent or designee shall perform administrators' evaluations. Administrators rated highly effective on three (3) consecutive year-end evaluations may be evaluated every other year, at the District's discretion.

- B. Establishes clear approaches to measuring student growth and provides school administrators with relevant data on student growth.
- C. Evaluates a school administrator's job performance as highly effective, effective, minimally effective or ineffective, using multiple rating categories that take into account student growth and assessment data. For the 2015 - 2016, 2016 - 2017 and 2017 - 2018 school years twenty-five (25) percent of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2018 - 2019 school year, forty (40) percent of the annual year-end evaluation shall be based on student growth and assessment data.

For building level administrators, the data to be used is the aggregate student growth and assessment data that are used in teacher annual year-end evaluations in each school in which the school administrator works as an administrator. For a central-office-level administrator, the pertinent data is that of the entire School District.

- D. Uses the evaluations, at a minimum, to inform decisions regarding all of the following:
1. The effectiveness of school administrators, so that they are given ample opportunities for improvement.
 2. Promotion, retention, and development of school administrators, including providing relevant coaching, instruction support, or professional development.
 3. Removing ineffective school administrators after they have had ample opportunities to improve, and providing that these decisions are made using rigorous standards and streamlined, transparent, and fair procedures.
- E. The portion of the annual year-end evaluation that is not based on student growth and assessment data shall be based on at least the following for the school in which the school administrator works as an administrator:
1. The school administrators' training and proficiency in conducting teacher performance evaluations if s/he does so or his/her designee's proficiency and training if the administrator designates such duties.

2. The progress made by the school or District in meeting the goals established in the school/District improvement plan.
 3. Student attendance.
 4. Student, parent and teacher feedback and other information considered pertinent by the Board.
- F. For the purposes of conducting annual year-end evaluations under the performance evaluation system, by the beginning of the 2016-2017 school year, the District shall adopt and implement one (1) or more of the evaluation tools for teachers or administrators, if available, that are included on the list established and maintained by the Michigan Department of Education ("MDE"). However, if the District has one (1) or more local evaluation tools for administrators or modifications of an evaluation tool on the list, and the District complies with G., below, the district may conduct annual year-end evaluations for administrators using one (1) or more local evaluation tools or modifications. The evaluation tools shall be used consistently among the schools operated by the District so that all similarly situated school administrators are evaluated using the same measures.
- G. Beginning with the 2016 - 2017 school year, the district shall post on its public website all of the following information about the measures it uses for its performance evaluation system for school administrators:
1. The research base for the evaluation framework, instrument, and process or, if the district adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
 2. The identity and qualifications of the author or authors or, if the district adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in teacher evaluations who has reviewed the adapted or modified evaluation tool.

3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the district adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.
 4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
 5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
 6. A description of the plan for providing evaluators and observers with training.
- H. Beginning with the 2016 - 2017 school year:
1. The District shall provide training to school administrators on the measures used by the district in its performance evaluation system and on how each of the measures is used. This training may be provided a district or by a consortium consisting of (2) or more districts, the intermediate school district or a public school academy.
 2. The District shall ensure that training is provided to all evaluators and observers. The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.

The evaluation system shall ensure that if the administrator is rated as minimally effective or ineffective, the person(s) conducting the evaluation shall develop and require the school administrator to implement an improvement plan to correct the deficiencies. The improvement plan shall recommend professional development opportunities and other measures designed to improve the rating of the administrator on his/her next annual year-end evaluation. An administrator rated as "ineffective" on three (3) consecutive year-end evaluations must be dismissed from employment with the District.

The evaluation program shall aim at the early identification of specific areas in which the individual administrator needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to an administrator shall not release that professional staff member from the responsibility to improve. If an administrator, after receiving a reasonable degree of assistance, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissal, or non-renewal procedures may be invoked. In such an instance, all relevant evaluation documents may be used in the proceedings.

Evaluations shall be conducted of each administrator as stipulated in the revised School Code, the employment contract, the Superintendent's administrative guidelines and as directed by the Michigan Department of Education. An administrator shall be given a copy of any documents relating to his/her performance which are to be placed in the personnel file.

