

PERSONAL INFORMATION

Name (Last, First, Middle)

Social Security Number

Phone Number

Email

Birth Date Sex Marital Status

Address

City State Zip

BASIC EMPLOYMENT INFORMATION

Position

Building/Department (if known)

STATUS (choose one): Permanent Substitute Intermittent Dexter HS Student

TEACHERS ONLY:

Pay Schedule (choose one): 19 pays (school year) 24 pays (through summer)

Educational Level (choose highest level attained): BA BA +10 BA+20 MA MA+10
 MA+20 MA+30/SPECIALIST PhD/Dr

STATE RETIREMENT/PENSION PLAN INFORMATION (choose one)

I have worked in a Michigan public school. Dates of employment: from _____ to _____.
My retirement plan is: BASIC MIP FIXED MIP GRADED MIP PLUS
 PENSION PLUS DEFINED CONTRIBUTION DON'T KNOW

I have never worked in a Michigan public school. (Must make your retirement election online at www.michigan.gov/orsmiaccount if you do not make an election you will become a member of the Defined Contribution Plan)

REQUIRED NOTIFICATIONS

Retirement Savings: You are eligible to make salary deferrals into the Dexter Community Schools 403b Plan and the Dexter Community Schools 457 Plan. For more information and to access forms please visit our comprehensive webpage: <https://dexterschools.org/retirement>.

Paychecks: Employees may receive paychecks via direct deposit to your bank account or by receiving a prepaid debit card. Information about fees associated with the debit card option can be obtained by calling payroll at 734-424-4100 ext. 1014 or at this link: https://dexterschools.org/uploaded/business_office/payroll/Prepaid_Debit_Card_Disclosure.pdf.

SIGNATURE

Employees MUST provide two acceptable forms of identification as listed on Form I-9, "Employment Eligibility Verification" (social security card **and** driver's license/government-issued photo ID or birth certificate). Bring your original documents to us and we will make a copy of them.

Signature

Date