

# **BOARD PACKET**

**October 24, 2016**



*Our Vision:*

*Champion Learning –*

*Develop, Educate, and Inspire!*

**BOARD MEETING AGENDA**

- A. ROLL CALL - PLANNED ABSENCES: NONE**
- B. MEETING MINUTES: 10/10/2016**
- C. APPROVAL OF AGENDA**
- D. SCHOOL PRESENTATIONS:**
  - 1. SET-SEG Safety Award
  - 2. 2015-16 Audit Presentation
- E. SUPERINTENDENT UPDATE**
  - 1. Weighted Grades
- F. STUDENT REPRESENTATIVES UPDATE**
- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. CONSENT ITEMS**
  - 1. Personnel – Resignations
  - 2. Personnel – New Hires
  - 3. September Budget Report
- I. ACTION ITEMS**
  - 1. National Principals Month Resolution
  - 2. Accept 2015-16 Audit Report
  - 3. Accept E4DS Donation
- J. DISCUSSION ITEMS**
  - 1. Policies – First Reading
- K. PUBLIC PARTICIPATION:** *See Policy 0167.3*
- L. BOARD COMMENTS**
- M. INFORMATION ITEMS**
  - 1. Nice Job Notes – September
  - 2. Policy Committee Minutes – 10/11/2016
  - 3. Personnel Committee Minutes – 3/9/2016
  - 4. MSBO Certifications – Leslie Hite
  - 5. MI State Police Safety Award – Transportation
  - 6. MDE Grant Award Notification – Targeted Literacy Instruction and Interventions
  - 7. The Squall – October 2016
- N. CLOSED SESSION: NONE**

**BOARD NOTES**  
**OCTOBER 24, 2016**

**A. ROLL CALL**

**B. MEETING MINUTES (10/10/2016)**

**C. APPROVAL OF AGENDA**

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

\* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

**D. SCHOOL PRESENTATIONS: NONE**

**E. SUPERINTENDENT UPDATE**

**F. STUDENT REPRESENTATIVES UPDATE**

**G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

**H. CONSENT ITEMS:**

1. Personnel – Resignations. Your packet contains one resignation letter.

\* An appropriate motion might be, "I move that the Board acknowledge the resignation of Megan Payne, effective immediately."

2. Personnel – New Hire. Your packet contains a letter of recommendation for hire from principals Craig McCalla and Ryan Bruder for the open 1.0 Cornerstone/Bates Kindergarten teaching position.

\* An appropriate motion might be, "I move that Kristen Linn be offered a probationary teaching contract for the 2016-17 school year. "

3. September Budget Report. Your packet contains the financial summary for September, 2016.

\* An appropriate motion might be, "I move that the Board receive the September budget report.

## BOARD NOTES OCTOBER 24, 2016

### I. ACTION ITEMS:

1. Principals Month Resolution: October has been designated as School Principals Month by Michigan Governor Rick Snyder. Your packet includes a Board Resolution acknowledging Dexter principals' contributions and inviting the community to recognize their roles in school and student achievement:

\* An appropriate motion might be,

"I move that the Board adopt the following resolution:

Whereas school leaders are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives as well as being entrusted with young people, the most valuable resource;

Whereas principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives;

Whereas the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

Whereas leadership is second only to classroom instruction among all school-related factors that contribute to what students learn at school, according to research conducted by the Wallace Foundation;

Whereas the celebration of National Principals Month would honor elementary, middle level, and high school principals and assistant principals and recognize the importance of school leadership in ensuring that every child has access to a high-quality education; and

Whereas the month of October 2016 would be an appropriate month to designate as 'National Principals Month':

Be it resolved, that the Dexter Community Schools Board of Education--

Honors and recognizes the contribution of school principals and assistant principals to the success of students in the Nation's elementary and secondary schools; and

Encourages the Dexter Community to observe National Principals Month with appropriate activities that promote awareness of school leadership in ensuring that every child has access to a high-quality education."

**BOARD NOTES**  
**OCTOBER 24, 2016**

2. 2015-16 Audit Report Acceptance.  
You will have had the opportunity this evening to hear the 2015-16 Audit presentation by Kim Lindsay. It is appropriate to take action to accept the audit.

\* An appropriate motion might be, "I move that the Board of Education accept the 2015-16 Audit."

3. Accept E4DS Donation: Your packet contains an Executive Summary from Superintendent Chris Timmis regarding a generous donation from E4DS.

\* An appropriate motion might be, "I move that the Board accept the donation from E4DS. "

**J. DISCUSSION ITEMS:**

1. Policies: First Reading:  
Your packet includes a summary as well as draft bylaw 0144. 3d (Conflict of Interest) and draft policies 1130, 3110, and 4110 (Conflict of Interest), 6110 (Federal Grant Funds), 6111 (Federal Grant Internal Controls), 6112 (Federal Grant Cash Management), 6114 (Cost Principles - Spending Federal Funds), 6116 (Federal Grant Time and Effort Reporting), 6320 (Purchasing), 6424 (Purchasing Cards), 6550 (Travel Payment & Reimbursement), 7300 (Disposition of Real Property), 7310 (Disposition of Surplus Property), 7450 (Property Inventory), 8500 (Food Services). These were reviewed by the Policy Committee at the October 11, 2016 meeting and are ready tonight for first reading.