[NOTE: Only select if there is a relevant CBA.]

d

This policy shall not deprive an administrator of any rights provided by State law or any contractual rights consistent with State law.

M.C.L. 380.1249

REVISED POLICY - VOL. 30, NO. 2

STUDENT ASSESSMENT

The Board of Education shall, in compliance with law and rules of the State Board of Education, assess student achievement and needs in designated subject areas in order to determine the progress of students and to assist them in attaining District goals.

Each student's proficiencies and needs will be assessed by staff members upon his/her entrance into the District and annually thereafter. Procedures for such assessments will include, but need not be limited to, teacher observation techniques, cumulative student records, student performance data collected through standard testing programs, student portfolios, and physical examinations.

The Superintendent shall develop

- (x) and present to the Board annually
- () and the Board shall approve

a program of testing and assessment that includes:

- A. the Michigan Student Test of Educational Progress (M-STEP) ,the Michigan Merit Examination ("MME") (or other readiness assessment program approved by the State Superintendent) () the PSAT [END OF OPTION] and MI-Access Alternate Assessments administered each year in accordance with the schedule established by statute and the State Department of Education;

M-STEP includes summative assessments designed to measure student growth effectively for today's students. English language arts and mathematics will be assessed in grades 3–8, science in grades 4 and 7, and social studies in grades 5 and 8. It also includes the Michigan Merit Examination in 11th grade, which consists of the SAT with essay, ACT WorkKeys, and M-STEP summative in science, and social studies.

- B. criteria-based written and oral examinations which include use of alternative questions, demonstrations, writing exercises, individual and group projects, performances, portfolios, and samples of best work;
- C. selection of assessment instrument, data, and other District criteria that will be used to assess educational achievement of each student in grades 1 - 5;

[] Third grade students who do not meet the District's and State's established assessment criteria may be offered the opportunity to attend summer school.

- (x) assessment tests;
- (x) aptitude tests;
- (x) achievement tests;
- (x) vocational inventories;
- (x) tests of mental ability.

The Board requires that:

- A. any assessment tests used shall not be a psychiatric examination, testing, or treatment; or a psychological examination, testing, or treatment in which the primary purpose is to reveal information concerning:
 - 1. political affiliations;
 - 2. mental and psychological problems potentially embarrassing to the student or his/her family;
 - 3. sexual behavior and attitude;
 - 4. illegal, anti-social, self-incriminating, and demeaning behavior;
 - 5. critical appraisals of other individuals with whom respondents have close family relationships;
 - 6. legally-recognized, privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
 - 7. income without the prior consent of the adult student or without the prior written consent of the parent;
- B. any personality testing complies with Department of Education guidelines.

The Board also requires that:

- (x) tests be administered by persons who are qualified under State law and regulation;
- (x) parents be informed of the testing program of the schools and of the special tests that are to be administered to their children;
- () students who have not attained satisfactory scores on the fourth grade or seventh grade test should be provided special assistance that will enable them to bring reading skills up to grade level within a twelve (12) month period;
- (x) data regarding individual test scores be entered on the student's cumulative record, where it will be subject to the policy of this Board regarding student records;
- () the results of each school-wide, program-wide, and District-wide test be made part of the public record.

All eleventh grade students shall participate in the Michigan Merit Examination, unless excluded under the guidelines established by the State Department of Education.

A student who wants to repeat a State approved readiness assessment (other than the Michigan Merit Examination and any component) may repeat the assessment in the next school year or after graduation on a date when the District is administering the assessment. Only this type of repeat assessment testing will be without charge to the student.

The District shall administer the complete Michigan Merit Examination to a student only once and shall not administer the complete Michigan Merit Examination to the same student more than once if the student has valid scores in some or all MME components. If a student does not take the complete Michigan Merit Examination in grade 11, the District shall administer the complete Michigan Merit Examination to the student in grade 12. If a student chooses to retake the college entrance examination component of the Michigan Merit Examination, the student may do so through the provider of the college entrance examination component and the cost of the retake is the responsibility of the student unless all of the following are met:

- A. the student has taken the complete Michigan Merit Examination
- B. the student did not qualify for a Michigan promise grant based on the student's performance on the complete Michigan Merit Examination
- C. the student meets the Federal income eligibility criteria for free breakfast, lunch, or milk
- D. the student has applied to the provider of the college entrance examination component for a scholarship or fee waiver to cover the cost of the retake and that application has been denied
- E. after taking the complete Michigan Merit Examination, the student has not already received a free retake of the college entrance examination component paid for either by the State of Michigan, or through a scholarship or fee waiver by the provider

**BOARD OF EDUCATION
DEXTER COMMUNITY SCHOOL DISTRICT**

PROGRAM
2623/page 6 of 6

- [] In addition to the testing programs, the Superintendent shall develop administrative guidelines whereby a portfolio is developed and maintained for each student.

M.C.L. 380.1279, 380.1279g, 390.1451 et seq., 380.1280b
A.C. Rule 340.1101 et seq.

380.1278a THIS SECTION IS AMENDED EFFECTIVE FEBRUARY 14, 2016: See
380.1278a.amended *****

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REVISED POLICY - VOL. 30, NO. 2

PROFESSIONAL STAFF EVALUATION

The Board of Education, through the powers derived from the School Code and other relevant statutes, is responsible for the employment and discharge of all personnel. To carry out this responsibility, with involvement of professional staff, it delegates to the Superintendent the function of establishing and implementing a rigorous, transparent, and fair performance evaluation system that does all of the following:

- A. evaluates the employee's job performance at least annually in a year-end evaluation, while providing timely and constructive feedback

Teachers rated highly effective on three (3) consecutive year-end evaluations may be evaluated every other year, at the District's discretion.

- B. establishes clear approaches to measuring student growth and provides professional staff with relevant data on student growth

Commencing with the 2015-16 school year, the year end evaluation of student growth shall be based on the most recent three (3) consecutive school years of student growth data, or all available student growth data if less than three (3) years is available.

- C. evaluates an employee's job performance, using rating categories of highly effective, effective, minimally effective and ineffective, which take into account student growth and assessment data. For the 2015 - 2016, 2016 - 2017 and 2017 - 2018 school years twenty-five (25) percent of the annual year-end evaluation shall be based on student growth and assessment data. Beginning with the 2018 - 2019 school year, forty (40) percent of the annual year-end evaluation shall be based on student growth and assessment data.

For these purposes, student growth shall be measured by the following:

1. Beginning with the 2016 - 2017 school year, the portion of a teacher's annual year-end evaluation that is not based on student growth and assessment data shall be based primarily on a teacher's performance as measured by the District as described below.
2. Beginning with the 2018 - 2019 school year, for core content areas in grades and subjects in which state assessments are administered, fifty (50) percent of student growth must be measured using the state assessments, and the portion of student growth not measured using state assessments must be measured using multiple research-based growth measures or alternative assessments that are rigorous and comparable across schools within the District. Student growth also may be measured by student learning objectives or nationally normed or locally adopted assessments that are aligned to state standards, or based on achievement of individualized education program goals.
3. The portion of a teacher's evaluation that is not measured using student growth and assessment data or using the evaluation tool developed or adopted by the District shall incorporate criteria enumerated in section M.C.L. 380.1248(1)(b)(i) to (iii) that are not otherwise evaluated under the tool. (See Policy 3131.)

4. If there are student growth and assessment data available for a teacher for at least three (3) school years, the annual year-end evaluation shall be based on the student growth and assessment data for the most recent three (3) consecutive-school-year period. If there are not student growth and assessment data available for a teacher for at least three (3) school years, the annual year-end evaluation shall be based on all student growth and assessment data that are available for the teacher.
- D. uses the evaluations, at a minimum, to inform decisions regarding all of the following:
1. the effectiveness of employees, so that they are given ample opportunities for improvement
 2. promotion, retention, and development of employees, including providing relevant coaching, instruction support, or professional development
 3. whether to grant tenure or full certification, or both, to employees, using rigorous standards and streamlined, transparent, and fair procedures
 4. removing ineffective tenured and untenured employees after they have had ample opportunities to improve, and providing that these decisions are made using rigorous standards and streamlined, transparent, and fair procedures

- E. provides a mid-year progress report for every **(x)** certificated **[END OF OPTION]** teacher who is in the first year of probation or has received a rating of minimally effective or ineffective on the most recent annual year-end evaluation

