



BUS MISCONDUCT NOTICE

DEXTER COMMUNITY SCHOOLS
TRANSPORTATION DEPARTMENT
7229 MARSHALL ROAD
DEXTER, MICHIGAN 48130

TRANSPORTATION DEPARTMENT (734) 424-4190

STUDENTS NAME: _____ SCHOOL: _____ Date: _____
ROUTE: _____

DEAR PARENTS: The Purpose of this report is to inform you of a disciplinary incident involving your student on the bus, which may have jeopardized the safety and well-being of all the students. We hope that you will support and cooperate with the actions taken by the driver.

TYPE OF MISCONDUCT:

- | | |
|---|--|
| <input type="checkbox"/> Improper Boarding/Departing Procedures | <input type="checkbox"/> Riding unassigned bus |
| <input type="checkbox"/> Failure to Remain Seated | <input type="checkbox"/> Spitting/Littering/Vandalism |
| <input type="checkbox"/> Refusing to listen to Driver | <input type="checkbox"/> Hanging out Windows |
| <input type="checkbox"/> Fighting/Pushing/Tripping | <input type="checkbox"/> Unacceptable language/Hand gestures |
| <input type="checkbox"/> Throwing Objects in/out bus | <input type="checkbox"/> Eating on bus |
| <input type="checkbox"/> Alcohol/Drugs/Weapons(use or Possession) | <input type="checkbox"/> Excessive Noise/Mischief/Discourteous |
| <input type="checkbox"/> Other Behavior Relating to Safety,
Well-being and Respect of others | <input type="checkbox"/> Lighting Matches/Smoking on Bus |
| | <input type="checkbox"/> Bullying/Hazing |

DESCRIPTION OF INCIDENT: _____

DRIVERS SIGNATURE: _____

**Held Conference with student/called parent: Date: _____ / Time: _____
**Student suspended of bus privileges: Date: _____ / Return: _____

This notice is issued by the driver because of misconduct by the student. Further violations may result in suspension of bus privileges. Some problems could go directly to notice 2 or 3.

Notice #1-Notification must be signed by parent and returned to driver within 24 hours of next school day.

Notice #2-Notification must be signed by parent. Parent Conference. Possible 1-9 day suspension of bus privileges.

Notice #3-Notification must be signed by parent. Parent Conference. 1 day to indefinite suspension of bus privileges.

Parent's Signature: _____ **Date:** _____

Note: Students are expected to attend school during periods of time that they are suspended from bus privileges. It becomes the responsibility of the parent/guardian to arrange for transportation to and from school during the period of bus suspension. A student may also be suspended from school and school activities as the result of misconduct on the bus. Damages, if applicable, are the responsibility of the students and parent/guardian.

Administrator's Signature: _____ **Date:** _____