**K. PUBLIC PARTICIPATION:** *See Policy 0167.3 for details.*

**L. BOARD COMMENTS**

**M. INFORMATION ITEMS:**

1. Nice Job Notes – September
2. Policy Committee Minutes – 10/11/2016
3. Personnel Committee Minutes – 3/9/2016
4. MSBO Certifications – Leslie Hite
5. MI State Police Safety Award – Transportation
6. MDE Grant Award Notification – Targeted Literacy Instruction and Interventions
7. The Squall – October 2016

**N. CLOSED SESSION: NONE**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – OCTOBER 10, 2016**

**A. ROLL CALL**

**Members Present:** Daryl Kipke (by phone), Rob Mitzel, Barbara Read, Julie Schumaker, Michael Wendorf, Student Representative Erin Evans

**Members Absent:** Ron Darr, Dick Lundy, Student Representative Rylee Kim

**Administrative & Supervisory Staff:** Craig McCalla, Barb Santo, Mollie Sharrar, Chris Timmis, Hope Vestergaard

**D.E.A.:** Jessica Baese

**D.E.S.P.A.:** none

**Transportation:** none

**Press:** Sean Dalton

**Guests:** Will Meurer, Kaitlin Helmholtz, Lindsay Helmholtz, Bri Walker, Stacey Smith, Jason Smith, Phyllis Risdon, Lu Booth, Bridget Magnus, MaryAnn Choszczyck, Laynie Durbin, Nicole Durbin, Jillian Sauls-Terry, Brianna Wallace, Megan Watson, Grace Orłowski, Isabella Troncalli, Masie Inman, Brina Meister, Dannielle Galang, Alma Zizzdo, Angie Scott, Abby Briggs, Cheryl Willoughby, Alexis Benson, Dewey Scott, Marie Knoerl, Sarah Mazurek, Marlo Rojeck, Jenny Whipple, Maddy Tessmer, Peter Tchoryk, Catherine Miller, Ruthann Mason, Keshia Oliver, Claire Choszczyk, Laura Sutherland, Mariah Colby, Eliza Colby, Shiona Harvey, Tommy Kenworthy, Nate Peters, Drew Flattery, Drake Bryant, James Beauregard, Ben VanderHyde, Abby Schroeder, Gabe Brisbois, Cassie, Bergen, Rose Wagmann, Leo Babcock.

The meeting was called to order at approximately 7:02pm by Board President Michael Wendorf.

**B. MEETING MINUTES**

The Board reviewed meeting minutes from 9/19/2016 and closed minutes from 8/22/2016.

A motion was made by Julie Schumaker and seconded by Barbara Read to approve the meeting minutes of 9/19/2016 as well as the closed minutes of 9/19/2016. **Motion Carried (unanimous).**

**C. APPROVAL OF AGENDA**

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

A motion was made by Dick Lundy and seconded by Julie Schumaker to approve the agenda with two amendments: corrected meeting date, and the addition of one action item: Authorize 2016-17 Fund Balance Classifications. **Motion Carried (unanimous).**

**D. SCHOOL PRESENTATIONS: NONE**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – OCTOBER 10, 2016**

**E. SUPERINTENDENT UPDATE**

Superintendent Chris Timmis updated the Board on several items:

1. The District has been working with the Road Commission to schedule the Shield Road bridge project to create the least amount of disruption to students and families during the school year. Transportation is working on alternate bus routes.
2. Wednesday 10/12 will be the first training for Dexter International Academy.
3. State Legislative Issues:
  - 110 Michigan House of Representative seats are up for election this November, 37 of them due to term limits.
  - The 3<sup>rd</sup> Grade Reading Bill passed and was signed by the Governor.
  - Other active legislative topics: ESSA, a replacement for NCLB, sinking funds, state funding for private schools to comply with state mandates.
  - This year's lame duck session – 11 days long -- is expected to be active. In 2014, 38% of the bills passed the entire year were passed during the lame duck session. In 2012, 45% of the year's bills were passed during the lame duck session.

**F. STUDENT REPRESENTATIVES UPDATE**

Erin Evans noted that the Band Festival was happening at the same time as the Board Meeting. Fall sports are wrapping up their seasons. The Juniors vs. Seniors Powderpuff Football game will be October 29<sup>th</sup>. Juniors will take the PSAT Saturday, October 15<sup>th</sup>.

**G. PUBLIC PARTICIPATION**

1. Ken Harvey (Dexter Orchestra Boosters) stated Dexter Community Player concerns about the Alternative Education Program using the Copeland Theater. He called this usage an affront to the arts and suggested several alternative locations for the program including moving the student classrooms into the space housing the Senior Center. Mr. Harvey said he would like for the DCP to be included in future conversations about use of the theater.
2. Student Bridget Magnus, current president of the Dexter Drama Club, stated her affection for the blackbox theater and expressed how important the drama club experience has been to her. She said that being forced to move the spring show would be detrimental to the club and further stated that it would be burdensome for the Drama Club to have to share the space with the Alt Ed program this spring while the district considers other program space options for future years. She said she was offended to see the students' materials in the space she considered to be the Drama Club's.
3. Will Moyer, Dexter Community Players manager, spoke about the history and growth of the group. He highlighted the uniqueness of the black box theater experience. Mr. Moyer suggested that DCP supports the district considerably with their rental fees, as opposed to the Senior Center, which he believed to only pay \$1 per year. He shared the metaphor that using

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – OCTOBER 10, 2016**

Copeland Theater for anything besides the productions is akin to dropping a trailer in the center of Al Ritt field and expecting teams to carry on.

4. Peter Tchoryk spoke to express his thanks and admiration for district staff, who have been incredibly supportive of his family and his son. He described the district as extremely inclusive, and shared a few words from his son, who also appreciates the acceptance and support he receives as a student.