This mid-year report shall not replace the annual year-end evaluation. The mid-year report shall:

1. be based, at least in part, on student achievement;
 2. be aligned with the teacher's individualized development plan;
 3. include specific performance goals and any recommended training for the remainder of the school year, as well as written improvement plan developed in consultation with the teacher that incorporates the goals and training.
- F. includes classroom observations in accordance with the following:
1. must include review of the lesson plan, State curriculum standards being taught and student engagement in the lesson
 2. must include multiple observations unless the teacher has received an effective or higher rating on the last two (2) year-end evaluations
 3. observations need not be for an entire class period
 4. beginning with the 2016 - 2017 school year, at least one (1) observation must be unscheduled;

5. beginning with the 2016 - 2017 school year, the school administrator responsible for the teacher's performance evaluation shall conduct at least one (1) of the observations;

Other observations may be conducted by other observers who are trained in the use of the evaluation tool as described below. These other observers may be teacher leaders.

6. beginning with the 2016 - 2017 school year, the district shall ensure that, within thirty (30) days after each observation, the teacher is provided with feedback from the observation.

- G. For the purposes of conducting annual year-end evaluations under the performance evaluation system, by the beginning of 2016 - 2017 school year, **[must select one (1) option below]**

the District will adopt and implement one (1) or more of the evaluation tools for teachers that are included on the list established and maintained by the Michigan Department of Education ("MDE").

the District will use its local evaluation tool(s) for teachers or modifications of an evaluation tool on the list, which must comply with H., below.

The evaluation tool(s) shall be used consistently among the schools operated by the District so that all similarly situated teachers are evaluated using the same evaluation tool.

- H. Beginning with the 2016 - 2017 school year, the District will post on its public website all of the following information about the measures it uses for its performance evaluation system for teachers:
1. The research base for the evaluation framework, instrument, and process or, if the District adapts or modifies an evaluation tool from the MDE list, the research base for the listed evaluation tool and an assurance that the adaptations or modifications do not compromise the validity of that research base.
 2. The identity and qualifications of the author or authors or, if the District adapts or modifies an evaluation tool from the MDE list, the identity and qualifications of a person with expertise in teacher evaluations who has reviewed the adapted or modified evaluation tool.
 3. Either evidence of reliability, validity, and efficacy or a plan for developing that evidence or, if the District adapts or modifies an evaluation tool from the MDE list, an assurance that the adaptations or modifications do not compromise the reliability, validity, or efficacy of the evaluation tool or the evaluation process.
 4. The evaluation frameworks and rubrics with detailed descriptors for each performance level on key summative indicators.
 5. A description of the processes for conducting classroom observations, collecting evidence, conducting evaluation conferences, developing performance ratings, and developing performance improvement plans.
 6. A description of the plan for providing evaluators and observers with training.

- I. Beginning with the 2016 - 2017 school year:
 1. The District will provide training to teachers on the evaluation tool(s) used by the District in its performance evaluation system and how each evaluation tool is used. This training may be provided by a district or by a consortium consisting of the District, the intermediate school district or a public school academy.
 2. The District will ensure that training is provided to all evaluators and observers. The training shall be provided by an individual who has expertise in the evaluation tool or tools used by the District, which may include either a consultant on that evaluation tool or framework or an individual who has been trained to train others in the use of the evaluation tool or tools. The District may provide the training in the use of the evaluation tool or tools if the trainer has expertise in the evaluation tool or tools.

The staff evaluation program shall aim at the early identification of specific areas in which the individual professional staff member needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to a professional staff member shall not release that professional staff member from the responsibility to improve. If a professional staff member, after receiving a reasonable degree of assistance, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissal, or non-renewal procedures may be invoked. A teacher rated as "ineffective" on three (3) consecutive year-end evaluations must be dismissed from employment as a teacher with the District. In such an instance, all relevant evaluation documents may be used in the proceedings.

