

BOARD PACKET

November 13, 2017



Our Vision:

Champion Learning –

Develop, Educate, and Inspire!



BOARD MEETING AGENDA

- A. ROLL CALL**
- B. MEETING MINUTES:** 10/30/2017
- C. APPROVAL OF AGENDA**
- D. SCHOOL PRESENTATIONS**
- E. SUPERINTENDENT UPDATE**
 - 1. Architect Bond Presentation
 - 2. Summit Learning Pilot Update
 - 3. DCS MI State Board Meeting Presentation 11/14/2017
- F. STUDENT REPRESENTATIVES UPDATE**
- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*
- H. CONSENT ITEMS**
 - 1. Receive October 2017 Budget Report
- I. ACTION ITEMS**
 - 1. 2017-18 Budget Amendment
 - 2. DHS New Physical Education Course Approval
 - 3. Literacy Cooperation Resolution
 - 4. E4DS Donation
 - 5. Bid Package 2
- J. DISCUSSION ITEMS**
 - 1. Review Preliminary Floorplan for Collaborative Lab (Alternative Education) Space
 - 2. Phase I Bid and Board Meeting Timelines
- K. PUBLIC PARTICIPATION:** *See Policy 0167.3*
- L. BOARD COMMENTS**
- M. INFORMATION ITEMS**
 - 1. Facilities Minutes 10-26-2017
- N. CLOSED SESSION**
 - 1. Discussion of a Potential Property Transaction

CALENDAR

- *Friday, November 17th – 10:00am**
Personnel (Copeland)
- *November 23rd & 24th**
Thanksgiving Break
- *Monday, December 11 – 7:00pm**
Board Meeting (Creekside)
- *Monday, January 8th – 7:00pm**
Board Meeting (Creekside)
- *Monday, January 22nd – 7:00pm**
Board Meeting (Creekside)
- *Thursday, February 8th – 6:00pm**
Facilities (Copeland)

BOARD NOTES
NOVEMBER 13, 2017

A. ROLL CALL

B. MEETING MINUTES (10/30/2017)

C. APPROVAL OF AGENDA

1. Approval of Agenda. Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the agenda be approved as presented/amended."

D. SCHOOL PRESENTATIONS

E. SUPERINTENDENT UPDATE

1. Architect Bond Presentation. The architects will share information about current designs. Your packet includes slides from their presentation.
2. Summit Learning Pilot Update. Superintendent Chris Timmis and Director of Instruction Mollie Sharrar will present data from the first year of the pilot program.
3. DCS Michigan State Board Meeting Presentation.

F. STUDENT REPRESENTATIVES UPDATE

- G. PUBLIC PARTICIPATION:** *Persons who wish to address the Board may complete a Public Comment Card to be presented to the Board president at the beginning of the meeting. Each speaker is allotted a maximum of 5 minutes unless otherwise notified. Each speaker will be asked to announce his/her name and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting. For further details see our policy on Public Participation at Board Meetings.*

H. CONSENT ITEMS

1. Receive Budget Report. Your packet includes district financial information for October, 2017.

* An appropriate resolution might be, "I move that the Board accept the October 2017 Budget Report."

I. ACTION ITEMS

1. 2017-18 November Budget Amendment. Your packet includes a memorandum and supporting documents regarding the 2017-18 November Budget Amendment. This information was reviewed and recommended by the Finance Committee at their November 8, 2017 meeting and is presented for action tonight.

* An appropriate motion might be, "I move that the 2017-18 Budget Amendment Resolutions for the General Fund, Community Service Fund and the Food Services Fund be adopted."

BOARD NOTES
NOVEMBER 13, 2017

2. DHS Physical Education Course Approval. Your packet includes an executive summary and supporting materials from DHS Physical Education Chair Kelly Ottaviani. These courses were previously discussed at the October 30, 2017 board meeting. This item is presented for action tonight.

* An appropriate motion might be, "I move that the Board of Education approve the addition of the Dexter High School Yoga and Personal Improvement and Wellness Center classes."

3. Literacy Cooperation Resolution. Literacy Cooperation Resolution. The Washtenaw Association of School Boards and Washtenaw Superintendents Association is committed to early childhood literacy. As a show of support throughout the county, it is requested that each local Board of Education approve the following resolution:

"The Board of Education of the Dexter Community Schools, in the interest of all children of Washtenaw County, supports a continued effort to identify the highest impact programs, services and supports that may improve early childhood literacy for all children in Washtenaw County. The DCS community remains our top priority. Our support in a county-wide collaborative effort is contingent upon the full participation of all other traditional public school districts in Washtenaw County. The DCS Board of Education defers to the Superintendent to manage the DCS participation in this effort such that it does not compromise the DCS' commitment to our students, families, and community. This statement does not obligate DCS to any financial commitment."

* An appropriate motion might be, "I move that the Board of Education approve the above Literacy Cooperation Resolution."

4. E4DS Donation. Your packet contains an Executive Summary from Superintendent Chris Timmis regarding a generous donation from E4DS.

* An appropriate motion might be, "I move that the Board accept the donation from E4DS. "

5. Bid Package 2. Your packet contains a recommendation letter along with a bid tabulation from Granger Construction for Bid Package 2, New Elementary School Foundations. This item is presented for action tonight.

* An appropriate motion might be, "I move that the Board of Education award contracts and assign them to Granger Construction in the amount of \$424,000 as shown in the attached recommendation letter dated November 11, 2017."

J. DISCUSSION ITEMS

1. Review Preliminary Floorplan for Collaborative Lab (Alternative Education) Space. Handouts will be shared at Monday's meeting.

BOARD NOTES
NOVEMBER 13, 2017

2. Phase I Bid and Board Meeting Timelines. Your packet includes a spreadsheet of adjusted Phase I Bid and Board meeting timelines for review.

K. PUBLIC PARTICIPATION: *See Policy 0167.3 for details.*

L. BOARD COMMENTS

M. INFORMATION ITEMS

1. Facilities Committee Minutes 10-26-2017

N. CLOSED SESSION

1. Discussion of a Potential Property Transaction

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – OCTOBER 30, 2017**

A. ROLL CALL

Members Present: Ron Darr, Daryl Kipke (7:30), Dick Lundy, Rob Mitzel (by phone, 7:45pm), Barbara Read, Julie Schumaker, Michael Wendorf, student representatives Erin Evans, Hollie Pastorino

Members Absent: none

Administrative & Supervisory Staff: Kit Moran, Sharon Raschke, Barb Santo, Mollie Sharrar, Chris Timmis, Hope Vestergaard

D.E.A.: Jessica Baese, Kelly Ottaviani

D.E.S.P.A.: none

Transportation: Davey LeBlanc

Press: Doug Marrin, We Love Dexter

Guests: Scott McLean, Craig Lambert, Laura Jones, Stephen Jones, Greg Brand, Brad Skinner, Jordan Sorkin, Jeff Harshe, Melissa Tippens, David Niswonger, Trish Machemer

The meeting was called to order at approximately 7:01pm by Board President Michael Wendorf.

B. MEETING MINUTES– 10/9/2017

Julie Schumaker made a motion to approve the meeting minutes from 10/9/2017. Barbara Read supported the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all meetings as directed by the President of the Board of Education.

Julie Schumaker made a motion that the Board move the Collaboration Lab Bid Package from the action agenda to a discussion item. Barbara Read supported the motion. **Motion Failed 2-3 (Darr, Lundy, Wendorf).**

Ron Darr made a motion to approve the agenda as presented. Dick Lundy supported the motion. **Motion Carried 4-1 (Schumaker).**

D. SCHOOL PRESENTATIONS – none

E. SUPERINTENDENT UPDATE

Superintendent Chris Timmis updated the Board on several items:

- The Bond sales will open this week and close the last week of November, at which time the money to fund bond projects will be made available.
- The German exchange program with Aventinus Gymnasium is in full swing and going well. Dexter students will travel to Burghausen right after school gets out in June.
- The October 31st professional development day will launch a new micro-credentialing program for staff.
- November 1st the safety fences will go up at Cornerstone/Mill Creek and parking will be adjusted.
- The Granger and TMP contracts are almost ready.