**H. CONSENT ITEMS**

1. Personnel – Resignations

The Board acknowledged the resignations of Amy Olmstead-Brayton and Jill Fawkes, both effective October 14.

2. Personnel – Retirement

The Board acknowledged the retirement of Athletics Secretary Hope Lacombe.

3. Personnel – New Hires

The Board offered Jamie Aumend a probationary teaching contract for the 2016-17 school year.

Julie Schumaker made a single motion to approve all consent items and Barbara Read supported the motion. **Motion Carried (unanimous).**

**I. ACTION ITEMS**

1. AT&T Easements.

Rob Mitzel made a motion that the Board approve the attached easements from AT&T for the Shield Road Bridge project, previously discussed at the 9/19/2016 meeting. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

2. Policy Updates – Compliance Officers.

The Board reviewed an executive summary from the Superintendent regarding the need to update the District Compliance Officers on all Board Policies pertaining to anti-harassment and civil rights. Board Bylaw 0131.1 allows the Board to make technical corrections without going through the normal policy adoption procedures. Julie Schumaker made a motion that the Board approve Compliance Officer updates to the attached policies. Barbara Read supported the motion. **Motion Carried (unanimous).**

3. Year End Fund Balances 2015-16 and Fund Balance Classifications 2016-17/July Budget Report

The Board previously discussed the Year End Fund Balances for 2015-16 and the Fund Balance Classifications for 2016-17 at the 9/19/2016 meeting. Julie Schumaker made a motion that the Board authorize by resolution the intent to have the Fund Balance classifications for the 2016-17 fiscal year as defined on the attached memo. Rob Mitzel supported the motion. **Motion Carried (unanimous).**

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – OCTOBER 10, 2016**

**J. DISCUSSION ITEMS**

1. Enrollment.

Superintendent Timmis updates the Board on space issues with the K-2 buildings. Both Bates and Cornerstone are essentially full, so the district is investigating economical options to house more classes.

**K. PUBLIC PARTICIPATION – NONE**

**L. BOARD COMMENTS**

1. Julie Schumaker shared several legislative items:

- The legislature is considering a proposed bill which would include technology and buses as allowable purchases under a sinking fund.
- The legislature is looking to add more flexibility to the existing zero tolerance law regarding boards of education and situations currently requiring expulsion.
- The 21<sup>st</sup> Century Education Commission has been put together with the intent to reconfigure education to address 21<sup>st</sup> Century needs.

In response to the public comments regarding the Copeland Theater, Dr. Schumaker stated that district staff have spent many hours working to accommodate groups. She hopes that the Alternative Education program will grow, and recognizes that it will need a more permanent space. She also noted that public meeting / gathering space in Dexter is currently tight, referring to the fact that the District Library's meeting space is currently booked solid and several area churches have recently built community meeting spaces.

Dr. Schumaker also expressed delight at the recent hire of HS French teacher Jamie Aumend, who brings with her a wealth of experience that can be used to increase district language programming.

2. Barbara Read shared her unofficial observations of the Base Camp program in operation at Mill Creek. She described the student work studying waves and building musical instruments as fun, hilarious, and exciting, and noted that the project will include writing a song and performing it for younger classes. Students will also create presentations documented the experience and what they learned.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION  
MEETING MINUTES – OCTOBER 10, 2016**

**M. INFORMATION ITEMS**

1. Finance Committee Minutes
2. Nice Job Notes

**N. CLOSED SESSION - NONE**

A motion was made by Rob Mitzel and seconded by Julie Schumaker to adjourn the meeting at approximately 8:10pm. **Motion Carried (unanimous).**

MINUTES/hlv

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Ron Darr, Secretary  
Board of Education



**Dexter Community Schools**  
7714 Ann Arbor Street  
Dexter, Michigan 48130  
(734) 424-4100

## MEMORANDUM

**TO:** DCS Board of Education  
**FROM:** Christopher Timmis, Superintendent  
**CC:**  
**DATE:** October 24, 2016  
**RE:** Weighted Grade Update

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For the past year, a process was facilitated to review of our current weighted grade policy at Dexter High School. This review included previous recommendations, policies and weighting data, along with gathering feedback from stakeholders. During this process, current weighting data was collected from surrounding and cohort districts, which offer Advanced Placement, International Baccalaureate and Honors courses. In order to get input from multiple stakeholder groups, after school meetings were held at DHS with staff, students, parents, community members and college admissions officers.

Based on the feedback from stakeholder groups and college admissions officers, the Dexter High School current weighted grading at 1.0 for all Advanced Placement and International Baccalaureate courses will remain. In addition, online AP or IB courses will also receive the additional 1.0 weighting and be calculated into their gpa. Dexter High School created a committee comprised of DHS teachers to review the rigor of additional courses seeking a weighted grade. Any recommended weighted course additions will be phased in with ample time for students to thoughtfully select courses and will not be applied retroactively.

The administration, counselors, and other school staff will continue to monitor the impact of weighted grades, provide opportunity for feedback and make recommendations as necessary.

From: **Megan Payne** <[paynem@dexterschools.org](mailto:paynem@dexterschools.org)>

Date: Mon, Oct 17, 2016 at 10:40 PM

Subject: Resignation

To: Ryan Bruder <[bruderr@dexterschools.org](mailto:bruderr@dexterschools.org)>, Dori Gross  
<[grossd@dexterschools.org](mailto:grossd@dexterschools.org)>

After a lot of contemplation, I have decided that I need to resign my parapro position at Bates. This is not an easy decision but due to [personal issues] this will be best for Bates and for me. I have enjoyed working with everyone and hopefully, I will come back sometime in the future. Until then, I plan on being a substitute parapro and look forward to continuing to working with the staff and students.