If a non-probationary teacher is rated as ineffective on an annual year-end evaluation, the teacher may request a review of the evaluation and the rating by the Superintendent. The request for a review must be submitted in writing within twenty (20) days after the teacher is informed of the rating. Upon receipt of the request, the Superintendent shall review the evaluation and rating and may make any modifications as appropriate based on his/her review. However, the performance evaluation system shall not allow for a review as described in this subdivision more than twice in a three (3) school-year period.

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DEXTER COMMUNITY SCHOOL DISTRICT**

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Beginning with the 2018 - 2019 school year, the District shall not assign a student to be taught in the same subject area for two (2) consecutive years by a teacher who has been rated as ineffective on his/her two (2) most recent annual year-end evaluations. If the District is unable to comply with this and plans to assign a student to be taught in the same subject area for two (2) consecutive years by a teacher who has been rated as ineffective on his/her two (2) most recent annual year-end evaluations, the Board will notify the student's parent or legal guardian in writing not later than July 15 immediately preceding the beginning of the school year for which the student is assigned to the teacher, that the District is unable to comply and that the student has been assigned to be taught in the same subject area for a second consecutive year by a teacher who has been rated as ineffective on his/her two (2) most recent annual year-end evaluations. The notification shall include an explanation of why the Board is unable to comply.

Evaluations shall be conducted of each professional staff member as stipulated in the Teacher Tenure Act, the revised School Code, a negotiated agreement or contract, the Superintendent's administrative guidelines and as directed by the Michigan Department of Education. A professional staff member shall be given a copy of any documents relating to his/her performance which are to be placed in the personnel file.

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DEXTER COMMUNITY SCHOOL DISTRICT**

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This policy shall not deprive a professional staff member of any rights provided by State law or contractual rights consistent with State law.

M.C.L. 380.1249 (as amended)

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REVISED POLICY - VOL. 30, NO. 2

STAFF REDUCTIONS/RECALLS

It is the policy of this Board that all personnel decisions shall be based on retaining effective teachers in situations involving a staffing or program reduction or any other personnel decision resulting in the elimination of a position, as well as for hiring after such reductions/position eliminations or recall to vacant positions. Length of service or tenure status may only be considered by the administration when all other factors, as listed below, are considered equal amongst the potentially affected teachers.

This policy shall not operate or be applied to retain or recall a teacher whose most recent performance evaluation contains an overall rating of Minimally Effective or Ineffective in preference to any properly certified and qualified teacher with a higher effectiveness rating as reflected in that teacher's most recent performance evaluation. This policy also shall not operate or be applied to retain or recall a probationary teacher who has received a rating of either Minimally Effective or Ineffective in preference to any properly certified and qualified teacher with a higher effectiveness rating. A probationary teacher who is rated as Effective or Highly Effective on his/her most recent annual performance evaluation is not subject to being displaced under this policy by a tenured teacher solely because the other teacher has attained tenure under the Teachers' Tenure Act.

The effectiveness of teachers shall be measured in accordance with the District's performance evaluation system developed under Section 1249 of the School Code, and the personnel decisions shall be based on the following factors:

- A. Individual performance shall be the majority factor in making the decision, and shall consist of but is not limited to all of the following:
 - 1. Evidence of student growth, which shall be the predominant factor in assessing an employee's individual performance.
 - 2. The teacher's demonstrated pedagogical skills, including at least a special determination concerning the teacher's knowledge of his or her subject area and the ability to impart that knowledge through planning, delivering rigorous content, checking for and building higher-level understanding, differentiating, and managing a classroom; and consistent preparation to maximize instructional time.
 - 3. The teacher's management of the classroom, manner and efficacy of disciplining students, rapport with parents and other teachers, and ability to withstand the strain of teaching.
 - 4. The teacher's attendance and disciplinary record, if any.
- B. Significant, relevant accomplishments and contributions. This factor shall be based on whether the individual contributes to the overall performance of the school by making clear, significant, relevant contributions above the normal expectations for an individual in his or her peer group and having demonstrated a record of exceptional performance.

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- C. Relevant special training. This factor shall be based on completion of relevant training other than the professional development or continuing education that is required by the employer or by state law, and integration of that training into instruction in a meaningful way.