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – OCTOBER 30, 2017**

F. STUDENT REPRESENTATIVES UPDATE

1. Hollie Pastorino updated the Board on recent goings-on in the schools.
2. Erin Evans noted that the Seniors won the Powderpuff football game 21-0, Boys Soccer made it to the regional finals, Boys Cross Country placed 4th in the region with sophomore Nathan Larson earning a spot in the state finals. and Field Hockey ended their season second in the state.

G. PUBLIC PARTICIPATION

1. Dexter parent and DHS lacrosse coach Trish Macheimer doesn't think that she has been asked for input on the new athletics fields and urged the district not to rush the planning process.
2. Dexter parent Jeff Harshe feels there hasn't been much outreach to parents regarding the new fields. He doesn't know where to find facility minutes or existing plans and feels uninformed.
3. Dexter parent Brad Skinner said that six years ago he participated in facilities planning that came to nothing. He wants to know how stakeholders are involved in the planning process.
4. Boys lacrosse coach Jordan Sorkin wants the Board to keep in mind current challenges as they plan for the future, and urged them to consider all sports equally.
5. Dexter parent Tony Roperti wants to see the site plan before any money is spent, and doesn't think that facilities are equal for all teams.

H. CONSENT ITEMS

1. Receive September 2017 Budget Report. Julie Schumaker made a motion that the Board of Education receive the September 2017 budget report. Ron Darr supported the motion. **Motion Carried (unanimous).**

I. ACTION ITEMS

1. Granger Engagement Letter. After some discussion, Dick Lundy made a motion that the Granger Engagement Letter action item be moved to follow the New Elementary School Earthwork and Utilities Bid Package on the action agenda. Barbara Read supported the motion. **Motion Carried (unanimous).**
2. Personal Safety Curriculum Proposal. This item was first discussed at the September 25, 2017 Board meeting. Wylie social worker Mollie Kemp shared with the Board parent feedback they solicited in the meantime, all positive. Julie Schumaker made a motion that the Board of Education approve the purchase of the Safer, Smarter Schools Curriculum for a total cost of \$1,200. Barbara Read supported the motion. **Motion Carried (unanimous).**
3. Collaboration Lab Bid Package. Dick Lundy provided the Board with background information describing the history of this project. Julie Schumaker questioned the process of doing a design-build package and wanted to table the item until the Board could review the site plan. Ron Darr explained the plans will not be ready until the project is awarded at which time the Board can review them. Dick Lundy made a motion that the Dexter Board of Education award contracts and assign them to Granger

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – OCTOBER 30, 2017**

Construction as shown in the attached recommendation letter dated October 26, 2017 for the Design Build Collaboration Lab project. Daryl Kipke supported the motion. **Motion Carried (unanimous).**

4. New Elementary School Earthwork and Utilities Bid Package. Dick Lundy suggested that the facilities committee hold a meeting soon to update community members on the current status of planning for this project, particularly the affected athletic fields.

A motion was made by Dick Lundy and seconded by Ron Darr that the Dexter Board of Education award contracts and assign them to Granger Construction as shown on the attached recommendation letter dated October 27, 2017 for Bid Package No.1 – New Elementary School Earthwork and Utilities. **Motion Carried 6-1 (Schumaker).**

5. Granger Engagement Letter. Barbara Read questioned the language of the engagement letter, stating that she believed that the letter's use of the word "review" regarding incurred costs did not protect the district. Michael Wendorf said his experience as a lawyer satisfied him that the letter was sufficient as the Board had already designated funds for \$1,957,000 of the \$2,000,000 allowed in the engagement letter.

Dick Lundy made a motion that the Board of Education authorize the Superintendent to execute the attached Notice to Proceed agreement. Ron Darr supported the motion. **Motion Carried 6-1 (Read).**

J. DISCUSSION ITEMS

1. DHS New Physical Education Courses. DHS Physical Education teacher and department chair Kelly Ottaviani and DHS Principal Kit Moran presented information about two proposed DHS physical education courses.
2. Inclement Weather / Building Issues Delay. The Superintendent told Board members that some parents have asked the district to consider a two-hour delay rather than full-day closure on days when conditions are expected to improve early in the day. Dr. Timmis asked for guidance as to whether and how to pursue the topic since the district has not done so for more than fifteen years. Julie Schumaker asked for a simple survey to determine whether the district should consider it. Barbara Read asked if two-hour delays are truly beneficial for students. Dick Lundy suggested the district analyze the trade-offs and use that information to survey parents. Daryl Kipke asked for context as to the prevalence of days when delayed opening might be an option. Rob Mitzel thought the topic is worth discussing further.
3. Literacy Cooperation Resolution. Superintendent Chris Timmis shared with the Board a proposed resolution indicating individual districts' willingness to cooperate to promote literacy across the county.

K. PUBLIC PARTICIPATION

**DEXTER COMMUNITY SCHOOLS BOARD OF EDUCATION
MEETING MINUTES – OCTOBER 30, 2017**

1. Dexter parent Laura Jones stated that she believes the fields planning is not equal and may be a Title IX issue. She felt the Board's discussion of the fields concerns raised in the first public comment opportunity was dismissive and disagreeable. She wants the Board to be responsive to community concerns and solicit more participation.
2. Trish Machemer spoke again to say she was disappointed that the bid package concerning New Elementary Earthworks and Utilities was approved as it will impact fields and she wants more discussion on those. She offered her services as a coach and urban planner to help with the athletics fields planning.
3. Tony Roperti spoke again to say that he feels the Board's only giving lip service to community member concerns about the fields. He said that he doesn't think classes are full enough to warrant the Board's pursuit of getting the new K-2 building up as soon as possible.
4. Jeff Harshe spoke again to say that he doesn't think it's hard to get parent/community participation in the planning process.

L. BOARD COMMENTS

1. Julie Schumaker thanked the community members who showed up to comment.
2. Barbara Read said she likes Dick Lundy's suggestion to hold a meeting to update everyone on current facilities plans and thinks it should happen as soon as is possible.
3. Rob Mitzel asked if the district will have a new School Liaison Officer. Dr. Timmis confirmed that Gerrod Visel will be the officer and that a transition plan is being worked out.

M. INFORMATION ITEMS

1. Draft Facilities Committee Minutes 10/5/17
2. Draft Finance Committee Minutes 10/9/17
3. MASB Board of Governance Standards
4. Annexation of 8100 Shield Road

N. CLOSED SESSION – none

Dick Lundy made a motion to adjourn the meeting at approximately 9:42pm. Julie Schumaker supported the motion. **Motion Carried (unanimous).**