Thank you for your understanding.

Megan Payne

**BATES ELEMENTARY**

2704 Baker Road  
Dexter, Michigan 48130  
Ryan Bruder, Principal  
(734) 424-4130  
(734) 424-4139 Fax  
[bruderr@dexterschools.org](mailto:bruderr@dexterschools.org)



**CORNERSTONE ELEMENTARY**

7480 Dan Hoey Road  
Dexter, Michigan 48130  
Craig McCalla, Principal  
(734) 424-4120  
(734) 424-4129 Fax  
[mccallac@dexterschools.org](mailto:mccallac@dexterschools.org)

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October 17, 2016

To Board of Education:

We would like to recommend Kristen Linn for the 1.0 Cornerstone / Bates kindergarten position. On September 27<sup>th</sup>, we interviewed eight qualified candidates in our meet and greet sessions and Kristen made it to the second round with three other candidates. The second round of interviews was held on October 5<sup>th</sup>. Kristen was one of the two selected out of the four candidates. Kristen was chosen as our overall candidate after the interview with Dr. Timmis, Ryan Bruder, and Craig McCalla. The interview committee consisted of Ryan Bruder, Craig McCalla, Mary Leach, Nicole Leonard, Becky Cudini, Cassy Korinek, Joanne West, Laura Ayers, Jessica Savoni, Kelly Nowaczek, Cheryl Martin and Amanda Carlock.

Kristen is a veteran teacher who had been teaching kindergarten in Westland for the last 14 years. At her school, Kristen had a leadership role in her school's RTI and Leader in Me program. Her knowledge of early childhood education and her understanding of the importance of human connections impressed the interview team and were stated numerous times in the conversations with her references. Kristen has a Bachelor of Science in early childhood education, a Master of Arts in curriculum and teaching, and an early childhood education endorsement. We are excited and look forward to Kristen joining our Dexter staff.

*Ryan Bruder*

Ryan Bruder  
Bates Principal  
(734) 424-4130 ext. 3001  
[bruderr@dexterschools.org](mailto:bruderr@dexterschools.org)

*Craig McCalla*

Craig McCalla  
Cornerstone Principal  
(734) 424-4120 ext. 2001  
[mccallac@dexterschools.org](mailto:mccallac@dexterschools.org)

Kristen Linn  
**(contact info redacted)**

Education and Certifications

Graduate:

- Master of Arts, Curriculum & Teaching  
Michigan State University, May 2004

Undergraduate:

- Bachelor of Science, Early Childhood Education  
Michigan State University, May 2001

Certification

- Professional Michigan Certificate in Early Childhood Education (ZA)

Profile

- An accomplished teacher (Nominated Michigan Teacher of the Year, 2008) with demonstrated ability to motivate and engage students through the use of instructional best practices in a rigorous, yet nurturing environment.
- Articulate communicator with skills that foster meaningful relationships with students, staff and parents.
- Enthusiastic member of education committees, including Leader In Me Facilitator, RTI teacher representative and School Improvement Team member for the past 10 years.
- Eager life-long learner, exploring and researching best practices in education.

Teaching Experience

Elliott Elementary School, Westland, Michigan

Kindergarten Teacher (August 2002 – Present)

- Plan integrated units aligned with Common Core Standards using the backwards design process
- Adapt and create resources to meet Common Core Standards
- Integrate technology into everyday instruction using iPads, document camera, Smartboard and desktop computers
- Develop, teach and assess units in Writer's Workshop and Reader's Workshop
- Collaborate with team members to create common formative and summative assessments
- Incorporate a variety of teaching methods and accommodations, differentiating instruction to address students' diverse learning styles and skill levels
- Manage a diverse classroom of students from economically disadvantaged households
- Provide differentiated small group Tier II and Tier III instruction to students
- Devise and implement academic and behavior interventions for struggling students
- Monitor student progress with common assessments, NWEA testing, and MLPP
- Analyze data to inform instruction and meet the needs of students
- Provide communication with parents through conferences and weekly newsletters
- Attend and actively participate in professional development at the district and building level
- Rated a highly effective teacher during the 2015-2016 school year

Selected Professional Development and Leadership Roles

- Response to Intervention Team (RTI) teacher representative (current)
- Leader In Me school facilitator (current)

## Kristen Linn

- School Improvement Team member (2006-present)
- Numeracy Training (2013-present)
- Poverty as Trauma conference (2013)
- “Teaching with Poverty in Mind” book study (2014)
- “Best Practices” book study (2013)
- Presenter of Lucy Calkins writing, and using the Smartboard in the classroom at a district wide professional development day (2006)