PA 102, 2011
M.C.L. 380.1248

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Washtenaw Intermediate School District

2016-17 Major Budget Assumptions

SPECIAL EDUCATION FUND

Revenue

Property Taxes – The allowable Headlee rate increase for the 2016 tax levy is 0.3%. The property tax budget includes an assumption of property additions, net of losses, of 1.2%, resulting in an overall property tax increase of 1.5%.

Other Local Revenue – WISD provides educational services to Washtenaw County for the Court Involved Youth program. WISD received the final payment for the 2014-15 year after the audit was completed, so the 2015-16 year includes an additional billings/collections of \$528,000. We do not anticipate that recurring in 2016-17.

Section 147c State Aid – The budget assumes no Section 147c revenue. There is also no corresponding expenditure included in the budget.

State Aid Section 51 – The estimated Section 51a revenue assumes our special education costs have remained constant since 2014-15. We did not make an assumption of any prior year adjustments being received in the 2016-17 year.

Grant carryover – There are no grant carryover funds included in the budget.

Expenditures

Salaries – Assumes a 0% salary/wage increase; steps are included.

Retirement – A rate of 24.94% rate has been included in the budget. The budget assumes no Section 147c revenue. There is also no corresponding revenue included in the budget.

Health Coverage – An increase of 3.5% has been included in the cost of health coverage based on positive experience.

Grant carryover – There are no grant carryover funds included in the budget.

LEA Special Education Reimbursement – Due to 1) less Other Local Revenue as identified above of \$528,000 and 2) no estimated prior year adjustments in state aid of approximately \$460,000, the funds available for reimbursement will be approximately \$870,000 less than the updated 2015-16 reimbursement amount. It is, however, over \$2 million higher than the original projected 2015-16 reimbursement.

**GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET 4/12/16**

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2016-2017; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **3.8761 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2016-2017 as follows:

REVENUES	<u>Original</u>
Local Revenue	\$ 58,230,909
State Revenue	8,587,432
Federal Revenue	10,034,749
Incoming Transfers & Other Transactions	367,517
Fund Modifications	<u>130,208</u>
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 77,350,815
FUND BALANCE AS OF JULY 1ST	\$ 2,698,616
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>\$ 2,698,616</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$ 80,049,431

BE IT FURTHER RESOLVED, that \$ 77,419,133 of the total available to appropriate in the **SPECIAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ 9,761,740
Pupil Support	\$ 7,818,778
Instructional Support	\$ 1,741,033
General Administration	\$ 241,118
School Administration	\$ 212,048
Business Support	\$ 1,592,698
Operations/Maintenance	\$ 2,221,855
Transportation	\$ 50,593
Central Services	\$ 2,659,620
Other Support Services	\$ -
Community Services	<u>\$ 3,500</u>
	\$ 26,302,983
Outgoing Transfers & Other Transactions	50,516,150
Fund Modifications	<u>600,000</u>
TOTAL APPROPRIATED	<u>\$ 77,419,133</u>
FUND BALANCE ENDING JUNE 30TH	<u><u>\$ 2,630,298</u></u>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET COMPARISON
2016-2017 BUDGET REVIEW/ADOPTION**

REVENUES	2014-2015 Actual Revenue & Expenses	2015-2016 Amended 2.23.16 Budget	2016-17 Projected Budget
Local Revenue 100	\$ 56,620,113	\$ 58,000,698	\$ 58,230,909
State Revenue 300	11,737,688	10,732,049	8,587,432
Federal Revenue 400	11,212,165	11,356,688	10,034,749
Incoming Transfers & Other Transactions 500	396,853	341,347	367,517
Fund Modifications 600	127,862	-	130,208
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 80,094,681	\$ 80,430,782	\$ 77,350,815
EXPENDITURES			
Basic Programs, Instruction 110	\$ -	\$ -	\$ -
Added Needs, Instruction 120	8,600,991	9,686,794	9,761,740
Pupil Support 210	7,136,542	8,114,736	7,818,778
Instructional Support 220	1,829,741	1,920,331	1,741,033
General Administration 230	197,078	260,910	241,118
School Administration 240	204,627	238,887	212,048
Business Support 250	1,011,659	1,662,146	1,592,698
Operations/Maintenance 260	1,933,839	2,373,448	2,221,855
Transportation 270	2,015,002	54,501	50,593
Central Services 280	2,187,375	2,667,572	2,659,620
Other Support Services 290	-	-	-
Community Services 300	68,458	3,500	3,500
TOTAL EXPENDITURES	\$ 25,185,312	\$ 26,982,825	\$ 26,302,983
Outgoing Transfers & Other Transactions 400	67,230,703	53,144,493	50,516,150
Fund Modifications 600	778,720	604,845	600,000
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	\$ 93,194,735	\$ 80,732,163	\$ 77,419,133
EXCESS REVENUE OR (EXPENDITURES)	\$ (13,100,054)	\$ (301,381)	\$ (68,318)
FUND BALANCE AS OF JULY 1ST	16,100,051	\$ 2,999,997	\$ 2,698,616
FUND BALANCE ENDING JUNE 30TH	\$ 2,999,997	\$ 2,698,616	\$ 2,630,298