MINUTES/hlv

Ron Darr, Secretary
Board of Education



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 11 - General Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	5,119,639.00	12,137.07	194,695.24	.00	4,930,817.76	302,835.70	4
Function Code R100 - Local Sources - 100 Totals	\$5,119,639.00	\$12,137.07	\$194,695.24	\$0.00	\$4,930,817.76	\$302,835.70	4 %
Function Code R200 - Non-Education Sources - 200							
	3,781.00	.00	.00	.00	5,254.00	.00	0
Function Code R200 - Non-Education Sources - 200 Totals	\$3,781.00	\$0.00	\$0.00	\$0.00	\$5,254.00	\$0.00	0 %
Function Code R300 - State Sources - 300							
	28,951,443.00	2,832,200.51	2,835,741.08	.00	26,636,819.92	2,261,979.22	10
Function Code R300 - State Sources - 300 Totals	\$28,951,443.00	\$2,832,200.51	\$2,835,741.08	\$0.00	\$26,636,819.92	\$2,261,979.22	10 %
Function Code R400 - Federal Sources - 400							
	869,529.00	.00	.00	.00	1,310,766.00	1,790.89	0
Function Code R400 - Federal Sources - 400 Totals	\$869,529.00	\$0.00	\$0.00	\$0.00	\$1,310,766.00	\$1,790.89	0 %
Function Code R500 - ISD / Other Sources - 500							
	4,209,505.00	790,308.68	794,259.01	.00	3,691,418.99	4,289.70	19
Function Code R500 - ISD / Other Sources - 500 Totals	\$4,209,505.00	\$790,308.68	\$794,259.01	\$0.00	\$3,691,418.99	\$4,289.70	19 %
Function Code R600 - In from other Funds - 600							
	229,106.00	.00	.00	.00	218,592.00	.00	0
Function Code R600 - In from other Funds - 600 Totals	\$229,106.00	\$0.00	\$0.00	\$0.00	\$218,592.00	\$0.00	0 %
Account Type Revenue Totals							
	\$39,383,003.00	\$3,634,646.26	\$3,824,695.33	\$0.00	\$36,793,668.67	\$2,570,895.51	10 %
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	19,563,445.00	1,393,478.67	2,819,043.85	93,560.85	17,373,873.30	2,810,165.49	14
Sub Function Code 120 - Added Needs - 120	4,040,415.00	305,561.02	536,757.43	.00	3,614,140.57	468,809.64	13
Function Code 100 - Instruction Totals	\$23,603,860.00	\$1,699,039.69	\$3,355,801.28	\$93,560.85	\$20,988,013.87	\$3,278,975.13	14 %
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	4,256,589.00	309,227.27	616,050.16	100,611.00	3,701,613.84	603,268.45	14
Sub Function Code 220 - Support Services-Instructional - 220	2,056,907.00	177,852.19	550,169.86	33,913.10	1,508,220.04	495,119.41	27
Sub Function Code 230 - Support Services-Administration - 230	777,838.00	58,175.38	196,214.51	349.00	568,545.49	168,677.93	25
Sub Function Code 240 - Support Services-School Admin - 240	2,282,775.00	161,418.02	564,851.82	.00	1,740,560.18	546,238.68	25
Sub Function Code 250 - Support Services-Business - 250	678,381.00	37,529.74	156,638.78	.00	528,741.22	162,314.29	23
Sub Function Code 260 - Operations and Maintenance - 260	3,513,190.00	269,244.61	1,053,729.60	345,630.87	2,186,457.53	1,052,870.32	30
Sub Function Code 270 - Pupil Transportation - 270	1,559,771.00	121,493.03	294,556.70	38,694.89	1,270,046.41	317,742.26	19
Sub Function Code 280 - Support Services-Central - 280	284,456.00	15,808.89	82,149.96	.00	205,308.04	82,451.04	29
Function Code 200 - Supporting Services Totals	\$15,409,907.00	\$1,150,749.13	\$3,514,361.39	\$519,198.86	\$11,709,492.75	\$3,428,682.38	23 %
Function Code 300 - Community Services							
Sub Function Code 320 - Community Recreation - 320	206,766.00	15,130.70	93,151.31	25,283.98	145,760.71	1,245.50	45
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	1,757.89	+++
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 370 - Non Public School Pupils - 370	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	.00	+++
Function Code 300 - Community Services Totals	\$206,766.00	\$15,130.70	\$93,151.31	\$25,283.98	\$145,760.71	\$3,003.39	45 %
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	.00	+++
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	567,591.00	.00	.00	.00	545,426.00	.00	0



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Function Code 500-600 - Other Financing Uses Totals	\$567,591.00	\$0.00	\$0.00	\$0.00	\$545,426.00	\$0.00	0 %
Account Type Expense Totals	\$39,788,124.00	\$2,864,919.52	\$6,963,313.98	\$638,043.69	\$33,388,693.33	\$6,710,660.90	18 %
Fund(COA) 11 - General Fund Totals	(\$405,121.00)	\$769,726.74	(\$3,138,618.65)	(\$638,043.69)	\$3,404,975.34	(\$4,139,765.39)	775 %



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 23 - Community Service Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	2,036,280.00	156,938.78	748,737.92	.00	1,266,062.08	815,360.49	37
Function Code R100 - Local Sources - 100 Totals	\$2,036,280.00	\$156,938.78	\$748,737.92	\$0.00	\$1,266,062.08	\$815,360.49	37 %
Function Code R300 - State Sources - 300							
	37,084.00	.00	.25	.00	47,067.75	.25	0
Function Code R300 - State Sources - 300 Totals	\$37,084.00	\$0.00	\$0.25	\$0.00	\$47,067.75	\$0.25	0 %
Function Code R400 - Federal Sources - 400							
	125,000.00	.00	39,559.65	.00	85,440.35	18,917.03	32
Function Code R400 - Federal Sources - 400 Totals	\$125,000.00	\$0.00	\$39,559.65	\$0.00	\$85,440.35	\$18,917.03	32 %
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	.00	.00	+++
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function Code R600 - In from other Funds - 600							
	567,591.00	.00	.00	.00	545,426.00	.00	0
Function Code R600 - In from other Funds - 600 Totals	\$567,591.00	\$0.00	\$0.00	\$0.00	\$545,426.00	\$0.00	0 %
Account Type Revenue Totals	\$2,765,955.00	\$156,938.78	\$788,297.82	\$0.00	\$1,943,996.18	\$834,277.77	29 %
Account Type Expense							
Function Code 100 - Instruction							
Sub Function Code 110 - Basic Functions - 110	150,229.00	14,812.79	30,809.43	.00	152,780.57	26,264.00	21
Function Code 100 - Instruction Totals	\$150,229.00	\$14,812.79	\$30,809.43	\$0.00	\$152,780.57	\$26,264.00	21 %
Function Code 200 - Supporting Services							
Sub Function Code 220 - Support Services-Instructional - 220	6,793.00	.00	.00	.00	7,075.00	.00	0
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	92,491.00	3,787.31	13,700.23	12,425.15	40,724.62	89,474.94	15
Sub Function Code 270 - Pupil Transportation - 270	80,000.00	14,907.23	19,307.23	14,000.00	100,692.77	.00	24
Sub Function Code 290 - Support Services-Other - 290	670,954.00	25,320.38	88,637.94	11,420.00	578,218.06	168,216.69	13
Function Code 200 - Supporting Services Totals	\$850,238.00	\$44,014.92	\$121,645.40	\$37,845.15	\$726,710.45	\$257,691.63	14 %
Function Code 300 - Community Services							
Sub Function Code 310 - Community Services Direction - 310	276,179.00	18,027.02	68,728.27	8.35	233,071.38	80,393.22	25
Sub Function Code 320 - Community Recreation - 320	464,846.00	49,202.71	144,457.10	10,679.40	226,565.50	154,324.86	31
Sub Function Code 350 - Care of Children - 350	774,503.00	50,977.05	202,338.40	.00	567,120.60	248,500.86	26
Sub Function Code 390 - Other Community Services - 390	126,647.00	.00	43,318.50	.00	81,681.50	21,914.64	34
Function Code 300 - Community Services Totals	\$1,642,175.00	\$118,206.78	\$458,842.27	\$10,687.75	\$1,108,438.98	\$505,133.58	28 %
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	86,583.00	.00	.00	.00	84,524.00	.00	0
Function Code 500-600 - Other Financing Uses Totals	\$86,583.00	\$0.00	\$0.00	\$0.00	\$84,524.00	\$0.00	0 %
Account Type Expense Totals	\$2,729,225.00	\$177,034.49	\$611,297.10	\$48,532.90	\$2,072,454.00	\$789,089.21	22 %
Fund(COA) 23 - Community Service Fund Totals	\$36,730.00	(\$20,095.71)	\$177,000.72	(\$48,532.90)	(\$128,457.82)	\$45,188.56	482 %