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>11 - General Fund</b>							
Revenue							
R100 - Local Sources - 100	4,978,313.00	195,667.25	255,043.69	.00	4,723,269.31	189,874.16	5%
R100 - Local Sources - 100	\$4,978,313.00	\$195,667.25	\$255,043.69	\$0.00	\$4,723,269.31	\$189,874.16	5%
R200 - Non-Education Sources - 200	3,671.00	.00	.00	.00	3,671.00	.00	0%
R200 - Non-Education Sources - 200	\$3,671.00	\$0.00	\$0.00	\$0.00	\$3,671.00	\$0.00	0%
R300 - State Sources - 300	27,367,578.00	.00	(4.05)	.00	27,367,582.05	13,232.44	0%
R300 - State Sources - 300	\$27,367,578.00	\$0.00	(\$4.05)	\$0.00	\$27,367,582.05	\$13,232.44	0%
R400 - Federal Sources - 400	868,424.00	1,790.89	1,790.89	.00	866,633.11	(1.00)	0%
R400 - Federal Sources - 400	\$868,424.00	\$1,790.89	\$1,790.89	\$0.00	\$866,633.11	(\$1.00)	0%
R500 - ISD / Other Sources - 500	3,893,189.00	21.29	39.70	.00	3,893,149.30	.00	0%
R500 - ISD / Other Sources - 500	\$3,893,189.00	\$21.29	\$39.70	\$0.00	\$3,893,149.30	\$0.00	0%
R600 - In from other Funds - 600	231,989.00	.00	.00	.00	231,989.00	.00	0%
R600 - In from other Funds - 600	\$231,989.00	\$0.00	\$0.00	\$0.00	\$231,989.00	\$0.00	0%
Revenue	\$37,343,164.00	\$197,479.43	\$256,870.23	\$0.00	\$37,086,293.77	\$203,105.60	1%
Expense							
100 - Instruction							
100 - Instruction	\$21,745,523.00	\$1,538,330.90	\$1,669,912.81	\$29,075.40	\$20,046,534.79	\$1,533,266.86	8%
200 - Supporting Services							
200 - Supporting Services	\$3,998,729.00	289,703.96	301,233.15	83,138.00	3,614,357.85	262,790.74	8%
210 - Support Services-Pupil - 210	1,897,776.00	198,912.34	381,541.21	(1,022.07)	1,517,256.86	319,302.30	20%
220 - Support Services-Instructional - 220	698,664.00	23,438.63	128,910.05	132.15	569,621.80	151,373.27	18%
230 - Support Services-Administration - 230	2,256,367.00	172,830.19	389,299.77	(395.98)	1,867,463.21	366,430.65	17%
240 - Support Services-School Admin. - 240	695,264.00	26,669.19	111,611.34	19,390.00	564,062.66	130,668.89	16%
250 - Support Services-Business - 250	3,476,932.00	229,577.21	729,577.21	430,706.70	2,316,648.09	688,729.38	21%
260 - Operations and Maintenance - 260	1,558,050.00	76,409.66	179,342.83	18,058.65	1,360,648.52	161,104.35	12%
270 - Pupil Transportation - 270	268,945.00	42,120.79	65,682.62	.00	203,262.38	24,809.34	24%
280 - Support Services-Central - 280	\$14,850,727.00	\$1,059,469.51	\$2,287,198.18	\$550,207.45	\$12,013,321.37	\$2,105,208.92	15%
300 - Community Services							
300 - Community Services	.00	1,757.89	1,757.89	.00	(1,757.89)	.00	+++
330 - Community Activities - 330	.00	.00	.00	.00	.00	.00	+++
350 - Care of Children - 350	1,800.00	.00	.00	.00	1,800.00	.00	0%
370 - Non Public School Pupils - 370	.00	.00	.00	.00	.00	.00	+++
390 - Other Community Services - 390	\$1,800.00	\$1,757.89	\$1,757.89	\$0.00	\$42.11	\$0.00	98%
400 - Government Agencies & Prior Period							
400 - Government Agencies & Prior Period	.00	.00	.00	.00	.00	.00	+++
400 - Government Agencies & Prior Period	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
500-600 - Other Financing Uses							
500-600 - Other Financing Uses	820,459.00	.00	.00	.00	820,459.00	200,000.00	0%
500-600 - Other Financing Uses	\$820,459.00	\$0.00	\$0.00	\$0.00	\$820,459.00	\$200,000.00	0%



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
11 - General Fund	\$37,418,509.00 (\$75,345.00)	\$2,599,558.30 (\$2,402,078.87)	\$3,958,868.88 (\$3,701,998.65)	\$579,282.85 (\$579,282.85)	\$32,880,357.27 \$4,205,936.50	\$3,838,475.78 (\$3,635,370.18)	11 % 4,913 %