2016-2017

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2017	3700 Headlee Data Collection 2017	6167 Title I Part D 2017	7577 IDEA Early On 2017	8017 Burton IDEA Flowthrough 2017
REVENUES						
Local Sources 100	\$ 58,188,587	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources 300	5,781,500	2,800,000	5,932	-	-	-
Federal Sources 400	-	-	-	60,249	340,251	9,251,530
Incoming Transfers/Other 500	76,026	-	-	-	-	-
Fund Modifications 600	130,208	-	-	-	-	-
TOTAL REVENUES	\$ 64,176,321	\$ 2,800,000	\$ 5,932	\$ 60,249	\$ 340,251	\$ 9,251,530
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	9,313,441	-	-	35,347	-	412,952
Pupil Support 210	6,466,973	-	-	24,588	244,804	31,191
Instructional Staff 220	1,595,009	-	-	-	85,947	7,122
General Administration 230	241,118	-	-	-	-	-
School Administration 240	212,048	-	-	-	-	-
Business Support 250	1,592,698	-	-	-	-	-
Operations /Maintenance 260	2,221,855	-	-	-	-	-
Transportation 270	50,593	-	-	-	-	-
Central Support Services 280	2,599,731	-	5,932	-	-	-
Community Services 300	-	-	-	-	3,500	-
TOTAL EXPENDITURES	\$ 24,293,466	\$ -	\$ 5,932	\$ 59,935	\$ 334,251	\$ 451,265
Outgoing Transfers/Other 400	38,663,166	2,800,000	-	-	-	8,800,265
Fund Modifications 600	584,504	-	-	314	6,000	-
TOTAL APPROPRIATED	\$ 63,541,136	\$ 2,800,000	\$ 5,932	\$ 60,249	\$ 340,251	\$ 9,251,530
EXCESS REV/EXPENSE	\$ 635,185	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 2,698,616	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 3,333,801	\$ -	\$ -	\$ -	\$ -	\$ -

2016-2017	8057 Burton IDEA Preschool 2017	8070 Burton IDEA EOSD 2017	8120 Burton IDEA Transition 2017	9835 Burton High Point Donations (Big Heart & Classrooms)	9840-015 Burton Nursing Services Milan & Lincoln/ Includes 14/15 Rev	9840-061 Burton TC Svs Horn WTMC
TITLES						
REVENUES						
Local Sources 100	\$ -	\$ -	\$ -	\$ 42,322	\$ -	\$ -
State Sources 300	-	-	-	-	-	-
Federal Sources 400	252,719	60,000	70,000	-	-	-
Incoming Transfers/Other 500	-	-	-	-	54,848	14,369
Fund Modifications 600	-	-	-	-	-	-
TOTAL REVENUES	\$ 252,719	\$ 60,000	\$ 70,000	\$ 42,322	\$ 54,848	\$ 14,369
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	-	-	-	-	-	-
Pupil Support 210	-	-	56,228	-	200,682	48,788
Instructional Staff 220	-	-	10,633	42,322	-	-
General Administration 230	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-
Central Support Services 280	-	53,957	-	-	-	-
Community Services 300	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ 53,957	\$ 66,861	\$ 42,322	\$ 200,682	\$ 48,788
Outgoing Transfers/Other 400	252,719	-	-	-	-	-
Fund Modifications 600	-	6,043	3,139	-	-	-
TOTAL APPROPRIATED	\$ 252,719	\$ 60,000	\$ 70,000	\$ 42,322	\$ 200,682	\$ 48,788
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ (145,834)	\$ (34,419)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ (145,834)	\$ (34,419)