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 25 - School Lunch Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	1,137,017.00	120,512.07	266,663.02	.00	768,294.98	263,121.08	23
Function Code R100 - Local Sources - 100 Totals	\$1,137,017.00	\$120,512.07	\$266,663.02	\$0.00	\$768,294.98	\$263,121.08	23 %
Function Code R300 - State Sources - 300							
	55,105.00	4,811.60	4,811.60	.00	53,388.40	4,826.77	9
Function Code R300 - State Sources - 300 Totals	\$55,105.00	\$4,811.60	\$4,811.60	\$0.00	\$53,388.40	\$4,826.77	9 %
Function Code R400 - Federal Sources - 400							
	292,005.00	19,747.31	19,747.31	.00	252,907.69	.00	7
Function Code R400 - Federal Sources - 400 Totals	\$292,005.00	\$19,747.31	\$19,747.31	\$0.00	\$252,907.69	\$0.00	7 %
Function Code R500 - ISD / Other Sources - 500							
	106,090.00	5,885.67	5,885.67	.00	103,114.33	11,547.45	6
Function Code R500 - ISD / Other Sources - 500 Totals	\$106,090.00	\$5,885.67	\$5,885.67	\$0.00	\$103,114.33	\$11,547.45	6 %
Account Type Revenue Totals	\$1,590,217.00	\$150,956.65	\$297,107.60	\$0.00	\$1,177,705.40	\$279,495.30	19 %
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	2,390.00	.00	1,414.88	.00	1,000.12	1,339.61	59
Sub Function Code 290 - Support Services-Other - 290	1,422,838.00	132,554.00	296,219.39	470,970.30	571,081.31	286,469.21	21
Function Code 200 - Supporting Services Totals	\$1,425,228.00	\$132,554.00	\$297,634.27	\$470,970.30	\$572,081.43	\$287,808.82	21 %
Function Code 500-600 - Other Financing Uses							
Sub Function Code 600 - Fund Modifications - 600	142,523.00	.00	.00	.00	134,068.00	.00	0
Function Code 500-600 - Other Financing Uses Totals	\$142,523.00	\$0.00	\$0.00	\$0.00	\$134,068.00	\$0.00	0 %
Account Type Expense Totals	\$1,567,751.00	\$132,554.00	\$297,634.27	\$470,970.30	\$706,149.43	\$287,808.82	19 %
Fund(COA) 25 - School Lunch Fund Totals	\$22,466.00	\$18,402.65	(\$526.67)	(\$470,970.30)	\$471,555.97	(\$8,313.52)	-2 %



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 30 - Debt Retirement Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	10,423,583.00	1,042.45	5,587.53	.00	10,773,731.47	61,814.73	0
Function Code R100 - Local Sources - 100 Totals	\$10,423,583.00	\$1,042.45	\$5,587.53	\$0.00	\$10,773,731.47	\$61,814.73	0 %
Function Code R300 - State Sources - 300							
	.00	.00	.00	.00	.00	.00	+++
Function Code R300 - State Sources - 300 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Function Code R500 - ISD / Other Sources - 500							
	.00	.00	.00	.00	377,488.00	1,110,170.00	+++
Function Code R500 - ISD / Other Sources - 500 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$377,488.00	\$1,110,170.00	+++
Function Code R600 - In from other Funds - 600							
	.00	.00	.00	.00	.00	.00	+++
Function Code R600 - In from other Funds - 600 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Revenue Totals	\$10,423,583.00	\$1,042.45	\$5,587.53	\$0.00	\$11,151,219.47	\$1,171,984.73	0 %
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 250 - Support Services-Business - 250	51,000.00	3,324.32	4,623.43	.00	46,376.57	531.29	9
Function Code 200 - Supporting Services Totals	\$51,000.00	\$3,324.32	\$4,623.43	\$0.00	\$46,376.57	\$531.29	9 %
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	10,372,583.00	1,429,240.63	1,429,240.63	.00	9,676,566.37	1,581,509.38	14
Function Code 500-600 - Other Financing Uses Totals	\$10,372,583.00	\$1,429,240.63	\$1,429,240.63	\$0.00	\$9,676,566.37	\$1,581,509.38	14 %
Account Type Expense Totals	\$10,423,583.00	\$1,432,564.95	\$1,433,864.06	\$0.00	\$9,722,942.94	\$1,582,040.67	14 %
Fund(COA) 30 - Debt Retirement Fund Totals	\$0.00	(\$1,431,522.50)	(\$1,428,276.53)	\$0.00	\$1,428,276.53	(\$410,055.94)	+++



Board Monthly Financial Report

Fiscal Year to Date 10/31/17

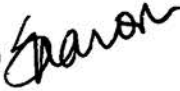
Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 47 - 2017 Capital Projects Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	.00	.00	.00	.00	.00	.00	+++
Function Code R100 - Local Sources - 100 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Revenue Totals							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 230 - Support Services-Administration - 230	.00	19,077.60	19,077.60	.00	(19,077.60)	.00	+++
Sub Function Code 250 - Support Services-Business - 250	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 270 - Pupil Transportation - 270	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 280 - Support Services-Central - 280	.00	.00	.00	.00	.00	.00	+++
Function Code 200 - Supporting Services Totals	\$0.00	\$19,077.60	\$19,077.60	\$0.00	(\$19,077.60)	\$0.00	+++
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	.00	151,634.07	151,634.07	.00	(151,634.07)	.00	+++
Function Code 400 - Government Agencies & Prior Period Totals	\$0.00	\$151,634.07	\$151,634.07	\$0.00	(\$151,634.07)	\$0.00	+++
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	.00	.00	.00	.00	.00	.00	+++
Function Code 500-600 - Other Financing Uses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Account Type Expense Totals							
	\$0.00	\$170,711.67	\$170,711.67	\$0.00	(\$170,711.67)	\$0.00	+++
Fund(COA) 47 - 2017 Capital Projects Fund Totals	\$0.00	(\$170,711.67)	(\$170,711.67)	\$0.00	\$170,711.67	\$0.00	+++



Board Monthly Financial Report

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Sub Function Code	Adopted Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) 48 - 2008 Capital Projects Fund							
Account Type Revenue							
Function Code R100 - Local Sources - 100							
	2,463,606.00	738.00	4,018.68	.00	2,459,587.32	4,239.74	0
Function Code R100 - Local Sources - 100 Totals	\$2,463,606.00	\$738.00	\$4,018.68	\$0.00	\$2,459,587.32	\$4,239.74	0 %
Function Code R500 - ISD / Other Sources - 500							
	47,890,000.00	.00	.00	.00	47,890,000.00	.00	0
Function Code R500 - ISD / Other Sources - 500 Totals	\$47,890,000.00	\$0.00	\$0.00	\$0.00	\$47,890,000.00	\$0.00	0 %
Account Type Revenue Totals							
	\$50,353,606.00	\$738.00	\$4,018.68	\$0.00	\$50,349,587.32	\$4,239.74	0 %
Account Type Expense							
Function Code 200 - Supporting Services							
Sub Function Code 250 - Support Services-Business - 250	441,844.00	.00	.00	.00	441,844.00	.00	0
Sub Function Code 260 - Operations and Maintenance - 260	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 270 - Pupil Transportation - 270	6,162,000.00	.00	366,610.00	.00	5,795,390.00	.00	6
Sub Function Code 280 - Support Services-Central - 280	10,219,490.00	20,579.80	349,904.60	.00	9,869,585.40	427,109.94	3
Function Code 200 - Supporting Services Totals	\$16,823,334.00	\$20,579.80	\$716,514.60	\$0.00	\$16,106,819.40	\$427,109.94	4 %
Function Code 400 - Government Agencies & Prior Period							
Sub Function Code 400 - Other Government Agencies - 400	33,254,447.00	781.77	55,526.53	34,327.40	33,164,593.07	37,240.40	0
Function Code 400 - Government Agencies & Prior Period Totals	\$33,254,447.00	\$781.77	\$55,526.53	\$34,327.40	\$33,164,593.07	\$37,240.40	0 %
Function Code 500-600 - Other Financing Uses							
Sub Function Code 500 - Debt Service - 500	275,825.00	.00	.00	.00	275,825.00	.00	0
Function Code 500-600 - Other Financing Uses Totals	\$275,825.00	\$0.00	\$0.00	\$0.00	\$275,825.00	\$0.00	0 %
Account Type Expense Totals							
	\$50,353,606.00	\$21,361.57	\$772,041.13	\$34,327.40	\$49,547,237.47	\$464,350.34	2 %
Fund(COA) 48 - 2008 Capital Projects Fund Totals							
	\$0.00	(\$20,623.57)	(\$768,022.45)	(\$34,327.40)	\$802,349.85	(\$460,110.60)	+++
Grand Totals							
	(\$345,925.00)	(\$854,824.06)	(\$5,329,155.25)	(\$1,191,874.29)	\$6,149,411.54	(\$4,973,056.89)	1,541 %