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>23 - Community Service Fund</b>							
<b>Revenue</b>							
<b>R100 - Local Sources - 100</b>							
R100 - Local Sources - 100	2,017,880.00	209,637.97	643,257.87	.00	1,374,622.13	631,234.79	32 %
R100 - Local Sources - 100	\$2,017,880.00	\$209,637.97	\$643,257.87	\$0.00	\$1,374,622.13	\$631,234.79	32 %
<b>R300 - State Sources - 300</b>							
R300 - State Sources - 300	47,069.00	.00	.25	.00	47,068.75	.00	0 %
R300 - State Sources - 300	\$47,069.00	\$0.00	\$0.25	\$0.00	\$47,068.75	\$0.00	0 %
<b>R400 - Federal Sources - 400</b>							
R400 - Federal Sources - 400	125,000.00	18,917.03	18,917.03	.00	106,082.97	.00	15 %
R400 - Federal Sources - 400	\$125,000.00	\$18,917.03	\$18,917.03	\$0.00	\$106,082.97	\$0.00	15 %
<b>R500 - ISD / Other Sources - 500</b>							
R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	.00	+++
R500 - ISD / Other Sources - 500	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<b>R600 - In from other Funds - 600</b>							
R600 - In from other Funds - 600	820,459.00	.00	.00	.00	820,459.00	200,000.00	0 %
R600 - In from other Funds - 600	\$820,459.00	\$0.00	\$0.00	\$0.00	\$820,459.00	\$200,000.00	0 %
<b>Revenue</b>	\$3,010,408.00	\$228,555.00	\$662,175.15	\$0.00	\$2,348,232.85	\$831,234.79	22 %
<b>Expense</b>							
<b>100 - Instruction</b>							
Sub Function Code 110 - Basic Functions - 110	162,199.00	11,622.80	12,204.43	.00	149,994.57	13,356.92	8 %
Sub Function Code 110 - Basic Functions - 110	\$162,199.00	\$11,622.80	\$12,204.43	\$0.00	\$149,994.57	\$13,356.92	8 %
<b>200 - Supporting Services</b>							
Sub Function Code 220 - Support Services-Instructional - 220	6,790.00	.00	.00	.00	6,790.00	.00	0 %
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	205,259.00	37,534.46	64,681.54	23,900.90	116,676.56	27,536.56	32 %
Sub Function Code 270 - Pupil Transportation - 270	80,000.00	.00	.00	.00	80,000.00	.00	0 %
Sub Function Code 290 - Support Services-Other - 290	659,539.00	22,489.73	148,100.81	10,129.80	501,308.39	146,032.04	22 %
Sub Function Code 290 - Support Services-Other - 290	\$951,588.00	\$60,024.19	\$212,782.35	\$34,030.70	\$704,774.95	\$173,568.60	22 %
<b>300 - Community Services</b>							
Sub Function Code 310 - Community Services Direction - 310	277,555.00	22,741.25	61,080.19	.00	216,474.81	55,442.20	22 %
Sub Function Code 320 - Community Recreation - 320	497,365.00	53,887.85	128,821.59	20,131.20	348,412.21	73,902.74	26 %
Sub Function Code 350 - Care of Children - 350	900,356.00	84,671.45	183,257.69	1,314.45	715,783.86	272,450.77	20 %
Sub Function Code 390 - Other Community Services - 390	126,679.00	18,296.17	21,914.64	.00	104,764.36	20.03	17 %
Sub Function Code 390 - Other Community Services - 390	\$1,801,955.00	\$159,596.72	\$395,074.11	\$21,445.65	\$1,385,435.24	\$401,815.74	22 %
<b>500-600 - Other Financing Uses</b>							
Sub Function Code 600 - Fund Modifications - 600	94,666.00	.00	.00	.00	94,666.00	.00	0 %
Sub Function Code 600 - Other Financing Uses	\$94,666.00	\$0.00	\$0.00	\$0.00	\$94,666.00	\$0.00	0 %
<b>Expense</b>	\$3,010,408.00	\$231,243.71	\$620,060.89	\$55,476.35	\$2,334,870.76	\$588,741.26	21 %
<b>23 - Community Service Fund</b>	\$0.00	\$42,114.26	\$42,114.26	(\$55,476.35)	\$13,362.09	\$242,493.53	+++



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>25 - School Lunch Fund</b>							
Revenue							
R100 - Local Sources - 100	1,122,450.00	133,525.46	134,425.34	.00	988,024.66	205,522.56	12%
R100 - Local Sources - 100	\$1,122,450.00	\$133,525.46	\$134,425.34	\$0.00	\$988,024.66	\$205,522.56	12%
R300 - State Sources - 300	53,500.00	.00	.00	.00	53,500.00	.00	0%
R300 - State Sources - 300	\$53,500.00	\$0.00	\$0.00	\$0.00	\$53,500.00	\$0.00	0%
R400 - Federal Sources - 400	283,500.00	.00	.00	.00	283,500.00	.00	0%
R400 - Federal Sources - 400	\$283,500.00	\$0.00	\$0.00	\$0.00	\$283,500.00	\$0.00	0%
R500 - ISD / Other Sources - 500	103,000.00	.00	.00	.00	103,000.00	.01	0%
R500 - ISD / Other Sources - 500	\$103,000.00	\$0.00	\$0.00	\$0.00	\$103,000.00	\$0.01	0%
Revenue	\$1,562,450.00	\$133,525.46	\$134,425.34	\$0.00	\$1,428,024.66	\$205,522.57	9%
Expense							
200 - Supporting Services	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 210 - Support Services-Pupil - 210	2,350.00	.00	1,339.61	.00	1,010.39	3,087.55	57
Sub Function Code 260 - Operations and Maintenance - 260	1,370,883.00	109,889.86	160,069.48	426,693.54	784,119.98	241,774.00	12
Sub Function Code 290 - Support Services-Other - 290	\$1,373,233.00	\$109,889.86	\$161,409.09	\$426,693.54	\$785,130.37	\$244,861.55	12%
500-600 - Other Financing Uses	137,323.00	.00	.00	.00	137,323.00	.00	0%
Sub Function Code 600 - Fund Modifications - 600	\$137,323.00	\$0.00	\$0.00	\$0.00	\$137,323.00	\$0.00	0%
500-600 - Other Financing Uses	\$1,510,556.00	\$109,889.86	\$161,409.09	\$426,693.54	\$922,453.37	\$244,861.55	11%
Expense	\$51,894.00	\$23,635.60	(\$26,983.75)	(\$426,693.54)	\$505,571.29	(\$39,338.98)	-52%
25 - School Lunch Fund							