2016-2017	NEW					
TITLES	9850-041 SW Burton Ancillary Svcs WAVE	9850-061TC Burton Ancillary Svcs WAVE	9851EC TC Burton Ancillary Svcs Local Districts	9855 Burton Ancillary Svcs ECA	9859 Burton Ancillary Svcs IB 0.1	TOTALS
REVENUES						
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ -	58,230,909
State Sources 300	-	-	-	-	-	8,587,432
Federal Sources 400	-	-	-	-	-	10,034,749
Incoming Transfers/Other 500	9,436	132,008	29,087	37,892	13,851	\$ 367,517
Fund Modifications 600	-	-	-	-	-	130,208
TOTAL REVENUES	\$ 9,436	\$ 132,008	\$ 29,087	\$ 37,892	\$ 13,851	\$ 77,350,815
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	-	-	\$ -	\$ -	-
Added Needs 120	-	-	-	-	-	9,761,740
Pupil Support 210	34,778	412,838	107,207	139,658	51,043	\$ 7,818,778
Instructional Staff 220	-	-	-	-	-	\$ 1,741,033
General Administration 230	-	-	-	-	-	\$ 241,118
School Administration 240	-	-	-	-	-	\$ 212,048
Business Support 250	-	-	-	-	-	\$ 1,592,698
Operations /Maintenance 260	-	-	-	-	-	\$ 2,221,855
Transportation 270	-	-	-	-	-	\$ 50,593
Central Support Services 280	-	-	-	-	-	\$ 2,659,620
Community Services 300	-	-	-	-	-	\$ 3,500
TOTAL EXPENDITURES	\$ 34,778	\$ 412,838	\$ 107,207	\$ 139,658	\$ 51,043	\$ 26,302,983
Outgoing Transfers/Other 400	-	-	-	-	-	\$ 50,516,150
Fund Modifications 600	-	-	-	-	-	\$ 600,000
TOTAL APPROPRIATED	\$ 34,778	\$ 412,838	\$ 107,207	\$ 139,658	\$ 51,043	\$ 77,419,133
EXCESS REV/EXPENSE	\$ (25,342)	\$ (280,830)	\$ (78,120)	\$ (101,766)	\$ (37,192)	\$ (68,318)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,698,616
ENDING FUND BALANCE	\$ (25,342)	\$ (280,830)	\$ (78,120)	\$ (101,766)	\$ (37,192)	\$ 2,630,298

ISD BUDGET RESOLUTION

_____, Michigan (the "District")/

A meeting of the board of education of the district was held in the _____ in the District, on the _____ day of _____, 2016, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

- 1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
- 2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
- 2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2016.
- 3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2016, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

ISD BUDGET RESOLUTION

_____, Michigan (the "District")/

A meeting of the board of education of the district was held in the _____ in the District, on the _____ day of _____, 2016, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district general fund budget with objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2016.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2016, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**Dexter Community Schools
Finance Committee
Meeting Minutes
April 29, 2016**

Board Members

Present – Barbara Read, Julie Schumaker

Staff Committee Members

Present – Sharon Raschke, Joe Romeo, Chris Timmis

Other Staff Present – None

Other Community Present – None

Others Present – None

Meeting convened at 8:15 am.

Approval of Minutes

A motion was made by Julie Schumaker to approve the finance committee meeting minutes of March 28, 2016. Approved.

Audience Participation

None.

Discussion Items

The Committee discussed the list of possible program adjustments should the special education millage not pass and we need to make \$1M in cuts or new revenue sources.

The Committee reviewed the ideas generated by the Community Forum that was held April 13, 2016; the Guidelines to Evaluate the Budget recommended by the Finance Committee on March 28, 2016; and, the Timeline for Planning the 2016-17 Budget.

The Committee identified reductions and revenue enhancements totaling \$1M to be presented to the Board for discussion should the special education millage not pass.

Meeting adjourned at 10:05 am.