TO: Board of Education
FROM: Sharon Raschke, CFO 
DATE: November 9, 2017
RE: 2017-18 November Budget Amendment

The 2017-18 November budget amendment is being presented. The amendment was reviewed and recommended by the Finance Committee on November 8.

The key parameters of the revised 2017-18 budget included are:

- Carryover of existing programs.
- State Foundation allowance \$7,905, a \$106 increase from 2016-17.
- Student count 3,627, an increase of 42 FTE from 2016-17.
- Existing State categorical Hold Harmless Guarantee (20f) of \$143,288 (approx. \$40 per student), based on the guarantee that each district increased \$25 per pupil in 2015-16 with the elimination of other State categoricals.
- Existing State categorical for MPSERS Cost Offset (147a) and MPSERS Stabilization (147c) estimated \$2,940,325. The addition of a State categorical for MPSERS One Time Deposit (147c(2)) of \$500,698.
- MPSERS Retirement Rate 39.3% budgeted all funds \$8,997,107. Net MPSERS retirement cost \$5,556,084. The net amount is 12.3% of the budget. The State categorical funding is not guaranteed. If eliminated, the full retirement cost would be a district obligation of 20% of the impacted budgets.
- Existing State categorical for Data Collection (152a) of \$90,764.
- WISD Act 18 special education reimbursement \$3,829,095 is based on 94% of actual unreimbursed costs of the 2015-16 fiscal year. Additional reimbursements of approximately \$650,000 will provide 100% funding for 2015-16 and 2016-17 actual costs.
- Increased 8.77 professional instructional and professional support staff.
- Wage changes per bargaining agreements with all employee groups.
- Staff steps and levels and education levels per negotiated contracts.
- Health benefits per negotiated contracts with fully insured MESSA and BCBS products.
- Long range trend reflects \$93 increase foundation from State. Student increases of 38, 26, and 22 are consistent with the student projections used for the 2017 bond planning.

Attachments

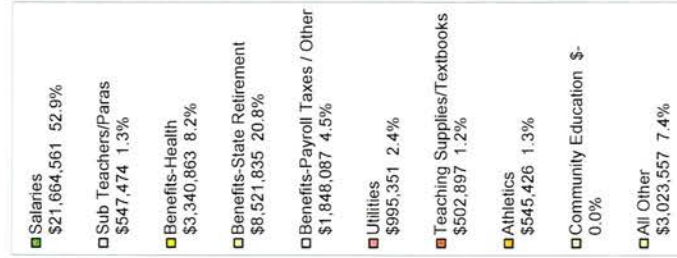
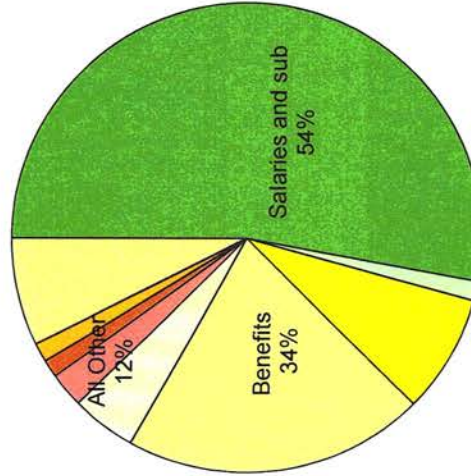
1. Financial Dashboard
2. A long-range trend with 2015-16 actual, 2016-17 actual, 2017-18 (November revision), 2018-19 trend, 2019-20 trend, and 2020-21 trend.
3. 2017-18 Budget Details highlights the major changes between the adoption and amendment.
4. 2016-17 Year-End Fund Balances and designated reserves.
5. The general appropriation amendment for the general fund and required special revenue funds by major function grouping. These resolutions, once adopted by the Board of Education, will be posted on our Budget Transparency Reporting web page.

The budget detailed by individual account lines are available in the Business Office.

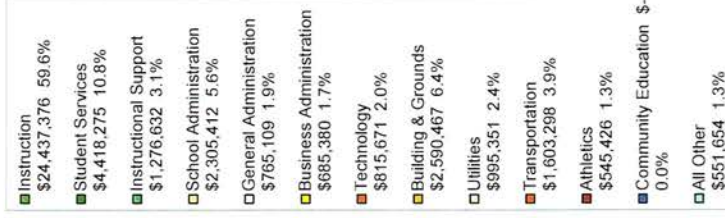
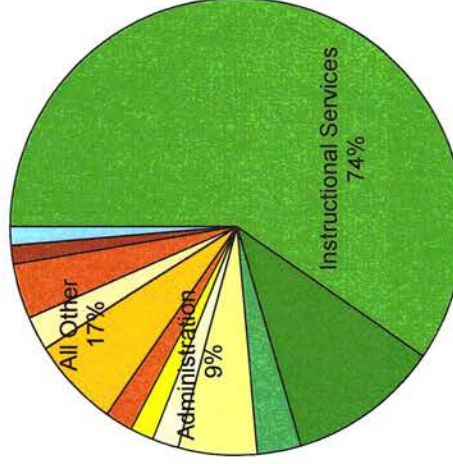
**Dexter Community Schools
Financial Dashboard
2017-18 Budget (November Revision)**

2015-16 Actual				
Student Count	Total Revenues	Total Expenditures	Excess Rev/Exp	Ending Fund Balance
3,550	\$36,467,471	\$36,448,820	\$18,651	\$6,149,120
Peer Group Ranking from most recent Bulletin 1014 (2015-16 data)				
				7th out of 30
				14th out of 30
2016-17 Actual				
3,587	\$39,035,555	\$38,659,108	\$376,447	\$6,525,567
2017-18 Budget (November Revision)				
3,627	\$40,618,364	\$40,990,051	(\$371,687)	\$6,153,880
				15.0%
				\$7,905