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>30 - Debt Retirement Fund</b>							
Revenue							
R100 - Local Sources - 100	10,423,583.00	61,585.19	61,767.74	.00	10,361,815.26	2,580.75	1 %
	\$10,423,583.00	\$61,585.19	\$61,767.74	\$0.00	\$10,361,815.26	\$2,580.75	1 %
R500 - ISD / Other Sources - 500	.00	.00	.00	.00	.00	.00	+++
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
R600 - In from other Funds - 600	.00	.00	.00	.00	.00	.00	+++
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
R600 - In from other Funds - 600	\$10,423,583.00	\$61,585.19	\$61,767.74	\$0.00	\$10,361,815.26	\$2,580.75	1 %
	\$10,423,583.00	\$61,585.19	\$61,767.74	\$0.00	\$10,361,815.26	\$2,580.75	1 %
<b>Expense</b>							
200 - Supporting Services	51,000.00	150.00	150.00	.00	50,850.00	963.36	0 %
	\$51,000.00	\$150.00	\$150.00	\$0.00	\$50,850.00	\$963.36	0 %
500-600 - Other Financing Uses	10,372,583.00	.00	.00	.00	10,372,583.00	.00	0 %
	\$10,372,583.00	\$0.00	\$0.00	\$0.00	\$10,372,583.00	\$0.00	0 %
500-600 - Other Financing Uses	\$10,423,583.00	\$150.00	\$150.00	\$0.00	\$10,423,433.00	\$963.36	0 %
	\$10,423,583.00	\$150.00	\$150.00	\$0.00	\$10,423,433.00	\$963.36	0 %
30 - Debt Retirement Fund	\$0.00	\$61,435.19	\$61,617.74	\$0.00	(\$61,617.74)	\$1,617.39	+++



# Board Monthly Financial Report

Fiscal Year to Date 09/30/16

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
<b>48 - 2008 Capital Projects Fund</b>							
<b>Revenue</b>							
R100 - Local Sources - 100	2,463,606.00	1,000.32	3,138.70	.00	2,460,467.30	419.88	0 %
	\$2,463,606.00	\$1,000.32	\$3,138.70	\$0.00	\$2,460,467.30	\$419.88	0 %
R500 - ISD / Other Sources - 500	47,890,000.00	.00	.00	.00	47,890,000.00	.00	0 %
	\$47,890,000.00	\$0.00	\$0.00	\$0.00	\$47,890,000.00	\$0.00	0 %
	\$50,353,606.00	\$1,000.32	\$3,138.70	\$0.00	\$50,350,467.30	\$419.88	0 %
<b>Expense</b>							
200 - Supporting Services	441,844.00	.00	.00	.00	441,844.00	.00	0
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	6,162,000.00	.00	.00	.00	6,162,000.00	.00	0
Sub Function Code 270 - Pupil Transportation - 270	10,219,490.00	13,211.80	315,923.94	311,734.11	9,591,831.95	(50.00)	3
Sub Function Code 280 - Support Services-Central - 280	\$16,823,334.00	\$13,211.80	\$315,923.94	\$311,734.11	\$16,195,675.95	(\$50.00)	2 %
<b>400 - Government Agencies &amp; Prior Period</b>							
Sub Function Code 400 - Other Government Agencies - 400	33,254,447.00	811.00	37,240.40	33,713.90	33,183,492.70	48,631.31	0 %
	\$33,254,447.00	\$811.00	\$37,240.40	\$33,713.90	\$33,183,492.70	\$48,631.31	0 %
<b>500-600 - Other Financing Uses</b>							
Sub Function Code 500 - Debt Service - 500	275,825.00	.00	.00	.00	275,825.00	.00	0 %
	\$275,825.00	\$0.00	\$0.00	\$0.00	\$275,825.00	\$0.00	0 %
500-600 - Other Financing Uses	\$50,353,606.00	\$14,022.80	\$353,164.34	\$345,448.01	\$49,654,993.65	\$48,581.31	1 %
	\$50,353,606.00	\$14,022.80	\$353,164.34	\$345,448.01	\$49,654,993.65	\$48,581.31	1 %
48 - 2008 Capital Projects Fund	(\$23,451.00)	(\$2,332,719.27)	(\$3,975,276.04)	(\$1,406,900.75)	\$5,358,725.79	(\$3,478,759.67)	16,951 %

## **National Principals Month Resolution**

Whereas school leaders are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives as well as being entrusted with young people, the most valuable resource;

Whereas principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives;

Whereas the vision, dedication, and determination of a principal provides the mobilizing force behind any school reform effort;

Whereas leadership is second only to classroom instruction among all school-related factors that contribute to what students learn at school, according to research conducted by the Wallace Foundation;

Whereas the celebration of National Principals Month would honor elementary, middle level, and high school principals and assistant principals and recognize the importance of school leadership in ensuring that every child has access to a high-quality education; and

Whereas the month of October 2016 would be an appropriate month to designate as 'National Principals Month':

Be it resolved,

That the Dexter Community Schools Board of Education--

Honors and recognizes the contribution of school principals and assistant principals to the success of students in the Nation's elementary and secondary schools; and

Encourages the Dexter Community to observe National Principals Month with appropriate activities that promote awareness of school leadership in ensuring that every child has access to a high-quality education.