Expenses-Type



Expenses-Program



**DEXTER COMMUNITY SCHOOLS
GENERAL FUND
Long Range Trend**

	2015-16 actual	2016-17 actual	2017-18 budget (Nov rev)	2018-19 trend	2019-20 trend	2020-21 trend
Revenue	36,467,471	39,035,555	40,618,364	41,450,536	42,256,068	43,033,991
Expense	36,448,820	38,659,108	40,990,051	41,914,611	43,021,671	44,184,467
Revenue over (under) expense	18,651	376,447	(371,687)	(464,075)	(765,603)	(1,150,476)
Fund Balance planned adjustment	(153,395)	-	-	-	-	-
Operational Revenue over (under) expense	172,046	376,447	(371,687)	(464,075)	(765,603)	(1,150,476)
FUND BALANCE						
Non-spendable-Prepaid Expenditures	60,424	64,363	64,363	64,363	64,363	64,363
Committed-Facilities	874,000	874,000	874,000	874,000	874,000	874,000
Committed-Athletic Facilities	500,000	590,000	590,000	590,000	590,000	590,000
Committed-Health Benefit Claims	40,946	-	-	-	-	-
Committed-Instructional Equipment	1,073,644	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Committed-New Programs Implementation	-	-	-	-	-	-
Committed-New Programs Startup Costs	-	-	-	-	-	-
Committed-Performing Arts Equipment	100,000	110,000	110,000	110,000	110,000	110,000
Committed-Retirement/Severance	850,000	850,000	850,000	850,000	850,000	850,000
Committed-Supply Carryover	99,935	139,651	139,651	139,651	139,651	139,651
Committed-Technology	650,000	831,714	831,714	831,714	831,714	831,714
Committed- Textbooks	-	-	-	-	-	-
Assigned for Subsequent year expenditures	75,345	405,120	405,120	405,120	405,120	405,120
Unassigned	1,824,826	1,660,719	1,289,032	824,957	59,354	(1,091,122)
TOTAL FUND BALANCE	6,149,121	6,525,567	6,153,880	5,689,805	4,924,202	3,773,726
%	16.9%	16.9%	15.0%	13.6%	11.4%	8.5%
Unassigned	1,824,826	1,660,719	1,289,032	824,957	59,354	(1,091,122)
%	5.0%	4.3%	3.1%	2.0%	0.1%	-2.5%
STATE FUNDING						
State per pupil foundation	\$ 7,693	\$ 7,799	\$ 7,905	\$ 7,998	\$ 8,091	\$ 8,184
State per pupil foundation change (\$)	\$ 124	\$ 106	\$ 106	\$ 93	\$ 93	\$ 93
Effective per pupil change	\$ 25					
STUDENT ENROLLMENT						
New student additions(general ed & special ed FTE)	3.11	35.23	40.34	38.00	26.00	22.00
Student Enrollment (October)	3,550.13	3,586.58	3,626.92	3,664.92	3,690.92	3,712.92
PROJECTION ASSUMPTIONS						
Increase academic staff (FTE)	7.12	7.29	8.77	1.00	1.00	1.00
Increase support staff (FTE)	-	-	-	-	-	-
Salary/Wage DEA change (%)	0.50%	1.00%	1.00%	1.00%	1.00%	1.00%
State Blended Count Method	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%	10%/90%
MPERS Retirement Rate	37.06%	36.90%	39.36%	39.48%	39.60%	39.72%
FICA Employer Tax Rate	7.65%	7.65%	7.65%	7.65%	7.65%	7.65%
District Insurance Cost change	0.00%	-1.50%	3.00%	3.00%	3.00%	3.00%
WISD Special Education *2 year prior actual	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect Cost Rate to Self-supporting Programs	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%
Inflation (discretionary)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

**Dexter Community Schools
2017-18 Budget Details
November Revision**

	Revenue	Expenses	Revenue over (under) Expenses
2017-18 Budget (at adoption)	\$ 39,383,003	\$ 39,788,124	\$ (405,121)
2017-18 Budget (November Revision)	\$ 40,618,365	\$ 40,990,055	\$ (371,690)
Change Increase (decrease)	\$ 1,235,362	\$ 1,201,931	\$ 33,431
Revenue changes			
Student Count 3,626.92 (planned +38; actual +40) +2 from budget	\$ 20,774		
State foundation (planned \$7,887 actual \$7,905) +\$18 from budget	\$ 64,000		
State MPSERS offset	\$ 474,250		
State/Federal Grants increases (At Risk, IDEA, Title IV, Early Literacy)	\$ 130,203		
WISD additional reimb of special ed expenses	\$ 650,000		
Other	\$ (103,865)		
Expense Changes			
Increased 6.77 FTE professional staff in addition to 2 approved in June (21.33 FTE new hire avg \$46,565 = w/ fringes \$77,716)		\$ 493,615	
Retired/Term 9.0 FTE (average term salary \$64,015)		\$ (227,000)	
Added premier sub costs 1.0 FTE in each K-12 building (\$21,240)		\$ 127,440	
Bus fuel (budgeted 60,000 gallons at \$2.00 per gallon)		\$ 20,836	
Teaching per pupil supplies carry over		\$ 139,651	
Athletics transportation outsourced increased per trip cost		\$ 44,000	
Added legal costs due to increased investigations		\$ 30,000	
MPSERS Additional Payment		\$ 474,250	
Other		\$ 99,139	
Operational changes 17-18 budget adoption	\$ 1,235,362	\$ 1,201,931	
INTER FUND TRANSFERS			
	Revenue	Expenses	
Incoming Transfers from F&N (10%)	\$ 134,068		
Incoming Transfer from Community Ed (5%)	\$ 84,524		
General Fund Subsidy for Athletics		\$ 545,425	
General Fund Subsidy for Community Ed		\$ -	
REFERENCE INFORMATION			
\$25 change in State Foundation -- increase or (decrease)			\$ 90,675
10 change in student count -- increase or (decrease)			\$ 71,145
1% change in salary -- (increase) or decrease			\$ 335,000
Each new teacher cost -- (increase) or decrease			\$ 77,716

Dexter Community Schools
Fund Balance
Year end 2016-17

Revenue	\$ 39,035,554.69
Expenses	\$ 38,659,107.65
Net Income	\$ 376,447.04

Fund Balance Classifications	Account	Methodology of Target	Base value for calculation	Target	16-17 Beginning	Board planned transfers 16-17	Planned Ending	Recommended transfers 16-17	Recommended Ending
Required Designated Reserve Funds (policy 6604)									
Non-Spendable									
Non-spendable-Prepaid Expenditures	11-2711-1000	Prepaid expenditure asset	\$ 64,363	\$ 64,363	\$ 60,424.46	\$ (60,424)	\$ 0.00	\$ 3,938.54	\$ 64,363.00
Committed (required)									
Committed-Health Benefits Claims	11-2731-2130	IBNR from third party administrator	\$ 40,946	\$ 40,946	\$ 40,946.00	\$ (40,946)	\$ 0.00	\$ (40,946.00)	\$ -
Committed- Supply Carryover	11-2731-7100	Unspent supply carryover	\$ 139,651	\$ 139,651	\$ 99,935.00	\$ (99,935)	\$ 0.00	\$ 39,716.00	\$ 139,651.00
Board Designated Reserve Funds (policy 6605)									
Committed (management planned)									
Committed-Facilities, Equipment & Maintenance	11-2731-1200	Assets undeprec repl value * .1%	\$ 158,004,234.00	\$ 1,580,042.34	\$ 874,000.00		\$ 874,000.00		\$ 874,000.00
Committed-Facilities Athletics	11-2731-1300	Refurbishing artificial turf and pools	\$ 1,500,000.00	\$ 1,500,000.00	\$ 500,000.00		\$ 500,000.00	\$ 90,000.00	\$ 590,000.00
Committed-Performing Arts Equipment	11-2731-5100	Refurbishing performing arts equipment	\$ 200,000.00	\$ 200,000.00	\$ 100,000.00		\$ 100,000.00	\$ 10,000.00	\$ 110,000.00
Committed-Instructional Materials/Equipment	11-2731-3100	Replacement of Instructional Materials	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,073,644.00		\$ 1,073,644.00	\$ (73,644.00)	\$ 1,000,000.00
Committed-Technology	11-2731-8100	Cost of technology inventory * 50% (includes balance of restitution)	\$ 5,269,914.49	\$ 2,634,957.25	\$ 650,000.00		\$ 650,000.00	\$ 181,714.00	\$ 831,714.00
Committed-New Programs	11-2731-4100	Startup and implementation of new programs	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Committed-Retirement/Severance	11-2731-6100	Retirement obligation * 2/3	\$ 1,421,674.00	\$ 947,782.67	\$ 850,000.00		\$ 850,000.00		\$ 850,000.00
Assigned Fund Balance									
Assigned Fund Balance	11-2741-0000	Subsequent year expenditures	\$ 405,120.00	\$ 405,120.00	\$ 75,345.00		\$ 405,120.00	\$ 329,775.00	\$ 405,120.00
Unassigned Fund Balance (policy 6612)									
Unassigned Fund Balance	11-2751-0000	3-5% of general fund expenses (value at 5%)	\$ 38,659,107.65	\$ 1,932,955.38	\$ 1,824,825.42		\$ 1,824,825.42	\$ (164,106.50)	\$ 1,660,718.92
Total Fund Balance									
Total Fund Balance			\$ 6,149,119.88	\$ 6,149,119.88	\$ 6,149,119.88	\$ (201,305.46)	\$ 5,947,814.42	\$ 376,447.04	\$ 6,525,566.92
Non-Spendable Fund Balance			\$ 60,424.46	0.2%	\$ 60,424.46			0.2%	\$ 64,363
Committed Fund Balance			\$ 4,188,525.00	11.5%	\$ 4,188,525.00			11.4%	\$ 4,395,365
Assigned Fund Balance			\$ 75,345.00	0.2%	\$ 75,345.00			1.0%	\$ 405,120
Unassigned Fund Balance			\$ 1,824,825.42	5.0%	\$ 1,824,825.42			4.3%	\$ 1,660,719
Total Fund Balance									
Total Fund Balance			\$ 6,149,119.88	16.9%	\$ 6,149,119.88			16.9%	\$ 6,525,567