---

Ron Darr  
Secretary, Board of Education

Dexter Community Schools  
Board of Education  
Executive Summary and Recommendation

- Purpose:** To accept a generous donation from E4DS.
- Explanation:** E4DS was established to help support district student programming through private donations. Their mission is “to engage the wider community – parents of current students, alumni, and local businesses – in maintaining and enhancing excellence in Dexter Community Schools by creating different avenues to provide meaningful financial support to address both immediate needs, as well as long-term initiatives.” Their current campaign was to raise money to fund several enrichment coordinators for the district. Peter Smith, retired DCS teacher, will be providing this service to Wylie students. Cheryl Wells, retired DCS teacher, is providing this service to Creekside students. We may consider, based on available funding, expanding opportunities into Mill Creek. E4DS is poised to donate \$42,000 to Dexter Community Schools.
- Recommendation:** It is the recommendation of the Superintendent that the Board of Education accept the generous donation from E4DS.

**Dexter Community Schools Board of Education**  
**Policy Committee**  
**October 11, 2016**  
**Convened at the Dalton house on Shield Rd.**

Minutes

Convened at 11:02 a.m.

Present: Barbara Read (chair), Daryl Kipke, Dr. Timmis (superintendent), Sharon Raschke (chief financial officer), Mike Thompson (guest)

The following policies were discussed (updates as noted). Most of the changes were driven by federal regulations.

Bylaws

0144.3d Conflict of Interest (no solicitation of gifts, disclosure required)

Policies

1130 Conflict of Interest (changes offer more protection and clearer guidelines)  
3110 Conflict of Interest (same as above)  
4110 Conflict of Interest (same as above)  
6110 Federal Grant Funds (recommended by NEOLA due to changes in grant system)  
6111 Federal Grant Internal Controls (same as above)  
6112 Federal Grant Cash Management (same as above)  
6114 Cost Principles - Spending Federal Funds (same as above)  
6116 Federal Grant Time and Effort Reporting (same as above)  
6320 Purchasing (new NEOLA language; the district was already doing this)  
6424 Purchasing Cards (same as above)  
6550 Travel Payment & Reimbursement (same as above)  
7300 Disposition of Real Property (no longer needed integrated equipment)  
7310 Disposition of Surplus Property (no longer needed items: old or in poor condition)  
7450 Property Inventory (much more clear and specific)  
8500 Food Services (no discrimination, US govt will not cover bad debt, record -keeping must comply with district policy)  
9700.01 Advertising Policy (discussion will continue at the next meeting)

The bylaw and all of the policies except for 9700.01 were prepared for a first reading to the full board on October 24<sup>th</sup>.

Adjourned at 12:10 p.m.

**Dexter Board of Education  
Personnel Committee  
Minutes**

**Date:** March 9, 2016

**Location:** Copeland

**Time:** 1:00-1:55 p.m.

**Attendees:** Julie Schumaker (chair), Michael Wendorf, Dick Lundy, Supt. Chris Timmis

**Discussion Items**

1. Superintendent's Contract – Language changes to address inconsistencies and length of contract. Contract revisions to be reviewed by the Personnel Committee, Superintendent, and legal counsel prior to bringing the contract to the School Board for approval.

**Future Agenda Items**

1. Superintendent Contract
2. Performance Pay for 2015-16
3. Student Achievement Goals for 2016-17 and 2017-18



October 10, 2016

Mr. Christopher J. Timmis  
Superintendent  
Dexter Community Schools  
7714 Ann Arbor St.  
Dexter, MI 48130-1322

Dear Mr. Timmis,

On behalf of Michigan School Business Officials it is my pleasure to inform you that Leslie Hite has met the requirements for certification under the MSBO Voluntary Certification Program and has earned the Specialist in Educational Data certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through our Professional Development Committee.

Ms. Hite was given the certificate and pin at the 2016 Fall MPAAA Conference. To view a complete listing of certification achievers, please visit our website at [www.msbo.org](http://www.msbo.org).

I hope that you will join us in celebrating Ms. Hite's accomplishment. You may wish to inform your district's board of education and or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'David Martell'.

David Martell  
Executive Director

DM/cbb

cc: Leslie Hite



"A PROUD tradition of SERVICE through  
EXCELLENCE, INTEGRITY, and COURTESY"

# CERTIFICATE OF EXCELLENCE

Awarded with special honor to

**Dexter Community School District**

School Calendar Year  
2015-2016

for achieving a 100% Pass Rate for  
School Bus Safety Inspections.

*Capt. Michael A. Kummer*

Commercial Vehicle Enforcement Division  
Commander

October 1, 2016

Awarded this date



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN J. WHISTON  
STATE SUPERINTENDENT

October 7, 2016

**GRANT AWARD NOTIFICATION**

Dr. Chris Timmis, Superintendent  
Dexter Community School District  
7714 Ann Arbor Street  
Dexter, MI 48130

Dear Dr. Timmis:

I am pleased to inform you that Dexter Community School District has been awarded an initial grant award of \$33,165 for the Additional Instructional Time and Interventions grant. Funding for the Targeted Literacy Instruction and Interventions grant has been authorized by Section 35(a)5 of the State School Aid Act, P.A. 249 of 2016. This grant has been awarded to assist districts with the cost of additional instructional time to those pupils in grades K-3 who have been identified by using Michigan Department of Education-approved screening and diagnostic tools as needing additional supports and interventions in order to be reading at grade level by the end of grade 3.

A Grant Award Notification is enclosed, which includes the dates of fiscal obligation. Acceptance of this award obligates the district to carry out the program in accordance with the approved application.

Congratulations on receiving the Additional Instructional Time and Interventions grant. Questions regarding this Grant Award Notification may be directed to Kellie Flaminio, Office of Strategic Planning and Implementation at [flaminiok@michigan.gov](mailto:flaminiok@michigan.gov) or 517-373-7116.

Sincerely,

Brian J. Whiston  
State Superintendent

Enclosure

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