**General Appropriation of the General Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation amendment of Dexter Community Schools for the 2017-18 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the General Fund of the school district for fiscal year 2017-18 which includes 18 mills of ad valorem taxes to be levied on non-homestead and nonqualified agricultural property to be used for operating purposes is as follows:

Revenue:	
1xx Local	\$ 5,125,513
2xx Other Political Subdivisions	\$ 5,254
3xx State	\$ 29,472,561
4xx Federal	\$ 1,310,766
5xx-6xx Other Financing Sources	\$ 4,704,270
Total Revenue	\$ 40,618,364
<hr/>	
Total Fund Balance, July 1 Available to Appropriate	\$ 6,461,204
Total Available to Appropriate	\$ 47,079,568

BE IT FURTHER RESOLVED, that of the total available to appropriate in the General Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
1xx – Instruction	
11x- Basic Programs	\$ 20,286,478
12x- Added Needs	\$ 4,150,898
2xx – Support Services	
21x- Pupil Support	\$ 4,418,275
22x- Instructional Staff Support	\$ 2,092,303
23x- General Administration	\$ 765,109
24x- School Administration	\$ 2,305,412
25x- Business Services	\$ 685,380
26x- Operations and Maintenance	\$ 3,585,818
27x- Transportation	\$ 1,603,298
28x-29x Other Central Support	\$ 287,458
3xx-Community Services	\$ 264,196
4xx-6xx Other Financing Uses	\$ 545,426
Total Appropriated	\$ 40,990,051

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on November 13, 2017, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**General Appropriation of the Food Services Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation amendment of the Food Services Fund for the 2017-18 fiscal year; a resolution to make appropriations; to provide for the expenditure of the for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Food Services Fund of Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Food Services Fund of the school district for fiscal year 2017-18 to be used for operating purposes is as follows:

Revenue:	
1xx Local	\$ 1,034,958
3xx State	\$ 58,200
4xx Federal	\$ 272,655
5xx-6xx Other Financing Sources	\$ 109,000
Total Revenue	\$ 1,474,813
<hr/>	
Total Fund Balance, July 1 Available to Appropriate	\$ 335,296
Total Available to Appropriate	\$ 1,810,109

BE IT FURTHER RESOLVED, that of the total available to appropriate in the Food Services Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
2xx – Support Services	
26x- Operations and Maintenance	\$ 2,415
28x-29x Other Central Support	\$ 1,338,271
4xx-6xx Other Financing Uses	\$ 134,068
Total Appropriated	\$ 1,474,754

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on November 13, 2017, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**General Appropriation of the Community Service Fund
Resolution for Adoption by the Board of Education, Dexter Community Schools**

RESOLVED, that this resolution shall be the general appropriation amendment of the Community Service Fund for the 2017-18 fiscal year; a resolution to make appropriations; to provide for the expenditure of the for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Community Service Fund of Dexter Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the Community Service Fund of the school district for fiscal year 2017-18 to be used for operating purposes is as follows:

Revenue:	
1xx Local	\$ 2,014,800
3xx State	\$ 47,068
4xx Federal	\$ 125,000
5xx-6xx Other Financing Sources	\$ 545,426
Total Revenue	\$ 2,732,294
<hr/>	
Total Fund Balance, July 1 Available to Appropriate	\$ -
Total Available to Appropriate	\$ 2,732,294

BE IT FURTHER RESOLVED, that of the total available to appropriate in the Community Service Fund, it is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:	
1xx – Instruction	
11x- Basic Programs	\$ 183,590
2xx – Support Services	
22x- Instructional Staff Support	\$ 7,075
26x- Operations and Maintenance	\$ 66,850
27x- Transportation	\$ 134,000
28x-29x Other Central Support	\$ 678,276
3xx-Community Services	\$ 1,577,969
4xx-6xx Other Financing Uses	\$ 84,524
Total Appropriated	\$ 2,732,284

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

BE IT FURTHER RESOLVED, that for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the superintendent but no other transfers shall be made without prior approval of the board of education. When the superintendent makes a transfer of appropriations as permitted by this resolution, such transfer shall be presented to the board of education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the board of education at such meeting.

AYES: _____ NAYS: _____ ABSENT: _____ RESOLUTION DECLARED ADOPTED.

The undersigned duly qualified and acting Secretary of the Board of Education of the Dexter Community Schools, Counties of Washtenaw and Livingston, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the board of education at a regular meeting held on November 13, 2017, and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

November 11, 2017

Dr. Chris Timmis
Superintendent of Schools
Dexter Community Schools
7714 Ann Arbor Road
Dexter, MI 48130

Re: Dexter Community Schools 2017 Bond Project
New Elementary School Contract Recommendation
Bid Package 01-03-01 Foundations

Dear Dr. Timmis:

Bids for the foundations of the New Elementary School Project were received on behalf of Dexter Community Schools (DCS) on Thursday, November 9th. A complete tabulation of the bids received is attached for your reference. The low bid received is \$424,000 from Gardner Corporation, which is slightly below the budgeted amount of \$443,041. After review with and concurrence from the DCS Board Facilities Committee, Granger recommends proceeding with this work and evaluating value engineering options in all previous and future bid packages to allow the project to stay on schedule. We have reviewed the bids and interviewed the low bidder to evaluate if they are providing a complete scope as designed. The recommendations represent the lowest responsive bidder and best value to DCS.

Pending final review of financial and other qualification criteria, Granger recommends that Dexter Community Schools award the contract as indicated below and assign it to Granger for management.

Work	Contractor	Base Bid	Recommended Alternates	Recommended Contract
Foundations	Gardner Corporation	\$424,000	\$0	\$424,000

No alternates are recommended at this time.

We request that the Board of Education consider and take action on the contract recommendation above at the meeting scheduled for November 13th, 2017. Please feel free to contact me at (734) 904-1169 if you have any questions or require additional information.

Sincerely,
GRANGER CONSTRUCTION COMPANY



Gregory J. Brand, P.E., LEED AP
Senior Project Manager

att: Bid tabulation form
cc: S. Raschke, DCS
J. Brand, GCC
E. Geiser, TMP



HEADQUARTERS
6267 Aurelius Rd
Lansing, MI 48911-4230

517.393.1670 P
517.393.1382 F

WEST MICHIGAN
940 Monroe Ave NW, Ste 142
Grand Rapids, MI 49503

616.454.2900 P
616.454.9700 F

SOUTHEAST MICHIGAN
39475 13 Mile Rd, Ste 204
Novi, MI 48377

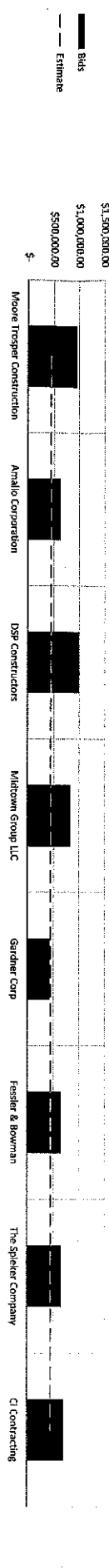
248.724.2950 P
248.489.5753 F

BID TABULATION

CATEGORY: 01-03-01 FOUNDATIONS

PROJECT NUMBER	1750-00	ESTIMATE	\$443,041
PROJECT DESCRIPTION	DEXTER COMMUNITY SCHOOLS	APPARENT LOW BID	\$ 424,000.00
BUILDING	NEW ELEMENTARY	APPARENT LOW BIDDER	Gardner Corp
DELIVERY METHOD	CM	VARIANCE FROM ESTIMATE	(19,040.88)
ARCHITECT	TMP ARCHITECTURE	VARIANCE FROM ESTIMATE (%)	-4.30%
BP 02 DATE	11/9/2017		

Addendum No	Bidder	Base Bid	Iran Linked Business Form	Bid Bond	Alternate S-1 Classroom Addition	Alternate S-2 Bus Lobby	Remarks
X	Moore Trospen Construction	\$ 955,700.00	X	X	\$ 66,700.00	\$ 79,500.00	
X	Anallo Corporation	\$ 618,500.00	X	X	\$ 27,000.00	\$ 37,500.00	Clarifications and voluntary alternate included on proposal form.
X	DSP Constructors	\$ 994,900.00	X	X	\$ 53,926.00	\$ 64,216.00	
X	Midtown Group LLC	\$ 822,000.00	X	X	\$ 52,000.00	\$ 33,000.00	
X	Gardner Corp	\$ 424,000.00	X	X	\$ 22,400.00	\$ 22,600.00	Clarification on winter conditions.
X	Fessler & Bowman	\$ 642,200.00	-	X	\$ 26,300.00	\$ 34,865.00	Not on bid proposal form. Irregular Bid.
X	The Spieker Company	\$ 649,000.00	-	X	\$ 41,000.00	\$ 27,000.00	
X	CI Contracting	\$ 698,500.00	X	X	-	-	Voluntary alternate for alternate start date



ADDENDUMS ISSUED
 ADD#1 Issued to update the bid form to include alternates S1 & S2, and to clarify scope items 5,7,14 &15.




ADVANCE THE ART OF BUILDING

New Elementary School Bidding and Bd. Of Ed. Consideration Schedule

PROJECT NUMBER	1710-00
PROJECT DESCRIPTION	DEXTER COMMUNITY SCHOOLS 2017 BOND PROJECT
BUILDING	PHASE 1 NEW ELEMENTARY and ATHLETICS PROJECTS
CONSTRUCTION MANAGER	GRANGER CONSTRUCTION CO.
ARCHITECT	TMP ARCHITECTURE

Bid Package	Drawings Received	Bid Documents Issued	Bids Due	Facility Planning Committee action needed	Board of Education Action Needed
BP #1 Earthwork & Utilities	9/29/17	10/6/17	10/26/17	10/26/17	10/30/17
BP #2 Foundations	10/11/17	10/23/17	11/9/17	11/9/17	11/13/17
BP #3 Steel & Masonry	10/30/17	11/3/17	11/28/17	11/28/17	12/11/17
BP #4 Sports Fields	11/13/17	11/17/17	12/14/17	1/4/18	1/8/18
BP #5 Building & Site	12/15/17	12/20/17	1/18/18	2/1/18 & 2/8/18	2/5/18 & 2/12/18
BP #6 Sports Field Hardscape	12/15/17	12/20/17	1/18/18	2/1/18	2/5/18

NOTES

Bid packages 1, 2, 3, and 5 are for work at the New Elementary and a small amount of work at Cornerstone which are being issued for bids at the same time. It also includes replacement tennis courts at Mill Creek and right of way work on Dan Hoey Road.

Bid packages 4 & 6 are for work to implement athletics work required to replace Mill Creek fields being moved to support the new elementary construction. This includes the new quad baseball field and renovated former JV field at Creekside, the multipurpose artificial turf fields and Riverside field renovations at DHS. This also includes preliminary design for an add alternate field behind Al Ritt Field on the 6 acre parcel known as 8100 Shield Road, which we will present for the Board's consideration, if estimates support this design progressing forward.

Future Phase 2 and Phase 4 projects bidding and Board of Education dates will be presented at a later time.

Facilities Committee Meeting Minutes

Date: Thursday, October 26, 2017

Project: Dexter Community Schools – 2017 Bond

Location: Copeland Administration Bldg.

Time: 6:00 pm

Attendees: DCS: Chris Timmis, Sharon Raschke, Rob Mitzel, Ron Darr, Dick Lundy

GCC: Jerry Brand, Greg Brand, Mike Nowosad, Andrea Andrea

1. Review Previous Meeting Minutes
2. Public Participation
3. Athletic Fields Update
 - a. Greg Brand presented schematic drawings of sports field improvements.
 - i. Mill Creek new soccer field and tennis courts
 - ii. Creekside Quad ball fields
 - iii. Alternate ball field at 8100 Shield Rd
 - iv. High School artificial turf multipurpose field
4. New Elementary Update
 - a. Earthwork Bid Results
 - i. Greg Brand presented BP01 Earthwork and Utility bid tab and compared bids received, estimate and budget.
 - ii. Motion by Lundy, support by Darr. Consensus support by committee to recommend low bidder Blaze Construction to Board for approval.
5. Alternative Ed Contract Recommendation
 - a. Greg Brand presented bid tabs for collaboration lab design build project.
 - b. Motion by Darr, support by Lundy. Consensus support by committee to recommend 2nd bidder Krull Const. to Board for approval.
6. Phase Two Projects Update
 - a. Greg Brand provided an update on remodel plans at Wyle, Mill Creek and the High School.
7. Roundabout Update
 - a. Jerry Brand provided an update on property appraisals and WCRC roundabout project.
8. Border to Border Update
 - a. Greg Brand presented a revised master plan showing an updated path route.
9. City Water Main Update
 - a. Greg Brand provided an update on City water main tap fees.

10. 8100 Shield Road Annexation Update
 - a. Sharron Raschke provided an update on annexation approvals.
11. Bond Budget Update
 - a. Greg Brand provided a bond budget draft for review
12. Contract Update for AE and CM
 - a. Greg Brand reviewed contract status
 - b. Letter of Intent requested by Granger in amount of \$2million. Motion by Darr, support by Lundy. Consensus support by Committee to recommend to the Board.
 - i. Greg Brand provided a status update on the contract approval process for Granger and TMP.
13. Architect Engagement at FC Meetings
 - a. Jerry Brand will invite architect to future committee meetings as applicable.
Committee would like Architect update presentation to Board in November 2017
14. Plus/Delta
 - a. Plus
 - i. Sufficient level of detail
 - ii. Ability to answer questions
 - b. Delta
 - i. Athletic field discussion too long
 - ii. Send agenda before meeting
 - iii. Identify action items more clearly
 - iv. Length of meeting to long

Meeting concluded at 7:56pm